

DIRECTORATE GENERAL OF HEALTH SERVICES

MINISTRY OF HEALTH AND FAMILY WELFARE
GOVERNMENT OF INDIA
NIRMAN BHAWAN, NEW DELHI-110 011

PHONE: 011-23062493, FAX: 011-23061907, e-mail: adgme@nic.in,
website: www.mohfw.nic.in , www.mcc.nic.in

INFORMATION BULLETIN (COUNSELING) NEET (UG) – 2013

1. INTRODUCTION

In compliance with the directives of the Hon'ble Supreme Court of India, the Central Board of Secondary Education, Delhi, has been conducting the All India Pre-Medical/Pre-Dental Entrance Examination since the year 1988 exclusively for admission to the 15% of total seats in the Govt. Medical/Dental Colleges of India as specified in the directives of the Hon'ble Court and are governed by the rules and regulations specified for the same by the Ministry of Health and Family Welfare, Government of India from time to time.

Subsequently, with the notifications published by the Medical Council of India and Dental Council of India amending their respective regulations for admission to MBBS/BDS course the admission under 15% All India Quota Seats shall be based on the merit position obtained by the candidates in the National Eligibility Cum Entrance Test (UG) from the Academic Session 2013-14.

The responsibility of the CBSE is limited to the conduct of the entrance examination, declaration of result and providing of merit list to the DGHS as per its requirement. The counseling for successful candidates for admission to the 15% All India Quota seats is conducted by the Directorate General of Health Services (DGHS), Ministry of Health and Family Welfare, Govt. of India. During counseling, the eligibility criteria, various documents, etc. of the candidate is verified and Medical/Dental College is allotted to the candidate according to the choice and availability.

2. COURSE DURATION

MBBS:The duration of MBBS course is 4½ years followed by internship of one year.

BDS: The course is divided into 4 years of training and 1 year compulsory rotatory internship.

3. SCHEME OF ALL INDIA QUOTA & PARTICIPATING STATES

The scheme for selection of candidates for admission to undergraduate medical courses for admission to 15% of total seats on all-India basis shall be applicable to Medical/Dental Colleges/Institutions throughout the country as specified in the directives

of Hon'ble Court and no Medical/Dental Colleges/Institutions shall hereafter conduct competitive entrance examination of its own for these seats on all-India basis, except the States of Jammu & Kashmir and Andhra Pradesh, which have been excluded by the Supreme Court from the purview of their judgments in this regard.

4. ACTUAL NUMBER OF SEATS

The number of seats available for the academic year 2013 has not been communicated by all the participating colleges covered under the Scheme till the time of publication of this bulletin. The number of seats available in different colleges shall be displayed on website of Ministry of Health & Family Welfare i.e. www.mohfw.nic.in and website of Medical Counseling Committee www.mcc.nic.in during the period of counseling conducted by Directorate General of Health Services.

5. CONDITIONS RELATING TO BOND/FEE STRUCTURE AND RURAL SERVICES

- (i) The conditions relating to start of academic session/deposit and refund of fee, if any may vary from State to State, College to College and University to University and shall be as per rules and regulations of the respective State/College/University concerned. The Directorate General of Health Services has no role to play in the matter after allotment of seat/college.
- (ii) Any additional State condition pertaining to Bond/Rural service shall not be applicable to All India Quota candidates. As per the Hon'ble Supreme Court's directions, it is not open to any State to fix any additional eligibility criteria in cases of candidates who fall under the All India Quota vide its Order dated 27.12.2001 in IA Nos. 9-13 in Civil Appeal No.1944 of 1993 (Anand S. Biji v/s State of Kerala and Ors.)

6. RESERVATION

Reservation will be made as per following details in 15% All India Quota:

- (i) 15% seats are reserved for SC candidates
- (ii) 7.5% seats are reserved for ST candidates
- (iii) 27% seats are reserved for OBC candidates in only Central Education Institutions.
- (iv) 3% seats are reserved for physically handicapped on horizontal basis.

The reservation will be made as per 2200/3200 Point Reservation Roster and the mode of implementation of reservation for SC, ST, OBC and PH candidates is available on the website of the Ministry i.e. www.mohfw.nic.in. There is no reservation for SC/ST/OBC/PH in NEIGRIHMS, Shillong as NEIGRIHMS, Shillong is declared as Centre of Excellence by Central Education Institution (Reservation in Admission) Act, 2006.

