

## IMPORTANT DATES AND INFORMATION:

The online application form is available on [www.thapar.edu](http://www.thapar.edu). Fill the complete details and then take the **print out** of the form. Please keep one copy of the printout of completely filled form as it will be required at the time of document checking during counselling.

### Application Fee (Non-Refundable):

	<b>For BE/BTech, ME/MTech, MCA and PhD programs</b>	<b>For MA, MSc and MBA program</b>
<b>Amount to be deposited as Application Fee</b>	<b>₹ 1500</b>	<b>₹1000</b>

### IMPORTANT DATES:

	<b>BE/BTech (on the basis of JEE(Main))</b>	<b>B.Tech (Biotechnology)</b>	<b>LEET, MBA, M.E/M.Tech, MCA, M.Sc, M.A Programs</b>	<b>Ph.D</b>
<b>Last date for receipt of completed application forms.</b>	<b>May 14, 2016 (extended from April 26, 2016)</b>	<b>June 30, 2016</b>	LEET, M.E/M.Tech <b>June 17, 2016</b> MBA: <b>June 14, 2016</b>	<b>June 30, 2016</b> (for odd semester) <b>December 1, 2016</b> , (for even semester)
<b>Date of Qualifying Test</b>	JEE(Main)-2016 to be conducted by CBSE on <b>3-4-2016</b> (Off-line) & <b>9-4-2016, 10-4-2016</b> (On-line)	AIPMT-2016 to be conducted by CBSE on <b>May 1, 2016</b>	OFFLINE Tests conducted by TIETU <b>*LEET: June 26, 2016</b> CHE & CSE: 09:00 am – 11.00 am CE & ECE: 12:00 noon – 02:00 pm EE & ME: 03:00 pm – 05:00 pm  <b>MBA: June 22, 2016</b> Centre for Offline Entrance Test: LMTSOM, Derabassi  <b>ME/MTech</b> (for programs offered by CSED, CED, MED, ECED): <b>June 26, 2016</b>  Centres for Offline Entrance Tests for LEET & ME/MTech: Patiala/New Delhi	<b>July 11-12, 2016</b> (for odd semester-offline test)  Centre for Offline Entrance Test: Patiala  <b>December 19-20, 2016</b> (for even semester-offline test)
<b>Display of Result of Entrance Test</b>	As declared by CBSE	As declared by CBSE	For All Programs (except MBA): <b>July 5, 2016</b>	<b>July 13, 2016</b> (for odd semester)  <b>January 2, 2016</b> (for even semester)

\* CHE: Chemical Engg.; CSE: Computer Sci. & Engg.; CE: Civil Engg.; ECE: Electronics & Communication Engg.; EE: Electrical Engg.; ME: Mechanical Engg.

Last date for FN/NRI candidates to apply for all programs:

**June 30, 2016**

## **ADMISSION SCHEDULE**

### **PhD Admission Schedule:**

<b>Departments</b>	<b>Date of Offline Entrance Test</b>	<b>Time of Offline Entrance Test</b>
<b>Departments</b>		
Biotechnology	July 11, 2016	09:00 AM
Chemical Engineering	July 11, 2016	11:00 AM
Computer Science and Engineering	July 11, 2016	11:00 AM
Civil Engineering	July 11, 2016	01:00 PM
Electrical & Instrumentation Engineering	July 11, 2016	01:00 PM
Electronics & Communication Engineering	July 11, 2016	03:00 PM
Mechanical Engineering	July 12, 2016	09:00 AM
<b>Schools</b>		
School of Physics & Materials Science	July 12, 2016	11:00 AM
School of Humanities & Social Sciences	July 12, 2016	09:00 AM
School of Mathematics	July 12, 2016	01:00 PM
School of Energy and Environment	July 12, 2016	01:00 PM
School of Chemistry & Biochemistry	July 12, 2016	03:00 PM
LMT School of Management	July 12, 2016	03:00 PM

**Date of interview for PhD:** July 19, 2016(for odd semester)  
January 6, 2017(for even semester)

**Admission notification and deposit of fee for PhD program:** July 22-26, 2016(for odd semester)  
January 9-13, 2017(for even semester)

