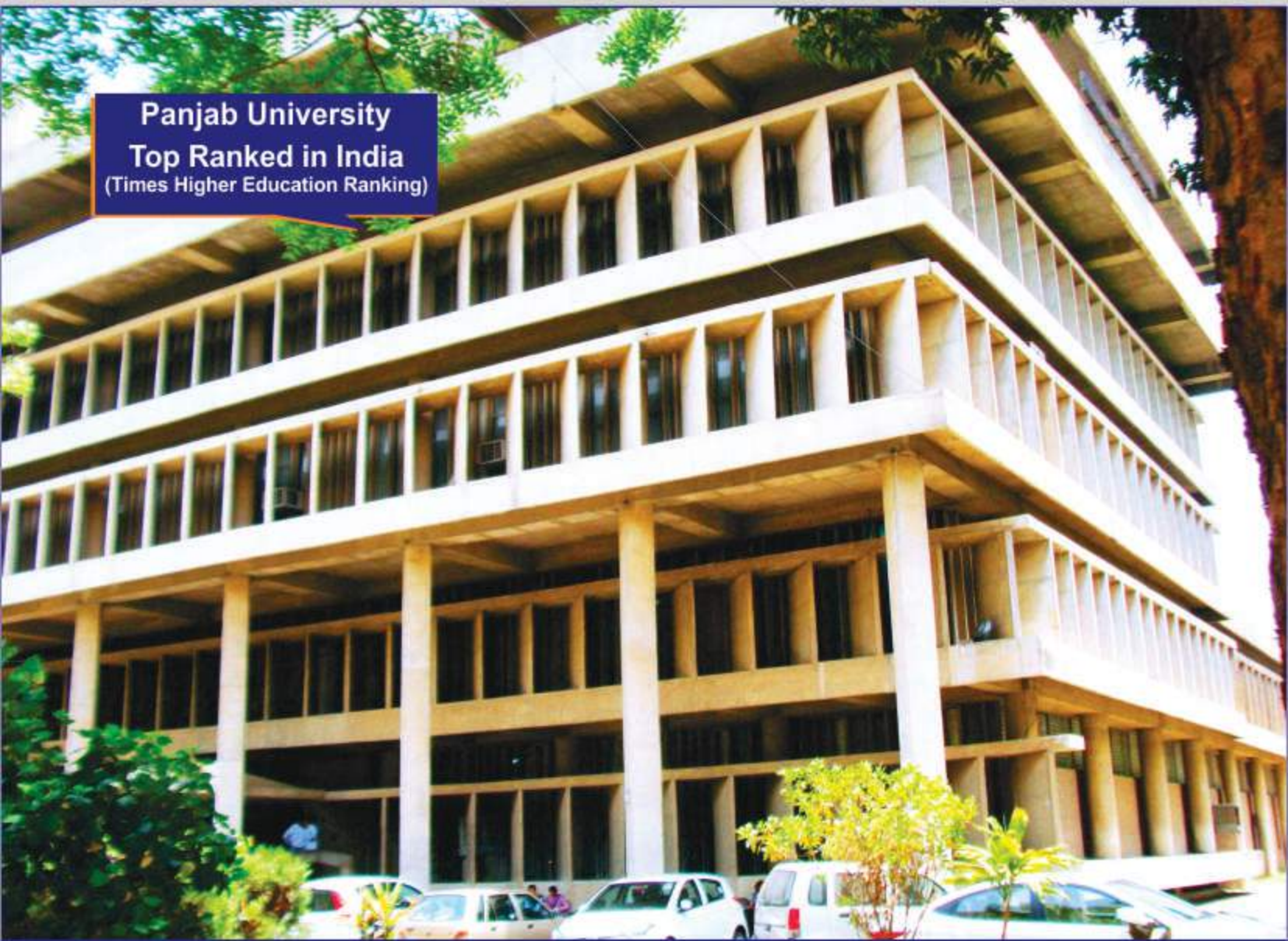




USOL

Panjab University
Top Ranked in India
(Times Higher Education Ranking)



PROSPECTUS

2015

University School of Open Learning
Panjab University, Chandigarh



About USOL

The Panjab University established the University School of Open Learning (formerly known as Department of Correspondence Studies) in 1971 to take University teaching beyond the four walls of the University. Since its inception, the USOL has grown from an under-graduate to post-graduate institute pursuing excellence in distance education and research. Students enrolled for its courses have to undertake same curriculum, same examination and eventually get same Diploma/Degree as their counterparts in the University or colleges. Housed in the sprawling building on the campus, the USOL offers wide range of courses, both traditional and job oriented, to those who wish to improve and enhance their academic qualifications and job prospectus, besides it offers some courses which are available through distance learning mode only. The USOL has on its rolls highly qualified faculty.

USOL is one of the largest departments of Panjab University which has been Top Ranked in India (TIMES HIGHER EDUCATION RANKING).



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The rules incorporated in this Prospectus are subject to the over-riding effect of the relevant Regulations and Rules contained in the Panjab University Calendar as also the resolutions adopted by the Syndicate. In case of any inconsistency between what is mentioned in this Prospectus and that in the University Regulations & Rules etc., the latter shall prevail.

In case of any dispute, it shall be subject to the jurisdiction of Chandigarh courts only.

Please address your queries and complaints to :

Chairperson
University School of Open Learning
Panjab University CHANDIGARH - 160014

E-mail : usol@pu.ac.in
Tel. & FAX No. : 0172-2541143
Website : <http://usol.pu.ac.in>



THE VICE CHANCELLOR'S MESSAGE

An emphatic assertion by Plato that 'education is a lifelong process' affirms that Distance Education is both a philosophy and an instrument of action, both an end and a means. Conceptually, it elevates education to being the birth-right of an individual, the privilege of which cannot be denied to anyone on the basis of any such constraints as political, social, economic or even gender or one's age. Distance Education can rightly be ranked as one of the major development devices the world over.

Unassuming in our optimism and with the successful innings in our distance and open learning programmes, we are continuing our march towards making education accessible, affordable and learner-centric through University School of Open Learning (USOL). You will be proud to know that Panjab University has been ranked number one University in India and in the bracket 276-300 internationally in the Times Higher Education World University Rankings, 2014-2015 powered by Thomson Reuters.

Established in 1971, USOL has grown both quantitatively and qualitatively, with many a success stories to its credit in running proficiently a number of courses relevant in today's competitive age of globalization and information technology. I hope USOL will continue to strive hard to adapt emerging technologies to reach out to its beneficiaries. USOL has taken the initiative to develop e-content for one of its courses and I am hopeful that it will continue to do so for its other courses as well.

While announcing the commencement of a new academic session, I take this opportunity to extend a cordial welcome to all those who are looking forward to achieve their goal of higher education and make significant addition to their educational qualification by seeking admission to the courses being offered by USOL, well supported by its rich academia and congenial environment.

My best wishes and blessings

A handwritten signature in green ink, which appears to read 'Arun K. Grover'.

(Arun K. Grover)
Vice -Chancellor

FROM THE CHAIRPERSON'S DESK



Dear Learner,

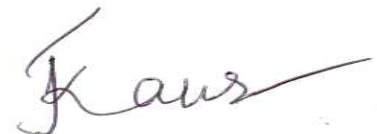
I welcome you on joining University School of Open Learning, Panjab University Chandigarh for pursuing quality education at a premier institution. Our aim at USOL is both to provide accessible education and to capacitate learners to face the challenges of an open and growing global economy. In today's world, distance education caters to the needs of a wide range of learners who desire to empower themselves. The popularity of distance learning lies in the need for continuous learning in the competitive contemporary world. The distance learning mode provides quality education to students who are not able to receive formal education.

The Prospectus of 2015-16 gives detailed information about the opportunities available to the distant learners in USOL. We offer both short-term and long-term programmes leading to award of certificates, diplomas and degrees. We take pride in the fact that we continue to innovate and break new ground in the courses we offer at USOL. These courses will help you to enhance your knowledge and promote career opportunities. USOL provides socially and academically relevant programmes based on the contemporary requirements of distant learners. The objective of our courses is updating of knowledge, self-enrichment and empowerment of the learner. There is no compromise on the quality of course contents. Our department is more learner-oriented as the learner is an active participant in the teaching-learning process. I would also like to add that the courses and programmes offered by USOL are cost effective.

I take pride in stating that as a multi-discipline department, we have qualified, research oriented, efficient, and committed faculty of Professors, Associate Professors, and Assistant Professors. We also have an equally committed administrative and technical staff. Additionally, USOL provides a variety of learner support services. These include a well-equipped library, postal library facilities, an Educational Media Centre, Personal Contact Programmes, laboratories, computer lab and subsidised hostel facilities for outstation learners. We encourage our learner to explore their creative side by participating in creative competitions organized by us. Learners can also send us creative articles that are published in the Magazine brought out by USOL.

I am happy to share with you that students who have passed out from this department have been able to fulfil their dreams and are serving at high positions. I wish you all success in your educational efforts and hope that USOL will fulfil all your expectations.

Once again I extend a warm welcome to all who have decided to become a part of our multidisciplinary family of University School of Open Learning- a prestigious department of Panjab University, Chandigarh.

A handwritten signature in black ink, appearing to read 'Jaspal Kaur Kaang'.

Jaspal Kaur Kaang
Professor & Chairperson,
University School of Open Learning,
Dean Languages & Fellow
Panjab University, Chandigarh

FROM THE FORMER CHAIRPERSON'S DESK

Dear learner,



I welcome you on joining the University School of Open Learning (USOL), to pursue your higher studies. USOL draws upon the expertise of the Panjab University, a premier institute of the country.

Distance and Open Learning Education is one of the popular modes in India. It is catering to a wide range of aspirants (students), who are willing to upgrade their educational qualifications for various reasons. This system not only provides opportunities to younger students but also to those from the older age groups. The main reason for increasing interest in distance education lies in the need for continuing education in today's competitive world. In the distance and Open Learning mode, the learner forges ahead with his or her/ own initiative, pace and flexibility.

Our prime focus at USOL is to ensure that students who are unable to access formal education receive quality education at their doorsteps. The biggest advantage of studying at USOL is that students continue with their studies without compromising on quality of education and course content. I am happy to share with you that our pass-outs are able to fulfil their dreams and many are serving at high positions.

Supported by a well qualified, research oriented faculty and efficient staff, USOL offers a number of courses at undergraduate and postgraduate level. In addition to conventional courses, programmes that are relevant to the society are offered on a cost effective basis. Here's hoping you will find our programs rewarding, enriching and fulfilling.

Additionally, USOL offers a variety of student support services. These include a well equipped library, postal library facilities, an Educational Media Centre, laboratories, computer lab and subsidized hostel facilities for outstation students. At USOL the provision of occasional meetings between the teachers and the students is made through our popular Personal Contact Programmes (PCPs). I impress upon the students to make use of these facilities. USOL also involves the students in co-curricular activities and brings them together on a common platform despite diverse cultures they come from.

We have designed PROSPECTUS-2015 touching upon all the facets admission process, fee payment and examination etc. I suggest that you go through it thoroughly in order to have complete information. We wish you a very stimulating and enriching journey with us.

A handwritten signature in blue ink that reads "R.K. Gupta".

(Rakesh K. Gupta)
Professor & Former Chairperson

LIST OF COURSES OFFERED (SESSION- 2015-16)

- A. Admission through Online Prospectus is open for the following courses :**
- I. Under Graduate Courses (Semester System) Physical Submission of Admission Form**
1. B.A. Ist and Illrd Semester (under 10 + 2 + 3 Scheme)
 2. B.Com. Ist and Illrd Semester (under 10 + 2 + 3 Scheme)
 3. Bachelor of Library and Information Science (B.LIS) (one year course)
 4. Bachelor of Education (B.Ed. I*)
 5. Bachelor of Education (B.Ed. Illrd Semester)
- II. a. Under Graduate Courses (Annual System) Physical Submission of Admission Form**
1. B.A. III
 2. B.Com. III
- b. Diploma Courses (Semester System) Physical Submission of Admission Form**
1. Post Graduate Diploma in Computer Applications
 2. Post Graduate Diploma in Human Rights & Duties
 3. Post Graduate Diploma in Health, Family Welfare and Population Education
 4. Post Graduate Diploma in Library Automation & Networking
 5. Post Graduate Diploma in Mass Communication
 6. Post Graduate Diploma in Statistics
- c. Certificate Courses Physical Submission of Admission Form**
1. Certificate Course in Vivekananda Studies (Annual System)
 2. Certificate Course in Women Studies (Semester System)
- III. Master's Degree Courses (Semester System) Online Submission of Admission Form**
- a) M.A**
1. English
 2. Hindi
 3. Punjabi
 4. Economics
 5. History
 6. Political Science
 7. Public Administration
 8. Sociology
- b) Other Courses**
1. Master of Commerce (M.Com.) Semester System
 2. M.B.A. (Executive)* 1st Semester
 3. M.B.A. (Executive) Illrd Semester
 4. M.Ed. Illrd Semester

**Applications for these courses are to be invited separately for the session 2015-16.*

Steps to follow for submission of Online Admission Form for Master's Degree Courses (Semester System):

Visit website <http://usoladmissions.puchd.ac.in> (Fill up the Registration Form, submit fee as directed and generate Admission and for Examination Form visit: <http://pgexam.puchd.ac.in>. Hard copy of such generated Forms along with original documents have to be sent to USOL).

Steps to follow for submission of Physical Admission Form for Under Graduate, Diploma & Certificate Courses:

For Under Graduate Courses, P.G. Diplomas and Certificate Courses admission form and other details can be downloaded from the : <http://usol.puchd.ac.in> available at Prospectus of the USOL website. The Examination Form will be submitted online at website: <http://ugexam.puchd.ac.in>. Hard copy of Admission Form, Examination Form along with original documents have to be sent to USOL personally or by registered post address to the Chairperson, University School of Open Learning, Panjab University, Chandigarh-160014).

IMPORTANT DATES FOR IMMEDIATE ATTENTION

1. (i) **ALL COURSES UNDER SEMESTER SYSTEM**
 - (a) Last date of Admission (without late fee) : 18th August, 2015 (Tuesday)
 - (b) Last date of Admission (with late fee of Rs.1000/-) : 7th September, 2015 (Monday)
 - (c) Last date of Admission (with late fee of Rs. 15000/-) : 30th September, 2015 (Wednesday)
(with the permission of the Vice-Chancellor)
- (ii) **ALL COURSES UNDER ANNUAL SYSTEM**
 - (a) Last date of Admission (without late fee) : 25th August, 2015 (Tuesday)
 - (b) Last date of Admission (with late fee of Rs.1000/-) : 15th September, 2015 (Tuesday)
 - (c) Last date of Admission (with late fee of Rs.15000/-) : 1st December, 2015 (Tuesday)
(with the permission of the Vice-Chancellor)
2. **Schedule for Submissin of 2nd Instalment of Fee (Students must deposit their 2nd Instalment of fee irrespective of the declaration of their Ist and Illrd Semester Result) :-**
 - i) Without late fee : 15th February, 2016
 - ii) With late fee of Rs. 1000/- : 15th March, 2016
 - iii) With late fee of Rs. 5000/- : 31st March, 2016
3. **Students Support Services**
 - (a) Last date for receipt of application for fee concession : 6th November, 2015 (Friday)
 - (b) Last date for receipt of applications for assistance out of Students Aid Fund. : 27th November, 2015 (Friday)
4. **Co-curricular Activities :**

Last date for submitting Articles & Entries for Magazine and Co-curricular Activities. : 15th January, 2016 (Friday)
5. **Schedule for the Academic Calender** for USOL, Panjab University for Annual/Semester System of Examination for the session 2015-2016.
 - i) Autumn Break : 22-10-2015 to 28-10-2015
 - ii) End Semester Examination (Ist and Illrd Semester) : 02-12-2015 to 19-12-2015
 - iii) Semester Vacation (Winter Break) : 21-12-2015 to 03-01-2016
 - iv) Annual Examination starts from (Tentative)
 - B.A./B.Com. III : 02-04-2016 onwards
 - Certificate Courses (Annual System) : 16-04-2016 onwards
 - v) End Semester Examination (2nd and 4th Semester) : 14-05-2016 to 28-05-2016
 - vi) Summer Vacation (Tentative) : 29-05-2016 to 05-07-2016

Note:-

- (i) For Master Degree Courses Admission Form will be available at: <http://usoladmissions.puchd.ac.in> and Examination form will be available at <http://pgexam.puchd.ac.in> from 3rd July, 2015.
- (ii) For Other Courses Online Examination form will be available at <http://ugexam.puchd.ac.in> from 3rd July, 2015.

KNOW YOUR FACULTY

Professor R K. Gupta

M.Com, LL.B., Ph.D., A.D.T.

Chairperson

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P. G. DIPLOMA IN COMPUTER APPLICATION

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P. G. DIPLOMA IN STATISTICS

1. Prof. Ravi K. Mahajan, Co-ordinator
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P. G. DIPLOMA IN HUMAN RIGHTS AND DUTIES

1. Dr. Emanuel Nahar, Co-ordinator
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P. G. DIPLOMA IN HEALTH, FAMILY WELFARE AND POPULATION EDUCATION

1. Prof.(Mrs.) Neelam Grover, (Re-employed),
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P. G. DIPLOMA IN LIBRARY AUTOMATION AND NETWORKING

1. Mr. Pardeep Kumar, Co-ordinator
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P. G. DIPLOMA IN MASS COMMUNICATION

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CERTIFICATE COURSE IN VIVEKANANDA STUDIES

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CERTIFICATE COURSE IN WOMEN STUDIES

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General Enquiry :

1. Study material: 0172-2534310
2. Fees: 0172-2534308, 2534305
3. Admission: 0172-2534308, 2534305

WHO CAN SEEK ADMISSION

Admission to the University School of Open Learning (USOL) is open to any **Indian National** who resides in any part of India or temporarily stays in a foreign country and who satisfies the admission requirements.

Foreign Nationals working in the foreign missions in India and their dependents residing with them, subject to the condition that before submitting their enrolment form they are required to obtain **Eligibility Certificate** from the Registrar, Panjab University,

Foreign students who have passed B.A. /B.Com. Part-I Examination from this University, shall be allowed to complete the remaining parts of these integrated courses through the USOL even while staying in their respective countries, subject to the number of chances available in the respective examinations as provided in the Regulations.

Those students whose annual/supplementary/semester examination result are declared late by the University, are allowed to submit their enrolment form with full fee within a period of one month from the date of declaration of their result or within a period of fifteen working days from the date of dispatch of detailed marks card to them which ever is later, without payment of late fee. In case the student did not submit the enrolment form within the said dates, they would be charged late fee as per the prescribed scale of late fee.

A student whose result has been declared late by the Panjab University or clears/gets compartment after Re-evaluation, can seek admission within 10 working days of the communication of the result.

A student who has passed 1st year or 2nd year examination of B.A./B.Com. course conducted by another University/College affiliated to another University in India under specific authorisation by the University concerned, be allowed to migrate to USOL in the 2nd Year/3rd Year class of the respective course on the condition that such a student will have to clear the deficient subject/s, if any, within the permissible chances, as prescribed under the University Regulations.

Important Note

- **Compartment students of other Universities are not eligible to join any class of this University except in case of B.A. /B.Com. 1st Semester**
- **Admission to various courses offered by the USOL will be provisional** subject to confirmation by the Panjab University. If on verification, it is found that a student does not fulfil the eligibility conditions, his/her candidature will be cancelled with no claim whatsoever against the USOL. The students are, therefore, **advised in their own interest to go through the eligibility conditions carefully and make sure of their eligibility before submitting their Enrolment and Examination Forms.**
- (i) **Examination Form has to be submitted “ONLINE” only for all the courses. For it visit at : link : <http://pgexam.puchd.ac.in> & <http://ugexam.puchd.ac.in> from 3rd July, 2015 onwards.**
- (ii) **The Roll Numbers and Results for all the Courses under Semester System will be available only “ONLINE”. For it visit at : <http://results.puchd.ac.in/rollnumber/rollnosearchnet.asp>**
- A student is allowed to appear in two examinations simultaneously, i.e. one for improvement and other for regular full-time course, in addition to a Certificate/Diploma/Advanced Diploma course offered in the evening session, being pursued as a regular student/private student of the University Teaching Department/USOL/Affiliated Colleges of the University/in private capacity, as the case may be. Appearance at the improvement examination will be allowed only after completion of the entire course as per the existing regulations/ rules.
- A student who is enrolled for Ph.D. degree in Panjab University be allowed to join any other course in Panjab University after submission of his/her thesis. (Syndicate para 27 dt. 26-4-2014).
- **No student of USOL can opt for Physical Education as a subject except for B.Ed. course.**
- If a student is not enrolled because he/she is found ineligible the fee paid by him/her shall be refunded after a deduction of 25 percent of the fee paid by him/her.

ELIGIBILITY FOR ADMISSION AND SUBJECTS FOR UNDER GRADUATE COURSES

B.A. 1st Semester (UNDER 10 +2+3 SCHEME)

Eligibility

1. A person who has passed one of the following examinations shall be eligible to join B.A. (General) Semester-I of 6 Semester Degree Course:
 - a) B.A./B.Sc./B.Com.Part-I (Old Scheme)/Pre-Medical/Pre-Engg./Intermediate/Arts/Science/Agriculture Examination of Panjab University.
 - b) The +2 examination of a recognized university/ Board/ Council, provided he/she has secured at least 33% marks;
 - c) Any other examination recognized by the university as equivalent to (1) and (2) above;
 - d) The Syndicate vide Para 41 of its meeting held on 26.7.2003 decided that if the candidates placed under compartment in +2, cleared their examination by appearing in the Supplementary examination of the board before the last date of admission for any course (The courses M.B.B.S., B.A.M.S., BHMS, B.E., B.Arch., B.B.A & B.C.A. are not covered in the forgoing decision) they should be considered for admission to the next higher class, provided they were eligible.
2. Candidates placed in compartment in one subject only at the +2 Examination by a recognized Board/ Body/Council/University in India, will be allowed to take admission to B.A.-Sem-I subject to the condition that he/she should have obtained at least 33% marks in the aggregate of all the subjects (including at least 20% in the subject of Compartment, Theory and Practical/s taken together) taken up by him/her at the +2 examination.

Admission Procedure for B.A. Semester-I

All candidates seeking admission in B.A. Semester-I in the USOL are required to download the admission form available at USOL website i.e. <http://usol.puchd.ac.in> and submit the same in the USOL personally or registered post along with print out of Examination Form available at pu website i.e. <http://ugexam.puchd.ac.in> (which is to be submitted online), Fee receipt and other required original documents.

B.A. 1st Semester programme consists of two Compulsory Subjects and three elective subjects :

Compulsory Subjects (with Subject Codes):

- (a) *Punjabi (**PBC**) (Two Papers)

OR

History & Culture of Punjab (**HCP**) (One Paper)

Note:- *The following categories of students shall be entitled to take the option of History and culture of Punjab in lieu of Punjabi as compulsory Subject:

- (i) Students who are not domiciled in Punjab and have not studied Punjabi upto 10th class.
- (ii) Ward of/and Defence Personnel and Central Government employees/employees who are transferrable on all India basis.

