

THE CIVIL SERVICES EXAMINATION, 2016

The Civil Services Examination (CSE) is conducted every year by the Union Public Service Commission (UPSC) as a common examination for recruitment to various services like the Indian Administrative Service, Indian Foreign Service and Indian Police Service, as well as Group A and Group B Central Services. The notification for the examination, (giving rules and the syllabus for all subjects included in the exam) is published in the month of **May/June** every year in **Employment News/Rozgar Samachar** and Gazette of India as well as in some Newspapers. All students are advised to get a copy of this notification from the Employment News or other publications.

The Civil Services Examination, 2016 will consist of

- a. The Civil Services Preliminary Examination (Objective Type) for the selection of candidates for the Main Examination
- b. Civil Services Main Examination (Written) and
- c. A Final Interview for those who pass the Main Exam.

SCHEME OF EXAMINATION

I. Prelim Examination

The Prelim Exam will be held by the UPSC normally on a **Sunday** in the **latter half of August** every year. The exact date will be published in the Notification.

The Prelim Exam will have two papers (Papers I & II) of the Objective (Multiple Choice) type questions and carries a maximum of 200 marks each. Each paper will be of two hour duration.

The Examination Centres for the Prelim Exam are: Agartala, Ahmedabad, Aizawl, Aligarh, Allahabad, Aurangabad, Bengaluru, Bareilly, Bhopal, Chandigarh, Chennai, Cuttack, Dehradun, Delhi, Dharwad, Dispur, Gangtok, Hyderabad, Imphal, Itanagar, Jaipur, Jammu, Jodhpur, Jorhat, Kochi, Kohima, Kolkata, Lucknow, Madurai, Mumbai, Nagpur, Panaji (Goa), Patna, Puducherry, Port Blair, Raipur, Ranchi, Sambalpur,

Shillong, Shimla, Srinagar, Tirupati, Thiruvananthapuram, Udaipur and Vishakhapatnam.*

II. Main Examination

Only those who are declared by the Commission to have qualified in the Preliminary Examination in a year, are eligible for admission to the Main Examination of that year, provided they are otherwise eligible for admission to the Main Examination.

The number of candidates admitted to the Main Examination is generally about 12 to 13 times the total approximate number of vacancies to be filled in the year in the various services and posts.

The Main Examination is usually conducted in **November/December** every year spread over a period of 3 weeks and consists of **7 papers**, as detailed below, of the conventional essay-type questions, in the subjects prescribed by the Commission.

The Main Examination is intended to assess the overall intellectual traits and the depth of understanding of the candidates, rather than merely the range of their information and memory. Sufficient choice of questions will be allowed in the question papers.

The Question Papers (II to VII) will be set both in Hindi and English.

The Level of Optional Subject Papers

One subject is to be selected from the prescribed list of optional subjects. The papers are broadly of the Honours degree level, i.e. a level higher than the Bachelor's degree and lower than the Master's degree. In Engineering, Law and Medical Sciences, the level corresponds to the Bachelor's degree.

* All information furnished herein is based on the UPSC Notification for CSE 2015.

Pattern of the Main Examination

The written examination will consist of the following papers:

Qualifying Papers

Paper A One of the Indian languages 300 marks
included in the 8th
Schedule to the constitution.

Paper B English 300 marks

Papers to be counted for merit

Paper I Essay 250 marks

Papers II to V General Studies (Paper I to IV) 250 marks each

Optional Subject -

Papers VI & VII (Optional Papers I & II) 250 marks each

Grand Total (Papers I to VII) 1750 marks

Note:

The aim of Paper I is to test the candidate's ability to read and understand serious discursive prose and to express his/her ideas clearly and correctly in English. This paper will be of the Matriculation level.

III. Interview

The number of candidates who pass the Main Exam and are called for the Interview is usually more than twice the number of likely vacancies. A total of 275 marks is allotted for the Interview.

Final Ranking

The total marks obtained in the Main Examination - both written and interview - will determine the candidate's rank in the final selection.

