

Himachal Pradesh Subordinate Services Selection Board Hamirpur, District Hamirpur- 177001		
Advertisement No. 23/2012		Dated: 15.09.2012
Applications on the prescribed Proforma, in sealed covers, are invited for the following posts under the Government of Himachal Pradesh so as to reach the Secretary, Himachal Pradesh Subordinate Services Selection Board, Hamirpur (Himachal Pradesh) PIN-177001 on or before 15.10.2012 . However, for the candidates residing in Lahaul & Spiti District, Kinnaur District, Pangi & Bharmour Sub-Divisions of Chamba District and Dodra Kwar Sub-Division of Shimla District of Himachal Pradesh, the last date for receipt of applications is 30.10.2012 . The applications received after these dates will not be entertained. The Board will not be responsible for delay in receipt of applications due to any reasons what so ever.		
Name of Department/post/pay scale/Pay Band	Post Code	Number of posts
(1) Food Civil Supplies & Consumer Affairs Department Junior Analyst (On Contract basis) at minimum of the Pay Band of Rs. 5910-20200+2800 Grade Pay	320	Gen (UR)-01 Total=01 Note : The requisition for the post of Junior Analyst, if any received up to 31st December 2012 shall also be included in the present number of post.
(2) Public Works Department Junior Engineer (Electrical) (On Contract basis) at minimum of the Pay Band of Rs.10300-34800+3800 GP.	321	Gen (UR)-02, SC(UR)-01 Total=03 Note : The requisition for the post of Junior Engineer (Electrical) , if any received up to 31st December 2012 shall also be included in the present number of post.
(3) Various Departments Junior Engineer (Mechanical) (On Contract basis) at minimum of the Pay Band of Rs. 10300-34800+3800 GP Consolidated fixed contractual amount @ Rs. 14100/- Per Month) .	322	Public Works Department Gen (UR)-02, SC (UR)-01 Total=03 I&PH Department Gen (UR)-01, Gen(IRDP/BPL)-01, SC(UR) -01, OBC(UR)-01 Total=04 Note : The requisition for the post of Junior Engineer (Mechanical) , if any received up to 31st December 2012 shall also be included in the present number of post.
(4) Various Departments Junior Engineer (Civil) (On Contract basis) at minimum of the Pay Band of Rs.10300-34800+3800 Grade Pay (Consolidated fixed contractual amount @ Rs. 14100/- Per Month)	323	Public Works Department Gen (UR)-41, Gen(IRDP/BPL)-05, SC(UR)-09, SC(IRDP/BPL)-03, ST(UR)-01, ST(IRDP/BPL)-02, OBC (UR)-02, OBC(IRDP/BPL)-01 Total=64 I&PH Department Gen (UR)-33, SC (UR)-16, ST (UR)-03, OBC (UR)-13, Gen (IRDP/BPL)-08, SC(IRDP/BPL)-04, OBC (IRDP/BPL)-03, Gen(WFF)-01, SC(WFF)-02, ST(IRDP/BPL)-01 Total=84 Note : The requisition for the post of Junior Engineer (Civil), if any received up to 31st December 2012 shall also be included in the present number of post.
(5) Directorate of Home Guards & Civil Defence Company Commander/Senior Instructor/Store Officer (On Regular basis) at minimum of the Pay Band of Rs.10300-34800+3800 Grade Pay	324	Gen (UR)-03, SC(UR)-01 Total=04 Note : The requisition for the post of Company Commander/Senior Instructor/Store Officer, if any received up to 31st December 2012 shall also be included in the present number of post.
(6) H. P. Subordinate Allied Services (i) Excise & Taxation Inspector (On Regular basis) in the pay band of Rs.10300-34800+3600 Grade Pay (ii) Panchayat Inspector (On Contract basis) at minimum of the Pay Band Rs.10300-34800+3600 Grade Pay i.e. Rs. 13900/- Per Month.	325	(i) Gen(UR)-13, Gen (IRDP/BPL)-03, Gen (WFF) -01 SC(UR)- 07, SC(IRDP/BPL)-02, ST(UR)-02, OBC(UR)-03, OBC(IRDP/BPL)-01 Total= 32 (ii) Gen (UR)-02 Total=02 Note : The requisition for the post of Excise & Taxation Inspector and Panchayat Inspector , if any received up to 31st December 2012 shall also be included in the present number of post.
(7) Local Audit Department Junior Auditor (On Contract basis) in the Pay Band of Rs. 10300-34800+3800 Grade Pay	326	Gen (UR)-01, SC (IRDP/BPL)-01, OBC (UR)-01 Total=03 Note : The requisition for the post of Junior Auditor, if any received up to 31st December 2012 shall also be included in the present number of post.
(8) Home Guards & Civil Defence Havildar Instructor/Quarter Master Havildar (On Contract basis) at minimum of the Pay Band of Rs. 5910-20200+2400 Grade Pay (Consolidated fixed contractual amount @ : Rs. 8310/- Per Month)	327	Gen (UR)-05, SC (UR)-02, ST (UR)-01 Total=08 Note : The requisition for the post of Havildar Instructor/ Quarter Master Havildar, if any received up to 31st December 2012 shall also be included in the present number of post.
(9) Language, Art & Culture Department Junior Technical Assistant (On Contract basis) at minimum of the Pay Band of Rs. 10300-34800+3600 Grade Pay (Consolidated fixed contractual amount @ Rs. 13900/-PM)	328	Gen (UR)-03, SC (UR) -01. Total=04 Note : The requisition for the post of Junior Technical Assistant, if any received up to 31st December 2012 shall also be included in the present number of post.
(10) Election Department Election Kanungo (On Contract basis) in the Pay Band of Rs. 5910-20200+3000 Grade Pay. (Consolidated fixed contractual amount @ : Rs. 8910/- Per Month)	329	Gen(UR)-03, SC(UR)-01, OBC (UR)-01 Total=05 Note : The requisition for the post of Election Kanungo, if any received up to 31st December 2012 shall also be included in the present number of post.
(11) Department of Medical Education & Research Nuclear Technologist (On Regular basis) in the Pay Band of Rs. 10300-34800+4200 Grade Pay.	330	Gen (UR)-01 Total=01 Note : The requisition for the post of Nuclear Technologist, if any received up to 31st December 2012 shall also be included in the present number of post.
(12) Printing & Stationery Department Fly Boy (Offset) (On Contract basis) in the Pay Band of Rs. 5910-20200+1900 Grade Pay.	331	OBC (UR)-01 Total=01 Note : The requisition for the post of Fly Boy (Offset), if received up to 31st December 2012 shall also be included in present number of post.