- (b) English (**ENG**) (One Paper)

A student is required to select three elective subjects in all, selecting not more than one subject from any of the following sets of combinations.

1. English (**ENO**), Hindi (**HIN**), Punjabi (**PBI**).
2. Economics (**ECO**), Defence & Strategic Studies (**DEF**).
3. History (**HIS**), Mathematics (**MAT**).

4. Public Administration (**PUB**), Philosophy (**PHI**).
5. Political Science (**POL**)
6. Sanskrit (**SKT**), Psychology (**PSY**), Geography (**GEO**).
7. Sociology (**SOC**).
8. Women's Studies (**WST**).

Note: *USOL provides study material and PCP facilities only in the above mentioned subjects. However, student can opt one other subject except practical papers as mentioned in the list of subject combination along with their code numbers available at pu website i.e. www.puchd.ac.in.*

Important instruction before finalising the choice of subjects.

- Note:** (a) *The students of B.A.Ist and IInd Semester offering subject Psychology have to submit a Practical Certificate of the completion course from the Principal of an affiliated college atleast fifteen days before the start of examination.*
- (b) *Students of B.A.Ist Semester would offer Mathematics only if he/she has passed that subject in the qualifying examination or qualifies in the subject as a deficient/additional subject from the concerned Board/University/Council in the supplementary examination subsequent to the admission.*
- (c) *Students can offer Statistics only if he/she takes up Mathematics.*
- (d) *The student of B.A.Ist Semester shall be eligible to offer the subject of Computer Science if he/she has passed the +2 examination with Science/Commerce/Economics/Mathematics as his/her subject.*

Special Instructions for the students opting for Geography, Psychology and Defence & Strategic Studies in B.A.

Note: (1) For Geography students :-

In the case of students of the USOL offering Geography as one of their subjects, there is No Practical Examination. But they are required to prepare their Map Work Note-Book with the help of exercises given at the end of the lecture-scripts sent by USOL. This Note-Book (for the students of B.A. I to IV Semester) carries 20 marks.

The students of Geography are advised to send their Practical Note-Books to the Co-ordinator of Geography, USOL, P.U., Chandigarh-160014 under registered cover or by hand atleast fifteen days before the start of examination.

(2) For Psychology students :-

Students of USOL offering Psychology as one of the elective subject in B.A.Ist & IInd Semester examination will have to submit a completion certificate of practical course from the Principal/Head of an Affiliated College/University if they do not attend practical classes in the USOL during Personal Contact Programmes as per schedule.

The subject of Psychology in B.A.Ist & IInd Semester is open to be offered by the students, but they will have to appear in practical and theory examination at the centre created by University. The completion of practical course is compulsory in which a student has to conduct eight (8) practicals and make a practical file. File will be checked during P.C.P. days only. Therefore students are requested to start preparing their practical file during first P.C.P. and get it checked Immediately

Affiliated Colleges of Universities for getting certificates :-

- (i) *Colleges affiliated to the Panjab University and Universities situated in the States of Punjab, Haryana and Himachal Pradesh.*
- (ii) *Universities of Allahabad, Bombay, Kolkota, Delhi, Jodhpur, Kerala, Madras, Mysore, Osmania, Patna, Pune, Rajasthan, Sagar, Varanasi, Agra and Dayal Bagh (Deemed University).*

(3) For Defence & Strategic Studies students :-

- (i) Practicals are compulsory for B.A. Ist & IInd Semester.
- (ii) Classes for practical will be held alongwith theory classes during Personal Contact Programmes (PCP).
- (iii) Practical note books will be prepared in consultation with the co-ordinator of Defence and Strategic Studies and to be submitted latest atleast fifteen days before the start of examination.

PCP DATES

B.A.	Ist Semester	IInd Semester
	07-09-2015 (Mon) to 12-09-2015 (Sat)	18-01-2016 (Mon) to 23-01-2016 (Sat)

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE: C0010)

B.A.	Ist Semester	IInd Semester
	Rs.6332/-	Rs. 2065/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University/Board other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University and Boards except CBSE, ICSE, Panjab, Haryana and Himachal Board).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).
6. Practical Fees who opt for the following subject:
 - i) Psychology= Rs. 1240/- (Rs. 420/- USOL Practical Fee for each semester and Rs. 200/- University Examination Practical fee for each semester) (Rs. 620/- per semester).
 - ii) Defence and Strategic Studies= Rs. 840/- (Rs. 420/- for each semester)
 - iii) Geography= Rs. 420/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.
 - iv) Fine Arts= Rs. 400/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.
 - v) Computer Science= Rs. 400/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.

B.A. IIIrd Semester (UNDER 10 + 2 + 3 SCHEME)

Eligibility

- (i) Students who have qualified at least 50% of the total no. of papers in B.A. Semester-I & II are eligible to seek admission to B.A. Semester-III.
- (ii) A person who has passed B.A. Semester-I & II or B.A.-Ist year examination under 10+2+3 scheme from any other university in India recognized by the Panjab University as equivalent to its B.A. Semester – I, II examination.

However, the subjects he/she has studied in B.A Semester I & II are the same as offered by this University. In case of any deficiency i.e. if the combination of subjects in USOL is not available he/she shall have to pass the deficient subject in the following December and May Examinations. The total number of credits shall, however, remain the same. If such a student fails to pass the deficient subject in the following December and May examinations, his/her result for B.A. Semester-III examination shall stand cancelled.

Provided that the marks obtained in B.A. first year examination shall be counted towards his/ her division by increasing or decreasing the maximum marks in accordance with the maximum marks prescribed by Panjab University.

Note: In addition to the condition laid down in (i) & (ii) above, the candidates from the other Universities are required to submit eligibility certificate issued from Registration Branch of Panjab University, Chandigarh along with application form.

Admission Procedure for B.A. Semester-IIIrd

All candidates seeking admission in B.A. Semester-IIIrd in the USOL are required to download the admission form available at USOL website i.e. <http://usol.puchd.ac.in> and submit the same in the USOL personally or registered post along with print out of Examination Form available at pu website i.e. <http://ugexam.puchd.ac.in> (which is to be submitted online), Fee receipt and other required original documents.

Every student shall offer the same subject which he/she has opted in B.A. Ist & IInd Semester. In case student passed his/her qualifying Examination from any other College/University with combination of Subjects which are not available in USOL he/she will have to pass the deficient subject according to combination of subjects being provided in USOL :-

(a)	Compulsory Paper with Code	(These papers constitute one subject in each year)
(i)	Punjabi (PBC) (Two Papers) 100 marks
OR		
	History and Culture of Punjab (HCP) (One Paper)	
(ii)	English (ENG) (One Paper) 100 marks
(b)	Elective Subjects	
	The three subjects out of the combinations selected in B.A. I 200 marks each

Note: Students of B.A. I/ B.A. Ist & IInd Semester candidates of USOL who have offered practical subject shall continue the same subject in B.A. IIIrd & IVth Semester.

Special Instructions for the students opting for Geography, Psychology and Defence & Strategic Studies in B.A.

Note: (1) For Geography students :-

In the case of students of the USOL offering Geography as one of their subjects, there is No Practical Examination. But they are required to prepare their Map Work Note-Book with the help of exercises given at the end of the lecture-scripts sent by USOL. This Note-Book (for the students of B.A. IIIrd & IVth Semester) carries 20 marks.

The students of Geography are advised to send their Practical Note-Books to the Co-ordinator of Geography, USOL, P.U., Chandigarh-160014 under registered cover or by hand atleast fifteen days before the start of examination.

(2) For Psychology students :-

Students of USOL offering Psychology as one of the elective subject in B.A.IIIrd & IVth Semester examination will have to submit a completion certificate of practical course from the Principal/Head of an Affiliated College/University if they do not attend practical classes in the USOL during both Personal Contact Programmes as per schedule.

The subject of Psychology in B.A.IIIrd & IVth Semester offered by the students will have to appear in practical and theory examination at the centre created by University. The completion of practical course is compulsory in which a student has to conduct eight (8) practicals and make a practical file. File will be checked during P.C.P. days only. Therefore students are requested to start preparing their practical file during first P.C.P. and get it checked during second P.C.P.

Affiliated Colleges of Universities for getting certificates :-

- (i) Colleges affiliated to the Panjab University and Universities situated in the States of Punjab, Haryana and Himachal Pradesh.
- (ii) Universities of Allahabad, Bombay, Kolkota, Delhi, Jodhpur, Kerala, Madras, Mysore, Osmania, Patna, Poona, Rajasthan, Sagar, Varanasi, Agra and Dayal Bagh (Deemed University).

(3) For Defence & Strategic Studies students :-

- (i) Practical are compulsory for B.A. IIIrd & IVth Semester.
- (ii) Classes for practical will be held alongwith theory classes during Personal Contact Programmes (PCP).
- (iii) Practical note books will be prepared in consultation with the co-ordinator and submitted latest atleast fifteen days before the start of examination.

PCP DATES

B.A.	IIIrd Semester	IVth Semester
	21-09-2015 (Mon) to 26-09-2015 (Sat)	01-02-2016 (Mon) to 06-02-2016 (Sat)

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE: C0010)

B.A.	IIIrd Semester	IVth Semester
	Rs. 5057/-	Rs. 2065/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).
6. Practical Fees who opt for the following subject:
 - i) Psychology= Rs. 1240/- (Rs. 420/- USOL Practical Fee for each semester and Rs. 200/- University Examination Practical fee for each semester) (Rs. 620/- per semester).

- ii) Defence and Strategic Studies= Rs. 840/- (Rs. 420/- for each semester)
- iii) Geography= Rs. 420/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.
- iv) Fine Arts= Rs. 400/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.
- v) Computer Science= Rs. 400/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.

B.A. IIIrd Year (UNDER 10+2+3 SCHEME) ANNUAL SYSTEM

Eligibility

A person who has passed one of the following examinations shall be eligible to join the Third Year of B.A. (General) Course:

- (i) B.A. Second Year (General) examination of Panjab University under 10+2+3 scheme.
- (ii) B.A. Second Year examination under 10+2+3 scheme from any other university in India recognized by Panjab University as equivalent to its B.A. Part II examination, subject, however, to the condition that the subjects he/she has studied in B.A.I semester system and B.A.II semester system were the same as offered by this University. In case of any deficiency i.e. if the combination of subjects in USOL is not available he/she shall have to pass the deficient subject in the following September and April Examinations. The total number of credits shall, however, remain the same. If such a student fails to pass the deficient subject in the following September and April examinations, his/her result for B.A.III examination shall stand cancelled.

Provided that the marks obtained in B.A. first year and second year examination shall be counted towards his/her division by increasing or decreasing the maximum marks in accordance with the maximum marks prescribed by Panjab University.

Admission Procedure for B.A. IIIrd Year – (Annual System)

All candidates seeking admission in B.A. IIIrd year in the USOL are required to download the admission form available at USOL website i.e. <http://usol.puchd.ac.in> and submit the same in the USOL personally or registered post along with print out of Examination Form available at pu website i.e. <http://ugexam.puchd.ac.in> (which is to be submitted online), Fee receipt and other required original documents.

A student seeking admission to B.A. Part III Class shall offer the same stream and subjects, as had been offered by him/her in B.A. Part II Class.

Every student shall offer the following subjects :

- (a) Compulsory Paper with Code (These papers constitute one subject in each year.)
 - (i) Punjabi (**PBC**) (Two papers) 100 marks
OR
History and Culture of Punjab (**HCP**) (One Paper)
 - (ii) English (**ENG**) (One Paper) 100 marks
- (b) Elective Subjects
The three subjects studied upto to B.A. II year 200 marks each

Important instruction before finalising the choice of subjects.

- Note :**
- (a) *The students of B.A. IIIrd year offering subjects with practical component except Geography, Defence & Strategic Studies and Psychology have to submit a Practical Certificate of the completion course from the Principal of an affiliated college atleast fifteen days before the start of examination.*
 - (b) *There are three papers in Maths subject of B.A Part III i.e- Paper A, B & C respectively. There are two option in paper C (3rd paper) - (i) Discrete Math (ii) Numerical Analysis and Probability*
Candidates are advised to opt one part out of above two.
 - (f) *A student cannot offer two practical subjects in which completion of practical certificate are required.*

Special Instructions for the students opting for Geography, Psychology and Defence & Strategic Studies in B.A.

Note : (1) For Geography students :-

In the case of students of the USOL offering Geography as one of their subjects, there is No Practical Examination. But they are required to prepare their Map Work Note-Book with the help of exercises given at the end of the lecture-scripts sent by USOL. For B.A. IIIrd year students in addition to a Map Work Note-book (15 marks) are required to submit a Field Report as well, which also carries 15 marks.

The students of Geography are advised to send their Practical Note-Books and Field Reports to the Co-ordinator of Geography, USOL, P.U., Chandigarh-160014 under registered cover or by hand atleast fifteen days before the start of examination.

(2) For Psychology students :-

Students of USOL offering Psychology as one of the elective subject in B.A. IIIrd year examination will have to submit a completion certificate of practical course from the Principal/Head of an Affiliated College/University if they do not attend practical classes in the USOL during both Personal Contact Programmes as per schedule.

The subject of Psychology in B.A. IIIrd year will have to appear in practical and theory examination at the centre created by University. The completion of practical course is compulsory in which a student has to conduct eight (8) practicals and make a practical file. File will be checked during P.C.P. days only. Therefore students are requested to start preparing their practical file during first P.C.P. and get it checked during second P.C.P.

Affiliated Colleges of Universities for getting certificates :-

- (i) Colleges affiliated to the Panjab University and Universities situated in the States of Punjab, Haryana and Himachal Pradesh.
- (ii) Universities of Allahabad, Bombay, Kolkota, Delhi, Jodhpur, Kerala, Madras, Mysore, Osmania, Patna, Poona, Rajasthan, Sagar, Varanasi, Agra and Dayal Bagh (Deemed University).

(3) For Defence & Strategic Studies students :-

- (i) Practical are compulsory for B.A. IIIrd year.
- (ii) Classes for practical will be held alongwith theory classes during Personal Contact Programmes (PCP).
- (iii) Practical note books will be prepared in consultation with the co-ordinator and submitted latest atleast fifteen days before the start of examination.

PCP DATES

Classes	1 st Series	2 nd Series
B.A.IIIrd	30-11-2015 (Mon) to 05-12-2015 (Sat)	11-01-2016 (Mon) to 16-01-2016 (Sat)

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE: C0010)

B.A IIIrd Rs. 6143/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).

3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).
6. Practical Fees who opt for the following subject:
 - i) Psychology= Rs. 1240/- (Rs. 420/- USOL Practical Fee for each semester and Rs. 200/- University Examination Practical fee for each semester) (Rs. 620/- per semester).
 - ii) Defence and Strategic Studies= Rs. 840/- (Rs. 420/- for each semester)
 - iii) Geography= Rs. 420/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.
 - iv) Fine Arts= Rs. 400/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.
 - v) Computer Science= Rs. 400/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.

COMMERCE

B. COM. 1st Semester (UNDER 10+2+3 SCHEME)

Eligibility

(A) Admission to the first semester of B.Com. Degree course shall be open to a person who has passed one of the following examinations conducted by a recognized Board/Council/University:

(a) +2 examination or B.Com Part-I (old scheme) of Panjab University with three of the following subjects securing at least 45 per cent marks in the aggregate:-

Commerce (or theory of commerce or foundation course in commerce) Accountancy (or book keeping and accountancy)

Economics

Business Organisation (or Business Management or Theory and Practice of Management). Insurance (or General Insurance or Life Insurance)

Banking and Trade Commercial Geography

Office Management and Secretarial Practice (or Office Organization and Management) Mercantile Law (or any Company Law)

Auditing

Typewriting and Stenography/Computers (for typewriting)

(b) +2 Examination or B.A. Part-I (Old Scheme) of Panjab University with at least two of the subjects mentioned in (a) securing at least 50% marks in aggregate.

(c) +2 Examination or B.A. Part-I/B.Sc.I/Pre-Engineering/Pre-Medical Examination of the Panjab University under the Old Scheme not covered in (b) securing at least 50% marks.

Any other examination recognized by the University as equivalent to (a) or (b) or (c) as given above with requisite percentage of marks given under each clause.

Provided that a candidate seeking admission to the 1st Semester of B.Com. should have passed in the subject of English at the +2 examination and in cases where passing in English is not necessary according to the regulations of certain Boards/Bodies/Councils/Universities in India, the admission of the candidate shall be provisional and will be confirmed only after he has cleared the subject of English as a deficient subject from the parent Board/Body/Council/University in two consecutive chances subsequent to his admission. In case a candidate does not clear the relevant subject at any of the two consecutive chances allowed to him subsequent to the date of his admission, his provisional admission to the course shall stand cancelled.

For candidates with compartment

A candidate who has been placed under compartment in the +2 examination conducted by a Board/Bodies/Councils/University in India shall be eligible to seek admission to the 1st Semester of B.Com.

Course, provided he fulfills the following conditions:

- (i) He should have been placed in compartment in one subject only.
- (ii) He should have obtained at least 20% marks in the subject in which he had been placed in compartment and
- (iii) He should have obtained the requisite percentage of marks in the aggregate of the examination as laid down in the relevant regulations.

The admission of the candidate with a compartment as indicated above shall be provisional and will be confirmed only after he has cleared the compartment in two consecutive chances subsequent to his admission. In case the candidate does not clear the compartment at any of the two consecutive chances allowed to him subsequent to the date of his admission, his provisional admission to the course shall stand cancelled.

Admission Procedure for B.Com Semester-I

All candidates seeking admission in B.Com. Semester-I in the USOL are required to download the admission form available at USOL website i.e. <http://usol.puchd.ac.in>. and submit the same in the USOL personally or registered post along with print out of Examination Form available at pu website i.e. <http://ugexam.puchd.ac.in> (which is to be submitted online), Fee receipt and other required original documents.

B. COM. EXAMINATION

- Note :**
1. Examination in each subject for B.Com. will be of 3 hours duration.
 2. There will be no objective type questions.
 3. Students are required to have the knowledge of the developments in the subject upto 6 months before the examination.
 4. Use of non-programmable calculators by the students in the examination is allowed. The calculators will not be provided by the University/College to the examinees.

Subject of B.Com Ist and IInd Semester

Ist SEMESTER			IInd SEMESTER		
Course Code	Course Title	Maximum Marks	Course Code	Course Title	Maximum Marks
B.Com. 101 A	*Punjabi	50	B.Com. 201 A	Punjabi	50
B.Com. 101 B	OR History and Culture or Punjab		B.Com. 201 B	OR History and Culture or Punjab	
B.Com. 102	English and Business Communication	100	B.Com. 202	English and Business Communication	100
B.Com. 103	Psychology for Manager	100	B.Com. 203	E-Commerce	100
B.Com. 104	Micro Economics	100	B.Com. 204	Macro Economics	100
B.Com. 105	Principles of Financial Accounting	100	B.Com. 205	Corporate Accounting	100
B.Com. 106	Commercial Laws	100	B.Com. 206	Business Laws	100
B.Com. 107	Principles and Practices of Management	100	B.Com. 207	Human Resource Management	100
**Environment and Road Safty Education					

PCP DATES

B.Com.

Ist Semester

IInd Semester

14-09-2015 (Mon) to 19-09-2015 (Sat)

15-02-2016 (Mon) to 20-02-2016 (Sat)

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0020)

B.Com.	1st Semester	2nd Semester
	Rs. 6332/-	Rs. 2065/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University/Board other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University and Boards except CBSE, ICSE, Panjab, Haryana and Himachal Board).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

B.COM. IIIrd Semester (UNDER 10 + 2 + 3 SCHEME)

Eligibility

A person who has passed one of the following examination shall be eligible to join the Third Semester of the Bachelor of Commerce (General and Honours) course as the case may be :-

- (a) A candidate who fails to score 40% of the marks separately as well as jointly with internal assessment in a paper, shall be placed in compartment in that paper. A student can be placed in compartment in maximum of four papers at any point of time in all the semesters taken together. The college shall verify the status while admitting student to third and/or fifth semester. The number of compartments after appearing in examinations of sixth semester may exceed four, however, the course must be completed within five years. If at the end of five years, a student has qualified all, but one paper, he shall be allowed one more chance to clear the paper.
- (b) If a student has failed to qualify more than four papers in a semester he/she shall leave the course. However, the student can appear in the next examination as a late college student without attending the classes. In such a case the original internal assessment shall remain the same. After qualifying the semester, he can resume studies for which, if need be an additional seat shall be created.

Admission Procedure for B.Com Semester-IIIrd

All candidates seeking admission in B.Com. Semester-IIIrd in the USOL are required to download the admission form available at USOL website i.e. <http://usol.puchd.ac.in> and submit the same in the USOL personally or registered post along with print out of Examination Form available at pu website i.e. <http://ugexam.puchd.ac.in> (which is to be submitted online), Fee receipt and other required original documents.

Subject of B.Com IIIrd and IVth Semester

SEMESTER– IIIrd		SEMESTER- IVth	
Course Code	Course Title	Course Code	Course Title
	INTERDISCIPLINARY		INTERDISCIPLINARY
BCM 301	ISSUES IN INDIAN COMMERCE	BCM 401	SECURITYANALYSIS AND PORTFOLIO MANAGEMENT
BCM 302	COSTACCOUNTING	BCM 402	ADVANCEDACCOUNTING
BCM 303	COMPANY LAW	BCM 403	AUDITING AND SECRETARIAL PRACTICE
BCM 304	BUSINESS MATHEMATICS AND STATISTICS	BCM 404	COST MANAGEMENT
BCM 305	BANKING AND INSURANCE	BCM 405	MARKETING MANAGEMENT
BCM 306	INDIRECTTAX LAWS	BCM 406	QUANTITATIVE TECHNIQUES AND METHOD

PCP DATES

B.Com.

IIIrd Semester

IVth Semester

02-11-2015 (Mon) to 07-11-2015 (Sat)

08-02-2016 (Mon) to 13-02-2016 (Sat)

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0020)

B.Com.

IIIrd Semester

IVth Semester

Rs. 5057/-

Rs. 2065/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

B.COM. Illrd Year (UNDER 10 + 2 + 3 SCHEME) ANNUAL SYSTEM

Eligibility

A person who has passed one of the following examinations shall be eligible to join the Third Year Class of B.Com. (General) Course:

- (i) B.Com. IInd Year (General) examination of Panjab University under 10+2+3 scheme.
- (ii) B.Com. Second Year examination under 10+2+3 scheme from any other university in India recognized by Panjab University as equivalent to its B.Com. Part II examination, subject, however, to the condition that the subjects he/she has studied in B.Com.-I semester system and B.Com-II semester system were the same as offered by this University. In case of any deficiency he/she shall have to pass the deficient subject in the following September and April Examinations. The total number of credits shall, however, remain the same. If such a student fails to pass the deficient subject in the following September and April examinations, his/her result for B.Com.-III examination shall stand cancelled.