Eligibility

i. Nationality:

- (1) For the Indian Administrative Service and the Indian Police Service, the candidate must be a citizen of India.
- (2) For other Services a candidate, subject to certain conditions, must be either
 - (a) a citizen of India or
 - (b) a subject of Nepal or
 - (c) a subject of Bhutan or
 - (d) a Tibetan refugee satisfying certain conditions or
 - (e) a person of Indian origin who has migrated from Pakistan, Myanmar, Sri Lanka or some specified East African countries and Vietnam with the intention of permanently settling in India.

ii. Age:

A candidate for CSE 2016 must have attained the age of **21 years** and must not have attained the age of **32 years** on **1st August, 2016** i.e. **he/she must have been born not earlier than 2nd August, 1984 and not later than 1st August, 1993.** The upper age limit will be relaxable by 5 years for Scheduled Caste / Scheduled Tribe candidates, by 3 years for candidates of OBC and by various periods for certain other categories.

iii. Qualiication: A candidate must hold a degree from any Indian University or other educational institution deemed as a University or possess an equivalent qualification (there is no restriction on the basis of marks, class or duration of the course.)

A candidate who is in the final year of his/her degree course can apply for and appear in the Prelim Test. However, he/she

should submit proof of his/her qualification while applying in the month of November/December 2016 for the Main Examination, if selected.

- iv. **Number of Attempts:** A candidate is allowed **six attempts** only, subject to the age limits. Appearance in any one of the two papers of the Prelim Test will be considered as an attempt. Submission of Prelim Application to UPSC and receipt of the Hall Ticket will not be treated as an attempt if the candidate does not appear at all in either paper. **An OBC candidate is allowed a maximum of nine attempts** subject to the age limit with relaxation. There is **no ceiling** on the number of **attempts** for a candidate belonging to **Scheduled Caste/Scheduled Tribe**, subject to the age limit with relaxation.
- v. **Reservation:** Reservation will be made for candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes and Physically disabled categories in respect of vacancies as may be fixed by the Government from time to time.

How to Apply

Candidates are required to apply only using the website <http://www.upsconline.nic.in>. Detailed instructions for filling up the online applications are available on the above mentioned website.

The applicants are advised to submit only single application; however, if due to any unavoidable situation, if he/she submits another/multiple applications, then he/she must ensure that application with the higher RID is complete in all respects like applications details, examination centre, photograph signature, fee etc. The applicant who are submitting multiple applications should note that only the applications with higher RID (Registration ID) shall be entertained by the commission and fee paid against one RID shall not be adjusted against any other RID.

Fee

Candidates (excepting Females / SC/ ST/PH Candidates who are exempted from payment of fees) are required to pay fee of Rs.100/- (Rupees Hundred

Only) either by remitting the money in any branch of SBI by cash or by using the net banking facility of state bank of India / State Bank of Bikaner & Jaipur/ State Bank of Hyderabad/ State Bank of Mysore/ State Bank of Patiala/ State Bank of Travancore or by using Vis/Master Credit Card/Debit Card.

For the applicants in whose case payments details have not been received from the bank they will be treated as fictitious payment cases and a list of all such applicants shall be made available on the Commission website within two weeks after the last day of submission of online application. These applicants shall also be intimated through email to submit copy of proof of their payment to the Commission at the address mentioned in the e-mail. The applicant shall be required to submit the proof within 10 days from the date of such communication either by hand or by speed post to the Commission. In case, no response is received from the applicants their applications shall be summarily rejected and no further correspondence shall be entertained in this regard.

All female candidates and candidates belonging Scheduled Caste/Scheduled Tribe/Physically Handicapped categories are exempted from payment of fee. No fee exemption is, however, available to OBC candidates and they are required to pay the prescribed fee in full.

Physically disabled persons are exempted from the payment of fee provided they are otherwise eligible for appointment to the Services/Posts to be filled on the results of this examination on the basis of the standards of medical fitness for these Services/Posts (including any concessions specifically extended to the physically disabled). A physically disabled candidate claiming fee concession will be required by the Commission to submit along with their Detailed Application Form, a certified copy of the certificate from a Government Hospital/Medical Board in support of his/her claim for being physically disabled.

Application for the Main Examination

Candidates who appeared in the Prelim Exam and who are declared by the UPSC to have qualified for admission to the Main Examination, must apply again for the Main Exam, in the detailed application form which will be sent to them by the UPSC, along with the prescribed fee (currently Rs.200/-).

Syllabus and Other Details

The notification and syllabus for CSE 2016 will be released by the UPSC in May/June 2015 in Employment News and Rozgar Samachar. Candidates are advised to see the Press advertisement and obtain Employment News/Rozgar Samachar from News Agents.

It is the student's responsibility to ensure compliance with all requirements of the UPSC for application to write the CSE.

