

### TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED

# NOTIFICATION NO: 02 / 2016 DATED: 29 .02.2016

1. Applications are invited ONLY THROUGH ONLINE MODE from 02.03.2016 to 21.03.2016 for Direct Recruitment to the following posts.

SI.No	Name of the Post	No of Vacancies	Scale of pay
1	Tester Chemical	100	Rs.5400 – 20200 + Grade pay Rs. 2800/- pm.
2	Junior Assistant/Administration	100	
			Rs.5400-20200+ Grade Pay
3	Junior Assistant /Accounts	250	Rs. 2200/-pm
4	Junior Auditor	25	
5	Steno-Typist	25	Rs.5400-20200+ Grade Pay Rs. 2200/-pm + Applicable special pay.
6	Typist	200	эрестаграу.

NOTE:

- The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalisation of selection.
- The candidates on their selection in respect of all the post should be preferred to serve anywhere in Tamil Nadu.

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# 2. Distribution of vacancies

SI. No.	Name of the post	Total Vacancy	SC	SC(A)	ST	MBC/ DC	BCO	BCM	GT	Diffe- rently abled person
1.	Tester Chemical	100	15	3	1	19	26	3	30	3
2.	Junior Assistant/ Administration	100	15	3	1	19	26	3	30	3
3.	Junior Assistant/ Accounts	250	37	8	3	48	65	7	75	7
4.	Junior Auditor	25	4	1	0	5	7	1	7	0
5.	Steno-Typist	25	4	1	0	5	7	1	7	0
6.	Typist	200	30	6	2	38	52	6	60	6

# 3.IMPORTANT DATES

i)	Date of Notification	29.02.2016
ii)	Date of commencement of submission of application	02.03.2016
iii)	Last date for submission of application	21.03.2016
iv)	Last date for payment of Examination Fees	23.03.2016
V)	Date and time of Written Examination	The Competitive Written Examination will be conducted as per TANCET norms by Anna University, Chennai-25 during the month of April/May 2016. The exact date of competitive written examination will be placed in the website tangedco.directrecruitment.in.

## 4) <u>QUALIFICATION</u>:

# a) AGE (as on 01.07.2015):

SI. No.	Category of Candidates	Name of post	Minimum Age (should have completed)	Maximum age
1.	<ul> <li>i) SCs, SC(A)s, STs, MBC/DCs, BCOs, BCMs Candidates and Destitute widows of all castes.</li> </ul>			<u>No Age limit</u>
	ii) Others' [i.e candidates not belonging to SCs, SC(A)s, STs, MBC/DCs, BCOs and BCMs]	<u>Junior Assistant/Administration,</u> <u>Junior Assistant/Accounts,</u> <u>Junior Auditor</u> <u>Tester Chemical</u>	18 years	<u>30 years</u> (Should not have completed)
2.	i) SCs, SC(A)s and STs candidates.			<u>35 years</u> (Should not have completed)
	ii) MBC/DCs ,BCOs, BCMs Candidates.	<u>Steno-Typist</u> <u>and</u> <u>Typist</u>	18 years	<u>32 years</u> (Should not have Completed)
	<ul> <li>iii) Others' [i.e candidates not belonging to SCs, SC(A)s, STs, MBC/DCs, BCOs and BCMs]</li> </ul>			<u>30 years</u> (Should not have completed)

## NOTE:

- i) 10 years Age Relaxation are available for Differently Abled persons and Destitute Widow candidates of all castes wherever maximum age limit prescribed.
- ii) However, there is no upper age limit to the candidates those who posses higher than the minimum General Educational Qualification (i.e. who have passed P.U.C./H.S.C./Diploma/Degree) belongs to SCs, SC(A)s, STs, MBC/DCs, BCOs, BCMs including Differently abled persons of said castes and Destitute widow of all castes.

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# B) EDUCATIONAL QUALIFICATION

Candidates should possess the following qualification irrespective of post as detailed below (As on Notification date i.e. 29 .02.2016).

