

ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED

(An Undertaking of Government of Andhra Pradesh)

Regd.Office: 6-3-655/1/A, Civil Supplies Bhavan, Somajiguda, Hyderabad-500 082

Advt.No.: P.Admn.A2/143(23)/06

Dt.16.08.2010

NOTIFICATION FOR GENERAL RECRUITMENT

Andhra Pradesh State Civil Supplies Corporation Limited, established in 1974, deals in distribution of essential commodities like Rice, Sugar, Wheat, Redgram Dal and P.Oil under Public Distribution System and various other welfare schemes of Government of India.

Applications are invited from result oriented, target driven, capable and computer literate candidates for appointment to the following posts in Grade I, Grade II and Grade III categories to work anywhere in the State of AP.

Category of Post	No.of Posts	Category of Post	No.of Posts
Accountant Grade I and Accountant Grade II Eligibility: Post Graduate in Commerce/ MBA(Fin)(or equivalent) with 60% aggregate and above marks. OR Graduate with Intermediate CA/ICWA. SC/ST candidates with 50% aggregate and above marks.	29 46	Technical Assistant Grade I and Technical Assistant Grade II Eligibility: Post Graduate in Botany/Zoology/Biochemistry/ Bio-Science with 60% aggregate and above marks. OR Graduate in Agriculture/ Biotechnology with 60% aggregate and above marks. SC/ST candidates with 50% aggregate and above marks.	49 05
Assistant Grade I and Assistant Grade II Eligibility: Post Graduate in any discipline with 60% aggregate and above marks OR Degree in Law/Engineering with 60% aggregate and above marks. SC/ST candidates with 50% aggregate and above marks.	1 62	Accountant Grade III Eligibility: Graduate in Commerce with 50% aggregate and above marks. SC/ST candidates with 40% aggregate and above marks.	24
Technical Assistant Grade III Eligibility: Degree in Botany/ Zoology/ Biochemistry/ Biotechnology/Agriculture with 50% aggregate and above marks. SC/ST candidates with 40% aggregate and above marks.	24	Assistant Grade III Eligibility: Graduate in any discipline with 50% aggregate and above marks. SC/ST candidates with 40% aggregate and above marks.	34

Detailed Notification and Application Form available at: www.apscsc.gov.in.

The age limit is 39 years for all posts, however there is a relaxation of 5 years for SC&ST candidates. Recruitment will be as per Rule of Reservation.

Application Fee: 1) Rs.500/- per application.
2) Rs.250/- for SC/ST candidates.
3) NIL for Physically Handicapped

} Payable while submitting application.

1. Last date for receipt of applications is 15th September, 2010.
2. Candidates are strongly advised to go through the detailed Notification at the Website of the Corporation before applying for any post.
3. The candidates shall send their application form along with three latest passport-size photos, attested copies of certificates of Date of Birth, Qualifications, Experience, Caste, Nativity etc. and application fee in the shape of DD/Banker's cheque drawn on any Nationalized Bank in favour of "VC&MD, AP State Civil Supplies Corporation Ltd." payable at Hyderabad in a cover duly super scribing the name of post and postcode applied for on the top to the following address:

Coordinator (Training), Institute of Public Enterprises, Osmania

University Campus, Hyderabad – 500 007, Andhra Pradesh, INDIA.

- Applications received without required enclosures shall be rejected summarily.
- The selection shall be made based on written examination followed by interview. Canvassing in any manner shall disqualify the applicant.
- For full details please log on to www.apscsc.gov.in.

**B.UDAYA LAKSHMI, IAS.
VC&MANAGING DIRECTOR**

ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED

Regd. Office:6-3-655/1/A, CS Bhavan, Somajiguda, Hyderabad - 082

ADDENDUM

No.P.Admn.A2/143(23)/06-A

Dated:06.09.2010

Addendum to Notification for General Recruitment No.P.Admn.A2/143(23)/2006, dt.16.08.2010 published in Hindu/Eenadu Dailies on 23.08.2010.

