

MSCIT Question Bank (As per revised curriculum)

QID	QUESTION	ANSWER	OPTION1	OPTION2	OPTION3	OPTION4
ch1	A "computer competent" person must know how to upgrade and repair their computer	option2	TRUE	FALSE		
ch1	A computer monitor is a video display device	option1	TRUE	FALSE		
ch1	A computer network	option2	describes the information channels within a system unit	is the term used to describe a communications system connecting two or more computers together	is the conection among computer users, often seen at conferences	describes the relationship between a data element and a database record
ch1	A computer network allows two or more computers to communicate	option1	TRUE	FALSE		
ch1	A computer network supports connectivity	option1	TRUE	FALSE		
ch1	A document file is one of the most common types of file	option1	TRUE	FALSE		
ch1	A keyboard is one of the common output devices	option2	TRUE	FALSE		
ch1	A monitor and printer are the most common input devices for personal computers	option2	TRUE	FALSE		
ch1	A mouse is one of the common input devices	option1	TRUE	FALSE		
ch1	A PDA is a small, portable computer	option1	TRUE	FALSE		
ch1	A storage device that consists of rigid metallic platters, that are used to store programs and very large data files	option2	floppy disk	hard disk	optical disk	DVD
ch1	A typical word processor is an example of application software	option1	TRUE	FALSE		
ch1	A word processor is an example of a browser application	option2	TRUE	FALSE		
ch1	An example of data is	option2	the average rainfall in Texas for 1995	the number of children born in Chicago in 1950	mean of your credit card balances for the past three years	the percentage of brown-eyed people in your class

ch1	An operating system like Windows NT is an example of application software	option2	TRUE	FALSE		
ch1	Another name for software is	option3	procedures	data	programs	information
ch1	Another name for the keyboard, mouse, monitor and system unit is	option3	firmware	software	hardware	solidware
ch1	Application software is used to directly control computer hardware	option2	TRUE	FALSE		
ch1	Communication hardware allows two or more computers to share data	option1	TRUE	FALSE		
ch1	Computers are used in most areas of business today	option1	TRUE	FALSE		
ch1	Connectivity is a term used to describe communication among computers	option1	TRUE	FALSE		
ch1	Data is processed into information	option1	TRUE	FALSE		
ch1	Database, spreadsheet and document are the most common types of computer files	option1	TRUE	FALSE		
ch1	Device that translates data and programs that humans can understand into a form that the computer can process	option1	input device	output device	microprocessor	hard drive
ch1	Device that translates the processed information from the computer into a form that humans can understand	option2	input device	output device	microprocessor	hard drive
ch1	Device used to convert electronic signals from the computer into electronic signals that can travel over a telephone line	option2	translator	modem	converter	memory
ch1	Devices that allow information to be sent from one computer to another are called	option3	input/output hardware	advanced I/O peripheral firmware	communications hardware	transference comware
ch1	Floppy disks and hard disks are both examples of secondary storage	option1	TRUE	FALSE		
ch1	Floppy disks are secondary storage, hard disks are primary storage	option2	TRUE	FALSE		
ch1	Floppy disks, optical disks, DVDs and hard drives are all examples of	option3	removable media	primary storage or memory	secondary storage	CPUs
ch1	Guidelines for using a computer or documentation for using a particular software package are called	option1	procedures	software	data	personal digital assistance

ch1	In business, the most commonly used computer is a mainframe	option2	TRUE	FALSE		
ch1	In which areas of today's business world would you expect to find microcomputers?	option1	In nearly all areas of business and all areas of life	Only in areas that require extensive mathematical processing	In areas that demand exact answers or word processing	In large corporations with big data processing budgets
ch1	Information and data are the same thing	option2	TRUE	FALSE		
ch1	Integrating video, voice, music and even graphics in a presentation is called	option2	combination packages	multimedia	mega-multi-media	simulcast
ch1	It is still rare to find computers in use in most small businesses	option2	TRUE	FALSE		
ch1	Many college students buy a mainframe computer to help them with their studies	option2	TRUE	FALSE		
ch1	Memory is an example of primary storage	option1	TRUE	FALSE		
ch1	Microcomputers are divided into two general categories	option3	high speed and low speed	graphical and non-graphical	portable and desktop	math based and text based
ch1	One major difference between primary and secondary storage is	option1	primary storage is temporary, secondary storage is permanent	secondary storage is magnetic, primary storage is optical	secondary storage is faster than primary storage	primary storage is removable, secondary storage is built in
ch1	One of the most widely used browsers is	option2	Microsoft Office	Microsoft's Internet Explorer	Windows Explorer	Navigation
ch1	Part of the input hardware for most of computers is a GUI	option2	TRUE	FALSE		
ch1	People who use computers to play games or solve business are called "end users"	option1	TRUE	FALSE		
ch1	primary storage is permanent	option2	TRUE	FALSE		
ch1	Privacy and security are important issues for computer professionals	option1	TRUE	FALSE		
ch1	Procedures and software mean the same thing	option2	TRUE	FALSE		
ch1	Software is another name for programs	option1	TRUE	FALSE		
ch1	Software is another name for the facts and/or figures that are used as input to an information system	option2	TRUE	FALSE		
ch1	Software used to interact between user programs and the computer is called	option2	application software	system software	operation software	custom ma software

ch1	Supercomputers, the largest computers, are used for scientific research	option1	TRUE	FALSE		
ch1	The "end users" of a computer system are the people who write the programs than tell the computer how to process the data	option2	TRUE	FALSE		
ch1	The average daily temperature of Bismark, North Dakota is an example of information	option1	TRUE	FALSE		
ch1	The capacity of a DVD is greater than a CD	option1	TRUE	FALSE		
ch1	The challenge of the future is to make the new technology fit the people who use it	option1	TRUE	FALSE		
ch1	The challenge of the future of technology is to make the technology more powerful	option2	TRUE	FALSE		
ch1	The computer monitor is software that watches waht is happening inside the CPU	option2	TRUE	FALSE		
ch1	The Internet is part of all computer operating systems	option2	TRUE	FALSE		
ch1	The Internet is the largest computer network in the world	option1	TRUE	FALSE		
ch1	The Internet is thought to be one of the most important technologies in the 21st century	option1	TRUE	FALSE		
ch1	The Internet is	option2	a collection of computers within one company used for communication and data exchange	the largest communication network in the world	a communications device within Pentium computers that speeds data access	one of the parts of a network designed to prevent system crashes
ch1	The internet service that provides a multimedia, user-friendly interface to numerous resources available on the Internet	option1	WWW	browser	online services	Netscape Navigator
ch1	The largest computers used mainly for research, are called	option3	megacomputers	maxicomputers	supercomputers	mainframe computers

ch1	The microprocessor and memory are the two parts of the system unit	option1	TRUE	FALSE		
ch1	The most common input hardware for personal computers are	option1	a mouse and keyboard	a keyboard and a screen	a graphical user interface(GUI) and a mouse	a printer and a monitor
ch1	The most common output hardware for personal computers are	option4	a mouse and keyboard	a keyboard and a screen	a graphical user interface(GUI) and a mouse	a printer and a monitor
ch1	The most important part of an Infomation System is the data	option2	TRUE	FALSE		
ch1	The most important part of an information system is the	option1	people	hardware	software	data
ch1	The most important system software is the	option4	application software	automation software	microprocessor	operating system
ch1	The most widely used type of computer is the	option4	supercomputer	mainframe	minicomputer	microcomputer
ch1	The mouse and the keyboard are the two parts of the system unit	option2	TRUE	FALSE		
ch1	The name for the kind of software that performs tasks like word processing or database management is	option3	DOS	system software	application software	operation software
ch1	The newer DVD has less capacity than the older CD	option2	TRUE	FALSE		
ch1	The number of students in your computer class today is data	option1	TRUE	FALSE		
ch1	The program used to navigate, explore, and find information on the internet is called a	option3	search tool	netware process	browser	netter
ch1	The raw material used to create information is called	option3	metaware	hardware	data	manuals/procedures
ch1	The smallest personal computer is the notebook	option2	TRUE	FALSE		
ch1	The term "data" is used to refer to	option1	unprocessed facts and figures	the output of a computer	facts that have been processed into a more usable form	the process of comput

ch1	The term "end user" is used to describe people who	option3	use the output from computers (the end product)	write software for computers	use microcomputers to perform information processing tasks	are the last to use a computer or the information from a computer
ch1	The term "information" is frequently used to refer to	option3	unprocessed facts and figures	the input to a computer	facts that have been processed into a more usable form	the process of computation
ch1	The term "program" is another name for which part of the information system?	option2	Procedure	Software	Data	Hardware
ch1	The term "supercomputer" is used to describe a desktop system that has state-of-the-art speakers, CD-ROM, graphics monitor, and a very fast processor	option2	TRUE	FALSE		
ch1	The term used to describe tying computers together so data can be sent among them is	option4	inter-processor access	I/O inter-connectedness	commware	connectivity
ch1	The two main parts of the system unit are	option2	a mouse and keyboard	the microprocessor and memory	a printer and a monitor	primary storage and secondary storage
ch1	The two most important technologies for the 21st century are thought to be	option1	the Internet and the World Wide Web	DVD and multimedia	sub-notebooks and larger hard drives	integration of computers into people
ch1	The type of computer that falls between personal computers and mainframe computers is the minicomputer	option1	TRUE	FALSE		
ch1	The type of file created by an electronic spreadsheet like Excel	option2	database	worksheet	document	presentation
ch1	The World Wide Web is not an important technology	option2	TRUE	FALSE		
ch1	To be considered "computer competent" a individual only needs to know enough about the computer to be able to satisfy their information needs	option1	TRUE	FALSE		
ch1	To be considered "computer competent" a person needs to	option2	be an expert in most of the software available for their computer system	be able to use a computer when they begin their job	have an extensive knowledge of available hardware and software	know how to both use and repair the computer system they use
ch1	Type of software that can be described as "end-user" software	option3	DOS	system software	application software	operation softw

ch1	When a computer is turned off, information in primary storage is lost	option1	TRUE	FALSE		
ch1	When talking to a computer literate person, the term "monitor" is used to describe	option2	system software that watches what happens inside the CPU	an output device also called a video display screen	an output device that monitors environmental conditions	a special chip used to check for illegal software
ch1	Which of the following is not an advanced application?	option3	artificial intelligence	web publishers	word processor	multimedia
ch1	Which of the following would not be considered portable computer?	option1	a desktop computer	a notebook computer	a personal digital assistant	a handheld computer
ch1	Windows 2000 is an example of a(n)	option1	operating system	graphical user interface	application software	basic tools
ch1	Windows 2000 is an example of system software	option1	TRUE	FALSE		
ch1	Word processing, electronic spreadsheets, database managers, and graphics programs are all grouped under the title	option2	operating systems	application software	browsing programs	data and information
ch1	You are in sales and would like a computer that you could take with you on sales calls and would enable you to quickly write down notes with a pen. What type of computer would you purchase?	option2	notebook	PDA	desktop	Portable
ch1	You have just collected the class's ages and then calculated the average age of the class. The average would be considered	option3	data	the output stream	information	calculation
ch1	You have just collected the class's ages. Each individual's age would be considered	option1	data	the input stream	information	statistics
ch1	An assembler is compiler.	option1	TRUE	FALSE		
ch1	Analytical engine was conceptualized by Charles Babbage.	option1	TRUE	FALSE		
ch1	Apart from Abacus, Napier's bones were the first device used in computations.	option1	TRUE	FALSE		
ch1	Both FORTRAN and COBOL were developed in 1964.	option2	TRUE	FALSE		
ch1	Computer language named C is an interpreter language.	option2	TRUE	FALSE		

ch1	Difference engine was designed by Charles Babbage.	option1	TRUE	FALSE		
ch1	Farrenti Mark I was the first computer developed for sale.	option1	TRUE	FALSE		
ch1	First difference engine was actually built by George Scheutz.	option1	TRUE	FALSE		
ch1	Hollerith first used his tabulating machines for US Census of 1890.		TRUE	FALSE		
ch1	Hollerith was the first to come up with stored program concept.	option2	TRUE	FALSE		
ch1	How many main types of computer are there according to size ?	OPTION4	1	2	3	4
ch1	Interpreter programs run as fast as compiled programs.	option2	TRUE	FALSE		
ch1	Machine language programs consists of a long sequence of binary numbers.	option1	TRUE	FALSE		
ch1	Mercury filled tubes were the first form of memory.	option1	TRUE	FALSE		
ch1	Pentium family computers fall under _____ computers	OPTION4	Mini	Main frame	Super	Micro
ch1	Personal computers of present days are faster than the supercomputers developed in early 1970's.	option1	TRUE	FALSE		
ch1	Prolog language is basically designed for artificial intelligence programming.	option1	TRUE	FALSE		
ch1	Punch cards were used for data and program input in early computers.	option1	TRUE	FALSE		
ch1	Slide rule was used for engineering calculations till about 1970.	option1	TRUE	FALSE		
ch1	The analytical engine was the first electronic digital computer.	option2	TRUE	FALSE		
ch1	The first generation computers used transistors.	option2	TRUE	FALSE		
ch1	The Tabulating Machine Company formed by Hollerith eventually became IBM.	option1	TRUE	FALSE		
ch1	UNIVAC was the earliest computer in IBM mainframe computer series.	option2	TRUE	FALSE		