The results of the Prelim Exam may be announced around the first week of September / October 2016 and that of the Main Exam in the Second week of March 2017. The results are normally available with the local Press Information Bureau, on the UPSC website and/or through Employment News.

STATE PUBLIC SERVICE EXAMINATIONS

State Public Service Commissions hold examinations for recruitment to State-level Administrative posts of Group I etc., as and when required. The syllabus and pattern for these examinations will be normally more or less the same as those for the Civil Services Examination. Our study material would, therefore, be generally useful for the preparation of the State Services Examinations. Although our course is targeted specifically and only towards the Civil Services Exams, candidates wanting to write the State Public Service Exam, may on their own volition, opt to use our study material by enrolling under our CSE Enrolment.

**BRILLIANT'S "TOTAL STRATEGY"
SUPPORT PROGRAMME
FOR
CIVIL SERVICES EXAMINATION, 2016**

The Civil Services which constitutes all the departments running the Administration are the back bone of any Government machinery. A desire to serve the country as well as the power that comes with these jobs is a definite reason to take the examination. But the long drawn out exam process, which tests both intensive as well as extensive knowledge, needs special preparation and a focused approach.

The Civil Services Examination is a three-stage process Prelim Exam, Main Exam and Interview - in which a candidate has to exclusively and successively qualify at each stage. It is, therefore, advisable that one should plan for an integrated preparation to cover both the Prelim and the Main Exams.

Brilliant's '**Total Strategy**' Package for CSE candidates consists of **concurrent** material for the Prelim and Main Exam. Our package provides material for Papers I & II of the Prelim Exam as well as for GS and Optional for the Main Exam.

This is an **integrated course** of support for the Prelim and the Main Examinations The Civil Services Examination being highly competitive, preparation for both the Examinations must be concurrent. This also gives the student wider exposure and knowledge for the Prelim Exam.

Medium of Instruction

The course material is in the English medium and only students who can follow our lessons in the English medium should apply for enrolment.

Course Material for the Prelim Exam

The course material for the Prelim Exam will be in the form of short notes on all topics prescribed under the syllabus. An exhaustive Sectional Test Paper/Question Bank consisting of a variety of Multiple Choice Questions is also included in each Set. It is essential that students practise these Tests and the Question Bank under examination conditions in order to develop the skill necessary - speed with accuracy - in answering such questions in the Prelim Exam.

The study materials for Paper I will comprise eight sets and for Paper II six sets; despatch will commence in April 2015 and be completed by May/June, 2016.

Course Material for the Main Exam

The study materials will be in twelve sets in General Studies and will be despatched at regular intervals to be completed by September/October, 2016.

The study materials for Essay and Compulsory English will have an approach paper, adequate exercises for improving the art of writing English, and model essays.

Current Affairs and Backgrounders

A “**Current Affairs**” booklet with short essays discussing in-depth important national and international events of the month, and a **Calendar of Events** with a short description of the events of the month will be sent every month. Students enrolled in our course for CSE 2016 will receive 24 such issues, from April 2015 to March 2017

A **Backgrounder** presenting select issues in Current Affairs in proper perspective will also be sent.

Doubt Letter Scheme

Our lines of communication between the teacher and the taught are always open. The student should send us his/her questions in writing with his/her

solutions/answers in the prescribed format and indicate the working steps. Doubts must be restricted to 5 per letter and be within the examination syllabus. Specific references to the Subject, Set, Page and Question Number **must** also be given. Questions in different subjects should be on separate sheets of papers.

It will be our Professors' endeavour to satisfy students about relevant and difficult questions and genuine doubts that arise within the syllabus in the course of their preparation with our study material.

The student is expected to put in special efforts to find the solution by himself/herself before writing to us. **Doubt Letters will cease to be answered two months before the examination.**

COURSE DURATIONS

We offer:

- * **An 18-month** stream commencing April 2015 and concluding September 2016. Enrolment closes on June 30, 2015.
- * **A 15-month** stream commencing July 2015 and concluding September 2016. Enrolment closes on September 30, 2015.
- * **A 12-month** stream commencing October 2015 and concluding September 2016. Enrolment closes on December 31, 2015.
- * **A 9-month** stream commencing January 2016 and concluding September 2016. Enrolment closes on June 15, 2016.

The streams vary only in duration. All four have identical study material - the shorter duration streams are not abridged courses.

It will be to the student's advantage to opt for the longer stream in order to have the maximum amount of time for study, preparation and revision.