SI.No.	Name of post	Qualification
1	Tester Chemical	B.Sc., Chemistry
2.	Junior Assistant/ Administration	B.A., or B.Sc., or B.com., or Any Degree
3.	Junior Assistant /Accounts	B.Com
4.	Junior Auditor	B.A., or B.Sc., or B.com.,
5	Steno-Typist	X Std/S.S.L.C.
		Must have passed the Government Technical Examination both in Typewriting and Shorthand.
		<ul> <li>i) Higher/Senior Grade in Tamil and English (OR)</li> <li>ii)Higher/Senior Grade in Tamil and Lower/Junior Grade in English (OR)</li> <li>iii)Higher/Senior Grade in English and Lower/Junior Grade in Tamil.</li> </ul>
	Turciat	
6	Typist	X Std./S.S.L.C. Must have passed the Government Technical Examination in Typewriting
		<ul> <li>i) Higher/Senior Grade in Tamil and English (OR)</li> <li>ii) Higher/Senior Grade in Tamil and Lower/Junior Grade in English (OR)</li> <li>iii) Higher/Senior Grade in English and</li> </ul>
		Lower/Junior Grade in Tamil.

- C) Candidates for the post of STENO-TYPIST and TYPIST mentioned in Para 4(b) of this Notification shall be selected in the following order:
  - i) Candidates with technical qualification referred to in item (i) of (SI.No. 5 & 6 of post mentioned in para - 4(b) of this Notification ) above will be considered first for selection.
  - ii) In case candidates with technical qualification referred to in item (i) of (SI.No.5 & 6 of post) above are not available, candidates with technical qualification referred to in item (ii) above will be considered for selection.
  - iii) In case candidates with technical qualification referred to in item (i) and (ii) of (SI. No. 5 & 6 of post) above are not available, candidates with technical qualification referred to in item (iii) above will be considered for selection.

### D) COMPUTER QUALIFICATION (FOR TYPIST AND STENO-TYPIST)

Candidates should have passed the Certificate course in Computer on Office Automation awarded by the Technical Education Department, Govt. Of Tamil Nadu.

- <u>NOTE:</u> Candidates who do not possess the said qualification (viz.,Computer qualification) conducted by the Technical Education Department may also apply. If selected, they should acquire such qualification within the period of their probation.
- E) The qualification prescribed for the post mentioned above SI.No.1 to 4 in Para-4(B) of this Notification must have passed the required qualification in the order of studies i.e. 10<sup>th</sup> + Diploma/HSC + U.G Degree as the case may be from any university or Institution, recognized by the University Grants commission or any of the Universities recognized by the Government of Tamil Nadu.
  - i) The candidates who have not passed 10<sup>th</sup>/SSLC Examination are not eligible even if they possess a higher qualification for the post mentioned above SI.No.1 to 4 in Para-4(b) of this Notification.

- ii) The candidates who are having either Provisional Certificate (OR) Degree Certificate as on date of notification alone are eligible for the above posts.
- F) Knowledge in Tamil: -

Candidates should possess adequate knowledge of Tamil on the date of notification.

#### Explanation:

- i) For this purpose, a person will be deemed to possess an adequate knowledge in Tamil in the case of a post for which Educational Qualification prescribed is the minimum general educational Qualification and above he/she must have passed the SSLC/HSC/Degree etc., with Tamil as one of the languages or studied the High school course in Tamil medium and passed the SSLC Public examination in Tamil medium.
- ii) Every person appointed to the post whose first language is other than Tamil should pass the Tamil language EXAMINATION conducted by the TNPSC within the period of probation otherwise action as deemed fit will be taken as per TNEB Service Regulation amended from time to time.
- G) All eligible candidates including the candidates sponsored by the Employment Exchange, and Open Market candidates shall apply through online to appear in the competitive written examination. The selection for all the above posts will be strictly based on the ranking of competitive written examination as per rule of reservation and as per ratio 1:5 for appearing the viva-voce interview.

