

Section Officer

Sikkim University

Address: Sikkim University 6th Mile, Samdur, P. O. Tadong

Postal Code: 737102

City Gangtok

State Sikkim

Pay Scale: Rs 9300-34800 + GP of Rs 4600

Educational Requirements: Three-years (graduate) degree in any discipline from a UGC-recognized University

Qualifications: Preference will be given to holding professional qualifications like LLB or PG diploma in Business Administration or MCA/PGDCA or CA (Inter)/ ICWA (Inter).

Experience Requirements: At least three years experience in handling Educational Administration/General Administration/ Purchase/Accounts & Finance in a University/ Research Institution/ Government department/ bodies/ PSU or reputed commercial establishment.

Details will be available at:

[https://www.sikkimuniversity.ac.in/index.php?option=com\\_content&view=article&id=502](https://www.sikkimuniversity.ac.in/index.php?option=com_content&view=article&id=502)

No of Post: 02

How To Apply: Applications should be sent to Sikkim University office. Send your fully filled applications to Registrar, Sikkim University, 6th Mile, P.O. Tadong 737102, Gangtok, Sikkim.

Last Date: 30 May 2013

Age Limit: 35 Years

Deputy Director (Finance & Accounts)

Institute of Company Secretaries of India (ICSI)

Address: ICSI House, Plot No.22, Lodi Road, Institutional Area

Postal Code: 110003

City New Delhi

State Delhi

Pay Scale: Rs 15600 - 39100 + Grade Pay Rs 7600/-

Educational Requirements: A degree in Commerce & Final pass of the CA/CWA examinations OR post graduation degree in Commerce with 50% marks. Candidates possessing LLB or additional qualification(s) will be given preference.

Experience Requirements: At least 10 years experience in a supervisory position in reputed Firms/Academic or Professional Institutes/ Industry.

Details will be available at: <http://www.icsi.edu/career/>

How To Apply: Interested candidates must apply only through electronic application form (On-line) by clicking on the hyperlink provided at the end of this page.

Last Date: 13th May, 2013

Age Limit: 45 Years