7. GUIDELINES FOR PH CANDIDATES

As per the MCI guidelines published in the Gazette Notification, 3% seat of annual sanctioned intake capacity shall be filled up by the candidates with locomotor disability of lower limb between 50% to 70% provided that in case any seat in 3% quota remains unfilled on account of unavailability of candidates with the locomotor disability of lower limb between 50% to 70%, then such unfilled seats in this 3% quota shall be filled up with the locomotor disability of lower limb between 40% to 50% before these remaining seats are included in respective categories.

The qualified locomotor disabled candidates should get themselves certified at one of the under mentioned Disability Assessment Boards, constituted at the four metro-cities, before their scheduled date of counseling:

1. Vardhman Mahavir Medical College & Safdarjang Hospital, Ansari Nagar,(Ring Road), New Delhi-110029.
2. All India Institute of Physical Medicine and Rehabilitation, Hazi Ali, Park, K. Khadya Marg, Mahalaxmi, Mumbai-400 034.
3. Institute of Post Graduate Medical Education & Research, 244, Archarya J.C. Bose Marg, Kolkata-20.]
4. Madras Medical College, Park Town, Chennai-600003.

The **Locomotor Disabled (LD)** candidates are required to bring their treatment papers related to their disability, including the investigation reports, at the time of reporting to the above mentioned designated institute to such disability certificate.

8. IMPERSONATION

If during the counseling, it is found that candidates appearing in the Counseling / reporting at allotted College indulged in any case of impersonation i.e. not matching the photograph/signature/video graph/documents of the candidates etc. he/she will be handed over to the Police and the cases will be dealt as per the Indian Penal Code in this matter and if required, the cases will be handed over to CBI for further investigation.

Such candidates will be debarred permanently from taking All India Pre-Medical/Pre-Dental Entrance Examination in future.

9. ALLOTMENT OF SEATS THROUGH ONLINE COUNSELING

- (a) In compliance of the directives of the Hon'ble Supreme Court of India, the allotment will be made by Online Counseling as per 2200/3200 point Reservation Roster. The Schedule for Online Counseling will be hosted on the website of the Ministry only after the declaration of the result of NEET (UG) Examination 2013. The Candidates are advised to visit mohfw.nic.in Website for latest instructions from time to time only.
- (b) The candidates appearing for allotment by Online counseling should produce the following documents **in original** along with an attested copy of the documents for verification at the allotted College **failing which they shall not be entitled for admission at the allotted College:-**
- (i) Admit Cards of NEET(UG)-2013 Exam issued by CBSE.
 - (ii) Rank letter issued by CBSE.
 - (iii) Date of Birth Certificate (if Metric Certificate does not bear the same)
 - (iv) Metric Certificate
 - (v) 10+2 Certificate
 - (vi) 10+2 Marks Sheet
 - (vii) 2 Passport size photograph same as affixed on the application form.
 - (viii) The Candidate should also bring the following certificate, if applicable:
- (c) SC/ST Certificate issued by the competent authority and should be in **English** or **Hindi**. If it is in regional language then it should be translated in English/Hindi and should be attested by Class I Gazetted Officer. Sub-caste should be clearly mentioned in the certificate. SC/ST certificate must be in the format as mentioned in **Appendix-I**.
- (d) OBC Certificate should be issued by the competent authority. The sub-caste should tally with the Central list of OBC. OBC Candidates should not belong to Creamy layer. OBC certificate must be in the format as mentioned in **Appendix-II**.
- (e) Orthopedic Physical Disability Certificate issued from a duly constituted and authorized Medical Boards. No other PH certificate, issued by any other Authorities/Hospital will be entertained. For this, the PH candidates are, therefore, requested to get examined and certified from the authorized Medical Board set up at four Metro-Politan cities. Details are available at Para (6). Candidates are advised to get them examined and get certificate of physical disability immediately after declaration of NEET(UG) result, they should not wait for day of Counseling for their check up.