#### 5) GENERAL INFORMATION:

- a) The Rule of reservation of appointments is applicable to the post and the distribution of vacancies will be as per rule in force.
- b) In G.O. (Ms.) No.145, Personnel and Administrative Reforms (S) Department, dated 30.09.2010, and G.O.(Ms.) No.40, Personnel and Administrative Reforms (S) Department, dated 30.04.2014 the Government have issued orders to fill up 20% of all vacancies in Direct Recruitment on preferential basis to persons who studied the prescribed qualification in Tamil Medium. The 20% reservation of vacancies on preferential allotment to Persons studied in Tamil

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Medium (PSTM) will apply for this recruitment. (Candidates claiming this reservation should have studied the prescribed gualification for the post in Tamil Medium and should have the certificate for the same. Having written the examinations in Tamil language alone will not qualify for claiming this reservation). If the candidates with PSTM are not available for selection for appointment against reserved turn such turn shall be filled up by Non-PSTM candidates but belonging to the respective communal category. The PSTM reservation certificate, shall be produced by the candidate as it has been in prescribed format /proforma (Annexure-II) available in the website at tangedco.directrecruitment.in' which shall be obtained from the Head of the Institution.

- c) Persons who belong to the State of Tamil Nadu alone, who belong to one of the Communities specified in Annexure-III shall be treated as persons who belong to one such communities.
- d) 30% of reservation for women candidates is applicable for the above mentioned posts. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.
- e) CERTIFICATE OF PHYSICAL FITNESS:-
  - Candidates selected for appointment to the post will be required to produce a certificate of physical fitness from the Medical Officer of rank as stipulated by TANGEDCO.
- f) 3% of reservation for differently abled persons will apply for the recruitment. If no suitable Differently Abled person belonging to a particular Differently Abled Category is available for selection against the vacancies reserved for them, it will be filled as per rule in force.
- g) The Differently Abled persons will be required to produce a certificate of physical fitness if he comes up for selection, from the Medical Board to the effect that his/her handicap will not render him/her incapable of efficiently discharging the duties attached to the post to which he/she has been selected, before appointment.

- h) Reservation of appointment to "Destitute Widows" and "Ex-servicemen" <u>shall apply</u> to this recruitment.
  - a) The Ex-servicemen candidate who are below 53 years of age in the case of Scheduled Castes, Scheduled Castes (Arunthathiyars), Scheduled tribes, Most Backward Classes/Denotified communities, Backward classes (Other than Muslim) and Backward Classes (Muslim).
  - b) 48 years of age in the case of 'Others' are eligible to apply.
- i) Even after filling up of the posts reserved for SC Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified candidates, it shall be filled up by Scheduled Castes other than Arunthathiyars.
- j) As per G.O. No.142, Personnel and Administrative Reforms (S) Department, dated 14.10.2009, selection will be made as per 1:4 ratio in regard to priority and Non-priority candidates.
- k) The selection for appointment to the above said posts is purely provisional subject to final orders on pending Writ Petitions, if any, filed before the Hon'ble High Court of Madras and Madurai Bench.
- I) Correct and true information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated or finalised, participation in agitation or any Political Organisation, candidature in election for Parliament / State Legislature / Local Bodies etc, if any, should also be furnished to the TANGEDCO at the time of application i.e. the details thereof, originals of the judgment of Acquittals, order/ or G.O. Dropping further action in Departmental proceedings or any document that may prove the suitability of such candidates for a Government appointment in such cases must be produced at the stage / time of certificate verification/ interview.
- m) The original certificate for any claim relating to the selection (not related to candidature or/and claims made in the application) should be produced when called for. Any claim received thereafter will receive no attention.

- n) Applications containing wrong claims relating to other basic qualifications/eligibility age/category of reservation/ Educational qualification will be liable for rejection.
- o) Words of Masculine Gender in these instructions should wherever the context so requires be taken to include Female Gender.

