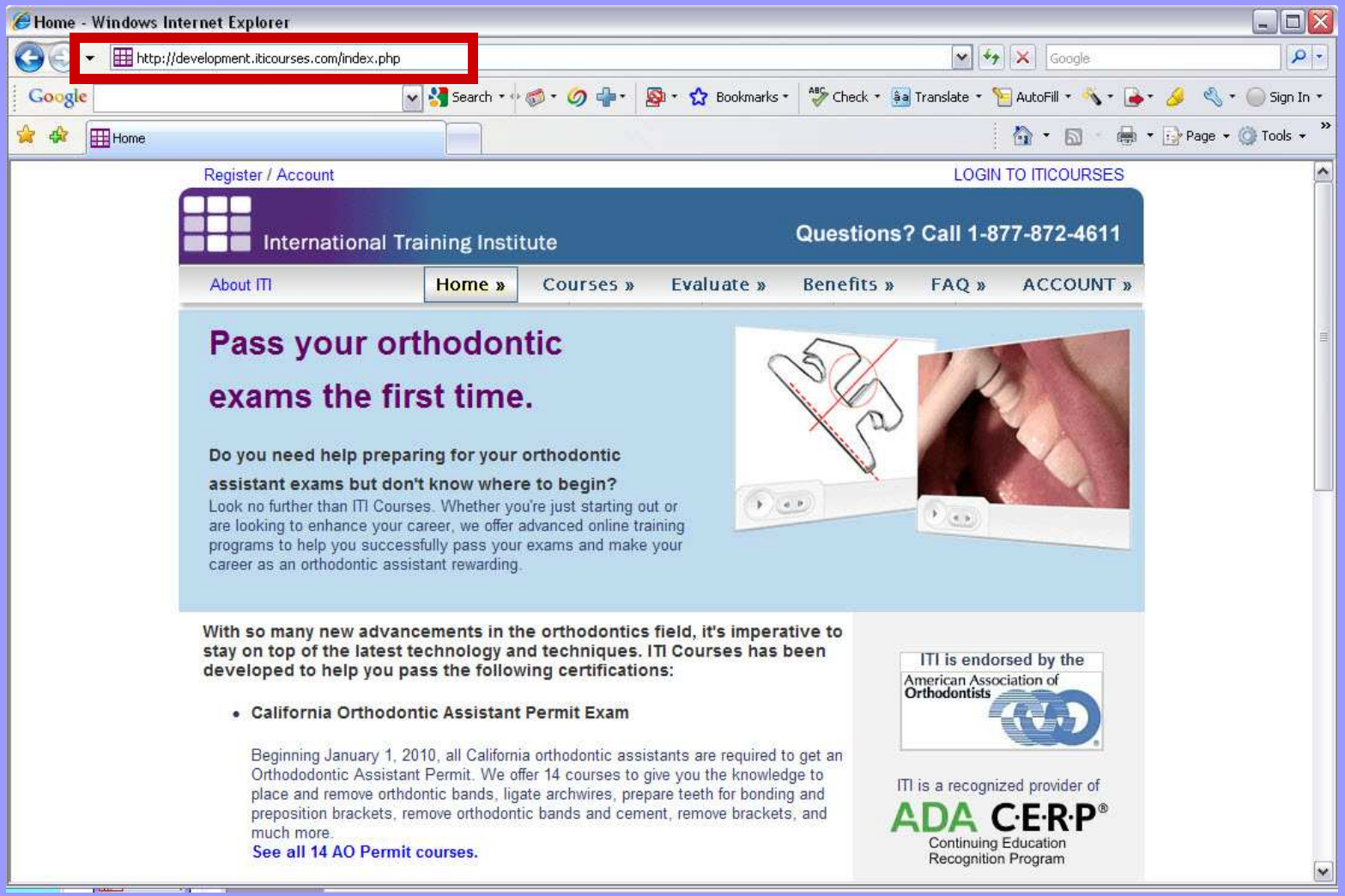
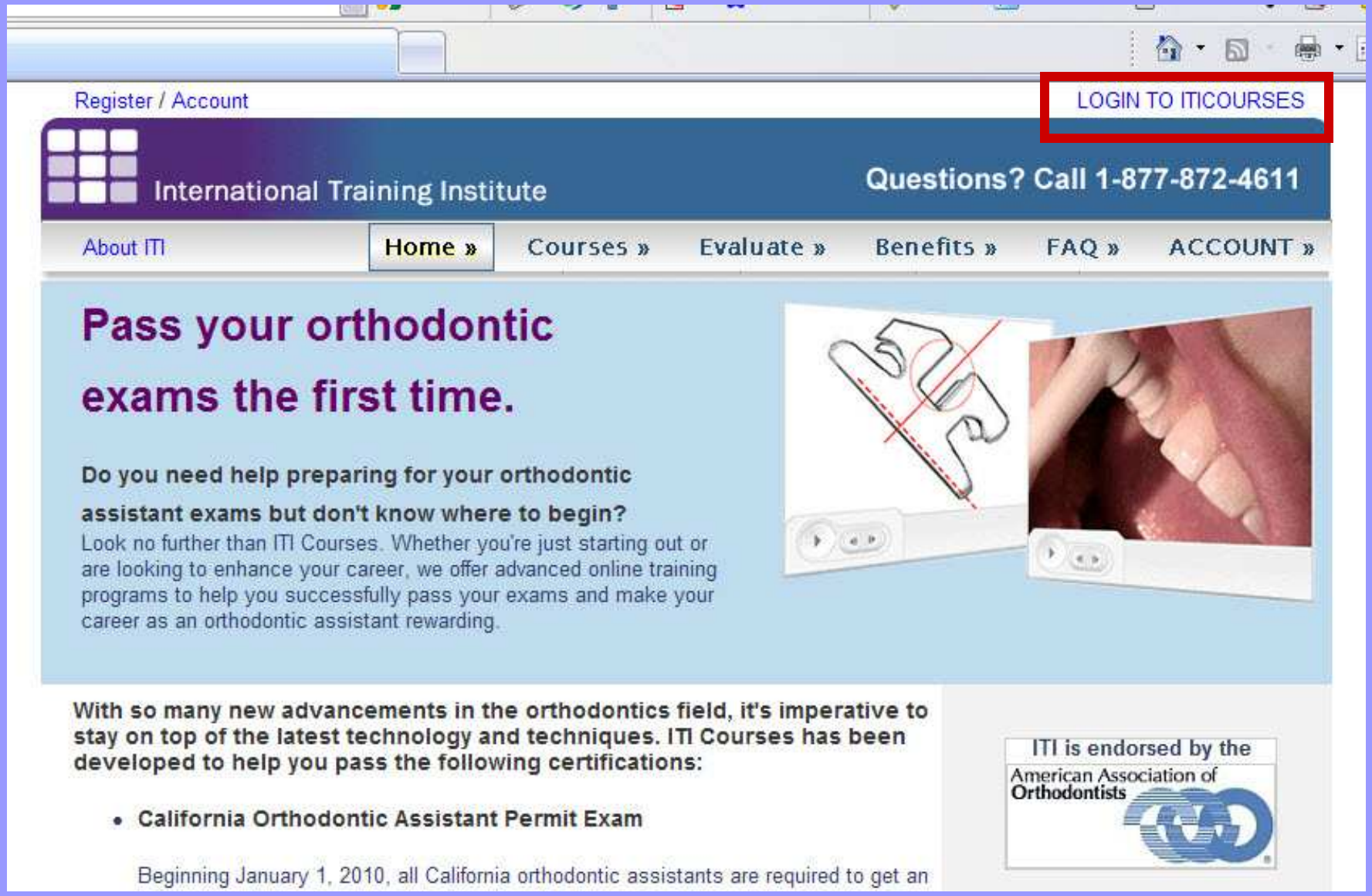
How to take an ITI Course

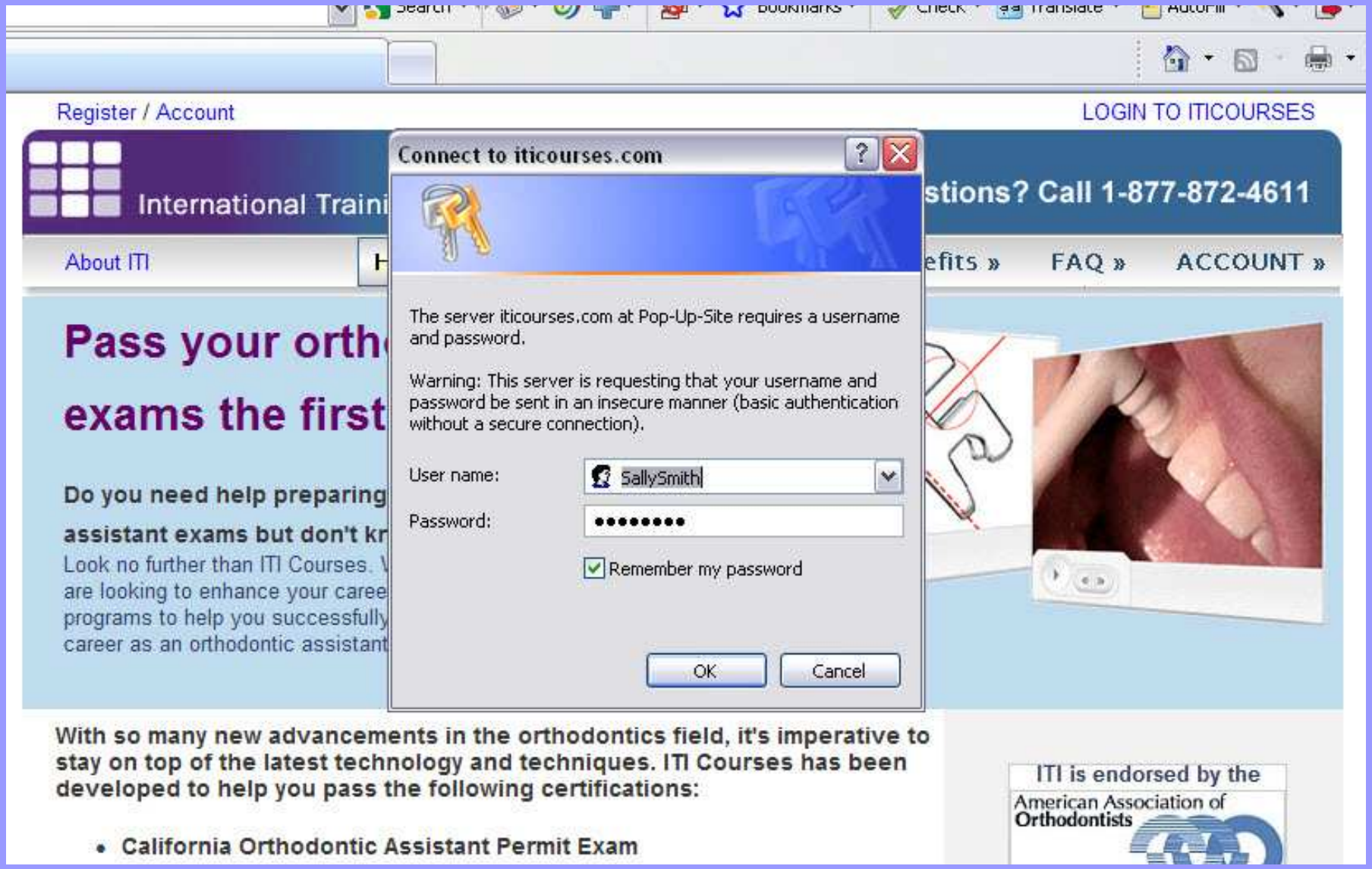
To take an ITI Course you must have a subscription to ITI Courses. Go to www.ITICourses.com home page.