ch1	What is the physical part of the computer called ?	OPTION2	Software	Hardware	CPU	Operating System
ch1	What is the meaning of 'Alphanumeric'?	OPTION3	Only Letters	Only Numbers	A combination of Letters and Numbers	A combination of Letters, Numbers and Special characters
ch1	What is the name of first Indian super computer	OPTION3	KARAM	NARAM	PARAM	DHARAM
ch1	What is the salient feature of main frame computer	OPTION4	Bulky	More Data Processing Power	Special Power Control Requirement	All of the above
ch1	What is the salient feature of Mini computer	OPTION4	Small in size	Slower	Less expensive	All of the above
ch1	Wheelword was the name of the first computer developed for simultaneous use by many users.	option1	TRUE	FALSE		
ch1	Which computer need fluorocarbon fluid in flooring	OPTION3	Desk top computer	Personal Computer	Super computer	Main frame
ch1	Which computer needs special flooring for installation ?	OPTION2	Mini computer	Super computer	Micro computer	Main frame
ch1	Which computer requires environment control ?	OPTION4	Desktop	Mini	Micro	Mainframe
ch1	Which of the following components is used to store data?	OPTION2	Input Device	Memory	Output Device	Central Processing Unit
ch1	Which of the following is a data processing unit?	OPTION1	CPU	RAM	Hard Disk	Floppy
ch1	Which of the following is called a Personal Computer?	OPTION3	Mini-computer	Super-computer	Micro-computer	Mainframe computer
ch1	Which of the following is Desktop computer	OPTION4	Pentium	486 computer	Laptop	All of the above
ch1	Which of the following is not a storage device?	OPTION3	Floppy Disk	Magnetic Tape	Keyboard	Hard Disk
ch1	Which of the following is not a type of computer?	OPTION4	Main Frames	Mini Computer	Micro Computer	Laser
ch1	Which of the following is not Desktop computer ?	OPTION4	Laptop	Notebook	Pentium	PARAM
ch1	Which of the following is not Super computer ?	OPTION2	Cyber	Pentium	Cray	PARAM

ch1	Which of the following is the main component micro computer	OPTION4	Use of micro processor	Small in size	More data processing Power	All of the above
ch1	Which of the following is the smallest size of computer?	OPTION3	Mainframes	Super Computers	Micro Computers	Mini Computers
ch1	Which of the following tasks is not performed by minicomputer	OPTION3	Multitasking	Multiprogramming	Environment control	Time sharing
ch1	Which of these is known as Desktop computer	OPTION2	Super	Micro	Mini	Mainframe
ch1	William Shokley developed first junction transistor in 1951.	option1	TRUE	FALSE		
ch2	_____ in a cell consists are used to identify information in a worksheet. They usually consist of words or symbols	option1	labels	values	descriptors	formulas
ch2	_____ allows you to share information or page objects between files created in different applications	option1	OLE	hypertext	replace	insert
ch2	_____ software is used to create text-based documents	option1	word processing	spreadsheet	database	word writer
ch2	_____ are used to create slide shows on the computer	option1	Presentation graphics	Analytical development programs	Super slide packages	Slidemaker tools
ch2	A _____ is rectangular area that can contain a document, program, or message	option1	window	menu	box	toolbox
ch2	A _____ contains icon buttons that access frequently used commands	option2	menu bar	toolbar	Office Assistant	feature presentation
ch2	A _____ provides access to features of the program	option1	menu bar	browser	Office Assistant	feature presentation
ch2	A built-in tool that performs calculations automatically is a(an)	option3	value	formula	function	dynamic file link
ch2	A collection of related data that has been entered into a computer is called a	option3	function	dynamic link	database	spreadsheet
ch2	A collection of separate software applications that are sold as a group, like Microsoft Office, is called a(n)	option4	software series.	connectivity package.	operating system package.	software suite
ch2	A database sort directs the software to find and display one or more records	option2	TRUE	FALSE		

ch2	A DBMS is a	option1	database management system	dynamic based management series	database marketing system	double based mathematical software
ch2	A list of associated commands that can be pulled down into the main screen is called a(n)	option4	insertion point	vertical bar or arrow	technical application tool.	menu
ch2	A menu is the tool most people use to fix errors in text-based documents	option2	TRUE	FALSE		
ch2	A microcomputer can be considered an electronic tool in today's business world	option1	TRUE	FALSE		
ch2	A number, stored in a cell is called a(n)	option1	value	intersection	label	cell
ch2	A prewritten formula that performs an automatic calculation is called a formula	option2	TRUE	FALSE		
ch2	A prewritten formula that performs an automatic calculation is called a function	option1	TRUE	FALSE		
ch2	A set of icons that represent the various commands available is called a(n)	option2	menu	toolbar	task list	GUI
ch2	A software suite is a collection of separate applications bundled together and sold as a group	option1	TRUE	FALSE		
ch2	A software suite is a set of instructions and practice exercises to help a new user learn about a software package	option1	TRUE	FALSE		
ch2	A template is a professionally designed model of a presentation	option1	TRUE	FALSE		
ch2	A template is another name for a single slide in a slide show	option2	TRUE	FALSE		
ch2	A value stored in a cell in a spreadsheet is called a formula	option2	TRUE	FALSE		
ch2	An instruction or calculation stored in a cell is called a(n)	option2	value	formula	label	subtotal
ch2	An instruction stored in a cell in a spreadsheet is called a formula	option1	TRUE	FALSE		
ch2	An instruction stored in a cell in a spreadsheet is called a value	option2	TRUE	FALSE		
ch2	An integrated software package is a collection of separate applications bundled together and sold as a group	option2	TRUE	FALSE		

ch2	Analysis in a spreadsheet was designed to answer "How Much?".	option2	TRUE	FALSE		
ch2	Analysis in a spreadsheet was designed to answer "What If?"	option1	TRUE	FALSE		
ch2	Analysis is the ability of spreadsheets to	option4	cut and paste	undo errors	dynamically link files	recalculate values
ch2	Animation refers to a presentation that contains special visual and sound effects	option1	TRUE	FALSE		
ch2	Another name for systems software packages is application software	option2	TRUE	FALSE		
ch2	Application software are programs that perform "useful" work or tasks, such as typing and calculating	option1	TRUE	FALSE		
ch2	Application software is another name for the basic software tools used in business	option1	TRUE	FALSE		
ch2	Applications software controls the computer's resources	option2	TRUE	FALSE		
ch2	Cartooning refers to a presentation that contains animation	option2	TRUE	FALSE		
ch2	Computing, formatting, and recalculating are examples of word processing operations	option2	TRUE	FALSE		
ch2	Data presented in picture form is difficult for most people to understand	option2	TRUE	FALSE		
ch2	DBMS stands for database management system	option1	TRUE	FALSE		
ch2	DBMS stands for dynamic based management system	option2	TRUE	FALSE		
ch2	Finding a specified word and replacing it with another is an example of copy and paste	option2	TRUE	FALSE		
ch2	For most people Data presented as pictures are easier to understand than the same data presented as numbers	option1	TRUE	FALSE		
ch2	From the help window, the _____ option is used search for help on a particular word or phrase	option3	contents	index	find	table

ch2	From the help window, the _____ option is used to locate a specific topic from an alphabetical list of Help icons	option2	contents	index	find	table
ch2	Hypertext links can be created to cross-reference information within the current document and between documents	option1	TRUE	FALSE		
ch2	If you were trying to figure out how to use a feature of your spreadsheet program, what tool would you choose?	option1	Help	Learn	About	Why
ch2	In a relational database each table is made up of columns called fields	option1	TRUE	FALSE		
ch2	In a relational database each table is made up of columns called records	option2	TRUE	FALSE		
ch2	In a relational database each table is made up of rows called fields	option2	TRUE	FALSE		
ch2	In a relational database each table is made up of rows called records	option1	TRUE	FALSE		
ch2	In a relational database, data is organized in related _____	option2	fields	tables	relations	records
ch2	In a relational database, data is organized into tables	option1	TRUE	FALSE		
ch2	In a relational database, each table is made up of rows called _____ and columns called _____	option4	fields, records	tables, objects	relations, subtables	records, fields
ch2	In a word processor, automatically moving the insertion point to a new line when the text approaches the right margin is called	option2	margin holding	word wrap	sentence salvage	line length control
ch2	In today's business world, a microcomputer is considered an	option1	electronic tool.	computer program.	specialist's tool	application.
ch2	Labels are often used to identify information in a worksheet	option1	TRUE	FALSE		
ch2	Letters, memos, term papers, and reports are all examples of documents	option1	TRUE	FALSE		
ch2	Letters, memos, term papers, and reports are all examples of menu processes	option2	TRUE	FALSE		
ch2	Letters, memos, term papers, reports, and contracts are all examples of	option4	menus	models	word processors	documents

ch2	Menus can be created to cross-reference information within the current document and between documents	option2	TRUE	FALSE		
ch2	Object linking and embedding is a feature that allows you to share information or page objects between files created in different applications	option1	TRUE	FALSE		
ch2	One feature of a spreadsheet is the ability to rapidly recalculate values	option1	TRUE	FALSE		
ch2	One of the important features of a spreadsheet is the ability to dynamically link files	option2	TRUE	FALSE		
ch2	Only specialists commonly use microcomputers in business today	option2	TRUE	FALSE		
ch2	Presentations that include special visual and sound effects are called	option4	cartoons	templates	layouts	animations
ch2	Professionally designed model presentations are called	option3	animations	slide shows	templates	copy runs
ch2	Related data, stored together in a computer, is called a database	option1	TRUE	FALSE		
ch2	Related data, stored together in a computer, is called a file management system	option2	TRUE	FALSE		
ch2	Scrollbars allow you to move horizontally and vertically around the document	option1	TRUE	FALSE		
ch2	Spelling and grammar checkers are commonly found as part of a database package	option2	TRUE	FALSE		
ch2	Spelling and grammar checkers are commonly found as part of a word processor	option1	TRUE	FALSE		
ch2	Spreadsheet programs allow a type of analysis called	option4	how much	why not	how many	what-if
ch2	Spreadsheets, word processors, graphics programs, database software, and browser programs are applications	option1	TRUE	FALSE		

ch2	Spreadsheets, word processors, graphics programs, database software, and browser programs are called power tools	option2	TRUE	FALSE		
ch2	SQL is a language used to address commands to a database	option1	TRUE	FALSE		
ch2	SQL is software used to address commands to a word processor	option2	TRUE	FALSE		
ch2	SQL is used to allow communication with	option2	graphical programs.	databases	word processors.	spreadsheets
ch2	SQL stands for spreadsheet question language	option2	TRUE	FALSE		
ch2	Templates are a feature that allows you to share information or page objects between files created in different applications	option2	TRUE	FALSE		
ch2	The _____ contains buttons that are used as shortcuts commands that enhance the appearance of your documents	option2	standard toolbar	formatting toolbar	menu toolbar	options toolbar
ch2	The _____ contains buttons that are used as shortcuts to the most frequently used menu commands	option1	standard toolbar	formatting toolbar	menu toolbar	options toolbar
ch2	The _____ database is the most widely used database structure	option3	table	standard	relational	general
ch2	The bars along the side and sometimes the bottom of the screen that allow the user to see more of a large document are called	option2	zoom tools	scroll bars	arrow lines	movement vectors
ch2	The feature that can create cross-referenced information within a document is called a(n) _____	option3	interlink	integration point	hypertext link	inclusion
ch2	The feature that offers suggestions and options is called the _____	option4	menu master	short cut	help	Office Assistant
ch2	The formatting toolbar contains buttons that are used as shortcuts to commands that enhance the appearance of your documents	option1	TRUE	FALSE		
ch2	The insertion point is often indicated by	option3	a menu key	a hardware indicator	a vertical bar or arrow	an electronic menu

ch2	The relational database is the most widely used database structure	option1	TRUE	FALSE		
ch2	The spreadsheet is the most widely used database structure	option2	TRUE	FALSE		
ch2	The standard toolbar contains buttons that are used as shortcuts to commands that enhance the appearance of your documents	option2	TRUE	FALSE		
ch2	The standard toolbar contains buttons that are used as shortcuts to the most frequently used menu commands	option1	TRUE	FALSE		
ch2	The term "integrated software package" and the term "software suite" mean the same thing	option2	TRUE	FALSE		
ch2	The term "integrated software package" refers to a set of basic tools that can share data among themselves	option1	TRUE	FALSE		
ch2	The term "integrated software package" refers to different versions of the same software like Word 4.1, 4.2, and 4.5	option2	TRUE	FALSE		
ch2	The term for the operation of finding a particular word and substituting another for it is	option3	hunt and peck	pass and carry	search and replace	copy and paste
ch2	Toolbars allow you to move horizontally and vertically around the document	option2	TRUE	FALSE		
ch2	Values are often used to identify information in a worksheet	option2	TRUE	FALSE		
ch2	What is a software suite?	option4	A set of different versions of the same software package, like Word 4.0, 5.0, and 6.0.	A single program that provides the functionality of several programs.	All the business software made by a single vendor, like all the Microsoft software.	A collection of separate applications bundled together and sold as a group.
ch2	What is an integrated package?	option2	A set of different versions of the same software package, like Word 4.0, 5.0, and 6.0.	A single program that provides the functionality of several programs.	All the business software made by a single vendor, like all the Microsoft software.	A set of software like a financial service and a resource sharing bulletin board offered by a single vendor.