OPTIONALS OFFERED FOR THE MAIN EXAM

We offer the following Optional subjects for the 2014 Civil Services Main Examination:

Anthropology	Geography	Political Science &
Chemistry	History	International Relations
Commerce &	Management	Psychology
Accountancy	Mathematics	Public Administration
Economics	Mechanical Engg	Sociology
Electrical Engg.	Physics	Zoology

We **do not** offer support for the following:

Indian Language, for optionals Literature (all languages), Medical Science, Agriculture, Animal Husbandry & Veterinary Science, Botany, Civil Engineering, Geology, Law, Philosophy and Statistics for the Main Examination.

Choice of Optional Subject

Students are advised to devote considerable thought and care to their choice of Optional subject for the Main Exam since this is an important decision for success. We provide the following guidelines to help students make this crucial decision:

- (i) The student must remember that the standard for the Main Exam is of the Honours level.

The student will, therefore, need to acquire this standard in the chosen subject in order to compete with those who have studied these subjects at the Graduate or Post Graduate level.

- (ii) It would, therefore, be advisable to choose a subject with which the student is already familiar to a large extent, having studied them at the Graduate/PG level.
- (iii) Do not be carried away by the impression that some subjects are easier to score in than others. Performance depends upon the level of individual proficiency in the subject.
- (iv) Students with an Engineering background often choose Mathematics or Physics as an Optional, depending on how strong they are in those subjects.
- (v) A non-engineering student should avoid the Engineering Subjects - Civil, Mechanical or Electrical, unless he/she has at least a diploma in that subject.
- (vi) Finally, the time available to the student and how quickly he or she can come up to the level required for the Civil Service Exam should also play a major role in the choice of Optional subject.

After the student has started his/her preparation, any change in the optional subject, mid-stream, will involve an additional charge and will also considerably upset the student's schedule of preparation. It is, therefore, best avoided.

Normally we will not accept any change in Optional after enrolment. It is imperative, therefore, that the student exercises utmost care in selecting up the Optional at the time of enrolment. However, in exceptional cases, where a change of Optional is unavoidable, such requests for change must be received by us in writing preferably within a month from the date of enrolment. Each such request will be considered with a view to assisting the student to the best extent possible and the student will be advised of the additional charge involved. **Payment must be received within two weeks**, failing which it will be presumed that the student is no longer interested in the change and the despatch of study materials in the existing Optional will be resumed. Along with the payment, the Student should also return the Admit Card, which will be returned after recording the change of Optional. We, however, reserve the right not to effect any change in the Optional. Return of course material will not be accepted under any circumstances in lieu of the fee for effecting the change.

Since we believe that any subject requires at least 6 to 8 months of in-depth study, a change of Optionals for the **Main Exam** will not be allowed **after April 2016**.

ENROLMENT

As this is an **integrated course** of support for the Prelim and Main Examinations which is highly competitive, preparation for the Prelim and Main Examinations must be concurrent. This also gives the student wider exposure and knowledge even for the Prelim Exam. Hence we advise students to enrol early.

FEES

The fee for the course is **Rs. 22500/-** + Service Tax Rs. 3150/-. **Total Rs. 25650/-** to be paid in full at the time of enrolment.

Note:

Fees, once paid, will not be refunded or adjusted under any circumstances.

The Second Attempt

Re-enrolment for CSE 2014 will open in September 2015. Students wishing to re-enrol for CSE 2014 for a second subsequent attempt with or without change of Main Optional(s) should write to us for the Re-enrolment Prospectus and Enrolment Form after the results of the 2014 Prelim Exam have been announced.

Course material sent for the first attempt should be preserved carefully. Requests for duplicate copies of study material will not be entertained at any point of time.

The despatch of study material for changed Optionals will commence soon after re-enrolment. The material for the new Optional(s) will be sent in line with the schedule of despatch to our regular CSE 2014 students, while despatch to students who re-enrol without a change in any Optional will depend on the Programme they reenrol for.

Our former students who wish to re-enrol for CSE 2016 after a gap of a few years are also welcome to write to us for a re-enrolment form which will be available from September, 2015. These students are strongly advised to take General Support so that they will get Current Affairs/Current Events in order to get updated in general knowledge

Complete details about the support for repeat attempts will be available on request and on our website from September 2015.

PROCEDURE FOR ENROLMENT

The student should send us:

1. The Enrolment Form, completed and signed on both sides, and with a passport size photograph (preferably coloured) pasted in the space provided.
2. Two additional signed copies of the photograph with the Enrolment Form.