1. The age limit is 39 years for all posts, however there is a relaxation of 5 years for SC & ST candidates. This should now be read as:

"The age limit is 39 years for all posts, however there is a relaxation of 5 years for SC, ST & BC candidates."

2. 4% reservation in favour of socially and educationally backward classes in respect of first 14 classes of Muslims in the State, as prescribed in the Act No.26 of 2007. Accordingly, [Annexure-II](#) showing the cadre-wise vacancies to be filled-up as per Roster, is revised and placed in the website of the Corporation at www.apscsc.gov.in.

Sd/- B.UDAYA LAKSHMI
VC & MANAGING DIRECTOR

ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED
REGD.OFFICE:6-3-655/1/A,, CIVIL SUPPLIES BHAVAN, SOMAJIGUDA,
HYDERABAD - 82

Advt.No.: P.Admn.A2/143(23)/06

Date:16.08.2010

(General Recruitment)
Detailed Notification

* * *

Para-1:

The Andhra Pradesh State Civil Supplies Corporation Limited is a company wholly owned by Government of Andhra Pradesh and was incorporated in the year 1974 as a limited company under the Companies Act 1956. The Corporation deals in distribution of essential commodities like Rice, Sugar, Wheat, Redgram Dal and P.Oil under Public Distribution System and various other welfare schemes of Government of India. The Corporation also purchases paddy from farmers under MSP Operations and deals in distribution of domestic LPG and has retail sales depots for Petrol & Diesel. It has also dealt in purchase and distribution of other commodities like Onions, Tamarind etc, under Market Intervention Schemes from time to time.

Applications are invited in the proforma given in [Annexure-I](#) and made available on WEBSITE (<http://www.apscsc.gov.in>) from eligible candidates for recruitment to various posts in Grade-I, Grade-II and Grade-III. Provisional vacancy position based on roster system is given in [Annexure-II](#). The eligible Candidates may download the application form from the website after satisfying themselves with the terms and conditions of this recruitment.

Name of the post, age and scale of pay is as follows:

S. No.	Name of the post	Age as on 01/7/2010*		Scale of pay
		Min.	Max.	
1	Tech. Asst. Grade I	21	39	14860-39540
2	Assistant Grade I (General)	21	39	14860-39540
3	Accountant Grade I	21	39	14860-39540
4	Tech.Asst.Gr-II	21	39	11530-33200
5	Asst.Gr-II(General)	21	39	11530-33200
6	Acct.Gr-II	21	39	11530-33200
7	Tech.Asst.Gr-III	21	39	8440-24950
8	Asst.Gr.III (General)	21	39	8440-24950
9	Accout.Grade-III	21	39	8440-24950

**relaxation of age up to 5 years is allowed for SC& ST candidates*

**relaxation of age up to 10 years is allowed for Physically Handicapped*

NOTE:

1. Attested copies of all the essential certificates issued by the competent authority shall be sent with the application form. The originals should compulsorily be kept with the applicants to produce as and when required for verification.
2. The applicants should not furnish any particulars that are false, tampered, fabricated. Furnishing of such information/documents will render the candidate disqualified whenever it comes to the notice of the competent authority.
3. The application should be strictly in the format given in the website.

IMPORTANT NOTE: Distribution of vacancies among roster points is provisional and subject to variation and confirmation by the appointing authority

NOTE ON IMPORTANT PROVISIONS GOVERNING THE RECRUITMENT PROCESS:

