



Maharashtra Public Service Commission



mahampsc.mahaonline.gov.in

Online Application System User Manual



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Checklist



User – Checklist

Below is the list of document that candidate should keep ready while using MPSC - Online Application System first time.

A) Mobile No:

- Valid mobile no is required for registration of user in the system.

B) Email ID:

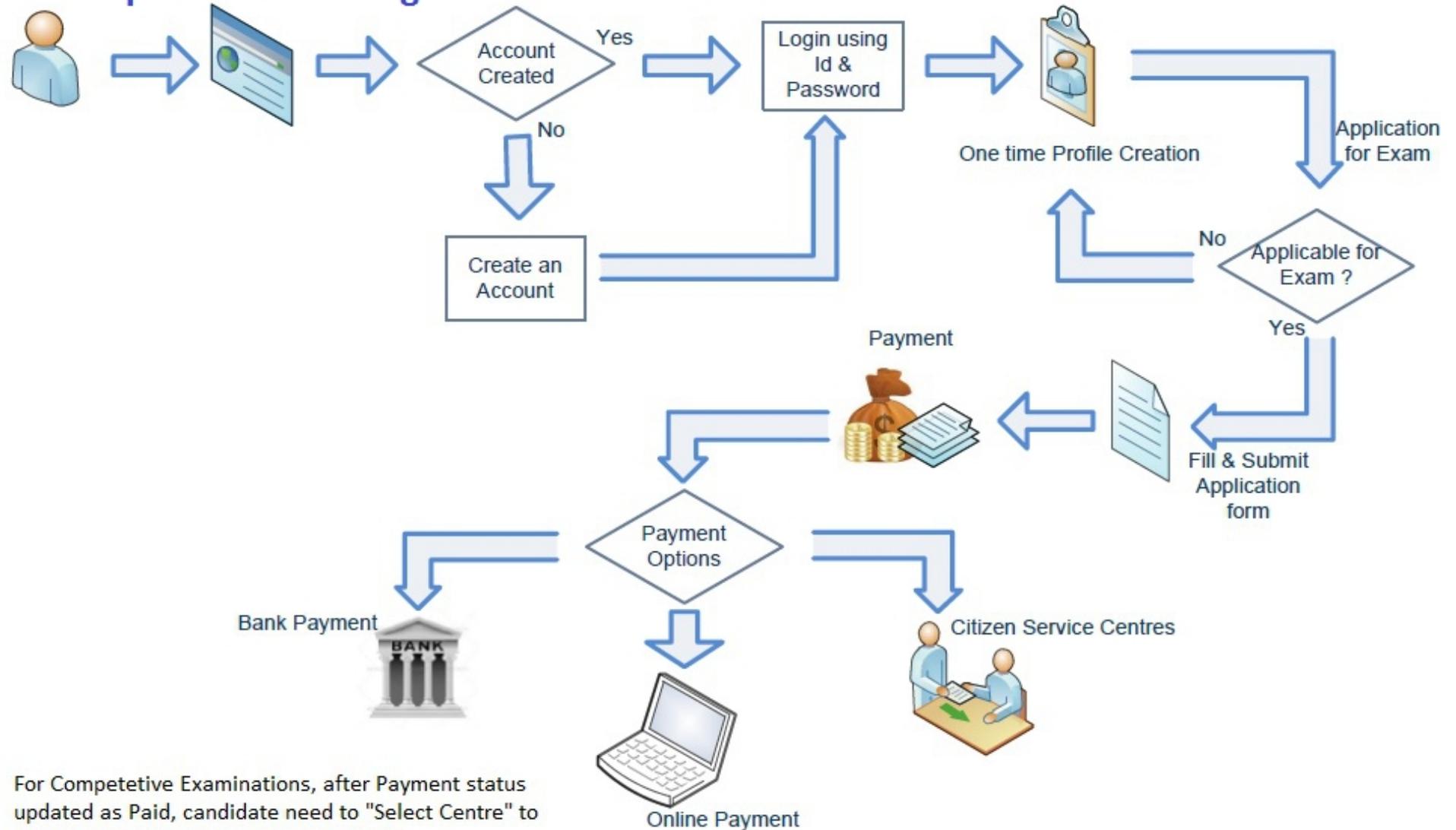
- Valid Email ID is required for registration of user in the system.

C) Documents: (Photograph & Signature)

- Scanned copy of photograph in JPEG/JPG format Max size 50kb
(Dimensions: breadth 3.5 cms * height 4.5 cms)
- Scanned copy of signature in JPEG/JPG format Max size 50kb
(Dimensions: breadth 3.5 cms * height 1.5 cms)

Application Process Flow

mahampsc.mahaonline.gov.in



For Competitive Examinations, after Payment status updated as Paid, candidate need to "Select Centre" to complete the online application process.

There is no need of Centre selection for other exams.

Steps : Application Process

1

New User Registration / Create User Account (1st time user)

2

Profile Creation (One time activity)

3

How to apply...? - Application Submission

4

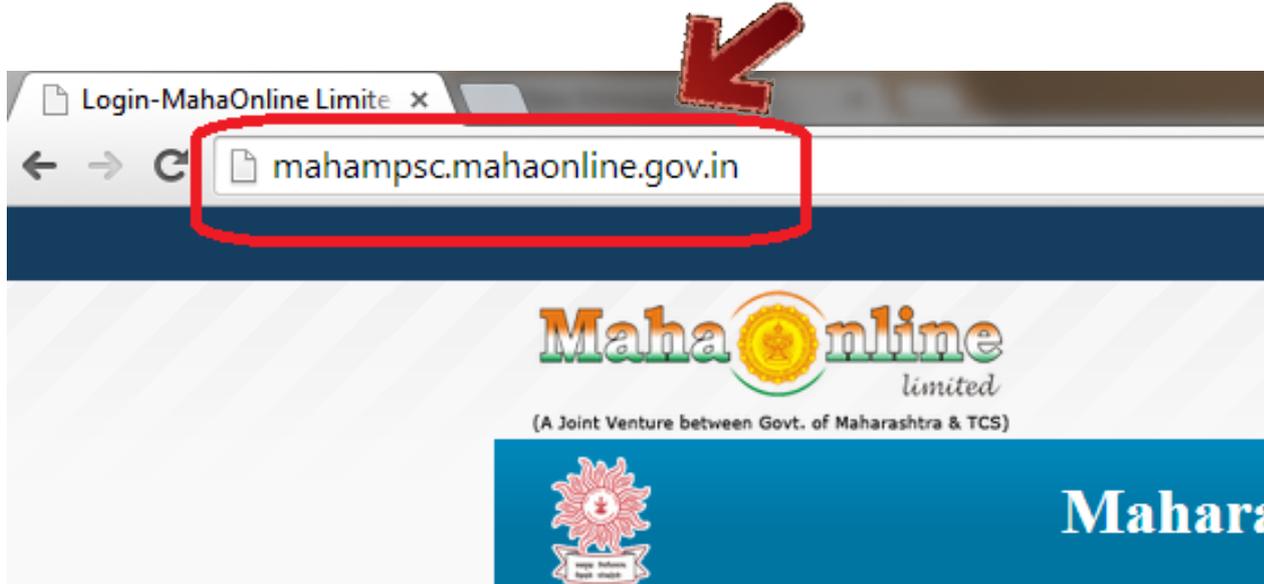
Payment of Application Fees

5

Centre Selection (only in case of Competitive Examination)

1 New User Registration / Create User Account (1st time user)

- Open Internet Browser (Google Chrome / Mozilla Firefox / Internet Explorer version 9 or higher)
- Go to address bar and type the URL: **mahampsc.mahaonline.gov.in** and press Enter to open MPSC Online Application System.



