## POWER GRID CORPORATION OF INDIA LIMITED

(A Government of India Enterprise)
NORTHERN REGION TRANSMISSION SYSTEM - I

**Regd. Office**: B-9, Qutab Institutional Area, Katwaria Sarai, New Delhi – 110 016

**Corp. Centre:** 'Saudamini', Plot No.2, Sector-29, Gurgaon, Haryana – 122 001



Date: 08-12-2015

Advt.No.NR-1/01/2015

RECRUITMENT FOR THE POST OF DIPLOMA TRAINEE (ELECTRICAL/CIVIL/ELECTRONICS & COMMUNICATION), JR. OFFICER TRAINEE (HR), JR. TECHNICIAN TRAINEE (ELECTRICAL) AND ASSISTANT (F&A)

POWERGRID, the **Central Transmission Utility (CTU)** of India and a "**Navratna**" Public Sector Enterprise under the Ministry of Power, Govt. of India, is engaged in power transmission business with the mandate for planning, co-ordination, supervision and control over complete inter-State transmission system and operation of National & Regional Power Grids.

POWERGRID operates around 1,17,323 Circuit Kms of transmission lines along with 196 Sub-stations (as on June 30, 2015) and wheels about 55% of total power generated in the country through its transmission networks. POWERGRID also operates around 33,240 Kms of telecom network.

POWERGRID with its strong in-house expertise in various facets of Transmission, Sub-Transmission, Distribution and Telecom sectors also offers consultancy services at National and Inter-national level. POWERGRID has been making profit since inception, having gross turnover of ₹17,177 Crores and net profit of ₹4979.17 Crores (FY 2014-15).

Northern Region Transmission System-I covering the states of Uttar Pradesh, Uttarakhand, Rajasthan, Haryana & Delhi, requires bright, committed & energetic persons to join its fold as *Diploma Trainee* (Electrical/Civil/Electronics & Communication), Jr. Officer Trainee (HR), Jr. Technician Trainee (Electrical) and Assistant (F&A) for filling up current and backlog vacancies.

# **DISCIPLINE & CATEGORY-WISE BREAK UP OF POSTS**

Sl. No.	Name of Post	Total no. of vacancies	UR	OBC (NCL)	SC	ST	Ex-SM #
1	Diploma Trainee (Electrical)	33	15	7+2*	6+2*	1*	2
2	Diploma Trainee (Civil)	7	3	1+2*	1*	-	-
3	Diploma Trainee (Electronics & Communication)	4	3	1	-	1	-
4	Jr. Officer Trainee (HR)	4	3	1	-	ı	-
5	Jr. Technician Trainee (Electrical)	27	11	5+2*	4+3*	2*	-
6	Assistant (F&A)	6	3	-	1+1*	1*	-

<sup>\* -</sup> Backlog vacancies

<sup># -</sup> Horizontal Reservation



Candidates belonging to PwD category may also apply for the above posts, identified as per the table given below, provided they meet the eligibility criteria prescribed for their respective category.

SN	Post	Identified for PwD & Sub-Category
1	Diploma Trainee (Electrical)	OH-OL, HH-PD
2	Diploma Trainee (Civil)	OH-OA/OL/BL, HH-PD
3	Diploma Trainee (Electronics & Communication)	OH-OA/OL/BL, HH-PD
4	Jr. Officer Trainee (HR)	OH-OA/OL/OAL/BL, VH-B/LV, HH-PD
5	Jr. Technician Trainee (Electrical)	OH-OA/OL, HH-PD
6	Assistant (F&A)	OH-OA/OL/OAL/BL, VH-B/LV, HH-PD

Abbreviations: OH – Orthopaedically Handicapped, OA – One Arm, OL – One Leg, OAL – One Arm One Leg,