### **ME/MTech Admission Schedule:**

#### **For GATE Qualified Candidates:**

<b>Programme</b>	<b>Name of the Deptt/School</b>	<b>Date of counselling including deposit of fee</b>	<b>Time of Interview</b>
ME – Computer Science & Engineering	CSED	June 20, 2016	09:00 AM
ME – Software Engineering			
ME – Information Security			
ME – Computer Applications			
MTech – VLSI Design	ECED	June 20, 2016	02:00 PM
ME – Electronics & Communication Engineering			
ME – Wireless Communications			
ME – Electronic Instrumentation & Control Engineering	EIED	June 21, 2016	09:00 AM
ME – Power Systems			
ME – Power Electronics and Drives			

ME – CAD/CAM Engineering	MED	June 21, 2016	11:00 AM
ME – Production Engineering			
ME – Thermal Engineering			
ME – Structural Engineering	CED	June 21, 2016	02:00 PM
ME – Civil Infrastructure Engineering			
MTech – Biotechnology	BTD	June 21, 2016	02:30 PM
MTech – Environmental Science & Technology	SEE	June 21, 2016	03:00 PM
MTech – Energy Technology & Management			
MTech – Chemical Engineering	CHED	June 21, 2016	04:00 PM
MTech – Metallurgical & Materials Engineering	SPMS	June 21, 2016	04:30 PM

Display of number of vacant seats in various disciplines of ME/MTech after offering seats to GATE qualified in above mentioned schedule : June 22, 2016

The following is the schedule of Offline Entrance Test for admission to vacant seats left in various disciplines of ME/MTech offered by CSE, ME, CE and ECE departments after offering these seats to GATE qualified candidates:

<b>Programme</b>	<b>Name of the Deptt/School</b>	<b>Date of Offline Entrance Test</b>	<b>Time of Offline Entrance Test</b>
ME – Computer Science & Engineering	CSED	June 26, 2016	10:00 – 11:30 AM
ME – Software Engineering			
ME – Information Security			
MTech – Computer Applications			
ME – Electronics & Communication Engineering	ECED	June 26, 2016	02:00 – 03:30 PM
ME – Wireless Communications			
MTech – VLSI Design			
ME – CAD/CAM Engineering	MED	June 26, 2016	10:00 – 11:30 AM
ME – Production Engineering			
ME – Thermal Engineering			
ME – Structural Engineering	CED	June 26, 2016	09:00 – 10:30 AM
ME – Civil Infrastructure Engineering			

Display of Entrance Test Result : July 05, 2016

Schedule of counselling including deposit of fee for vacant seats in ME/MTech Programs : July 13-14, 2016  
(First preference will be given to the GATE qualified students)

<b>Programme</b>	<b>Name of the Deptt/School</b>	<b>Date of counselling/ Interview &amp; deposit of fee</b>	<b>Time of interview</b>
ME – Computer Science & Engineering	CSED	July 13, 2016	09:00 AM
ME – Software Engineering			
ME – Information Security			
MTech – Computer Applications			
MTech – VLSI Design	ECED	July 13, 2016	11:30 AM
ME – Electronics & Communication Engineering			
ME – Wireless Communications			
ME – Electronic Instrumentation & Control Engineering	EIED	July 14, 2016	09:00 AM
ME – Power Systems			
ME – Power Electronics and Drives			
ME – CAD/CAM Engineering	MED	July 14, 2016	11:00 AM
ME – Production Engineering			
ME – Thermal Engineering			
ME – Structural Engineering	CED	July 14, 2016	02:00 PM
ME – Civil Infrastructure Engineering			
MTech – Biotechnology	BTD	July 14, 2016	02:30 PM
MTech – Environmental Science & Technology	SEE	July 14, 2016	03:00 PM
MTech – Energy Technology & Management			
MTech – Chemical Engineering	CHED	July 14, 2016	04:00 PM
MTech – Metallurgical & Materials Engineering	SPMS	July 14, 2016	04:30 PM

Last round of counselling for vacant seats if any : July 26, 2016

**Note:** In all the rounds of counselling, the GATE qualified candidates shall get first preference based on merit. Those who missed the earlier round can attend any counselling held later but their admission will be on merit & subject to availability of seat.

