No. 173

C-FB-KD-TSFE

GENERAL FINANCIAL AND SERVICE RULES

(For Category V)

Time Allowed : Two Hours

Maximum Marks : 100

INSTRUCTIONS

Candidates should attempt Question No. 1 and any FOUR of the remaining questions.

The number of marks carried by each question is indicated at the end of the question.

Answers must be written in ENGLISH.

1. Distinguish between any *four* of the following :   5×4=20

   (a) Charged and Voted Expenditure

   (b) Limited Tender Enquiry and Single Tender Enquiry

   (c) Daily Allowance and Additional Foreign Allowance

   (d) Head of Chancery and Head of Post

   (e) Local Staff and Contingency Staff

   (f) Book Allowance and Language Allowance

2. (a) Enumerate the entitlement of various allowances when an officer is treated as a State Guest.

   (b) What are non-scheduled halts ? What are the admissible emoluments during non-scheduled halts ?

   $10 \times 2 = 20$

3. (a) Enumerate the rules governing emoluments during Consultation Duty.

   (b) What is the procedure for conducting common language classes in Missions/Posts abroad ? $10 \times 2 = 20$

4. (a) What is outsourcing of services ? Briefly mention the rules to be followed by a Ministry/Department while outsourcing services.

   (b) When can a Ministry/Department directly execute repair works ? Under what circumstances may it assign such work to a Public Works Organization ?

   $10 \times 2 = 20$

5. (a) Enumerate the provisions regarding upkeep of gardens at residences of officers other than HOMs.

   (b) What are the rules governing transportation of personal effects on transfer/posting abroad of a Govt. servant ? $10 \times 2 = 20$

6. Write short notes on any *four* of the following :   5×4=20

(a) Purchase of Goods without quotation

(b) Supplementary Grants

(c) Staff Car

(d) Head of Chancery

(e) Local Staff

(f) Concurrent Accreditation

7. (a) What is "terminal journey" ? What are the rules governing terminal journey ?

(b) Enumerate the rules governing stay in hotel by a Govt. servant on first arrival.   10×2=20