

COUNSELLING & ADMISSION PROCESS – 2015

I. COUNSELLING PROCESS

There will be 3 rounds of Counselling at the 15 Campuses of NIFT. The NIFT Head Office will coordinate with all Campuses and the Admission process will take place simultaneously at all the Campuses of NIFT.

- For participating in the rounds of Counselling, all eligible candidates will be required to register themselves online at www.nift.ac.in or <http://niftadmissions.in>. For the first round of Counselling there would be no Counselling fee. However, for subsequent rounds of Counselling, the candidate will have to pay online Rs. 5000/- as fee to register / re-register for participation. Those who are not interested in changing their Campus / Course allotted to them in the first round may not participate in the subsequent rounds of Counselling.
- Candidates may register using their credentials i.e. **Form Number, Date of Birth and Password**. They are advised to remember and safely store their password for future references. Candidates would be required to select a Counselling campus from where he / she would participate in the Counselling. It may be the nearest NIFT Campus convenient for the candidate.
- On successful registration, a candidate will receive “system generated letter”, SMSes and emails on their registered mobile and email ids. The letter will contain the details of the Nodal Officer and the documents required for Counselling and admission.
- On the day of Counselling, the candidate is required to report at the chosen NIFT Campus at 9.00 a.m. for verification of documents and allotment of seats. The original documents would be returned after due verification. Please note that the presence of the candidate or his / her authorized representative at any of the NIFT Campuses along with the requisite documents in original is mandatory. In case, the candidate or his/her authorized representative fails to attend the Counselling session, it will be presumed that he/she is not interested in NIFT’s offer of admission and therefore will not be eligible for admission. At the time of Counselling, the Campus/Course /Category-wise seat availability chart will be displayed at all NIFT Campuses. Only the candidate/representative would be allowed into the Counselling hall. He / she would be called in order of the merit rank and offered the seat available at that point of time.
- After verification of the documents, allocation of seats will take place before the Nodal Officer of the Counselling Campus. The candidate or the authorized representative may select a seat by clicking on the monitor in the presence of the Nodal Officers. Seat allotted accordingly to a candidate would then be deleted from the pool of vacant seats displayed on the Campus screen. Candidates are advised to be present in the Counselling hall and wait for their call in order of their common merit rank. If a candidate is found unavailable when called, the next candidate on the merit rank would be called for allotment of seat and the unavailable candidate may miss his chance of merit-based seat allotment.
- After allotment of seat, candidate will be issued an allotment letter /receipt duly signed by the Nodal Officer of the Campus. The choice of Course / Campus made by the candidate / representative is final and binding and cannot be altered later under any circumstances.

- Candidates should ensure that they fulfil all the eligibility requirements mentioned in the Prospectus before they report for Counselling. The category, PHP status, religion, gender etc. once declared by candidate in the Application Form, cannot be changed as indicated in Admission Prospectus – 2015. The physical presence of the candidate at the time of Counselling is mandatory. If a candidate is unable to be physically present for the Counselling due to unavoidable circumstances, he / she may authorize another individual to represent him / her at the Counselling. This option is however not available for the Differently Abled Candidates (PHP). The authorized representative must carry all the relevant documents and the full fee amount as well as the duly filled in Authorization Form ([Annexure VII](#)). Absence of the candidate or his / her representative at the indicated reporting venue may result in the forfeiture of his / her claim for a seat as per his / her merit rank.

II. WITHDRAWAL OF ALLOTTED SEAT AND REFUND OF FEE

A candidate, who has taken admissions but would like to cancel his / her allotted seat, may seek for the refund of fee. For this, he / she will have to report personally for withdrawal and refund at the same Campus where admission was obtained. Refund rules shall be applicable as per following norms:

Time	Amount refunded	NRI/SAARC/Foreign National candidates
On or before 21st July, 2015 for Non-NRI	Full fee except Registration Fee	Rs.3,16,800/-
After 21st July, 2015 for Non-NRI	Full fee except 50% tuition fee and Registration Fee (Rs.51,200/-)	
On or after the date of start of last round of Counselling	Only Security Deposit	

Requests for withdrawal of admission are to be made in the prescribed form (**Annexure-III**) with the original Admission Receipt issued at the time of Counselling/Admission. The documents are to be submitted to the Director of the Campus where the candidate attended the Counselling.

