

August 2011

[KZ 0811]

Sub. Code : 4914

BACHELOR OF MEDICAL RECORD SCIENCE (B.M.R.Sc.,)

DEGREE EXAMINATION

FIRST YEAR

PAPER IV – MEDICAL RECORD SCIENCE

Q.P. Code : 704914

Time : Three hours

Maximum : 100 marks

Answer ALL questions.

I. Elaborate on :

(3 x 10 = 30)

1. Explain the process of Discharge Analysis of records. What are the statistical information that can be obtained from this data?
2. Write in detail about the responsibility for Medical Record Quality.
3. Write the contents of the Disease and Operation Index and its uses.

II. Write notes on :

(8 x 5 = 40)

1. What are the steps that the Manager takes in the process of problem analysis and decision making?
2. Describe Management policies, procedures, standards and rules.
3. What are the four components of Management?
4. Explain about monthly and annual reports and comparative report of professional performance.
5. What are the types of Numbering and Filing systems?
6. Write the guidelines for maintenance of alphabetical patient index.
7. List techniques which may be used in locating misfiled record.
8. Uses of Indexes.

III. Short Answers on:

(10 x 3 = 30)

1. Define the terms Morbidity and Mortality.
2. Write about Physical Examination.
3. Give formula for the following :
(a) Bed Occupancy rate (b) Bed Turnover rate.
4. Explain Admission and Discharge.
5. Define Nomenclatures and Classification.
6. What are the types of graphs used in Medical Records Statistics?
7. Explain value of Medical Records :
(a) to the patient (b) to Healthcare providers.
8. Define Quantitative and Qualitative analysis.
9. Mention the types of Record storage equipment.
10. Define :
(a) Progress Notes and (b) Discharge Analysis.