(13) HP State Civil Supplies Corporation Ltd. Sr. Assistant (Accounts) (On Contract basis) in the Pay Band of Rs.10300-34800+3800 Grade Pay.	332	Gen (UR)-01, Gen (IRDP/BPL) =01 Total=02 Note : The requisition for the post of Sr. Assistant (Accounts), if any received up to 31st December 2012 shall also be included in the present number of post.
(14) Various Departments Steno Typist (On Contract basis) at minimum of the Pay Band of Rs. 5910-20200+2000 Grade Pay.	333	Gen (UR)-19, Gen(IRDP/BPL)-03, SC(UR)-03, SC(IRDP/BPL)-02, ST(UR)-03, ST(IRDP/BPL)-01, OBC(UR)-05, OBC(IRDP/BPL)-03. Total=39 Note : The requisition for the post of Steno Typist, if any received up to 31st December 2012 shall also be included in the present number of post.
(15) Various Departments Junior Scale Stenographer (On Contract basis) at minimum of the Pay Band of Rs. 5910-20200+2800 Grade Pay.	334	On Regular Basis: OBC(UR)-02, OBC(IRDP/BPL)-01 Total=03 On Contract Basis: Gen (UR)-09, Gen (IRDP/BPL)-02, SC(UR)-03, SC(IRDP/BPL)-01, ST(UR)-01, OBC(UR)-02. Total=18 Note : The requisition for the post of Junior Scale Stenographer, if any received up to 31st December 2012 shall also be included in the present number of post.
(16) Various Government Departments/Corporation Clerks at minimum of the Pay Band of Rs. 5910-20200+2800 Grade Pay.	335	On Regular Basis Government Departments Gen(UR)-03, OBC(UR)-03, ST(UR)-01 Total=07 On Contract Basis Government Departments Gen(UR)-03, Gen(IRDP/BPL)-01, Gen(WFF)-01, OBC(UR)-01, OBC(IRDP/BPL)-01, SC(UR)-01 Total=08 On Contract Basis Ex-Servicemen Corporation Gen(UR)-01, OBC(UR)-01, SC(UR)-01, ST(UR)-01 Total=04 Note : The requisition for the post of Clerks, if any received up to 31st December 2012 shall also be included in the present number of post.
(17) Advocate General Restorer (On Contract basis) at minimum of the Pay Band of Rs. 5910-20200+1900 Grade Pay. (Contractual Amount Rs. 7810/- per month)	336	Gen(UR)-02, OBC(UR)-01 Total=03 Note : The requisition for the post of Restorer, if any received up to 31st December 2012 shall also be included in the present number of post.
(18) Department of Ayurveda Scientific Assistant (On Contract basis) at minimum of the Pay Band of Rs. 10300-34800+3800 Grade Pay. (Contractual Amount Rs. 14,100/- per month)	337	Gen(UR)-01 Total=01 Note : The requisition for the post of Scientific Assistant, if any received up to 31st December 2012 shall also be included in the present number of post.
(19) HP State Civil Supplies Corporation Ltd. Data Entry Operator-cum-Clerk (On Contract basis) in the Pay Band of Rs. 5910-20200+1900 Grade Pay.	338	Gen(UR)-15, Gen(IRDP/BPL)-03, SC(UR)-06, SC(IRDP/BPL)-01, ST(UR)-01, OBC(UR)-05, OBC(IRDP/BPL)-01 Total=32 Note : The requisition for the post of Data Entry Operator-cum-Clerks, if any received up to 31st December 2012 shall also be included in the present number of post.
(20) Agriculture Agriculture Extension Officer (On Contract basis) in the Pay Band of Rs. 5910-20200+2400 Grade Pay. (Contractual Amount Rs. 8310/- per month)	339	Gen(UR)-01, ST(UR)-04, ST(IRDP/BPL)-01, OBC(UR)-03, OBC(IRDP/BPL)-02, OBC(WFF)-01. Total=12 Note : The requisition for the post of Agriculture Extension Officer, if any received up to 31st December 2012 shall also be included in the present number of post.
(21) HP State Electricity Board Limited Computer Operator (On Contract basis) in the Pay Band of Rs. 10900-34800+3550 Grade Pay. (Contractual Amount Rs. 14,450/- per month)	340	Gen(UR)-33, Gen(IRDP/BPL)-08, Gen(WFF)-01, OBC(UR)-12, OBC(IRDP/BPL)-03, ST(UR)-03, ST(IRDP/BPL)-01, SC(UR)-16, SC(IRDP/BPL)-03. Total=80 Note : The requisition for the post of Computer Operator, if any received up to 31st December 2012 shall also be included in the present number of post.
(22) Fire Services Department Leading Fireman (on regular basis) in the pay band of Rs. 5910-20200+3000 Grade Pay.	341	Gen(UR)- 04, SC(UR) -01, OBC(UR)-01 Total=06 Note : The requisition for the post of Leading Fireman, if any received up to 31st December 2012 shall also be included in the present number of post.
(23) Fire Services Department Station Fire Officer (On Regular basis) in the Pay Band of Rs. 10300-34800+GP3800/-.	342	Gen (UR)= 01 Total= 01 Note : The requisition for the post of Station Fire Officer, if any received up to 31st December 2012 shall also be included in the present number of post.
(24) H. P. State Electricity Board Limited Superintendent (Divisional Accounts) (on Contract basis) in Pay band of Rs. 10900-34800+GP 4700/-	343	Gen (UR)= 04, SC UR 01 Total = 05 Note : The requisition for the post of Superintendent (Divisional Accounts), if any received up to 31st December 2012 shall also be included in the present number of post.
(25) Language , Arts & Culture Department Librarian (On Contract Basis) in Pay Band of Rs. 10300-34800+GP3200/-. (Contractual Amount Rs. 14,450/- PM)	344	Gen (UR) = 01 Total= 01 Note : The requisition for the post of Librarian, if any received up to 31st December 2012 shall also be included in the present number of post.
(26) Department of Ayurveda Laboratory Assistant (Research) on Contract Basis in the pay band of Rs. 5910-20200+1900 Grade Pay. (Contractual amount Rs. 7810/- per month).	345	Gen (UR)= 01 Total= 01 Note : The requisition for the post of Laboratory Assistant (Research), if any received up to 31st December 2012 shall also be included in the present number of post.