ch2	Which of the following is not a popular software suite?	option4	Microsoft Office	Corel WordPerfect Suite	Lotus SmartSuite	Netscape Navigator
ch2	Which type of graphics is used to communicate or persuade?	option1	presentation	drawing	analytical	interactive
ch2	With object ____, the object from the source file is added in the destination document. The files are not linked	option1	embedded	copying	pasting	linking
ch2	With object ____, a copy of the object from the source file is sent to the destination file along with a link or tie back to the source file	option4	embedded	copying	pasting	linking
ch2	Word processors, database programs, spreadsheets, graphics packages, and browsers are collectively called	option3	specialized tools	nominal tools.	general-purpose applications.	exceptional applications
ch2	You are creating a presentation and need to have data from a spreadsheet incorporated in the presentation. The presentation must be structured so that any changes made in the spreadsheet are also reflected in the presentation. What feature would you use?	option1	object linking	object embedding	object pasting	object copying
ch2	_____ mark indicates the grammatical mistake in the document.	OPTION3	Green Line	Red Line	Green Wave	Red Wave
ch2	A footnote can appear at any location in the page.	option2	TRUE	FALSE		
ch2	A spreadsheet programs enables creation of documents as efficiently as a word processor.	option2	TRUE	FALSE		
ch2	Adjustment of spacing between words in lines of a paragraph, so that all the lines appear aligned exactly one below another to the right side of a paragraph also, is called justification.	option1	TRUE	FALSE		
ch2	Alphabets having higher thickness are called italics alphabets.	option2	TRUE	FALSE		
ch2	Alphabets leaning on right side at their top portion are called bold alphabets.	option2	TRUE	FALSE		
ch2	Autocad is an excellent software made for drawing engineering drawings.	option1	TRUE	FALSE		

ch2	Both pie charts and bar charts show parts as a fraction of whole.	option2	TRUE	FALSE		
ch2	Breaking of a long word at the end of a line so that a part of word appears in one line and the remaining part appears in the next line is called hyphenation.	option1	TRUE	FALSE		
ch2	By default left margin is set as _____	OPTION3	0.5 inch	1 inch	1.25 inch	1.5 inch
ch2	Clip board saves maximum _____ objects at a time.	OPTION3	8	10	12	14
ch2	Ctrl+(down arrow) is used to move I-beam _____	OPTION2	one line below	one paragraph below	one screen below	to the end of the file
ch2	Draw programs built into a word processor are as good as the specially made drawing programs.	option2	TRUE	FALSE		
ch2	Even if the length of the last line of the paragraph is very short compared to the length available for the line in “forced justification” the spacing between words is adjusted in such a way that last line is also aligned to the right side.	option1	TRUE	FALSE		
ch2	File organization is the arrangement of records within a particular file.	option2	TRUE	FALSE		
ch2	First line indent means the blank space kept at the beginning of a new paragraph.	option1	TRUE	FALSE		
ch2	For computerized operations in a small bank data security is more important than graphical user interface.	option1	TRUE	FALSE		
ch2	For text matter in Roman script (used for English language) the standard line height is usually set to 1.2 times the height of tallest letter in the typeface.	option1	TRUE	FALSE		
ch2	Graphs produced from a database can only be bar chart type.	option2	TRUE	FALSE		
ch2	Header or Footer appear on each page of the document unless they are set to appear otherwise.	option1	TRUE	FALSE		

ch2	How can we add a Hyperlink to a Word Document?	OPTION2	Select "Tools"; Select "Customize"; Select "Hyperlink";	Select "Insert"; Select "Hyperlink"	Select "Format"; Select "Insert hyperlink"	Select "Edit"; Select "Hyperlink"
ch2	How can we change the font of the text in a Word Document?	OPTION3	Select the text; Select "Tools"; Select "Font"; Select the desired font; Click "OK"	Select the text; Select "Insert"; Select "Font"; Select the desired font; Click "OK"	Select the text; Select "Format"; Select "Font"; Select the desired font; Click "OK"	Select "View"; Select "Font"; Select the desired font; Click "OK"
ch2	How can we find a particular word, in a MS-Excel Worksheet ?	OPTION3	Select "Data"; select "Find Word"	Type the word in the formula bar.	Select "Edit"; select "Find" type the word	Use the spell check option in "View".
ch2	How can we insert the current date or time in a Word document?	OPTION2	Select "Tools"; Select "Options"; Select "Date and time"	Select "Insert"; Select "Date and time"	Press Ctrl + D	Select "View"; Select "Date and Time"
ch2	How can we insert a page break in a MS-Word document?	OPTION2	Press Alt + Enter	Select "Insert"; Select "Break"; Click on Page break option;	Select "File"; Select "Page Setup"; Click on "Layout" tab; Click on the Page break option;	Select "Tools"; Select "Page Break"
ch2	How can we view two parts of a Word document simultaneously?	OPTION4	Select "View"; Select "Split Window";	Press Ctrl + W	Select "Tools"; Select "Options"; Select "Split Window"	Select "Window"; Select "Split"
ch2	Identify the correct steps to insert Header & Footer in your document given below ?	OPTION3	Insert --> Header	Insert --> Header & Footer	View --> Header & Footer	Insert --> View --> Header & Footer
ch2	In a spreadsheet program if one has to move from cell A1 to CA4096 then the fastest way to do so is by using page down key and then using mouse for horizontal scrolling.	option2	TRUE	FALSE		
ch2	In Find and Replace dialog box, the match case check box is not selected. A search for word YCMOU finds_____	OPTION4	YCMOU	ycmou	Ycmou	All of above
ch2	In justification even the last line of the paragraph is also justified even if it is very short in length compared to the available length of the line.	option2	TRUE	FALSE		

ch2	In most of the word processors the text flows to next page when it fills one page.	option1	TRUE	FALSE		
ch2	In MS- Excel, to insert a textbox into the worksheet :	OPTION1	Click on the Textbox; on the "Drawing" toolbar, move your mouse pointer to the desired area in the worksheet.Click and drag to draw the textbox	Select "Insert"; select "Textbox".	On "Drawing" toolbar; double click on textbox button	Select a cell where you want a textbox; rightclick on it; select "Insert"; select "Textbox".
ch2	In MS -Excel, to magnify or reduce the display of a worksheet :	OPTION2	Select" View"; select "Full Screen".	Select " View"; select "Zoom".	Select the entire sheet; Right click on it; select "Close-Up".	Select "Format"; increase the font size.
ch2	In MS Word, a document filename can have up to:	OPTION2	16 characters.	256 characters.	8 characters.	5 characters.
ch2	In MS Word, a Word underlined with a wavy red line indicates:	OPTION3	Grammatical mistake.	A highlighted Word.	Spelling mistake.	An underlined Word.
ch2	In MS Word, if the ruler is not displayed, to have it displayed you must:	OPTION2	Select "Tools"; Select "Ruler".	Select "View"; Select "Ruler".	Select "Format"; Select "Ruler".	None of the above.
ch2	In MS Word, the backspace key:	OPTION4	Deletes the character to the right of the cursor.	Deletes a Word.	Deletes the character where the cursor is positioned.	Deletes the character to the left of the cursor.
ch2	In MS Word, the minimize/maximize button is present on the:	OPTION1	Upper right corner of the Word window.	Lower right corner of the Word window.	Upper left corner of the Word window.	Lower left corner of the Word window.
ch2	In MS Word, to change a sentence into Italics :	OPTION1	Select the sentence; click on the button 'I' on the "Formatting" toolbar.	Select the sentence; click "Format" and select "Italics".	Select the sentence; right click on it and select "Italics".	Select the sentence; press alphabet 'I' on the keyboard.
ch2	In MS Word, to change the case of the word :	OPTION3	Select the word; select "Insert", click on "Change Case".	Select the word; select "Tools", click on "Change Case".	Select the word; select "Format", click on "Change Case".	Select the word; right click on it and select "Change Case"

ch2	In MS Word, to change the font :	OPTION2	Select the text and click on the button showing 'F' on the "Formatting" toolbar.	Select the text and select the font from the "Font" Drop Down menu on the "Formatting" toolbar.	Select the text and click on "Format" menu and select "Style Gallery" and select the font.	Select the text; click "Tools"; click on "Font".
ch2	In MS Word, to insert a Clipart or image :	OPTION1	Select "Insert"; select "Picture" ; select "Clipart" and select the image and click on "OK".	Select "Insert"; select "Object"; select "Clipart" and select the image and click on "OK".	Select "View" ;select "Picture" ; select "Clipart" and select the image and click on "OK".	Select "Insert"; select "Files"; select "Picture" and select the image and click on "OK".
ch2	In MS Word, to make a sentence Bold :	OPTION2	Select the sentence; select "Edit" and select "Bold".	Select the sentence, Select the button 'B' on the "Formatting" toolbar.	Select the sentence, right click on it and select "Bold".	Select the sentence, press alphabet 'B' on the keyboard.
ch2	In MS Word, to set auto correct on is:	OPTION2	Select "Insert"; select "Auto text"; select "Auto correct"; select the "Replace text as you type" check box.	Select "Tools"; select "Auto correct".select the "Replace text as you type" check box.	Right click; click on "Auto correct".select the "Replace text as you type" check box.	Select "Format"; select "Auto correct".select the "Replace text as you type" check box.
ch2	In MS Word, to underline a word :	OPTION2	Select the word; select "Insert" and select "Underline".	Select the sentence; click on the button 'U' on the "Formatting" toolbar.	Select the word; right click on it and select "Underline".	Select the word; press alphabet 'U' on the keyboard.
ch2	In MS-Excel, "#NAME?" occurs in a cell when :	OPTION3	A # sign is typed instead of equal to(=) sign in the formula	a formula contains a number that is divided by 0 (zero).	The formula.contains numbers and text (I.e. MS- Excel does not recognize the text in a formula.)	A number/formula is too large to fit in a cell
ch2	In MS-Excel, a Workbook is made up or one or more :	OPTION2	Workpages	Worksheets	Booksheets	Blankpages
ch2	In MS-Excel, a cell shows the ##### sign when :	OPTION2	The cell contains number/formula is not correct	The cell contains a number, date, or time that is wider than the cell width	The cell contains a number that has a negative value	The cell contains characters instead of numbers.

ch2	In MS-Excel, by default, pressing the enter key moves a cell pointer from:	OPTION4	Left to Right.	Bottom to Top.	Right to Left.	Top to Bottom.
ch2	In MS-Excel, for merging two cells :	OPTION2	Select cells; select "Format"; select "Merge"	Select the cells; on "Formatting" toolbar select "Merge and centre" button (icon).	Select the cells; select "Edit"; select "Merge"	Select the cells; Right click on it; select "Merge"
ch2	In MS-Excel, 'Goal Seek' tool allows you to adjust find a specific result by changing the value/values in _____ cell/cells:	OPTION3	Two	Three	One	Four
ch2	In MS-Excel, how can we add a comment to a cell ?	OPTION1	Select the cells; Select "Insert"; select "Comment"	Select the cells; Select "View"; select "Comment"	Select the cells; Select "Edit"; select "Comment".	Select "Insert"; Select "Comment in a cell".
ch2	In MS-Excel, how can we find a specific result for a cell by adjusting the value of only one other cell ?	OPTION3	Select "Tools"; select "Solver"	Select "Tools"; select "Auditing"	Select "Tools"; Select "Goal Seek"	Select "Insert"; select "Seek Answer"
ch2	In MS-Excel, how can we give \$ sign (currency symbol) for a number which is in a cell :	OPTION1	Select the cell, on "Formatting" toolbar select "\$" button	Select "View"; select "Currency"; select "American"	Select "Data"; select "Formula"; select "\$"	Select "Insert"; select "Currency"; select "American"
ch2	In MS-Excel, how can we make the format of cell B5 similar to the format of the cell E3 ?	OPTION1	Select E3; click on "Format Painter" button on Standard toolbar; click on B5	Select E3 and B5; click on "Format painter" on Standard toolbar	Select E3 and B5; select "Format"; select "Same Format"	Select E3; right click "Copy" and then select B5 right click "Paste"
ch2	In MS-Excel, how can we right align the text in a cell :	OPTION2	Select the cell; select "Format"; select "Align Right"	Select cell; select "Align Right" button (icon) from the "Formatting" toolbar	Select the cell; select "Edit"; select "Align Right"	Select the cell; Right click, select "Align Right" in the cell
ch2	In MS-Excel, how can we wrap the text in a cell ?	OPTION2	Select cell; increase the height of the row	Select cell; select "Format cells"; select "Alignment"; select "wrap text"	Select cell; select "Wrap" on formatting toolbar	Select cell; select "Edit"; select "Wrap"
ch2	In MS-Excel, how can you clear an entire data table, including all formulas, input values, resulting values, formats, and comments.	OPTION2	Select "Edit", Select "Clear".	Select "Edit", Select "Clear", click All.	Select "Edit", Select "Clear Table"	None of These.