**BL** – Both Leg, **VH** – Visually Handicapped, **B** - Blind, **LV** – Low Vision,

**HH** – Hearing Handicapped, **PD** –Partially Deaf

# **JOB SPECIFICATION**

Post ID	Name of Post	Qualification & Experience	Maximum Age (As on 25-12-2015)
1	Diploma Trainee (Electrical)	Diploma in Electrical Engineering from recognized Technical Board/ Institute with minimum 70% marks for General/OBC(NCL) candidates and pass marks for SC/ST candidates.	27 years for General 30 years for OBC(NCL) 32 years for SC/ST
2	Diploma Trainee (Civil)	Diploma in Civil Engineering from recognized Technical Board/ Institute with minimum 70% marks for General/OBC(NCL)/ST candidates and pass marks for SC candidates.	27 years for General/ST 30 years for OBC(NCL) 32 years for SC
3	Diploma Trainee (Electronics & Commn)	Diploma in Electronics & Communication Engineering from recognized Technical Board/Institute with not less than 70% aggregate marks for General/OBC(NCL)/SC/ST candidates.	27 years for General/SC/ST 30 years for OBC(NCL)
4	Jr. Officer Trainee (HR)	Two year full time Post Graduate Degree/ Post Graduate Diploma/ MBA in Human Resource/ Personnel Management/ Industrial Relation/ MSW or equivalent from recognized Institute with not less than 55% marks for General/OBC(NCL)/SC/ST category candidates.	27 years for General/SC/ST 30 years for OBC(NCL)
5	Jr. Technician Trainee (Electrical) **	ITI in Electrician trade from a recognized Technical Board/Institute.	27 years for General 30 years for OBC(NCL) 32 years for SC/ST
6	Assistant (F&A)	B.Com. with first (1st) division for General/OBC (NCL) and pass marks for SC/ST category candidates, from a recognized University/College.  Additional qualification of M.Com. shall be desirable.  Experience: Candidates should have one year post qualification experience in Finance & Accounts function of an organisation of repute. Should have experience in processing payment and maintenance of Accounts of the organisation. Should have worked on computers and familiar with various software used in Finance & Accounting function	28 years for General/ OBC(NCL) 33 years for SC/ST

<sup>\*\* -</sup> The candidate must be physically fit to work on difficult terrain and to climb towers for carrying out maintenance duties on the towers and conductors.



# **RELAXATIONS & CONCESSIONS**

**1.** Reservation/Relaxation/Concession for SC/ST/OBC (NCL)/PwD/Ex-Servicemen/J&K Domicile/Victims of Riots candidates shall be given as per Government of India guidelines as detailed below –

For P	osts Reserved for	various ca	tegories			
Sl. No.	Category		Age-relaxation permissible beyond the upper age limit		Relaxation in %age of marks in essential qualification	Concession in application fees
1	OBC (NCL)		03 years		No Relaxation	Not Exempted
2	SC/ST		05 years		Pass	Exempted
3	Ex-SM – UR		er deduction dered from th	of the military ne actual age	No Relaxation	Exempted
4	Ex-SM – OBC(NCL)	deduction		years) after litary service l age	No Relaxation	Exempted
5	Ex-SM – SC/ST	deduction		years) after litary service l age	Pass	Exempted
6	Candidates who had 1980 to 31st Dec., 1				e of J&K during the perims of Riots.	od from 1st Jan.,
6(a)	UR		5 years		No Relaxation	Not Exempted
6(b)	OBC (NCL)	(5+3) = 8 years		No Relaxation	Not Exempted	
6(c)	SC/ST	(5+5) = 10 years		Pass	Exempted	
For P	osts Not reserved	for OBC(N	CL), SC, ST, F	PwD & Ex-SM		
7	SC candidates app UR post for Post II		No Re	laxation	No Relaxation	Exempted
8	ST candidates app UR post for Post II		No Re	laxation	No Relaxation	Exempted
9	OBC (NCL) candidates applying for UR points ID 6				No Relaxation	Not Exempted
			UR	10 yrs.		
10	PwD candidates applying for posts for Post ID 1 & 5		OBC[NCL]	10+3 =13 yrs.	No Relaxation	Exempted
			SC/ST	10+5 =15 yrs.	Pass	
			UR/ST	10 yrs.		
11	PwD candidates ap		OBC[NCL]	10+3 =13 yrs.	No Relaxation	Exempted
posts for 1 ost 12 2		SC	10+5 =15 yrs.	Pass		