Admission Procedure for B.Com -Illrd Year

All candidates seeking admission in B.Com- Illrd year in the USOL are required to download the admission form available at USOL website i.e. <http://usol.puchd.ac.in> and submit the same in the USOL personally or registered post along with print out of Examination Form available at pu website i.e. <http://ugexam.puchd.ac.in> (which is to be submitted online), Fee receipt and other required original documents.

Subject of B.Com Illrd Year

Subject	Credit
1. Functional Management	2
2. Management Accounting and Business Finance	2
3. Direct Tax Laws	2
4. Indian Economy	2
5. Entrepreneurship and Small Business	2
6. Any one of the following papers :	2
(i) Computer Application in Business	
(ii) Operations Research	
(iii) Organizational Behaviour	
(iv) Investment Management	
7. Viva-voce	

PCP DATES

B.Com.Illrd	1st Series	2nd Series
	02-11-2015 (Mon) to 07-11-2015 (Sat)	08-02-2016 (Mon) to 13-02-2016 (Sat)

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0020)

B.Com IIIrd

Rs. 6143/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

BACHELOR OF LIBRARY AND INFORMATION SCIENCE (B.LIS) (One Year Course) **SEMESTER SYSTEM**

Eligibility

A person who possesses any of the following qualifications shall be eligible to join the course :

- (a) Bachelor's degree with at least 50 percent marks in the aggregate from this University or from any other University the Bachelor's degree of which has been recognised by the Syndicate; **OR**
- (b) Master's degree from this University or from any other University the Master's degree of which has been recognised by this University; **OR**
- (c) B.A. degree of the University through Oriental Title(OT), Modern Indian Language (M.I.L.) and English only examinations, in which case the aggregate of 50 percent marks shall be calculated by taking into account the marks obtained in English and the elective subjects taken together; **OR**
- (d) Any other qualification recognised by the Syndicate as equivalent to (a), (b) or (c).

Note : *The examination shall be open to a student who fulfils the requirements as laid down in regulations.*

- (a) *Atleast 75% attendance in theory as well as practical papers during the Personal Contact Programme/s;*
- (b) *The medium of instruction as well as examination shall be English only*

Subject of Bachelor of Library and Information Science (B.LIS)

Note : There are four papers in each semester of 100 marks each, 80 marks are for theory and 20 marks for internal assessment based on two assignments which are compulsory.

SEMESTER- I

- B.Lib (cc)-01** : Foundations of Library and Information Science
- B.Lib (cc)-02** : Knowledge Organisation : Classification (Theory)
- B.Lib (cc)-03** : Knowledge Organisation : Cataloguing (Theory)
- B.Lib (cc)-04** : Information and Communication Technology : Basics

SEMESTER- II

- B.Lib (cc)-05** : Management of Library and Information Centres
- B.Lib (cc)-06** : Knowledge Organisation : Classification (Practice)
- B.Lib (cc)-07** : Knowledge Organisation : Cataloguing (Practice)
- B.Lib (cc)-08** : Information Sources and Services (Theory)

PCP DATES

B.Lib & Inf. Science (Semester System)

Ist Semester

Theory (Single Group) Evening	02-11-2015 to 07-11-2015
	Monday Saturday

IInd Semester (In Two Groups)

(1 st Group) Theory & Practice (Evening)	01-02-2016 to 08-02-2016
	Monday Monday
(2 nd Group) Theory & Practice (Evening)	09-02-2016 to 16-02-2016
	Tuesday Tuesday

TIMING: The Students are to report at the USOL reception by 12.30 p.m.

FEE (FEE CODE:C0070)

B.Lib & Inf. Science	Ist Semester	IInd Semester
	Rs. 5544/-	Rs. 5144/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University/other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

Reappear Facility

If a candidate fails to qualify in any paper/papers of B.Lib. I.Sc. examination. He/She may be allowed to appear for two years subsequently as a "Late College Student" in the paper/papers in which he/she failed to qualify. The period of two years is counted from the time he/she becomes eligible to appear in the said examination. if he/she still fails to qualify these papers within this period, his/her result shall stand cancelled. Such a candidate shall not be allowed to appear in B.Lib. I.Sc. examination without repeating the whole course as a fresh student.

B.ED. (CORRESPONDENCE) TWO YEAR COURSE

B.Ed. Ist & IInd SEMESTER (Separate Admission notice will be given)

Eligibility

- i) The candidates who entered the teaching profession on the basis of Diploma/Certificate in primary/elementary teacher training and intend to improve their competence by obtaining degree in secondary teacher training programme can take admission in B.Ed. (ODL) programme, provided they have graduation/post graduation degree in humanities/science/social science/commerce with minimum 50% marks or degree in engineering/technology with specialization in science and mathematics with minimum 55% marks from this university or any other recognized university.
- ii) The candidates who have completed NCTE recognized teacher training programme through face-to-face mode and are not in teaching profession are also eligible for admission in B.Ed. ODL programme provided they possess graduation/post graduation degree in humanities/science/social science/commerce with minimum 50% marks or degree in engineering/technology with specialization in science and mathematics with minimum 55% marks from this university or any other recognized university.
- iii) In case of candidates belonging to Schedule Castes/Schedule Tribes and Backward classes excluding economically backward class, the requirement of minimum percentage of marks shall be reduced by 5% provided that they have obtained minimum pass marks prescribed by the regulations.

ADMISSION TO B.ED. (CORRESPONDENCE) IIIrd & IVth SEMESTER

IIIrd & IVth Semester Eligibility to be notified later on.

STUDY CENTRES : The following Study Centres have been setup to conduct the PCPs for B.Ed. :

1. University School of Open Learning ,P.U. Chandigarh.
2. Govt. College of Education, Sector-20-D Chandigarh.
3. Dev Samaj College of Education, Sector 36, Chandigarh
4. Malwa Central College of Education for Women, Ludhiana.
5. B.C.M. College of Education, Ludhiana.
- 6.. D.A.V. College of Education, Hoshiarpur.
7. D.A.V College of Education, Abohar.
8. G.H.G. Khalsa College of Education, Gurusar Sudhar (Ludhiana).
9. D.M. College of Education, Moga
10. Dev Samaj College of Education, Ferozepur City.
11. L.L.R.M. College of Education, Dhudike.
12. Guru Teg Bahadur College of Education, Dasuya

PCP DATES

B.Ed. 1st & IIIrd Semester 05-10-2015(Mon) to 19-10-2015 (Mon)

B.Ed. IInd & IVth Semester 15-02-2016 (Mon) to 29-02-2016 (Mon)

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

FEE (FEE CODE:C0190)

B.Ed	Ist Semester Rs.13,830/-	IIInd Semester Rs. 9283/-
B.Ed.	IIIrd Semester Rs.13,630/-	IVth Semester Rs. 9283/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

ELIGIBILITY FOR ADMISSION AND SUBJECTS FOR DIPLOMA AND CERTIFICATE COURSES

POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS

Eligibility

The minimum qualification for the admission in this course shall be -

1. Bachelor's Degree of Panjab University Under 10 +2 +3 system of examination with the least 50 % marks in any discipline. **OR**
2. B.Tech / B.E. **OR**
3. Any other Examination recognised by the Syndicate as equivalent to 1 and 2 above.

Personal Contact Programme :

1. A total of 60 Theory and 60 Practicals i.e. 120 contact classes will be provided to the students in University.
2. Two PCPs shall be conducted during the academic session for duration of 10 days each for 6 hours daily.

Assignments

The Assignments for theory and practical papers are compulsory. The students are required to complete the assignments and submit the same within the stipulated period.

Outline of the Syllabi and Course

SEMESTER-I

Paper Code	Paper Name	Lecture	Tutorial	Periods /Weeks	Exam. Marks	Int. Ass. Marks	Total Marks	Exam Hours
PGD-1001	Computer Fundamentals	5	1	0	80	20	100	3
PGD-1002	Computer Programming using C/C++	5	1	0	80	20	100	3
PGD-1003	Computer Based Accounting	5	1	0	80	20	100	3
PGD-PR01	Practical Software Lab. (PGD-1001)	0	0	12	60	15	75	4
PGD-PR02	Practical Programming Lab. in C/C++ (PGD-1002)	0	0	12	60	15	75	4

Total marks =450

SEMESTER-II

Paper Code	Paper Name	Lecture	Tutorial	Periods /Weeks	Exam. Marks	Int. Ass. Marks	Total Marks	Exam Hours
PGD-2001	DBMS Using SQL	5	1	0	80	20	100	3
PGD-2002	Web Based Applications and Electronic Commerce	5	1	0	80	20	100	3
PGD-2003	Data Communications and Networks	5	1	0	80	20	100	3

PGD-PR03	Practical RDBMS Lab. (PGD-2001)	0	0	12	60	15	75	4
PGD-PR04	Practical Web Programming Lab. (PGD-2002)	0	0	12	60	15	75	4
PGD-2004	Project Work: Project will involve Development of Business Application	0	0	6	0	-	100	-
Total marks =500								

- Notes :**
1. Pass Marks : 40% Marks in Theory, Internal Assessment and Practical separately.
 2. 50% Marks for Project Work.
 3. 50% Marks in Aggregate to qualify the examinations.

PCP DATES

Post Graduate in	Ist Semester	IInd Semester
Computer Application	21-09-2015 (Mon) to 30.09.2015 (Wed)	01-03-2016 (Mon) to 10-03-2016 (Wed)

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

FEE (FEE CODE:C0210)

Post Graduate in	Ist Semester	IInd Semester
Computer Application	Rs.13394/-	Rs.9267/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).
6. Computer Science practical fees: Rs. 400/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.

POST GRADUATE DIPLOMA IN HUMAN RIGHTS AND DUTIES

Eligibility

The admission to the course shall be open to any person who has passed the Bachelor Degree examination in any faculty from Panjab University or any other University recognised as equivalent thereto.

Outline of the Syllabi and Course

SEMESTER-I

	Subject Code
Paper- I : Fundamentals of Human Rights and Duties	(DHR01)
Paper- II : Human Rights Theory and Practice : International Scenario	(DHR02)
Paper- III : Human Rights Theory and Practice : The Indian Context	(DHR03)
Paper- IV : Research Methodology	(DHR04)

SEMESTER-II

Paper- V : Human Rights: Development Discourse and Problems	(DHR05)
Paper- VI : Human Rights: International and Regional Mechanisms	(DHR06)
Paper- VII : Human Rights Movements in India	(DHR07)
Paper- VIII : Field Based Project Work	(DHR08)

- Note :**
1. *The one year Diploma course contains 4 papers in first semester and 4 papers in second semester. Each paper shall be of 100 marks. Paper I -VII shall each consist of written examination of 80 marks and Internal Assessment of 20 marks based on a written assignment.*
 2. *Paper - VIII is project based, comprising a Project Report of 80 marks and Internal Assessment of 20 marks to be awarded on the basis of the viva-voce.*
 - (a) *Each student is required to take up a project based on fieldwork, for paper VIII.*
 - (b) *The students have the liberty to select any topic related to Human Rights issues, violations, enforcement etc. and may conduct the research/fieldwork in the geographical area of their choice.*
 - (c) *For successful completion of the diploma, each student is required to submit a typed project report on a given date in the month of March (3rd Week) and make a presentation of the same before the examiner at the end of the course.*

PCP DATES

Post Graduate Diploma in	1st Semester	2nd Semester
Human Rights & Duties	16-11-2015 (Mon) to 20-11-2015 (Fri)	28-03-2016 (Mon) to 01-04-2016 (Fri)

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

FEE (FEE CODE:C0220)

PGDHRD	1st Semester	2nd Semester
	Rs.6865/-	Rs.2718/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).

2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

POST GRADUATE DIPLOMA IN HEALTH, FAMILY WELFARE AND POPULATION EDUCATION

Eligibility

The admission to the course shall be open to any person who has obtained the Bachelor's degree or BAMS degree of the Panjab University or any other qualification recognised as equivalent by the Syndicate.

The course comprises of two semesters.

There shall be four papers in each semester, each carrying 100 marks. 80 marks are for theory and 20 marks for written assignments.

Outline of the Syllabi

SEMESTER-I

Paper- I : Fundamentals of Population Education

Paper- II : Health Education and Health Care

Paper- III : Reproductive Health

Paper- IV : Population Dynamics

SEMESTER-II

Paper- I : Environmental Health

Paper- II : Family Welfare

Paper- III : Population Problems

Paper- IV : Population Policies

Note : Each semester consists of four papers. Each paper is divided into four units. There shall be nine questions in all. The student shall attempt one question from each unit. The first question shall be compulsory and short answer type containing 15 short questions.

PCP DATES

Post Graduate Diploma in 1st Semester

Health, Family Welfare & Population Education 16-11-2015 (Mon) to 20-11-2015 (Fri)

2nd Semester

28-03-2016 (Mon) to 01-04-2016 (Fri)

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

FEE (FEE CODE:C0080)

Post Graduate Diploma in 1st Semester

Health, Family Welfare & Population Education Rs.6865/-

2nd Semester

Rs.2718/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

POST GRADUATE DIPLOMA IN LIBRARY AUTOMATION AND NETWORKING

Eligibility

The admission to course shall be open to persons who have passed Bachelor's of Library Science (B.Lib. & I.Sc.)

OR

Two year integrated course of Master of Library & Information Science (M.Lib. & I.Sc.) from any recognized University. (Senate Para XVI dt. 29.03.2015)

Outline of the Syllabi and Course

SEMESTER-I

Paper Code	Title of the Paper	Int. Ass. Marks	Exam Marks	Total Marks	Exam Hours
(LAN-01)	Basics of Computers and Network Technology	20	80	100	3
(LAN-02)	Library Automation	20	80	100	3
(LAN-03)	Computer Practical-1	20	80	100	3

SEMESTER-II

(LAN-04)	Information Systems	20	80	100	3
(LAN-05)	Digital Library and Content Management	20	80	100	3
(LAN-06)	Computer Practical-2	20	80	100	3

Note : There are six papers in two Semesters of 100 marks each, 80 marks are for theory and 20 marks for internal assessment based on two assignments which are compulsory.

PCP DATES

PGDLAN (Semester System)

1st Semester Theory & Practical(Single Group)
(10.00 a.m. onwards)

16-11-2015 to 20-11-2015
Monday Friday

2nd Semester Theory & Practical(Single Group)
(10.00 a.m. onwards)

22-02-2016 to 26-02-2016
Monday Friday

TIMING: The Students are to report at the USOL reception by 9.30 a.m.

FEE (FEE CODE:C0250)

Post Graduate Diploma in 1st Semester

Library Automation & Networking Rs. 9000/-

IInd Semester

Rs. 3005/-

Networking

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).

3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

POST GRADUATE DIPLOMA IN MASS COMMUNICATION

Eligibility

The admission to the course shall be open to any person who has passed Bachelor's Degree examination in any faculty from Panjab University or only other University recognised as equivalent thereto.

There will be four theory papers each carrying 100 Marks in each semester. One practical assignment of 50 Marks is compulsory in each semester.

Outline of the Syllabi and Course

SEMESTER- I

PGDMC 101 : Introduction to Mass Communication

PGDMC 102 : Print Media

PGDMC 103 : Electronic Media

PGDMC 104 : Advertising and Public Relations

PGDMC 105 : Practical Assignments

SEMESTER- II

PGDMC 106 : Introduction to Mass Communication

PGDMC 107 : Print Media

PGDMC 108 : Electronic Media

PGDMC 109 : Advertising and Public Relations

PGDMC 110 : Practical Assignments

Note: The assignments are required to be submitted in the portfolio twenty days before the commencement of the theory exams as mentioned in the Academic Calendar. No assignment will be accepted thereafter and the candidates' defaulters in this regard will not be issued the roll nos. for the theory papers.

PCP DATES

**PGDMC (Double Batch
in each Semester)**

Ist Semester

16-11-2015 (Mon) to 20-11-2015 (Fri)

23-11-2015 (Mon) to 27-11-2015 (Fri)

IInd Semester

08-03-2016 (Tue) to 12-03-2016 (Sat)

14-03-2016 (Mon) to 18-03-2016 (Fri)

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

FEE (FEE CODE:C0180)

PGDMC

Ist Semester

Rs.7047/-

IInd Semester

Rs.2920/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

POST- GRADUATE DIPLOMA IN STATISTICS

Eligibility

The admission to course shall be open to any person who fulfills any one of the followings conditions :

1. The Bachelor's Degree of Panjab University with not less than 40 % marks in the aggregate or any other qualification recognised as equivalent thereto.
2. A Master's Degree in any subject of Panjab University or of any other University recognised as equivalent thereto.

Note : The student who has been placed under compartment in lower examination is not eligible for Admission.

Outline of the Syllabi and Course

The overall program is divided into eight papers, with four papers in each Semester.

SEMESTER-I

Paper- I	:	Descriptive Statistics I	M.Marks: 100
Paper- II	:	Probability and Sampling Distributions	M.Marks: 100
Paper- III	:	Basic Business Statistics	M.Marks: 100
Paper- IV	:	Research Methods	M.Marks: 100

SEMESTER-II

Paper- V	:	Descriptive Statistics II	M.Marks: 100
Paper- VI	:	Testing of Hypotheses	M.Marks: 100
Paper- VII	:	Times Series Analysis and Design of Experience	M.Marks: 100
Paper- VIII	:	Research Project (Dissertation)	M.Marks: 100

Note : (i) *In each Paper 10 marks shall be assigned for internal assessment and 90 marks for the University Examinations.*

(ii) *Each student will be sent two response-sheet assignments per paper which should be submitted for evaluation to the Chairperson, University School of Open Learning within one month of the despatch (grace period of 14 days will be allowed to the students residing abroad).*

PCP DATES

Post Graduate Diploma in Statistics	Ist Semester 16-11-2015 (Mon) to 20-11-2015 (Fri)	IInd Semester 28-03-2016 (Mon) to 01-04-2016 (Fri)
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TIMING: The Students are to report at the USOL reception by 1.00 p.m.

FEE (FEE CODE:C0080)

PGDST	Ist Semester Rs.6186/-	IInd Semester Rs.2354/-
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Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).

2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

CERTIFICATE COURSE IN VIVEKANANDA STUDIES (ANNUAL SYSTEM)

Eligibility

The admission to the course shall be open to persons who have passed at least 10 +2 examination from a Board / University / Council recognised by the Panjab University or any other higher examination.

Outline of the Syllabi and Course

- Paper- I** : Life and Works of Swami Vivekananda
- Paper- II (Part-A** : Sages of Modern India
- (Part-B)** : Students can select any one out of the following three options available :
- (i) Term Paper **OR**
 - (ii) Project Work **OR**
 - (iii) Practical Sessions on Positive Self Development

PCP DATES

Certificate Course in 16-11-2015 (Mon) to 21-11-2015 (Sat)
Vivekananda Studies

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

FEE (FEE CODE:C0200)

Certificate Course in Rs. 3314/- (Fixed Fees)
Vivekananda Studies

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University/Board other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University and Boards except CBSE, ICSE, Panjab, Haryana and Himachal Board).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

CERTIFICATE COURSE IN WOMEN STUDIES (SEMESTER SYSTEM)

Eligibility

A person who has passed one of the following examinations, shall be eligible to join the course :

- (a) +2 examination from Board of School Education, Punjab / Haryana or Central Board of Secondary Education, Delhi. **OR**
- (b) An examination of another University / Board / Body recognised by the Syndicate as equivalent to (a) above.

Outline of the Syllabi and Course

- Semester- I** : Conceptualising Women Studies
- Semester- II** : National and International Initiatives for Women

PCP DATES

	Ist Semester	IInd Semester
Certificate Course in Women Studies	16-11-2015 (Mon) to 20-11-2015 (Fri)	28-03-2016 (Mon) to 01-04-2016 (Fri)

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

FEE (FEE CODE:C0290)

	Ist Semester	IInd Semester
Certificate Course in Women Studies	Rs. 4782/-	Rs. 1600/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

ELIGIBILITY FOR ADMISSION TO POST-GRADUATE COURSES

M.A. Ist & IInd SEMESTER SYSTEM

Eligibility

A person who has passed one of the following examinations from this University or from the Panjab University at Lahore before 1948, or from any other University whose examination has been recognised as equivalent to the corresponding examination of this University shall be eligible to join the **Semester I of the M.A. Course** :-

- (i) B.A. with Honours in the subject of the Postgraduate Course;
- (ii) (a) Bachelor's degree in any faculty with atleast 50% marks in the aggregate.
(b) Diploma in Physical Education examination or Post-graduate Diploma in Library Science after having passed B.A. or B.Sc.
- (iii) (a) The B.A. (Pass) examination in full subjects obtaining at least 45% marks in the elective subject of the Post-graduate Course.
(b) or has obtained B.A. Degree through English only, regulations obtaining at least 45% marks in the subject of Post-graduate Course.
- (iv) Obtained B.A. degree, after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45 per cent marks (out of the aggregate excluding the additional paper) at the Honours in Oriental Titles or Modern Indian Languages examination, in the subject of Post-Graduate course.
- (v) Master's degree examination in another subject or another faculty.
- (vi) The B.A. examination under Social Service Regulations or under War Regulations and has subsequently passed in the subject concerned at the B.A. examination obtaining at least 45 per cent marks;
- (vii) B.Sc. Honours School
 - (a) **Special provision for Public Administration course** : a person, who has passed one of the following shall also be eligible :
 - (i) B.A.(Pass) with 45 percent marks in Public Administration or History or Political Science or Economics or Sociology or Psychology;
 - (ii) Has passed with at least 50 percent marks in the aggregate –
 - (a) LL.B. **OR** (b) B. Com.
 - (b) **For Economics Course** : A person who has passed the B.Com. examination with 45% marks in the subject of Economics, shall also be eligible.
 - (c) **For Political Science & History Courses** : A person who has passed B.A. with 45% marks in the Public Administration or Sociology shall also be eligible.
 - (d) **For M.A. Hindi Part-I examination** : 45% marks in Sanskrit (Elective) in B.A. OR Shastri examination (New Course) are also eligible.
 - (e) For Hindi/Punjabi a person who after passing B.A.examination, has passed the Prabhakar/ Gyani examination securing 45 percent marks (out of the aggregate excluding the additional paper), shall also be eligible.
 - (f) A person who has passed Diploma in Adi Granth Acharya/Guru Granth Acharya examinations shall also be eligible to join M.A.course (Part-I) in the subject of Hindi/Punjabi.