1. VACANCIES: Recruitment shall be made as per the vacancies notified and subject to change if any as per the discretion of the Management.
2. Caste & Community: Attested copy of Caste Certificate issued by the Competent Authority concerned for other than OC candidates.
3. Reserved category candidates from other states are not entitled for reservation and they will be treated as general candidates for all purposes.
4. Physically Handicapped candidates should furnish the medical certificate from a Government Doctor.
5. The Corporation is empowered to conduct selection process for the posts notified and the selection process is carried out with utmost regard to maintain secrecy and confidentiality so as to ensure that the principles of merit is scrupulously followed. A candidate shall be disqualified for appointment, if he himself or through relations or friends or any others has canvassed or endeavored to enlist for his candidature, extraneous support, whether from official or non-official sources for appointment.
6. Reservation to Women will apply as per General Rules and/or Special Rules.
7. Employees working in Government Service/Autonomous bodies/ Government aided institutions etc., are required to apply through proper channel. However an advance copy of the application can be submitted directly also.
8. Reservation to BC-E group is pending before the Honorable Courts.
9. Government have issued orders in G.O.Ms.No.3, Backward Classes Welfare (C-2) Department, dated 4/4/2006, laying down the criteria to determine Creamy Layer among Backward Classes in order to exclude from the provisions of reservations. Government of Andhra Pradesh has adopted all the criteria to determine the Creamy Layer among Backward Classes as fixed by the Government of India. In view of the Government orders, in G.O.Ms.No.3, Backward Classes Welfare (C-2) Department, dated 4/4/2006, the candidates claiming as belong to Backward Classes have to produce a Certificate regarding their exclusion from the Creamy Layer from the competent authority. Certificate excluding from Creamy Layer certificate has to be produced at an appropriate time.

Para-2: EDUCATIONAL QUALIFICATIONS:

Applicants must possess educational qualifications from a recognized University as detailed below OR equivalent thereto, subject to various specifications in the relevant service rules as on the date of Notification i.e., 16.08.2010.

Post Code	Description of the Post	Educational Requirements for Recruitment
GT(MM) GT(AP)	Tech.Asst.Gr.I & II → →	a) Post Graduate Degree in Botany/Zoology/Biochemistry/Bio-Science with 60% aggregate and above marks. OR Graduation in Agriculture/Biotechnology with 60% aggregate & above marks. SC/ST candidates with 50% aggregate and above marks. b) Candidate's knowledge will be tested in a written test in following areas: a. General English/Arithmetics/Logic & Reasoning AND b. Materials Management including food-grains storage, procurement etc. OR Agricultural produce expertise including quality control, pest control etc.
(GGHR) (GGLC)	Assistant Grade I&II (General) → →	a) Post Graduate in any discipline, OR Degree in Law/Engg. with 60% aggregate and above marks. SC/ST candidates with 50% aggregate and above marks. b) Candidates knowledge will be tested in a written test in following areas: a. General English/Arithmetics/Logic & Reasoning. AND b. Human Resource, General Administration including Public Relations OR Legal, Contracts & Tenders

GG(FM) GG(CA)	Accountant Grade I&II —————→ —————→	<p>a) Post Graduate in Commerce/MBA (Fin.) or equivalent with 60% aggregate & above marks. OR Graduate with Inter CA/ICWA. SC/ST candidates with 50% aggregate and above marks.</p> <p>b) Candidate's knowledge will be tested in a Written Test in the following areas: a. General English/ Arithmetics/Logic & Reasoning AND b. Accounting (Financial Management) OR Cost Accounting</p>
GR.III(T)	Tech.Asst.Gr-III	<p>a) Degree in Botany/Zoology/Biochemistry/ Biotechnology/Agriculture with 50% aggregate and above marks. SC/ST candidates with 40% aggregate and above marks.</p> <p>b) Preference will be given to those who have experience in the fields of food grains storage, quality control, pest control, procurement, inventory management and agricultural produce.</p>
GR.III(G)	Asst.Gr-III (Genl.)	<p>a) Graduate in any discipline with 50% aggregate and above marks. SC/ST candidates with 40% aggregate and above marks.</p> <p>b) Preference will be given to those candidates having experience in Transportation Logistics, Human Resources, Legal & Tenders, General Administration & Public Relations, Petroleum Products etc.</p>
GR.III(A)	Acct.Gr-III	<p>a) Graduate in Commerce with 50% aggregate and above marks. SC/ST candidates with 40% aggregate and above marks.</p> <p>b) Preference will be given to those candidates having experience in the fields of Cost Accountancy, Financial Accounting, Business Organization, Company Law etc.</p>
NOTE	All applicants must have good working knowledge of MS-Office and proficiency in handling of computer operations.	