40	PwD candidates applying for	UR/SC/ST	10 yrs.	N D I		
12	posts for Post ID 3 & 4	OBC[NCL]	10+3 =13 yrs.	No Relaxation	Exempted	
13	PwD candidates applying for		10 yrs.	No Relaxation	Everented	
13	posts for Post ID 6	SC/ST	10+5 =15 yrs.	Pass	Exempted	
		UR/ST	3 yrs.	No Relaxation		
14	Ex-SM candidates applying for posts for Post ID 2	OBC[NCL]	3+3 =6 yrs.	No Kelaxation	Exempted	
		SC	3+5 =8 yrs.	Pass		
15	Ex-SM candidates applying	UR/SC/ST	3 yrs.	No Relaxation	Exempted	
	for posts for Post ID 3 & 4	OBC[NCL]	3+3 =6 yrs.	No Relaxation	Lacinpted	
		UR	3 yrs.	No Relaxation		
16	Ex-SM candidates applying for posts for Post ID 5	OBC[NCL]	3+3 =6 yrs.	No Relaxation	Exempted	
	10. poole 10. 1 000.12 0		3+5 =8 yrs.	Pass		
17	Ex-SM candidates applying	UR/ OBC(NCL)	3 yrs.	No Relaxation	Exempted	
1,	for posts for Post ID 6	SC/ST	3+5 =8 yrs.	Pass	Lacinpicu	

- **2.** Persons suffering from not less than 40% of the relevant disability (Orthopedically handicapped/Hearing Handicapped/Visually handicapped) shall only be eligible for the benefit for PwD subject to submission of Disability Certificate issued by a Government Medical Board in the format prescribed by Govt. of India. (for prescribed format please see "Important formats" link on our Careers section→Job Opportunities)
- **3.** Reservation/Relaxation/Concession for OBC (NCL) candidates will be subject to submission of attested copy of OBC (NCL) certificate along with Declaration in the format prescribed by the Govt. of India for "Appointment in Central Govt. Posts" issued by the competent authority. (For prescribed format please see "Important formats" link on our Careers section→Job Opportunities).
- **4.** Reservation/ Relaxation/Concession for SC/ST candidates will be subject to submission of attested copy of SC/ST certificate in the format prescribed by the Govt. of India issued by the competent authority. (for prescribed format please see "Important formats" link on our Careers section→Job Opportunities)
- **5.** Relaxation/Concession for J&K Domicile/Ex-Servicemen/Victims of Riots will be subject to submission of Age relaxation cum Domicile Certificate/Discharge Certificate/Certificate from Concerned Authority respectively in the prescribed format along with hard copy of application and shall be as per Government directives.
- **6.** Ex-Servicemen with a minimum of six months continuous service are allowed age relaxation to the extent of the period spent in service plus three years subject to the condition that the resultant age after deducting his period of service from his actual age does not exceed the prescribed age limit by more than three years.
- **7.** In case Caste/Category certificate is issued in a language other than Hindi or English, candidates are advised to produce a certified translation of the same in either Hindi or English language at the time of Interview.



# **SELECTION PROCESS**

1. The Selection process shall be as per the details given below -

Post ID	Name of Post	Selection process
1	Diploma Trainee (Electrical)	Written Test ⇒ Personal Interview
2	Diploma Trainee (Civil)	Written Test ⇒ Personal Interview
3	Diploma Trainee (Electronics & Communication)	Written Test ⇒ Personal Interview
4	Jr. Officer Trainee (HR)	Written Test ⇒ Computer Skill Test & Personal Interview
5	Jr. Technician Trainee (Electrical)	Written Test ⇒ Trade Test & Personal Interview
6	Assistant (F&A)	Written Test ⇒ Computer Skill Test & Personal Interview

- **2.** The Written Test shall be of Objective type (each question shall have four answer options) of two hours duration consisting of two parts
  - **(a)** Part-I consists of Technical/Professional Knowledge Test with 120 questions having specific questions from respective discipline.
  - **(b)** Part-II consists of Aptitude Test with 50 questions on vocabulary, verbal comprehension, quantitative aptitude, reasoning ability, data sufficiency & interpretation, numerical ability etc.

All questions carry equal marks (1 mark). Wrong & multiple answers would result in negative marks of 1/4.