Important Note : *The Panjab University has now decided that all those candidates who have passed their first degree course under the old scheme (14 year course) till April 1993 be treated at par with the 10+2+3 degree course for the purpose of admission to M.A. Course.*

Miscellaneous (All M.A. Courses)

A candidate who is placed under compartment in one subject in B.A. Third Year Examination of this University shall be allowed to join M.A.(Semester System) class provisionally if he/she fulfils other requirements and provided :

- (i) the subject in which he/she has to re-appear is not offered for the M.A. Part I Examination,
- (ii) if he/she fails to clear the compartment subject of the B.A. Third year Examination in the next two consecutive chances immediately following the examination in which he/she was placed under compartment, his/her provisional admission to M.A. first year class as also his/her result of M.A. Part I Examination, shall be cancelled.

POST GRADUATE COURSES

Assignments

1. ***There will be an internal assessment of 20 marks in each paper which is based on written assignments.***
2. *No assignment will be accepted after the last date. The students are required to submit one assignment for each paper for Internal Assessment during the course of the study.*
3. *The students are, therefore, advised in their own interest to submit all the assignments positively by the respective due date.*
4. *The Roll No. for M.Com & M.B.A (Executive) semester examination will be issued only to those students who have submitted all the assignments. In case he/she appears as an ex-student in the next year, he/she will be allowed to appear only after the submission of assignments of that session.*
5. *The marks secured by the student in internal assessment will be communicated only through the marks sheet of University examination result.*
6. *There is no provision for re-evaluation of assignments.*

Syllabus

For detailed Syllabus and other details refer pu website i.e. **www.puchd.ac.in**

M.A. ENGLISH

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER–I

PAPER	SUB CODE	SUBJECT
Paper- I	(LCI)	Literary Criticism-I
Paper- II	(BPI)	British Poetry-I
Paper- III	(BDI)	British Drama-I
Paper- IV	(BFI)	British Fiction-I

SEMESTER– II

PAPER	SUB CODE	SUBJECT
Paper- I	(LCII)	Literary Criticism-II
Paper- II	(BP II)	British Poetry-II
Paper- III	(BDII)	British Drama-II
Paper- IV	(BFII)	British Fiction-II

PCP DATES

M.A. English	Ist Semester	IInd Semester
	12-10-2015 (Mon) to 17-10-2015 (Sat) Morning	08-02-2016 (Mon) to 13-03-2016 (Sun) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. English	Ist Semester	IInd Semester
	Rs. 6575/-	Rs. 2428/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

M.A. ECONOMICS (Study Material will be available in English Medium Only)

M.A. programme consists of sixteen courses out of which **12 are core courses---compulsory** for all students and **4 are elective courses**. Each of those courses will carry 100 marks, of which 20 marks will be for internal assessment and 80 marks for the end semester examinations. The courses will be offered according to the following schedule.

SEMESTER-I

PAPER	SUB CODE	SUBJECT
Paper- I	MAECO-101	Micro Economics-I
Paper- II	MAECO-102	Contemporary Issues in Indian Economy-I
Paper- III	MAECO-103	Quantitative Methods-I
Paper- IV	MAECO-104	Economics of Public Finance

SEMESTER-II

PAPER	SUB CODE	SUBJECT
Paper- I	MAECO-201	Micro Economics-I
Paper- II	MAECO-202	Contemporary Issues in Indian Economy-II
Paper- III	MAECO-203	Quantitative Methods-II
Paper- IV	MAECO-204	International Economics

PCP DATES

M.A. Economics	Ist Semester	IInd Semester
	05-10-2015 (Mon) to 10-10-2015 (Sat) Morning	29-02-2016 (Mon) to 05-03-2016 (Sat) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. Economics	Ist Semester	IInd Semester
	Rs. 6575/-	Rs. 2428/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

एम.ए. हिन्दी

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER-I

PAPER	SUB CODE	SUBJECT
Paper- I	HSM	हिन्दी साहित्य का आदिकाल व मध्यकाल
Paper- II	AHK	आधुनिक हिन्दी काव्य
Paper- III	AGS	आधुनिक हिन्दी गद्य साहित्य
Paper- IV	BKS	भारतीय काव्यशास्त्र के सिद्धान्त और हिन्दी आलोचक

SEMESTER-II

PAPER	SUBJECT
Paper- I	हिन्दी साहित्य का आधुनिक काल
Paper- II	आधुनिक हिन्दी काव्य
Paper- III	आधुनिक हिन्दी गद्य साहित्य
Paper- IV	पाश्चात्य काव्यशास्त्र एवं समकालीन आलोचना सिद्धान्त

PCP DATES

M.A. Hindi	Ist Semester	IInd Semester
	05-10-2015 (Mon) to 10-10-2015 (Sat) Morning	29-02-2016 (Mon) to 05-03-2016 (Sat) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. Hindi	Ist Semester	IInd Semester
	Rs. 6575/-	Rs. 2428/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

M.A. HISTORY (Study Material is provided in only English medium)

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER-I

All Papers are Compulsory

PAPER	SUB CODE	SUBJECT
Paper- I	(HIS 111)	The Punjab (mid-fifteenth to seventeenth centuries)
Paper- II	(HIS 231)	Ancient India: An Overview
Paper- III	(HIS 221)	Medieval India: Political Processes
Paper- IV	(HIS 211)	Modern India: Political Processes

SEMESTER-II

PAPER	SUB CODE	SUBJECT
Paper- I	(HIS 125)	Punjab in the Eighteteenth Century (<u>Compulsory</u>)
Paper- II		Select any one option:
	(HIS 713)	* Opt. (i) Agrarian Economy of Ancient India
	(HIS 712)	Opt. (ii) Agrarian Economy of Medieval India
	(HIS 711)	Opt. (iii) Agrarian Economy of Modern India
<i>Note : *USOL provides study material for Option HIS 713</i>		
Paper- III & IV :		Select any one option
	(HIS 811)	Opt. (i) (a) American Imperialism in the Nineteenth and Twentieth Centuries
		OR
	(HIS 812)	Opt. (i) (b) USA (1820-1973)

(Note : HIS 811 and HIS 812 both cannot be opted)

*Note : *USOL provides study material for Option HIS 812*

(HIS 844)	*Opt.(ii) China & Japan (1840-1950)
(HIS 821)	Opt. (iii) History of Canada
(HIS 831)	Opt. (iv) Modern World (Mid 15th - 19th Century)
(HIS 832)	Opt. (v) World in the Twentieth Century

*Note : *USOL provides study material for Option HIS 844*

PCP DATES

M.A. History	Ist Semester	IInd Semester
	28-09-2015 (Mon) to 04-10-2015 (Sun) Morning	22-02-2016 (Mon) to 27-02-2016 (Sat) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. History

Ist Semester

IInd Semester

Rs. 6575/-

Rs. 2428/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
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4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

M.A. POLITICAL SCIENCE

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER-I

PAPER	SUB CODE	SUBJECT
Course- I	WPT	Western Political Thought-I
Course- II	CPA	Key Concept in Political Analysis
Course- III	IPS	Indian Political System
Course- IV	INR	International Relations: An Historical Overview

SEMESTER-II

PAPER	SUBJECT
Course- V	Western Political Thought-II
Course- VI	Comparative Politics-I: Understanding Advanced Industrial Societies
Course- VII	Indian Politics
Course- VIII	Approaches to the Study of International Relations.

PCP DATES

M.A. Political Science	Ist Semester	IInd Semester
	28-09-2015 (Mon) to 04-10-2015 (Sun) Morning	22-02-2016 (Mon) to 27-02-2016 (Sat) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. History	Ist Semester	IInd Semester
	Rs. 6575/-	Rs. 2428/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

ਐਮ.ਏ. ਪੰਜਾਬੀ

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESSMENT: 20)

SEMESTER-I

PAPER	SUB CODE	SUBJECT
Paper- I	(MPS)	ਮਧਕਾਲੀ ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ (Compulsory Paper)
Paper- II	(SSP)	ਸਾਹਿਤ ਸਿਧਾਂਤ, ਸਨਾਤਨੀ ਕਾਵਿ ਸ਼ਾਸਤਰ ਅਤੇ ਪੰਜਾਬੀ ਆਲੋਚਨਾ (Compulsory Paper)
Paper- III	(MPK)	(Option i) ਮੱਧਕਾਲੀ ਪੰਜਾਬੀ ਕਾਵਿ OR (Option ii) ਗੁਰਮਤਿ ਅਤੇ ਸੂਫੀ ਕਾਵਿ (Study material will not be offered)

Note: Candidate should choose only one option from the above two options

Paper- IV	(PNV)	(Option i) ਪੰਜਾਬੀ ਨਾਵਲ OR (Option ii) ਪੰਜਾਬੀ ਕਹਾਣੀ (Study material will not be offered)
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Note: Candidate should choose only one option from the above two options

SEMESTER-II

PAPER	SUB CODE	SUBJECT
Paper- V	(APS)	ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ (Compulsory Paper)
Paper- VI	(APV)	ਆਧੁਨਿਕ ਪੱਛਮੀ ਕਾਵਿ ਸ਼ਾਸਤਰ ਅਤੇ ਵਿਹਾਰਕ ਆਲੋਚਨਾ (Compulsory Paper)
Paper- VII	(MPK)	(Option i) ਮੱਧਕਾਲੀ ਪੰਜਾਬੀ ਕਾਵਿ-1 OR (Option ii) ਸੂਫੀ, ਕਿੱਸਾ ਅਤੇ ਬੀਰ ਕਾਵਿ (Study material will not be offered)

Note: Candidate should choose only one option from the above two options

Paper- VIII	(PNA)	(Option i) ਪੰਜਾਬੀ ਨਾਵਲ ਦਾ ਅਧਿਐਨ OR (Option ii) ਪੰਜਾਬੀ ਅਤੇ ਪਰਵਾਸੀ ਕਹਾਣੀ ਦਾ ਅਧਿਐਨ (Study material will not be offered)
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Note: Candidate should choose only one option from the above two options

PCP DATES

M.A. Punjabi	Ist Semester	IInd Semester
	12-10-2015 (Mon) to 17-10-2015 (Sat) Evening	08-03-2016 (Mon) to 13-03-2016 (Sun) Morning

TIMING:

Morning Session : The Students are to report at the USOL reception by 8.30 a.m.

Evening Session : The Students are to report at the USOL reception by 1.00 p.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. Punjabi

Ist Semester

IInd Semester

Rs. 6575/-

Rs. 2428/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

M.A. PUBLIC ADMINISTRATION

The M.A. Programme in Public Administration is of four Semesters. A student must successfully complete 20 credits at the end of 2nd Semester to join the 3rd Semester and 28 credits at the end of the 3rd Semester to enable him to join the 4th Semester.

SEMESTER-I

All Compulsory Papers :

PAPER	SUB CODE	SUBJECT	
Paper– I	ADT	Administrative Theory	4 Credit
Paper– II	ORB	Organisational Behaviour	4 Credit
Paper– III	PFA	Public Financial Administration	4 Credit
Paper– IV	PPA	Public Personnel Administration	4 Credit
Paper– V	IES	Indian Economic System	2 Credit
Paper– VI	ISS	Indian Social System	2 Credit

SEMESTER-II

All Compulsory Papers :

PAPER	SUBJECT	
Paper– I	Administrative Thought	4 Credit
Paper– II	Research Methods	4 Credit
Paper– III	Public Policy and Administration	4 Credit
Paper– IV	Administrative Law	4 Credit
Paper– V	Indian Political System	2 Credit
Paper– VI	Indian Administrative System	2 Credit

PCP DATES

M.A. Pub. Admn.	Ist Semester	IInd Semester
	16.11.2015 (Mon) to 22-11-2015 (Sun) Morning	14-03-2016 (Mon) to 19-03-2016 (Sun) Morning

TIMING: Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. Pub. Admn.	Ist Semester	IInd Semester
	Rs. 6575/-	Rs. 2428/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

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M.A. SOCIOLOGY

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER-I

All Papers are compulsory :

PAPER	SUB CODE	SUBJECT
Paper- I	SOC R-411	History of Social Thought
Paper- II	SOC R-412	Sociology of Family and Gender
Paper- III	SOC R-413	Sociology of Development
Paper- IV	SOC R-414	Social Stratification: Concepts & Theories

SEMESTER-II

PAPER	SUB CODE	SUBJECT
Paper- I	SOC R 425	Positivistic Sociological Theories (<u>Compulsory</u>)
Paper- II	SOC R 426	Methodology of Social Research (<u>Compulsory</u>)
Paper- III & IV : Select any two options :		
	SOC O 521	Population and Society
	SOC O 621	*Social Dimensions of Development
	SOC O 721	*Sociology of Urban Settlements
	SOC O 821	Structural Moorings of Gender Oppression
	SOC O 921	Peasants and Rural Society In India
	SOC O 922	Organizational Theory and Behaviour
	SOC O 923	Basic Social Statistics

*Note : *USOL provides study material for Options :-SOC O-621 SOC O-721*

PCP DATES

M.A. Sociology	Ist Semester	IInd Semester
	28-09-2015 (Mon) to 04-10-2015 (Sun) Morning	22-02-2016 (Mon) to 27-02-2016 (Sat) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. Sociology	Ist Semester	IInd Semester
	Rs. 6575/-	Rs. 2428/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).

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ELIGIBILITY CONDITIONS FOR M. A. IIIrd & IVth SEMESTER

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

Eligibility

Persons who have passed one of the following examinations :

- (i) Semester Ist & IInd examination in the subject offered from the Panjab University.
- (ii) Semester Ist & IInd examination in the subject offered from Kurukshetra/Punjabi/Guru Nanak Dev/ Maharishi Daya Nand/Himachal Pradesh University provided he/she offered the same papers as are available at this University.

- Note :**
1. *A candidate for Semester IIIrd & IVth examination must have passed Semester Ist & IInd examination not more than five years previously.*
 2. *Compartment candidates of other University are not eligible to join M.A. Semester IIIrd of this University.*
 3. *The written examination to be conducted by the University in each paper shall carry 80% marks and internal assessment shall carry 20% marks.*
 4. *Each candidate shall offer 4 papers as provided in the each semester courses of study.*

M.A. ENGLISH

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER- III

PAPER	SUB CODE	SUBJECT
Paper- I	(LIT I)	Literary Theory –I
Paper- II	(IWE I)	Indian Writing in English
Paper- III:	Students are to opt for one paper	
	(PCS I)	(Option-i): Postcolonial Studies-I
	(LIN I)	(Option ii): Linguistics-I
	(AML I)	*(Option-iii): American Literature-I
	(ILT I)	(Option iv): Indian Literary Criticism and Theory-I
Paper- IV:	Students are to opt for one paper	
	(CLS I)	(Option-i): Cultural Studies-I
	(APL I)	(Option-ii): Applied Linguistics-I
	(WLT 1)	*(Option-iii): World Poetry/Novel in Translation
	(SKP I)	(Option-iv): Shakespeare-I

SEMESTER- IV

PAPER	SUB CODE	SUBJECT
Paper- I	(LIT II)	Literary Theory –II
Paper- II	(IWT II)	Indian Writing in Translation
Paper- III:	Students are to opt for one Paper	
	(PCS II)	(Option-i): Postcolonial Studies-II

(LIN II)	(Option-ii): Linguistics II
(AML II)	*(Option-iii): American Literature-II
(ILT II)	(Option-iv): Indian Literary Criticism and Theory-I

Note : *USOL provides study material only for Option (iii)

Paper- IV: Students are to opt for one paper

(CLS II)	(Option-i) : Cultural Studies II
(APL II)	(Option-ii) : Applied Linguistics-II
(WDT)	*(Option-iii): World Drama in Translation
(SKP II)	(Option-iv): Shakespeare II

Note : *USOL provides study material only for Option (iii)

PCP DATES

M.A. English	IIIrd Semester	IVth Semester
	05-10-2015 (Mon) to 10-10-2015 (Sat)	22-02-2016 (Mon) to 27-02-2016 (Sat)
	Evening	Evening

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. English	IIIrd Semester	IVth Semester
	Rs. 5575/- (For Old Students)	Rs. 2428/-
	Rs. 6675/- (For New Student)	Rs. 2428/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

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M.A. ECONOMICS (Study Material will be available in English Medium Only)

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESSMENT: 20)

SEMESTER- III

PAPER	SUB CODE	SUBJECT
Paper- I	MAECO-301	Micro Economics-I
Paper- II	MAECO-302	Economics of Growth and Development -I

Paper- III & IV : Students are to select any two from the following options for Papers **MAECO-303 & 304**

- *(i)** Economics of Agriculture -I
- (ii) Economics of Industry-I
- (iii) Basic Econometrics
- *(iv)** Economics of Population

OR

Economics of Human Resource Development.

Note : Study material will be offered for Paper I, II and only in two options (i) Economics of Agriculture-I and options (iv) Economics of Population under Paper III & IV.

SEMESTER- IV

PAPER	SUB CODE	SUBJECT
Paper- I	MAECO-401	Macro-Economics-II
Paper- II	MAECO-402	Economics of Growth and Development-II

Paper- III & IV: Students are to select any two from the following options for papers **MAECO-403 & 404**

- *(i)** **Economics of Agriculture-II**
- (ii) Economics of Industry-II
- (iii) Mathematical Economics
- *(iv)** **Economics of Money and Banking**

OR

Economics of Financial Markets & Institutions

- (v) Advanced Econometrics

Note : Study material will be offered for Paper I, II and only in two options (i) Economics of Agriculture-II and options (iv) Economics of Money and Banking under Paper III & IV.

PCP DATES

	IIIrd Semester	IVth Semester
M.A. Economics	12-10-2015 (Mon) to 17-10-2015 (Sat) Morning	22-02-2016 (Mon) to 27-02-2016 (Sat) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: It is in the interest of the students to attend the PCP but it is optional.

FEE (FEE CODE:C0040)

M.A. Economics	IIIrd Semester	IVth Semester
	Rs. 5575/- (For Old Students)	Rs. 2428/-
	Rs. 6675/- (For New Student)	Rs. 2428/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

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एम.ए. हिन्दी

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESSMENT: 20)

SEMESTER- III

*पाठ्यक्रम के अनुसार सेमेस्टर तीन और सेमेस्टर चार के तीसरे प्रश्न-पत्र में विद्यार्थी को पाँच विकल्प (Options) उपलब्ध कराए गए हैं। विद्यार्थी इन पाँचों विकल्प (Options) में से किसी एक (Option) का चयन कर सकता है। यू. एस. ओ. एल. के विद्यार्थी द्वारा चुने गए विकल्प की assignment विभाग द्वारा ही उसे उपलब्ध कराई जाएगी मगर उसे पाठ्य-सामग्री (study-material) केवल (Option ii) (सूरदास एवं अन्य कृष्ण भक्त कवि) की ही उपलब्ध कराई जाएगी तथा पी.सी.पी. के दौरान केवल विकल्प-दो की ही कक्षाएँ लगेंगी।

PAPER	SUB CODE	SUBJECT
Paper- I	BHV	भाषा विज्ञान एवं हिन्दीतर भाषाओं का अध्ययन
Paper- II	PMK	प्राचीन एवं मध्यकालीन काव्य
Paper- III		किसी एक विकल्प (option) का चयन करें :
	TSA	(Option i) तुलसीदास के साहित्य का अध्ययन
	SAK	(Option ii) सूरदास एवं अन्य कृष्ण भक्त कवि (For USOL Students Only)
	HUP	(Option iii) हिन्दी उपन्यास
	HNK	(Option iv) हिन्दी नाटक
	HPS	(Option v) हिन्दी पत्रकारिता का स्वरूप व विकास
Paper- IV	MLA	मीडिया लेखन और अनुवाद

SEMESTER-IV

PAPER	SUB CODE	SUBJECT
Paper- I		भाषा विज्ञान एवं हिन्दी भाषा का अध्ययन
Paper- II		प्राचीन एवं मध्यकालीन काव्य
Paper- III		किसी एक विकल्प (option) का चयन करें :
		(Option i) तुलसीदास के साहित्य का अध्ययन
		(Option ii) सूरदास एवं अन्य कृष्ण भक्त कवि (For USOL Students Only)
		(Option iii) हिन्दी उपन्यास
		(Option iv) हिन्दी नाटक
		(Option v) व्यावहारिक हिन्दी पत्रकारिता
Paper- IV		भारतीय साहित्य

PCP DATES

	IIIrd Semester	IVth Semester
M.A. Hindi	05-10-2015 (Mon) to 10-10-2015 (Sat) Morning	29-02-2016 (Mon) to 05-03-2016 (Sat) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. Hindi

IIIrd Semester

IVth Semester

Rs. 5575/- (For Old Students)

Rs. 2428/-

Rs. 6675/- (For New Student)

Rs. 2428/-

Note: For deposit of fees refer details given on Page No. 94.