(27) Elementary Education Department Drawing Master (On contract basis) in the Pay Band of Rs. 10300-34800+GP3200(Contract Amount Rs. 13,500/- PM)	346	Gen(UR)-07, Gen(IRDP/BPL)-02, Gen(WFF)-02, OBC(UR)-04, OBC(IRDP/BPL)-02, ST(UR)-01, SC(UR)-02, SC(IRDP/BPL)-01, SC(WFF)-01. Total=22 Note : The requisition for the post of Drawing Master, if any received up to 31st December 2012 shall also be included in the present number of post.
(28) Elementary Education Department Physical Education Teacher (On contract basis) in the Pay Band of Rs. 10300-34800+GP3200 (Contract Amount Rs. 13,500/- per month)	347	Gen(UR)-15, Gen(IRDP/BPL)-05, Gen(WFF)-01, OBC(UR)-06, OBC(IRDP/BPL)-02, ST(UR)-01, ST(IRDP/BPL)-01, SC(UR)-06, SC(IRDP/BPL)-01, SC(WFF)-01. Total=39 Note : The requisition for the post of Physical Education Teacher, if any received up to 31st December 2012 shall also be included in the present number of post.
(29) Printing & Stationery Department Mechanic (Electrical) (on contract basis) in the pay band of Rs. 5910-20200+1900 GP	348	Gen (UR) -01 Total=01 Note : The requisition for the post of Machanic (Electrical), if any received up to 31st December 2012 shall also be included in the present number of post.
(30) HP State civil supplies corporation Ltd. Steno Typist (On Contract basis) at minimum of the Pay Band of Rs. 5910-20200+Grade Pay Rs. 2000/- initial pay Rs. 8240/-.	349	SC(UR)-01, OBC(UR)-01. Total=02 Note : The requisition for the post of Steno Typist, if any received up to 31st December 2012 shall also be included in the present number of post.
(31) Language, Art & Culture Department Research Assistant (On Contract basis) in the Pay Band of Rs. 10300-34800+4200 GP. (Contract Amount Rs. 14500/- Per month.)	350	Gen(UR)-02, Gen(IRDP/BPL)-01, SC(UR)-02, OBC(UR)-01. Total=06 Note : The requisition for the post of Research Assistant, if any received up to 31st December 2012 shall also be included in the present number of post.

1. Essential Qualifications	
Post Code	Educational and other Qualifications
320 Junior Analyst	(i) Graduation in Science from a recognized University. Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
321 Junior Engineer (Electrical)	(i) Should have passed Matriculation or its equivalent from a recognized Board/University. (ii) Diploma/Degree in Electrical Engineering or Electronics Engineering from a recognized University or from an Institution duly recognized by the H.P. Government/Central Government. Desirable : Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
322 Junior Engineer (Mechanical)	(i) Should have passed Matriculation/Higher Secondary Part-1 or its equivalent from a recognized Board/University. (ii) Diploma/Degree in the trade of Mechanical/Automobile/Production/Aeronautical or Marine Engineering or its equivalent from an Institution/University duly recognized by the Central or State Government. Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
323 Junior Engineer (Civil)	(i) Should have passed Matriculation or Higher Secondary Part-I or its equivalent from a recognized Board/University. (ii) Diploma in Civil Engineering from an Institution duly recognized by the H.P./Central Government. Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
324 Company Commander / Senior Instructor/Store Officer and Centre Commander	i) Should have passed Ten Plus Two (10+2) Examination from a recognized University/Board of School Education or its equivalent. AND Should be a released/retired officer of the Indian Army who has held the rank of Lieutenant (other than Honorary) with at least three years service as Commissioned Officer. OR Should be holding honorary Rank of Company Commander in the Home Guards Organization and continuous service as such for the last three years. OR Should be a serving regular Civil Defence Instructor/Chief Instructor/Platoon Commander/Administrative Officer/Assistant Store Officer, who has been serving as such for the last five years in the HP Home Guards and Civil Defence Department. Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
325 H.P. Subordinate Allied Services	Should possess a Bachelor's Degree in any discipline or its equivalent from a Recognized University By H.P. / Central Government . Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in Pradesh.
326 Junior Auditor	2nd class Graduate in Commerce or Economics or Business Administration from the recognized university. Desirable : Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

