

**Bachelor in Information Technology (BIT)**

**Term-End Examination**

**December, 2007**

**CSI-21 : COMPUTER MANAGEMENT**

*Time : 3 Hours*

*Maximum Marks : 75*

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**Note :** There are **two** sections in this paper. Section A is **compulsory**. Attempt any **three** questions from Section B.

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**SECTION A**

1. State whether the following statements are true or false : 10
- (i) A job description should not be based on a detailed job analysis.
  - (ii) The primary result of job analysis is job evaluation.
  - (iii) It is possible to get people to work more or work better in higher proportions with marginal increases in some inputs.
  - (iv) A manager or an administrator does not interact constantly with people.
  - (v) An organization structure can be based on relationships only if they exhibit a certain degree of durability and stability.
  - (vi) A budget is the systematic plan for the utilisation of material resources only.
  - (vii) Budgeting is closely connected with control.
  - (viii) The strategies of an organization are not related to the goals of that organization.
  - (ix) The essence of strategic planning is to help a company develop and sustain advantage in the market place.
  - (x) Strategy is not a means to attain the organizational ends.
2. (a) Assume that you are working in a manufacturing company. Prepare an organizational chart for such a company. 12
- (b) Explain the job description of the persons occupying different positions in the chart. 8

**SECTION B**

Answer any **three** questions from this section.

3. (a) Distinguish between Capital budgets and Operating budgets with examples. 4  
(b) Suppose your organization is taking up a new project. Discuss how the budget for the new project will be prepared. Give an illustration to support your answer. 6  
(c) How do you install a budgetary control system in an organization ? Explain with the help of an example. 5
4. (a) Explain the key elements for strategic planning. 7  
(b) What is a strategic vision of an organization ? Explain with examples. 3  
(c) Discuss the relationship between Strategic management and Operational management. 5
5. (a) Briefly discuss some of the major issues in managing people. 7  
(b) What do you understand by Maslow's need hierarchy ? Explain the use of Maslow's need hierarchy in management. 8
6. (a) Differentiate between job description and job analysis. 6  
(b) Discuss the interrelationship between recruitment, selection, placement and induction, giving examples. 9