1 New User Registration / Create User Account (1st time user) cont...

- Click on **New User Registration** button as highlighted below



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Maharashtra Public Service Commission
Online Application System

New User Registration

Account Information
User Name
Password
[Login](#) [Forgot Password?](#)

Latest News

For any query kindly contact
☎ 022-61316400
✉ support@mahaonline.gov.in

Guidelines for Candidate
📄 [Instruction Set](#)
📄 [Pop Up Blocker Guidance](#)
📄 [Forget Password](#)

Competitive

Advertisement No.	Name Of Post	Apply Start Date	Date Of Closing	Status
380/2013	Clerk Typist (Marathi/English) Exam-2014	28-05-2014	18-06-2014	📄 See Advertisement
379/2013	Competitive test	26-05-2014	17-06-2014	📄 See Advertisement
378/2013	Assistant (Pre) Examination-2014	01-04-2014	30-05-2014	🚫 Closed
374/2013	Police Sub Inspector (Preliminary) Examination 2014	26-03-2014	30-05-2014	🚫 Closed
124/2014	State Services Main Examination 2014	16-04-2014	25-05-2014	🚫 Closed
373/2013	Sales Tax Inspector (Main) Examination 2013	26-03-2014	30-05-2014	🚫 Closed
310/2013	Maharashtra Engineering (Electrical & Mechanical) Service Examination 2014	20-03-2014	30-05-2014	🚫 Closed

1 New User Registration / Create User Account (1st time user) cont...

- Fill all mandatory information (marked with *) and click on **Create User** button as highlighted below

Home | A++ A+ A A- A- A A मराठी

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Maharashtra Public Service Commission
Online Application System

Back

Create a New Account

Fields indicated by * are mandatory.

Account Information

User Name* :

E-mail* :

Mobile No.* :

Date Of Birth* :

Password* :

Confirm Password* :

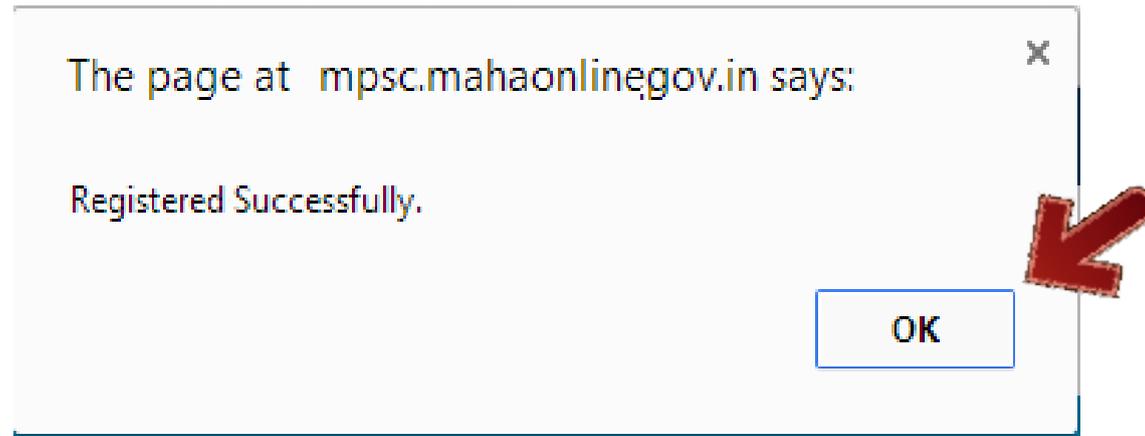
Verification Image :

Enter the text as in the image* :

Create User

1 New User Registration / Create User Account (1st time user) cont...

- After clicking on **Create User** button, if all input is proper then system will show below message. Then click on **OK**



- Candidate should note **User name** and **Password** using which user is created in the MPSC application.

2

Profile Creation (One time activity)

- Login into system with Registered User Name and Password. Home page will get open as shown below. It will display **Steps of Application Submission** as well as **Latest News** related to MPSC advertisements & Examinations.

Welcome **manish_s** ! Log Out | Change Password | Home | A++ A+ A A- A- A A मराठी

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Maharashtra Public Service Commission
Online Application System

Home Profile Creation Online Application My Account Help

Steps of Application Submission

Application Submission Process

There are FOUR stages of application submission.

1. Entering your Profile Information
2. Application Submission
3. Fees Payment
4. Centre Selection (only in case of Competitive Examinations)

Detail Steps

- ⇨ If you are new user, create user name and password for log in into MPSC website.
- ⇨ After log in into MPSC website, enter your complete profile. Keep ready Scanned copy of your photograph of size (breadth 3.5 cms* height 4.5 cms) and your scanned signature of size (breadth 3.5 cms* height 1.5 cms) with you before start entering profile information. Images must be in jpg format and size of image must not exceed 50 kb.
- ⇨ Then click on "Click here to apply" link available in front of advertisement.
- ⇨ Data available in your profile will be automatically displayed in your application form. Fill remaining information in application and submit.
- ⇨ After submitting application, Click on "My Account" link. Click on Type of recruitment link at the left side on page (Direct recruitment/Competitive/Departmental/Limited Departmental). Select the

Latest News

no latest news

2 Profile Creation (One time activity) cont...

- Click on **Profile Creation** button as highlighted below to fill candidate's information.



The screenshot shows the Maharashtra Public Service Commission website. The header includes the logo for MahaOnline Limited, a joint venture between the Government of Maharashtra and TCS. The main navigation bar features buttons for Home, Profile Creation (highlighted with a red box and a red arrow), Online Application, My Account, and Help. The Profile Creation button is the focus of the instruction.

Steps of Application Submission

Application Submission Process

There are FOUR stages of application submission.

1. Entering your Profile Information
2. Application Submission
3. Fees Payment
4. Centre Selection (only in case of Competitive Examinations)

Detail Steps

- ⇒ If you are new user, create user name and password for log in into MPSC website.
- ⇒ After log in into MPSC website, enter your complete profile. Keep ready Scanned copy of your photograph of size (breadth 3.5 cms* height 4.5 cms) and your scanned signature of size (breadth 3.5 cms* height 1.5 cms) with you before start entering profile information. Images must be in jpg format and size of image must not exceed 50 kb.
- ⇒ Then click on "Click here to apply" link available in front of advertisement.
- ⇒ Data available in your profile will be automatically displayed in your application form. Fill remaining information in application and submit.
- ⇒ After submitting application, Click on "My Account" link. Click on Type of recruitment link at the left side on page (Direct recruitment/Competitive/Departmental/Limited Departmental). Select the

Latest News

no latest news

2 Profile Creation (One time activity) cont...

- Profile is divided in **6 Steps** as highlighted below. Fill data and click on **SAVE** button to save filled data and to go to **Next Profile Step**. Initially Profile Status will be **InComplete**

Step 1 – Personal Information : This step captures candidate's personal information like Full name, Date of Birth, Maharashtra Domiciled, Disability, Caste/Category etc.



