



केन्द्रीय विद्यालय संगठन  
**Kendriya Vidyalaya Sangathan**  
Admission Registration Form- 2013-'14

REG. NO.

क्रम सं०/S.No

वर्ष/Year 2013

Photograph of  
the child  
  
(Passport size)

पंजीकरण के लिए कक्षा/Registration for class.....  
(Put tick mark in appropriate box)

प्रथम पाली  
Ist Shift

या  
OR

द्वितीय पाली  
IInd Shift

1- विद्यार्थी का पूरा नाम

Name of child in full (in Capital letters).....

Sex M/F

दिन/Day

मास/Month

वर्ष/ Year

2- जन्म तिथि (अंको में)

Date of Birth (in figures)

शब्दों में/In words.....

आयु 31-3-13 तक

Age as on 31.3.13

वर्ष

Years

मास

Months

दिन

Days

1. बच्चे का रक्त समूह

Blood Group of the child

2. छात्र की श्रेणी

The category to which child belongs

Gen.

SC

ST

OBC

EWS

BPL

Disabled

SG Child

5. क्या अनुसूचित जाति/जनजाति/ओ बी सी से/आर्थिक रूप से कमजोर/बी पी एल/विकलांग/इकलोती कन्या यदि हां तो प्रमाण-पत्र संलग्न करे।

Whether the child belongs to (Gen./SC/ST/OBC/EWS/BPL/Disabled/S.G.) Category? Please Attach relevant certificate.

6. माता-पिता का ब्योरा/ Details of Mother/ Father

माता/ Mother पिता/Father

(i) नाम/ Name (in Capital letters)

(ii) राष्ट्रियता/ Nationality

(iii) व्यवसाय/ Occupation

(iv) कार्यालय का नाम, पूरा पता व दूरभाष /  
Name of Office and full address  
with Telephone numbers

(v) पूर्ण आवासीय पता व दूरभाष (प्रमाण सहित)  
Full residential address with  
Telephone numbers (with proof)

(vi) विद्यालय से दूरी/ Distance from KV

(vii) स्थाई पता/Permanent Address

(viii) मूल वेतन/ Basic Pay

(ix) 31-3-2013- तक पिछले सात वर्ष के  
सेवा काल के दौरान स्थानांतरणों की संख्या  
No.of transfers during last 7 years as on  
31-3-2013

(x) अभिभावक की श्रेणी रक्षा/केन्द्रीय कर्मी/  
स्वायतशासी व अन्य  
Category to which the Parent belong to  
Defence/Central Govt./Autonomous  
body & others

मैं एतद द्वारा यह प्रमाणित करता हूँ कि उपर्युक्त प्रविष्टियां मेरी जानकारी मे सत्य हैं।

I certify that the above entries are true to the best of my knowledge.

अभिभावक के हस्ताक्षर/Signature of Parent

पूरा नाम/Full Name.....

तिथि/Date: .....

## पावती/Acknowledgement

क्रम.सं0/S.No.

पंजीकरण संख्या/Registration No.....

श्री/श्रीमती-----  
----- से उनके पुत्र/पुत्री ----  
-----  
-----का कक्षा-----  
-----मे प्रवेश हेतु पंजीकरण आवेदन पत्र प्राप्त किया।

Received an application from  
Shri/Smt.....for registration  
of her/ his son/ daughter.....for admission to  
class.....

प्राचार्य/ Principal

केन्द्रीय विद्यालय (मोहर) Kendriya Vidyalaya (Stamp)

तिथि/ Date.....

- Note:**
1. Proof of residence shall have to be produced by all applicants.
  2. A self-declaration from the parent for distance may also be accepted by furnishing an undertaking to this effect.

## सेवा प्रमाण पत्र/SERVICE CERTIFICATE

(Central Govt.)

प्रमाणित किया जाता है कि श्री/श्रीमती-----कार्यालय/मंत्रालय मे कार्यरत हैं। वे रक्षा सेवा/केन्द्रीय रिजर्व पुलिस बल/सीमा सुरक्षा बल/एन.एस.जी/एस.पी.जी./सी.आई.एस.एफ/केन्द्रीय सरकार स्वायित संस्था/सार्वजनिक क्षेत्र के उपक्रम के/की कर्मचारी हैं। उनका पूर्ण वित्त प्रबंध केन्द्रीय स्थानांतरणीय है।

Certified that Shri/Smt.....is working in the office/Ministry of .....He/She is an employee of Defence Service/CRPF/BSF/NSG/SPG/CISF/Central Govt./Autonomous Body/Public Sector Undertaking fully financed/partially financed by Central Govt. and his/her services are transferable anywhere in India.

## सेवा प्रमाण पत्र/SERVICE CERTIFICATE

(State Govt)

प्रमाणित किया जाता है कि श्री/श्रीमती-----कार्यालय/मंत्रालय मे कार्यरत हैं। ..... वह राज्य मे कहीं भी स्थानांतरणीय राज्य सरकार के एक कर्मचारी है।

Certified that Shri/Smt..... Is working in the office/Ministry of ..... He/ She is an employee of State Government transferable anywhere in the state.