# 6. PROCEDURE OF SELECTION

# A) <u>SELECTION WILL BE MADE IN TWO SUCCESSIVE STAGES (i.e,)</u>

SUBJECT	DURATION	MAXIMUM MARKS	REMARKS
WRITTEN EXAMINATION in OMR Format i) Part-I General Tamil /General English - 20 items/marks ii)Part-II Aptitude & Mental Ability -20 items/marks Test iii) Part-III General Studies -60 items/marks items	2 hours	100 *	* Marks obtained in the Competitive written examination to be worked out for Eighty five percent (85%).
INTERVIEW		15	
Total	100		

B) <u>WRITTEN EXAMINATION</u>: The question paper for WRITTEN EXAMINATION will be of Objective type in OMR format of Degree/S.S.L.C standard and it will be in English as well as Tamil.

# C) SCHEME OF WRITTEN EXAMINATION (OBJECTIVE TYPE) AND INTERVIEW

SI. No.	Name of the Post	Duration of the EXAMINATION	Syllabi
	Posts 1 to 6 incorporatory.	2 Hours	The Question paper will have three parts, Part I and Part II and Part III. The questions will be set at Under Graduate level for the post mentioned above SI.No.1 to 4 and X Std/S.S.L.C level for the post mentioned above SI.No.5 and 6 of this notification.

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	<u>D) C</u>	UESTIONS A	ND EVAL	UATION	<u>SCHEN</u>	<u>1E:</u>	
SI. No	Туре	No. of Questions	No: of alter- native answers	Max mark for correct answer	Max mark s	Negative mark for every wrong answer	Remarks
1	Part I	20	4	1	20	1/3	Multiple shading will be considered as wrong answer and 1/3 mark will be reduced.
2	Part 11	35*	4	1	20	1/3	*All the correct answers upto 20 will be awarded marks and all the wrong answers shall be taken into consideration for awarding negative marks.
							Multiple shading will be considered as wrong answer and 1/3 mark will be reduced.
3	Part III	60/65**	4	1	60	1/3	**All the correct answers upto 60 will be awarded marks and all the wrong answers shall be taken into consideration for awarding negative marks. Multiple shading will be considered as wrong answer and 1/3 mark will be reduced

Note:

Marks will not be deducted for the questions left unanswered.

The selected candidates from the competitive written examination may be permitted to attend interview based on the ranking and as per rule of reservation in the ratio of 1:5.

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E) After the WRITTEN EXAMINATION, the selection will be finalized as below:

- i) Marks obtained in the competitive written examination to be worked out for - 85%
- ii) For viva-voce interview 15%
- iii) The final selection shall be made based on the merit of the marks (Written examination + Viva-voce Interview) and as per Communal Roaster.

#### <u>Note:</u>

- i) To use blue or black ink Ball Point Pen only.
- ii) Answer sheet will be invalidated if shaded in Pencil.
- iii) The answer sheet will be invalidated if the box for Booklet Series is not shaded and could not be identified even by physical verification of the answer sheet.

#### F) <u>Syllabus:</u>

The syllabus for the above said 06 posts are available in <u>tangedco.directrecruitment.in</u> website as Annexure-I.

## 7) CENTRES FOR EXAMINATION

S.NO	NAME OFDISTRICT/	CENTRE CODE
	CENTRE	
1	Kanchipuram	1000
2	Tiruvallur	2000
3	Cuddalore	3000
4	Villupuram	4000
5	Vellore	5000
6	Tiruvannamalai	6000
7	Salem	7000
8	Namakkal	8000
9	Dharmapuri	9000
10	Erode	10000
11	Coimbatore	11000

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12	Thanjavur	12000
13	Nagapattinam	13000
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14	Tiruvarur	14000
15	Tiruchirapalli	15000
16	Karur	16000
17	Perambalur	17000
18	Pudukkottai	18000
19	Madurai	19000
20	Theni	20000
21	Dindigul	21000
22	Ramanathapuram	22000
23	Virudhunagar	23000
24	Sivagangai	24000
25	Tirunelveli	25000
26	Thoothukudi	26000
27	Nagercoil	27000
28	Chennai	28000
29	Krishnagiri	29000
30	Ariyalur	30000
31	Tiruppur	31000

# Note:

The TANGEDCO reserves the right to increase/decrease the number of examination centres and to re-allot the candidates.