Candidates applying for the posts in I & II Grades among Accts/TAs/ Assts. have to select the area of their interest and fill up the postcode in the column given in the application form. Name of the post applied for along with the postcode selected by the candidate should also be neatly super scribed (written) on the top of the cover containing the application while sending the same to the address furnished in the Advertisement.

Written Test for Grade I&II:

Common Papers	Marks Allotment	
1. General English	15	
2. Numerical Ability	15	
3. Reasoning	15	
Specific Subjects	35	
Sub-Total Marks	80	
Specific Subjects for different post codes		
1. GT (MM) =Materials Management including food grains storage, procurement etc.	Specific Subject Question Paper will be distributed to candidates basing on their choice in the application	
2. GT (AP) =Agricultural produce expertise including quality control, pest control etc.		
3. GG (HR) = Human Resource, General Administration and PR		
4. GG (LC) = Legal, Contracts and Tenders		
5. GG(FM) = Financial Management		
6. GG(CA) = Cost Accounting		
Public Distribution System	10	10
Interview	10	10
Grand Total	100	100

Written Test for Grade III:

Common Papers	Marks Allotment
1. General English	15
2. Numerical Ability	15
3. Reasoning	15
4. Subject Specific*	35
5. Public Distribution System	10
Sub-Total Marks	90
Interview	10
Grand Total	100

***For different post codes subjects specified are given here under:**

Post Code	Subjects
GR-III(T)	Food grains storage, quality control, pest control, procurement, inventory management and agricultural produce. Post Code: (GR-III(T))

GR-III(G)	Transportation logistics, human resources, legal & tenders, general administration and PR, petroleum products. Post Code:(GR-III(G))
GR-III(A)	cost accountancy, financial accounting, business organization, company law. Post Code: (GR-III(A))

Selection Procedure: Selection will be made on the basis of written test for 90 marks and interview for 10 marks. Merit list will be prepared by clubbing the marks secured in written test as well as interview and selection to both Grade I & II posts will be on the basis of merit. Those at the top end of the merit list will be considered for the posts in Grade-I and the subsequent candidates will be considered for Grade II posts. Only those candidates who attain the minimum marks prescribed for various posts in the qualifying academic examination will be considered to be called for the written examination. However, the prescribed essential qualifications are minimum and the mere possession of the same does not entitle the candidate to be called for written test. Hall tickets will be sent to the candidates by speed post. The candidates should mention the qualifications and experience in the relevant field and should attach attested copies of the following certificates to their applications:

1. Proof of age.
2. Attested copies of educational certificates.
3. Attested copy of caste certificate issued by the Tahsildar concerned for other than OC candidates.
4. Medical Certificate from a Government Doctor/Hospital in case of Physically Handicapped candidates.

Application procedure:

1. Applicants should fill up all the columns with correct information.
2. Applicant should select the post for which he/she desires to apply basing on postcode.
3. His/her knowledge will be tested as per the post code selected by the applicant.
4. Applicant should furnish his/her address for communication in the application.