III. COUNSELLING SCHEDULE FOR ADMISSION-2015

A Tentative schedule of Counselling is appended below for information:

Round 1 - COUNSELLING SCHEDULE	
Date & Time for Registration	Date & Time for Counselling
Bachelor of Fashion Technology	
8 th June 10:00 AM to 12 th June, 2015 04:00 PM	15 th June to 19 th June, 2015 (9.00 AM)
Master of Fashion Technology	
8 th June 10:00 AM to 15 th June, 2015 04:00 PM	18 th June to 19 th June, 2015 (9.00 AM)
Bachelor of Design	
8 th June 10:00 AM to 17 th June, 2015 04:00 PM	22 nd June to 16 th July, 2015 (9.00 AM)
Master of Design	
8 th June 10:00 AM to 15 th June, 2015 04:00 PM	1 st July to 2 nd July, 2015 (9.00 AM)
Master of Fashion Management	
16 th June 10:00 AM to 3 rd July, 2015 04:00 PM	6 th July to 10 th July, 2015 (9.00 AM)

ROUND 2 – COUNSELLING SCHEDULE	
Display of Seats – 22 nd July, 2015	
Registration for Counselling (all Programmes) – 21 st July, 2015 10.00 AM to 24 th July, 2015 4.00 PM	
Course	Admission Counselling (Campus / Seat allotment)
Bachelor of Fashion Technology	27 th July, 2015
Bachelor of Design	28 th & 29 th July, 2015
Master of Fashion Management	30 th July, 2015
Master of Design	31 st July, 2015
Master of Fashion Technology	31 st July, 2015

Round 3 - COUNSELLING SCHEDULE	
Vacancy compilation due to non-reporting & withdrawal – 1 st August, 2015	
Registration for all Programmes Start from: 1 st August 10:00 AM to 3 rd August 4:00 PM	
Courses	Counselling
Bachelor of Fashion Technology	4 th and 5 th August 2015
Master of Fashion Technology	4 th August 2015
Bachelor of Design	5 th August 2015
Master of Design	5 th August 2015
Master of Fashion Management	5 th August 2015

All candidates would be called for Counselling as per their Common Merit Rank. Once the seats in a particular category are filled up, there will be no further admission to that particular category. Candidates will then be called for Counselling, for the category in which seats are available. The status of vacant seats will be updated on NIFT website every day. Therefore, all candidates are advised to check NIFT website regularly and to plan their Counselling accordingly. They should report to the NIFT Campus selected for Counselling at the specified date and time, with the requisite documents as indicated in para V, failing which the available seat may be allotted to the next available candidate as per the order of the merit list.

IV. COUNSELLING CALENDAR FOR ALLOCATION OF SEATS

As indicated above, Counselling for allocation of seats will start by mid-June 2015. Everyday approx. 250 applicants, irrespective of the category, would be called in order of their common merit rank. The Admission Department would sincerely try to attend to all the candidates called for Counselling on a particular day. Therefore, the process may end up late in the evening. Candidates are advised to make their travel plans accordingly.

Candidates belonging to category other than 'General' will have a choice to choose from a seat meant for General Category or from seats reserved for the respective category. All candidates of General Category will also have a choice to choose vacant seats available in the NRI category as "Children/Ward of NRI" in order of their merit. Candidates who may be inclined to choose a seat under the category of "Children/Ward of NRI" in order of their

merit against a regular available seat in any Course/Campus are advised to come prepared with requisite documents and demand draft of Rs.5,79,900/-.

All candidates having a Common Merit Rank may register themselves for Counselling for Admissions 2015. However, registration of any candidate for the Counselling process does not ensure admissions to NIFT. It merely gives the candidate the right to participate in the Counselling process. The programme wise Counselling Calendar for allocation of seats is given below:

Bachelor of Fashion Technology (B.FTech.)

All category candidates including General, SC, ST, OBC, PHP, NRI & State Domicile (Seats offered: 395 Nos.)				
S No	Date	Category	No. of candidates	COMMON MERIT RANK
1	15.6.2015	This includes candidates from ST, SC, OBC and General (Subject to availability of seats)	250	0001-0250
2	16.6.2015		250	0251-0500
3	17.6.2015		250	0501-0750
4	18.6.2015		250	0751-1000
5	19.6.2015	OBC, SC, ST, PHP/ State Domicile & NRI (Subject to availability of seats)	All Candidates having Common Merit Rank from 1001 to 2852 (Subject to availability of seats)	

Master of Fashion Technology (M.FTech.)