#### **Schedule for Offline Entrance Test of BE/BTech (LEET-TIETU)**

<b>Programme</b>	<b>Date of Offline Entrance Test</b>	<b>Venue of Offline Entrance Test</b>	<b>Time of Offline Entrance Test</b>	<b>Declaration/Display of Result</b>
BE/BTech (LEET-TU)	June 26, 2016	Patiala/New Delhi	CHE & CSE : 09:00 am – 11.00 am CE & ECE : 12:00 noon – 02:00 pm EE & ME : 03:00 pm – 05:00 pm	July 05, 2016

#### **LEET Admission Schedule:**

Counselling including deposit of fee : July 16, 2016  
**Last round of counselling for vacant seats, if any** : July 25, 2016

## MCA Admission Schedule

Counselling including deposit of fee

2-Year program 09:00 AM - 11:30 AM : July 08, 2016  
3-Year program 11:30 AM onwards

**Last round of counselling for vacant seats, if any** : July 25, 2016

## MSc/MA Admission Schedule

Counselling including deposit of fee : July 04, 2016  
Second round of counselling for vacant seats if any : July 15, 2016

**Last round of counselling for vacant seats, if any** : July 25, 2016

## BTech (Biotechnology) (In-person Counselling)

Counselling including deposit of fee : July 15, 2016

**Last round of counselling for vacant seats, if any** : July 25, 2016

## BE/BTECH ONLINE ADMISSION SCHEDULE (on the basis of JEE (Main) –2016)

	BE/BTech
Display of first list of selected candidates	May 23, 2016
Deposit of fee by the candidates of first list & entry in the ' <b>Fee Confirmation Slip</b> '	May 24-28, 2016
Display of Second list of selected candidates	June 03, 2016
Deposit of fee by the candidates of Second list & entry in the ' <b>Fee Confirmation Slip</b> '	June 04-09, 2016
Display of third list of selected candidates	June 17, 2016
Deposit of fee by the candidates of third list & entry in the ' <b>Fee Confirmation Slip</b> '	June 18-23, 2016
Display of fourth list of selected candidates	June 30, 2016
Deposit of fee by the candidates of fourth list & entry in the ' <b>Fee Confirmation Slip</b> '	July 1-6, 2016

Document verification and hostel allotment of candidates admitted in BE/BTech through online counselling shall be done as per following.

July 20, 2016

Reserved Categories : 9.00 AM  
General Category : 3.00 PM

July 21, 2016

General Category (contd...) : 9.00 AM & onwards

July 22, 2016

General Category (contd...) : 9.00 AM & onwards  
(Detailed schedule will be displayed on website)

## BE/BTech Admission Schedule (In-person Counselling and Document Verification):

- (i) **Board Toppers of 2016, Sports Category J&K, NE States Category** : July 05, 2016
- (ii) **International Engineering Program (IEP)**
- 1<sup>st</sup> Round of Counselling including deposit of fee : July 05, 2016
  - 2<sup>nd</sup> Round of Counselling including deposit of fee : July 15, 2016
  - 3<sup>rd</sup> Round of counselling for vacant seats if any : July 28, 2016
  - Last round of counselling for vacant seats if any** : August 10, 2016
- (iii) **For others:**
- 1<sup>st</sup> Round:**
- Counselling including deposit of fee:
- July 20, 2016
  - Reserved Categories : 09:00 AM
  - General Category : 03:00 PM
  - July 21, 2016
  - General Category (contd.....) : 09:00 AM & onwards
  - July 22, 2016
  - General Category (contd.....) : 09:00 AM & onwards
- (Detailed schedule will be displayed on website)**
- 2<sup>nd</sup> Round**
- Counselling including deposit of fee:
- August 8, 2016
  - Reserved Categories : 09:00 AM
  - General Category : 03:00 PM
  - August 9, 2016
  - General Category (contd...) : 09:00 AM & onwards
  - August 10, 2016
  - General Category (contd...) : 09:00 AM & onwards
- (Detailed schedule will be displayed on website)**

During 'In-person counselling' all the candidates who have applied and qualified as per eligibility shall be considered and admissions shall be made as per TIETU merit made on the basis of JEE (Mains)-2016 score.

**Venue for counselling/document checking of all the above programs: University Auditorium, Thapar Institute of Engineering & Technology University, Patiala**

### FOR ANY OTHER DETAILS INCLUDING ELIGIBILITY CRITERIA, FEE ETC

CONTACT (08288008120, 08288008121)

Email: [admissions@thapar.edu](mailto:admissions@thapar.edu)

Website: [www.thapar.edu](http://www.thapar.edu)

**IMPORTANT NOTE:** Candidates are advised to browse [www.thapar.edu](http://www.thapar.edu) regularly for information/instructions regarding admissions. No separate letters shall be sent.

All the applicants who are sending the application fee through Demand Draft must submit the filled downloaded application form along with Demand Draft of requisite fee by Regd. post/courier to the following address:

**“Incharge Admission Cell” Thapar Institute of Engineering & Technology University, Patiala  
(Punjab)-147004.**

**However, candidates paying application fee online need not to send the downloaded application form.**

**Documents required at the time of In-person Counselling:**

Candidates must bring with them following original certificates and **a set of attested copies of all the certificates** on the dates specified hereunder for various programmes.