Maharashtra Public Service Commission
Online Application System

Profile Status : InComplete

Home Online Application My Account Help

"Click on Save button to save the information before going to next Step"

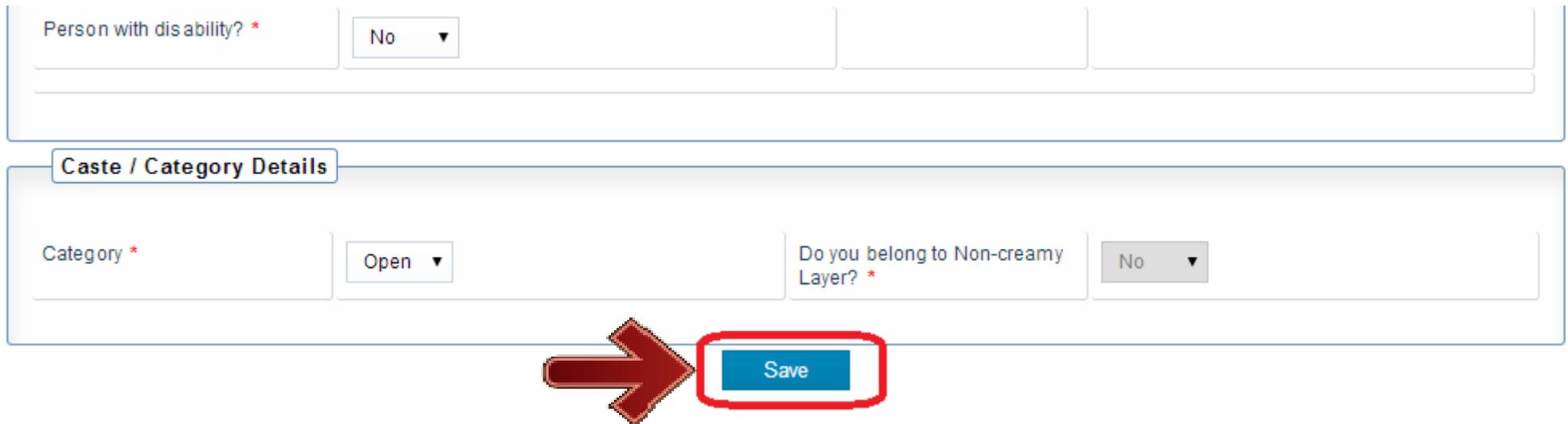
Step1 : Personal Information Step2 : Address Information Step3 : Other Information Step4 : Qualification Information Step5 : Experience Information Step6 : Upload Photo / Signature

Personal Details

Salutation *	Select ▼		
Full Name (In English As per SSC/CBSE/ICSE Certificate) *	<input type="text"/>		
	(Surname First name Middle name)		
Full Name (Devnagri) *	<input type="text"/>		
Date Of Birth *	<input type="text" value="21/09/1988"/>	Age *	<input type="text" value="26"/>
Gender *	Select ▼	Mother's Name *	<input type="text"/>
Landline Number	<input type="text"/>	Mobile Number *	<input type="text" value="9892981456"/>
Email Id *	<input type="text" value="manish_s@gmail.com"/>	Married Status *	Select ▼
Nationality Indian? *	Select ▼	Maharashtra Domiciled? *	Select ▼
Mother Tongue *	<input type="text"/>		
Can you read, write and speak Marathi? *	Read * <input type="text"/> Select ▼	Write * <input type="text"/> Select ▼	Speak * <input type="text"/> Select ▼
Person with disability? *	Select ▼	<input type="text"/>	

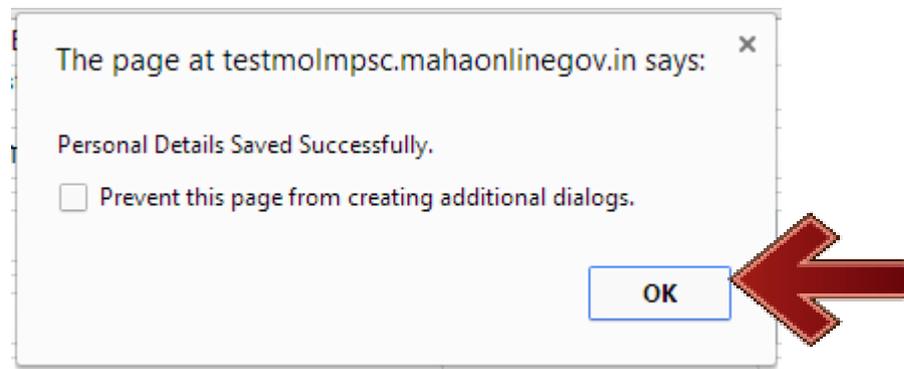
2 Profile Creation (One time activity) cont...

- Click on **SAVE** button to save filled data in personal detail as shown below.



The screenshot shows a web form with two sections. The first section contains a field labeled "Person with disability? *" with a dropdown menu set to "No". The second section is titled "Caste / Category Details" and contains two fields: "Category *" with a dropdown menu set to "Open", and "Do you belong to Non-creamy Layer? *" with a dropdown menu set to "No". Below the form, a large red arrow points to a blue "Save" button, which is also enclosed in a red rectangular box.

- Click on **OK** button to proceed further & to go to next step.



2 Profile Creation (One time activity) cont...

- Step 2 – Address Information : Click on Step 2. This step captures candidate's address information like Current Address details as well as Permanent Address details.

Click on **SAVE** button after filling all details.

The screenshot shows a multi-step profile creation form. The top navigation bar includes steps: Step1: Registration, Step2: Address Information (highlighted with a red box and a red arrow), Step3: Other Information, Step4: Qualification Information, Step5: Experience Information, and Step6: Upload Photo / Signature. Below the navigation bar, there are two main sections: 'Correspondence Address' and 'Permanent Address'. The 'Correspondence Address' section contains the following fields: House No. * (test), Street * (test), Landmark (dfgh), District * (Parbhani), Village/City (Gunj), Building * (test), Locality * (test), State * (MAHARASHTRA), Taluka * (Palam), and PinCode * (000000). Below this section is a checkbox labeled 'Is Permanent Address the same as Correspondence Address ?'. The 'Permanent Address' section contains the following fields: House No. *, Street *, Landmark, District * (Select District), Village/City (Select Village), Building *, Locality *, State * (Select State), Taluka * (Select), and PinCode *. At the bottom center of the form, there is a blue 'Save' button highlighted with a red box.

2 Profile Creation (One time activity) cont...

- Step 3 – Other Information : Click on Step 3. This step captures candidate's information like Ex-Serviceman, Govt employee, Sports person. Physical details like Height (in cms), Weight (in kgs), Chest inflated/deflated (in cms).

Click on **SAVE** button after filling all details.