Log into your Account.

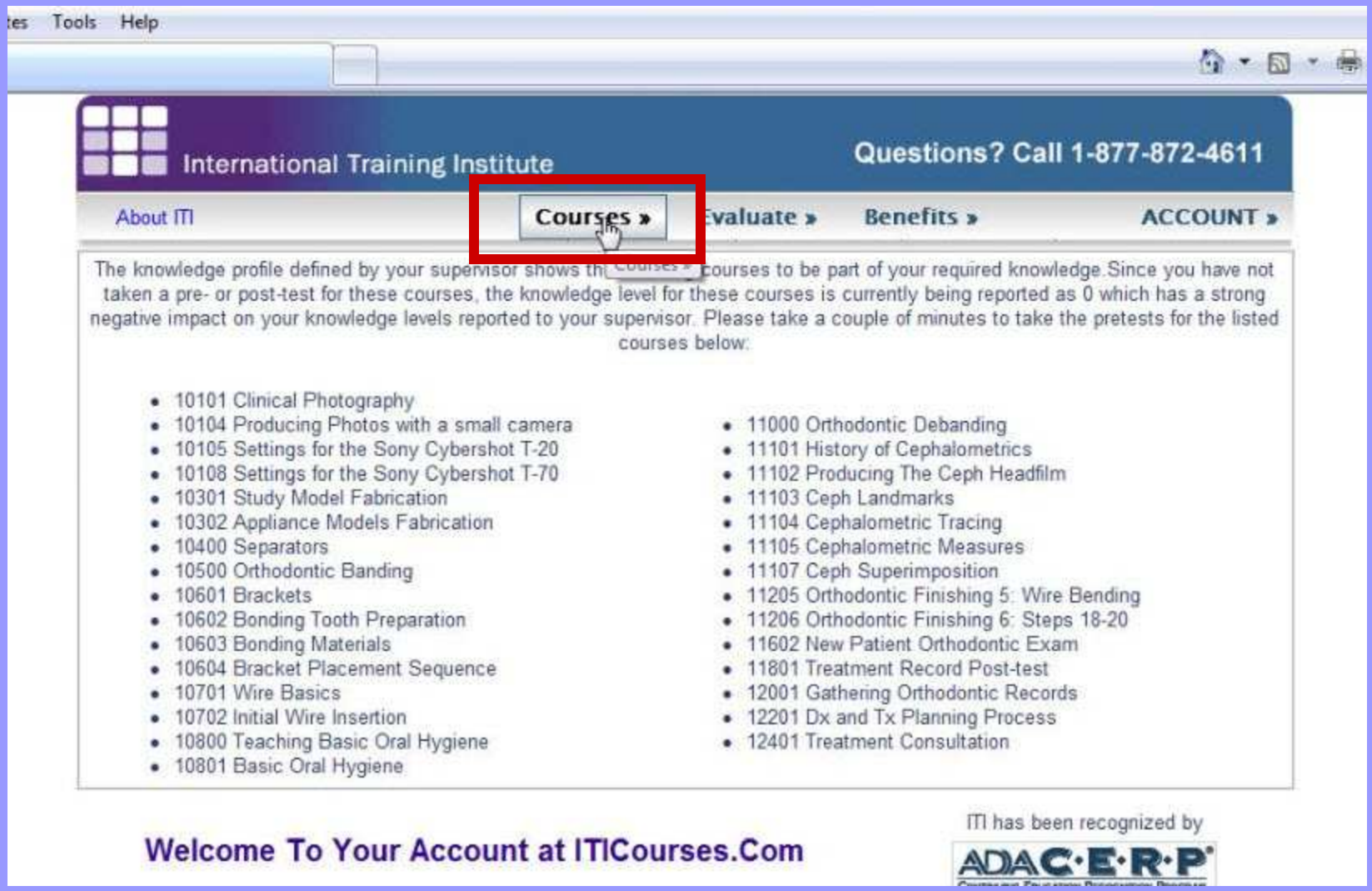


Click OK after you have entered your Username and Password.



ITI Member Home Page

From the ITI Member Home Page click on the Courses Tab at the top.



ITI Courses Home Page

This is the ITI Courses Home Page when you are logged into your account.

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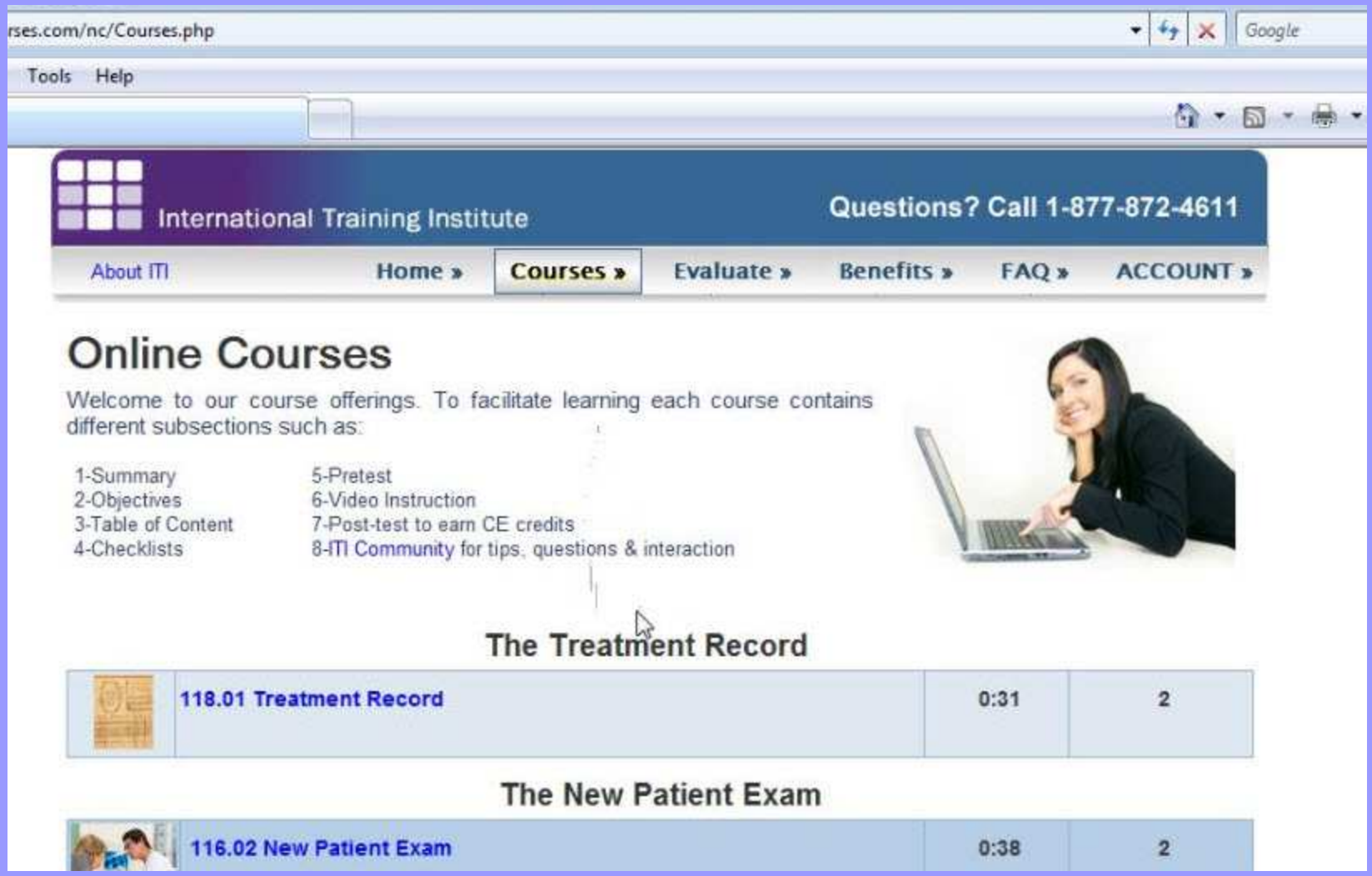
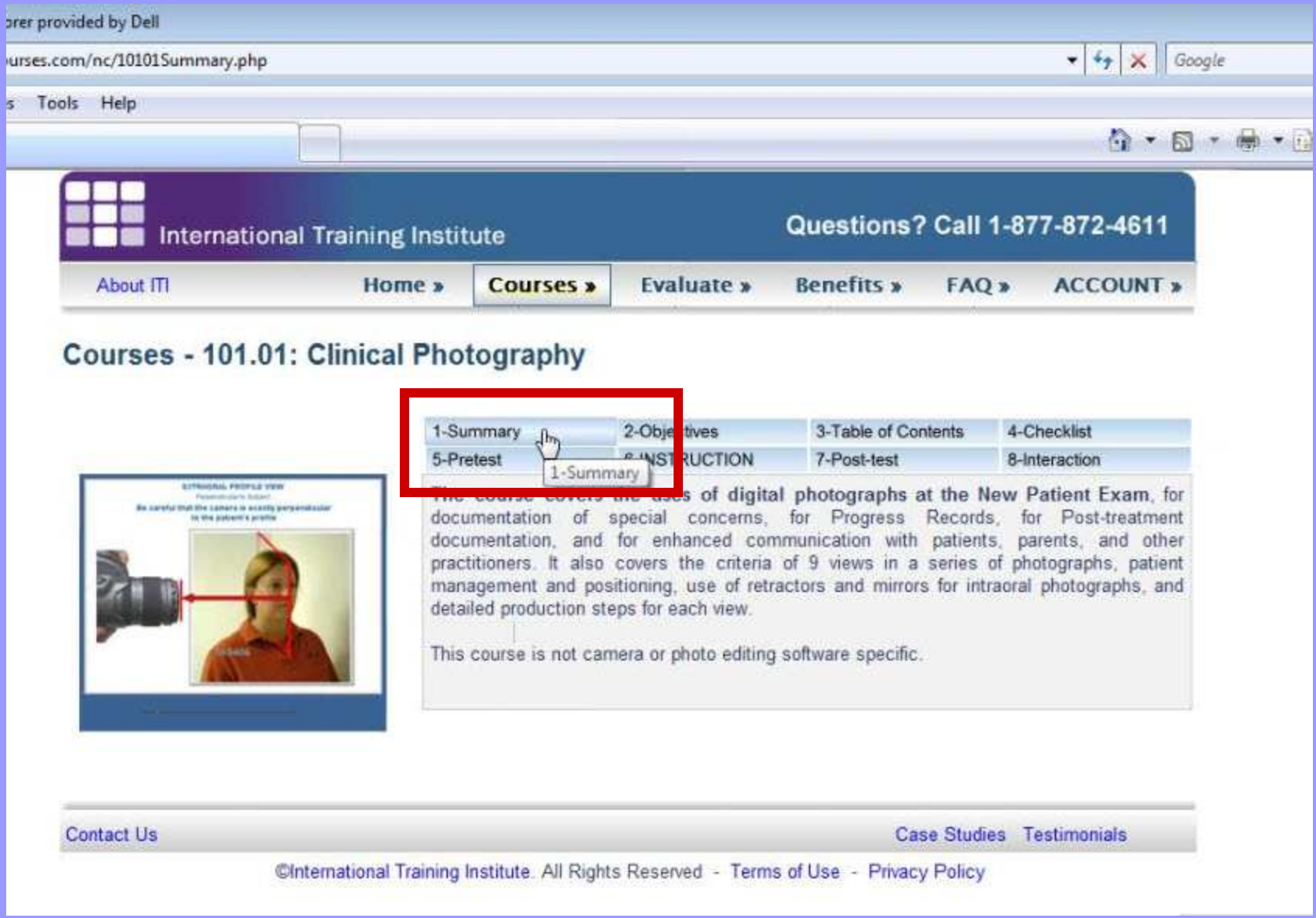