<p>327 Havildar Instructor / Quarter Master Havildar</p>	<p>i) Should have passed at least Matric standard examination from a recognized Board of School Education.</p> <p style="text-align: center;">OR</p> <p>Should possess Army Special Certificate.</p> <p style="text-align: center;">OR</p> <p>ii) Should be holding honorary Rank of Havildar or above in the Home Guards organization and continuous service as such for the last 3 years.</p> <p style="text-align: center;">OR</p> <p>A Havildar who has served as such in the Army for at least three years.</p> <p>Desirable : Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>328 Junior Technical Assistant</p>	<p>M.A. in Archaeology/History with ancient Indian History as one of the papers.</p> <p>Desirable : i) Diploma in Museology or 3 years experience in any National/State/reputed Museum;</p> <p>ii) Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>329 Election Kanungo</p>	<p>Should be a Graduate in any discipline from a recognized University or its equivalent.</p> <p>Desirable : Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>330 Nuclear Technologist</p>	<p>i) B. Sc from any recognized University and having one year Diploma in Medical Radio-Isotope Techniques (DMRIT) from Radiation Medicine Centre of Bhawa Atomic Research Centre (BARC), Trombay, Mumbai.</p> <p style="text-align: center;">OR</p> <p>Graduate of a recognized University and having two years Diploma in Medical Radio-Isotope Techniques (DMRIT) from Mumbai University, Mumbai.</p> <p style="text-align: center;">OR</p> <p>Bachelor of Nuclear Medicine Techniques (BNMT) recognized by Atomic Energy Regulatory Board (AERB), Government of India</p> <p style="text-align: center;">OR</p> <p>M.Sc. in Nuclear Medicine Techniques (BNMT) from University recognized by Atomic Energy Regulatory Board (AERB), Government of India.</p> <p>ii) Radiological Safety Officer level-II Certificate from a recognized University/Institute/Centre.</p> <p>Desirable : Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>331 Fly Boy (Offset)</p>	<p>i) Matric with Science or its equivalent from a recognized Board /University.</p> <p>ii) Two years experience in offset press either from Government Institution or from reputed private press.</p> <p>Desirable : Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>332 Sr. Assistant (Accounts)</p>	<p>M.Com with one year experience in accounts.</p> <p>B.Com with three years experience in accounts.</p> <p>Desirable : Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>333 Steno Typist</p>	<p>i) Should have passed Ten Plus Two (10+2) examination or its equivalent from a recognized Board of School Education/ University.</p> <p>ii) Must possess the following speed in Shorthand and Typewriting on computer in both languages i.e. English and Hindi at the time of initial appointment.</p> <table border="1" data-bbox="423 1642 1008 1741"> <thead> <tr> <th colspan="2">Speed in Shorthand</th> <th colspan="2">Speed in Typewriting</th> </tr> <tr> <th>English</th> <th>Hindi</th> <th>English</th> <th>Hindi</th> </tr> </thead> <tbody> <tr> <td>60 WPM</td> <td>60 WPM</td> <td>25 WPM</td> <td>25 WPM</td> </tr> </tbody> </table> <p>Provided that at the time of initial recruitment the candidate shall have to pass shorthand test in either of the language i.e. in Hindi or English at the prescribed speed.</p> <p>Provided further that the candidates will have to pass typewriting test in both the languages at the time of initial recruitment;</p> <p>Provided further that the incumbent having passed shorthand in one language, at the time of initial recruitment at the prescribed speed, shall have to pass the shorthand test in second language either in Hindi or English whichever may be as prescribed supra within a period of three years from the date of appointment. The appointment letter of such candidate(s) who does not qualify the shorthand test in second language shall contain the specific condition that he shall have to pass the test in shorthand in second language within a period of three years and if he qualifies the test in shorthand test in second language within a period of three years he will be eligible to draw his annual increment from due dates and the candidate(s) who qualifies the said test after three years will be eligible to draw his first increment only from the date of qualifying the prescribed test.</p> <p>iii) Should have the knowledge of word processing in computer as prescribed by the recruiting authority.</p> <p>Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>	Speed in Shorthand		Speed in Typewriting		English	Hindi	English	Hindi	60 WPM	60 WPM	25 WPM	25 WPM
Speed in Shorthand		Speed in Typewriting											
English	Hindi	English	Hindi										
60 WPM	60 WPM	25 WPM	25 WPM										