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M.A. HISTORY

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER- III

PAPER	SUB CODE	SUBJECT
Paper- I	(HIS 123)	Punjab in the Nineteenth Century (<u>Compulsory</u>)
Paper- II, III & IV : Select any three options from the list		
	(HIS 212)	*Opt. (i) National Movement in India 1858-1947
	(HIS 213)	Opt. (ii) Constitutional Development in Modern India, 1773-1947
	(HIS 214)	Opt. (iii) British Policy and Princely States
	(HIS 263)	Opt. (iv) Contemporary India 1947- 1992
	(HIS 431)	Opt. (v) Evolution of Ancient Societies
	(HIS 421)	Opt. (vi) Feudal Society in Western Europe
	(HIS 411)	Opt. (vii) History of Capitalism
	(HIS 412)	*Opt. (viii) Rise and Growth of Colonialism in India
	(HIS 601)	*Opt. (ix) Gender Relations in Modern India
	(HIS 604)	Opt. (x) Sacred Centres in Indian Civilization
	(HIS 603)	Opt. (xi) Science, Technology & Medicine in Colonial India
	(HIS 602)	Opt. (xii) History of Secularism in Modern India

Note : *USOL provides study material only for following options:- HIS 212 HIS-412 HIS- 601

SEMESTER- IV

PAPER	SUB CODE	SUBJECT
Paper- I	(HIS 126)	Punjab in the twentieth Century (<u>Compulsory</u>)
Paper- II : Select any one paper		
	(HIS-911)	(option-i) History and Historiography
	(HIS-912)	* (Option-ii)- History and Historical Method
Note : *USOL will provide study material for Paper-HIS-912		
Paper- III & IV : (Select any two papers from following options)		
	(HIS 721)	Opt. (i) Industry, Trade & Urbanization in Medieval India
	(HIS 730)	Opt. (ii) Industry and Trade in Modern India
	(HIS 731)	Opt. (iii) Working Class Movements in Modern India
	(HIS 733)	Opt. (iv) Urbanization in Modern India
	(HIS 432)	Opt. (v) Cultural History of Ancient India
	(HIS 424)	Opt. (iv) Medieval Indian Art and Monuments
	(HIS 455)	Opt. (vii) Diaspora in Colonial India
	(HIS 467)	Opt. (viii) Peasant Movements in Modern India
	(HIS 471)	Opt. (ix) Dalit Movements in Modern India

(HIS 462)	Opt. (x) History of Caste and Caste Politics in Modern India
(HIS 438)	Opt. (xi) Buddhism in India
(HIS 426)	Opt. (xii) Islamic Traditions of Medieval India
(HIS 428)	* Opt. (xiii) Religious Developments in Medieval India
(HIS 418)	* Opt. (xiv) Socio-Religious Reform Movements in Modern India

Note : *USOL provides study material for Option HIS 428,418

PCP DATES

	IIIrd Semester	IVth Semester
M.A. History	12-10-2015 (Mon) to 17-10-2015 (Sat) Evening	08-03-2016 (Mon) to 13-03-2016 (Sun) Evening

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. History	IIIrd Semester	IVth Semester
	Rs. 5575/- (For Old Students)	Rs. 2428/-
	Rs. 6675/- (For New Student)	Rs. 2428/-

Note: *For deposit of fees refer details given on Page No. 94.*

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M.A. POLITICAL SCIENCE

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER-III

PAPER	SUB CODE	SUBJECT
Paper- IX	IPT	Indian Political Thought – I (Compulsory)
Paper- X : Select any one option (from a & b)		
	CPO	* a) Comparative Politics-II : Understanding Developing Societies (Compulsory)
		OR
	CPS	b) Comparative Political System with special reference to USA, U.K., China, Japan and Switzerland

Note : *USOL provides study material for Option (a)

Paper- XI: Select any one option (from a to g)

INO	(a) International Organization
TAI	(b) Transnational Actors in International Politics
PDI	(c) Politics of Development in India
PCR	(d) Peace and Conflict Resolution
RCP	(e) Rethinking Geopolitics : Critical Perspectives
THD	(f) Theories of Development
PIL	*(g) Public International Law-I

Note : *USOL provides study material for Option (g) only

Paper- XII: Select any one option (from a to h)

DMI	(a) Democracy in India
GPI	(b) Government & Politics of India's Neighbours (Pakistan, Bangladesh, Nepal and Sri Lanka).
WPI	(c) Women and Politics in India
RIM	(d) Rights : Ideas and Movements
NPP	(e) Nationalism : Past and Present
NPG	(f) New Political Geography in Comparative Perspective
PPI	(g) Policies and Politics of Development in India
PAD	*(h) Public Administration

Note : *USOL provides study material for Option (h) only

SEMESTER-IV

PAPER	SUB CODE	SUBJECT
Paper- XIII	:	Indian Political Thought-II (Compulsory)
Paper- XIV	:	Foreign Policy of India (Compulsory)

Paper- XV: Select any one option (from a to e)

- (a) Parties and Electoral Politics in India
- *(b) State Politics in India**
- (c) Decentralized Governance and Local Level Institutions in India

(d) Political Sociology with special reference to India

(e) Representing "India" : Geopolitical Imaginations

Note : *USOL provides study material for Option (b) only

Paper- XVI: Select any one option (from a to f)

(a) Feminist Political Theory

(b) Major themes in Recent Political Philosophy

(c) Readings in the Philosophy of Resistance and Liberation

(d) Contemporary Debates in 20th Century Marxism

(e) Introducing Federalism

***(f) Public International Law-II**

Note : *USOL provides study material for Option (f) only

PCP DATES

	IIIrd Semester	IVth Semester
M.A. Political Science	12-10-2015 (Mon) to 17-10-2015 (Sat) Morning	08-03-2016 (Mon) to 13-03-2016 (Sun) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: It is in the interest of the students to attend the PCP but it is optional.

FEE (FEE CODE:C0040)

M.A. Political Science	IIIrd Semester	IVth Semester
	Rs. 5575/- (For Old Students)	Rs. 2428/-
	Rs. 6675/- (For New Student)	Rs. 2428/-

Note: For deposit of fees refer details given on Page No. 94.

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ਐਮ.ਏ. ਪੰਜਾਬੀ

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER- III

PAPER	SUB CODE	SUBJECT
Paper- IX	(BVP)	ਭਾਸ਼ਾ ਵਿਗਿਆਨ ਅਤੇ ਪੰਜਾਬੀ ਭਾਸ਼ਾ (Compulsory Paper)
Paper- X	(SLS)	ਸਭਿਆਚਾਰ, ਲੋਕਧਾਰਾ ਅਤੇ ਪੰਜਾਬੀ ਸਭਿਆਚਾਰ (Compulsory Paper)
Paper- XI	(APK)	(Option i) ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਵਿਤਾ -1
		OR
	(APV)	(Option ii) ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਬਿਰਤਾਂਤਕ ਕਵਿਤਾ-1 (Study material will not be offered)

Note: Candidate should choose only one option from the above two options

Paper- XII	(PNR)	(Option i) ਪੰਜਾਬੀ ਨਾਟਕ ਅਤੇ ਰੰਗਮੰਚ ਦਾ ਅਧਿਐਨ-1
		OR
	(VAN)	(Option ii) ਵਿਸ਼ਵ ਦਾ ਅਨੁਵਾਦਕ ਨਾਟਕ-1 (Study material will not be offered)

Note: Candidate should choose only one option from the above two options

SEMESTER IV

PAPER	SUB CODE	SUBJECT
Paper- XIII	(BPG)	ਭਾਸ਼ਾ ਵਿਗਿਆਨ, ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਅਤੇ ਗੁਰਮੁਖੀ ਲਿਪੀ (Compulsory Paper)
Paper- XIV	(PLL)	ਪੰਜਾਬੀ ਲੋਕਧਾਰਾ ਅਤੇ ਲੋਕ ਸਾਹਿਤ (Compulsory Paper)
Paper- XV	(APK)	(Option i) ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਵਿਤਾ -II
		OR
	(APV)	(Option ii) ਆਧੁਨਿਕ ਬਿਰਤਾਂਤਕ ਪੰਜਾਬੀ ਕਵਿਤਾ-II (Study material will not be offered)

Note: Candidate should choose only one option from the above two options

Paper- XVI	(PNR)	(Option i) ਪੰਜਾਬੀ ਨਾਟਕ ਅਤੇ ਰੰਗਮੰਚ ਦਾ ਅਧਿਐਨ-II
		OR
	(PAN)	(Option ii) ਪੰਜਾਬੀ ਵਿਚ ਅਨੁਵਾਦਿਤ ਵਿਸ਼ਵ ਨਾਟਕ (Study material will not be offered)

Note: Candidate should choose only one option from the above two options

PCP DATES

	IIIrd Semester	IVth Semester
M.A. Punjabi	05-10-2015 (Mon) to 10-10-2015 (Sat) Morning	29-02-2016 (Mon) to 05-03-2016 (Sat) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: It is in the interest of the students to attend the PCP but it is optional.

FEE (FEE CODE:C0040)

M.A. Punjabi	IIIrd Semester	IVth Semester
	Rs. 5575/- (For Old Students)	Rs. 2428/-
	Rs. 6675/- (For New Student)	Rs. 2428/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

M.A. PUBLIC ADMINISTRATION

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER- III

(Student can opt only Group 'A' in semester IIIrd & IVth as USOL provides material only for Group A).

The Specialized Group Are :

GROUP-A	:	Applied Development Administration (with special reference to India)
GROUP-B	:	Economic Administration (with special reference to India)
GROUP-C	:	Human Resource Management (with special reference to India)
GROUP-D	:	Administrative Management (with special reference to India)

PAPER SUB CODE SUBJECT

Paper- I DAD Development Administration (Compulsory for all groups)

Group – A (3rd Semester) Applied Development Administration (with special reference to India)

Paper- II SWI Social Policy and Welfare Administration (Compulsory)

Paper- III PRG People's Empowerment and Rural Governance (Compulsory)

Select any two of the following papers :

Paper- IV DMG Disaster Management

Paper- V ANI Administration of Non-Government Organisations

Paper- VI PHA Public Health Policy and Administration

Paper- VII DIS Dissertation

Note : USOL does not provide study material for Paper (V)

SEMESTER-IV (Group in 4th Semester will be same as selected for Semester 3rd)

PAPER SUB CODE SUBJECT

Paper- I EAP Emerging Areas in Public Administration (Compulsory for all groups)

Group – A (4th Semester) Applied Development Administration (with special reference to India)

Paper- II EPA Education Policy and Administration (Compulsory)

Paper- III PUG People's Empowerment and Urban Governance (Compulsory)

Select any two of the following papers :

Paper- IV PAD Police Administration

Paper- V INA International Administration

Paper- VI ITI Information Technology and Computer Applications in Public Administration

Note : USOL does not provide study material for paper (V)

PCP DATES

	IIIrd Semester	IVth Semester
M.A. Public Administration	16.11.2015 (Mon) to 21-11-2015 (Sat) Morning	14-03-2016 (Mon) to 19-03-2016 (Sun) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. Public Administration	IIIrd Semester	IVth Semester
	Rs. 5575/- (For Old Students)	Rs. 2428/-
	Rs. 6675/- (For New Student)	Rs. 2428/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

M.A. SOCIOLOGY

M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)

SEMESTER- III

PAPER	SUB CODE	SUBJECT
Paper- I	SOC R 438	Interpretive Sociological Theories (<u>Compulsory</u>)
Paper- II	SOC R 439	Methods & Techniques in Social Research (<u>Compulsory</u>)
Paper- III & IV : Select any two options :		
	SOC O 532	Basic Methods in Population Studies
	SOC O 632	*Social Development in India
	SOC O 633	Rural Development in India
	SOC O 732	Problems of Urban India
	SOC O 832	Family in Cross Cultural Perspective
	SOC O 931	Sociology of Aging
	SOC O 932	Organizational Structure and Development
	SOC O 933	Sociology of Deviance: Concepts and Theories
	SOC O 934	*Sociology of Crime
	SOC O 935/945	Dissertation (III and IV Semesters)
	SOC O 936	Advanced Social Statistics

Note : *USOL provides study material for Options: SOC O-0632 SOC O-0934

SEMESTER- IV

PAPER	SUB CODE	SUBJECT
Paper- I	SOC R 440	Perspectives on Indian Society (<u>Compulsory</u>)
Paper- II,III & IV: Have you opted for Dissertation i.e. SOCO-935 in 3rd semester. ?		
if "YES", then select any two option from following options :		
If "NO" then select any three options :		
	SOC O 543	Determinants and Consequences of Population Growth
	SOC O 544	Sociology of Human Migration
	SOC O 644	*Environmental Crisis and Sustainable Development
	SOC O 645	Entrepreneurship and Development
	SOC O 743	Cities, Urban Planning and Development
	SOC O 843	Family Dynamics in Contemporary India
	SOC O 844	Gender and Development
	SOC O 941	Fundamentals of Industrial Sociology
	SOC O 942	*Social Problems
	SOC O 943	Political Sociology
	SOC O 944	Sociology of Marginalized Communities
	SOC O 946	*Media and Culture
	SOC O 941	Fundamentals of Industrial Sociology

SOC O 942	*Social Problems
SOC O 943	Political Sociology
SOC O 944	Sociology of Marginalized Communities
SOC O 946	*Media and Culture

Note : *USOL provides study material for Options:-SOC O 644SOC O-942SOC O-946

PCP DATES

	IIIrd Semester	IVth Semester
M.A. Sociology	12-10-2015 (Mon) to 17-10-2015 (Sat) Morning	08-03-2016 (Mon) to 13-03-2016 (Sun) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0040)

M.A. Sociology	IIIrd Semester	IVth Semester
	Rs. 5575/- (For Old Students)	Rs. 2428/-
	Rs. 6675/- (For New Student)	Rs. 2428/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

ELIGIBILITY FOR MASTER OF COMMERCE (M.COM.)

M.Com. Ist and IInd Semester

Eligibility

- (a) B.Com./BBA with not less than 45 % marks in the aggregate; **OR**
- (b) B.Com. (Hons.) degree with not less than 45% marks in the aggregate **OR**
- (c) A graduate with Honours in Economics or Mathematics or Statistics or Commerce with not less than 45% marks in the aggregate **OR**
- (d) A graduate with 50% marks in the aggregate having offered either Economics, Mathematics, Statistics, Commerce, Computer Applications or Computer Sciences as a subject in the examination :
Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages (Hindi/Urdu/Punjabi (Gurmukhi Script) and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognised by the Syndicate; 50% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together; **OR**
- (e) A pass in the final examination conducted by the Institute of Chartered Accountants of India or The Institute of Cost and Works Accountants of India or England or The Institute of Company Secretaries of India; **OR**
- (f) Graduate from any other stream not covered in (a) to (f) above with not less than 60% marks in the aggregate.

Note : *The candidates who have been placed under compartment in B.A./B.Sc./B.Com. exam. under +2 + 3 scheme are not eligible for admission to M.Com. Ist semester.*

M.Com.

- Note :**
1. *The duration of the examination in each subject will be 3 hours.*
 2. *Maximum marks for external/written examination are 80 marks and Internal Assessment is 20 marks.*
 3. **100% Internal Assessment will be based on Written Assignments.**
 4. *Use of non-programmable calculators by the students in the Examination Hall is allowed. The calculators will not be provided by the University.*

SEMESTER-I

PAPER	SUB CODE	SUBJECT
Paper- I	MC. 101	Managerial Economics
Paper- II	MC. 102	Quantitative Methods for Business
Paper- III	MC. 103	Modern Accounting Theory & Reporting Practices
Paper- IV	MC. 104	Organisation Theory and Behaviour
Paper- V	MC. 105	Marketing Management
Paper- VI	MC. 106	Management Information System
Paper- VII	MC. 107 A	I. T. Applications in Commerce (For USOL Students only)

SEMESTER II

PAPER	SUB CODE	SUBJECT
Paper- I	MC. 201	Business Environment
Paper- II	MC. 202	Research Methodology in Commerce
Paper- III	MC. 203	Financial Management and Policy

Paper- IV	MC. 204	Production and Materials Management
Paper- V	MC. 205	Operations Research
Paper-VI	MC. 206	Business Policy & Strategic Management

***Paper-VII: Students are to opt for one option out of two options given below :**

MC. 207 A a) Entrepreneurship Development and Project Management

OR

MC. 207 B b) Financial Services

Note : *USOL provides study material for both the Options

PCP DATES

	Ist Semester	IInd Semester
M.Com	05-10-2015 (Mon) to 10-10-2015 (Sat) Evening	29-02-2016 (Mon) to 05-03-2016 (Sat) Evening

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

Note: It is in the interest of the students to attend the PCP but it is optional.

FEE (FEE CODE:C0030)

M.Com	Ist Semester	IInd Semester
	Rs. 8665/-	Rs. 4518/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

ELIGIBILITY FOR M.COM. IIIrd and IVth SEMESTER

Eligibility

Third and fourth semester admission/examinations shall be open to a candidate who :-

- (i) has passed M.Com. 1st and 2nd semester from USOL and has been on the roll of the USOL/College during the academic year preceding M.Com. 3rd and 4th Semester examination.
- (ii) has passed 50% of the prescribed papers of 1st and 2nd semester jointly.

- Note :**
- 1. *The duration of the examination in each subject will be 3 hours.*
 - 2. *Maximum marks for external/written examination are 80 marks and Internal Assessment is 20 marks.*
 - 3. ***Internal Assessment will be based on Written Assignments.***
 - 4. *Use of non-programmable calculators by the students in the Examination Hall is allowed. The calculators will not be provided by the University.*

Note: A student must exercise the option to be taken in 3rd & 4th semester by 30th April otherwise the option will be given by the department itself. Option will be given if the minimum number of students in each group is more than 50.

SEMESTER- III

PAPER	SUB CODE	SUBJECT
Paper- I	MC. 301	Business Performance Measurement
Paper- II	MC. 302	Tax Planning and Management

Papers III , IV , V & VI : Students are to opt for two groups out of six groups (USOL provides study material only for Grpuos A, B D and F)

*GROUP A	:	MARKETING
	MC. 303	Integrated Marketing Communication & Brand Equity
	MC. 304	Marketing Research
*GROUP B	:	HUMAN RESOURCE MANAGEMENT
	MC. 305	Human Resource Development
	MC. 306	Industrial Relations
GROUP C	:	INTERNATIONAL BUSINESS
	MC. 307	Indian Foreign Trade and Investment
	MC. 308	Management of International Business Operations
*GROUP D	:	ACCOUNTING & FINANCE
	MC. 309	Strategic Cost Management
	MC. 310	International Accounting
GROUP E	:	ECONOMICS
	MC. 311	Industrial Economics
	MC. 312	Applied Econometrics
*GROUP F	:	BANKING AND INSURANCE
	MC. 313	Bank Management
	MC. 314	Insurance Management
Paper-VII	MC. 315 A	Financial markets and Instruments (For USOL students only)

SEMESTER-IV

PAPER	SUB CODE	SUBJECT
Paper I	MC. 401	Project Planning and Control
Paper-II	MC. 402	Knowledge Management
Paper-III	MC. 403	Business Ethics and Corporate Governance
Papers IV,	:	Every students has to select one group from the two groups already selected in the V & VI third semester (Selected V & VI group in the 4th semester will be having three papers) One paper of the already opted Group in 3 rd Semester.
*GROUP A	:	MARKETING
	MC. 404	Advertising and Sales Management
	MC. 405	Service Marking
	MC. 406	Consumer Behavior
*GROUP B	:	HUMAN RESOURCE MANAGEMENT
	MC. 407	Organizational Change and Development
	MC. 408	Training and Development
	MC. 409	Compensation Management
GROUP C	:	INTERNATIONAL BUSINESS
	MC. 410	International Business Environment
	MC. 411	Global Financial Management
	MC. 412	International Marketing Management
*GROUP D	:	ACCOUNTING & FINANCE
	MC. 413	Advance Corporate Accounting
	MC. 414	Security Analysis and Portfolio Management
	MC. 415	Advanced Auditing
GROUP E	:	APPLIED ECONOMICS
	MC. 416	Macro Economics Analysis and Policy
	MC. 417	Economics of Services
	MC. 418	World Trading System
*GROUP F	:	BANKING AND INSURANCE
	MC. 419	Bank Legislation
	MC. 420	Risk Management
	MC. 421	Actuarial Practice
Paper-VII	MC. 422	Comprehensive VIVA-VOCE

- Note:**
1. Each student shall be examined in the papers (including Project and Viva-Voce) as laid down in the syllabus prescribed from time to time.
 2. A student of M.Com. of the University School of Open Learning who fails to submit at least 80% of all the assignments of the session shall not be eligible to appear in the University examination.
 3. Option for Optional Groups A, B, C, D, E and F) in M.com 3rd Semester be given in the end of Second Semester.

PCP DATES

	IIIrd Semester	IVth Semester
M.Com	16.11.2015 (Mon) to 21-11-2015 (Sat) Evening	14-03-2016 (Mon) to 19-03-2016 (Sun) Evening

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0030)

M.Com	IIIrd Semester	IVth Semester
	Rs. 7665/- (For Old Students)	Rs. 4518/-
	Rs. 8765/- (For New Student)	Rs. 4518/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

ELIGIBILITY FOR MASTER OF BUSINESS ADMINISTRATION (Executive) **MBA (Executive) 1st Semester* (Through Entrance Test and Counselling)**

Eligibility

- (i) A Bachelor's or Master Degree in any discipline of Panjab University or a degree of any other University which has been recognised by Panjab University as equivalent thereto with atleast 50% marks in aggregate;
- Provided that :** in case of candidates having Bachelor's degree of the University through Modern Indian Language [Hindi/Urdu/Punjabi (Gurmukhi Script)] and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized by the Syndicate, 50% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together. **OR**
- (ii) A pass in final examination conducted by the (a) Institute of Chartered Accountants of India or England. (b) Institute of Cost and Works Accountants of India or England, and (c) Institute of Company Secretaries of India. **OR**
- (iii) AMIE examination with 50% marks or more after having passed the diploma examination with 60% marks or above and have at least 5 years research/teaching of professional experience.

Provided further that :

- (a) A candidate who has been placed under re-appear in 1st/3rd Semester examination he/she/ld in Nov./Dec. will be eligible to re-appear alongwith 2nd/4th Semester examination to be he/she/ld in next April/May examination. In case a candidate is enable to pass in re-appear in April/May examination he/she will be given anothe/s her chance in Nov./Dec. Examination to pass such papers.
- (b) A candidate who has been placed under re-appear in 2nd/4th Semester examination he/she/ld in April/May will be eligible to re-appear alongwith 1st/3rd Semester examination to be he/she/ld in next Nov./Dec. examination. In case a candidate is enable to pass in re-appear in Nov./Dec. examination he/she will be given anothe/s her chance in next April/May Examination to pass such papers. (*Syndicate para 24 dated 4-11-2012*).
- (iv) Only for those students who only employed at the time of admission.

Concession of 5% marks will be given in the eligibility requirements for SC/ST candidates.

M.B.A. (Executive)

SEMESTER-I

SUB CODE	SUBJECT
MBAEX6101	Managerial Economics
MBAEX6102	Quantitative Techniques for Managerial Applications
MBAEX6103	Organization Behaviour
MBAEX6104	Accounting for Managers
MBAEX6105	Management for Organizations

SEMESTER-II

SUB CODE	SUBJECT
MBAEX6201	Business Environment
MBAEX6202	Human Resource Management and Industrial Relations

MBAEX6203	Financial Management
MBAEX6204	Marketing Management
MBAEX6205	Information Technology for Managers

PCP DATES

	Ist Semester	IInd Semester
M.B.A.	28-09-2015 (Mon) to 04-10-2015 (Sun) Evening	22-02-2016 (Mon) to 27-02-2016 (Sat) Evening

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0280)

M.B.A.	Ist Semester	IInd Semester
	Rs. 20,365/-	Rs. 16,658/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

ELIGIBILITY FOR MBA (Executive) IIIrd and IVth SEMESTER

Eligibility

Third and fourth semester admission shall be open to a candidate who has passed 50% of the prescribed papers of 1st and 2nd semester jointly. In case the result of the candidate has been declared as 'fail in aggregate' by Panjab University, he/she is eligible only if, he/she obtained 50% marks in any of 5 papers or more papers of MBM (Executive) 1st and 2nd Semester jointly.

Note: A student must exercise the option to be taken in 3rd & 4th semester by 30th April otherwise the option will be given by the department itself. Option will be given if the minimum number of students in each group is more than 50.