## 3. Qualifying criteria in Written Test:

Vacancy Reservation	For the post of Diploma Trainee (Electrical), Diploma Trainee (Civil), Diploma Trainee (Electronics & Commn) and Jr. Officer Trainee (HR)	For the post of and Assistant (F&A) and Jr. Technician Trainee (Electrical)
Unreserved	Minimum of 40% marks subject to at least	Minimum of 40% marks in total
Vacancies	30% marks in each Part-I & Part-II	(Part-I & Part-II combined)
	separately	
Reserved	Minimum of 30% marks subject to at least	Minimum of 30% marks in total
Vacancies	25% marks in each Part-I & Part-II	(Part-I & Part-II combined)
	separately	



**4.** Candidates qualified in the Written Test shall be short listed for Computer Skill test/Trade test (wherever applicable) and Personal Interview in the prescribed ratio, subject to a minimum cut-off percentage of marks of 40% for UR vacancies and 30% for reserved vacancies including PwD. Reserved category candidates who have not availed any relaxation, shall be eligible to be called under UR vacancy, if they are falling in the prescribed ratio for UR vacancies.

### 5. Qualifying criteria in Computer Skill test/Trade test and Interview:

Computer Skill test will not have any qualifying marks. Trade Test (wherever applicable) and Interview will have qualifying marks as mentioned below:

Vacancy	Qualifying marks
Un Reserved	40%
Reserved including PwD	30%

# 6. Weightage to different parameters:

For calculation of final score of a candidate for empanelment, the weightage assigned to Written test, Computer Skill test and Interview shall be as indicated below:

Post	Parameters	Weightage
Diploma Trainee (Electrical) Diploma Trainee (Civil)	Written Test	85%
Diploma Trainee (Electronics & Communication) Jr. Technician Trainee (Electrical)	Interview	15%
	Written Test	85%
Jr. Officer Trainee (HR) Assistant (F&A)	Computer Skill test	3%
	Interview	12%

Trade test will not have any weigtage for calculation of final score.

#### 7. Empanelment of candidates:

For the post of Diploma Trainee, Jr.Officer Trainee (HR) and Assistant (F&A), candidates who qualify in the Written test and Personal Interview separately, will only be adjudged suitable for empanelment.

For the post of Jr. Technician Trainee, candidates who qualify in the Written test, Trade Test and Personal interview separately will only be adjudged suitable for empanelment.

## 8. Offer of Appointment:

The offer of appointment shall be issued to the suitable candidates empanelled in the order of merit and based on the requirement. Appointment of selected candidates will be subject to their being found medically fit in the Pre-employment medical examination to be conducted as per POWERGRID norms and standards of medical fitness.

**9.** The applicant will have the option to appear for Written Test in Hindi/English language (Question paper will be in bilingual except questions of English language test).



### **TEST CENTRES**

The Written Test shall be held at the following Test Centres:

1	Delhi	2	Allahabad	3	Jaipur	4	Dehradun
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Candidates have to choose the test centre nearest to their address for communication and no change will be allowed subsequently. Admission to the test will be on production of Admit Card. Candidates have to download their Admit Cards through our application portal. Admit Card will not be sent by Post. POWERGRID reserves the right to change/cancel test centres

#### **HEALTH STANDARDS**

Applicants should have sound health. No relaxation in health standard is allowed. Appointment of selected candidates will be subject to their being found medically fit in the Pre-employment Medical Examination to be conducted as per Norms & Standards of Medical Fitness. Please visit Careers section  $\rightarrow$  Health of our website for details of medical standards.

# **COMPENSATION PACKAGE DURING TRAINING PERIOD AND ON REGULARISATION**

Post	Stipend during training		Basic pay on Regularisation		
ID	period	completion of training period			
1,2,3	₹ 16500/- pm	Junior Engineer Gr-IV at S1 level in	₹16000/- in the pay-scale of		
		Supervisory category	₹16000-35500/- (IDA)		
4	₹ 16500/- pm	Junior Officer (HR) Gr-IV at S1 level	₹16000/- in the pay-scale of		
		in Supervisory category	₹16000-35500/- (IDA)		
5	₹11000/- pm	Junior Technician in W3 level in	₹11500/- in the pay-scale of		
		Workman category	₹11500-26000/- (IDA)		
6	6 Selected candidates will be placed in the regular pay scale of W4 level in Workmen category i.e.				
	₹12500-27500/- (IDA)				

Besides above, the compensation package also includes IDA, HRA and other allowances, benefits such as monthly conveyance reimbursement, medical facilities, various insurance covers, Performance Related Pay, Leave encashment, CPF, Gratuity and various low interest short/long term advances as per rules in force from time to time.