Scroll Down to the Course

Scroll down to the course you want to take.

Click on the Course Link you want to take. Here we are going to take the Clinical Photography Course.

This will bring up the summary page about the course.



Click on the Objectives tab to review the objectives of the course.

Here are the Objectives of the Clinical Photography course. Your learning of these course objectives will be measured when you take the post-test for this course.

Click on the Table of Contents Tab to view the contents of the course.

Here are the contents of the Clinical Photography Course.

ernet Explorer provided by Dell

courses.com/nc/10101TableofContents.php

Google

tes Tools Help

Contents

International Training Institute

Questions? Call 1-877-872-4611

About ITI | Home » | Courses » | Evaluate » | Benefits » | FAQ » | ACCOUNT »

Courses - 101.01: Clinical Photography

1-Summary	2-Objectives	3-Table of Contents	4-Checklist
5-Pretest	6-INSTRUCTION	7-Post-test	8-Interaction

		CLINICAL PHOTOGRAPHY TABLE OF CONTENTS	110:17
Slide No.	Movie No.	Slide Topic	Time
1		Title: **Clinical Photography Course**	0:13
2	Intro 00	**INTRODUCTION-Goals, Objectives, and Materials**	0:06
3	0001	Goals and Objectives	1:44
4	0002	Materials Used in Clinical Photography	1:53
5	Chapter 01	**Uses of Digital Photographs** (15 minutes – 30 seconds)	0:05
6	0101	The New Patient Exam	1:30
7	0102	The Office Tour	1:03
8	0103	The Wrap-up	0:30
9	0104	Use of Notebooks	0:53
10	0105	Closure	0:37
11	0106	Video - The New Patient Exam Video	4:17
12	0107	The Recall Exam	0:36
13	0108	Progress Records	1:52

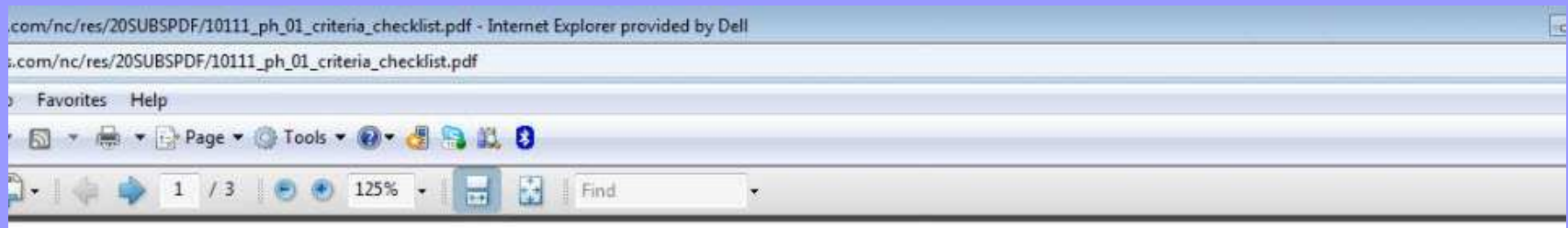
Click on the Checklist Tab to bring up the checklists and forms that are used in this course.

The Clinical Photography Course has two checklists and one materials form. Most ITI Courses in which you produce something such as photographs, will have a Criteria Checklist and a Production Checklist.

This will help you learn the criteria of excellent photographs so you will know what you are looking for. The production checklist will teach you exactly each step for producing photos.

Click on the link to the Criteria Checklist.

The Clinical Photography Criteria Checklist will come up. You should print off a copy of each checklist and use them to study during the course Instruction. All test questions are based on steps and procedures summarized in the checklists. Close the checklist by clicking the X in the upper right corner.