MBA (Executive)

SEMESTER- IIIrd

		Marks
MBAEX7101	Strategic Management	100
MBAEX7102	Managing Across Cultures	100

Select any one group:

GROUP A: MARKETING & INTERNATIONAL BUSINESS

MBAEX7103	Services Marketing	100
MBAEX7104	Global Marketing	100
MBAEX7105	Advertising and Consumer Behavior	100

GROUP B: FINANCE

MBAEX7106	Management Control System	100
MBAEX7107	Security Analysis and Portfolio Management	100
MBAEX7108	Strategic Cost Management	100

GROUP C: HUMAN RESOURCE MANAGEMENT

MBAEX7109	Organizational Development	100
MBAEX7110	Executive Compensation	100
MBAEX7111	Managerial Effectiveness	100

SEMESTER- IVTH

		Marks
MBAEX7201	Corporate Governance	100
MBAEX7202	Business and Marketing Research	100

Select the group already opted in 3rd semester:

GROUP A: MARKETING & INTERNATIONAL BUSINESS Marks

MBAEX7203	International Business Economics	100
MBAEX7204	Strategic Brand Management	100
MBAEX7205*	International Financial Management	100

GROUP B: FINANCE

MBAEX7206	Financial Markets and Services	100
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MBAEX7207	Financial Statement Analysis	100
MBAEX7208*	International Financial Management	100
GROUP C:	HUMAN RESOURCE MANAGEMENT	
MBAEX7209	Human Resource Development	100
MBAEX7210	Industrial Psychology	100
MBAEX7211	International Human Resource Management	100

PCP DATES

	IIIrd Semester	IVth Semester
M.B.A. (Executive)	12-10-2015 (Mon) to 17-10-2015 (Sat) Evening	08-03-2016 (Mon) to 13-03-2016 (Sun) Evening

TIMING: The Students are to report at the USOL reception by 1.00 p.m.

Note: *It is in the interest of the students to attend the PCP but it is optional.*

FEE (FEE CODE:C0280)

M.B.A.	IIIrd Semester	IVth Semester
	Rs. 19,365/-	Rs. 16,658/-

Note: *For deposit of fees refer details given on Page No. 94.*

Note: *The Students are required to pay the following fee as applicable to them along with above mentioned fee.*

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

ELIGIBILITY FOR MASTER OF EDUCATION (M.Ed.) (For in-Service Teacher Only)

Master of Education IIIrd and IVth Semester

Eligibility

Provisional promotion/admission to 3rd semester shall be allowed to candidate provided he/she passes 50% of the papers prescribed for the first academic year (first and second semester) as the case may be.

MASTER OF EDUCATION

SEMESTER- III

C04-DIS and C05-FBE are compulsory papers for all students of 3rd & 4th semester and remaining two papers are to be opted from below mentioned papers :

Course Code	Course Title	Credits
E01-GNC-I	Guidance and Counselling -I	5
E05-TED-I	Teacher Education - I	5
E07-EDT-I	Educational Technology-I	5
E08-MEV-I	Measurement and Evaluation-I	5
E12-EAM-I	Educational Administration and Management –I	5
C04-DIS	Dissertation/Research Proposal (Compulsory)	0
C05-FBE	Field Based Experiences (Compulsory)	0

SEMESTER- IV

The papers opted in 3rd semester will continue in 4th semester also

E01-GNC-II	Guidance and Counseling -II	5
E05-TED-II	Teacher Education - II	5
E07-EDT-II	Educational Technology-II	5
E08-MEV-II	Measurement and Evaluation-II	5
E12-EAM-II	Educational Administration and Management –II	5
C04-DIS	Dissertation/Research Proposal (Compulsory)	7.5
C05-FBE	Field Based Experiences (Compulsory)	2.5

PCP DATES

	IIIrd Semester	IVth Semester
M.Ed.	14-09-2015 (Mon) to 25-09-2015 (Fri) Morning	08-03-2016 (Mon) to 19-03-2016 (Sat) Morning

TIMING: The Students are to report at the USOL reception by 8.30 a.m.

FEE (FEE CODE:C0050)

M.Ed.

IIIrd Semester

IVth Semester

Rs. 9979/-

Rs. 6232/-

Note: For deposit of fees refer details given on Page No. 94.

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).
3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).

GENERAL IMPORTANT INSTRUCTIONS

- All types of enquiries can be made from the Reception/ Enquiry Counter or on the telephone number 0172-2534302 or the USOL's e-mail : *usol@pu.ac.in* and enquiries can also be made on Help Lines as mentioned in the Prospectus..
- **The examination for all the courses shall be open to a student who has passed not less than one academic year previously to the qualifying examination.**
- For all the subjects with Practical component except Geography and Defence & Strategic Studies the USOL student has to produce certificate of completion of practical work from the Principal of any college affiliated to any university recognised by UGC atleast fifteen days before the start of examination at his / her own level. A student cannot offer two such subjects in which certificate of practical work are required. For Psychology a student has to attend practical classes in the Department of Psychology, USOL. Those who can not attend Psychology practical classes in the Deptt. of Psychology, USOL can produce practical classes attended certificate from any college affiliated to any university recognised by UGC.
- A student of USOL can offer only one subject/option other than those in which reading materials are provided. He/ she shall have to prepare such subject on his/her own because no study material will be provided by the USOL.
- A student must mention the optional subjects both in the **Enrolment Form** and in the **Examination Form** positively. If any student does not fillup the option of the paper at the time of Admission, his/her option of that paper may be treated as in which USOL imparts the Instructions in the paper/option.
- **Change in Subject/Medium of Instruction**
While requesting for change of subjects one may keep in mind the combination of subjects mentioned in the prospectus.
 - (i) A student may be permitted to change his/her subject/medium of instruction within one month of the commencement of session or within one month of the date of joining whichever is later. For USOL students, the session may be deemed to have commenced with effect from the last date on which the introductory lesson is mailed to the student by the USOL. Only such lessons shall be sent to the student as may become due after the change has been permitted.
 - (ii) (a) After the specified time-limit of one month, as given above, the student will be required to pay fee for the change of his/her subject/medium of instruction/option up to 17th November, 2014 as under :-

1. Change of subject/medium of instruction/option.	Rs. 250/-
2. Change of Course	Rs. 500/-
 - (b) In case no study material is provided by USOL in the subject/option to which the change has been permitted, the student shall have to prepare the same on his/her own and the USOL shall not provide any guidance or study material to the student on that subject.
- Environment and Road Safety Education is a compulsory paper, in B.A./B.Com. which the students are required to pass with at least 33% marks either in the Ist - IVth Semester or Third Year of the Course, failing which the Degree will not be issued.
- All students must fill up all columns of all form/s with his/her own handwriting giving full details with proof thereon. In case any relevant information is withheld, the candidature may be cancelled.
- The student will not be issued Roll No. in case he/she is a defaulter of fee exceeding Rs. 500/-.
- **The students of USOL can pay their Total Fee for admission in two instalment in all Courses.** The payment of Second Instalment (balance amount of total fee) should be paid by **15-02-2016**. if student fails to pay the fee within time limit a late fee of Rs. 1000/- will be charged upto **15-03-2016** and thereafter Rs. 5000/- upto **31-03-2016**.
- **No student of USOL can opt for Physical Education as a subject except for B.Ed. Course.**

- The students must mention their desirable option of each paper in the Examination Form (whether on-line).
 - While filling up the Examination Form (whether on-line), the students should indicate preference for one Examination Centre of his/her choice as mentioned in the Prospectus. The University reserves the right to abolish any center if the number of students falls short of the required number.
 - In case a student is placed in **Compartment / Re-appear** in any subject in the lower Examination, he/she will be required to fill up a separate Examination Form for the said subject as a private student.
 - **In case a student does not receive any intimation from USOL in fifteen days before the start of the examination, he/she should contact the concerned department of USOL immediately.**
 - The concession of 5% marks for SC/ST/BC students in admission is available in USOL as per Panjab University rules. But the same concession will not be given who have been placed under compartment in +2 examination by the Recognised Board/Body/Council.
 - 5% marks concession shall be given to Physically Handicaped persons in the minimum eligibility criteria for a course subject to minimum disability of 40% provided they have obtained minimum pass marks prescribed by regulations.
 - For B.A./B.Com. students, the marks for internal assessment (if any) shall not be reserved and the marks obtained by a student in external examination in each paper, shall be increased proportionately.
 - The student must keep in mind the combination of subjects mentioned in pages 11-12 of the Prospectus 2015 while requesting for change in the subject.
 - **The rules incorporated in this Prospectus are subject to the over-riding effect of the relevant Regulations and Rules contained in the Panjab University Calendar as also the resolutions adopted by the Syndicate. In case of any inconsistency between what is mentioned in this Prospectus and that in the University Regulations & Rules etc., the latter shall prevail.**
- In case of any dispute, it shall be subject to the jurisdiction of Chandigarh courts only.**

STUDY PROGRAMMES AND SUPPORT SERVICES

COURSES OF STUDY AND EXAMINATION PATTERN.

The Courses of study, the syllabi and the mode of examination for USOL students are as prescribed by the Panjab University. **The Syllabi for all courses is available at PU web site : www.puchd.ac.in**

INSTRUCTIONAL METHODOLOGY

USOL imparts instructions mainly through the printed lecture-scripts, which are supplemented by personal contact programmes, evaluation of response-sheets and audio lessons (on selected topics).

A. Medium of Instruction :

English only :	B.A. : Mathematics, Psychology, Defence and Strategic Studies, Applied Statistics, History & Culture of Punjab in B.A. & B. Com.I, Bachelor of Library and Information Science, Bachelor of Education (B.Ed.). All other Diploma and Certificate Courses.
English/Hindi/Punjabi :	B.A. Economics, Geography, History, Philosophy, Political Science, Public Administration, Sociology and Environment & Road Safety Education.

B. Modes of Instruction and Continuous Evaluation :

- (i) **Lecture Scripts** : Once the admission is granted, the printed lecture scripts will be provided to the students through registered postal cover.
- (ii) **Educational Media Centre** : Apart from a good number of audio lessons, EMC also has 70 video programmes which are generally shown to the students during PCPs by their respective Faculties. EMC also offers services like — duplication of Audio Cassettes/Writing of C.Ds.
- (iii) **Personal Contact Programme** : To give a personal touch to the study programmes, the USOL organises Personal Contact Programmes (PCP) at regular intervals. The PCP schedule for various courses is given in this Prospectus. *PCP will only be held for the papers in which the study material is provided by the USOL. For B.Ed. PCPs are held at Chandigarh as well as at various Study Centres allotted to students at the time of admission at regular intervals, as per schedule.*
- (iv) **Response Sheets** : Lesson blocks contain response sheets which the students are required to attempt and mail back to the USOL. It is in the interest of the students to retain a duplicate copy of response sheet with them. A student registered for USOL shall be required to submit these response sheets as per the requirements of USOL.

MEDIUM OF EXAMINATION

The students can opt for English / Hindi / Punjabi as their medium of examination except B.Lib.

LIBRARY FACILITY : The USOL maintains a richly stocked library, meant exclusively for the teachers and students of this institution. Housed on the first floor of the USOL building, it has on its shelves more than 95,000 books of text, reference and of general nature. In addition, 75 journals, a large number of magazines and newspapers are being subscribed to.

- (i) **Lending Facilities:-** The books are issued for a period of one month. For the outstation students, books are sent under 'Postal Library Service' for two months and postal charges for sending are borne by the USOL. The number of books that can be borrowed by a student at one time is as follows :

P.G. Classes	4 books
U.G. Classes	3 books
Diploma/Certificate Courses	3 books

- (ii) **Book Bank** : Poor students of USOL whose total family income from all sources is less than Rs. 10,000/- per month can borrow two books for the entire session from the Book-Bank. For details, students can write directly to the Librarian, USOL, or can contact him on Helpline No. 0172 - 2534303.

- (III) **Panjab University Extension Library, Ludhiana** : The students of the USOL residing at Ludhiana or nearby places may also avail library facilities of the Panjab University Extension Library. Copy of the rules and membership form may be collected from the Librarian, Panjab University Extension Library, Civil Lines, Ludhiana.

STUDENT'S AID FUND

In order to help the needy and deserving students, the Panjab University maintains a student's Aid Fund out of which financial assistance is given. (This facility is not extended to students of Diploma courses and Certificate courses). The student willing to avail of this assistance, is required to put up his/her application by **27-11-2015** on a prescribed performa obtainable on request from the USOL personally or by sending a self-addressed and duly stamped envelope. The student seeking financial assistance shall be required to submit an Affidavit from the First Class Magistrate regarding the income of his/her parents/guardians/family from all sources alongwith the prescribed performa.

Note: Specimen of Form available at Page No.111 (Form- B)

FEE CONCESSIONS

The following categories of students are given fee concessions :

- (i) University employees (both in service and retired) or one child is exempted from the payment of full tuition fee, 2nd Child and others exempted for half tuition fee as per rules (except self-financing courses).
- (ii) University employees (both in service and retired) and their wards are exempted from the payment of 25% of tuition fee in self-financing courses.
- (iii) Wives, children and members of the Defence/Para Military forces who are permanently disabled or killed during action are exempted from the payment of tuition fee only, in case they submit a certificate to this effect from the appropriate authority.
- (iv) Under the rules the elder sibling pays his/her full fees while his/her younger sibling is offered half tuition fee concession. (P.U. Calender Vol. III 2009 at page 576.).
- (v) Blind students are exempted from payment of tuition fee and admission fee in respect of all examinations.
- (vi) Children of the persons killed in November, 1984 riots and terrorist violence in Punjab are entitled for exemption from all the charges as per Punjab Government decision.
- (vii) There will be no brother-sister Tuition fee concession for B.Ed., PGDCA, PGDMC.
- (viii) **FREESHIP TO SC/ST (OTHER THAN STUDENTS OF SELF-FINANCING COURSES)**

As per decision of the Senate para XCVII (R-43), dated 20-01-2013 that students belonging to **SC/ST category from Punjab State are not to pay the Tuition Fee and other non-refundable charges** at the time of admission for the various courses other than self-financing courses of the Panjab University.

Candidate to avail Freeship should attached the following documents with Admission Form:

i.	Residence Proof (last 3 years) issued by Competent Authority	IMPORTANT Incomplete application form and information will not be entertained
ii)	Caste Certificate of Candidate, issued by Competent Authority	
iii)	Income proof/Family Income (not exceed Rs. 2,50,000/- per annum)	
iv)	Telephone No./Mobile No. with city code	
v)	Adhar Card No.	
vi)	Bank Account No. in the name of the candidate with bank's IFSC Code (The above mentioned bank account should be Adhar Enabled).	
(ix)	Exemption in fee for wards of martyrs/permanent disabled (upto 80% leading to incapacitation) of Kargil war who have a valid certificate from the Ministry of Defence to this effect and the same is entered in the Pension Book of the family.	

- (x) Government of India has now allowed reimbursement of non-refundable fees to the students belonging to scheduled castes/tribes, pursuing their studies through USOL provided they are not in full time employment and their monthly family income does not exceed Rs. 2000/-. They will pay full fees, as mentioned in the Prospectus. Eligible students should apply for reimbursement after their admissions are finalised. The fees would be reimbursed by the respective State Government, if otherwise permissible under the rules.

CONCESSIONS/RESERVATION WITH REGARD TO ADMISSION

(A) For the Wards of Displaced Kashmiri Persons :

- (i) If a student fulfils the minimum prescribed qualifications (including entrance test) wherever applicable on professional and technical courses of the USOL, 5 percent weightage will be given and accordingly the merit will be determined, a student has to produce a valid certificate.
- (ii) 5 percent increase intake, subject to maximum of 3 seats (to be treated as additional seat(s) per course at the entry point be made in all the courses at under-graduate and post-graduate level in all the Arts and Science wherever the reservation policy approved by the University was applicable; and
- (iii) One additional seat over and above the sanctioned intake in the following professional courses :
B.Ed.

(B) For the Direct Descendents of the Kargil Martyrs :

The following concessions be given only to those wards of martyrs/permanent disabled (upto 80% leading to incapacitation) of Kargil war who have a valid certificate from the Ministry of Defence to this effect and the same is entered in the Pension Book of the family :

- (i) 1% seats with minimum of 1 seat in the USOL except in partially financed/self-financing courses;
 - (ii) Exemption in hostel fee.
- (C)** "2% for sons/daughters/husband/wife/brothers/sisters of persons killed/ incapacitated (including disability caused due to financial/capital/asset loss forced displacement) in November 1984 riots and of persons killed/ incapacitated in terrorist violence in Punjab and Chandigarh. A certificate alongwith Migrant Card from the District magistrate to this effect must be submitted by the candidate.

(D) Two additional seats for :

- (i) One Girl Child out of the only two girl Children per unit per course subject to maximum limit of four.
Note: Specimen of Affidavit available at Page No.112 (Form- C)
- (ii) One additional Seat for Cancer patients.
- (iii) Aids patients and
- (iv) Thalassemia Patient for the Session 2015-16.

- Note:**
- (i) **For Cancer and AIDS Patient : Such students will submit a certificate with proof from a National Medical Institute such as PGI, AIIMS etc.**
 - (ii) **The above concession is not applicable to the students falling under regulatory agencies such as MCL, DCL and NCTE.**

CO-CURRICULAR ACTIVITIES FOR STUDENTS AT USOL

In addition to catering the academic needs of the students, USOL also gives its distance learners some opportunities to participate in the co-curricular activities. This gives them a chance to express their talents and to interact with their peer group. Students interested in participating in Essay/Story/Poetry Writing/Photography Competitions may send their entries as directed.

Note: Specimen of Form for originality available at Page No. 113 (Form- D)

Topics for Essay Competition (English, Hindi and Punjabi)

English

1. Natural Calamities: How prepared we are?
2. Save Girl Child Campaign.
3. VVIP Culture *Jai Ho*
4. Distance Education: Need of the Hour.
5. Make-in-India : Reality or Rhetoric?
6. Social Media: Is it Sensitive Enough?
7. Toilets than Ornaments

Hindi

1. प्राकृतिक आपदाएँ : कितने तैयार हैं हम ?
2. कन्या बचाओ अभियान ।
3. लाल बत्ती वाले तेरी जय हो ।
4. दूरवर्ती शिक्षा : समय और समाज की आवश्यकता
5. मेक-इन-इंडिया : हकीकत या हवा हवाई ?
6. सोशल मीडिया : कितना संवेदनशील
7. ज़ेवर नहीं शौचालय

Punjabi

1. ਕੁਦਰਤੀ ਆਫ਼ਤਾਂ : ਅਸੀਂ ਕਿੰਨੇ ਹਾਂ ਤਿਆਰ ?
2. ਕੰਨਿਆ ਬਚਾਓ ਮੁਹਿੰਮ
3. ਲਾਲ ਬੱਤੀ ਵਾਲਿਆ ਤੇਰੀ ਜੈਅ ਹੋਵੇ
4. ਦੂਰਵਰਤੀ ਸਿੱਖਿਆ : ਸਮੇਂ ਅਤੇ ਸਮਾਜ ਦੀ ਮੰਗ
5. ਮੇਕ-ਇਨ-ਇੰਡੀਆ - ਹਕੀਕਤ ਜਾਂ ਖਾਲੀ ਨਾਹਰਾ
6. ਸੋਸ਼ਲ ਮੀਡਿਆ - ਕਿੰਨਾ ਸੰਵੇਦਨਸ਼ੀਲ ?
7. ਗਹਿਣਾ ਨਹੀਂ ਪਖਾਨਾ

Guidelines :

1. A student may submit only one entry each in essay, poetry and story writing in one language.
2. The word limit for essays in Hindi, Punjabi and English is 1200 words
3. Entries for the competition should be typed-set or neatly hand-written on one-side of the foolscap papers.
4. Entries adjudged 1st, 2nd and 3rd may be published in USOL Magazine.
5. While sending the entries for the Competition, students are requested to write 'Entries for Competition' in Capital Letters on the envelope containing the entry and the same must be accompanied by certificate of originality. Soft copies of entries be sent to **e-mail : usol@pu.ac.in** or by Post addressed to Chairperson, USOL, P.U. Chandigarh mention Entry in subject.
6. Poems, Short-stories and Essays should not be offensive to religious or caste sentiments of any community.
7. The entries should reach the Chairperson, USOL by **15-01-2016**.
8. Decision of the judges regarding results of the said competitions will be final.

Photography Contest

Theme – Nature

Interested students can submit their original unpublished entries (along with certificate of originality given above) in the following format :

Size : 8"x12"

Colour : BW/Colour

Print : Glossy

Students can submit their high resolution digital photos-entries to *at official email* : usol@pu.ac.in and also send a hard copy of the same to the Chairperson, USOL., P.U., Chandigarh. Entries for Photography will be examined by the experts and whose decision shall be final.

Sports and Seminars

Sport Day is now an annual feature of our department. Besides this, the department organises seminars, conferences and workshops in the month of February and March. Motivational functions such as the prize distribution function and convocation are regular features of our department.

USOL MAGAZINE

The USOL brings out a magazine every year for the students. It provides a forum for the distance learners for self-expression and helps in promoting their talent for creative writing. USOL Magazine invites Poems, Short Stories, Essay and informative pieces. Only original and non-offending.

Two new features, i.e. **Interviews** and **Title cover** contest, are also introduced in the Magazine.

Interview

Interested students can interview any eminent personality and submit their entries in any language restricting upto 1500 words only. Participants should also submit two photographs of his/her own and 2 photographs with the person interviewed along with their entries.

Title cover contest

Creative and aesthetically appealing Title Cover Design entries for USOL Magazine - 2015-2016 are invited from interested USOL's students. The best design entry will be awarded a Prize and adopted as the official Title Cover Design. Two more commendable entries will also be duly awarded for their valuable contribution.

Size : 7"x9"

Colour : 4 colour

Submission : All entries (Hard Copies) should reach the Editor-in-Chief positively by Jan. 15th, 2016. Soft copy of all entries should also be mailed to *e.mail* : usol@pu.ac.in

Editorial Board :

Managing Editor	:	Prof. R. K. Gupta
Editor in Chief	:	Prof. Ravi K. Mahajan
Editor	:	Section
1. Prof. (Mrs.) Parveen Sharda	:	English
2. Prof. (Mrs.) Jaspal Kaur Kaang	:	Punjabi
3. Prof. (Mrs.) Neeru	:	Hindi

PLACEMENT GUIDANCE CELL

The USOL has set up a Placement Guidance Cell for its students with an aim to facilitate the process of placement for its beneficiaries by providing Guidance and Counselling. Students can download the "Placement Guidance Form" and visit at P.U., USOL website <http://usol.pu.ac.in>,

The Placement Guidance Cell will :

- (i) Organise personality development programs for its registered beneficiaries;

(ii) Provide regular inputs on Key Developments on the National and International Scenario from general studies and current affairs point of view through e-mails, and

(iii) Organize an Annual Educational Fair.

The students enrolling in the terminal classes B.A./B.Com. (IIIrd year) M.A./M.Com./MBA and Diploma Courses in USOL may get themselves registered with the Placement Guidance Cell.

Placement Guidance Officer : Prof. R.K. Mahajan

Placement Guidance Committee : 1. Mrs. Harveen Pannu, 2. Dr. (Mrs.) Geeta Bansal,

3. Dr. (Ms.) Meena Dutta 4. Dr. Jatinder Grover

GREVIANCES CELL

Greviance Cell comprising the following members has been created in USOL with an aim to resolve the students' greviances.

