

1. Attempt all questions.
2. Make suitable assumptions wherever necessary.
3. Figures to the right indicate full marks.
4. English version is considered to be Authentic.

Q.1	(a) What do you mean by Secretary? Discuss its kinds and importance.	14
Q.2	(a) Discuss the different types of Capital Structures of Company	07
	(b) Describe the various kinds of Preference Share.	07
	<b>OR</b>	
	(b) State the rights and liabilities of a member	07
Q.3	(a) Describe in detail the procedure adopted by Public Company for Share Allotment.	07
	(b) What do you mean by issuing of shares at par and at premium.	07
	<b>OR</b>	
Q.3	(a) Explain the Memorandum of Association	07
	(b) Explain the procedure of Converting share in to the stock	07
Q.4	(a) Explain Power and duties of the Chairman	07
	(b) Explain the different kinds of meetings of a company	07
	<b>OR</b>	
Q. 4	(a) Explain different types of shares	07
	(b) Explain Importance of Demat Account	07
Q.5	(a) Describe the formation and Registration procedure of Public company.	07
	(b) Distinguish between transfer and transmission of Shares	07
	<b>OR</b>	
Q.5	(a) Under which circumstances the statutory and extra-ordinary meeting is to be held?	07
	(b) Explain the meaning of Quorum.	07

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