ch2	In MS-Excel, how can you hide the columns?	OPTION3	Select the columns that you want to hide; Select "Window"; Select "Hide";	Select the columns that you want to hide; Select "View"; Select "Hide Column"	Select the columns that you want to hide; Select "Format"; Select "Column"; Select "Hide";	All of above
ch2	In MS-Excel, How can you view the actual contents of the cell, if you see ##### error in a cell ?	OPTION3	Right click on the cell; select "View".	Select the cell; press # key.	Double click the right boundary of the column heading.	Select "View"; select "Actual Contents".
ch2	In MS-Excel, how will you hide window elements to show more data on the screen?	OPTION4	Select "View"; select "Zoom".	Double click on the worksheet .	Select the entire worksheet; right click on it; select "More Space".	Select "View"; select "Full Screen".
ch2	In MS-Excel, if Cell C5 contains 500, C6 contains 200 and C7 contains 300 what formula will you give to calculate the sum :	OPTION1	=SUM(C5:C7)	=SUM(C5 to C7)	=SUM(C5&C6&C7)	=ADD(C5,C6,C7)
ch2	In MS-Excel, pressing the "Tab" key moves a cell pointer from:	OPTION2	Top to Bottom.	Left to Right.	Bottom to Top.	Right to Left.
ch2	In MS-Excel, the Formula given in a cell begins with :	OPTION3	, (Comma)	: (Colon)	= (Equal to)	'(Apostrophe)
ch2	In MS-Excel, the short cut key to display the Office Assistant or Help is	OPTION1	Press F1 key	Press Ctrl+F1	Press Alt + F1	Press F2 key
ch2	In MS-Excel, the workbook created has the default extension of	OPTION1	. xls file extension.	. bmp file extension.	. prj file extension.	. exe file extension.
ch2	In MS-Excel, to add a header and a footer to the worksheet :	OPTION4	Type "Header" in the first cell of the Worksheet and "Footer" in the last cell of the Worksheet.	Click the "Header and Footer" icon on the "Drawing" toolbar.	Select the Worksheet; Right click on it; click on "Header and Footer".	Select " View"; select "Header and Footer". Specify a header or footer that you want.
ch2	In MS-Excel, to add a particular toolbar in the worksheet :	OPTION4	Select "Tools"; select "Add Toolbar"	Select "Insert"; select "Toolbars"; select the necessary toolbar	Right click on worksheet; select "Insert toolbar"	Select "View"; select "Toolbars"; select the necessary toolbar

ch2	In MS-Excel, to change the font of the text in a cell :	OPTION3	Select a cell; select "Format"; select "Change Font".	Select a cell; right click on it; select "Font" .	Select a cell; on the "Formating" toolbar click on the drop down list of the "Font" button ; and select the font that you want.	On menu bar; select "Format"; Select "Font"; select the font that you want.
ch2	In MS-Excel, to change the text in cell to Bold :	OPTION1	Select cell; on "Formatting" toolbar select button marked as 'B'	Select cell; select "Edit"; select "Bold"	Select cell; select "Format"; select "Bold"	Select cell; select "Bold" on the "Standard" toolbar
ch2	In MS-Excel, to change the width of a particular column :	OPTION2	Select any cell in column; right click on it; select "Change Width"	Drag the boundary on the right side of the column heading until the column is of the required width..	Select "View"; select "Column Width"	Select "Edit"; select "Width"
ch2	In MS-Excel, to Check the Spelling of the entire Worksheet :	OPTION2	Select Worksheet; Right click on it; select "Spell-check".	Click the "Spelling" button (icon) on standard toolbar.	Select Worksheet; select "Data"; select "Spell- Check".	Select "Format"; select "AutoCheck".
ch2	In MS-Excel, to copy a charts formats to another chart :	OPTION2	Select chart; copy it; select other chart; select "Paste"	Select chart; copy it; select other chart ; select "Edit"; select "Paste Special"	Select chart; right click on it; select "Move Format"	Select both the charts; select "Edit"; select "Copy Formats"
ch2	In MS-Excel, to copy the formula from one cell into a range of adjacent cells :	OPTION1	Select cell with formula; drag the "Fill handle" over the range you want to copy	Select "Edit"; select "Move Formula"	Select cell with formula; drag it over the range you want to fill the Formula	Select cell with formula; drag it when the arrow sign comes
ch2	In MS-Excel, to decrease decimal places :	OPTION2	Select "Edit"; select "Decrease Decimal"	On "Formatting" toolbar: select "Decrease Decimal" button (icon)	Select "Data"; select "Decimal"; select "Decrease Decimal"	Select "Format"; select "Decrease Decimal"
ch2	In MS-Excel, to delete a worksheet from the workbook:	OPTION3	Select "Format", select "sheet", select "remove"	Select the whole worksheet; press delete	Select "Edit"; select "Delete Sheet"	Select "Data"; select "Delete Worksheet"

ch2	In MS-Excel, to give a manual page break :	OPTION2	Select "Edit"; select "Page Break".	Select "Insert"; select "Page Break".	Select "Format"; select "Page"; select "Break".	Select "Data"; select "Page Break"
ch2	In MS-Excel, to insert a pie chart in a Worksheet :	OPTION2	Select the data; right click on it; select "Format Cells" click on Pie Option	Select the data; Select "Chart Wizard" button (icon) on "Standard" toolbar; Click on the "Standard type" tab, select "Pie" option from the "chart type"	Select the data; select "View"; click on "Pie Chart"; select the required chart.	Select the whole sheet; select "Insert"; click on "Pie Chart";select the required chart.
ch2	In MS-Excel, to insert a series of months starting from January and ending with December :	OPTION2	Type "Calender" in any cell; press Ctrl + Enter	Type 'January' in any cell; drag the Fill handle till 'December' appears	Type 'January' in any cell; click on text and drag till 'December' appears	Select "Insert"; select "Calender"
ch2	In MS-Excel, to insert a series of numbers starting from 1 and ending with 100 :	OPTION1	Type 1 in a cell; select cell; drag the "Fill handle" while pressing CTRL button till 100 appears	Type 1 in a cell; select the cell; drag the "Fill handle" while pressing ALT button till 100 appears	Type "=(1:100)" in a cell	Type "=(1 to 100) in a cell
ch2	In MS-Excel, to insert a series of week days starting from Monday and ending with Friday :	OPTION1	Type 'Monday' word in any cell; drag the fill handle till 'Friday' appears	Type "={Monday + Friday}" in any cell	Type "=(Monday:Friday)" in a cell	Type 'Monday' in any cell; click on text and drag till 'Friday' appears
ch2	In MS-Excel, to Keep row and column titles (labels) visible as you scroll :	OPTION1	Click the cell below and to the right of the row or column lables (titles);.Select "Windows"; select "Freeze Panes"	Select the sheet; right click on it; select "Visible"	Click the cell below and to the right of the row or column lables (titles);Select " Windows"; select "Split"	On Standard toolbar; select "Unscroll Titles"
ch2	In MS-Excel, to make a same entry in a range of cells:	OPTION3	Select cells; type data and double click	Select the cells; type data and click on "Redo Button" on the toolbar	Select cells in which you want to type same entry; type data and Press Ctrl + Enter	Select the cells in which you want to type same entry; type data and press Enter

ch2	In MS-Excel, to move the worksheet in the same workbook :	OPTION4	Select "File"; select "Move"	Right click any where on the current worksheet; select "Move Worksheet"	Move mouse pointer from left to right	Place the mouse pointer on the sheet tab; click and drag it to the desired position
ch2	In MS-Excel, to open a new workbook :	OPTION4	Press Ctrl + O	Select "File" on the status bar	Click on start button; select "New".	Select "File"; select "New".
ch2	In MS-Excel, to resize a chart :	OPTION1	Select chart; point to a sizing handle until the pointer changes to double headed arrow; drag it to required size	Select "Edit"; select "Resize"	Select the chart; right click on it; select "Resize"	Goto Formatting toolbar; click on "Resize"
ch2	In MS-Excel, to resize the column according to the length of the text (column width to fit the contents):	OPTION1	Position the mouse pointer at the right edge of the column heading; double click on it.	Select the entire column; right click on it; select "Autofit".	Place the mouse pointer at the left edge of the column label; double click on it.	Select column; select "Format"; select "Resize".
ch2	In MS-Excel, to select all the cells on a Worksheet :	OPTION1	Click on the rectangle on upper left corner of the Worksheet where row and column heading intersect	Select the first cell of the sheet; right click on it; click "Select all"	Select "Edit"; select "Select All"	Select "File"; select "Select all"
ch2	In MS-Excel, to select an entire row :	OPTION3	Double click on any cell in the row; right click on it; click on "Select Row"	Double click on any cell in the row	Click on Row heading of the row that you want to select	Select "Edit"; click on "Select Row"
ch2	In MS-Excel, to select non - adjacent cells :	OPTION1	Select the first cell; hold down CTRL and select the other cells	Select the first cell; hold down Shift and select the other cells	Select the first cell; hold down ALT and select other cells	All of the above
ch2	In MS-Excel, to select the view that shows you what data will go on each page and lets you quickly adjust the print area and page breaks :	OPTION2	Select "View"; Select "Normal"	Select "View"; Select "Page Break Preview"	Select "Format"; Select "Sheet"; Select "Preview"	Select "File"; Select "Print Preview"

ch2	In MS-Excel, to set the orientation of the printed worksheet to portrait or landscape	OPTION2	Select "File"; select "Print" and select portrait or landscape	Select "File"; select "Page Setup", click the "Page" tab, and select portrait or landscape	Select "File"; select "Print Preview"; Select "paper"; and select portrait or landscape	Select "View"; select "Page break preview"; and select portrait or landscape
ch2	In MS-Excel, to shade selected cells :	OPTION1	Select cells; on "Formatting" toolbar or "Drawing" toolbar, click the dropdown button of "Fill color"; select color	Right click on selected cells; select "Insert"; click on "Fill color"	Double click on selected cells; select shades	Select cells; select "Edit"; click on "Fill color"
ch2	In MS-Excel, to shrink an entire worksheet so that it fits on a specified number of pages :	OPTION3	Select "Edit"; select "Shrink".	Select the text to be shrunk; select "Format"; select "Shrink to fit".	Select "File"; select "Page Setup", click the "Page" tab, specify the number of pages in "Fit To" box.	Click the minimize button on the upper right hand corner of the window for shrinking the text.
ch2	In MS-Excel, to Sort rows in ascending order based on the contents of one column	OPTION2	Select the cells; at the starting cell of selection type 'Sort Ascending'	Select the cells; On the "Standard" toolbar; click on "Sort Ascending" button.	Select the cells; select "Edit"; select "Sort Ascending"	Select the cells; right click on it; select "Sort Ascending"
ch2	In MS-Excel, to split the spread sheet :	OPTION1	Select "Window"; select "Split".	Select "Format"; select "Split".	Select the entire sheet; right click on it; select "Split".	Type 'Split Spread Sheet' in any one cell of Spread Sheet.
ch2	In MS-Excel, What would you do to Indent text from the left edge of a cell (increase indent)?	OPTION3	Select "Edit"; select "Increase Indent"	Select "Data"; select "Increase Indent"	On the "Formatting" toolbar; click on "Increase Indent" button (icon)	Right click on cell; select "Increase Indent"
ch2	In MS-Excel, when a cell is deleted the other cells move :	OPTION4	Up or Down	Left or Down	Right or Up	Up or Left
ch2	In MS-Excel, which function would you use to insert the Current Date without time ?	OPTION2	=SYSDATE()	=TODAY()	=TODAY(DATE)	=DATE
ch2	In MS-Excel, which of the following will not be accepted as a valid date ?	OPTION3	May 24, 2000.	24-May-2000.	May 24th, 2000.	5/24/2000.