5. **The application should be sent in a cover superscripted with the post and postcode for which the applicant is applying.**
6. **Applicant should furnish application fee as prescribed along with the application.**
7. Each application should be accompanied by the application fee as detailed below:
 - a. Rs.500/- per application**
 - b. Rs.250/- for SC/ST candidates.**
 - c. Nil for physically handicapped.**
8. Self addressed stamped envelop 11'/5" size (with Rs.25/- Stamp for Speed post) should be enclosed along with the application.
9. Recent passport size photographs should be pasted in the space provided on the application form as well as 3 copies of hall ticket.
10. Candidates should fill the hall ticket in triplicate and send along with application.
11. Candidates should make sure of their eligibility for the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/ her eligibility at any stage or suppressing any information is liable for rejection of their application.
12. Particulars furnished by the applicant in the application form will be taken as final, and data entry processed, based on these particulars only by Computer.
13. Before submission of application form, the candidate should carefully ensure his/her eligibility for this examination. NO RELEVANT COLUMN OF THE APPLICATION FORM SHOULD BE LEFT BLANK, OTHERWISE APPLICATION FORM WILL NOT BE ACCEPTED.
14. IPE will not be responsible for the applications delayed or lost in transit.
15. The candidates working in Government/Quasi Government/Government undertaking shall send their applications through proper channel. Applications send directly will not be entertained. However, a copy of the application can be submitted directly for which No Objection Certificate shall be submitted at the time of written test/interview.

Written Examination:

1. Date of examination will be published on website **www.apscsc.gov.in**.
2. A common written test will be conducted for appointment in Grade I&II posts. The candidates will be placed in Grade I or II depending on their rank in the merit list after interview.
3. The Penal Provisions shall be invoked if malpractices and unfair means are noticed at any stage of the recruitment. The corporation is duty bound to conduct recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by anyone causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the corporation will be sufficient cause for rendering such questionable means as ground for debarment.
4. Any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection of obtaining support of candidature by any means, such a candidate may in addition to rendering himself /herself liable to criminal prosecution, will be liable to be debarred permanently.
5. Whenever Written Examination is held only those candidates who are totally blind and candidate, whose writing speed is affected by CEREBRAL PALSY, can use scribe at the Written Examination. In all such cases where a scribe is used, the following rules will apply.
 - (a) the scribe should be from an academic discipline other than that of the candidates and the academic qualification of the scribe should be one grade lower than the stipulated eligibility criteria
 - (b) the candidate as well as the scribe will have to give a suitable undertaking confirming the rules applicable.
6. INCOMPLETE/INCORRECT APPLICATION FORM WILL BE SUMMARILY REJECTED. INFORMATION IF ANY FURNISHED BY THE CANDIDATE SUBSEQUENTLY WILL NOT BE ENTERTAINED EITHER BY IPE OR BY THE CORPORATION UNDER ANY CIRCUMSTANCES. APPLICANTS

SHOULD BE CAREFUL IN FILLING-UP OF THE APPLICATION FORM AND ITS SUBMISSION. IF ANY LAPSE IS DETECTED DURING THE SCRUTINY, THE CANDIDATURE WILL BE REJECTED EVEN THOUGH HE/SHE COMES THROUGH THE FINAL STAGE OF RECRUITMENT PROCESS OR EVEN AT A LATER STAGE.

Instructions to candidates:

1. Applicants should invariably produce hall-ticket issued by IPE at the time of appearing for examination and they will not be allowed to appear for the examination without the valid hall-ticket.
2. Candidates should take their seats at least 20 minutes before the commencement of the examination. Candidates will not be allowed into the examination hall after 10 min. of the scheduled time.
3. Candidate must note that their admission to the examination is strictly provisional. The fact that an admission has been issued to them does not imply that their candidature has been finally cleared by the IPE OR that the entries made by the candidate in their applications have been accepted by the IPE as true or correct. The candidates have to be found suitable after verification of original certificates, and other eligibility criteria.
4. Candidates are not allowed to bring Cell Phones and Calculators into the examination hall.
5. Candidates should go through the instructions given on the cover page of test booklet and carefully write his/her Hall ticket number, centre, etc. in the answer sheet which will be provided to him/her in the examination hall
6. Answer sheets of screening test are to be scanned with Optical Mark Answers. Candidates should bring HB Pencil only for marking the answers. Candidates should bring HB pencil, ball pen, and smooth writing pad to fill up relevant columns on the answer sheets. The candidates must ensure encoding the subject, hall ticket number, etc on the OMR answer sheet correctly, failing which answer sheet will be rejected and will not be valued.
7. Candidates should satisfy the invigilators of their identity with reference to the signature and photographs available on the nominal rolls.

