

FEBRUARY 2006

[KO 864]

Sub. Code : 5502

**BACHELOR OF MEDICAL RECORD SCIENCE
DEGREE EXAMINATION.**

Second Semester

Paper II — MEDICAL RECORD SCIENCE

Time : Three hours Maximum : 60 marks

**Sec. A & B : Two hours and Sec. A & B : 50 marks
fifty minutes**

Sec. C : Ten minutes Sec. C : 10 marks

Answer Sections A and B in the SAME answer book.

Answer Section C in the answer sheet provided.

SECTION A — (2 × 15 = 30 marks)

Answer ALL questions.

1. How many types of index are to be maintained in Medical Record Department and explain the purpose served by each index?
2. Organisation and functions of the Medical Record Committee may be explained in detail.

SECTION B — (4 × 5 = 20 marks)

Answer any FOUR questions.

3. (a) Write short notes on :
 - (i) Unit numbering
 - (ii) Retention of Medical Records.
- (b) Define the following :
 - (i) Discharge order
 - (ii) Cross Indexing.
- (c) How do you compute the percentages (ratios) for the following?
 - (i) Maternal death rate
 - (ii) Bed occupancy rate.
 - (d) Deficiency check in Medical records department – useful. How?
 - (e) Briefly discuss the centralised filing system with decentralised filing system and explain the most desirable system with reasons.
 - (f) Explain the legal values of Medical Records.