All category candidates including General, SC, ST, OBC, PHP, NRI & State Domicile (Seats offered: 116 Nos.)				
S No	Date	Category	No. of candidates	Common Merit Rank
1	18.6.2015	This includes candidates from ST, SC, OBC and General (Subject to availability of seats)	154	0001-0154

Bachelor of Design (B. Des.)

All category candidates including General, SC, ST, OBC, PHP, NRI & State Domicile (Seats offered: 2270* Nos.)				
S No	Date	Category	No. of candidates	COMMON MERIT RANK
1	22.06.2015	This includes candidates from ST, SC, OBC, PHP, General, State Domicile and NRI (Subject to availability of seats)	250	0001-0250
2	23.06.2015		250	0251-0500
3	24.06.2015		250	0501-0750
4	25.06.2015		250	0751-1000
5	26.06.2015		250	1001-1250
6	29.06.2015		250	1251-1500
7	30.06.2015		250	1501-1750
8	01.07.2015		250	1751-2000
9	02.07.2015		250	2001-2250
10	03.07.2015		250	2251-2500
11	06.07.2015		250	2501-2750
12	07.07.2015		250	2751-3000
13	08.07.2015		250	3001-3250

14	09.07.2015	ST/ST Domicile Category (Subject to availability of seats)	162 (ST Candidates)	49-210 (ST category rank)/ 3262-6379 (Common Merit Rank)
		SC/SC-PHP/SC-State Domicile (Subject to availability of seats)	88 (SC Candidates)	172-259 (SC category rank)/ 3244-4130 (Common Merit Rank)
15	10.07.2015	SC/SC-PHP/SC-State Domicile (Subject to availability of seats)	250	260-509 (SC category rank)/ 4137-5539 (Common Merit Rank)
16	13.07.2015	SC/SC-PHP/SC-State Domicile (Subject to availability of seats)	367	510-876 (SC category rank)/ 5541-6382 (Common Merit Rank)
17	14.07.2015	OBC/OBC-PHP/OBC-State Domicile (Subject to availability of seats)	250	503-752 (OBC Category rank)/3248-4249 (Common Merit Rank)
18	15.07.2015	OBC/OBC-PHP/OBC-Domicile (Subject to availability of seats)	250	753-1002 (OBC Category Rank)/4252-4920 (Common Merit Rank)
		OBC/OBC-PHP/OBC-Domicile (Subject to availability of seats)	All 742 OBC candidates (Subject to availability of seats)	1003-1744 (OBC Category Rank)/4921-6373 (Common Merit Rank)
19	16.07.2015	General/Gen-PHP/Gen-State Domicile/NRI Seats (Subject to availability of seats)	All 1031 Gen/Gen-PHP candidates (Subject to availability of seats)	2522-3552 (Gen/Gen-PHP Category Rank)/3241-6348 (Common Merit Rank)

* 115 NRI seats to be reduced later on

Master of Design (M. Des)

All category candidates including General, SC, ST, OBC, PHP, NRI & State Domicile (Seats offered: 106 Nos.)				
S No	Date	Category	No. of candidates	COMMON MERIT RANK
1	01.07.2015	This includes candidates from ST, SC, OBC and General (Subject to availability of seats)	250	0001-0250
2	02.07.2015	OBC, SC, ST, PHP, State Domicile and NRI (Subject to availability of seats)	156	0251-0406

Master of Fashion Management (MFM)

All category candidates including General, SC, ST, OBC, PHP, NRI & State Domicile (Seats offered: 496 Nos.)				
S No	Date	Category	No. of candidates	COMMON MERIT RANK
1	06.07.2015	This includes candidates from ST, SC, OBC, PHP, General, State Domicile and NRI	250	0001-0250
2	07.07.2015		250	0251-0500
3	08.07.2015		250	0501-0750
4	09.07.2015		250	0751-1000
5	10.07.2015	(Subject to availability of seats)	201	1001-1201

The candidates may take note that the above mentioned date chart is tentative. The vacancy position will be displayed on NIFT website i.e. (www.nift.ac.in). In case the seat allocation for General category goes beyond the stipulated dates as indicated in the

programme wise and date wise Counselling schedule, the allocation of seats for candidates belonging to ST/SC/OBC may be rescheduled by that same number of days by which allocation of seats for General Category gets extended. All applicants are advised to monitor the progress of allocation of seats and make their travel plans to the campus selected for Counselling accordingly.