The screenshot shows a multi-step profile creation form. The top navigation bar includes tabs for Step 1 (Personal Information), Step 2 (Qualification Information), Step 3 (Other Information), Step 4 (Experience Information), and Step 6 (Upload Photo / Signature). A red arrow points to the 'Step 3 : Other Information' tab, which is highlighted in blue. Below the navigation bar, the form is organized into three main sections:

- Other Details:** Contains several dropdown menus for selection:
 - Ex-Serviceman? *
 - Are you a employee of Government of Maharashtra? *
 - Are you employee of B.M.C.? *
 - Are you a Meritorious Sports Person? *
 - Whether liable to be disqualified for the Government Services according to the provisions of Maharashtra Civil Services(Declaration of s mall family) Rules,2005? *
- Physical Details:** Contains text input fields for:
 - Extra Activity
 - Hobbies
 - Height (In Cms.) *
 - Weight (In Kgs.) *
 - Chest Deflated (In Cms.) *
 - Chest Inflated (In Cms.) *
- Black List:** Contains a dropdown menu for the question: "Whether any prosecution is pending in any Court of Law against you? *", with "No" selected.

2 Profile Creation (One time activity) cont...

- Step 4 – Qualification Information : Click on Step 4. This step captures candidate's Qualification details. Candidate should enter all qualifications achieved in details like (SSC, HSC, Graduation, Post graduation etc)

Click on **ADD** button after filling all details to add details. Multiple entries can be done.

Step1 : Personal Information Step2 : Address Information Step3 :  Step4 : **Qualification Information** Step5 : Experience Information Step6 : Upload Photo / Signature

Qualification Details

Qualification Type *	Select Qualification Type ▼	Name of Degree *	Select Name Of Degree ▼
Subject	Select Subject ▼		
State	Select State ▼		
Board/University	Select Board/University ▼		
Result *	Select ▼		
Result Date*	<input type="text"/>	Attempts *	<input type="text"/>
Percentage *	<input type="text"/>	Course Duration(In Months) *	<input type="text"/>
Class	Select ▼	Mode	Select ▼
Compulsory Subjects	<input type="text"/>	Optional Subjects	<input type="text"/>
		Add 	
Save			

2 Profile Creation (One time activity) cont...

- After click on **ADD** button, data will get added in table as shown below. This data can be edited by click on **EDIT** button and can be deleted by click on **DELETE** button.

Class	Select ▼	Mode	Select ▼									
Compulsory Subjects		Optional Subjects										
Add												
	Sr No	Qualification Type	Name of Degree	Subject	State	Board/University	Result	Result Date	Attempts	Percentage	Course Duration(In Months)	Class
 Edit Delete	1	SSC	SSC		MAHARASHTRA	State Board	Passed	02/03/2010	1	65	12	First Class

- Click on **SAVE** button after adding all details to save all filled details.

	Sr No	Qualification Type	Name of Degree	Subject	State	Board/University	Result	Result Date	Attempts	Percentage	Course Duration(In Months)	Class
Edit Delete	1	SSC	SSC		MAHARASHTRA	State Board	Passed	02/03/2010	1	65	12	First Class

Save 

2 Profile Creation (One time activity) cont...

- After click on **ADD** button, data will get added in table as shown below. This data can be edited by click on **EDIT** button and can be deleted by click on **DELETE** button.

<input type="text"/>	<input type="text"/>	<input type="text"/>							
Add									
	Sr No	Employment(Present/Past)	Organisation/Department	Is Office/Institution owned by Govt. of Maharashtra?	Designation	Nature Of Post	Nature Of Appointment	Full Time/Other	Pa Sc
 Edit Delete	1	Present	Mahaonline Ltd	N	Software Engineer	Administrative	Permanent		50

- Click on **SAVE** button after adding all details.

Add									
	Sr No	Employment(Present/Past)	Organisation/Department	Is Office/Institution owned by Govt. of Maharashtra?	Designation	Nature Of Post	Nature Of Appointment	Full Time/Other	Pa Sc
Edit Delete	1	Present	Mahaonline Ltd	N	Software Engineer	Administrative	Permanent		50
Save 									

2 Profile Creation (One time activity) cont...

- Step 6 – Upload Photo/Signature: Click on Step 6. This step captures candidate's Photo and Signature.

Click on **Choose File** button to select image to upload.

Step1 : Personal Information Step2 : Address Information Step3 : Other Information Step4 : Qualification Information Step5 : Experience **Step6 : Upload Photo / Signature**

Photo and Signature Upload

Photo Upload No file chosen

Signature Upload No file chosen

Instructions :

Image Size uploaded should not exceed 50kb.

Image Height uploaded should not exceed 4.5cms.

Image Width uploaded should not exceed 3.5cms.

2 Profile Creation (One time activity) cont...

- It will open a window to select scanned photo/signature as shown below.

Select appropriate image file and click on **OPEN** button.