- **Copy of filled downloaded Application form**
- 10+2 /diploma/graduation/post-graduation DMC
- Matriculation/Higher Secondary Certificate showing Date of Birth
- Result Card of Entrance Exam
- Admit Card of Entrance Exam
- GATE Score Card for ME/MTech admissions
- Character Certificate
- Medical Fitness Certificate as per ANNEXURE-III
- Reserved Category Certificate on the prescribed proforma (as per ANNEXURE-I or ANNEXURE-II as applicable) and signed from the competent authority (if applicable)
- Affidavit required in case of discontinuity of studies as per ANNEXURE-IX
- Affidavit of Anti-Ragging by student (ANNEXURE-XII) and parents (ANNEXURE-XI)
- Affidavit of Anti-Alcohol/Drug Abuse by student (ANNEXURE-XIV) and parents (ANNEXURE-XIII)
- Undertaking by candidates not having result of qualifying exam as per prescribed format (ANNEXURE-X) in case of ME/MTech admissions.
- Migration Certificate
- Income Certificate as per ANNEXURE-VII
- Experience Certificate & No Objection Certificate from employer. (For PhD candidates)
- **Check list Proforma**

**Orientation program for BE/BTech (1<sup>st</sup> Year)** : July 25-29, 2016

**Orientation program for ME/MTech (1<sup>st</sup> Year)** : July 18-19, 2016

**Commencement of Classes** : July 18, 2016 (other than 1<sup>st</sup> Year of BE/BTech)  
& August 01, 2016 (for BE/BTech 1<sup>st</sup> Year)  
July 20, 2016 for ME/MTech 1<sup>st</sup> Year

## **HOW TO APPLY**

- 1 Candidates seeking admission in Thapar Institute of Engineering & Technology University shall fill up the online application form available on our website [www.thapar.edu](http://www.thapar.edu). The candidates are required to fill complete details in the online form. Follow the process mentioned asunder for filling up online application form:

<b>Step 1:</b>	Click on "Apply Online" link on home page of Thapar Institute of Engineering & Technology University website <a href="http://www.thapar.edu">www.thapar.edu</a> .
<b>Step 2:</b>	You will reach the landing page of online application form of Thapar Institute of Engineering & Technology University where you will choose the programme in which you are interested to apply. Once your mouse hovers over the program type, then you will see three buttons namely "Eligibility", "How to Apply" and "Apply Now". We strongly suggest you to visit "Eligibility" and "How to Apply" pages before clicking on to "Apply Now" button of respective programme.
<b>Step 3:</b>	Now click on "Create New Account" tab and fill in the details to create and receive a unique "Username" and "Password" by email for applying to Thapar Institute of Engineering & Technology University. If you have already received your "Username" and "Password", then login as per Step 4.
<b>Step 4:</b>	Login with your "Username" and "Password". Fill up the Personal Details, Academic Details, choose the preferences of the programs, upload your recent photograph & signature, and then Submit the application form.
<b>Step 5:</b>	Pay the Application Fee through the Payment Gateway (online mode) or through Demand Draft (offline mode). (Application Fee is Rs. 1,500/- for all programs except MSc and MA and Rs. 1,000/- for MSc and MA programs).

If you have filled the application form and paid the application fee successfully through online mode, then you will receive the confirmation by email regarding the acceptance of your online application form. In case you choose the option of making payment through Demand Draft (DD), then you will receive the confirmation by email regarding the acceptance of your online application form after the University receives your filled Application Form along with DD through Registered Post/Courier/Speed Post or by hand at the following address:

**"In-charge Admission Cell" Thapar Institute of Engineering & Technology University, Patiala (Punjab)-147 004.**

**After filling the online application form, take two printouts of the form.**

**If Application Fee is paid Online: The candidates are not required to send the printout of application form but they must produce it at the time of document checking of original documents during 'In-person' counselling.**

**If Application Fee is paid through DD:** Please send one of the printouts by attaching DD of required amount as mentioned in filled online Application Form/Prospectus (in favour of Thapar University and payable at Patiala) to **"In-charge Admission Cell" Thapar Institute of Engineering & Technology University, Patiala (Punjab)-147 004.**

**Retain second copy of the printout of the form to be produced at the time of document checking of original documents during 'In-person' counselling.**

**For candidates seeking admission under Sports category in the 1<sup>st</sup> year of BE/BTech:** Candidates must have done 10+2 from schools located in Punjab and have sports gradation certificate (Grade A/B/C) issued by Director Sports Punjab. Such candidates must send the photocopy of the gradation certificate along with printout of application form. The other eligibility conditions will remain same as applicable to General category students.