ch2	In MS-Excel, which of the following is a method to move the worksheet in the same workbook :	OPTION4	Select "File"; select "Move"	Right click anywhere on the current worksheet; select "Move Worksheet"	Move the mouse pointer from left to right	Place mouse pointer on the sheet tab; right click the mouse and select "move or copy" option from the menu that appears
ch2	In MS-Excel, which of the following is not a chart type	OPTION3	A Bar Chart	A Column Chart	A Row Chart	A Doughnut Chart
ch2	In MS-Excel, which one of the following is a method used to close the file without quitting out of Excel :	OPTION3	Click on "Close" button on Microsoft Excel Window's title bar.	Select " File"; Select "Exit".	Select "File"; select "Close"	Press Alt + F4.
ch2	In MS-Excel, which one of the following is not a method used to quit out of Excel :	OPTION3	Click on "Close" button on Microsoft Excel Window's title bar.	Select " File"; Select "Exit".	Select "File"; Select "Close"	Press Alt + F4.
ch2	In MS-Excel, which one of the following is not a method used to save a Workbook?	OPTION3	Select "File"; select "Save".	Select "Save" button (icon) on standard toolbar.	Select "Edit"; select "Save".	Press Ctrl+S
ch2	In MS-Excel, which one of the following statements about the cell pointer is not option1 ?	OPTION2	Indicates the active cell in the worksheet.	Moves when you move the mouse on your desk.	Moves when you click a new cell with the mouse.	Indicates the cell that will accept your data entry.
ch2	In MS-Excel, you can Fill a range of cells either with the same value or with the series of values :	OPTION1	Using the "Fill handle"	Using the "Formula bar"	Using the "Scroll bar"	Using "Range fill" handle
ch2	In MS-Excel, you can Fill a range of cells with the same value :	OPTION1	Using Autofill handle	Using the Formula bar	Using the Scroll bar	Using Rangefill handle
ch2	In MS-Word, a location or selection of text that you name for reference purposes is called :	OPTION3	Headers	Markers	Bookmarks	Bullets
ch2	In MS-Word, how can you print more than one copy at a time?	OPTION2	Select "File", Select "Print Preview", Select multiple pages enter the number of copies you want to print,	Select "File", Select "Print",.In the "Number of copies" box, enter the number of copies you want to print, Click "OK"	Select "Print" button on the "Formatting" toolbar	Press Ctrl + S
ch2	In MS-Word, Margins, Indents and Tabs indicators are shown on	OPTION1	Horizontal ruler	Scroll bar	Title bar	Menu bar

ch2	In MS-Word, the default page orientation for a document is _____	OPTION4	Right orientation	Left orientation	Landscape orientation	Portrait orientation
ch2	In MS-Word, the document created has the default extension of:	OPTION2	.dot	.doc	.vbp	.xls
ch2	In MS-Word, the facility available to copy the format from a selected object or text and apply it to the object or text you click.:	OPTION3	Paint brush	Notepad	Format painter	Word pad
ch2	In MS-Word, the facility that enables the user to search for specific words/phrases in the word document	OPTION2	Select "Edit"; Select "Search"	Select "Edit"; Select "Find"	Select "Tools"; Select "Find"	Select "Format"; Select "Go To"
ch2	In MS-Word, the feature that enables the user to search for a particular word in a document and substitute it with some other word :	OPTION3	Select "Help"; Select "Find and replace"	Select "Edit"; Select "Correct"	Select "Edit"; Select "Replace"	Select "Edit"; Select "Search"
ch2	In MS-Word, the feature that recognizes common typing mistakes and automatically substitutes the correct spelling, is :	OPTION3	Autoformat	Autotext	Autocorrect	Auto spell-check
ch2	In MS-Word, the intersection of a row and column in a table is known as :	OPTION2	Bar	Cell	Box	Tab
ch2	In MS-Word, the steps involved to preview a document before printing :	OPTION2	Open the document; Select "Format"; Select "Print preview"	Open the document; Select "File"; Select "Print preview"	Open the document; Select "Edit"; Select "Print preview"	Open the document; Select "View"; Select "Print preview"
ch2	In MS-Word, the steps to add bullets and numbers to the list are:	OPTION1	Select cells; Select "Format"; Select "Bullets and Numbering" Select the bullet style or number style, Click "OK"	Select cells; Select "File"; Select "Bullets and Numbering"; Select the bullet style or number style, Click "OK"	Select cells; Select "Insert:"; Select "Bullets and Numbering"; Select the bullet style or number style, Click "OK"	Select "View"; Select "Bullets and Numbering"; Select the bullet style or number style, Click "OK"
ch2	In MS-Word, the steps to open an existing word document are:	OPTION3	Select "View"; Select "Open"; Select appropriate drive/folder; Select the filename; Click "Open";	Select "Format"; Select "Open"; Select appropriate drive/folder; Select the filename; Click "Open";	Select "File"; Select "Open"; Select appropriate drive/folder; Select the filename; Click "Open";	Select "Edit"; Select "Open"; Select appropriate drive/folder; Select the filename; Click "Open";

ch2	In MS-Word, the text that you want to appear at the top and/or bottom of all pages must be given in :	OPTION3	Bookmark	Numbers	Headers and footers	Footnote
ch2	In MS-Word, the view which allows the user to group multiple word documents in one large document is:	OPTION4	Full screen view	Outline view	Page layout view	Master document view
ch2	In MS-Word, the view which enables the user to view the maximum contents of a large document is:	OPTION2	Master document view	Outline view	Normal view	Page setup view
ch2	In MS-Word, to change the horizontal alignment of text such that the text is aligned in the center :	OPTION4	Select the text you want to Centre; Select "Tools"; Select "Paragraph"; Click on the "Centre" option	Select the text you want to Centre, Select "File"; Select "Page setup"; Select "Layout"; Select "Centre"	Select the text you want to Centre, Select "View"; Select "Style"; Select "Centre"	Select the text you want to centre. Click on the "Centre" icon on the formatting toolbar
ch2	In MS-Word, to delete a column/columns in a table	OPTION2	Select "Table"; Select "Columns"; Select "Delete"	Select the entire column/columns, Select "Table", Select "Delete" Columns	Select the Column/Columns; Select "Edit"; Select "Clear"	Select the entire table; Select "Tools"; Select "Delete" Column
ch2	In MS-Word, to delete a row/rows in a table	OPTION3	Select "Table"; Select "Rows"; Select "Delete"	Select the row/rows, Select "Edit"; Select "Clear"	Select the entire row/rows, Select "Table", Select "Delete" Rows	Select the entire table; Select "Tools"; Select "Delete" Rows
ch2	In MS-Word, to insert a column in a table	OPTION2	Select "Tools"; Select "Tables" select Insert Column	Select the entire column, Select "Table", Select Insert Column	Select the cell; Select "Insert"; Select "Column"	Select the entire table; Select "table"; Select "Add" Column
ch2	In MS-Word, to insert a row in a table:	OPTION2	Select "Tools"; Select "Tables" select Insert Row	Select the entire row, Select "Table", Select Insert Row	Select the cell; Select "Insert"; Select "Row"	Select the entire table; Select "Table"; Select "Add" Row
ch2	In MS-Word, to insert a table:	OPTION3	Select "Insert"; Select "Table" ;type the number of columns and rows that you need Click "OK"	Select "View"; Select "Table" ;type the number of columns and rows that you need Click "OK"	Select "Table"; Select "Insert" Table;type the number of columns and rows that you need Click "OK"	Select "Tools"; Select "Insert"; Select "Table" ;type the number of columns and rows that you need Click "OK"

ch2	In MS-Word, to Merge cells in a table:	OPTION1	Select the cells; Select "Table"; Select "Merge cells"; Click "OK"	Select the cell; Select "Table"; Select "Merge table"; Click "OK"	Select the cell; Select "Format"; Select "Merge cells"; Click "OK"	Select the cell; Select "Insert"; Select "Merge cells"; Select "Ok"
ch2	In MS-Word, to print a document on a desired printer :	OPTION2	Select "View"; Select "Print"; Select printer; Click "OK"	Select "File"; Select "Print"; Select printer; Click "OK"	Select "Format"; Select "Print"; Select printer; Click "OK"	Select "Edit"; Select "Print"; Select printer; Click "OK"
ch2	In MS-Word, to print the contents on the page such that the page orientation is horizontal :	OPTION3	Right orientation	Left orientation	Landscape orientation	Portrait orientation
ch2	In MS-Word, to select a format for your table automatically from a variety of pre-formatted tables :	OPTION2	Select "Format"; Select "Autoformat"; select "table" tab	Select the entire table, Select "Table", Select "Table autoformat"	Select "Insert"; Select "Table autoformat"	Select "table"; Select "Table properties"
ch2	In MS-Word, to split a table into two tables:	OPTION2	Select "Insert"; Select "Table"; Select "Split table"	Click the row that you want to be the first row of the second table, Select "Table"; Select "Split Table"	Click anywhere on the table, Select "Table", Select "Data"; Select "Table split";	Select the table; Select "Tools"; Select "Table"; Select the column where you want to split, Click "OK"
ch2	In MS-Word, to Split cells in a table:	OPTION1	Select the cells; Select "Table"; Select "Split cells"; select the number of rows and columns to split cells into. Click "OK"	Select the cell; Select "Table"; Select "Split table"; Click "OK"	Select the cell; Select "Format"; Select "Split cells"; select the number of rows and columns to split cells into. Click "OK"	Select the cell; Select "Insert"; Select "Split cells"; select the number of rows and columns to split cells into. Click "OK"
ch2	In MS-Word, where are the shortcut buttons (icons) for the menu commands available?:	OPTION2	Status bar	Standard toolbar	Scroll bar	Ruler bar
ch2	In MS-Word, which feature completes repeatedly used words as soon as you start typing them?	OPTION2	Auto correct	Auto text	Autofit	Automatic
ch2	In MS-Word, which option from the "File" menu allows you to change the paper size.	OPTION3	Print Preview	Print	Page Setup	Properties

ch2	In word processing a word is defined as a group of one or more letters followed by one or more spaces.	option1	TRUE	FALSE		
ch2	In Word, which view is the preset view. It is the all-purpose view for typing, editing, and formatting text. This view shows text formatting but simplifies the layout of the page so that you can type and edit quickly. You cannot see objects and pictures.	OPTION1	Normal View	Outline view	Page layout view	Master document view
ch2	It is possible to have different margin settings for left and right pages in a well designed word processing document pages.	option1	TRUE	FALSE		
ch2	Kerning means spacing between two words.	option2	TRUE	FALSE		
ch2	Landscape is a type of _____	OPTION3	paper	picture	orientation	template
ch2	Line charts give indication of the percentage in the best manner.	option2	TRUE	FALSE		
ch2	Mail Merge is use for _____ documents.	OPTION2	Merging data with	Merging Main document with data	Mailing	Sorting
ch2	Maximum size of a page in most word processors is limited to 22 inch x 22 inch.	option1	TRUE	FALSE		
ch2	Microsoft Word, Lotus Word Pro and Corel WordPerfect are the names of word processing software.	option1	TRUE	FALSE		
ch2	Monospaced fonts are those where the width of all the characters is same.	option1	TRUE	FALSE		
ch2	Most of the spreadsheet and word processing programs have built in subprograms to convert data into graphs or charts.	option1	TRUE	FALSE		
ch2	Most of the word processors do not have ability of colour separation while printing.	option1	TRUE	FALSE		
ch2	Most usual orientation of a page is landscape.	option2	TRUE	FALSE		

ch2	Most well designed word processors contain a utility to make tables in the document.	option1	TRUE	FALSE		
ch2	MS-Word is a _____	OPTION3	Operating system	spread sheet	Word processor	database software
ch2	On an MS-Word Window (Screen), on which bar, will you find the information regarding the status of the Num lock, Caps lock, and 'Insert' buttons on the keyboard?	OPTION3	Title bar	Menu bar	Status bar	Ruler bar
ch2	Page Maker is an application made for Desk Top Publishing	option1	TRUE	FALSE		
ch2	Page margins are distance from _____ to the text and applicable to the whole page.	OPTION1	Page edge	Left and Right margins	Left margin	Right margin
ch2	Paper size A5 is larger than Paper size A4.	option2	TRUE	FALSE		
ch2	Phone numbers are considered as numeric fields.	option2	TRUE	FALSE		
ch2	Press _____ for Undoing the Editing and press _____ for Redo	OPTION1	Ctrl+Z, Ctrl+Y	Ctrl+Y, Ctrl+Z	Ctrl+U, Ctrl+R	Ctrl+X, Ctrl+Y
ch2	Records are divided into files and data fields.	option2	TRUE	FALSE		
ch2	Save As command is used to	OPTION2	Save a file	making duplicate of the file without making changes to original one	change the name of file	save the file with different name deleting the original one
ch2	Similarity in the spelling & pronunciation of the word can be found using which of the following feature ?	OPTION2	Spell Check	Thesaurus	Languages	Auto Correct
ch2	Spell check can be started by pressing _____ function key	OPTION3	F3	F5	F7	F9
ch2	Styles used in a word processor enable very quick and consistent formatting of text.	option1	TRUE	FALSE		
ch2	The default extension given to the document of MS-Word is _____	OPTION2	.XLS	.DOC	.TXT	.WOD
ch2	The default page orientation in MS-Word _____ type.	OPTION4	Horizontal	Vertical	Landscape	Portrait