# **SERVICE AGREEMENT BOND**

Candidates selected as Diploma Trainee/Jr. Technician Trainee shall undergo training for a period of one year. They will be required to execute a Service Agreement Bond as per the following details to successfully complete the training period and thereafter serve the organisation for at least three years:

Post ID	Service Agreement Bond
1,2,3,4	General/OBC (NCL) candidates: ₹50000/-, SC/ST/PwD candidates: ₹25000/-
5	General/OBC (NCL) candidates: ₹25000/-, SC/ST/PwD candidates: ₹12000/-



#### **APPLICATION FEES**

For the post of Diploma Trainee (Electrical), Diploma Trainee (Civil),	For the post of Jr. Technician Trainee (Electrical) and	
Diploma Trainee (Civil),  Diploma Trainee (Electronics & Commn)  and Jr. Officer Trainee (HR)	Assistant (F&A)	
₹300/-	₹200/-	

The SC/ST/PwD/Ex-SM/Departmental candidates need not pay the Application Fee regardless of the post being reserved for them or not.

### HOW TO APPLY

#### STEP A: REGISTRATION

- **1.** Interested eligible candidates should only apply through On-line Registration System of POWERGRID. To apply logon to <a href="http://www.powergridindia.com">http://www.powergridindia.com</a> → Careers section → Job Opportunities and then "Recruitment of Diploma Trainee (Electrical/Civil/Electronics & Communication), Jr. Officer Trainee (HR), Jr. Technician Trainee (Electrical) and Assistant (F&A) in NRTS-I" with your valid E-mail ID. No other means/ mode of application shall be accepted. POWERGRID will not be responsible for bouncing back of any email sent to the candidate.
- **2.** Before registering and submitting their applications on the website, the candidate should possess the following:
  - a. Valid Self E-mail ID and Mobile no.
  - b. Scanned copy of recent passport size colour photograph of the candidate with white back ground
  - c. Scanned signature of the candidate
- **3. PHOTOGRAPH**: One recent coloured passport size photograph not more than three months old is to be scanned and uploaded in the space earmarked in the on-line application. The Photograph should be in JPG or JPEG format. The Size of the photograph should be between 20KB to 50KB.
- **4. SIGNATURE**: Signature (in Black ink) against white background is to be scanned and uploaded in the space earmarked in the on-line application. Candidates must ensure the signature uploaded shall be maintained as same at all places viz. signature up-loaded, appended on Undertaking, Attendance Sheet of written examination, etc. If any variation is found between the signatures, the candidature is liable to be cancelled. Candidate is advised to confirm his / her uploaded signature is clearly visible / identifiable at the appropriate place. The signature should be minimum 200 dpi (dots per inch) and in JPG or JPEG format. The Size of the signature should be between 10KB to 20KB.
- **5**. For **General and OBC (NCL) Candidates**, once they submit their data Online, System will display a <u>Payment Reference Number</u> and a link for making Payment of Application Fee. Candidates have to click on that link and make the payment of Application fee.
- **6.** For the candidates who are exempted from making Application Fee (SC/ST/PwD/Ex-SM Departmental Candidates), once they submit their data Online, System will generate a Registration Slip having unique **Registration Number**. Candidates should save it and/or take its printout and keep it in safe custody.
- **7. While making the Payment System** will again ask the details of Name, Mobile No. etc. and Payment Reference Number which was generated at the time of applying online.