# 8) <u>FEES</u>

Examination Fees	Rs. 500/-
(OC, BCO, BCM, MBC/ DC)	(Rupees Five Hundred only)
Examination Fees	Rs. 250/-
(SC, SCA, ST)	(Rupees Two Hundred and fifty
	only)
Examination Fees	Rs. 250/-
Destitute widow and Differently Abled	(Rupees Two Hundred and fifty
persons	only)
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Note:

- a) Candidates have also to pay the service charges as applicable to the bank.
- b) The Examination Fees will not be reimbursed to the Applicant on account of any reason.

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### 9) <u>CONCESSIONS:</u>

Persons claiming concessions in the matter of age, and/or fee allowed referred to above has to produce evidence for such claim when called for, otherwise his / her application will be liable for rejection.

## 10) HOW TO APPLY

- i) Candidate should apply only through Online in the Website <u>tangedco.directrecruitment.in</u> In the website the candidate can go to the online application portal by clicking the link.
- ii) The application received directly other than the online application portal will not be taken into account.
- iii) The candidate should use a valid e-mail id and a valid mobile number for registration in online application. This email id and mobile number must be maintained active, as all the communications to the candidates from TANGEDCO will be sent only to the registered email id and mobile number.
- iv) The candidate must keep ready the details of Marks, Percentage/CGPA of Marks, Certificate Numbers, Year of Passing, Board/Institute/University details etc., in their hands before applying through online.
- v) Before applying, the candidates should have the following items to be ready in CD or DVD or Pen drive as per the convenience of the candidates.
- vi) Scanned image of their photograph, signature and Thumb impression in jpeg format only with prescribed file size, resolution etc. The procedure for taking photograph, signature and Thumb impression are given with full details in the Guidelines to the candidates.
- vii) Scanned copy of Community Certificate of the candidates belonging to BCO, BCM, MBC/DC, SC, SCA, ST. (Not applicable to OC candidates) in PDF format only.
- viii) Scanned copy of Degree Certificate or provisional certificate, Diploma Certificate, Priority certificates, PSTM Certificate, Destitute widow Certificate, Differently Abled Certificate etc., of the candidates (whichever is applicable) in PDF format only.

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#### 11) <u>APPLYING ONLINE:</u>

- a) Candidates are first required to log on to the Website <u>tangedco.directrecruitment.in</u>. In the website the candidate can go to the Online application portal by clicking the link.
- b) Follow the procedure given in the Guidelines to the candidates for applying in Online.
- c) Applying through online have the following major procedures.
  - i) One Time User Registration.
  - ii) Candidate Profile updation which includes various sections like Personal Information, Educational Qualifications, Apprentice Training & Experiences and Declaration section along with necessary relevant upload of scanned copy of documents.
  - iii) Apply for the relevant post that the candidate wishes to apply.
  - iv) Download of Bank Challan for paying Examination fees.
  - v) Download of Application form.
- d) After the candidate completes the One Time Registration, an USER ID with Password will be generated. The User ID & Password have to be kept confidential and do not disclose it to anyone.
- e) This USER ID can be used for log on into the application portal for applying for various posts if the candidates are eligible for that post after updating the relevant profile information.
- f) Candidates are required to upload their photograph, signature, and left hand thumb impression as per the specifications given in the Guidelines for scanning and upload of photograph, signature, and left hand thumb impression. If the candidate is coming under differently Abled category and unable to take left hand thumb impression, then the candidate can take Right hand thumb impression. An online application uploaded without photograph, signature, and thumb impression will be rejected.

C)	Candidatos	must unload	the relevant	connod	conios in	DDF forma	t as follows
G)	Canuluates	must upload		Scarmeu	copies in	PDF IUIIIa	l as iuliuws.