**For candidates seeking admission under Backward Class (BC) category in the 1<sup>st</sup> year of BE/BTech:** Candidates must have done 10+2 from schools located in Punjab and have valid BC certificate issued by competent authority from the state of Punjab. The other eligibility conditions will remain same as applicable to General category students.

**Important Note:** A candidate cannot claim admission merely by filling the application form and paying the application fee. If he/she fulfils the eligibility criteria as per the prospectus, only then he/she shall be considered for admission during counselling. So, candidates are advised to read eligibility and other conditions before filling the form.

- 2 The original certificates and set of attested copies of the certificates are required to be produced at the time of document checking during 'In-person' counselling.
- 3 Every candidate must indicate in his/her application the category for which he/she wants to apply. **A copy of the certificate of the concerned reserved category (if applicable) shall be attached.**
- 4 Application completed in all respects should reach the **"INCHARGE ADMISSION CELL", THAPAR INSTITUTE OF ENGINEERING & TECHNOLOGY UNIVERSITY, PATIALA-147004**, on or before the last prescribed date of the respective programs as mentioned in the Prospectus.
- 5 Incomplete application form in any manner and received after the due date/time will be rejected. The University does not take any responsibility for postal delay or loss in transit of the application form, demand draft, withdrawal form or any other communication in this regard.
- 6 The specimens of the format of the required certificates are available on our website for the guidance of candidates. Each certificate must be submitted on the prescribed format and must be issued by the competent authority as mentioned, under proper seal/stamp of their office on a date prior to or on the last date for submission of application form.
- 7 **PENALTY FOR WRONG INFORMATION/SUPPRESSION OF INFORMATION.**  
If at any stage it is found that a candidate has concealed, suppressed or distorted any information/fact, in the application form, his/her admission to the University, if granted, shall stand cancelled. He/she will have no claim, whatsoever, against the University.
- 8 The provisions of Prospectus 2016-17 may be changed by the competent authority without any notice.
- 9 In case of any dispute, the decision of the Director, Thapar Institute of Engineering & Technology University, Patiala shall be final and binding on the candidates.
- 10 **For admission to BE/BTech (except B.Tech – Biotechnology) programs on the basis of JEE (Main)-2016**  
Candidates appearing in the qualifying examination (10+2) are also eligible to apply. Such candidates will be placed provisionally in the merit list. They will not be considered for admission if they fail to submit proof of passing the qualifying examination at the time of counselling.

**For admission to B.Tech – Biotechnology programme on the basis of AIPMT-2016**

Candidates appearing in the qualifying examination (10+2) are also eligible to apply. Such candidates will be placed provisionally in the merit list. They will not be considered for admission if they fail to submit proof of passing the qualifying examination at the time of counselling.

### **For admission to programs other than BE/BTech**

Candidates appearing in the final exam of the qualifying degree/diploma (for LEET) are also eligible to apply. Such candidates have to furnish following undertaking at the time of counselling.

*"I am applying on my own risk and responsibility as my final result of the Qualifying exam has not been declared.*

*I do hereby declare that I do not have any backlog paper in any of the previous semesters (Years) of study of the qualifying exam and also I do not expect any backlog in my final exam.*

*I assure you that I will produce the proof of passing of my Qualifying examination with the minimum percentage of marks required on or before December 31, 2016, failing which my admission shall stand cancelled and I shall not claim any right on any count whatsoever."*

### **11 For admission to BE/BTech Lateral Entry (LEET) Program**

If the candidate is applying in two different groups (as mentioned in the brochure) for admission to LEET programmes than he/she has to select additional group with requisite fee for each group. However, if the candidate is applying for only one group then he needs to fill only one application form along with the requisite fee.

### **For admission to ME/MTech programs**

For all the ME/MTech programs offered by a particular department/school single application form is required to be filled. However, if candidate wants to apply for ME/MTech program of other department/school also, he/she is required to select an additional department/school along with requisite application fee.

### **For admission to MSc and MA programs**

Candidates applying for more than one discipline of MSc, MA programmes are required to fill single application form along with requisite application fee.

### **For admission to MCA (2-yr) and MCA (3-yr) programs**

Candidates who are eligible to apply for MCA (2-yr) and MCA (3-yr) both programs required to fill single application form along with requisite application fee.