स्थान एवम दिनांक

Signature with Date

कार्यालय अध्यक्ष का नाम, पद और हस्ताक्षर (कार्यालय की मोहर सहित)

Sign. & Name in block letters and design of the head of office with stamp

दूरभाष/Telephone NO. ....

प्रमाणित किया जाता है कि-----  
 -----स्वर्गीय श्री/श्रीमती-----  
 के पुत्र/पुत्री हैं जोs-----में सेवारत थे और  
 उनका देहावसान सेवाकाल के दौरान दिनांक-----को हो गया थाA

यह प्रमाणित किया जाता है कि श्री/श्रीमती-----  
 -----जो----- के माता पिता हैं उनके वर्तमान वर्ष  
 की 31 मार्च से सात वर्षों के दौरान----- स्थानांतरण हुए हैं।  
 एकक/कार्यालय और ऐसी तैनातियों की अवधि का ब्यौरा नीचे दिया गया है, जिसके कारण स्थान बदलना  
 पड़ता है।

Certified that Master/Km.....is the son/daughter of  
 late Sh./Smt.....who was employed in the  
 Office/Ministry/Defence service. He/she had died in harness on  
 the.....

It is further certified that.....(Particulars of  
 son/daughter.....has/had.....(No. of posting) transfers during the  
 preceding last seven years from 31<sup>st</sup> March of the current year. The Unit Office & the duration of  
 such postings involving change of station are given below:-

क्र. सं. S.No.	पदनाम Designation	स्थान Place of Posting	ठहरने की अवधि Period of stay		आदेश संख्या Order No.
			से From	तक To	
1.					
2.					
3.					
4.					
5.					
6.					

स्थान एवं दिनांक

कार्यालय अध्यक्ष का नाम  
 और हस्ताक्षर (कार्यालय की मोहर)

**Station with date**

**Sign. & Name in block letters and design. of the head of office with stamp**

पता/Address - .....

दूरभाष /Telephone No.....

टिप्पणी- रक्षा संस्थानों में काम करने वाले कर्मचारियों के मामले में सेवा प्रमाण पत्र पर कमान अधिकारी के हस्ताक्षर  
 अपेक्षित है।

Note : The service Certificate should be signed by the officer commanding in case of employees working in defence  
 establishment.

**CERTIFICATE FROM PRIORITY - 1\* CANDIDATES FOR ADMISSION  
IN CLASS I, IN KENDRIYA VIDYALAYAS**

I, (Smt./Shri) \_\_\_\_\_ (Name) \_\_\_\_\_

\_\_\_\_\_ (rank/designation) of \_\_\_\_\_

\_\_\_\_\_ (unit/ship/Deptt). do hereby certify that during the past 7 years I have been

transferred \_\_\_\_\_ times (in figures & in words) from one station to another, the details of

which are given as under :-

S.No.	Formation/Unit/Depot/Office	Whether moved with family	Place	Period		Total Period of stay	Authority of move
				From	To		

I further certify that in case the above-mentioned facts are found incorrect, my child will be disqualified for admission to Kendriya Vidyalaya.

SIGNATURE OF PARENT

PLACE:

DATE:

**PLEASE REFER PRIORITIES PRESCRIBED IN ADMISSION GUIDELINES.**

**COUNTERSIGNED**

**(Countersigned by Commanding Officer / controlling Officer of the Rank of Colonel  
OR Equivalent)**

I, Sh.-----rank/designation-----

-----name-----

unit/ship/department-----hereby certify that the  
particulars given in para 1 have been authenticated by the records held in the office and  
found to be correct.

Place:

Date:

(SIGNATURE OF THE CO/OC UNIT/CONTROLLING OFFICER)

(ADDRESS)

1. Minimum period of posting/stay at a place should be six months.
2. Form to be signed by an officer not below the level of Colonel or equivalent in Navy/Air Force/Para-Military Forces.
3. In case the CO is below the rank of Colonel, the form be signed by the Station Commander/Colonel/Colonel in a station.

**Format for Recommendations to be made by Hon'ble  
Members of Parliament.**

KVS NO. -----

-----  
-----  
-----

(NAME & ADDRESS OF THE MP)

F.-----

Dated \_\_\_\_\_

Dear -----

I am to refer to your letter No. F. 110331/02/2012-KVS (Hq)/SP.Disp/MP.  
Dated-11.5.2010 regarding recommendations for admissions of the children in Kendriya  
Vidyalayas under Special Dispensation and recommend the following six names whose  
particulars are given below:

S.No.	Name of the Child	Father's/Mother's Name	Class	Name of KV	Residential Address
1.					
2.					
3					
4					
5					
6					

The above two recommendations are for the session 2013-14 and the parents are  
the resident of my constituency.

Yours sincerely,

The Commissioner  
Kendriya Vidyalaya Sangathan  
18, Institutional Area  
Shaheed Jeet Singh Marg  
Delhi-110602