<p>334 Junior Scale Stenographer</p>	<p>i) Should have passed Ten Plus Two (10+2) examination or its equivalent from a Board of School Education/University. Recognized by the H.P. Government.</p> <p>ii) Should possess the following speed in Shorthand and Type writing in both the languages i.e. English & Hindi at the time of initial recruitment.</p> <table border="1" data-bbox="423 379 1003 467"> <thead> <tr> <th colspan="2">Speed in Shorthand</th> <th colspan="2">Speed in Typewriting</th> </tr> <tr> <th>English</th> <th>Hindi</th> <th>English</th> <th>Hindi</th> </tr> </thead> <tbody> <tr> <td>80 WPM</td> <td>70 WPM</td> <td>40 WPM</td> <td>30 WPM</td> </tr> </tbody> </table> <p>Provided that at the time of initial recruitment the candidate shall have to pass shorthand test in either of the language i.e. in Hindi or English at the prescribed speed.</p> <p>Provided further that the candidates will have to pass typewriting test in both the languages at the time of initial recruitment.</p> <p>Provided further that the incumbent having passed shorthand in one language, at the time of initial recruitment at the prescribed speed, shall have to pass the shorthand test in second language either in Hindi or English whichever may be as prescribed supra within a period of three years from the date of appointment. The appointment letter of such candidate(s) who does not qualify the shorthand test in second language shall contain the specific condition that he shall have to pass the test in short hand in second language within a period of three years and if he qualifies the test in shorthand test in second language within a period of three years he will be eligible to draw his annual increment from due dates and the candidate(s) who qualifies the said test after three years will be eligible to draw his first increment only from the date of qualifying the prescribed test.</p> <p>iii) Should have the knowledge of word processing in computer as prescribed by the recruiting authority. Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>	Speed in Shorthand		Speed in Typewriting		English	Hindi	English	Hindi	80 WPM	70 WPM	40 WPM	30 WPM
Speed in Shorthand		Speed in Typewriting											
English	Hindi	English	Hindi										
80 WPM	70 WPM	40 WPM	30 WPM										
<p>335 Clerks</p>	<p>i) Should have passed Ten Plus Two (10+2) examination or its equivalent from a recognized Board of School Education/ University.</p> <p>ii) Should also possess a minimum speed of 30 words per minute in English typewriting or 25 words per minute in Hindi Typewriting.</p> <p>(iii) Should have the knowledge of word processing in computer as prescribed by the recruiting authority. Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>336 Restorer</p>	<p>Should have passed Ten Plus Two (10+2) examination or its equivalent from a Board of School Education/ University recognized by the HP/Central Govt. Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>337 Scientific Assistant</p>	<p>Bachelor Degree in Pharmacy/Bachelor Degree in Science with Chemistry as one of the subject or its equivalent from a recognized University/Institution. Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>338 Data Entry Operator -cum- Clerk</p>	<p>Graduate in any discipline having diploma in data entry operator from an institution duly recognized by the Central/State Government. Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>339 Agriculture Extension Officer</p>	<p>Should have passed B. Sc (Agriculture) Degree under four years programme or its equivalent from recognized University. Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>340 Computer Operator</p>	<p>Bachelor's Degree in Computer Application/Information Technology/Computer Science or its equivalent from a recognized University or from an institution duly recognized by the HP/Central Govt.</p> <p style="text-align: center;">OR</p> <p>03 years Diploma course in Computer Science/Information Technology or its equivalent from a Polytechnic Institute duly recognized by the HP/Central Govt.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree or its equivalent from a recognized University; and Diploma of at least one year duration in Data Entry Operation/Computer Application/Computer Programming or its equivalent from a recognized university or from an institute duly recognized by the HP/Central Govt.</p> <p style="text-align: center;">OR</p> <p>“O” LEVEL Course from DOEACC Society. Desirable : Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												
<p>341 Leading Fireman</p>	<p>i) At least Matriculation Examination from recognized University/ Board or its equivalent or should possess Army Special Certificate.</p> <p>ii) Should have qualified the Leading Firemen course conducted by the Himachal Fire Service Department.</p> <p>iii) Should have served as Fireman at least for five years in a Fire station run by the Govt./Public undertaking/ Municipal Corp. /Municipal Committee.</p> <p>iv) Height-163c.m., Chest 80 CMs with expansion up to 85 CMs, Eye sight-6/6 without glasses & weight-42 Kg Desirable: Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>												