### **For admission to PhD programs**

For all PhD programs offered by a particular department/school, single application form is required to be filled. However, if candidate want to apply for PhD program of other department/school also, then he/she is required to select an additional department/school along with requisite application fee.

## **INSTRUCTIONS FOR OFFLINE ENTRANCE TEST**

- 1** Entrance test of all programmes other than BE/BTech, ME/MTech (programs offered by BTD, CHED, EIED, SEE and SPMS), MA and MSc, MCA shall be conducted OFFLINE.
- 2** **Candidates will be able to generate 'Admit Card' from April 14 – June 21, 2016** provided their DD along with print out of application form reaches Thapar Institute of Engineering & Technology University within the stipulated time. The login id and password created by candidate at the time of filling the application form shall be used to register for generation of Admit Card.

**Note: The Admit Card shall be issued provisionally to the candidate subject to his/her satisfying the eligibility condition.**

3 After registering, the candidate shall take out two printouts of 'Admit Card', paste latest photograph on each and then come to the Entrance Test Centre. Along with admit cards, the candidate will also carry any one of the identity proof (Original) with him/her like Passport/Voter Identity Card/ PAN Card/ Driving License. One copy of the admit card shall be retained by the entrance test centre. The candidate shall keep the other copy (duly acknowledged by the examiner at test centre) to be shown at the time of document checking during counselling.

4 **The Entrance Test shall contain objective type questions.**

**Other details are as under:**

Sr. No.	Name of the programme	Duration of Entrance Test	Number of questions in the entrance test
1	LEET	120 Minutes	100
2	ME/MTech, PhD (for each programme/test)	90 Minutes	75

**For admission in the second semester of session 2016-17**

Sr. No.	Name of the programme	Duration of Entrance Test	Number of questions in the entrance test
1	PhD	90 Minutes	75

5 Filling of valid mobile number is mandatory.

6 **Instructions for Online Counselling for BE/BTech**

6.1 The first list of selected candidates as per merit in Entrance Test for various categories shall be displayed on the university website ([www.thapar.edu](http://www.thapar.edu)). These selected candidates **shall be required to deposit the total fee** by the prescribed last date of the respective programmes failing which his/her candidature shall stand cancelled and shall not be considered for the subsequent lists under any circumstances. Such candidates shall be left with no right on any count whatsoever.

6.2 Admission to **International Engineering Programs (IEP)** under credit transfer between TIETU & TCD shall not be done through online counselling. These seats shall be filled separately on the basis of prescribed merit during "In-person" counselling to be held on July 5, 2016 (1<sup>st</sup> Round), July 15, 2016 (2<sup>nd</sup> Round) & July 28, 2016 (3<sup>rd</sup> Round).

Admission to **BTech (Bio-Technology)** shall also be done through "In-person" counselling only. These seats shall be filled separately on the basis of prescribed merit (AIPMT-2016) during "In-person" counselling to be held on July 15, 2016 (1<sup>st</sup> Round) & July 25, 2016 (Final Round).

6.3 Once admission offered, if a candidate does not deposit the full fee by the prescribed date, their candidature will stand cancelled and they will not be considered for admission in the subsequent list(s).

6.4 **On Roll Candidates (ORC)** are those who have deposited the full fee and have not withdrawn their seats. **Candidates Not On Roll (CNOR)** are those who have withdrawn their seats after depositing full fee. While allotting branch/discipline in the 2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup> lists, only ORC and candidates not offered seats shall be considered

in all the subsequent lists on the basis of TIETU rank. CNOR or those who once offered admission have not deposited the fee will not be considered in the subsequent rounds of online counsellings. The allotment of discipline will be made on the basis of the seats available in a particular discipline and category, the order of preference for various disciplines given by the candidate, and his/her merit according to TIETU rank in the Entrance Test.

**6.5 FREEZING OF BRANCH:** ORC candidates, if satisfied with the discipline allotted, can opt for freezing of discipline. Their candidature shall not be considered in the subsequent lists for upgradation.

**6.6** The admission given shall be **Provisional only**. The admission will be made regular subject to the fulfilment of all the eligibility conditions mentioned in the Prospectus. In case, a selected candidate fails to deposit the fee as per his allotted time period or fails to satisfy the eligibility criteria on the day of document checking, his/her admission shall stand cancelled.