ch2	The default view in MS-Word is:	OPTION3	Outline view	Page layout view	Normal view	Full screen view
ch2	The maximum length of a file in MS Word 2000 is 32 MB.	option1	TRUE	FALSE		
ch2	The network connecting several computers all over the world is ?	OPTION2	Intranet	Internet	Arpanet	Network
ch2	The paragraph alignment used by MS-Word as the default alignment is _____	OPTION2	Right alignment	Left alignment	Justify	Center alignment
ch2	The ruler allows you to set _____	OPTION4	Indent	Tabs	Left & Right margin	all of the above
ch2	The shortcut key used of Redo option is _____	OPTION2	Ctrl+Z	Ctrl+Y	Ctrl+X	Ctrl+L
ch2	Thesaurus incorporated in most word processing packages enable checking spellings or the words.	option2	TRUE	FALSE		
ch2	To activate Office Assistant _____ key is used	OPTION1	F1	F2	F3	F4
ch2	To be more precise while dragging one graphics must hold down the _____ key.	OPTION3	Alt	Shift	Ctrl	Tab
ch2	To divide a single row of a table into four cells the _____ option used.	OPTION2	Merge Cells	Split Cells	Add Cells	Delete Cells
ch2	To ensure correct printing of a page the size of page used while creating the document in a word processor must be the same that is chosen by a word processor.	option2	TRUE	FALSE		
ch2	To make the selected text bold which of the following option is used ?	OPTION4	Ctrl+Alt+B	Alt+B	Alt+Shift+B	none of these
ch2	To Search a word, the Find and Replace command used, is available in which of the following menus ?	OPTION1	Edit menu	View menu	Create menu	Text menu
ch2	Two parameters of a pie chart are represented on X and Y axis of the screen.	option2	TRUE	FALSE		
ch2	What is the default line spacing in a MS-Word document?	OPTION3	1.5 lines	Double	Single	At least 15 pts
ch2	What is the spacing between default tab stops in MS-Word?	OPTION2	1.5"	0.5"	2"	0.8"

ch2	When a page break is inserted on a page of a word processor no text matter can be types below that page.	option1	TRUE	FALSE		
ch2	When the attributes of a paragraph are changed the character attributes given to some text in the paragraph are also automatically changed.	option2	TRUE	FALSE		
ch2	When the whole paragraph is typed in Capital letters by mistake and you want this to be corrected, you use the option toggle case to converts _____	OPTION4	to small Caps	all the words will be in small letters	the First character of the word capital & rest all will be small	the First character of the sentence be capital & rest all will be small
ch2	Which change case option is used to the following heading ? ASIAN COMPUTERS	OPTION2	Lower	Upper	Title	Toggle
ch2	Which drop down menu contains spelling and grammar check ?	OPTION3	View	Format	Tools	Data
ch2	Which Drop-down menu contains the Drop Cap option ?	OPTION2	Insert	Format	View	Table
ch2	Which Feature of MS-Word use to correct the some of the mistyped spelling automatically ?	OPTION2	Auto Text	Auto Correct	Insert	Format
ch2	Which is a Shortcut key to change the line spacing to one & half space ?	OPTION4	Ctrl+1	Ctrl+2	Ctrl+3	None of these
ch2	Which is the correct shortcut to select entire document ?	OPTION4	F7	F3	Ctrl+E	Ctrl+A
ch2	Which is the default folder for saving for all MS-Word document ?	OPTION3	My Folder	My File	My Document	My Computer
ch2	Which is the option used for printing the word document ?	OPTION4	Select File --> print option from main menu	Click on printer icon in the standard toolbar	Press Ctrl+P from the keyboard	All the above
ch2	Which is the view where, you can see how objects will be positioned on the printed page. This view is useful for editing headers and footers, for adjusting margins, and for working with columns, drawing objects, and frames.	OPTION3	Normal View	Print Preview	Page layout view	Master document view
ch2	Which key combination is used to create New document in MS-Word ?	OPTION2	Ctrl+M	Ctrl+N	Ctrl+S	Ctrl+C

ch2	Which key combination us used to Save a document in MS-Word ?	OPTION2	Ctrl+A	Ctrl+S	Ctrl+C	Ctrl+X
ch2	Which of the following feature in MS-Word automatically corrects common typing errors ?	OPTION1	Auto text	Auto correct	Auto numbering	Auto shape
ch2	Which of the following is a Maximum font size allowed for a normal text in a MS-Word ?	OPTION2	99	72	24	48
ch2	Which of the following is a method to select all the contents in a Word document?	OPTION2	Select "View"; Select "Select All";	Select "Edit"; Select "Select All";	Press Ctrl + D	Select "Format"; Select "Select All";
ch2	Which of the following is a method to set tab stops with precise measurements?	OPTION3	Select "View"; Select "Tabs"; Type the tab set position you want; Click "OK"	Select "Insert"; Select "Tabs"; Type the tab set position you want; Click "OK"	Select "Format"; Select "Tabs"; Type the tab set position you want; Click "Set" then click "OK"	Select "Tools"; Select "Set Tabs"; Type the tab set position you want; Click "OK"
ch2	Which of the following is a shortcut key to open an existing Word document	OPTION3	Press Ctrl + N	Press Ctrl + W	Press Ctrl + O	Press Ctrl + S
ch2	Which of the following is not a method to clear tab stops?	OPTION4	Select "Format"; Select "Tabs"; select the tab stop you want to clear ; Click "Clear" then click "OK"	Select "Format"; Select "Tabs"; Click "Clear All" then click "OK"	To clear the tab stops; drag the tab marker off the horizontal ruler.	Select "Insert"; Select "Tabs"; Click "Clear All" then click "OK"
ch2	Which of the following is not a way to save a Word document?	OPTION4	Select "File"; Select "Save"	Press Ctrl + S	Click on the "Save" icon on the Standard toolbar	Press the F1 key
ch2	Which of the following menu option show the type of numbering you can give to the selected paragraphs or lines.	OPTION1	Bullets and Numbers	Online Numbered	Numbering	None of the above
ch2	Which of the following option is used to establish a link between two documents ?	OPTION3	Textbox	Auto text	Hyperlink	Bookmark
ch2	Which of the following shortcut key is use to Find & Replace the MS-Word ?	OPTION3	Ctrl+F	Ctrl+G	Ctrl+H	Ctrl+E
ch2	Which short cut key is used to align the paragraph center ?	OPTION4	Ctrl+C	Ctrl+L	Ctrl+R	Ctrl+E

ch2	Which view, makes it easy to look at the structure of a document and to move, copy, and reorganize text by dragging headings, you can collapse a document to see only the main headings, or you can expand it to see the entire document.	OPTION2	Normal View	Outline view	Page layout view	Master document view
ch2	Word processor is a system software.	option2	TRUE	FALSE		
ch2	You can convey several aspects in a better way by using a graphics object rather than many paragraphs of text.	option1	TRUE	FALSE		
ch2	You can insert an Excel worksheet into a MS-Word document by _____ option from menu bar.	OPTION3	Insert --> File	Insert --> Frame	Insert --> Object	Insert --> Field
ch2	You can select a complete paragraph by pointing the mouse pointer anywhere in the paragraph and _____	OPTION3	click mouse button once	click mouse button twice	click mouse button thrice	Select Edit-Select All option from menu bar
ch3	_____ are graphical objects used to represent commonly used features	option4	GUI	drivers	windows	icons
ch3	_____ is a trouble shooting utility provided by Microsoft Windows that identifies and eliminates nonessential and unneeded files	option4	disk fragmenter	backup program	file compression	disk cleanup
ch3	_____ is a utility program that locates and eliminates unnecessary fragments, rearranges files and unused disk space	option2	disk cleanup	disk defragmenter	disk fragmenter	disk organizer
ch3	_____ was originally designed to run on minicomputers in network environment	option2	Windows	Unix	Norton	Sherlock
ch3	_____ are specialized programs designed to allow input or output devices to communicate with the rest of the computer system	option4	Input/output managers	Utilities	Operating systems	Device drivers
ch3	_____ deals with the physical complexities of computer hardware	option1	system software	desktop manager	browser	hardware programs
ch3	_____ is a young operating system gaining popularity with multimedia developers and programmers	option4	Linux	Minux	Unix	BeOS
ch3	_____ is the most popular Internet activity	option1	E-mail	Shopping	Investing	Commerce

ch3	_____ programs allow you to safely and completely remove unneeded programs and related files from your hard disk	option3	Backup	Disk cleanup	Uninstall	Trouble Shooting
ch3	_____ are utility programs designed to recognize and correct problems	option4	Operating systems	File compression	Linux	Trouble shooting
ch3	_____ programs guard your computer system against viruses or other damaging programs	option1	Antivirus	Virus eater	Virus doctor	Virus scanner
ch3	_____ Programs reduce the size of files so they require less space	option1	file compression	Disk cleanup	file defragmenter	backup
ch3	_____, also known as service programs, perform specific tasks related to managing computer files	option1	Utilities	Device drivers	Disk managers	Language translators
ch3	_____ convert the programming instructions written by programmers into a language that computers can understand and process	option1	Language translators	Utilities	Operating systems	Device drivers
ch3	A _____ allows you connect to remote computers, open and transfer files, and display text and images across the Internet	option1	browser	WWW	site search tool	window
ch3	A basic feature of all PIMs is a _____ organizer, or to-do list	option2	contacts	tasks	e-mail	calendar
ch3	A browser is used to connect to the Web and the Internet	option1	TRUE	FALSE		
ch3	A(n) _____, also known as a desktop organizer, is a program that helps individuals get organized and stay organized	option2	project management	personal information manager	computer organizer	schedulers
ch3	An uninstall program is a utility program that allows you to safely and completely remove unneeded programs and related files from your hard disk	option1	TRUE	FALSE		
ch3	Communicating using e-mail is the most popular Internet activity	option1	TRUE	FALSE		
ch3	connections between web pages are called-----	option3	WEB LINKS	CONNECTORS	HYPertext	HTML LINKS

ch3	Device drivers are specialized programs designed to allow particular input and output devices to communicate with the rest of the computer system	option1	TRUE	FALSE		
ch3	Disk Cleanup is a utility that identifies and eliminates nonessential and unneeded files	option1	TRUE	FALSE		
ch3	Disk Defragmenter is a program that locates and eliminates unnecessary fragments, rearranges files and unused disk space to optimize operations	option1	TRUE	FALSE		
ch3	Disk Defragmenter is a utility that identifies and eliminates nonessential and unneeded files	option2	TRUE	FALSE		
ch3	File compression programs reduce the size of files so that they require less storage space	option1	TRUE	FALSE		
ch3	GUI is a kind of user interface	option1	TRUE	FALSE		
ch3	GUI is short for	option1	graphical user interface	graphical utility icon	greater user interface	graphical utility interface
ch3	In Mac OS 8.5, Investigator is a search feature for locating information on the Web or on your hard drive	option2	TRUE	FALSE		
ch3	In Mac OS 8.5, Sherlock is a search feature for locating information on the Web or on your hard drive	option1	TRUE	FALSE		
ch3	Input/Output managers are specialized programs designed to allow particular input and output devices to communicate with the rest of the computer system	option2	TRUE	FALSE		
ch3	Language translators convert the computer code into a form the user can understand	option2	TRUE	FALSE		
ch3	Language translators convert the programming instructions written by programmers into a language that computers understand and process	option1	TRUE	FALSE		
ch3	Linking the Web means to move from one Web site to another	option2	TRUE	FALSE		

ch3	Mac OS 8.5 includes _____, an innovative search feature for locating information on the Web or on your hard drive	option3	Investigator	search engine	Sherlock	Navigator
ch3	Microsoft's Internet Explorer is a widely used browser	option1	TRUE	FALSE		
ch3	Microsoft's Windows Explorer is a widely used browser	option2	TRUE	FALSE		
ch3	Moving around the Web from one site to another is referred to as _____	option2	linking	navigating	hopping	paging
ch3	Multitasking is the ability to run more than one application at a time	option1	TRUE	FALSE		
ch3	Multitasking refers to	option1	the ability to open multiple windows at the same time.	the ability to display the "active contents" from Web pages	the ability to plan more than one task	a scheduling problem
ch3	Netscape Navigator is a type of _____	option3	utility program	operating system	browser	web authoring program
ch3	Norton SystemsWorks includes all of the following programs except _____	option3	norton cleansweep	norton crashguard	norton disk organizer	web services
ch3	One of the most widely used browsers is _____	option2	Windows Explorer	Microsoft's Internet Explorer	Norton Utilities	Yahoo
ch3	PIM is short for	option1	personal information manager	private information manager	primary interface manager	personal interface manager
ch3	PIM is short for personal interface manager	option2	TRUE	FALSE		
ch3	Shopping is the most popular Internet activity	option2	TRUE	FALSE		
ch3	Surfing the Web means to move from one Web site to another	option1	TRUE	FALSE		
ch3	System software is comprised of the following components	option2	applications, devices, and packages.	utilities, translators, device drivers, and operating systems.	spread sheets, word processors, and multimedia.	specialized software and data files.
ch3	System software refers only to the operating system	option2	TRUE	FALSE		