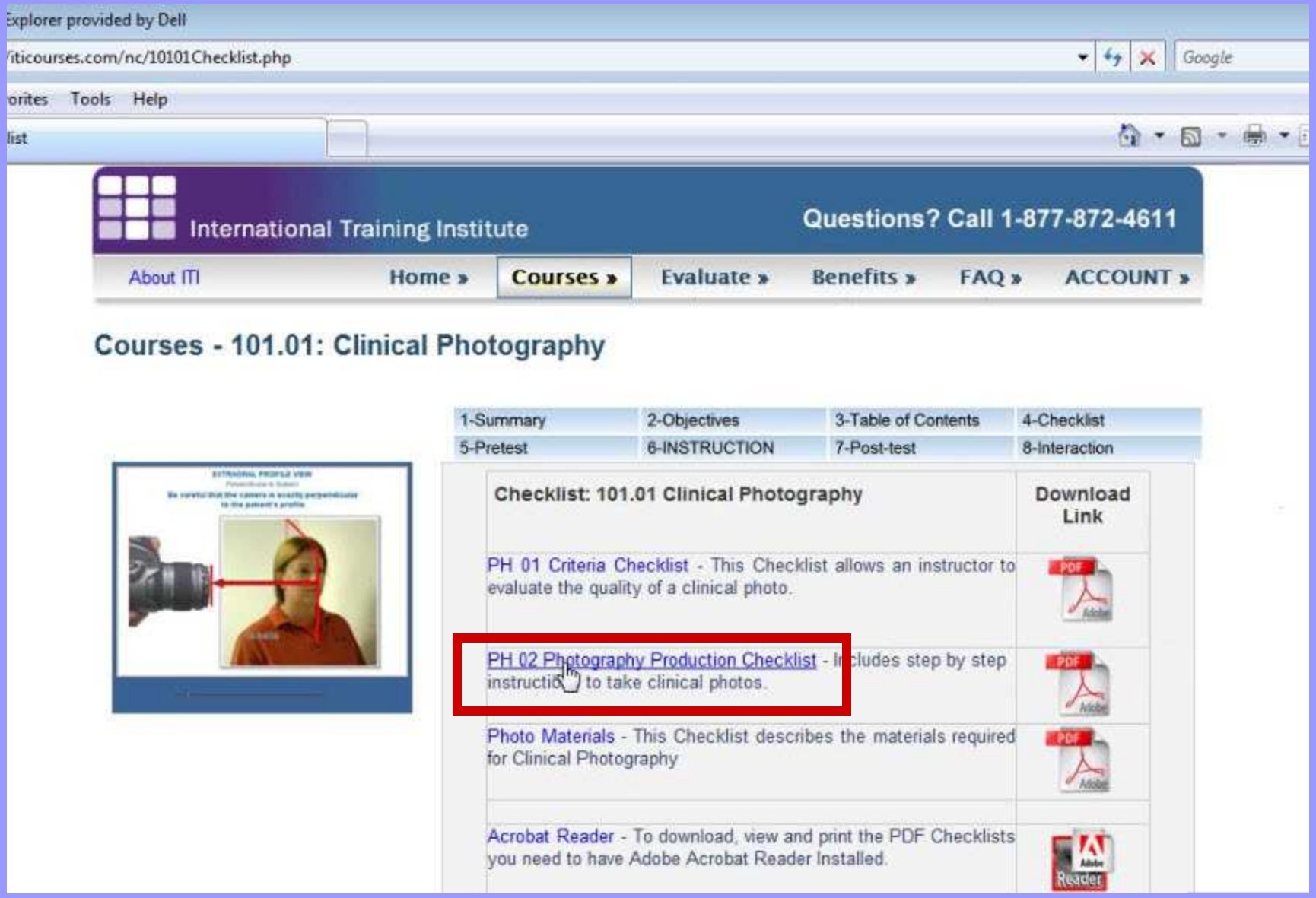


PH-01: Clinical Photography Criteria Checklist

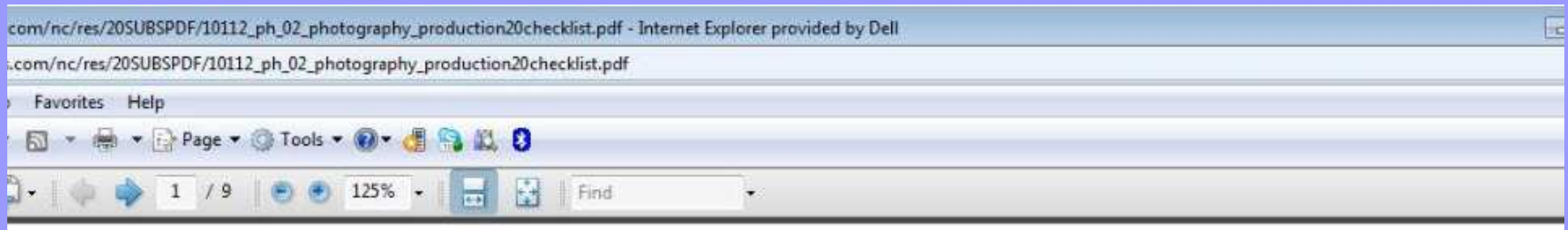
Date: _____ **Name:** _____

	CHECK ONE BOX PER CRITERION		
EXTRAORAL SERIOUS	Great	Good	Retake
1. Proper lighting, light background, proper backflash, no distracting shadows or light hotspots	☐	☐	☐
2. In focus on eyes, horizontally parallel with the interpupillary line	☐	☐	☐
3. Top of head to collar bone	☐	☐	☐
4. Hair back and attractive, off the forehead	☐	☐	☐
5. Both ears equally visible	☐	☐	☐

Click on the link to the Photography Production Checklist.



The Production Checklist will list each step in producing excellent photographs. Close the checklist after printing it.



PH-02: Clinical Photography Production Checklist

Date: _____ **Name:** _____

EXTRAORAL SERIOUS

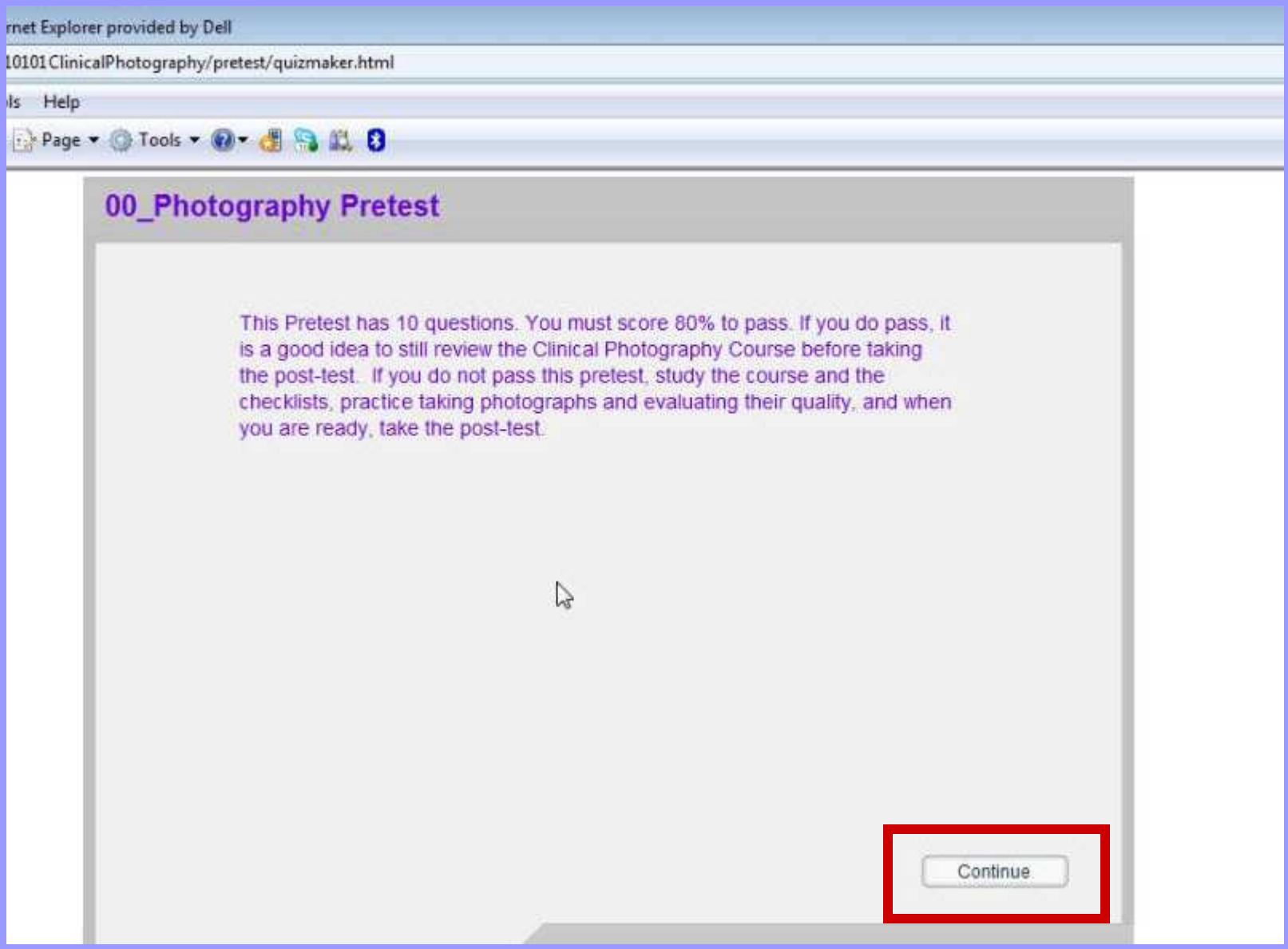
☐ 1. **Prepare the camera**
- Set at the proper light exposure.
- Magnification from the top of the head to the collarbone.
- Proper flash position.
- Check camera positioning (horizontal or vertical in your office?)

☐ 2. **Remove any large earrings, glasses, and pull down any large collars**

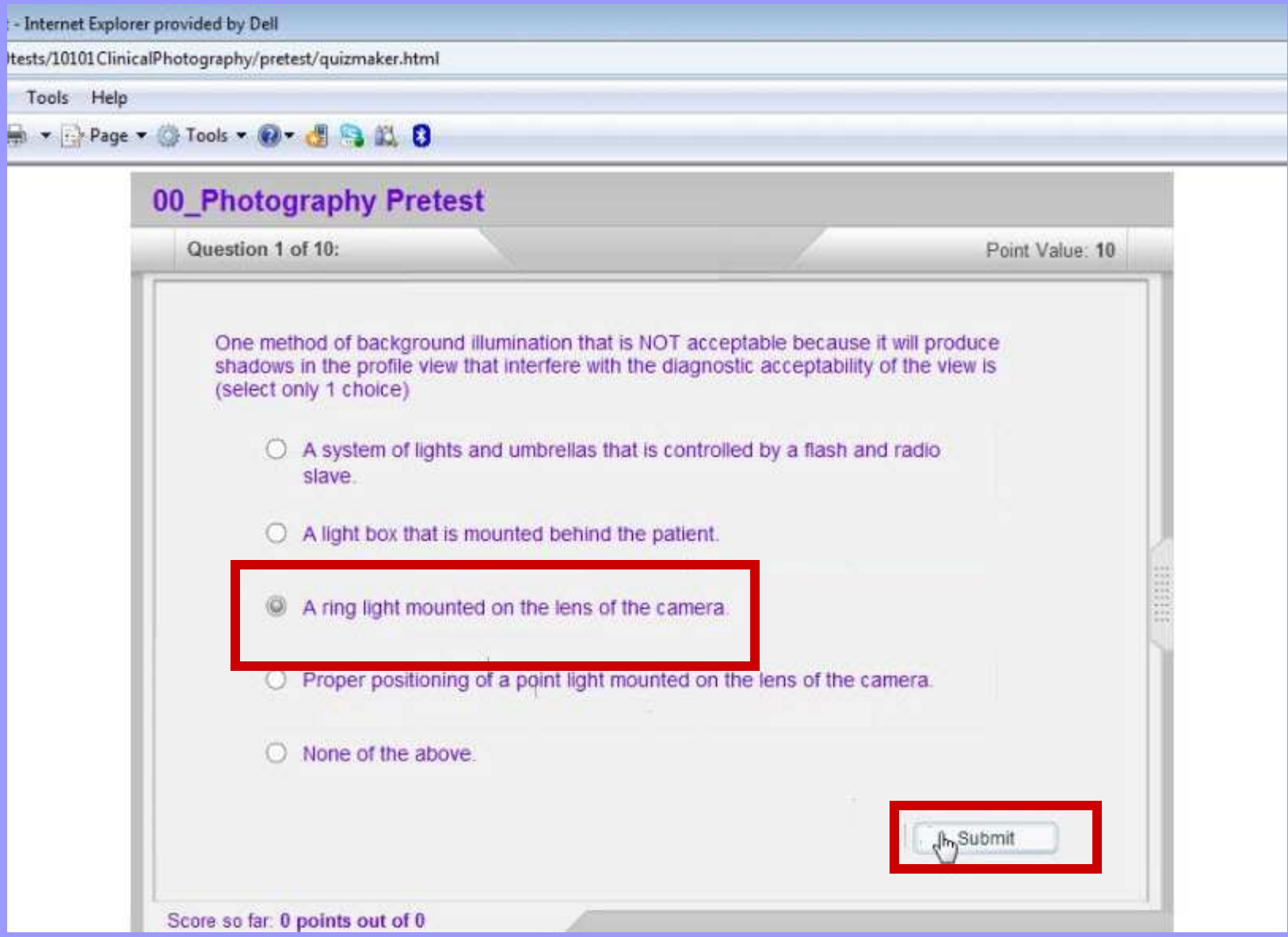
Click on the Pretest tab to take the pretest for this course and measure what you already know.