SI. No	Certificate	Description			
1(a)	Provisional or Degree Certificate for the post of Junior Assistant (Accounts/Admin), Junior Auditor & Tester Chemical.	Proof of prescribed Educational Qualification in support of their Educational qualification.			
b)	10 <sup>th</sup> Std Mark Sheet, Type Writing and Shorthand Certificate issued by the Director of Technical Examination for the post of Steno- Typist and Typist.	Proof of prescribed Educational/Technical Qualification in support of their Educational/Technical qualification.			
2.	Community Certificate	All the communities (other than OC) belonging to SC/SCA/ST/BCO /BCM / (MBC/DC) in case of those who claims quota under communal reservations.			
3.	Priority Certificates for i) Disabled Ex-serviceman ii) Dependent of Ex-serviceman				
	killed/Disabled in action. iii) Destitute widow iv) Ex-serviceman/Dependents of	To avail special category reservation. (If applicable)			
	serving personnel of Ex- serviceman				
	<ul> <li>v) Inter caste marriage</li> <li>vi) Repatriate (Country)</li> <li>vii) Member of the family whose lands acquired by the Government.</li> </ul>				
	viii) Dependents of freedom fighter ix) Retrenched				
4.	Differently abled certificate	To avail the Differently abled reservation.			

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5	Studied Prescribed Qualification in		
	Tamil Medium	fi	

The PSTM certificate shall be obtained from the Head of the Institution.

<u>Note:</u> Candidate who have One Time Registration User ID and Password have to apply separately for all Notifications. One Time Registration will not be considered as an application for any post.

## 12) MODE OF FEE PAYMENT:

The candidate can pay Examination fee through either Challan payment or through payment gateway.

# I) FOR CHALLAN PAYMENT

- a) For challan payment, the candidate can choose Indian Bank/Canara Bank. Click "Download Challan" option. System will generate the payment challan which the candidates need to take print out and go to the nearest branch of Indian bank or Canara bank as the case may be, to make the payment.
- b) Collect the Candidate and TANGEDCO copy of the fee payment challan from the bank branch. Please check that Bank reference No, TANGEDCO acknowledgement number, Bank Branch code, and Deposit Date have been noted in the challan and is properly signed by the branch authorities.
- c) TANGEDCO copy of Bank Challan need not be uploaded or submitted to TANGEDCO, but to be kept safe and to be produced when required.

# II) FOR PAYMENT GATEWAY

- a) Further, the candidates can also pay the examination fees through the payment gateway provided.
- b) Online Application Registration will be taken as successful, only if the payment is made either in the Canara Bank or Indian Bank within two working days from the date of submission of application. Further, the candidates also can pay the examination fees through the gateway payment of Indian Bank.

Note:

- i) TANGEDCO shall not be responsible for any error occurs while making via Gateway Payment.
- ii) Payment of fees in the form of DD (Demand Draft)/ Postal Order etc., will not be accepted and the fee will not ordinarily refunded.

(III) PRINT OPTION:

- a) After submitting the application, candidates can print/save their application in PDF format.
- b) After logon to the application portal using User ID and password, Candidate can download their application and print if required.
- c) Candidates need not send the printout of the online application or any other supporting documents to the TANGEDCO. The certificates and the other documents will be verified only when the candidates coming up for next stage of selection.

#### <u>Note:</u>

- i) Candidates are advised in their own interest to apply on-line much before the closing date and not to wait till the last date for depositing the fee/ to avoid the possibility of disconnection/inability/failure to log on the TANGEDCO's website on account of heavy load on internet/ website jam.
- ii) TANGEDCO does not have any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the TANGEDCO.
- iii) Under No circumstances, a candidate should share/mention e-mail ID or Mobile Number to any other person. In case a candidate does not have a valid personal e-mail ID, they should create a new e-mail ID before applying on-line and must maintain that e-mail account till final results are announced.
- iv) Candidates should carefully fill in the details in the On-Line Application at the appropriate places and submit the details as per the procedure given in the 'Guidelines to the candidates'. Candidates are advised to verify each and every particulars filled in the application. The name of the candidate or his/ her father etc should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.
- v) Request for change/correction in any particulars in the Application form shall not be entertained under any circumstances AFTER THE APPLICATION HAS BEEN SUBMITTED. TANGEDCO will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.