Note:-

- (i) **Provisional certificate of 10+2 is permissible for those candidates who had passed in the year 2013 only.**
- (ii) **Under any circumstances candidates without ORIGINAL certificates/documents shall not be allowed to take admission at the allotted College. Candidates who are already admitted in MBBS Course and have deposited their original certificates in any Medical College/Institute/University and come for Online counseling with a certificate stating that “their original certificates are deposited with the Medical College/ Institute/University”, will NOT be allowed to take admission at the allotted College.**
- (f) The number of seats for allotment, as intimated by respective college/Institute, shall be suitably displayed on the (mohfw Website) Ministry of Health & Family Welfare’s website www.mohfw.nic.in and www.mcc.nic.in .
- (g) The candidate who fails to register their name in the stipulated time for Online Counseling shall forfeit the claim for a seat under All India Quota. Similarly a candidate, who fails to join the allotted college by the last date of joining, shall also forfeit the claim of a seat under All India Quota. **No extension of joining time will be allowed by DGHS under any circumstances.**
- (h) There shall be three rounds of allotment by Online Counseling:

The candidates who have been allotted seats in the first round of allotment and have joined the allotted colleges may participate in the 2nd /3rd round of counseling, **if interested**. They must express their willingness in this regard Online at the time of joining the College/Institution allotted to them in 1st round of Counseling.

- (i) On the failure of the first round selected candidates to report for admission or resigned after joining, the vacancies caused would be filled in 2nd round of counseling.
- (ii) All the seats remaining vacant after the whole process of allotment of 3rd round of counseling or falling vacant thereafter due to any reasons shall be deemed to have been surrendered back to the respective States/Colleges/Institutions.

11. REPORTING TO THE COLLEGE AFTER COUNSELING/JOINING TIME

- (a) Each candidate shall be given 7- 10 days time or the time as mentioned in the allotment letter, issued to him/her on the date of personal appearance, to join the allotted college and course. There is no provision of extension for joining date under any circumstances. The allotment made will be **firm and final**. Change of college/course from one place to another is not permitted. Therefore, request for the same would not be entertained by the DGHS after the allotment.
- (b) While reporting for admission, please carry all the relevant certificates/documents in original. These original documents may be kept with the institution till completion of the course.
- (c) The fact that a candidate has participated in online counseling for allotment shall not entitle him/her for allotment / reallocation as the same will be subject to availability of seat and acceptance of the available seats at the rank of the candidate by him/her.
- (d) The selected candidates will be required to undergo medical examination at the Institutions at their own cost on the notified date(s).
- (e) Provided that if any candidate is not able to report for Medical Examination at the Institution on the notified date on medical grounds or due to some other circumstances beyond his/her control and his/her parent/guardian comes in person on his/her behalf for verification of the original certificates to the college he/she may considered for provisional admission. His / Her formal admission will be confirmed only when he/she is found medically fit and fulfils other requirements before the date of commencement of the class.
- (f) Candidates who fail to attend medical examination on the notified date are liable to forfeit the claim for admission and will not be considered eligible for next round of counseling.
- (g) Candidates who have been admitted must join their classes on the date to be notified after admission.
- (h) The selection for this admission will be cancelled if the selected candidates do not report to join the classes on the stipulated date or whose particulars are not found correct or who are not found medically fit.

12. MISCELLANEOUS INSTRUCTIONS

- (a) No intimation about non-selection or marks obtained in NEET (UG)-2013 Examination will be sent by CBSE to the Directorate General of Health Sources therefore, no correspondence in this regard will be entertained by this Directorate.
- (b) In the matter of allocation/admission of candidates to respective Medical College/Institutions, **the decision of the Directorate General of Health Sources shall be final.**
- (c) **All disputes pertaining to conduct of examination by CBSE and allocation of seats in various colleges by the Directorate General of Health Sources shall fall within the jurisdiction of Delhi.**
- (d) No oral enquiry would be entertained by the DGHS. Candidates are requested to communicate in writing. They must take special care to indicate their category rank number, roll number, name and postal address in their letters. They should also sign the same.
- (e) The Directorate is not obliged to enter into any correspondence with the candidates, unless it is considered necessary.
- (f) Canvassing directly or indirectly for allotment of seats or adjustments thereafter would disqualify the candidate for admission on the basis of this examination. Influencing the staff by unfair means would lead to serious consequences for all concerned. The candidates or their relatives visiting Nirman Bhawan, New Delhi for seeking change of the allotment would face disqualification, since such visits would be treated as trespassing. Candidates appear in the counseling through forged means or by producing fabricated/tempered documents will be dealt with as per Law.