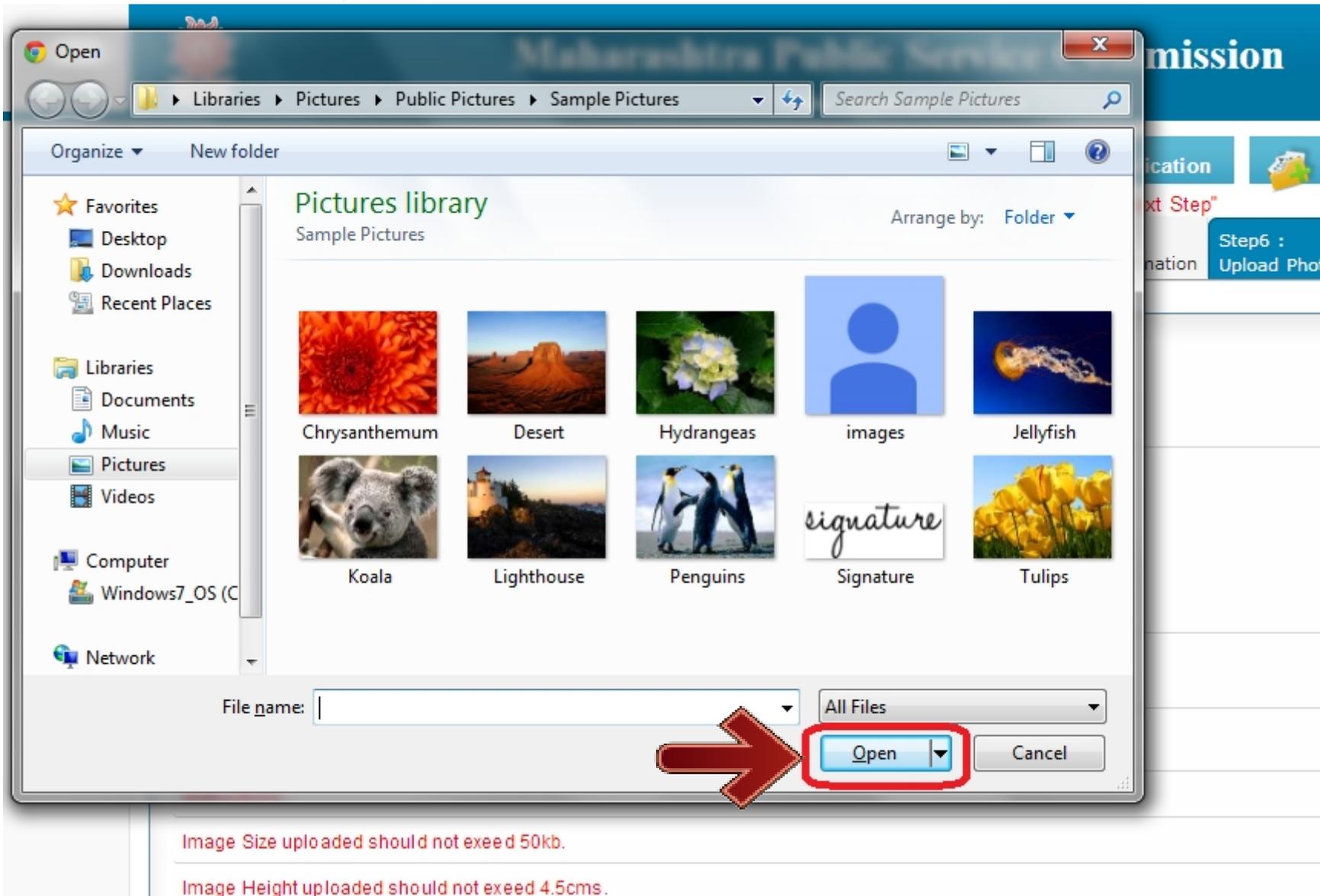


Image Size uploaded should not exceed 50kb.

Image Height uploaded should not exceed 4.5cms.

2 Profile Creation (One time activity) cont...

- After selecting both images (Photograph/Signature), it will display both images.

Click on **SAVE** button to save selected Photograph and Signature.

Click on Save button to save the information before going to next step

Step1 : Personal Information	Step2 : Address Information	Step3 : Other Information	Step4 : Qualification Information	Step5 : Experience Information	Step6 : Upload Photo / Signature
---------------------------------	--------------------------------	------------------------------	--------------------------------------	-----------------------------------	-------------------------------------

Photo and Signature Upload

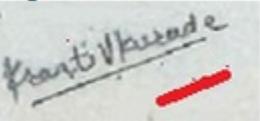
Photo



Photo Upload

Choose File No file chosen

Signature



Signature Upload

Choose File No file chosen

Instructions :

- Image Size uploaded should not exceed 50kb.
- Image Height uploaded should not exceed 4.5cms.
- Image Width uploaded should not exceed 3.5cms.

 **Save**

2 Profile Creation (One time activity) cont...

- After filling entire profile information and click on **SAVE** button the status of profile will change to **Complete**.



The screenshot displays the MahaOnline Maharashtra Public Service Online Application System interface. At the top, the logo for MahaOnline limited is shown, along with the text "(A Joint Venture between Govt. of Maharashtra & TCS)". Below this is the Maharashtra Public Service Online Application System logo and name. A red arrow points to a red-bordered box containing the text "Profile Status : Complete". To the right of this box are buttons for "Home" and "Online". Below these buttons, a red text instruction reads: "Click on Save button to save the information". At the bottom, a progress bar shows five steps: Step1 : Personal Information (highlighted in blue), Step2 : Address Information, Step3 : Other Information, Step4 : Qualification Information, and Step5 : Examination Information.

- Now candidate can apply to any examination in this system.

3

How to Apply...? - Application Submission

- Go to mahampsc.mahaonline.gov.in and enter your login credentials (User Name and Password), click on Login button as highlighted below.

Home | A++ A+ A A- A- A A मराठी

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Maharashtra Public Service Commission
Online Application System

New User Registration

Account Information

User Name
bhupesh.kharade

Password

Login [Forgot Password ?](#)

For any query kindly contact
☎ 022-61316400
✉ support@mahaonline.gov.in

Guidelines for Candidate

- 📄 Instruction Set
- 📄 Pop Up Blocker Guidance
- 📄 Forget Password

Competitive

Advertisement No.	Name Of Post	Apply Start Date	Date Of Closing	Status
149/2014	Clerk Typist (Marathi/English) Exam-2014	31-05-2014	22-06-2014	📄 See Advertisement

Since June 2013 Total Visitors : 1518 Today's Count : 349

3

How to Apply – Application Submission cont...

After Successful login, Home page will be displayed as below,

Click on **Online Application** button to View all available MPSC Advertisements to apply.

Welcome **testuser2**! Log Out | Change Password | Home | A++ A+ A A- A- A A मराठी

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Maharashtra Public Service Commission

Online Application System

Home Profile Creation **Online Application** My Account Help

Steps of Application Submission

Application Submission Process

There are FOUR stages of application submission.

1. Entering your Profile Information
2. Application Submission
3. Fees Payment
4. Centre Selection (only in case of Competitive Examinations)

Detail Steps

- ⇒ If you are new user, create user name and password for log in into MPSC website.
- ⇒ After log in into MPSC website, enter your complete profile. Keep ready Scanned copy of your photograph of size (breadth 3.5 cms* height 4.5 cms) and your scanned signature of size (breadth 3.5 cms* height 1.5 cms) with you before start entering profile information. Images must be in jpg format and size of image must not exceed 50 kb.

Latest News

"Sales Tax Inspector (Main) Examination 2013" Halltickets Published

Please Create/Update Profile Entry to apply for desired post.

"State Services Main Examination 2014" Halltickets Published

3 How to Apply – Application Submission cont...

- All available exams will be displayed as below.

To apply for any advertisement, click on “[Click Here to Apply](#)”



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[Skip to Main Content](#) | [Skip to Navigation](#)



Maharashtra Public Service Commission

Online Application System



 Home

 Profile Creation

 My Account

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Competitive

Advertisement No.	Name Of Post	Apply Start Date	Date Of Closing	Status
380/2013	Clerk Typist (Marathi/English) Exam-2014	28-05-2014	18-06-2014	<div style="display: flex; justify-content: center; gap: 10px;"> <div style="border: 2px solid red; padding: 2px;">  Click Here to apply </div> <div>  See Advertisement. </div> </div>
379/2013	Competitive test	26-05-2014	17-06-2014	<div style="display: flex; justify-content: center; gap: 10px;"> <div>  Click Here to apply </div> <div>  See Advertisement. </div> </div>
378/2013	Assistant (Pre) Examination-2014	01-04-2014	30-05-2014	Closed
374/2013	Police Sub Inspector (Preliminary) Examination 2014	26-03-2014	30-05-2014	Closed
373/2013	Sales Tax Inspector (Main) Examination 2013	26-03-2014	30-05-2014	Closed
310/2013	Maharashtra Engineering (Electrical & Mechanical)	20-03-2014	20-05-2014	Closed

3 How to Apply – Application Submission cont...

- On click of “[Click Here to Apply](#)”, if all criterias of advertisement are matching with candidate's profile filled in system then the application form will be open as below.

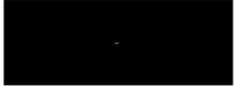
Application form will fetch candidate's all required information from candidate's profile.