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## 13) <u>REJECTION OF APPLICATION (At any stage of Recruitment</u> process)

- a) If application is received after closing date for any reason whatsoever.
- b) If the candidate does not found to have acquired the essential qualification.
- c) If Photograph, signature and Thumb impression are not uploaded in the application form in the prescribed format.
- d) If the photocopies of all related documents are not uploaded as well as and when asked to do so.
- e) If a candidate fraudulently claim SC/SCA/ST/BCO/BCM/MBC/ Ex-servicemen/Destitute Widow/Differently Abled persons status.
- f) In case the candidate is found using unfair means or adopting any malpractice at any stage of selection process.
- g) The TANGEDCO reserves its right to postpone/ cancel the recruitment process at any stage without assigning any reasons thereof.

## 14) OTHER IMPORTANT INSTRUCTIONS:

Candidates should ensure their eligibility for examination: The candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. Their admission to the examination will be purely provisional subject to satisfying of the eligibility conditions. Mere issue of memo of admission to the candidate will not imply that his/her candidature has been fully cleared by the TANGEDCO.

- a) How to apply: Candidates are required to apply Online by using the website <u>tangedco.directrecruitment.in</u>. Detailed instructions for filling up online application are given in Para 11 of this Notification.
- b) The Hall Tickets for eligible candidates will be made available in the Website for downloading by candidates. No Hall Ticket will be sent by post. So, the candidates should watch website ahead / before the scheduled date of examination.

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- c) The candidates are informed that the change of information like Name/ Examination Centre/Subject etc. will not be entertained after making examination fee. Hall ticket will be generated based on the subject/post opted by the applicant.
  - d) Facilitation centre for guidance of candidates: In case of any guidance / information / clarification of their applications, candidature, etc. candidates can contact over Telephone Nos. 7339558406, 7339558408 and 7339558405 on all working days between 10.30 A.M. to 05.30 P.M.

### 15) Mobile Phones and other Articles Banned:

- a) Candidates are not allowed to bring Pager, Cellular Phone, Calculator, Memory Notes and books etc. or any other Electronic device or Recording Device either as separate piece or part of something used by the candidate such as Watch or Ring inside the Examination Hall.
- b) If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected for a physical search including frisking on the spot.
- c) Do not bring into the Examination Hall any article such as books, notes, loose sheets, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc. except the permitted writing material i.e. pen. No colour pen or pencil must be used.
- d) Candidates are advised in their own interest not to bring any of the banned items including Mobile Phones / Pagers to the venue of the examination, as arrangements for safekeeping cannot be assured.
- e) The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission for Written EXAMINATION and interview will be purely provisional, subject to their satisfying the prescribed eligibility conditions. The certificates should be submitted when called for by the TANGEDCO. If on verification at any time before or after the written EXAMINATION and interview, it is found that they do not fulfil any of the eligibility conditions; their candidature for the examination will be cancelled by the TANGEDCO.
- f) If any of their claims found to be incorrect, they may render themselves liable to disciplinary/criminal action by the TANGEDCO.

- g) Unfair means strictly prohibited: No candidate shall copy from the papers of any other candidate nor permit his papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description.
- h) Conduct in Examination Hall: No candidate should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the TANGEDCO for the conduct of the examination. Any such misconduct will be severely viewed & penalised.
- 16) <u>The Online Application can be filled upto 21.03.2016 till 11.59</u> <u>Hrs. after which the link will be disabled</u>

(For any additional information the candidates may refer the website (<u>Tangedco.directrecruitment.in</u>)

Chief Engineer/Personnel.