8. Candidates should not leave the examination hall till expiry of full time.
9. If the candidate notices any discrepancy printed on Hall ticket as to community, date of birth etc., they may immediately bring the same to the notice of Coordinator(Training), Institute of Public Enterprises OR Chief Superintendent in the examination centre, for making necessary corrections in the Nominal Roll for verification by IPE.
10. Individuals having past/present criminal record or facing criminal charges in any case or manner or prosecution in a Court of Law are not eligible to apply for appointment to any post in the Corporation.
11. Individuals involved in Insolvency Suits or Civil Disputes of any kind are also not eligible to apply for appointment to any post in the Corporation.
12. Successful candidates will be required to produce verification letters from the Superintendent of Police of the district in which they are residing/their native district, duly certifying that they have no past/present criminal history and there are criminal charges against them. The said verification certificate shall not be dated more than 15 days prior to the date of interview.
13. Over-writings and corrections in the application form will not be accepted and such applications shall summarily be rejected.

Fees:

Each applicant should enclose along with the filled in application form a Demand Draft/Banker's Cheque from any nationalized bank for Rs 500/- (Five hundred only) drawn in favour of 'VC&MD, AP State Civil Supplies Corporation Limited' payable at Hyderabad. SC/ST candidates are required to pay Rs.250/- only, while Physically handicapped candidates are exempted from payment of application fee. Filled-in application should be sent to the following address along with enclosures duly superscribing the post applied for and postcode on the envelope.

**Coordinator (Training)
Institute of Public Enterprises,
Osmania University Campus,
Hyderabad – 500 007.
Andhra Pradesh, INDIA.**

**B.UDAYA LAKSHMI, IAS.
VC & MANAGING DIRECTOR**

Affix recent
passport size
photograph
attested by
gazetted
Officer

Advt. No. _____ Post Applied for : _____ Post Code _____

[illegible][illegible]

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M	F
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Married	Single
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[illegible][illegible]

(7) Address for correspondence with pincode and Telephone No./Fax No./E-mail, if any :

Tel								Mobile											
e-mail																			
City									Pin										
District									State										

(8) Permanent Address :

Tel								Mobile											
e-mail																			
City									Pin										
District									State										

(9) Category (Relevant category to be ✓/ticked)

Gen	SC	ST	BC-A	BC-B	BC-C	BC-D	BC-E	VH	PH	HH
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(attach certificate issued by Competent Authority)

(10) Educational / Professional qualifications :

Name of Degree / Diploma	Institute / College	Board / University	Subject Specialization	Month & Year of passing	% of Marks	Division

(11) Experience (Including details of present employment):

Name of the employer	Total Period	Post held	Date		Nature of work
			From	To	

(12) DD Amount : Rs.....

(13) DD No. and Date

No								Date								
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Drawn on Bank.....Payable at:.....

(On the back side of Demand Draft kindly write your name and address)

List of documents attached:

1. One Self Addressed stamped(Rs.25) envelope
2. Three additional passport size Photographs
3. Proof of Date of Birth
4. SC/ST/OBC Certificate
(if applicable)
5. Certificate of Physical Disability
(if applicable)
6. Proof of Educational qualifications
7. Work Experience Certificate
8. Sheet giving description of Work
9. Demand Draft/Banker's Cheque

DECLARATION :

1. I hereby declare that there is no past/present criminal record against me and I am not facing criminal charges in any case or prosecution in any Court of Law.
2. I here by declare that I am not involved in Insolvency Suits or civil disputes of any kind.
3. I here declare that all the information and particulars given by me in this application are true and correct to the best of my knowledge.
4. I am aware that if any of the above statements are found to be incorrect or false or any material information or particulars of relevance have been misstated, suppressed or omitted, I am liable to be disqualified for appointment and if appointed, my appointment will be liable to be terminated.