342 Station Fire Officer	<p>i) At least Matriculation Examination from a recognized University/Board or its equivalent or should possess Army Special Certificate and should have qualified Station Officer's course from the National Fire Service College, Nagpur.</p> <p style="text-align: center;">OR</p> <p>Graduate of the institution of Fire Engineers (India) New Delhi.</p> <p>ii) Should have served as a Sub Fire Officer in a Fire Station run by the Govt./Public Undertaking/ Municipal Corporation /Municipal committee for at least 5 years.</p> <p style="text-align: center;">Relaxation in the case of candidates having passed B. E. (Fire Engineering) Degree From the National Fire Service College Nagpur.</p> <p>iii) <u>Minimum Physical Standard</u> :- Height=155 cm, Chest=80 cm with expansion up to 85 cm , Eyesight 6/6 without glasses, Weight 42 Kgs.</p> <p>Desirable: i) Should be Graduate in Science. ii) Knowledge of customs, manners and dialects of H. P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
343 Superintendent (Divisional Accounts)	<p>i) B. Com. or B. com (Hons.).</p> <p>Desirable :</p> <p>i) Master Degree in Management (Finance) or Commerce or Financial Management. ii) Knowledge of customs, manners and dialects of H. P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
344 Librarian	<p>i) Bachelor's Degree in Library Science or its equivalent from a recognized University/Institution.</p> <p style="text-align: center;">OR</p> <p>i) Bachelor Degree or its equivalent from a recognized University/Institution.</p> <p style="text-align: center;">And</p> <p>ii) Diploma in Library Science from a recognized University/ Institution.</p> <p>Desirable: Knowledge of customs, manners and dialects of H. P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
345 Laboratory Assistant (Research)	<p>Bachelor Degree in Pharmacy/ Bachelor Degree in Science with Chemistry as one of the subject or its equivalent from a recognized University or from an Institution duly recognized by the HP/Central Government.</p> <p>Desirable: Knowledge of customs, manners and dialects of H. P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
346 Drawing Master	<p>Ten Plus Two (10+2) with 50% marks with two years diploma in Art & Craft Teacher or its equivalent from University/Institution recognized by HP Govt.</p> <p style="text-align: center;">OR</p> <p>Bachelor of Arts with Fine Arts/Visual Art (Painting or Sculpture or Applied Arts) as an elective subject with 50% marks in Fine Arts or its equivalent from a recognized university.</p> <p style="text-align: center;">OR</p> <p>Master Degree in fine Arts/Visual Arts (Painting and Sculpture) or its equivalent from a University/Institution recognized by the HP Govt.</p> <p>Desirable: Knowledge of customs, manners and dialects of H. P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
347 Physical Education Teacher	<p>Senior Secondary School (10+2) or its equivalent examination passed with at least fifty percent marks and diploma in Physical Education (D. P. Ed) of a duration of two academic years from a University/Board recognized by HP Govt.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Physical Education with fifty percent marks (B. P. Ed.) from a university recognized by HP Govt.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree with Physical education as an elective subject with fifty percent marks in Physical Education from a University recognized by HP Govt.</p> <p style="text-align: center;">OR</p> <p>For Ex-Servicemen candidates Senior Secondary School (10+2) or its equivalent examination with pass Course of PTI from Army School of Physical Education Poona.</p> <p>05% relaxation in marks will be given to those who have at least participated in International/National/SGFI/Sports competition or Position Holders in Inter-Zonal sports competitions.</p> <p>Desirable: Knowledge of customs, manners and dialects of H. P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
348 Mechanic (Electrical)	<p>i) Ten Plus Two (10+2) or its equivalent from a recognized Board of School Education/ university.</p> <p>ii) Two years National Trade/ Apprenticeship Certificate Course in the trade of Mechanic (Electrical) or its equivalent from an I. T. I. or an institution duly recognized by the Central/ State Government.</p> <p>iii) Three years practical experience in repair, maintenance and upkeep of Electrical Equipments, Motors and Wiring in Government Printing Press or an ISO certified Private Printing Press.</p> <p>Desirable: Knowledge of customs, manners and dialects of H. P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
349 Steno-Typist	<p>i) Matriculation Second division or Ten Plus Two (10+2) with at least shorthand speed of 60 words per minute and typewriting speed of 30 words per minute in Hindi and English.</p> <p>Desirable: Knowledge of customs, manners and dialects of H. P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
350 Research Assistant	<p>i) M.A. second class in Hindi/Sanskrit.</p> <p style="text-align: center;">OR</p> <p>MA second class in any subject with honours in Hindi/Sanskrit from a recognized university or its equivalent.</p> <p>Desirable: i) One year's experience in translation, terminology, lexicography or editing. ii) Knowledge of customs, manners and dialects of H. P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>

2. Age : The applicant should be between 18 to 45 years as on **01-01-2012**. Upper age limit is relaxable by five years for candidates belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes, Persons with disabilities & Children/Grand Children of Freedom Fighters of Himachal Pradesh. The upper age relaxation is also available to Ex-servicemen candidates of H.P. as per provision of relevant rules/instructions of H.P. Govt.

3. Fee : The fee is already included in the cost of application form.

Note :- Ex-Servicemen and visually handicapped candidates are exempted from examination fee. However Ex-Servicemen released on their own request are not entitled for fee exemption.

4. Application Forms: - Application forms are available in all the post offices/sub post offices of Himachal Pradesh and other outlets of authorized dealers in Himachal Pradesh. The cost of application form is ₹ 320/- for General Category Candidates and ₹ 110/- for reserved categories.

Note: - The fee is included in the cost of application form.

5. Mode of Selection:-

Post Code	Name of Post	Scope and sequence of tests.
320	Junior Analyst	1. Objective Type screening test (MCQ) consisting of General English of 10+2 standard, Hindi of Matric Standard, Everyday Science, General Knowledge including Himachal Pradesh, current affairs, logic and general science. = 200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
321	Junior Engineer (Electrical)	1. Objective type screening test (MCQ) consisting Syllabus of electrical engineering, General Knowledge including Himachal Pradesh, Current Affairs, Everyday Science, Logic, General English and General Hindi of Matric standard. = 200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
322	Junior Engineer (Mechanical)	1. Objective type screening test (MCQ) consisting syllabus of Mechanical Engineering, General Knowledge including Himachal Pradesh, Current Affairs, Everyday Science, Logic, General English and General Hindi of Matric standard. = 200 Marks 2. Interview of those who qualify objective type screening test. = 30 Marks
323	Junior Engineer (Civil)	1. Objective type screening test (MCQ) consisting syllabus of Civil Engineering, General Knowledge including Himachal Pradesh, Everyday Science, Current Affairs, Logic, General English and General Hindi of Matric standard. = 200 Marks 2. Interview of those who qualify Objective Type screening test. = 30 Marks
324	Company Commander / Senior Instructor/Store Officer and Centre Commander	1. Objective Type screening test (MCQ) consisting of General English and Hindi of Matric Standard, Every day Science and General Knowledge in including Himachal Pradesh, current affairs, everyday science and logic. = 200 Marks 2. Interview of those who qualify objective type screening test = 30 Marks
325	H. P. Subordinate Allied Services	1. Preliminary Objective Type Screening Test (MCQ) consisting of General Knowledge including Himachal Pradesh, Everyday Science, General English, General Hindi of Matric standard, logic & Current Affairs (This test will be of qualifying nature and score of this test will not be taken into account for computing the merit). = 200 Marks 2. Written Competitive Examination of descriptive nature of those who qualify Preliminary Objective Type Test. The examination will consist of the following:- i) Paper-I English (Conventional) = 150 marks ii) Paper-II Hindi (Conventional) = 150 marks iii) Paper-III General Studies = 200 marks Total =500 Marks 3.VIVA VOCE of those who qualify the Written Examination = 75 marks
326	Junior Auditor	1. Objective Type screening test (MCQ) consisting of General English of 10+2 standard, Hindi of Matric Standard, Everyday Science, General Knowledge including Himachal Pradesh, current affairs, logic & syllabus of Commerce, Economics and Business administration of graduation level. = 200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
327	Havildar Instructor / Quarter Master Havildar	1. Objective Type screening test (MCQ) consisting of General English and Hindi of Matric Standard, Every day Science and General Knowledge including Himachal Pradesh, current affairs and logic. = 200 Marks 2. Interview of those who qualify objective type test = 30 Marks
328	Junior Technical Assistant	1. Objective type screening test (MCQ) consisting of General knowledge including Himachal Pradesh, Current Affairs, Everyday Science, Logic, General English & General Hindi of 10+2 standard. =200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
329	Election Kanungo	1. Objective type screening test (MCQ) consisting of General knowledge including Himachal Pradesh, Current Affairs, Everyday Science, Logic, General English & General Hindi of 10+2 standard. =200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
330	Nuclear Technologist	1. Objective type screening test (MCQ) consisting of general knowledge including Himachal Pradesh, everyday science, current affairs, logic, general English & general Hindi of 10+2 standard. =200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
331	Fly Boy (Offset)	1. Objective Type screening test (MCQ) consisting of General knowledge including Himachal Pradesh, every day science, current affairs, logic, general English and general Hindi of Matric Standard. = 200 Marks 2. Interview of those who qualify objective type test =30 Marks