Profile Details				
Examination Details				
Exam Year	: 2014	Adv No :	149/2014	
Post Name	: Clerk Typist (Marathi/English) Exam-2014			
Personal Details				
	Salutation	: Shri		
	Full Name (In English As per SSC/CBSE/ICSE Certificate)	: Test Test User	Full Name (Devnagri) : tryh	
	Date Of Birth	: 30 Nov 1989	Age	: 25
	Gender	: Female		
	Mobile Number	: 9404175843	Landline Number	: 66666666666
	Mother's Name	: dreyghdf	Email Id	: shamli.patil@mahaonline.gov.in
	Married Status	: No		
	Age on Date 01-09-2014 in Years	: 24	Months	: 9
	Days	: 2		
	Correspondence Address			
House No.	: test	Building	: test	
Street	: test	Locality	: test	
Landmark	: dfg	State	: MAHARASHTRA	
District	: Parbhani	Taluka	: Palam	
Village/City	: Gunj	PinCode	: 400610	
<input checked="" type="checkbox"/> Is Permanent Address the same as Correspondence Address ?				
Caste/Category Details				
Category	: ST	Exam Fee :	: 265	
Do you belong to Non-creamy Layer?	: No			
Other Details				
Nationality Indian?	: Yes	Maharashtra Domiciled?	: Yes	
Mother Tongue	: Marathi sample uyu			
Person with disability?	: No			

3 How to Apply – Application Submission cont...

- Check all information displayed in application form. Fill all questions asked (if any), select Post preference (if any).

After checking all information from application form, click on Submit button to submit the form.

025	सामान्य ज्ञान व बौद्धिक चाचणी	
Question		
If previously recommended by MPSC? * <input type="text" value="No"/>		If previously interviewed by MPSC? * <input type="text" value="Select"/>
Other Questions		
Do you possess prescribed educational qualifications as per the advertisement? *		<input type="text" value="Select"/>
Post Preference		
Sr.No	Name of Post	Preference No.
1	English - Mantralaya *	<input type="text"/>
2	English - Other *	<input type="text"/>
<input type="button" value="Reset Preferences No."/>		
Declaration		
Declaration:- I Test Test User hereby declare that I have read the advertisement/notification for this Post and read the information about the Post carefully. I accept it. I have assured for myself that I fulfill all the terms and conditions mentioned in the advertisement/notification. All the information, provided in this application is true and correct to the best of my knowledge. I am aware that I will be liable for appropriate action (including loss of the job) if the information provided is found to be incorrect.		
Place *	<input type="text"/>	
Date *	<input type="text" value="06-2014"/>	
<input type="button" value="Submit"/>		

- After application submission, candidate has to pay application fees in My Account.

3 How to Apply – Application Submission cont...

- On click of **Submit** button and Successful application submission, it will display message with Transaction Id as highlighted below.

Click on **OK** to proceed Further.

The screenshot shows a web application interface for MPSC. A red-bordered popup window is centered on the screen, displaying a success message: "The page at https://mahampsc.mahaonline.gov.in says: You have successfully applied for the post Clerk Typist (Marathi/English) Exam-2014 and your Transaction Id is: 1400000002733702052719". Below the message is an "OK" button, which is highlighted by a red arrow. In the background, a large grey loading spinner is visible with the text "Please wait while we process your request." and a running person icon. The form behind the spinner includes sections for "Question", "Other Questions", "Post Preference" (with a table of two rows), "Declaration", and "Place" (Mumbai) and "Date" (01-06-2014) fields. A "Submit" button is at the bottom left.

Sr.No	Name of Post
1	English - Mantralaya
2	English - Other *

- Application submission process gets completed after successful fees payment

4

Payment of Application Fees

- After successful Application submission, candidate should go to **My Account** as shown below.

Click on **My Account** button.

The screenshot shows the website interface for the Maharashtra Public Service Commission. At the top, there is a logo for 'MahaOnline limited' and a navigation bar with links for 'Home', 'Profile Creation', 'My Account', and 'Help'. The 'My Account' button is highlighted with a red box and a red arrow. Below the navigation bar, there are two tables: 'Competitive' and 'Direct Recruitment'. Each table has columns for 'Advertisement No.', 'Name Of Post', 'Apply Start Date', 'Date Of Closing', and 'Status'. The 'Status' column contains links for 'Click Here to apply' and 'See Advertisement'.

Competitive

Advertisement No.	Name Of Post	Apply Start Date	Date Of Closing	Status
149/2014	Clerk Typist (Marathi/English) Exam-2014	31-05-2014	22-06-2014	Click Here to apply See Advertisement.

Direct Recruitment

Advertisement No.	Name Of Post	Apply Start Date	Date Of Closing	Status
122/2014	Assistant Professor - English, Non Autonomous Government Engineering Colleges, Maharashtra Engineering College Teachers Service, Gr-A.	20-05-2014	09-06-2014	Click Here to apply See Advertisement.

4 Payment of Application Fees cont...

- **My Account** : This page will display candidate's all information of profile as well as all Applications submitted by candidate.

Click on **Examination Type** of Advertisement for which candidate want to pay the fees.

Examination Type are highlighted below.

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Maharashtra Public Service Commission

Online Application System

Home Online Application Help

My Profile

- View Profile
- Update Profile
- Print Profile

My Application

- Direct Recruitment
- Competitive Examination**
- Departmental Examination
- Limited Examination

Full Name	test user
Full Name(Devnagri)	टेस्ट युजर
Mobile Number	7584258965
Landline Number	0
Email Id	sdfds@gmail.com

4 Payment of Application Fees cont...

- On selection of Examination Type, all applied advertisement list will be displayed as below.

To pay the fees, click on **Pay Now** button.



The screenshot displays the user interface of the MahaOnline portal. On the left, there are navigation menus for 'My Profile' (View Profile, Update Profile, Print Profile) and 'My Application' (Direct Recruitment, Competitive Examination, Departmental Examination, Limited Examination). The top navigation bar includes 'Competitive Examination', 'Home', 'Online Application', and 'Help'. A secondary menu contains options like 'View', 'Hall Ticket', 'Result', 'Interview', 'Feedback', 'Receipt', 'Select Centre', 'Cancel Application', 'Retotalling', 'Post Preferences', 'Physical Test', 'Recommendation Letter', and 'Back'. A dropdown menu for 'Please Select Year' is set to '2014'. The main content area is a table of examination applications. The first row, for application ID 1400000002733702052719, is highlighted, and its 'Pay Now' button is circled in red. A large red arrow points down to this button. The footer includes a VeriSign Secured logo and a disclaimer.

	Application ID	Examination Name	Status	Remark
<input type="checkbox"/>	1400000002733702052719	149/2014 - Clerk Typist (Marathi/English) Exam-2014 (31/05/2014)	UnPaid	Pay Now
<input type="checkbox"/>	1400000002730702018430	125/2014 - Assistant (Pre) Examination-2014 (28/04/2014)	Cancelled	
<input type="checkbox"/>	1400000002725701713166	108/2014 - Police Sub Inspector (Preliminary) Examination 2014 (01/04/2014)	UnPaid	
<input type="checkbox"/>	1300000002661701671446	79/2014 - Maharashtra Engineering (Electrical & Mechanical) Service Examination 2014 (05/03/2014)	UnPaid	

4 Payment of Application Fees cont...

- On click of **Pay Now**, it will ask to select Mode of Payment,

Candidate can pay fees using three options:

- Online Payment**
- Maha-e-Seva kendra**
- Bank Challan**

The screenshot displays the MPSC online application portal interface. At the top, there are navigation tabs for 'Competitive Examination', 'Home', and 'Online Application'. Below these are several menu items: 'View', 'Hall Ticket', 'Result', 'Interview', 'Feedback', 'Receipt', 'Select Centre', 'Cancel Application', 'Retotalling', 'Post Preferences', 'Physical Test', 'Recommendation Letter', and 'Back'. A modal dialog box titled 'Pay Now' is centered on the screen, featuring three radio button options: 'Online Payment', 'Pay at Maha-e-Seva kendra', and 'Pay by Challan'. A blue 'GO' button is positioned below the options. The background shows a table with columns for 'Application No.', 'Exam Name', 'Status', and 'Fee'. The footer contains links for 'About MahaOnline', 'Terms of Use', and 'Disclaimer & Policies', along with a disclaimer text.