For further clarification applicants may contact the Nodal Officers of the Campus where they are attending the Counselling Sessions. Also during registration, a valid mobile number and e-mail ids should be registered wherein all NIFT communications through SMSes and emails regarding Counselling would be sent.

V. LIST OF DOCUMENTS AND ANNEXURES

The following documents in original with a self-attested photocopy of each document for verification along with the system generated letter are to be furnished for admissions. The original documents would be returned immediately after verification:

Documents required at the time of Counselling
Photograph (2 Passport & 4 Stamp Size)
Self-attested copy of 10 th class certificate
Self-attested copy of 12 th class mark sheet
Self-attested copy of OBC,(NC), SC, ST & PHP certificate
Semester Fee – Demand Draft
Self-attested copy of 12 th class School Leaving Certificate (for domicile seats only)
Valid PHP Certificate
Self-attested copy of 1 st , 2 nd & 3 rd year graduation mark sheet/ self-attested copy of final year appearing certificate (For Master Programmes)
Undertaking for the candidate seeking provisional admission- (Annexure-I)
Undertaking from the students, as per provisions of anti-ragging (Annexure-II)
Undertaking about Eligibility, Fee and Refund (Annexure IV)
Medical Fitness Certificate in prescribed format (Annexure VI)
Form for withdrawal of Admission (Annexure-III)
Authorization letter from the candidate who are not in position to come in person (Annexure VII) (NOT APPLICABLE FOR PHP CANDIDATES)

***Annexures are also available at NIFT website. Candidates are required to print and submit duly filled-in forms at the time of Counselling.**

If any certificate submitted by the candidate is found to be false & invalid or not conforming to the stipulated standards mentioned in the NIFT Admission Guidelines, the admission will be cancelled without any notice and the fee paid by the candidate shall be forfeited.

Please note that, if the final result of the qualifying certificate/degree (the minimum prescribed qualification for eligibility for admission to this programme) has not been declared, the candidate may submit an undertaking [\(Annexure-I\)](#) on Non-Judicial Stamp Paper of Rs.10/- for seeking provisional admission at the time of Counselling. The undertaking is to ensure that results of the qualifying certificate/degree shall be submitted latest by 30th September, 2015, failing which the candidature of the candidate shall be cancelled and the fee deposited with NIFT at the time of Counselling shall be forfeited.

VI. FEE –NON-NRI

Please carry a **Demand Draft for Rs.90,700/- (Ninety Thousand Seven Hundred only) on account of the fee for regular seat for the 1st Semester, drawn in favour of the NIFT HO**

payable at the city of the Counselling (for example: *in case you are attending the Counselling at NIFT Patna, DD should be made in favour of "NIFT-HO" Payable at Patna.*

The breakup of the fee is as under:

S. No.	FEES STRUCTURE – 1 st Semester (in Rs.)	Amount
1	Tuition Fees (Non-Refundable)	67800/-
2	Library Fee (Per Year)(Non-Refundable)	4500/-
3	Mediclaime & Student Development Fee (Per Year)(Non-Refundable)	2200/-
4	Exam Fee (Per Year)	2200/-
5	Security Deposit (One Time)(Refundable)	5600/-
6	Alumni Association membership fee (One Time)(Non-Refundable)	2800/-
7	Registration Fee (One Time)	5600/-
	Total	90700/-

Loan Facility: ***For education loan facility, the candidate may approach any branch of Union Bank of India located in any city.***

VII.FOR NRI SEATS UNDER “CHILDREN/WARDS OF NRI” CATEGORY (only for the candidates having Common Merit Rank)

All candidates holding a merit rank are also given the option of availing the vacant seats of NRI under the category “**Children/Wards of NRI**” on the day of Counselling, subject to submission of the following:

- i) The undertaking signed by the NRI/Foreign National ([Annexure VIII](#))
- ii) Photocopy of the passport of the NRI/Foreign National signing the undertaking attested by the Indian Consulate of the Embassy or by the Solicitor of the country where the NRI / Foreign National resides.
- iii) Demand Draft of Rs.5,79,900/- (Five lakh seventy nine thousand and nine hundred only) in favour of NIFT H.O. payable at the city in which candidate is attending the Counselling. (For example: ***in case you are attending the Counselling at NIFT Mumbai, DD should be made in favour of NIFT-HO Payable at Mumbai***)
- iv) All the other relevant Certificates / Degrees and Undertakings.

NOTE: NIFT has no representative for assisting in the Admissions. The admission process is conducted by the Admission Department at the Head Office in New Delhi.