332	Sr. Assistant (Accounts)	1. Objective Type screening test (MCQ) consisting of General English of 10+2 standard, Hindi of Matric standard, Everyday Science, General Knowledge including Himachal Pradesh, Current affairs, Logic and syllabus of Commerce of Graduation level. = 200 Marks 2. Interview for those who qualify the objective type test. = 30 Marks
333	Steno Typist	1. Objective Type screening test (MCQ) consisting of General English and General Hindi of Matric Standard, General Knowledge including Himachal Pradesh, Current Affairs, Everyday Science and Logic. = 100 Marks 2. Skill test in Shorthand either in English or Hindi and Typewriting in English and Hindi on computer of prescribed speed for those who qualify objective Type screening test. = 100 Marks 3. Interview for those who qualify shorthand and typing skill test. = 30 Marks
334	Junior Scale Stenographer	1. Objective Type screening test (MCQ) consisting of General English and Hindi of Matriculation Standard, General Knowledge including Himachal Pradesh, Everyday Science, Current Affairs and Logic. = 100 Marks 2. Skill test in Shorthand either in English or Hindi and Typewriting on computer of prescribed speed of Hindi and English for those who qualify objective type screening test. = 100 Marks 3. Interview for those who qualify shorthand and typing skill test. = 30 Marks
335	Clerks	1. Objective Type screening test (MCQ) consisting of General English of 10+2 standard, General Hindi of Matric Standard, Everyday Science, General Knowledge including Himachal Pradesh, Current affairs & Logic. = 200 Marks 2. Typing skill test on computer of qualifying nature in prescribed speed for those who qualify objective Type screening test. 3. Interview of those who qualify in typing skill test. = 30 Marks
336	Restorer	1. Objective Type screening test (MCQ) consisting of General English and Hindi of Matric Standard, Every day Science, General Knowledge including Himachal Pradesh, current affairs and logic. = 200 Marks 2. Interview of those who qualify objective type test = 30 Marks
337	Scientific Assistant	1. Objective type screening test (MCQ) consisting of General knowledge including Himachal Pradesh, Current Affairs, Everyday Science, Logic, General English & General Hindi of 10+2 standard. =200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
338	Data Entry Operator -cum-Clerk	1. Objective Type screening test (MCQ) consisting of General English of 10+2 standard, General Hindi of Matric Standard, Everyday Science, General Knowledge including Himachal Pradesh, Current affairs & Logic. = 200 Marks 2. Interview of those who qualify the objective type screening test. = 30 Marks
339	Agriculture Extension Officer	1. Objective type screening test (MCQ) consisting of syllabus of agriculture of degree level, general knowledge including Himachal Pradesh, everyday science, current affairs, logic, general English and general Hindi of Matric standard. =200 Marks 2. Interview of those who qualify the test. =30 Marks
340	Computer Operator	1. Objective type screening test (MCQ) consisting General English of 10+2 standard , Hindi of Matric standard, Everyday Science, General Knowledge including Himachal Pradesh, current affairs, logic, information technology and computer science. = 200 Marks. 2. Interview of those who qualify Objective Type screening test. = 30 Marks
341	Leading Fireman	1. Objective Type screening test (MCQ) consisting of General English and Hindi of Matric standard, Everyday Science, General Knowledge including Himachal Pradesh, Current affairs, Logic. = 200 Marks 2. Interview of those who qualify Objective Type screening test = 30 Marks
342	Station Fire Officer	1. Objective Type screening test (MCQ) consisting of General English and Hindi of Matric standard, Everyday Science, General Knowledge including Himachal Pradesh, Current affairs, Logic. = 200 Marks 2. Interview of those who qualify Objective Type screening test = 30 Marks
343	Superintendent (Divisional Accounts)	1. Objective Type screening test (MCQ) consisting of General English of 10+2 standard, Hindi of Matric standard, Everyday Science, General Knowledge including Himachal Pradesh, Current Affairs, Logic and syllabus of Commerce of Graduation level. = 200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
344	Librarian	1. Objective type screening test (MCQ) consisting Syllabus of library science, General knowledge including Himachal Pradesh, Current Affairs, Everyday Science, Logic and General English and General Hindi of Matric standard. =200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
345	Laboratory Assistant (Research)	1. Objective type screening test (MCQ) consisting of general knowledge including Himachal Pradesh, Current Affairs, Everyday Science, Logic, general English and general Hindi of Matric standard and some questions on Pharmacy and Chemistry. =200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
346	Drawing Master	1. Objective type screening test (MCQ) consisting Syllabus of Art and Craft/fine arts, general knowledge including Himachal Pradesh, Current Affairs, Everyday Science, Logic, general English and general Hindi of Matric Standard. =200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
347	Physical Education Teacher	1. Objective type screening test (MCQ) consisting syllabus of physical education, general knowledge including Himachal Pradesh, Current Affairs, Everyday Science, Logic, general English and general Hindi of Matric Standard. =200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
348	Mechanic (Electrical)	1. Objective Type screening test (MCQ) consisting of general English and general Hindi of Matric Standard, Everyday Science, General Knowledge including Himachal Pradesh, Current affairs and Logic. = 200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks

349	Steno-Typist	1. Objective Type screening test (MCQ) consisting of General English and General Hindi of Matric Standard, General Knowledge including Himachal Pradesh, Current Affairs, Everyday Science and Logic. = 100 Marks 3. Skill test in Shorthand in English and Hindi and Typewriting in English and Hindi on computer of prescribed speed for those who qualify objective Type screening test. = 100 Marks 3. Interview for those who qualify shorthand and typing skill test. = 30 Marks
350	Research Assistant	2. Objective type screening test (MCQ) consisting of General knowledge including Himachal Pradesh, Current Affairs, Everyday Science, Logic, General English & General Hindi of 10+2 standard. =200 Marks 2. Interview of those who qualify the objective type test. = 30 Marks
6. Documents to be sent with the application Form 1. One window envelope (made available in the packet of application form) after affixing postal stamps of Rs. 6/- or of prevalent rate. 2. One passport size recent photograph (Not to be attested) of the candidate pasted on prescribed box in the Application form. 3. Acknowledgement Card (made available in the packet of application form) after affixing postal stamps of Rs. 6/- or of prevalent rate after writing self-address thereon.		

7. General Instructions:

1. The candidate must apply on the prescribed Application form costing Rs. 320/- (For General Category) and Rs. 110/- (for reserved categories) obtainable from the Post Offices/ Sub-Post Offices and other authorized Sale Agents situated at various district head quarters and towns of H.P.
2. Separate Application form should be used for each post code & only one Application may be sent in one envelope.
3. The Application form should be filled in by the candidate in his/her own handwriting with blue/black ink ball point pen.
4. **The candidate must fulfill all the required essential educational and other qualifications mentioned against each code on the last date fixed for the submission/receipt of application forms.**
5. The candidate shall write his/her name as per the matriculation certificate in the relevant column of the application form.
6. Incomplete application forms e. g. declaration not signed, without photo and enclosures i. e. Acknowledgement Card, window envelope etc. not attached and columns not filled in or applications received after the due date shall be rejected summarily without assigning any reason.
7. In-service candidates shall be required to produce the N.O.C. from the concerned department at the time of personal interview. They should send their original applications direct to the Board under intimation to their controlling officer.
8. The Candidates selected for appointment to various posts on Contract basis will have to execute a contract with the concerned appointing authority as per the provisions of the Recruitment & Promotion Rules of the post.
9. The amount of fee has been included in the cost of Application Form. Hence the candidates need not attach any fee with the Application.
10. Candidates claiming fee concession and applying on subsidized forms costing Rs. 110/- should possess a valid certificate of the respective category as on the last date of submission of application & the copy of the certificate is required at the time of interview, failing which the candidature is liable to be cancelled at the interview stage.
11. No change of category shall be allowed after last date of receipt of application forms i.e. from SC to OBC/ST etc. vice-versa.
12. Married daughters/ grand-daughters of freedom fighters are not entitled for reservation under Ward of Freedom Fighter Sub category. Preference will be given to the children of Freedom Fighters over Grand Children.
13. **The certificate of Scheduled Caste, Scheduled Tribe, Other Backward Classes should have on parental basis.**
14. Since the validity of OBC certificate is of two years from the date of its issuance, the candidates are required to furnish the valid certificate in support of his/her claim. The validity of the certificate is required to be seen at the time of interview.
15. Eligibility for vacancies in Sub-Category of SPORTSMAN shall be as per the norms framed by department of Youth Services and Sports.
16. **The Board reserves the right to dispense with the written examination for any post keeping in view the number of applicants vis-a-vis vacancies & other circumstances.**
17. **Only Himachali candidates belonging to SC/ST/OBC will be eligible for the posts reserved for respective categories.**
18. **No change of category at any stage shall be allowed.**
19. **The validity of IRDP/BPL certificate is of six months from the date of its issuance. The candidates are required to furnish the valid certificate in support of his/her claim. The validity of the certificate is required to be seen at the time of interview.**
20. **The candidates must fill in the relevant sub columns of column No.17 of application form for educational, professional, technical and other required qualifications as per advertisement of the concerned post code.**
21. For further details candidates may contact the facilitation desk of Board on telephone No.01972-221841. This Advertisement is also available on the webpage of the Board i.e. <http://himachal.nic.in/hpsssb>.

Secretary,
H.P. Subordinate Services Selection Board,
Hamirpur