Click on the “Start Pretest” link.

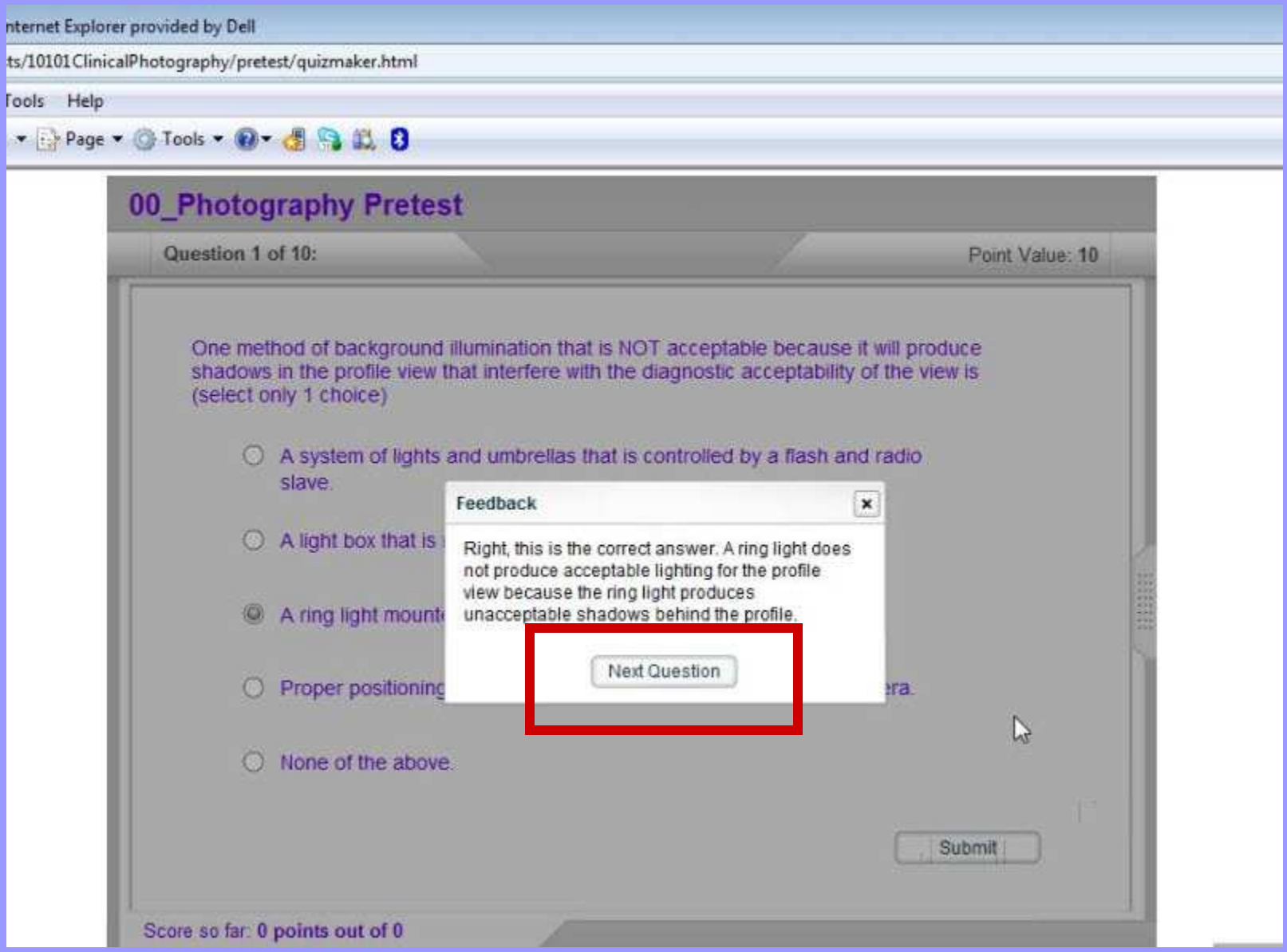
Read the instructions to the pretest. This test is to evaluate what you already know. It is not timed. Click the continue button.



Click the answer to the question. Click Submit.



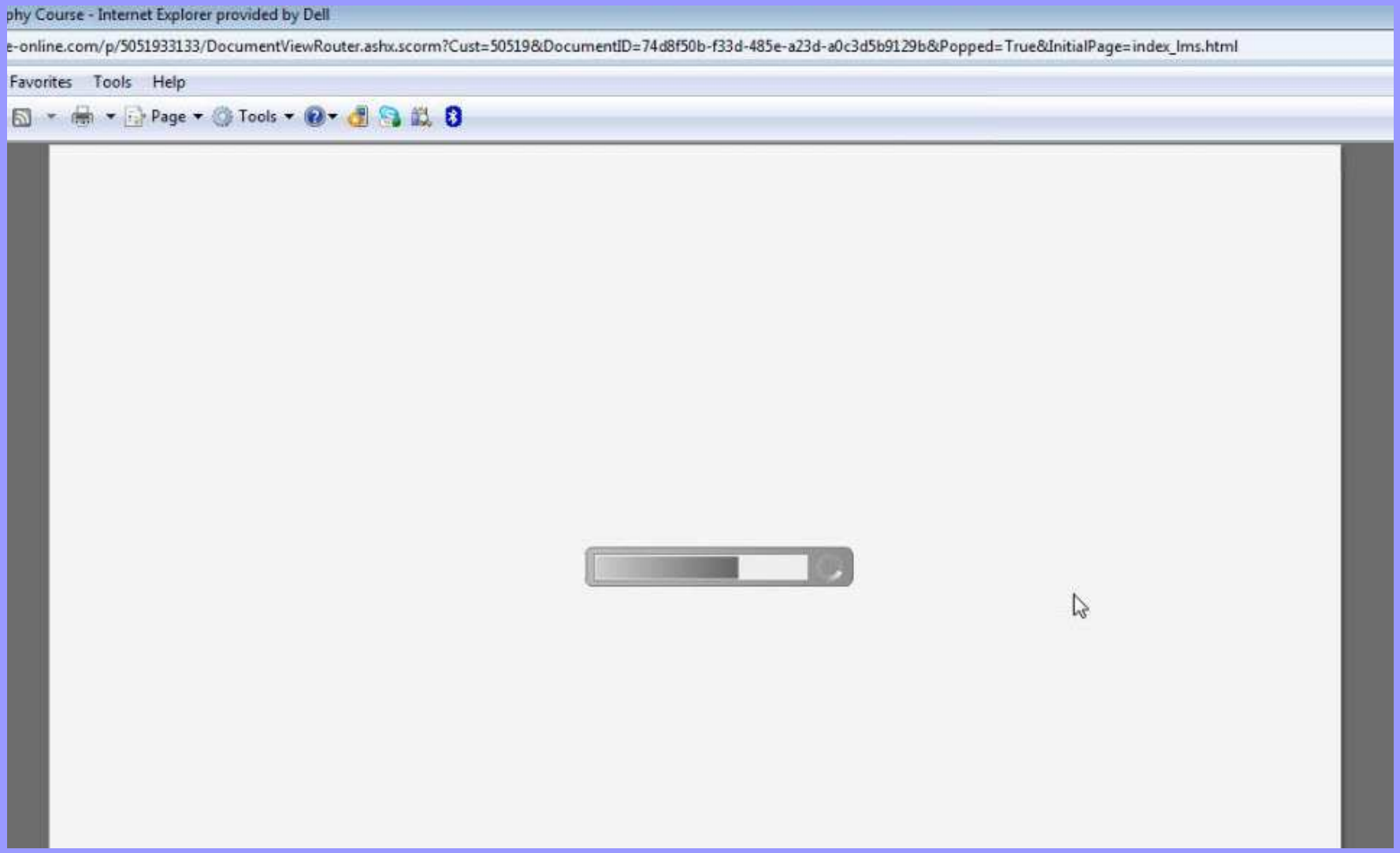
On the Pretest the answer is provided with an explanation. Click Next Question. When you have answered all of the questions, the quiz will tell you your final score.