**6.7** In case, the seats remain vacant at the expiry of the prescribed last date for deposit of fee by candidates of the 4<sup>th</sup> list, the university may publish further list(s) for admission. In eventuality of seats remaining vacant even after the publication of these lists on web, the University will conduct 'In-person' counselling to close the admission process.

No candidate shall be admitted after 15 August 2016.

**6.8** In case, a selected candidate submits false information about fee, eligibility, rank of entrance test or a candidate who is not offered any seat, deposits the full fee then seat allotted to him/her shall stand cancelled.

**7** The procedure for deposit of fee will be available on the university website. Selected candidates shall deposit room rent & other dues for hostel accommodation at the time of document checking only during 'In-person' counselling. **The allotment of Hostel Rooms will also be done on the day of document checking during 'In-person' counselling. Allotment of room in hostel shall be subject to availability and on merit basis.**

**IMPORTANT NOTE:** Candidates depositing, total fee through **Kotak Mahindra Bank** must enter complete details in '**Fee Confirmation Slip**' (FCS) available at the University website on or before the respective prescribed last date. **In case, a candidate fails to enter the details, his/her candidature will be cancelled.**

## **INSTRUCTIONS FOR BE/BTECH 'IN-PERSON' COUNSELLING**

- 1 Personal presence during counselling/admission is essential for all eligible candidates seeking admission. However, in case of extra ordinary circumstances admission formalities can be done by the family members on the behalf of the candidates with proper authorisation documents signed by the candidates.
- 2 A candidate desirous of seeking admission against the available seats will bring the original certificates on the scheduled date of counselling/admission.
- 3 The allotment of discipline at the time of counselling/admission will be made on the basis of the seats available in a particular discipline and category at that instant of time, the order of preference for various disciplines given by the candidate, and his/her merit according to TIETU rank. The candidates appearing for the counselling shall have the

option of either retaining the preference order given during the first counselling or can submit fresh preference order in the subsequent counselling(s).

- 4 Candidate who either does not seek admission on a particular date as per Online counselling/Admission Schedule or fails to attend the counselling or has been admitted in the previous counsellings will also be eligible for admission during any round of "In person Counselling" of admission as per Counselling/Admission Schedule. However, the allotment of discipline to such a candidate will be made subject to the availability of seat(s) in a particular discipline at that instant of time, the order of preference for various disciplines given by the candidate and his/her merit according to TIETU rank. The previously admitted students while appearing in subsequent rounds of counselling(s) for branch upgradation shall not be required to deposit any extra fee.
- 5 A candidate who reports late for admission during counselling will not be eligible for the discipline according to his/her original merit position but will be offered a seat in the discipline where the seats are available at that instant of time/day.
- 6 If a candidate is offered admission and he/she does not deposit the prescribed fees and original certificate immediately after selection, the offer so made shall be treated as cancelled and the seat will be offered to the candidate next in order of merit. No correspondence or appeal in this regard will be entertained.
- 7 In case of any seat(s) falling vacant during the first or subsequent counsellings, the seat(s) so vacated will be filled up during the second or subsequent counsellings till the final counselling only.
- 8 No seat shall be filled after the final counselling is over.

#### **GENERAL INSTRUCTIONS:**

- 1 **TIETU** Rank list for admission to BE/B.Tech (other than Bio-Technology) at TIETU shall be prepared by TIETU on the basis of JEE (Main)-2016 entrance test score. Admission to B.Tech (Biotechnology) shall be made on the basis of score of AIPMT-2016.
- 2 In case of a tie among candidates securing equal marks in the merit list, the same will be broken in accordance with the following criteria:

#### **For BE/BTech:**

In case of a tie, i.e. when two or more candidates obtain equal marks in JEE (Main)-2016, inter-se merit of such candidates shall be decided in the following order:

- Resolution by marks obtained in Mathematics in JEE (Main) – 2016. Candidate obtaining higher marks will be given better rank.
- Resolution by marks obtained in Physics in the JEE (Main) – 2016. Candidate obtaining higher marks will be given better rank.
- Resolution by date of birth. Candidates, higher in age shall get preference on candidates with lower age.
- If the resolution is not possible after this criterion, candidates will be given the same rank.

#### **For other programs:**

(a) Candidate senior in age shall rank higher in order of merit.

(b) In the case of a tie in age also, a candidate getting higher percentage of marks in the qualifying examination shall be ranked higher in order of merit.

(c) In the case of a tie in percentage of marks in the qualifying examination also, a candidate securing higher percentage of marks in matriculation/secondary or equivalent examination shall rank higher in order of merit.

