

S.O./Steno Examination  
2006, 2007 & 2008

No. 1623

C-FB-KD-TSFA

**GENERAL FINANCIAL AND  
SERVICE RULES**

(For Categories I and VIII)

*Time Allowed : Two Hours*

*Maximum Marks : 100*

**INSTRUCTIONS**

*Candidates should attempt Question No. 1 and  
any FOUR of the remaining questions.*

*The number of marks carried by each question is  
indicated at the end of the question.*

*Answers must be written in ENGLISH.*

1. Comment on the following : 5+5+5+5=20
- (a) X, a female Govt. servant, applies for leave for a total of 55 days, made up of 15 days Earned Leave, 38 days Half Pay Leave, and 02 days Casual Leave.
- (b) The officer performing the current duties of the Authority competent to impose penalties under Rule 11 of the CCS (CCA) Rules (who was on leave) cleared a file correctly imposing a minor penalty on a delinquent officer.

- (c) A Central Government servant participated in a musical program arranged by the All India Radio on a non-working day and accepted the honorarium paid by the organization without informing his office.
- (d) A Government servant has received permission from the competent authority under SR11 to undertake part-time job of a lecturer in an educational institution. Does she need to also obtain the sanction of the Government in terms of Rule 15 of the CCS (Conduct) Rules, 1964, before accepting the assignment ? Why ?
2. (a) Briefly explain the provisions of rules that apply to a Government servant who is recalled to duty while on leave outside India.
- (b) Describe the provisions of rules relating to commutation of leave of one kind into another.
- (c) A female Government servant, who has two children aged 5 years and 10 years, had to adopt the 1-month old child of her sister who died soon after giving birth to the baby. How much Leave for Adoption of a child can she claim under the rules ?

8+8+4=20

3. (a) Name the categories of penalties prescribed under the CCS (CCA) Rules, 1965, and give four examples of each.

(b) Which of these penalties are necessarily attracted for offences involving corruption ?

(c) Is 'warning' a penalty ? Explain giving reasons.

*10+5+5=20*

4. (a) What are the orders against which no appeal is allowed to be made to the appellate authorities under the CCS (CCA) Rules ?

(b) Mention five types of orders against which appeal can be made.

(c) What is the period within which appeal must be preferred ?

*5+10+5=20*

5. (a) Briefly describe the provisions of rules regulating the advance payments and part-payments to be made to contractors by the Government.

(b) What guidelines need to be kept in mind while managing contracts ?

(c) Briefly explain the significance of the words "the President" in contracts.

*8+8+4=20*

6. (a) Explain and differentiate the terms 'Voted Expenditure' and 'Charged Expenditure', and give two examples of each.
- (b) What is the basic procedure for re-appropriation of funds by a department/ministry ? *10+10=20*
7. Write short notes on the following : *5+5+5+5=20*
- (a) Paternity leave.
- (b) Forfeiture of past service for the computation of qualifying service for pension on resignation.
- (c) Categories of Government servants to whom CCS (CCA) Rules do not apply.
- (d) Responsibilities of a Controlling Officer in respect of the funds placed at his disposal through budgetary allocation.