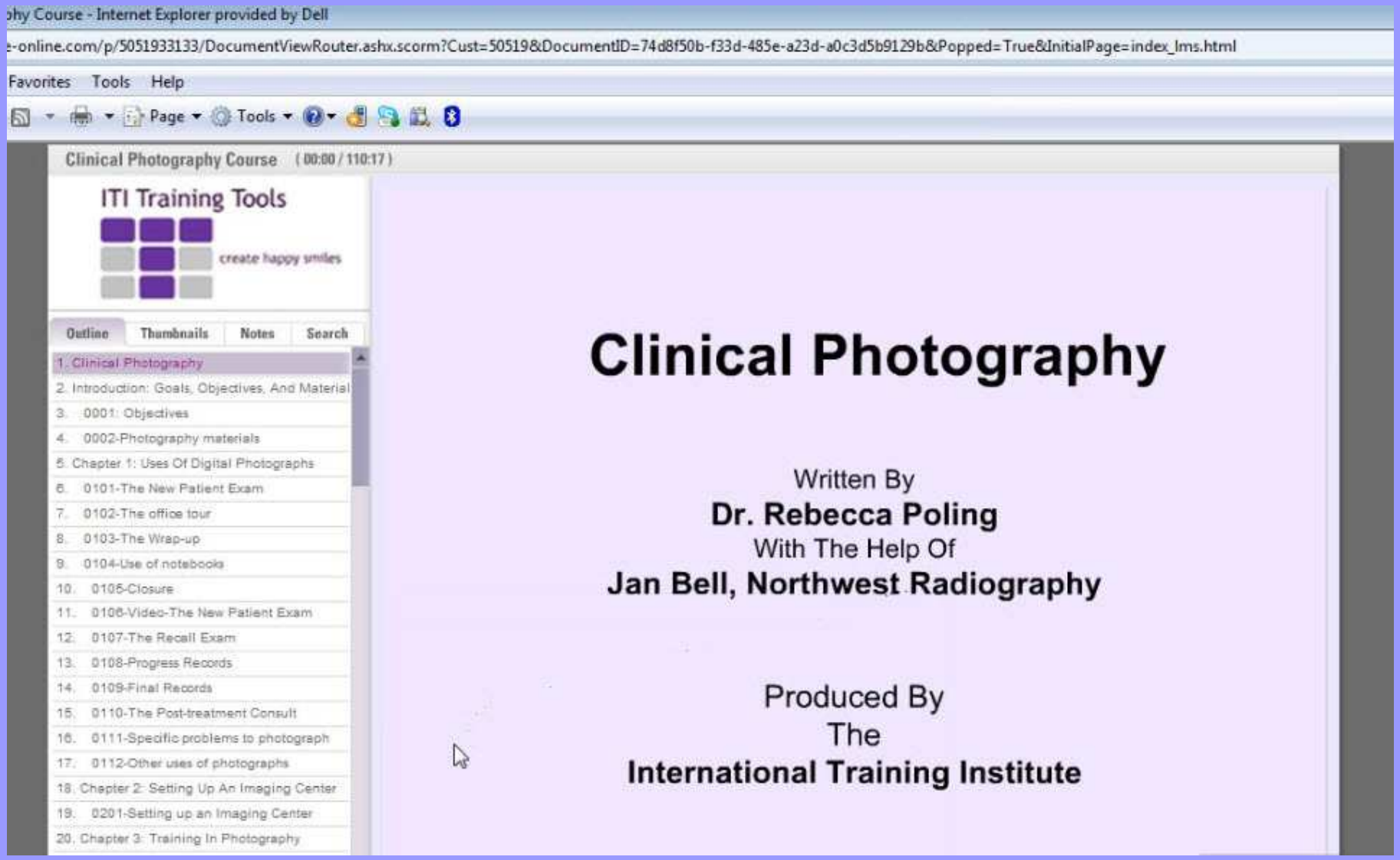
When you close the Pretest, you will return to this screen. Click the Instruction tab to start the course.

Click on the link “Start Online Video Instruction”

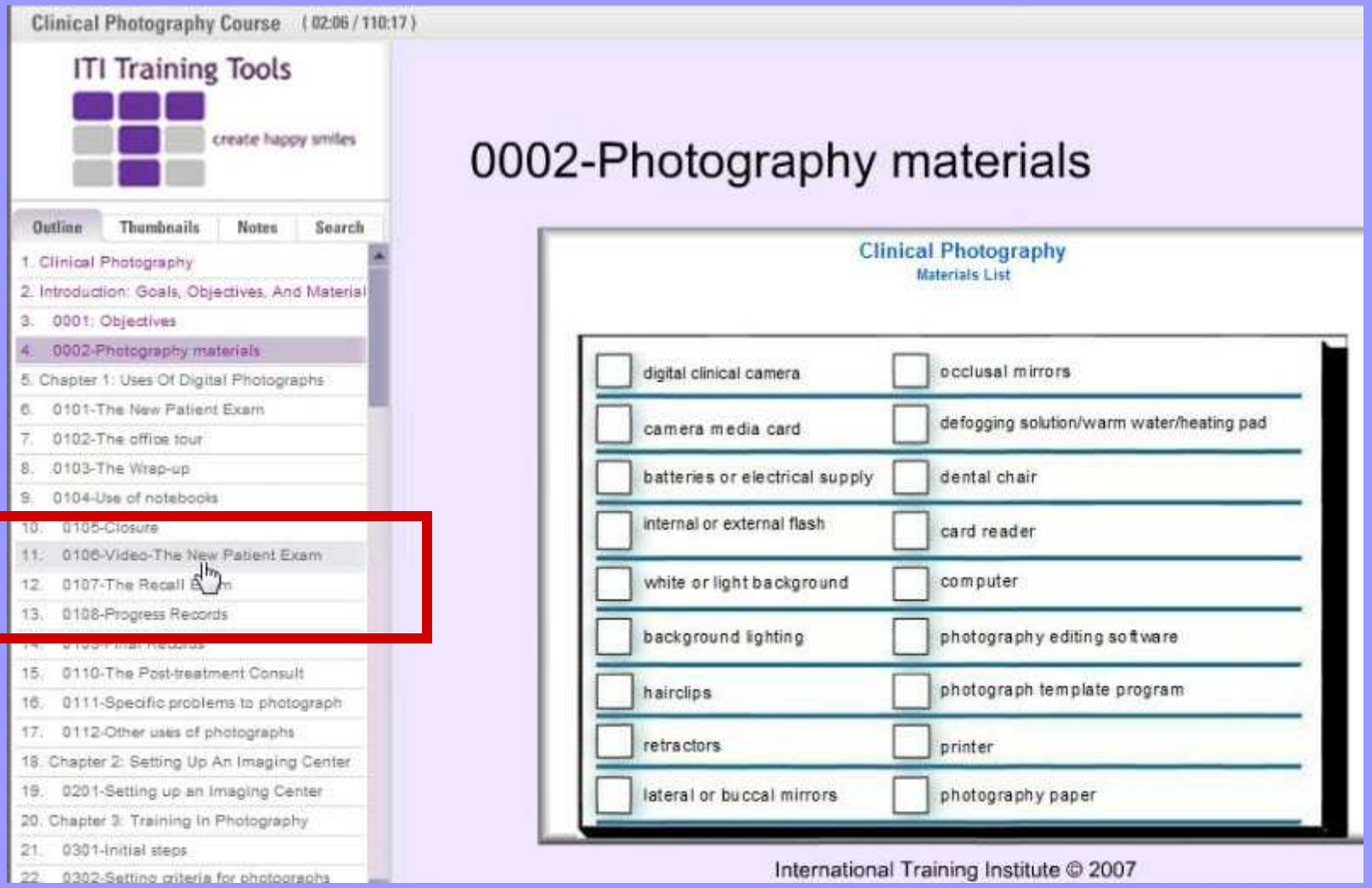
You will see a screen of the course instruction loading.



You will see the first slide of the course and hear a narrator welcoming you to the course. Be certain you have speakers on your computer to hear the narration.

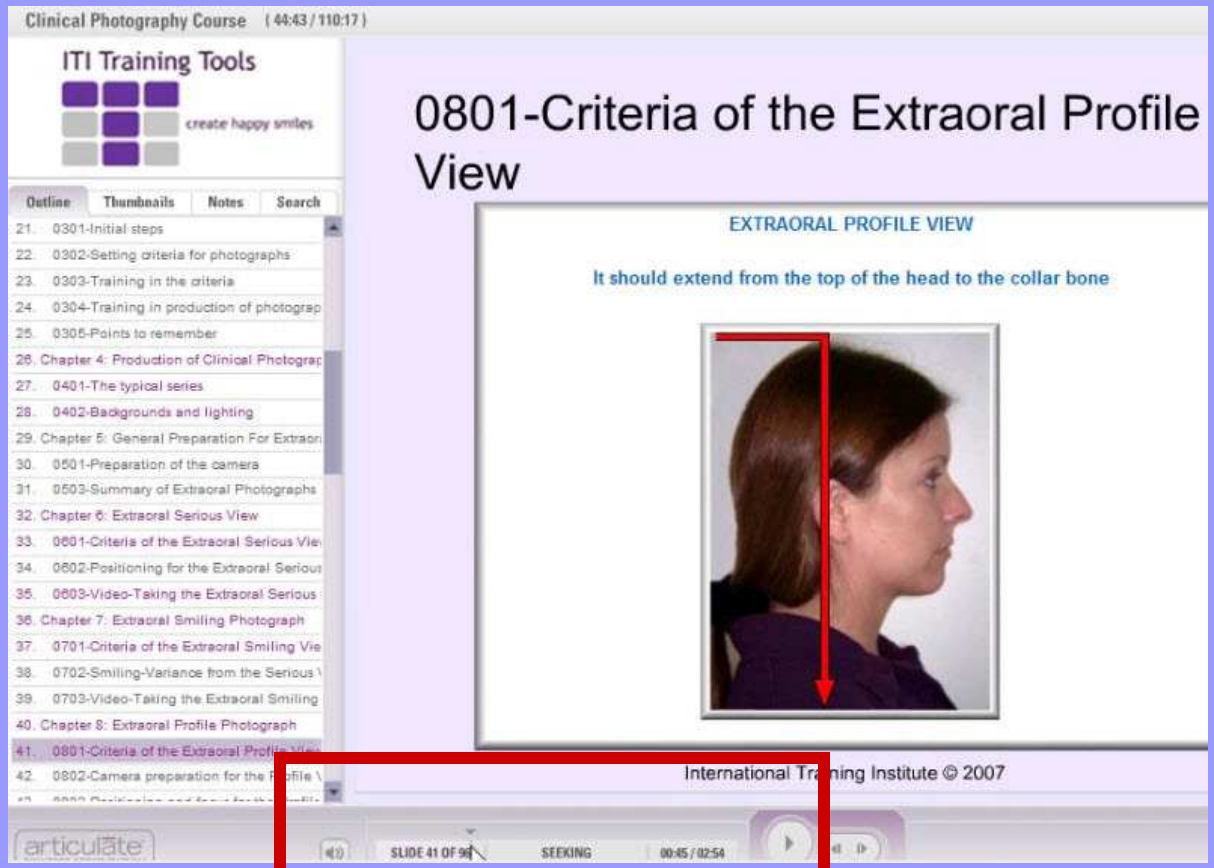


You can navigate to other slides in the course and select the content you want to learn. ITI Courses have unique “flash” movies that show you a visual image of the concept while the narrator is discussing the concept with you. Hearing and seeing the concept speeds learning and improves retention. The concepts are reinforced further on the checklists.