Note: Enrolment Forms without the three photographs will not be accepted.

3. Payment can be made by:

- a. A crossed Demand Draft, drawn in favour of **Brilliant Tutorials Pvt. Ltd**, payable at **Chennai**.
- or** b. Money Order - please include the student's full postal address and course in the coupon.
- or** c. Net Banking / Online Credit Card / Bank Transfer (Bank Routing Details on Enrolment Form).
Log on to www.brilliant-tutorials.com and follow instructions for online application
- or** d. Cash or Credit Card at any of our Centres - See Inside back Cover.

Personal cheques will not be accepted.

Note: Students resident outside India must follow the remittance instructions given on the Enrolment Form they receive.

Note: When calling to enquire about the status of your application, please have the following information ready:

- A copy of your application form
- D/D Number and Date **or** Money Order Receipt Number and Date
- Issuing Bank / Post Office
- For Net Banking / Credit Card or Online Bank Payment: Reference Number / Transaction Confirmation Number and Date
- Mode of Despatch of Application (Courier, Registered Post, Speed Post, Ordinary Post)
- Date of Despatch

Please wait at least 15 days after date of despatch before calling.

UNIQUE FROM BRILLIANT

We are pleased to inform the following **COMPREHENSIVE** set of student-centric services:

1. A "Live Chat Support" service on our website. Instead of going through the laborious process of sending an email or calling for any clarifications that students or parents may need, all they now need to do is log on to our website - www.brilliant-tutorials.com - and get their questions answered without any delay. **It's that easy!**
2. We will send timely information by email or sms alerts to our students about despatch of their course material, notification about our online and sit-down tests if any, test result availability etc. It is imperative therefore that all students give us their email ids and cell phone numbers.

As always, **Brilliant Tutorials** leads the way in the service of the youth of this country.

BRILLIANT'S PRIZE SCHEME FOR CIVIL SERVICES EXAMINATION, 2016

BRILLIANT TUTORIALS has great pleasure in announcing the following Prize Scheme for our students writing the Civil Services Examination in 2016.

Brilliant's students, enrolled in any of our courses towards the Civil Services Examination, winning the **ALL INDIA**

First Rank	will receive a Cash Prize of	Rs.2,00,000
Second Rank	will receive a Cash Prize of	Rs.1,00,000
Third Rank	will receive a Cash Prize of	Rs. 50,000
Fourth Rank	will receive a Cash Prize of	Rs. 40,000
Fifth Rank	will receive a Cash Prize of	Rs. 30,000
Sixth Rank	will receive a Cash Prize of	Rs. 25,000
Seventh Rank	will receive a Cash Prize of	Rs. 20,000
Eighth Rank	will receive a Cash Prize of	Rs. 15,000
Ninth Rank	will receive a Cash Prize of	Rs. 10,000
Tenth Rank	will receive a Cash Prize of	Rs. 5,000
11th to the 100th Rank		Rs. 4,000 each
Rank 101 and above declared in the inal list		Rs. 2,000 each

The above Prize Scheme is applicable only to the All India Ranks.

The prize amount will be paid in Indian Rupees.

In case of a tie, the prize money will be evenly divided.

In all cases, the decision of the Management of **Brilliant Tutorials Pvt. Ltd.**, shall be inal.

Note: ‘Brilliant’s ‘Total Strategy’ Package as described in this Prospectus for the 2016 Civil Services Examination is based upon the information for CSE 2015 given in the UPSC Notiication In the event of any change that may be introduced in the syllabus, structure and pattern of questions or for any addition / deletion of optionals or their combinations for CSE 2016, the Management reserves the right to take an appropriate decision on the changes introduced including changes in the fee structure as deemed appropriate.

Note: It is imperative that all students enrolling in this course provide us with their email addresses and cell phone numbers and also check their email often. All communication for this course will be sent to our students by email.

REQUESTS FOR CHANGE OF ADDRESS ETC.

Normally we do not accept any advice for stoppage of despatch of study material. Change of address, or, in exceptional cases, stoppage or resumption of despatch etc. will be implemented only if requested by a letter signed by the student. A photocopy of the Admit Card (with the photograph visible) must be enclosed with the letter. Telephone requests will not be honoured unless conirmed in writing.

This policy is designed to prevent fraud and to safeguard the interests of our genuine students.

Please allow 15 days from the date of receipt, for implementation of the change

All matters are subject to the exclusive jurisdiction of the courts in Chennai only.