- **8.** Candidates should check that their Signature and Photograph are uploaded in the designated places in format before final submission of application.
- 9. Candidates are advised to take a printout of the submitted online application for submission at the time of interview, if called for, along with the following documents:
  - (i) Date of Birth Matriculation Certificate (Class-X) / Birth Certificate
  - (ii) Educational Qualification -
    - (a) All mark-sheets (year-wise/semester-wise)
    - (b) Degree/Diploma/ITI certificate
  - (iii) **Proof of norms** adopted by the University/Institute to convert CGPA/OGPA/DGPA into percentage.
  - **(iv)** For Post ID 6, **Experience/Service Certificate** in the letter head of the company clearly indicating the post held, period of service, gross emoluments and area of experience as proof of Post Qualification Experience duly certified by organization concerned.
  - (v) Latest pay slip (wherever applicable)
  - (vi) Caste/Category Certificate, if applicable.
  - **(vii) Declaration Form** regarding Non-Creamy Layer status in respect of OBC (NCL) candidates in the prescribed format.
  - (viii) Disability Certificate in case of PwD candidate in the prescribed format.
  - (ix) **Discharge Certificate** in case of Ex-Servicemen in the prescribed format.
  - (x) **Certificate** in the prescribed format issued by Competent Authority in respect of J&K Domicile/ Victims of Riots, wherever applicable.

The candidate should cross check all the details filled in the Online Application, before finally submitting the same, as no correction will be possible later.

### STEP B: METHOD OF APPLICATION FEE PAYMENT

- 1. A link will be provided on the website for payment which would take the candidate to <a href="https://www.onlinesbi.com">https://www.onlinesbi.com</a> after making the Registration. The candidate would then follow the instruction as given on SBI Link to complete the payment. The candidate can make payment through Internet banking/ Debit Card (Visa or Masters) / Credit Card (Visa or Masters) / Bank Challan. After making the payment a Payment Slip will be generated on screen, and candidates should take the print of that payment slip or save for further reference if required.
- **2.** Candidate who wish to make the payment later on should click on the link: "*Acknowledgement For Registered candidates only*" given on main page to: Reprint Registration Slip / To submit the Bank details and generate Registration Slip / To make the Payment of Application Fee if provisionally Registered. This information will be asked only at ONE time for completing the Application, and after that a candidate can generate and take the print of Registration Slip again (if required).
- 3. It is mandatory to submit the details of SBI Collect Reference Number (10 digit alphanumeric reference number starting with DUxxxxxxxx) printed on e-receipt and deposit dates again in online portal (<a href="http://eapplicationonline.com/pgcildelhi2015/view/index.aspx">http://eapplicationonline.com/pgcildelhi2015/view/index.aspx</a>) by login through Payment Reference Number after making the payment. If a candidate fails to submit these details within due date after making the payment, his/her application shall be treated as incomplete and summarily be rejected.
- **4**. **Bank commission charges will be borne by the Applicants**. In case the candidate deposits the fee in a wrong account, POWERGRID will not be responsible. Registration fee deposited after 29-12-2015 (17.00 Hrs) will not be valid.
- **5**. Fees once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before applying for any post and payment of Application Fee.



- **6.** The admit card indicating Roll Number, Name of the allocated Test Center and guidelines for the test will be made available on our website to the candidates found apparently eligible based on the online data only. The candidate has to download his/her Admit card, Test Guidelines etc. for appearing in the test from the website only. **Please note that the admit card will not be sent by post**.
- 7. All information regarding this recruitment will be made available on the website: <a href="http://www.powergridindia.com">http://www.powergridindia.com</a> and no separate communication shall be made. Candidates must remain in constant touch with website <a href="http://www.powergridindia.com">http://www.powergridindia.com</a> for information regarding dates of written test, downloading of admit card, result of written test, schedule of Interview, medical standards etc.
- **8**. E-mail ID and Mobile number to be entered in online application form is mandatory. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new email ID before applying online. Candidates are advised to keep the e-mail ID and Mobile number entered compulsorily in the online application form, active for at least one year. **No change in the email ID or mobile number will be allowed once entered**. All future correspondence shall be made via E-mail and/or SMS only.
- **9**. Applicants should keep sufficient copies of same photographs in reserve for future use, which they are using in the Online Registration.
- **10**. It is mandatory that eligible candidates go through the full text of the advertisement and agree to all the conditions given, while applying for the post.
- **11**. No manual / paper application will be entertained.