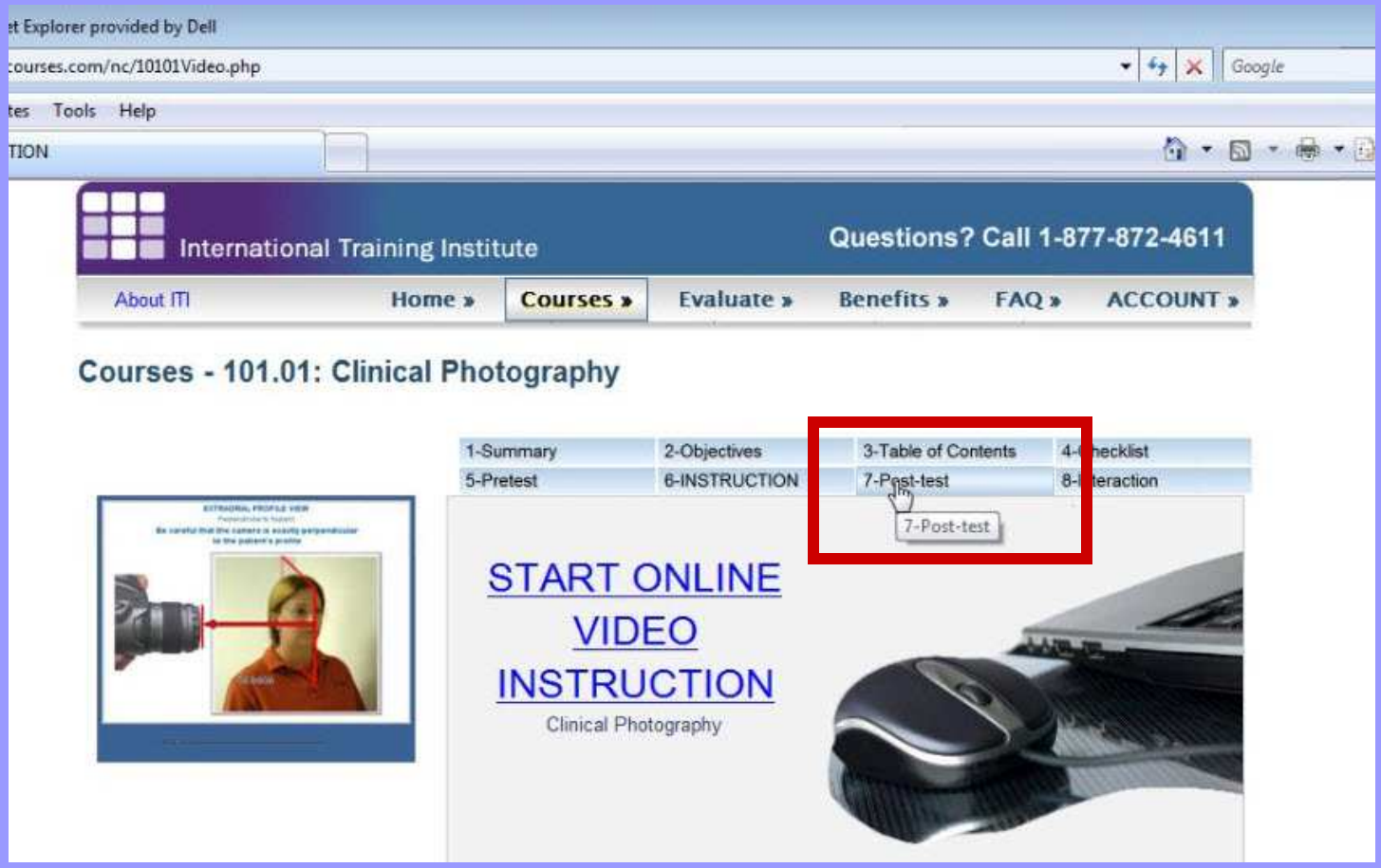
If you just want to scroll through a slide and not listen to the whole thing, you can grab the slider in the slider bar and drag it forward and back to go to a specific section of the movie.

You should take extensive notes when learning this material which will help you retain the information by writing and reading your notes which uses another part of your brain.

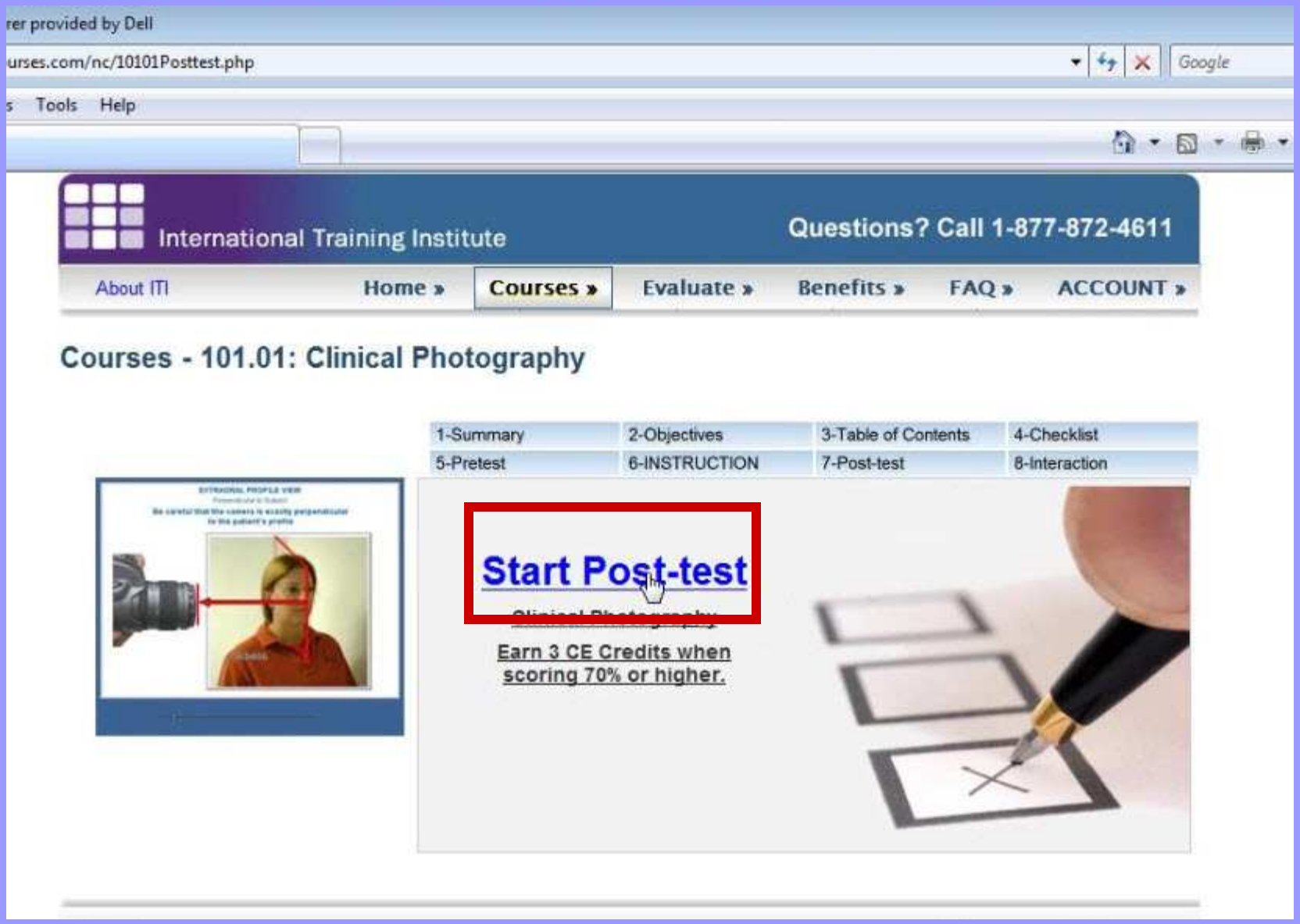


You can close the instruction at any time. The next time you return to it, the program will ask you if you want to return to the place where you left off.

When you are finished with the instruction and feel you know the material and the objectives of the course, you are ready to take the course Post-test. Click on the Post-test tab to go to the Post-test.



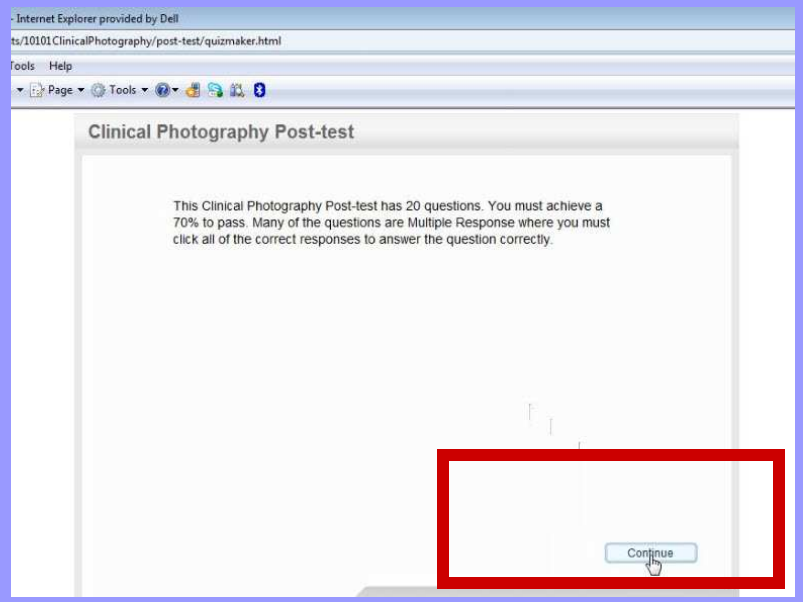
Click on the Start Post-test link to open the Post-test.