Application No.	Exam Name	Status	Fee
14	am-2014	UnPaid	
14	(28/04/2014)	Cancelled	
14) Examination	UnPaid	
	2014 (01/04/2014)		
1300000002661701671446	79/2014 - Maharashtra Engineering (Electrical & Mechanical) Service Examination 2014 (05/03/2014)	UnPaid	

4 Payment of Application Fees cont...

- **Online Payment :** If candidate selects Online Payment mode then system will redirect candidate to Payment Gateway to proceed the Online Payment Process.

Candidate can Pay the fees using Debit Card, Credit Card, Online Banking.

Net Banking

<ul style="list-style-type: none">-Rs 5 for transaction amount up to Rs. 500-Rs 10 for transaction amount greater than Rs. 500 <p>Pay Gov India, NDML for Govt. of India</p> 	Pay Gov India (All banks) ▶
<ul style="list-style-type: none">-Rs.5 for per transaction payment	ICICI Net Banking ▶
<ul style="list-style-type: none">-Rs.2.5 for per transaction payment	Yes Bank Net Banking ▶
<ul style="list-style-type: none">-Rs.4.5 for per transaction payment	Times of Money (All Banks) ▶

Credit/Debit Cards



<ul style="list-style-type: none">-Debit Card Payment - 0.75% of transaction amount for amount up to Rs. 2000 ; 1% of transaction amount for transaction amount above Rs 2000-Credit Card Payment - 1.00% of the payment amount subject to minimum	Pay Gov India (Credit/Debit Card) ▶
---	---

4 Payment of Application Fees cont...

- **Maha-e-Seva Kendra** : If candidate selects Maha-e-Seva kendra as Payment mode then it will display **Paying Slip** as below.

Candidate should take print out of the Paying Slip and go to nearest Maha-e-Seva kendra for application fees payment.

Paying slip is not receipt of exam fees payment. Candidate has to take proper receipt of payment made by the him from Maha-e-Seva Kendra operator

The screenshot displays the Maharashtra Public Service Commission Online Application System interface. A 'Paying Slip at Maha-E-Seva Kendra' window is open, showing a table with the following details:

Paying Slip at Maha-E-Seva Kendra	
Exam Year	2015
Type of Recruitment	Competitive
Advertisement No.	0770014
Name	TEST
Application Id	150000002929702053559
Amount	365
Postal Fees	22.8
Total	387.8
Total (in Words)	Rupees Three Hundred Eighty Seven point Eight
Service	MPSC Maharashtra Civil Engineering Services Examination 2015
Date	28-08-2015 16:53:21

Below the table, a note states: (1) Paying Slip is not an Exam Fees Payment Receipt. Candidate need to visit Maha-e-Seva Kendra for Payment of Fees and take proper Paid Receipt of Payment made by him/her from Maha-e-Seva Kendra operator. (2) Maha-e-Seva Kendra operator will Pay the Examination Fees from his/her Wallet and will issue Proper Paid Receipt to Candidate.

The 'Maha-E-Seva Kendra' details table on the right shows the following information:

Maha-E-Seva Kendra	
Year	2015
Mode	Competitive
Advt No	577/2014
Exam Name	TEST
Application Id	1500000002929702053559
Amount	365
Postal Fees	22.8
Total	387.8
Total (in Words)	Rupees Three Hundred Eighty Seven point Eight
Service	MPSC Maharashtra Civil Engineering Services Examination 2015
Date	28-08-2015 16:53:21

At the bottom of the table, it says: Candidate need to visit Maha-e-Seva Kendra for Payment of Fees and take proper Paid Receipt of Payment made by him/her from Maha-e-Seva Kendra operator. (2) Maha-e-Seva Kendra operator will Pay the Examination Fees from his/her Wallet and will issue Proper Paid Receipt to Candidate.

4 Payment of Application Fees cont...

- **Bank Challan (SBI)** : If candidate selects Payment mode as Bank Challan then system will display Bank Challan as shown below.

Candidate should take print out of the Challan and after **2-3 hrs**, pay the fees in nearest SBI branch.

		भारतीय स्टेट बँक State Bank of India महाराष्ट्र लोकसेवा आयोग	BRANCH COPY  A
CASH ONLY			
MAHARASHTRA PUBLIC SERVICE COMMISSION			
Application Fee Details			
Cash can be tendered at any branch of State bank of India			
SBI-SWO-PLEASE GO THROUGH CBS SCREEN-8888			
Clerk Typist (Marathi/English) Exam-2014			
FEE TYPE	000180		
Registration ID/Ref No.	00273320140601000004		
Date of Birth (DD/MM/YYYY)	30/11/1989		
Applicant's Name	Test Test User		
Application Fee Rs.	265.00		
Transaction/Deposit Date (DD/MM/YYYY)			
Transaction ID (Bank Journal No.)			
Branch Stamp	Authorized Signatory		

NOTE

- 1) Application No. (for MPSC Office Purpose)1400000002733702052719
- 2) Candidate to ensure the Registration ID/ Ref. No. and Date of Birth is correctly entered by Bank.

		भारतीय स्टेट बँक State Bank of India महाराष्ट्र लोकसेवा आयोग	CANDIDATE COPY  A
CASH ONLY			
MAHARASHTRA PUBLIC SERVICE COMMISSION			
Application Fee Details			
Cash can be tendered at any branch of State bank of India			
SBI-SWO-PLEASE GO THROUGH CBS SCREEN-8888			
Clerk Typist (Marathi/English) Exam-2014			
FEE TYPE	000180		
Registration ID/Ref No.	00273320140601000004		
Date of Birth (DD/MM/YYYY)	30/11/1989		
Applicant's Name	Test Test User		
Application Fee Rs.	265.00		
Transaction/Deposit Date (DD/MM/YYYY)			
Transaction ID (Bank Journal No.)			
Branch Stamp	Authorized Signatory		

NOTE

- 1) Application No. (for MPSC Office Purpose)1400000002733702052719
- 2) Candidate to ensure the Registration ID/ Ref. No. and Date of Birth is correctly entered by Bank.

4 Payment of Application Fees cont...

- After successful payment, Payment status of Examination will get change to **Paid**.