ch3	The _____ displays a list of commands that can be used to gain access to information, change hardware settings, find information, get online help, and shut down your computer	option4	GUI	desktop	icon	start menu
ch3	The _____ software manages the computer's resources, provides a user interface, and runs applications	option4	basic applications	base	specialized	operating system
ch3	The most popular microcomputer operating systems today is _____	option1	Windows	Mac OS	Unix	Norton
ch3	The operating system provides the user interface, controls the computer's resources, and runs programs	option1	TRUE	FALSE		
ch3	The Unix operating system was originally designed to run on minicomputers in network environments	option1	TRUE	FALSE		
ch3	Two widely used desktop managers are Lotus Organizer and _____	option3	microsoft explorer	netscape navigator	microsoft outlook	microsoft desktop manager
ch3	Utilities are also known as service programs	option1	TRUE	FALSE		
ch3	Utilities, device drivers, and language translators are all part of system software	option1	TRUE	FALSE		
ch3	Which of the following is not a feature of a desktop manager?	option3	calendar	contacts	advisor	tasks
ch3	Which of the following is not a term used for moving around the Web	option3	navigating	surfing	paging	browsing
ch3	Which of the following is not a widely used operating system?	option4	Windows	Mac OS	Unix	Norton
ch3	Which of the following is not an activity provided by an operating system?	option3	coordinating computer resources	providing an user interface	converting instructions written by programmers into a form the computer understands	loading and running applications
ch3	Which of the following operating systems is not owned and licensed by a company	option2	Unix	Linux	Minux	Windows

ch3	Which type of software allows your computer to communicate with another computer?	option4	analytical	systems	special purpose	browser
ch3	Window provides a user interface called the _____	option2	contacts	desktop	sherlock	icons
ch3	Windows was originally designed to run on minicomputers in network environments	option2	TRUE	FALSE		
ch3	With the next generation of Windows, using a special program such as _____, multiple users on different computers will be able to connect to a home network at the same time -- sharing a single telephone line	option1	internet connection sharing	multiple connections	network sharing	connections
ch3	You are running Microsoft Word, Microsoft Excel and Windows Explorer. What ability provided by your operating system are you using?	option2	GUI	multitasking	language translator	user interface
ch3	You have a large file you would like to send over the Web. What type of software would you use to more efficiently send the file?	option2	A backup program	A File compression program	A Hard drive organizer	An Uninstall program
ch3	You need to free up space on your hard drive. What type of software would you use?	option2	A backup program	A File compression program	A Hard drive organizer	An Uninstall program
ch3	You want to make copies of your files in case the originals are damaged. What type of software would you purchase?	option3	Trouble shooting software	File compression software	Backup programs	Downloading software
ch3	First operating system used for IBM Personal Computers was made by Microsoft Corporation.	option1	TRUE	FALSE		
ch3	Fragmentation is a process where some parts of the file are lost.	option2	TRUE	FALSE		
ch3	From the following which is the latest version of Windows?	OPTION4	Windows 3.1	Windows 95	Windows 98	Windows 2000

ch3	How do we move a window if it is not maximized ?	OPTION3	Click anywhere on the window and drag the window to the position you want to move it..	Click on status bar of the window and drag the window to the position you want to move it.	Click on the title bar window and drag the window to the position you want to move it.	Right Click anywhere on the window, select move and then drag the window to the position you want to move it.
ch3	If a virus affected disk is formatted the virus on the disk is automatically killed.	option1	TRUE	FALSE		
ch3	If we want to make a well formatted document (Using windows) which of the following programs will we use?	OPTION3	MS-Paint	MS-Notepad	MS-Wordpad	MS-Excel
ch3	In any window, the maximize button, the minimize button and the close buttons appear on:	OPTION1	The Title bar	The Menu bar	The Status bar	The Ruler bar
ch3	In windows, by default the files that are deleted are sent to the _____.	OPTION2	Dust Bin	Recycle Bin	Waste Bin	Recycle waste Bin
ch3	In Windows, you can see both the hierarchy of folders on your computer (tree format) and all the files and folders in each selected folder, using :	OPTION4	Control settings	Taskbar	Desktop	Windows Explorer
ch3	Linux is a free operating system	option1	TRUE	FALSE		
ch3	Linux is an application software	option2	TRUE	FALSE		
ch3	Linux is an operating system very similar to Unix but specially developed for personal computers.	option1	TRUE	FALSE		
ch3	Linux is very similar to UNIX operating system but made for computers similar to IBM PC.	option1	TRUE	FALSE		
ch3	Most common record format is the fixed length format.	option1	TRUE	FALSE		
ch3	Start -->Document lists _____ number of documents.	OPTION2	17	15	18	20
ch3	The easiest way to access any part of the screen in the windows operating system is using the :	OPTION3	Keyboard	Rat	Mouse	Joy Stick
ch3	The folders and files that are present in the Recycle Bin are _____	OPTION3	Folders and files which are created there	Folders and files which are added to My documents	Folders and files which have been deleted	Folders and files which are hidden

ch3	The function of assembler is to convert_____	OPTION2	High level language into machine language	Assembly Language into machine language	machine language into high level language	None of the these
ch3	The right way to get assistance on any topic in windows is :	OPTION3	Select "Start" ;Select "Settings" ;Select "Help"	Select "Start"; Select "Settings" ; Select "Windows Assistant"	Select "Start" ;Select "Help"	Right click on the desktop ;Select "help"
ch3	The taskbar visible only when the mouse goes to the position it is situated, Why does this happen ?	OPTION3	Because there is not enough place for the taskbar.	Because the taskbar size has been made small.	Because the auto hide property of the taskbar is on	Because the always on top property of taskbar is off
ch3	To access on the CD-ROM drive one must do the following.	OPTION1	Double click on My computer. Select "CD-ROM Disc".	Click on start button and. Select "CD-ROM Disc".	Right click on My computer; Select "CD-ROM disc".	None of these
ch3	To create a text document (with the extension .txt) we have to use the program :	OPTION2	Paint	Notepad	Excel	Corel Draw
ch3	Unix is a older operating system than MS DOS.	option1	TRUE	FALSE		
ch3	We can get back the a deleted files/folders from the Recycle bin by	OPTION3	Right click on the 'Recycle bin' and select 'Restore files options	'Select the files/folders you want to get back and select "File"; Select "Undelete" option	Open/explore the Recycle Bin; Select the files/folders you want to get back and select "File"; Select "File"; select "Restore" command.	Right click on the "Recycle bin" and select "Empty Recycle bin" option
ch3	We can view the currently open Windows or applications running at any given time by the icon buttons indication on the _____	OPTION3	Desktop	Command window	Taskbar	Control Panel
ch3	We use the "Open" option in wordpad to:	OPTION1	open an existing word or text file	open a new word or text file	open a new folder	open a window
ch3	What are Windows based computer products called?	OPTION3	Platform Independent	Scripting Language based	Graphical User Interface based	DOS based Program
ch3	What is "Windows 95" ?	OPTION1	An Operating System	A Programming Language	An Internet Browser	A Software Development Package

ch3	What is an Operating System ?	OPTION2	Hardware of computer	Software of computer	combination of computer Hardware and software	All of the above
ch3	What is GUI ?	OPTION2	Graphics User Information	Graphical User Interface	Group user interface	Group user interchange
ch3	What is included in Start --> SETTING option	OPTION4	Control panel	Printer	Task bar	All of the above
ch3	What is name of Operating System master program ?	OPTION4	Supervisor	Monitor	Kernel	All of the above
ch3	What is the collective name of Operating System master program ?	OPTION3	Hardware	Software	Firmware	All of the above
ch3	What is the default internet browser supplied with Windows 98 ?	OPTION2	Netscape Explorer	Internet Explorer	Mosaic	Internet Navigator
ch3	What is the extension of all the shortcuts in windows?	OPTION3	.JPG	.SCT	.LNK	.CUT
ch3	What is the feature of Assembly language program ?	OPTION4	Easy to write	Requires assembler	Easy to understand	All of the above
ch3	What is the function of Operating System ?	OPTION4	Management of computer system	Prepare computer to run different program	Share different resources	All of the above
ch3	What is the main element of an Operating System ?	OPTION4	Library programs	Kernel	Supervisory Programs	All of the above
ch3	What is the main feature of programming language ?	OPTION4	Perform Specific task	Contain different instructions	Contain different Keywords	All of the above
ch3	What is the main feature of windows ?	OPTION4	User friendly	No commands to be memorized	Multitasking	All of the above
ch3	What will you do if you cannot see the clock indicator on the taskbar?	OPTION2	Change the 'date and time' settings from the 'Control Panel'.	Choose the 'Show Clock' option from the taskbar properties	Choose the 'Always on Top' option from the taskbar properties	Change the 'Date' settings from the 'regional' settings from the 'Control Panel'
ch3	Where can you view the names of all the most recently opened files/programs in Windows?	OPTION1	Click "Start" ; Select "Documents"	Click "Start" ; Select "Favourites"	Click "Start" ; Select "Program"	Click "Start" ; Select "My Documents"
ch3	Where is Operating System master program store ?	OPTION4	RAM	SDRAM	EDORAM	PROM
ch3	Where is supervisor program of Operating System stored	OPTION4	Hard disk	Floppy Disk	Secondary memory	Primary Memory

ch3	Where is the kernel of Operating System stored ?	OPTION4	RAM	Tape drive	Hard disk	ROM
ch3	Which key combination will you press to ensure that the file/folder that you are deleting will not be stored in the "Recycle bin" ?	OPTION1	Press Shift+Delete	Press Shift+Space	'Press Shift+CapsLock	'Press Shift+BackSpace
ch3	Which of the following button sign is not present on the title bar of any application window.	OPTION4	Maximize	Minimize	Close	Size
ch3	Which of the following converts source code into object code ?	OPTION4	Compiler	Assembler	Interpreter	All of the above
ch3	Which of the following converts source code of High Level Language into object code ?	OPTION4	Assembler	Linker	Loader	Compiler
ch3	Which of the following converts source code of Low Level Language into object code ?	OPTION3	Linker	Compiler	Assembler	Interpreter
ch3	Which of the following is a Language Preprocessor ?	OPTION4	Compiler	Assembler	Interpreter	All of the above
ch3	Which of the following is a line by line converter_____	OPTION1	High Level language into machine language	Assembly Language into machine language	Machine language into high level language	None of the these
ch3	Which of the following is a storage device?	OPTION3	CPU	Keyboard	Hard Disk	Monitor
ch3	Which of the following is a way used to shutdown the computer?	OPTION3	Click on the 'Shutdown' icon on the desktop	Right click on the desktop and Select 'Shutdown'	Click on 'Start' button then Select 'Shutdown'	Right Click on the taskbar and click on 'Shutdown'
ch3	Which of the following is an Operating System ?	OPTION4	Ms-Window	Ms-DOS	Window NT	All of the above
ch3	Which of the following is basic control center for windows ?	OPTION2	Shortcuts	Desk top	Taskbar	Toolbar
ch3	Which of the following is high level language ?	OPTION4	BASIC	COBOL	PASCAL	All of the above
ch3	Which of the following is not a method to close a window?	OPTION3	Click on the "close" button on title bar.	Select "File" menu; Select "Exit"	Select "File" menu; Select "Close"	Use Shortcut keys Alt+F4
ch3	Which of the following is not a part of the "My Computer" window?	OPTION1	My Briefcase	Hard disk (C:)	Control Panel	Printers
ch3	Which of the following is not a standard icon present on the desktop?	OPTION4	My Computer	Recycle Bin	Internet Explorer	Windows Explorer