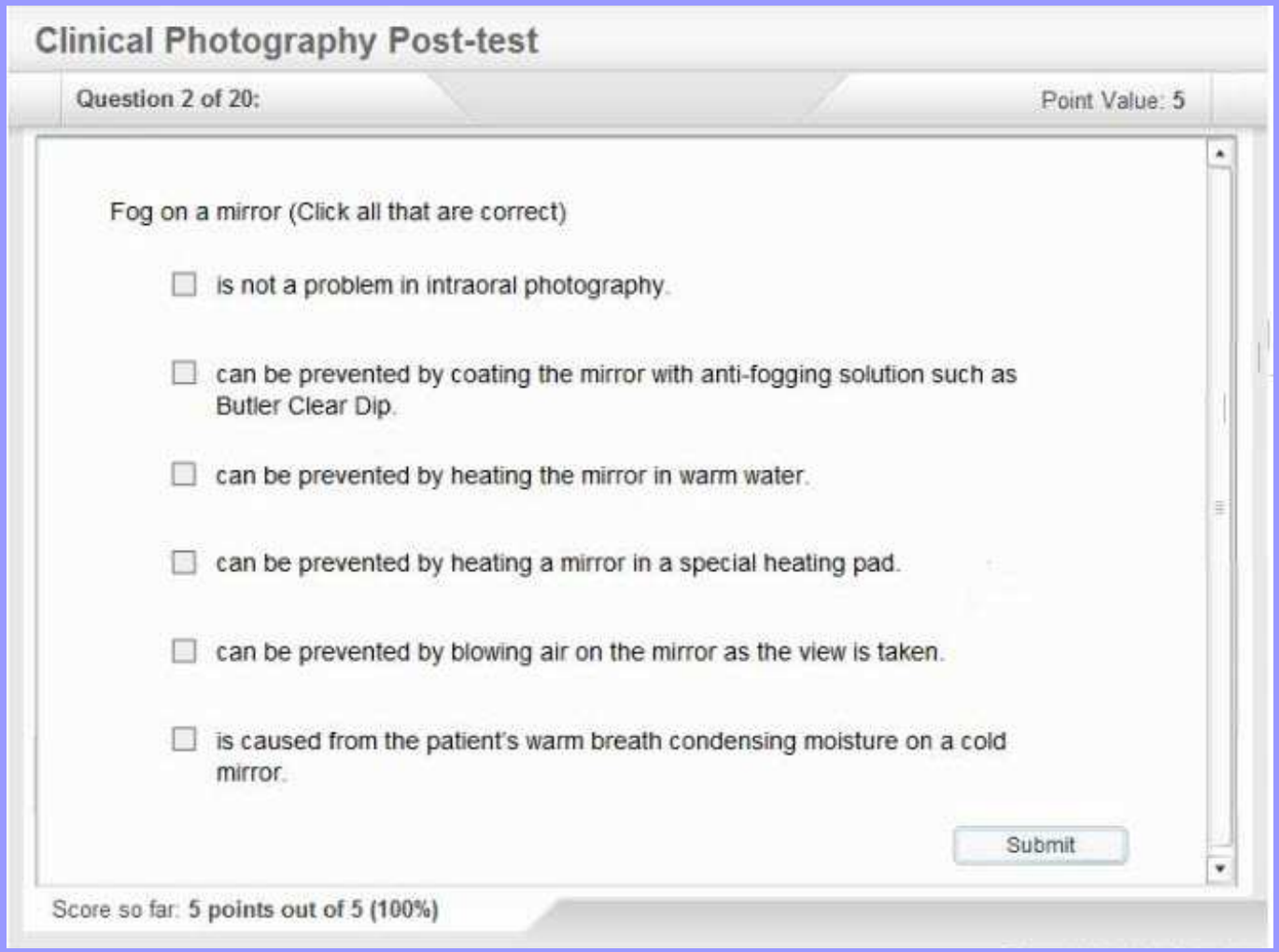
Most people get nervous when faced with a “test”. With ITI Courses, consider this post-test as feedback on how well you know the material taught in the instruction. The objective here is to pass the test because you know the material well. The objective is not to just pass the test, even if you do not know the material very well.

This test is not timed. You can close it at any time. You can retake it until you pass. If you cannot answer the questions correctly because you do not know the material, go back and learn the material so that you understand it thoroughly and can pass the post-test easily. It does you no good to just pass the test by guessing. When you are faced with performing the procedure on a patient you want to know exactly what you are doing so you can do it well.

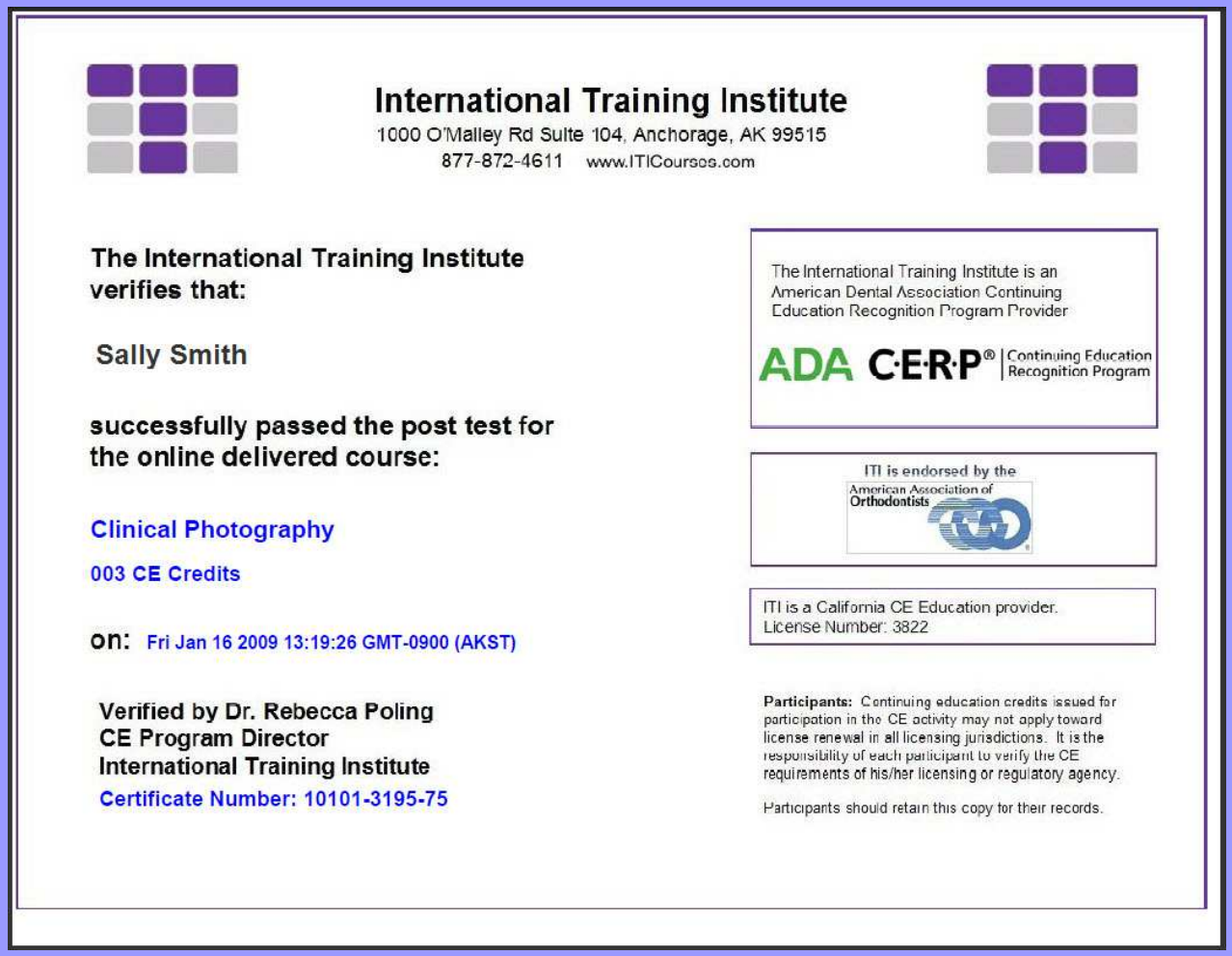
Click Continue to start the test.



Many questions have multiple responses. For those questions, click all correct responses and then click Submit. The answers are not provided on post-tests. The questions and responses are scrambled so that you are less likely to memorize the answers.



When you pass the post-test with a score of 70% or more, a CE Certificate will pop up. You should print this CE Certificate and keep it as documentation that you have passed this course. The certificate will also be kept in your Knowledge Management Reports. Close the CE Certificate to go back to the Course Tab page.



International Training Institute
1000 O'Malley Rd Suite 104, Anchorage, AK 99515
877-872-4611 www.ITICourses.com

The International Training Institute verifies that:

Sally Smith

successfully passed the post test for the online delivered course:

Clinical Photography

003 CE Credits

on: Fri Jan 16 2009 13:19:26 GMT-0900 (AKST)

Verified by Dr. Rebecca Poling
CE Program Director
International Training Institute
Certificate Number: 10101-3195-75

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ADA C·E·R·P® | Continuing Education Recognition Program

ITI is endorsed by the American Association of Orthodontists

ITI is a California CE Education provider. License Number: 3822

Participants: Continuing education credits issued for participation in the CE activity may not apply toward license renewal in all licensing jurisdictions. It is the responsibility of each participant to verify the CE requirements of his/her licensing or regulatory agency.

Participants should retain this copy for their records.

The final tab is the Interaction tab which will link you to the ITI Community. Click on the Interaction Tab.

Click the Visit ITI Community where you can share tips and learn from other individuals who have taken ITI Courses.