In case of SBI Bank Challan, 48 hrs time is required to get status updated as **Paid**

The screenshot displays the MPSC application portal interface. On the left, there are navigation menus for 'My Profile' (View Profile, Update Profile, Print Profile) and 'My Application' (Direct Recruitment, Competitive Examination, Departmental Examination, Limited Examination). The main content area shows a navigation bar with 'Competitive Examination', 'Home', 'Online Application', and 'Help'. Below this is a menu of application steps: View, Hall Ticket, Result, Interview, Feedback, Receipt, Select Centre, Cancel Application, Retotalling, Post Preferences, Physical Test, Recommendation Letter, and Back. A 'Please Select Year' dropdown is set to '2014'. A table lists the application details:

	Application ID	Examination Name	Status	Remark
<input type="checkbox"/>	1400000002733702052715	149/2014 - Clerk Typist (Marathi/English) Exam-2014 (31/05/2014)	Paid	

The 'Paid' status in the table is highlighted with a red box, and a large red arrow points to it from the right.

- Status Paid indicates the Completion of Application Submission process except Competitive Examination.
- In case of Competitive Examination, Centre Selection step is next to complete the application submission process.

5

Centre Selection (Only in case of Competitive Examination)

- After successful Application submission and Fees payment, candidate should go to [My Account](#) for Centre Selection and to complete the Application Submission process.

Click on [My Account](#) button.

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Maharashtra Public Service Commission
Online Application System

Home Profile Creation **My Account** Help

Competitive

Advertisement No.	Name Of Post	Apply Start Date	Date Of Closing	Status
149/2014	Clerk Typist (Marathi/English) Exam-2014	31-05-2014	22-06-2014	Click Here to apply See Advertisement.

Direct Recruitment

Advertisement No.	Name Of Post	Apply Start Date	Date Of Closing	Status
122/2014	Assistant Professor - English, Non Autonomous Government Engineering Colleges, Maharashtra Engineering College Teachers Service, Gr-A.	20-05-2014	09-06-2014	Click Here to apply See Advertisement.

5 Centre Selection (Only in case of Competitive Examination) cont...

- In My Account, click on Competitive Examination as highlighted below to view all applied advertisement list.



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Skip to Main Content | Skip to Navigation

Maharashtra Public Service Commission

Online Application System



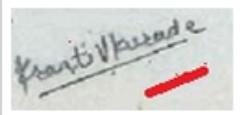
- Home
- Online Application
- Help

My Profile

- View Profile
- Update Profile
- Print Profile

My Application

- Direct Recruitment
- Competitive Examination**
- Departmental Examination
- Limited Examination



Full Name	test user
Full Name(Devnagri)	टेस्ट युजर
Mobile Number	7584258965
Landline Number	0
Email Id	sdfs@gmail.com

5 Centre Selection (Only in case of Competitive Examination) cont...

- Select the Examination details by clicking on **Check Box** and click on **Select Centre** button.

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Maharashtra Public Service Commission

Online Application System

Competitive Examination  Home  New Application  Help

[View](#) | [Hall Ticket](#) | [Result](#) | [Interview](#) | [Feedback](#) | [Receipt](#) | **Select Centre** | [Cancel Application](#) | [Retotalling](#)

[Post Preferences](#) | [Physical Test](#) | [Recommendation Letter](#) | [Back](#)

Please Select Year

	Application ID	Examination Name	Status	Remark
<input checked="" type="checkbox"/>	149/2014-002733702052715	149/2014 - Clerk Typist (Marathi/English) Exam-2014 (31/05/2014)	Paid	

5 Centre Selection (Only in case of Competitive Examination) cont...

- Select Centre from [Centre list](#) and [Check Available Capacity](#) for selected centre.

If available then click on [Submit](#) button to allocate the centre for Competitive Examination.

The screenshot displays the 'Centre Allocation' section of the MPSC Online Application System. At the top, there is a navigation bar with 'Skip to Main Content' and 'Skip to Navigation' links. Below this is the 'Maharashtra Public Service Commission Online Application System' header, featuring the state emblem and the motto 'Satyameva Jayate'. A secondary navigation bar includes 'Home', 'Online Application', and 'Help' buttons. The main content area shows a 'Back' button and a 'Centre Allocation' section. This section contains a table with the following data:

Select Centre	Alibaug
Total Capacity	6000
Available Capacity	5999

The 'Available Capacity' row and the 'Submit' button below it are highlighted with red boxes. A red arrow points to the 'Submit' button.

Centre selection completes the Application Submission Process (Competitive Examination)

Complete Application Submission Process

Completion of all below steps successfully completes the Application Submission Process.

 **1** New User Registration / Create User Account (1st time user)

 **2** Profile Creation (One time activity)

 **3** How to apply...? - Application Submission

 **4** Payment of Application Fees

 **5** Centre Selection (only in case of Competitive Examination)

Use of My Account

- In My Account, candidate can **View / Edit / Print** his/her own profile.
- My Account options:

Hall Ticket, Result, Interview, Receipt of Payment, Select Centre, Retotalling, Post Preference, Physical Test, Recommendation Letter.

Select Examination and click on above button to view.

My Profile

View Profile

Update Profile

Print Profile

My Application

Direct Recruitment

Competitive Examination

Departmental Examination

Competitive Examination
 Home
 Online Application
 Help

View
Hall Ticket
Result
Interview
Feedback
Receipt
Select Centre
Cancel Application
Retotalling

Post Preferences
Physical Test
Recommendation Letter
Back

Please Select Year 2014

	Application ID	Examination Name	Status	Remark
<input type="checkbox"/>	1400000002733702052719	149/2014 - Clerk Typist (Marathi/English) Exam-2014 (31/05/2014)	Paid	
<input type="checkbox"/>	1400000002730702018430	125/2014 - Assistant (Pre) Examination-2014 (28/04/2014)	Cancelled	
<input type="checkbox"/>	1400000002725701713166	108/2014 - Police Sub Inspector (Preliminary) Examination 2014 (01/04/2014)	UnPaid	

Cancel Application

- ① Login into system with **Registered User Name and Password**. Go to "My Account" link
- ② Select the **Year and Post name**.
- ③ Select Examination and click on Cancel Application.
- ④ For cancelling application Candidate has to specify valid reason.

My Profile

- View Profile
- Update Profile
- Print Profile

My Application

- Direct Recruitment
- Competitive Examination
- Departmental Examination

Competitive Examination Home Online Application Help

View | Hall Ticket | Result | Interview | Feedback | Receipt | Select Centre | **Cancel Application** | Retotalling

Post Preferences | Physical Test | Recommendation Letter | Back

Please Select Year

	Application ID	Examination Name	Status	Remark
<input type="checkbox"/>	1400000002733702052719	149/2014 - Clerk Typist (Marathi/English) Exam-2014 (31/05/2014)	Paid	
<input type="checkbox"/>	1400000002730702018430	125/2014 - Assistant (Pre) Examination-2014 (28/04/2014)	Cancelled	
<input type="checkbox"/>	1400000002725701713166	108/2014 - Police Sub Inspector (Preliminary) Examination 2014 (01/04/2014)	UnPaid	

Rules to Cancel Application

- ① Candidate can cancel His/Her application after successful submission of Application(including fees).
- ① Application can be cancelled on Internet at this website till last date of Application submission.
- ① No refund in Application cancellation.

Thank You...!!!
&
Wish you best of luck for
your exam...!!!