1. Prof. (Mrs.) Neelam Grover , 2. Prof. R.K. Gupta, 3. Dr. (Mrs.) Geeta Bansal (*Convener*),

4. Dr. (Mrs.) Mamta Garg 5. Mr. Sudhir Baweja

GUIDELINES FOR SUBMISSION OF FORMS FOR UNDER GRADUATE AND DIPLOMA COURSES

ENROLMENT FORM

- You must check your eligibility before filling the Enrolment Form.
- Your candidature shall be cancelled if found ineligible on verification at any later stage.
- B.A. student is to select the subjects for B.A. out of combinations mentioned in the Prospectus and fill in the Enrolment Form as per the University Regulations.
- You must fill all the columns of the Form appended at the end of the Prospectus.

ATTACH THE FOLLOWING DOCUMENTS IN ORIGINAL WITH ADMISSION FORM

- (a) Print out of the online Examination Form (Admission Form without print out of the online Examination Form will not be entertained).
- (b) Original Certificate / Original Detailed Marks Card of the qualifying examination on the basis of which you are seeking admission. **(The original documents will be sent back to you when all the formalities are completed).**
- (c) Students seeking admission to B.A. /B.Com. Ist Semester are required to submit Migration Certificate if +2 Examination passed from any Board other than PSEB, HSEB, HPSEB, CBSE and ICSE New Delhi.
- (d) Students who have passed the lower examinations from any other University are required to submit Migration Certificate.
- (e) Duly filled Enrolment -cum - Identity Card and Fee Card which is attached at the end of this Prospectus.
- (f) Character Certificate from the Principal of the School / College last attended.
- (g) SBI/Post Office Cash Receipt No. Dated.....
Rs.....
- (h) Original pay-in-slip of the Bank/Post Office along with Admission Form (do keep a photocopy of the pay in slip with you).
- (i) **PHOTOGRAPHS** : In total three photographs are required. Four photographs are to be pasted at the appropriate places and two photographs be enclosed extra with Admission Form writing your name & class.

SUBMISSION OF ALL DOCUMENTS

- The Admission Form can be submitted by hand at the Reception/ Enquiry Desk of the USOL.
- Do not forget to obtain a receipt from the Counter Clerk.
- The Admission Form, print out of Examination Form and other documents can also be sent by Regd. Post/Speed Post. **However, USOL does not take the responsibility for any postal delay.** Please retain the receipt issued by postal department while dispatching these documents.

VERIFICATION OF THE ORIGINAL CERTIFICATES

The original certificates / documents will be returned to the students after verification. All admissions will be provisional till the verification of the original certificates and confirmation by the University. USOL reserves the right to cancel the provisional admission and / or the result of any part of the examination of the concerned courses of any student whose certificates/ documents are found to be bogus, forged and tampered with (Regulation 1.4 (ii) at page 589 of PU Calander Vol II 2007). The fees deposited shall not be refunded. It will be the basic responsibility of the student to submit the required certificates and documents within the stipulated period as and when demanded, failing which his/ her admission shall stand cancelled without any notice.

GUIDELINES FOR SUBMISSION OF ENROLMENT FORM FOR POST-GRADUATE COURSES

ENROLMENT FORM

- Check your eligibility before filling the Enrolment Form. Your candidature shall be cancelled if found ineligible on verification at any later stage.
- Register online at <http://usoladmissions.puchd.ac.in> Fill up the required information.
- You will get information for login ID & password. Download bank slip and take printout. Deposit fee with banks slip in any branch of STATE BANK OF INDIA.
- Login with your login ID & password to (a) fill your fee details i.e. journal number, branch code, date of deposit (b) upload your photograph, signatures and other required information. Incomplete document will not be considered. Take printout of Enrolment Form and sent it along with documents to Assistant Registrar (Establishment), USOL, Room No. 103, ground floor, University School of Open Learning, Panjab University, Chandigarh through registered post/speed post or by hand.

- Note :** 1. ***Your need not mention Compulsory subjects in the Enrolment Form.***
2.. ***You must clearly mention your options of each paper in the Enrolment Form where required.***

ATTACH THE FOLLOWING DOCUMENTS IN ORIGINAL WITH PRINT OUT OF ENROLMENT FORM AND EXAMINATION FORM GENERATED ONLINE

- (a) Original Certificate of the qualifying examination on the basis of which you are seeking admission.
- (b) Original Detailed marks certificate of the above mentioned examination. *(The original documents will be sent back to you once all the formalities are completed).*
- (c) The students who have passed the lower examinations from the Universities / Boards other than the Panjab University and the School Education Boards of Punjab / Haryana/ Himachal Pradesh /CBSE New Delhi are required to submit the migration certificate.
- (d) Character Certificate from the Principal of the School / College last attended.
- (e) Two photographs with your name & class on the back side of the photographs.

DISPATCH OF ALL DOCUMENTS

- The ONLINE generated Enrolment Form can be submitted by hand at the Reception/ Enquiry Desk of the University School of Open Learning, Sector-14, P.U., Chandigarh and obtain a receipt from the Counter Clerk for the same.
- The ONLINE generated Enrolment Form and other documents can also be sent by Regd. Post/Speed Post. However, USOL does not take the responsibility for any Postal Delay. Please retain the receipt issued while despatching these documents.

VERIFICATION OF THE ORIGINAL CERTIFICATES

The original certificates / documents will be returned to the students after verification. All admissions will be provisional till the verification of the original certificates and confirmation by the University. USOL reserves the right to cancel the provisional admission and / or the result of any part of the examination of the concerned courses of any student whose certificates/ documents are found to be bogus, forged and tampered with (Regulation 1.4 (ii) at page 589 of PU Calander Vol II 2007). The fees deposited shall not be refunded. It will be the basic responsibility of the student to submit the required certificates and documents within the stipulated period as and when demanded, failing which his/ her admission shall stand cancelled without any notice.

FEE STRUCTURE

The students of USOL can pay their Total Fee for admission in two instalment in all Courses. Those who want to pay fee in two instalments have to pay the second instalment by 15-02-2016 after which the student would be liable to pay a late fee as per schedule given at **Page 6**.

The detail of fee for various course regarding the 1st instalment (at the time of admission) and the approx. fee for whole course is as under :

Sr. No.	Name of the Course	Ist Instalment	IInd Instalment
1.	B.A./B.Com. (Ist & IInd Semester)	6332/-	2065/-
2.	B.A./B.Com. (IIIrd & IVth Semester)	5057/-	2065/-
3.	B.A./B.Com. IIIrd Year	6143/-	-
4.	B.Lib. & Inf. Sci. (Ist & IInd Semester)	5544/-	5144/-
5.	B.Ed. (Ist & IInd Semester)	13830/-	9283/-
6.	B.Ed. (IIIrd & IVth Semester)	13630/-	9283/-
7.	PGDCA	13,394/-	9267/-
8.	PGDLAN	9000/-	3005/-
9.	PGDHRD	6885/-	2718/-
10.	PGDHFWE	6885/-	2718/-
11.	PGDMC	7047/-	2920/-
12.	P.G. Diploma in Statistics	6186/-	2354/-
13.	Certificate Courses in Women Studies	4782/-	1600/-
14.	Certificate Courses in Vivekanada Studies	3314/-	-
15.	Master of Arts (Ist & IInd Semester)	6575/-	2428/-
16.	Master of Arts (IIIrd & IVth Semester) (New Students)	6675/-	2428/-
17.	Master of Arts (IIIrd & IVth Semester) (Old Students)	5575/-	2428/-
18.	M.Com (Ist & IInd Semester)	8665/-	4518/-
19.	M.Com (IIIrd & IVth Semester) (New Students)	8765/-	4518/-
20.	M.Com (IIIrd & IVth Semester) (Old Students)	7665/-	4518/-
21.	M.Ed. (IIIrd & IVth Semester)	9979/-	6232/-
22.	M.B.A. (Executive) (Ist & IInd Sem.)	20365/-	16658/-
23.	M.B.A. (Executive) (IIIrd & IVth Sem.)	19365/-	16658/-

Note: The Students are required to pay the following fee as applicable to them along with above mentioned fee.

1. Continuation Fee = Rs. 40/- (To be paid by only those students who are registered with this University).
2. Registration Fee= Rs. 65/- (To be paid by those students who have not already been registered with Panjab University).

3. Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from the University/Board other than Panjab University).
4. Migration Fee= Rs. 220/- (To be paid by those students who have passed the lower examination from other University and Boards except CBSE, ICSE, Panjab, Haryana and Himachal Board).
5. Special Fee= Rs. 275/- (To be paid by those students who apply for a admission from a place outside the jurisdiction of Panjab University i.e. Ludhiana, Hoshiarpur, Moga, Ferozpur, Chandigarh and Muktsar Tehsil of Faridkot).
6. Practical Fees who opt for the following subject:
 - i) Psychology= Rs. 1240/- (Rs. 420/- USOL Practical Fee for each semester and Rs. 200/- University Examination Practical fee for each semester) (Rs. 620/- per semester).
 - ii) Defence and Strategic Studies= Rs. 840/- (Rs. 420/- for each semester)
 - iii) Geography= Rs. 420/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.
 - iv) Fine Arts= Rs. 400/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.
 - v) Computer Science= Rs. 400/- (For both Semester) Only Practical Examination Fee to be paid with Ist Semester.

Mode of Payment

- Fee can be deposited in cash at State Bank of India, PU Extension Counter , Administrative Block, Panjab University, Sector 14, Chandigarh or at any Post Office all over the Country.

Note: For Depositing of Fee SBI/Post Office Fee depositing Slips are available at Page No. 115-118 of this Prospectus.

- Fee can be deposited through Bank Draft. The Bank Draft should be made in favour “**Registrar, Panjab University, Chandigarh**” payable at State Bank of India, Sector 14, Chandigarh.
- **Fee can be deposited “ONLINE” through Inter-Net Banking.**

Important Note :

1. *The students are advised to keep the photocopy of University Fee Receipt.*
2. *Fee once paid at the time of admission to any course shall not be refunded under any circumstances except refundable securities or where explicitly so provided.*

However, fees can be adjusted within the University Teaching Departments, any other course offered by USOL, where the students happen to get admission for that particular academic year.

Refund of Fees (specific provisions) :

- (i) *If a student is not enrolled because he /she has not paid full or part of his/her fee by the prescribed date, the amount paid by him/her, if any, shall not be refunded.*
 - (ii) *If a student is not enrolled because he/she has not submitted the required certificates by last date fixed for the purpose or submits bogus or forged documents, his/her fee shall not be refunded.*
 - (iii) *If a student drops out in the middle of the course, the fees paid by him/her, shall not be refunded.*
 - (iv) *If a student is not enrolled because he/she is found ineligible the fee paid by him/her shall be refunded after a deduction of 25 percent of the fee paid by him/her.*
 - (v) *Wherever refund is permissible, the application must reach within three months of the date of issue of the letter by USOL in this behalf failing which the request will not be entertained.*
3. *In case student submit fee through Bank Draft, they should send Enrolment / Examination Form (on-line / off-line) to the Chairperson, USOL, Panjab University.*

FEE CODE

Fee Code of Classes if fee is to be deposited in cash at SBI extension counter, P.U.

The students are required to fill in the appropriate fee code, as per their classes, in the State Bank of India fee slip if fee is being deposited in cash at SBI extension counter of Panjab University, Chandigarh.

	Class	Fee Code
1.	B.A.	C0010
2.	B.COM.	C0020
3.	B.ED.	C0190
4.	BACHELOR OF LIBRARY & INFORMATION SCIENCE	C0070
5.	POST GRADUATE DIPLOMA IN STATISTICS	C0080
6.	POST GRADUATE DIPLOMA IN HEALTH, FAMILY WELFARE & POPULATION EDUCATION	C0080
7.	POST GRADUATE DIPLOMA IN MASS COMMUNICATION	C0180
8.	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION	C0210
9.	POST GRADUATE DIPLOMA IN HUMAN RIGHTS AND DUTIES	C0220
10.	POST GRADUATE DIPLOMA IN LIBRARY AUTOMATION & NETWORKING	C0250
11.	CERTIFICATE COURSE IN WOMEN STUDIES	C0290
12.	CERTIFICATE COURSE IN VIVEKANANDA STUDIES	C0200
13.	M.A. (ALL SUBJECTS)	C0040
14.	M.COM.	C0030
15.	M.B.A. (EXECUTIVE)	C0280
16.	M.ED.	C0050

TO PAY FEE ONLINE FOLLOW STEPS GIVEN BELOW :

Log on to www.onlinesbi.com

- i) Click on **“State Bank Collect” Link in home page**
- ii) Read Disclaimer Clause and click on check box to proceed for payment.
- iii) Select **State** of Corporate/Institution: **“Chandigarh”** from the drop down menu.
- iv) Select **Type** of Corporate/Institution: **“Educational Institution”** from the drop down menu and Click on **‘Go’** button
- v) Select Educational institution name **“USOL”** from the drop down menu and Click **‘Submit’** button.
- vi) Select Payment Category **“USOL”** from the drop down menu and Click **‘Submit’** button
- vii) The State Bank Collect Payment page of USOL will appear, **fill the particulars (Input details in the page Example - Name, Father’s Name, Course, Fee amount, Date Of Birth, mobile number etc.)** and Click **‘Submit’** button.
- viii) The State Bank Collect payment verification page will appear. click on the **‘Confirm’** button after verifying the payment details to proceed further.
- ix) The State Bank Multiple Option Payment System page is displayed with following options:

(a) Net Banking o State Bank of India. o Other Banks including Associate Banks.	(b) Card Payments o State Bank ATM-cum- Debit Card o State Bank ATM-cum- Debit Card o Other Banks Debit Cards o Credit Cards
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EXAMINATION CENTRE

PROVISIONAL LIST OF EXAMINATION CENTRES

- B.A/B.Com. :** Abohar, Bulhowal, Chandigarh, Dakha, Dasuya, Dharamkot, Dhudike, Doraha, Fazilka, Ferozepur Cantt., Ferozepur City, Garhdiwala, Garhshankar, Giddarbaha, Gurusar-Sudhar, Guru Teg Bahadur Garh, Haryana (Hoshiarpur), Hoshiarpur, Jagraon, Jalalabad, Kandhala Jattan, Karamsar (Rara Sahib), Khanna, Killianwali, Loapon (Girls), Ludhiana, Mahilpur, Malout Mandi, Miani(HSP), Moga, Mukerian, Muktsar, Narangwal, Pojewal, Raikot (Girls), Samrala, Sidhsar (SDH), Sidhwan Khurd (Girls), Sukhanand (Moga), Talwara (HSR), Tanda Umar, Zira.
- B.Lib. Science :** Chandigarh, Ferozepur, Hoshiarpur, Ludhiana, Shree Muktsar Sahib.
- Diploma/Certificate Courses :** Chandigarh, Ludhiana.
- B.Ed. :** Abohar, Chandigarh, Ferozepur, Gurusar-Sudhar, Hoshiarpur, Loapon, Ludhiana, Moga, Muktsar, Sidhwan Khurd, Rail Majra, Dhudike.
- M.A. :** (i) **Public Administration :** Chandigarh, Ludhiana.
(ii) **Other Subjects :** Abohar, Chandigarh, Ferozepur City, Gurusar- Sudhar, Hoshiarpur, Jagraon, Karamsar (Rara Sahib), Ludhiana, Muktsar, Sidhwan Khurd (Girls) Tanda Umar.
- M.Com. :** Abohar, Chandigarh, Dasuya, Ferozepur, Hoshiarpur, Khanna, Ludhiana, Muktsar, Mukerian, Moga.
- M.Ed. :** Abohar, Chandigarh, Ferozepur, Hoshiarpur, Ludhiana, Gurusar Sudhar, Sidhwan Khurd.
- M.B.A. :** Chandigarh, Ludhiana.

CITY CODES OF EXAMINATION CENTRE

Dear Students, before filling the Examination form please fill the following city codes:

City's Code	City's Name	City's Code	City's Name
ABH	Abohar	KHA	Khanna
BAD	Badal	KIL	Killianwali
BUL	Bulhowal	KOT	Kottan
CHD	Chandigarh	LDH	Ludhiana
DAK	Dakha	LOP	Lopon
DAS	Dasuya	MAH	Mahilpur
DHU	Dhudike	MAL	Malout
DMK	Dharamkot	MIA	Miani
DOR	Doraha	MKT	Muktsar
FAZ	Fazilka	MOG	Moga
FER	Ferozepur City	MUK	Mukerian
FZR	Ferozepur Cantt.	NAR	Narangwal
GAR	Garhshanker	POJ	Pujewal
GID	Giddarbaha	RAI	Raikot
GRD	Gardhiwala	RAM	Ramgarh
GTB	GTB-Garh	RAT	Rattewal
GUR	Gursar Sudhar	SAM	Samrala
HAR	Haryana	SDG	Sardargarh
HSP	Hoshiarpur	SDK	Sidhwankhurd
JAG	Jagraon	SID	Sidhsar
JAL	Jalalabad	SUK	Sukhanand
JHA	Jhar Sahib	TAL	Talwara
KAM	Kamalpura	TAN	Tanda
KAN	Kandhala Jattan	ZIR	Zira
KAR	Karamsar		

UNIVERSITIES DECLARED FAKE BY UGC

Note : *The candidates who have passed/appeared in the qualifying examination from any of the following universities (declared as fake by the UGC) are ineligible to appear in the Entrance Tests, as these institutions have been derecognised by the Panjab University.*

1. Maithli University/ Vishwavidyalaya, Darbhanga, Bihar.
2. Mahila Gram Vidyapith/ Vishwavidyalaya, (Women's University) Prayag, Allahabad (U.P.).
3. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (U.P.), Jagatpuri, Delhi.
4. Commercial University Ltd., Daryaganj, Delhi.
5. Indian Education Council of U.P., Lucknow (U.P.).
6. Gandhi Hindi Vidyapith, Prayag, Allahabad (U.P.).
7. National University of Electro Complex, Homeopathy, Kanpur.
8. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh (U.P.).
9. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu.
10. St. John's University, Kishanttam, Kerala.
11. United Nations University, Delhi.
12. Vocational University, Delhi.
13. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura (U.P.).
14. Maharana Partap Shiksha Niketan Vishwavidyalaya, Partapgarh (U.P.).
15. Raja Arabic University, Nagpur.
16. Kesarwani Vidyapith, Jabalpur (M.P.).
17. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum (Karnataka).
18. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi-110008.
19. Gurukul Vishwavidyalaya, Vrindawan (U.P.).

Note: *The above mentioned list can be changed at any stage. For update please visit UGC website.*

**PERSONAL CONTACT PROGRAMME (PCP)
SESSION 2015-16**

SCHEDULE FOR UNDER-GRADUATE, POST GRADUATE, DIPLOMA & OTHER COURSES

UNDER-GRADUATE CLASSES		
Morning Session		
Classes	1st Semester	2nd Semester
B.A	07-09-2015 (Mon) to 12-09-2015 (Sat)	18-01-2016 (Mon) to 23-01-2016 (Sat)
B.Com.	14-09-2015 (Mon) to 19-09-2015 (Sat)	15-02-2016 (Mon) to 20-02-2016 (Sat)
	3rd Semester	4th Semester
B.A.	21-09-2015 (Mon) to 26-09-2015 (Sat)	01-02-2016 (Mon) to 06-02-2016 (Sat)
B.Com.	02-11-2015 (Mon) to 07-11-2015 (Sat)	08-02-2016 (Mon) to 13-02-2016 (Sat)
	1st Series	2nd Series
B.A.III	30-11-2015 (Mon) to 05-12-2015 (Sat)	11-01-2016 (Mon) to 16-01-2016 (Sat)
B.Com.III	02-11-2015 (Mon) to 07-11-2015 (Sat)	08-02-2016 (Mon) to 13-02-2016 (Sat)
B.Ed. 1st & IIIrd Semester	05-10-2015 (Mon) to 19-10-2015 (Mon)	
B.Ed. IIrd & IVth Semester	15-02-2016 (Mon) to 29-02-2016 (Mon)	

POST GRADUATE CLASSES		
Subject	1st Semester	2nd Semester
Socio. Pol. Sci. & History	28-09-2015 (Mon) to 04-10-2015 (Sun) Morning	22-02-2016 (Mon) to 27-02-2016 (Sat) Morning
M.B.A. (Executive)	28-09-2015 (Mon) to 04-10-2015 (Sun) Evening	22-02-2016 (Mon) to 27-02-2016 (Sat) Evening
Eco., Hindi	05-10-2015 (Mon) to 10-10-2015 (Sat) Morning	29-02-2016 (Mon) to 05-03-2016 (Sat) Morning
M.Com	05-10-2015 (Mon) to 10-10-2015 (Sat) Evening	29-02-2016 (Mon) to 05-03-2016 (Sat) Evening
English	12-10-2015 (Mon) to 17-10-2015 (Sat) Morning	08-03-2016 (Mon) to 13-03-2016 (Sun) Morning
Punjabi	12-10-2015 (Mon) to 17-10-2015 (Sat) Evening	08-03-2016 (Mon) to 13-03-2016 (Sun) Morning
Pub. Admn.	16.11.2015 (Mon) to 22-11-2015 (Sun) Morning	14-03-2016 (Mon) to 19-03-2016 (Sat) Morning

	3rd Semester	4th Semester
Economics	12-10-2015 (Mon) to 17-10-2015 (Sat) Morning	22-02-2016 (Mon) to 27-02-2016 (Sat) Morning
English	05-10-2015 (Mon) to 10-10-2015 (Sat) Evening	22-02-2016 (Mon) to 27-02-2016 (Sat) Evening
Hindi, Punjabi	05-10-2015 (Mon) to 10-10-2015 (Sat) Morning	29-02-2016 (Mon) to 05-03-2016 (Sat) Morning
Socio., Pol. Sci.	12-10-2015 (Mon) to 17-10-2015 (Sat) Morning	08-03-2016 (Mon) to 13-03-2016 (Sun) Morning
M.B.A. (Exe.), History	12-10-2015 (Mon) to 17-10-2015 (Sat) Evening	08-03-2016 (Mon) to 13-03-2016 (Sun) Evening
M.Com.	16.11.2015 (Mon) to 21-11-2015 (Sat) Evening	14-03-2016 (Mon) to 19-03-2016 (Sat) Evening
Pub. Admn.	16.11.2015 (Mon) to 21-11-2015 (Sat) Morning	14-03-2016 (Mon) to 19-03-2016 (Sat) Morning
M.Ed.	14-09-2015 (Mon) to 25-09-2015 (Fri) Morning	08-03-2016 (Mon) to 19-03-2016 (Sat) Morning

DIPLOMA/OTHER COURSES

Morning Session

Class	1st Semester	2nd Semester
Post Graduate in Computer Application	21-09-2015 (Mon) to 30.09.2015 (Wed)	01-03-2016 (Mon) to 10-03-2016 (Wed)

Note:- The PGDCA Students are requested to report at 9.30 a.m. in the Department of Computer Science and Application, Panjab University, Chandigarh.