Signature of the candidate

Place:

Date:

ORIGINAL

INSTITUTE OF PUBLIC ENTERPRISE

OU CAMPUS, HYDERABAD – 500 007

Contact No: 040-27096836

**Hall Ticket for General Recruitment
(Grade-I, Grade-II and Grade-III)**

Affix recent
passport size
photograph
attested by
gazetted
Officer

(To be filled by the Candidate)

Post Applied for : _____ Post Code _____

1. Name of the Candidate: _____

2. Father's Name: _____

3. Address for Communication:

Signature of the Candidate

(for office use only)

Hall Ticket No:

Date of Written Test: _____

Centre:

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Signature of the Candidate
(to be signed in the examination hall)

Convenor

In Duplicate

INSTITUTE OF PUBLIC ENTERPRISE

OU CAMPUS, HYDERABAD – 500 007

Contact No: 040-27096836

Hall Ticket for General Recruitment

(Grade-I, Grade-II and Grade-III)

Affix recent
passport size
photograph
attested by
gazetted
Officer

(To be filled by the Candidate)

Post Applied for : _____ Post Code _____

1. Name of the Candidate: _____

2. Father's Name: _____

3. Address for Communication:

Signature of the Candidate

(for office use only)

Hall Ticket No:

Date of Written Test: _____

Centre:

--

Signature of the Candidate
(to be signed in the examination hall)

Convenor

INSTRUCTIONS TO CANDIDATES:

1. Candidates should fill up only the portion above the dotted line and append their signatures at the place provided. The portion earmarked for office use only should not be filled up or signed by the candidates.
2. Candidates will not be allowed to enter exam hall and write the examination without their Hall Ticket.
3. They should reach the Examination centre at least 20 minutes before commencement of Examination and take their seats 10 minutes before Exam starts.
4. The candidates are prohibited from carrying any form of material for copying and communicating with any person inside/outside the exam hall.
5. Any candidate found guilty of malpractice or behaving in an undisciplined manner will be expelled and disqualified.
6. The candidates are not allowed to carry cell phones calculators and bags into the examination hall.

**Annexure-II
(Revised)**

CADRE WISE VACANCIES TO BE FILLED-UP AS PER ROSTER

S.No	Category	Mode of vacancy filling	OC		SC		ST		BC-A		BC-B		BC-C		BC-D		BC-E		VH	HH	OH	Total
			G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	Women	Open	Open	
1	Acct. Gr.I	Roster points	9	4	3	2	1	1	2	1	1	1	0	1	0	1	0	1	1	0	0	29
2	T.A.Gr.I	Roster points	16	7	4	3	2	1	2	2	2	2	0	1	2	1	1	1	1	1	0	49
3	Asst. Gr.I	Roster points	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
4	Acct. Gr.II	Roster points	15	7	4	2	2	1	2	2	2	1	0	1	2	1	1	1	1	1	0	46
5	T.A. Gr.II	Roster points	2	1	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	5
6	Asst. Gr.II	Roster points	20	10	6	3	2	2	3	2	3	2	0	1	2	1	1	1	1	1	1	62
7	Acct. Gr.III	Roster points	7	4	2	2	0	1	1	1	1	1	0	1	0	1	0	1	1	0	0	24
8	T.A. Gr.III	Roster points	7	4	2	2	0	1	1	1	1	1	0	1	0	1	0	1	1	0	0	24
9	Asst. Gr.III	Roster points	10	6	3	2	2	1	2	1	1	1	0	1	0	1	0	1	1	1	0	34
			Grand Total																			274