## **GENERAL INFORMATION & INSTRUCTIONS**

- 1. Only Indian Nationals who have attained the age of 18 years and above are eligible to apply.
- 2. Before applying, the candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in this advertisement.
- 3. Categories of PwD eligible for the posts shall be as per the categories of PwD identified suitable for the posts as per Govt. notification.
- 4. For the Un Reserved (UR) vacancy, SC/ST/OBC (NCL) candidates can apply subject to meeting with all general standards of eligibility.
- 5. Correspondence course in Diploma/ITI shall not be considered as recognised qualification as per AICTE norms.
- 6. All eligibility qualification should be recognized and from a recognized Institution/Board/Council/ University. Wherever CGPA/OGPA/DGPA or Letter Grade in a degree/diploma is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by University/ Institute. Proof of norms adopted by the University/Institute to convert CGPA/OGPA/DGPA into percentage is to be submitted at the time of interview, if called for. In case the University/Institution does not have any scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with 100.
- 7. Mere submission of application does not guarantee the adequacy of candidature for being considered for further selection process.



- 8. Management reserves the right to raise the minimum eligibility standards/criteria and/or to conduct a screening test, to restrict the number of candidates to be called for Personal interview, if so required.
- 9. Management reserves the right to cancel/restrict/enlarge/modify/alter the recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
- 10. The vacancies notified may vary and operation of panel will depend on requirement.
- 11. Candidature is liable to be rejected at any stage of recruitment/selection process or after joining, if any information provided by the candidate is not found in conformity with the criteria mentioned or if POWERGRID comes across any evidence/knowledge that the qualification, experience and any other particulars indicated in the application/other forms/formats are not recognized/false/misleading and/or amounts to suppression of information/particulars which should have been brought to the notice of POWERGRID.
- 12. All computation of upper age limits and post qualification experience (wherever applicable) etc. shall be done as on the last date of receipt of application. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
- 13. Application fee shall not be refunded in any case.
- 14. Candidates selected in POWERGRID are liable to be posted anywhere in India and abroad.
- 15. Management reserves the right to raise or lower the qualifying standards in any stage of the selection process depending on availability of sufficient number of candidates.
- 16. Candidates should ensure that the same Colour passport size photograph is used throughout this recruitment process.
- 17. Candidates working in Govt./PSU are required to produce "No Objection Certificate" at the time of interview.
- 18. SC/ST/PwD Candidates shall be reimbursed second class rail fare/bus fare by shortest route for to and fro travel for the purpose of appearing in test, on production of railway ticket/number/bus ticket for onward journey and self-attested copy of SC/ST/PwD certificate, restricted to distance between the address for communication and the nearest test centre.
- 19. Candidates claiming reservation under OBC (NCL) should belong to OBC- Non creamy layer as on last date of submission of application.
- 20. All photocopies of documents to be submitted at the time of Interview, if called for, along with the application should be self-attested by the candidate.
- 21. Candidates shall submit application for only ONE post, as the Written Test shall be held on the same day for all the posts.
- 22. Training / Teaching period will not be counted as experience.
- 23. Legal jurisdiction will be NCT of Delhi in case of any cause / dispute.

For any queries regarding this recruitment please send email to **nr1recruitment@powergrid.co.in** clearly mentioning the Post applied for, in the subject line.

# **IMPORTANT DATES**

Sl. No.	Description	Date
1.	<b>Opening date</b> of online submission of applications	09-12-2015
2.	Closing date of online submission of applications	25-12-2015 (23:59 Hrs)
3.	Last date of Remittance of application process charges/fee in Bank (for already registered candidates only)	29-12-2015 (17:00 Hrs)
3.	Last date of Submission of Payment details in online portal (for already registered candidates only)	29-12-2015 (23:59 Hrs)
4.	<b>Cut-Off date</b> for the purpose of Upper Age Limit & Post Qualification Experience	25-12-2015

# NOTE:

- 1. All the important updates regarding this recruitment shall be hosted in the POWERGRID website in the Careers section and accordingly all the applicants are advised to visit the site regularly.
- 2. In order to avoid last minute rush, the candidates are advised to apply early enough. POWERGRID will not be responsible for network problems or any other problem in submission of online Application.