Evening Session

Class	1st Semester	2nd Semester
Post Graduate Diploma in Statistics	16-11-2015 (Mon) to 20-11-2015 (Fri) Evening	28-03-2016 (Mon) to 01-04-2016 (Fri) Evening
Post Graduate Diploma in Health, Family Welfare & Population Education	16-11-2015 (Mon) to 20-11-2015 (Fri) Evening	28-03-2016 (Mon) to 01-04-2016 (Fri) Evening
Post Graduate Diploma in Human Rights & Duties	16-11-2015 (Mon) to 20-11-2015 (Fri) Evening	28-03-2016 (Mon) to 01-04-2016 (Fri) Evening
Certificate Course in Vivekananda Studies	16-11-2015 (Mon) to 21-11-2015 (Sat) Evening	-
Certificate Course in Women Studies	16-11-2015 (Mon) to 20-11-2015 (Fri) Evening	28-03-2016 (Mon) to 01-04-2016 (Fri) Evening

Class	1st Semester	2nd Semester (In Two Groups)
B.Lib & Inf. Science	Theory (Single Group) Evening 02-11-2015 (Mon) to 07-11-2015 (Sat)	Theory & Practical (1 st Group) (Evening) 01-02-2016 (Mon) to 08-02-2016 (Mon) Theory & Practical (2 nd Group) (Evening) 09-02-2016 (Tue) to 16-02-2016 (Tue)
PGDLAN	Theory & Practical (Single Group) 16-11-2015 (Mon) to 20-11-2015 (Fri) (10.00 a.m. onwards)	Theory & Practical (Single Group) 22-02-2016 (Mon) to 26-02-2016 (Fri) (10.00 a.m. onwards)
Evening Session		
PGDMC (Double Batch in each Semester)	16-11-2015 (Mon) to 20-11-2015 (Fri) 23-11-2015 (Mon) to 27-11-2015 (Fri)	08-03-2016 (Tue) to 12-03-2016 (Sat) 14-03-2016 (Mon) to 18-03-2016 (Fri)

PERSONAL CONTACT PROGRAMME TIMING:

Morning Session: The Students are to report at the USOL reception by 8.30 a.m.

Evening Session: The students are to report at the USOL reception by 1.00 p.m.

Important Notes:

1. **The dates for the Personal Contact Programme are final. You are advised to note the P.C.P dates as mentioned against your classes, both for the first and second semester/series wise. No seprate letter will be issued with regard to the PCP dates.**
2. **For the students opting the subject of psychology (B.A. Ist to IVth Sem. and B.A III) attending Practical Classes are compulsory which are held during P.C.P., otherwise their result will be declared as R.L.**
 - **2nd Oct. 2015 is holiday on account of Gandhi Jayanti.**
 - **7th March 2016 is holiday on account of Mahashivratri.**
3. **In case there is any change in the PCP Schedule that will be available on website only.**

List of Holidays

List of holidays for the calendar year 2015 to be observed by the USOL:

Holiday	Date	Day
1. Independence Day	August 15	Saturday
2. Janam Ashtami	September 05	Saturday
3. Id-ul- Zuha (Bakrid)	September 25	Friday
4. Mahatama Gandhi Jayanti	October 02	Friday
5. Agarsain Jayanti	October 13	Tuesday
6. Dusshera	October 22 October 23	Thursday Friday
7. Muharram	October 24	Saturday
8. Birthday of Maharishi Balmiki Ji	October 27	Tuesday
9. Diwali	November 10 November 11	Tuesday Wednesday
10. Martyrdom Day of Sri Guru Teg Bahadur Ji	November 24	Tuesday
11. Birthday of Sri Guru Nanak Dev Ji	November 25	Wednesday
12. Christmas Day	December 25	Friday

Note : *The office of USOL is open on all working days (Monday to Friday) from 9.00 a.m. to 5.00 p.m. (Lunch Break 1.30 p.m. to 2.00 p.m.).*

**SEXUAL HARASSMENT IS A SERIOUS CRIMINAL OFFENCE.
FOLLOW THE CODE OF CONDUCT AND DISCIPLINE FOR
THE AVOIDANCE OF THIS EVIL ON THE
UNIVERSITY CAMPUS**

**UNIVERSITY IS SMOKE FREE CAMPUS
SMOKING AND DRUG ABUSE IS PROHIBITED**

**RAGGING IS COGNIZABLE OFFENCE
AND
IS BANNED IN ANY FORM
INSIDE & OUTSIDE THE CAMPUS**

PANJAB UNIVERSITY, CHANDIGARH

This is for the information of the students of the Panjab University Campus that

“RAGGING IS COGNIZABLE OFFENCE AND IS BANNED IN ANY FORM INSIDE & OUTSIDE THE CAMPUS”

Ingredients/forms of Ragging

- Abetment to ragging;
- Criminal conspiracy to rag;
- Unlawful assembly and rioting while ragging;
- Public nuisance created during ragging; - Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement; -Use of criminal force;
- Assault as well as sexual offences or unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property; - Criminal intimidation;
- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation;
- All other offences following from the definition of “Ragging”.

Punishments

- Cancellation of admission.
- Suspension from attending classes and academic privileges;
- Withholding/withdrawing scholarship/ fellowship and other benefits;- Debarring from appearing in any test/ examination or other evaluation process;
- Withholding Results;
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.;
- Suspension/expulsion from the hostel; - Cancellation of admission;
- Rustication from the Institution for period ranging from 1 to 4 semesters;
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period;
- Fine ranging between Rs. 25,000/- to Rs. 1 Lakh;
- Rigorous imprisonment upto 3 years;
- Collective punishment : When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

Student becoming a victim of ragging should immediately inform to the concerned Authority.

Sexual harassment is a serious criminal offence. Follow the code of conduct and discipline for the avoidance of this evil on the University Campus.

PUCASH shall have a membership of nine (9) persons, of which at least half the members shall be women. Members shall be nominated by the Apex Committee as mentioned under Clause 8.

- (i) One Chairperson (a senior women Professor with sufficient evidence of having contributed to gender sensitization).**
 - (ii) One faculty member (preferably male).**
 - (iii) Two Hostel Wardens (at least one women).**
 - (iv) One Research Scholar (with potential to contribute to the Committee).**
 - (v) One member from Non Teaching Staff.**
 - (vi) One Eminent Women Academic from outside the University.**
 - (vii) One representative of an NGO with special experience in issues of gender sensitization at least for the last three years.**
 - (viii) One Counselor with an experience in the area from the University Campus.**
1. University and on proving the commission of misconduct the student shall be liable to be expelled from the University. The student aggrieved from the decision of the University shall be entitled to appeal to a Standing Committee to be constituted for the purpose by the Vice-Chancellor, of which a retired High Court Judge shall be the Chairman.
 2. Once a student has indulged himself in the mis-conduct in any manner whatsoever on the University Campus and action taken against him, he shall not be entitled to take admission in any Department of the University and for this purpose a separate web-site be created by the University so that the Head of the Department while granting admission is able to check whether the student seeking admission is entitled to admission on account of his previous mis-conduct. The Head of the Department shall ensure checking the web-site before granting admission and shall give a certificate on the admission form to that effect.

H. Subjects Offered with Code No. :
Ist/IIIrd Semester/Annual System

	Subject Code	Paper Name
1.		
2.		
3.		
4.		
5.		
6.		

Subjects Offered with Code No. :
IInd/IVth Semester/Annual System

	Subject Code	Paper Name
1.		
2.		
3.		
4.		
5.		
6.		

Medium of Study Material: Please tick (✓) English Hindi Punjabi

SPECIAL INFORMATION

- I. 1. If member of Scheduled Caste/Tribe/BC attach original certificate from Revenue Officer of the District concerned not below the rank of Tehsildar to become eligible for admission to the course by getting concession of 5% marks on the basis of caste etc.
2. In case of a blind student/permanently disabled student for writer appropriate certificate issued by the competent authority must be submitted.

J. **DECLARATION AND UNDERTAKING BY THE STUDENT**

I, _____ son/daughter of _____ am seeking admission to Class _____ for the session 2015-2016 solemnly declare and undertake that :

- I have gone through the prospectus carefully and shall abide by all the conditions and the rules and regulations contained therein;
- I understand that my admission is provisional and is subject to the final approval of the Panjab University;
- I have not been disqualified by any University / Board;
- I have no criminal background and have not been convicted under any criminal offence.

or

- I have criminal proceedings against me details and are attached herewith.
- I shall not participate in any activity detrimental to the interests of the USOL and Panjab University and
- If I fail to fulfil these conditions, I may be detained from appearing in the University Examination and I shall not make any claim whatever thereof

Dated _____

Signature of the Student

K. **CHECK LIST for documents attached Please tick (✓) the relevent box.**

- 1. Duly filled Enrolment Form, Enrolment-cum-identity Card, Fee Card.
- 2. Duly filled Examination Form, Roll Number Card and envelopes.
- 3. Original D.M.C./Degree of the qualifying examination on the basis of which you are seeking admission
- 4. Migration Certificate (in original).
- 5. SC/ST/BC certificate if required for fresh admission. (in original).
- 6. Character Certificate from the Principal of the School/College last attended (only for fresh admission).
- 7. Original-pay-in slip / Bank Draft / Cash Receipt be attached.
- 8. In total three photographs are required. four photographs are to be pasted at the appropriate placed and two photographs be enclosed in envelope writing your name & class.
- 9. Attached any other document/s _____

Signature of Parents/Guardian

Signature of the Student

FOR OFFICE USE

1. Relevant particulars checked from Result Gazette/Certificates/Notification and found eligible for admission to _____
2. Not found eligible (give reasons) _____
- _____

Clerk

Sr. Assistant

Superintendent

Assistant Registrar

En-1

Sr.No. _____

(For Office Use)

FEE CARD : 1

(To be submitted while remitting the fee at the time of admission)

1. Name of the student (In capitals) _____
2. Father's Name _____
Mother's Name _____
3. Class _____ Enrolment No. _____ Session _____
4. Amount remitted ₹ _____ S.B.I. Receipt No. Bank
Draft No./Post Office Receipt No. _____ Dated _____
Address _____

Signature of the Student

ACKNOWLEDGEMENT

(To be filled in by the USOL)

Your application for admission to the Class _____
and fee of Rs. _____ have
been received vide receipt No. CS/P/BD _____
Dated _____

Assistant (CS)

for Chairperson

University School of Open Learning
Panjab University, Chandigarh -160014.

(FOR OFFICE USE)

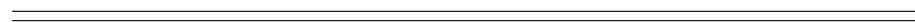
Received Rs. _____ vide

S.B.I. Receipt No./Bank Draft No. _____ Dated _____

Total B.F. _____ Total C.O. _____

Prepared by _____

Dealing Official



On India Government Service

(ADDRESS TO BE FILLED IN BY THE STUDENT)

To



From :

Chairperson,
**University School of Open Learning
Panjab University,
Chandigarh - 160014 (India)**



**UNIVERSITY SCHOOL OF OPEN LEARNING
PANJAB UNIVERSITY, CHANDIGARH**

ENROLMENT-CUM - IDENTITY CARD

**Affix latest
unattested
passport size
photograph
(Do not staple)**

Enrolment No. _____
Regd /PUPIN. No. _____
Class _____
Name _____
Father's Name _____
Mother's Name _____
Postal Address _____

_____ **PIN** _____

Mobile No. _____

Subjects Offered	Medium
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

(Signature of the Student)

*Chairperson
USOL*

Note :
 1. **Student should fill in all the above particulars except Enrolment No. and card is not transferable**
 2. **This I-Card is being issued provisionally as your eligibility is yet to be checked.**

INSTRUCTIONS

1. This card testifies to the student's status as a student of University School of Open Learning (USOL) in the Panjab University, subject to confirmation of his/her eligibility for the course.
2. This card is not transferable. The student should carefully keep this card with him/her. It should be available for inspection when demanded by the Chairperson or any other member of the staff authorised by the Chairperson on his/her behalf.
3. This card should be carefully preserved, as no duplicate identity card will ordinarily be issued. In case of loss, it may be replaced on payment of Rs. 40/-.
4. This card is valid for session 2015-2016 only. It may be forefeited by the USOL if the student is found guilty of misbehaviour or when any disciplinary action is taken against him/her.

Note: Please get it Laminated after the receipt from the USOL

Chairperson
 University School of Open Learning
 Panjab University, Chandigarh

FORM- A
UNIVERSITY SCHOOL OF OPEN LEARNING
PANJAB UNIVERSITY, CHANDIGARH
SESSION 2015-16

Balance Fee Remittance Form along with IIInd/IVth Semester Examination Form

Name: _____

Father's Name: _____

Class: _____

Enrolment No.: _____

E Mail Address _____

Mobile No.: _____

Fee Remitted: _____

SBI/Post Office Fee _____

Receipt No. with Date: _____

Subject Offered: _____

FORM- B

(FORM OF APPLICATION FOR GRANT OF FINANCIAL ASSISTANCE OUT OF THE STUDENTS AID FUND)

IMPORTANT NOTES:

1. Application for student Aid complete in all respect must reach this department before 27-11-2015.
2. The candidate seeking financial assistant shall be required to submit an affidavit attested by the Magistrate First Class regarding the income of his/her parents/guardians/family all source along with the prescribed proforma from Father/Mother/Guardians.

No application will be entertained without affidavit as required at no. 2 above.

3. Name of Applicant _____ Man/Woman _____ Class _____ Enrl. No. _____
4. a) Father's Name _____ Occupation _____
 b) Name of Guardian, if father not alive/self dependent _____
5. Father's/guardian monthly income from all sources _____
6. Total Number of dependents on applicant/father/guardian (including oneself) _____
7. Details of the Members of Family including the applicant.

Name	Age	Relationship with the applicant	Monthly income if employed	Dependent on

Total family income _____

8. a) Is the applicant drawing any scholarship/financial aid or assistance/stipend from any other source _____
 b) If so indicate the amount being received name sanctioning authority and period up to which tenable: _____
9. Has the applicant applied for financial assistance /fee concession in the capacity of
 - i) Brother/sister (if both studying in this department _____)
 - ii) Dependent son/daughter or University employee _____
 - iii) Husband/Father permanently disabled or killed during action being member of (strike our which is not applicable).
 - a) Defence Forces
 - b) Para Military Forces

(Signature and address of the applicant)

date _____

Mobile No. _____

Certified that the above mentioned particulars have been verified from the enrolment form and found correct.

Clerk _____ Assistant _____ Superintendent _____

FOR OFFICE USE ONLY

i) Total number of dependents _____ ii) Total family members _____ iii) Eligible/not Eligible _____

Signature in Full Dealing Clerk Assistant Supdt. (CS) Chairperson

FORM- C

A Format of an affidavit on a stamp paper worth Rs. 20/- duly attested by 1st class Magistrate, to be obtained from the parents of the girl child. Specimen of affidavit for single girl child category is as under :

*SPECIMEN OF AFFIDAVIT BY PARENTS FOR ONLY GIRL CHILD CATEGORY

I _____ (name) father/mother of Miss _____ (full address to be given) resident of _____ do hereby, solemnly declare and affirm as under :-

1. That I am a citizen of India.
2. That Miss _____ born on _____ is girl child of the deponent.
3. That the deponent has no male child..
4. That the deponent has the following children and none else :
(i) Name (ii) Sex (iii) Date of Birth
5. That neither the deponent nor the aforementioned girl child of the deponent have obtained/availed the benefit granted under this category, in this University/Institute including its affiliated colleges.

Place :

Deponent

Dated :

VERIFICATION

Verified that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Place :

Deponent

Dated :

FORM- D

Very Important Note :

Students are advised to send the following certificate with each entry/article for contest and magazine.

CERTIFICATE OF ORIGINALITY

I _____ S/o/D/o _____ Student of
Class _____ Enrolment No. _____ of the University School of Open Learning,
Panjab University, Chandigarh, hereby certify that this entry for Competition/Magazine for 2014-2015 entitled
_____ is my original
composition which has not been published anywhere earlier.

Signature : _____

Name : _____

Class : _____ Enrl.No. _____

Address: _____

Date :

Place :

FORM- E

CHARACTER CERTIFICATE

Certified that student _____ son/daughter of
Shri _____ bears a good moral character.

Name of attesting authority
(in Block Letters)

Signature of Gazetted Officer/Sarpanch/Head of the
Institution last attended with date and office seal



ढीस नडरुन के लडी
लंडी लरुडीन वरुड इंडरुनर कुरुडुं?
रुडरुडे नरुवरुड सडरुन के नुडे
कुरुसी वुी **POST OFFICE** सुरुडरु
वरुड ढीस नडरुन करुे



डुीस डडरुन करुने के लरुड
लंडी कतरुड डुें डुरुतुीकुषर कुरुडुं?
रुडरुने नरुवरुड सुथरुन के नरुकड
कुरुसी डुी **POST OFFICE** शरुवरुड डुें
डुीस डडरुन करुें।

WHY WAIT?
IN LONG QUEUE AT UNIVERSITY FEE COUNTER
DEPOSIT FEE
AT ANY POST OFFICE BRANCH
NEAR YOUR PLACE OF RESIDENCE


YOU MAY SEND YOUR FILLED APPLICATION FORM WITH FEE RECEIPT BY
REGISTERED POST

THE CHAIRMAN
UNIVERSITY SCHOOL OF OPEN LEARNING
PANJAB UNIVERSITY
CHANDIGARH -160014

ਦੇਸ਼ ਭਰ ਵਿੱਚ ਸਥਿਤ POST OFFICE ਦੀ ਕਿਸੀ ਵੀ ਸ਼ਾਖਾ ਵਿੱਚ ਫੀਸ ਜਮਾਂ ਕਰਨੇ ਦੀ ਪਰਚੀ
 देशभर में स्थित POST OFFICE की किसी भी शाखा में फीस जमा करने की पर्ची
 PAY IN SLIP FOR FEE DEPOSIT AT ANY POST OFFICE ALL OVER THE COUNTRY

115

Date: _____



POST OFFICE'S COPY

Payable at all Branches of Post Office
only For USOL

DETAILS TO BE FILLED BY STUDENT

1. Name of the student:.....

2. Father's/Husband Name:.....

3. Name of the course.....


**Fill Name of Course as per Prospectus
(Use First 15Digits)**

4. Year/ Semester.....

A. Amount of Fee	
B. Post Office Charges	Rs. 23/-
C. Total (A+B)	

Signature of Depositor/Candidate

Date: _____



USOL'S COPY

Payable at all Branches of Post Office
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 देशभर में स्थित POST OFFICE की किसी भी शाखा में फीस जमा करने की पर्ची
PAY IN SLIP FOR FEE DEPOSIT AT ANY POST OFFICE ALL OVER THE COUNTRY
Pay-in-Slip for 2nd & 4th Semester

Date: _____



POST OFFICE'S COPY

Payable at all Branches of Post Office
only For USOL

DETAILS TO BE FILLED BY STUDENT

1. Name of the student:.....
2. Father's/Husband Name:.....
3. Name of the course.....

**Fill Name of Course as per Prospectus
(Use First 15Digits)**

4. Year/ Semester.....

A. Amount of Fee	
B. Post Office Charges	Rs. 23/-
C. Total (A=B)	

Signature of Depositor/Candidate

Date: _____



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3. Name of the course.....

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(Use First 15Digits)**

4. Year/ Semester.....

A. Amount of Fee	
B. Post Office Charges	Rs. 23/-
C. Total (A=B)	

Signature of Depositor/Candidate

Date: _____



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4. Year/ Semester.....

A. Amount of Fee	
B. Post Office Charges	Rs. 23/-
C. Total (A=B)	

Signature of Depositor/Candidate

ਦੇਸ਼ ਭਰ ਵਿੱਚ ਸਥਿਤ SBI ਦੀ ਕਿਸੀ ਵੀ ਸ਼ਾਖਾ ਵਿੱਚ ਫੀਸ ਜਮਾਂ ਕਰਨੇ ਦੀ ਪਰਚੀ
 देशभर में स्थित SBI की किसी भी शाखा में फीस जमा करने की पर्ची
PAY IN SLIP FOR FEE DEPOSIT AT ANY SBI BRANCH ALL OVER THE COUNTRY

Date: _____



BANK'S COPY

Payable at all Branches of SBI only For USOL

For credit to Panjab University **A/c No. 30822309578** maintained at SBI, Panjab University, Chandigarh (0742).

DETAILS TO BE FILLED BY STUDENT

1. Name of the student:.....
2. Father's/Husband Name:.....
3. Name of the course.....

Fill Name of Course as per Prospectus (Use First 15Digits)

4. Year/ Semester.....

A. Amount of Fee	
B. Post Office Charges	Rs. 30/-
C. Total (A=B)	

Signature of Depositor/Candidate

Date: _____



USOL'S COPY

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1. Name of the student:.....
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3. Name of the course.....

Fill Name of Course as per Prospectus (Use First 15Digits)

4. Year/ Semester.....

A. Amount of Fee	
B. Post Office Charges	Rs. 30/-
C. Total (A=B)	

Signature of Depositor/Candidate

Date: _____



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4. Year/ Semester.....

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C. Total (A=B)	

Signature of Depositor/Candidate

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Signature of Depositor/Candidate

Date: _____



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C. Total (A=B)	

Signature of Depositor/Candidate

EXTRA CURRICULAR ACTIVITIES



ACADEMIC WING

SUBJECT CO-ORDINATORS	PHONE	SUBJECT CO-ORDINATORS	PHONE
Commerce	0172 253-4323	Mass Communication	0172 253-4303
Economics	0172 253-4326	Mathematics	0172 253-4330
Education	0172 253-4317	Philosophy	0172 253-4331
English	0172 253-4325	Political Science	0172 253-4330
Env. Edu. & Road Safety	0172 253-4327	Psychology	0172 253-4333
Defence & Strategic Studies	0172 253-4313	Public Admn.	0172 253-4311
Geography	0172 253-4327	Punjabi	0172 253-4334
Hindi	0172 253-4328	Sanskrit	0172 253-4279
History	0172 253-4329	Sociology	0172 253-4279
Library Science	0172 253-4303	Statistics	0172 253-4316

SERVICES

Designation	Section	PHONE
Deputy Registrar	Printing & Mailing	0172 253-4306
Assistant Registrar	Admission	0172 253-4305
Assistant Registrar	Establishment	0172 253-4307
Superintendent	Chairperson's Office	0172 253-4301
Superintendent	Establishment	0172 253-4309
Superintendent	Printing & Mailing	0172 253-4310
Superintendent I,II,III	Admission	0172 253-4308
Technical Officer	Production	0172 253-4151
Deputy Librarian	Library	0172 253-4303
Sr. Scientific Officer	EMC	0172 253-4303
Sr. Scientific Officer	Cartography	0172 253-4327

RECEPTION & ENQUIRY

0172 253-4302

P.A to Chairperson

0172 253-4301



@ e-mail
usol@pu.ac.in

 VISIT
<http://usol.pu.ac.in>

 FAX
0172-2541143

University School of Open Learning
Panjab University, Chandigarh