### 3 **Withdrawal of Seat / Refund of fee:**

Candidate wishes to withdraw the seat, must submit the application to **IN-CHARGE, ADMISSION CELL, Thapar Institute of Engineering & Technology University**. The fee will be refunded after adjusting all the outstanding dues, if any. The candidates are advised to mention their Account Number and IFSC code of the bank for the prompt refund.

	<b>Date of Receipt of Application</b>		<b>Amount to be refunded</b>
(i)	One day before the start of the session	:	After deducting Rs. 1000/- of the total fee deposited.
(ii)	After the start of session but one day before the final counselling		After deducting Rs. 5000/- of the total fee deposited.
(ii)	From the date of final counselling and up to September 30, 2016	:	50% Tuition Fee + 50% Development Fee + University Security and Alumni Fee + 50% of all Hostel dues (if applicable)
(iii)	After September 30, 2016	:	University Security + Alumni Fee

4 Seats, if any in the reserve categories remained unfilled, such vacant seats shall be filled by General category candidates on the basis of merit. In case a SC seat remains vacant, it will be first offered to ST candidate or a vice versa before converting into General Category.

5 **Candidates belonging to physically handicapped category are required to produce the Medical Certificate from the Chief Medical Officer of the District concerned, which should indicate the extent of permanent disability in support of their claim. Minimum 40% permanent disability is required to be eligible under this category.** Further, the above provisions will be subject to the decision of the Admission Committee of the University whether such a candidate would be able to pursue the studies at the University with the specific disability. The decision of the Admission Committee in this regard shall be final.

6 No separate letters for counselling/document checking/deposit of fee shall be issued for any programme.

7 **Admitted candidates will have to submit the migration certificate from the earlier University/Board within a month of their admission.**

8 Electronic gadgets such as Calculators, Mobile Phones, Pagers, etc. are not permitted in the Examination Centre.

9 The statements made in this Prospectus and all other information, contained herein are believed to be correct at the time of publication. However, the University reserves the right to make at any time, without notice, changes in and/or additions to the regulations of University and conditions governing the conduct of students, requirements for degree, fee and any other information, or statements contained in this Prospectus either on its own or under any rules or regulations imposed by UGC/MHRD. No responsibility will be accepted by the University for hardship or expense encountered by its students or any

other person for such changes, additions, omissions or errors, no matter how they are caused.

- 10 All disputes will be subject to jurisdiction of the Courts at Patiala only. The person in whose name the University can sue or be sued shall be the Registrar, Thapar Institute of Engineering & Technology University, Patiala.
- 11 The students of all the regular programmes are not allowed to join any job till they complete all the requirements for the award of degree. Only part-time students are allowed to join job.
- 12 In case, a selected candidate submits false information about fee, eligibility, rank of entrance test or a candidate who is not offered any seat but deposits the full fee then seat allotted to him/her shall stand cancelled.
- 13 Candidates must be medically fit and must bring along with them a medical fitness certificate signed by a Gazetted Medical Officer at the time of admission on the prescribed proforma as per Annexure-III.
- 14 **MODES OF PAYMENT OF APPLICATION FEE AND OTHER DUES:**

**APPLICATION FEE: It can be paid in the form of DD or through online payment.**

**TOTAL FEE:**

- i. **Receipts in any Kotak Mahindra Bank (account-to-account transfer):** It is available in all the branches of **Kotak Mahindra Bank**. A sample payment pay-in-slip is available at [www.thapar.edu](http://www.thapar.edu). The system generates **Journal Number** which is to be used for linking the payment. The students are instructed to get the **6-10 digit journal number** from the branch where they have made the payment and feed the same in the web site where the details are captured along with date of payment. The deposit of amount in the below mentioned account of the University will not give any right to the depositor for jurisdiction of the station where it has been deposited in any manner what so ever it may be.

For depositing money through KOTAK MAHINDRA BANK, a candidate can deposit money in favour of the following account:

<b>KOTAK MAHINDRA BANK LTD</b>
02630020000237

- ii. In the form of Demand Draft (DD), the DD of requisite amount should be made in favour of **Thapar University, Patiala and payable at Patiala**. The DD must reach the University on or before the prescribed date otherwise the candidature shall be cancelled.
- iii. **Candidates depositing total fee through KOTAK MAHINDRA BANK must enter complete details in 'Fee Confirmation Slip' (FCS) available at [www.thapar.edu](http://www.thapar.edu) on or before the respective last prescribed date. In case, a candidate fails to enter the details, his/her candidature will not be processed further.**