APPENDIX-I

PROFORMA FOR SCHEDULED CASTE AND SCHEDULED TRIBE CERTIFICATE

Form of certificate as prescribed in M.H.A., O.M., No. 42/21/49-N.G.S. dated the 28.1.1952, as revised in Dept. of Per- & A.R. letter No. 36012/6/76-Est. (S.CT), dated the 29.10.1977, to be produced by candidate belonging to a Scheduled Caste or a Scheduled Tribe in support of his/her claim.

CASTE CERTIFICATE

This is to certify that Shri/Smt./Kum.* -----son/daughter* of -----
-----of village/town*-----in district/Division*-----of the
State/Union Territory* -----belongs to the -----Caste/Tribe which
is recognized as a Scheduled Caste/Scheduled Tribe*under:

- The Constitution (Scheduled Caste) Order, 1950
 - The Constitution (Scheduled Tribe) Order, 1950
 - The Constitution (Scheduled Caste) (Union Territories) Order, 1951
 - The Constitution (Scheduled Tribe) (Union Territories) Order, 1951
- % 1. (as amended by the Scheduled Caste and Scheduled Tribe Lists (Modification) order, 1956, the Bombay Re-organization Act, 1960, the Punjab Re- organization Act, 1966, the State of Himachal Pradesh Act, 1970 the North Eastern Areas (Re-organization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976).
- The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.
 - The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.
 - The Constitution (Dadra and Nagar Haveli) Scheduled Caste Order, 1962.
 - The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962.
 - The Constitution (Pondicherry) Scheduled Caste Order, 1964
 - The Constitution (Uttar Pradesh) Scheduled Tribes, Order, 1967.
 - The Constitution (Goa, Daman & Diu) Scheduled Caste Order, 1968.
 - The Constitution (Goa, Daman & Diu) Scheduled Tribes, Order, 1968.
 - The Constitution (Nagaland) Scheduled Tribes Order, 1970.
 - The Constitution (Sikkim) Scheduled Caste Order, 1978.
 - The Constitution (Sikkim) Scheduled Tribes Order, 1978.
- % 2. Applicable in the case of Scheduled Caste/Schedule Tribe persons who have migrated from one State/Union Territory Administration:
This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribe* certificate issued to Shri/Smt* -----father/mother of Shri/Smt/Kum*-----
-----of village/town*-----in District/Division* -----
-----of the State/Union Territory*-----who belongs to the -----
caste/tribe which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* -----issued by the -----(name of prescribed authority) vide their No-----date -----
- % 3. Shri*/Smt.*/Kum* -----
and/or his/her* family ordinary reside (s) in village/town* -----of the
State/Union Territory of -----

Place----- State/Union Territory
Date----- (With seal of Office)

Signature-----
** Designation-----

- * Please delete the words which are not applicable.
- Please quote specific Presidential Order.
- % Delete the paragraph which is not applicable.

** Should be signed by the Authorities empowered to issue Scheduled Caste/Scheduled Tribe certificates as specified above.

PROFORMA FOR OTHER BACKWARD CLASS (OBC) CERTIFICATE

(CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASS APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTE (CEIs) UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kum./Dr. _____ Son/Daughter of Shri/Dr. _____ of Village/Town _____ District/Division _____ in the _____ State belongs to the _____ Community which is recognized as a backward class under:

- (i) Resolution No. 12012/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12012/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12012/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12012/96/94-BCC dated 09/03/96.
- (v) Resolution No. 12012/44/96-BCC dated 06/12/96 published in the Gazette of India Extraordinary part I Section I No. 120 dated 11/12/96.
- (vi) Resolution No. 12012/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12012/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12012/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12012/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12012/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary part I Section I No. 71 dated 04/04/2004.
- (xi) Resolution No. 12012/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/09/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12012/01/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12012/04/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12012/09/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. _____ and/or his family ordinarily reside(s) in the _____ District/Division of _____ State.

This is also to certify that he/she does not belong to the persons/section (creamy layer) mentioned in Column 3 of the Scheduled to the Government of India. Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09.03.2004 or the latest notification of the Government of India.

Dated:

District Magistrate/Competent Authority

Seal

NOTE:

- (a) The Term Ordinarily used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/Additional Magistrate/First Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate.)
 - (ii) Chief Presidency Magistrate/Additional Chief presidency Magistrate/Presidency magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar.
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.
- (c) The annual income/status of the parents of the applicant should be based on financial year ending March 31, 2012.