ch3	Which of the following is not a style of arranging all windows on the desktop ?	OPTION2	Cascade Windows	Minimize Windows	Tile windows vertically	Tile windows horizontally
ch3	Which of the following is not an advantage of having a shortcut.	OPTION2	A quick way to start a program or open a file or folder without having to go to its permanent location in Windows	Is a copy of the program or file and hence occupies more space	Are especially useful for programs and files that are used frequently.	Does not delete the program or file or folder even if it is deleted.
ch3	Which of the following is not an option available under 'Send to' ?	OPTION3	3-1/2 Floppy A:	Mail recipient	Internet explorer	My documents
ch3	Which of the following is not high level language ?	OPTION4	C	C++	Java	Front page
ch3	Which of the following is not Language Preprocessor ?	OPTION1	Linker	Compiler	Assembler	Interpreter
ch3	Which of the following is program translator ?	OPTION4	Compiler	Assembler	Interpreter	All of the above
ch3	Which of the following is the element of control panel ?	OPTION3	Hard disk	Software	Fonts	All of the above
ch3	Which of the following is the right method to search for files or folders ?	OPTION3	Select "Start" ; Select "Files or folders" ; Select "Find" or "Search"	Right click on desktop ; Select "Find" or "Search" ; Select "Files or folders"	Select "Start" ; Select "Find" or "Search"; Select "Files or folders"	Use Windows Explorer , Select "Edit" ; Select "Find" or "Search"
ch3	Which of the following is the right method to change the system date?	OPTION1	Select "Start"; Select "Settings"; select "Control Panel";Select "Date and time" (Change the settings there).	Start ; Select "Settings" ; Select "Control Panel" ; Select "Regional settings" ; Click "Date" Tab (Change the settings there).	Right click On taskbar ; Select " Properties" ; Select " Date"	Right click On Desktop ; Select " Properties" ; Click "settings" tab ; Select " Date"
ch3	Which of the following is the right way to resize a window that is not maximized ?	OPTION2	Select "File" menu; Select "Size"	Place the mouse pointer at any edge of the window and click and drag the pointer to the size you want to change.	Right click on the status bar and select size option	Place your mouse pointer on the title bar and drag the pointer to the size you want to change
ch3	Which of the following languages requires compiler ?	OPTION2	BASIC	Java	FoxPro	Basic

ch3	Which of the following languages requires interpreter ?	OPTION4	C	COBOL	Pascal	Basic
ch3	Which of the following programs is used to create picture files?	OPTION1	MS-Paint	MS-Notepad	MS-Wordpad	Calculator
ch3	Which of the following things happen when you create a shortcut to a file or a program?	OPTION1	A link to a program or a file is made	A copy of a program or a file is made .	A folder named shortcut is created.	None of these
ch3	Which option do we use to save an open file with a different name or format ?	OPTION2	Select "File" ; Select "Save"	Select "File" ; Select "Save as"	Select "File" ; Select "New"	Select "File" ; Select "Send"
ch3	Which shortcut keys are used to select all the items in a folder?	OPTION4	Press Ctrl+C	Press Ctrl+V	Press Ctrl+X	Press Ctrl+A
ch3	Why High Level Language is more powerful than low Level Language ?	OPTION4	Easy to understand	Simple to develop	Easy to interpret	All of the above
ch4	"Plug and play" is now the standard for expansion cards in the industry	option2	TRUE	FALSE		
ch4	_____ ports send data one bit at a time and are very good for sending information over a long distance	option1	serial	parallel	USB	cable
ch4	_____ are credit card-sized expansion boards that are used by portable computers	option3	network cards	adapter cards	PCMCIA cards	SCSI cards
ch4	_____ cards are about the size of a credit card and contain a tiny built-in microprocessor	option1	Smart	Intelligent	PC	Dumb
ch4	_____ ports are used to connect external devices that need to receive a lot of data over a short distance. This port is mostly used to connect printers to the system unit	option1	parallel	serial	PCI	AGP
ch4	_____ is a new type of RAM memory chip that can retain data even when it loses power	option3	ROM	Cache RAM	Flash RAM	Zip RAM
ch4	_____ is the newest binary coding scheme, using 16 bits to represent each character	option2	ASCII	Unicode	EBCDIC	Monolith
ch4	_____ memory is used to store the most frequently accessed information stored in RAM	option1	Cache	Upper	Extended	Virtual

ch4	A "plug and play" card requires little or no configuration after installation	option1	TRUE	FALSE		
ch4	A _____, sometimes called a socket, connects the system unit to devices like keyboards that are outside the system case	option2	bus	port	peripheral	EISA standard
ch4	A billionth of a second	option3	picosecond	microsecond	nanosecond	millisecond
ch4	A CISC chip is faster than a RISC chip	option2	TRUE	FALSE		
ch4	A coding scheme like ASCII is necessary to	option1	provide a common set of bit patterns for data.	insure that all computers use the same coding scheme.	enable software to store information in memory.	divide the processing among different types of computers based on their bit counts.
ch4	A computer that is easy for the user to add devices to is said to have a(n) _____ architecture	option1	open	closed	user friendly	proprietary
ch4	A computer with an open architecture makes it easy to add new functions by adding expansion cards	option1	TRUE	FALSE		
ch4	A computer word is the number of bits the CPU can access at one time	option1	TRUE	FALSE		
ch4	A computer word is the number of numbers the CPU can multiply at one time	option2	TRUE	FALSE		
ch4	A gigabyte is approximately 1 billion bytes	option1	TRUE	FALSE		
ch4	A gigabyte is approximately 1 million bytes	option2	TRUE	FALSE		
ch4	A kilobyte is approximately 1,000 bytes	option1	TRUE	FALSE		
ch4	A megabyte is approximately 1,000 bytes	option2	TRUE	FALSE		
ch4	A megabyte is approximately 1million bytes	option1	TRUE	FALSE		
ch4	A parallel port is faster than a USB port	option2	TRUE	FALSE		
ch4	A RISC chip is faster than a CISC chip	option1	TRUE	FALSE		
ch4	A SCSI card will allow the user to connect up to seven devices to the system unit	option1	TRUE	FALSE		

ch4	A single character can be represented by 8 bits. Another name for 8 bits is a	option4	meg.	string.	binary digit.	byte.
ch4	A smart card has a built-in computer processor and memory	option1	TRUE	FALSE		
ch4	A smart card has a built-in processor and monitor	option2	TRUE	FALSE		
ch4	A terabyte is approximately 1 trillion bytes	option1	TRUE	FALSE		
ch4	A USB port is faster than a serial port	option1	TRUE	FALSE		
ch4	A(n) _____ contains a TV tuner and a video converter that changes the TV signal into one that displayed on your monitor	option1	television board	TV card	video card	SCSCI card
ch4	A(n) _____ consists of a tiny circuit board etched on a postage-stamp-size square of sand-like material called silicon	option2	system board	chip	hard drive	data bus
ch4	A(n) _____ expansion card allows up to seven different devices to be connected to it	option3	open	closed	SCSI	plug and play
ch4	All data, instructions, and information inside a computer are stored in binary	option1	TRUE	FALSE		
ch4	All the information used by the processor is loaded first into	option3	REM	ROM	RAM	a disk
ch4	Another name for the system board is the	option2	chipboard	motherboard	daughterboard	integrated circuit
ch4	ASCII is most commonly used on mainframes and other large computers	option2	TRUE	FALSE		
ch4	ASCII is most commonly used on microcomputers	option1	TRUE	FALSE		
ch4	ASCII, EBCDIC, and Unicode are all examples of different ways to represent characters in binary	option1	TRUE	FALSE		
ch4	Bus size has little relationship to the speed with which data moves in the system unit	option2	TRUE	FALSE		
ch4	Cache memory is located within RAM	option1	TRUE	FALSE		
ch4	Chips that have built-in programs stored in them are called	option2	RAM	ROM	extended memory	cache memory

ch4	Data and instructions are not stored in RAM before they are processed	option2	TRUE	FALSE		
ch4	Data that is stored in RAM	option2	is non-volatile data.	is only there while the power is on.	remains only a few minutes after the power is turned off.	is permanent and only lost in a power failure.
ch4	Each character on this page could be represented by exactly one byte inside a computer	option1	TRUE	FALSE		
ch4	Each character on this page is an example of a bit	option2	TRUE	FALSE		
ch4	Each digit in the binary numbering system is called a bit	option1	TRUE	FALSE		
ch4	EBCDIC is most commonly used on mainframes and other large computers	option1	TRUE	FALSE		
ch4	Eight bits make up a byte	option1	TRUE	FALSE		
ch4	Expansion cards allow the user to add new devices to a computer	option1	TRUE	FALSE		
ch4	Firmware is another name for	option2	RAM	ROM	virtual memory	cache memory
ch4	Flash memory uses a secondary device to hold parts of large programs that won't fit into memory	option2	TRUE	FALSE		
ch4	Flash RAM is more stable than conventional memory	option1	TRUE	FALSE		
ch4	How fast does the clock beat in a computer that is rated as running at 400 MHz?	option3	400 times per second	400 thousand times per second	400 million times per second	400 trillion times per second
ch4	Inside a computer, numbers are stored in binary and letters are stored in decimal	option2	TRUE	FALSE		
ch4	New computers may be able to recognize an expansion card without a special setup. This ability is called	option2	user friendly	plug and play	PCMCIA	auto update
ch4	One gigabyte is approximately a(n) _____ bytes	option3	thousand	million	billion	trillion
ch4	One terabyte is approximately a(n) _____ bytes	option4	thousand	million	billion	trillion
ch4	PCMCIA cards are the new, fast expansion cards for desktop computers	option2	TRUE	FALSE		

ch4	PCMCIA cards provide the same expansion capabilities for laptop computers that plug-in cards do for desktop computers	option1	TRUE	FALSE		
ch4	RAM is volatile	option1	TRUE	FALSE		
ch4	RAM memory is non-volatile	option2	TRUE	FALSE		
ch4	ROM can be changed by the user as the system changes	option2	TRUE	FALSE		
ch4	Temporary storage holds or runs the actual program	option1	TRUE	FALSE		
ch4	Temporary storage is also known as RAM	option1	TRUE	FALSE		
ch4	Temporary, or volatile, storage is also known as	option1	RAM	ROM	megs.	disk
ch4	The _____ of the computer is composed of an arithmetic-logic unit and a control unit	option3	ALU	system unit	CPU	motherboard
ch4	The acronym ALU stands for	option2	applied logical unity	arithmetic logic unit	array of logistical units	absolute lower utility
ch4	The acronym CPU stands for	option4	Common Processor Unit	Command Procedures Unity	Central Procedures Univac	Central Processing Unit
ch4	The acronym RISC stands for	option2	random instruction set computer	reduced instruction set computer	random intelligence set computer	reduced intelligence set computer
ch4	The ALU (arithmetic-logic unit) performs the mathematical operations necessary on the data	option1	TRUE	FALSE		
ch4	The ALU performs	option4	input and output operations	absolute and lateral operations	memory and I/O operations	arithmetic and logical operations
ch4	The bigger the bus, the faster data can move inside the system unit	option1	TRUE	FALSE		
ch4	The binary code that is used primarily for large computers	option3	ASCII	Unicode	EBCDIC	Monolith
ch4	The binary code that was developed to support international languages like Chinese and Japanese	option2	ASCII	Unicode	EBCDIC	Monolith
ch4	The binary numbering system consists of _____ unique digits	option3	16	8	2	1

ch4	The binary numbering system consists of the digits 0 and 1	option1	TRUE	FALSE		
ch4	The binary numbering system consists of the digits 0, 1, and 2	option2	TRUE	FALSE		
ch4	The circuit that connects the parts of a computer together and allows data exchange is called a	option4	PCMCIA channel.	information superhighway.	SCSI device	bus
ch4	The CISC chip design is more widely used than the RISC chip design	option1	TRUE	FALSE		
ch4	The computers using fewer instructions are built using _____ chips	option1	RISC	CISC	specialized processor	CMOS
ch4	The contents of RAM are permanent and remain until they are replaced	option2	TRUE	FALSE		
ch4	The control unit performs the mathematical operations needed on the data	option2	TRUE	FALSE		
ch4	The CPU is comprised of the control unit and the arithmetic-logic unit	option1	TRUE	FALSE		
ch4	The CPU is comprised of three parts: the control unit, the arithmetic-logic unit and memory	option2	TRUE	FALSE		
ch4	The most common type of microprocessor	option2	RISC	CISC	ALU	RAM
ch4	The most widely used binary code for microcomputers	option1	ASCII	Unicode	EBCDIC	Monolith
ch4	The RISC chip design is more widely used than the CISC chip design	option2	TRUE	FALSE		
ch4	The socket that connects the system unit to a device outside the case is a bay	option2	TRUE	FALSE		
ch4	The system board is also called the chip board	option2	TRUE	FALSE		
ch4	The system board is also called the motherboard	option1	TRUE	FALSE		
ch4	The system clock speed determines how fast the computer processes data	option1	TRUE	FALSE		
ch4	The various parts of the PC are connected by a bus that acts as a data pathway	option1	TRUE	FALSE		

ch4	The various parts of the PC are connected by the information superhighway, which moves data from place to place	option2	TRUE	FALSE		
ch4	To connect a PC to the office network, it must contain a	option2	PCMCIA card.	network adapter card.	PC/TV card.	small computer system interface card.
ch4	Two bits make up a byte	option2	TRUE	FALSE		
ch4	Type of memory chip that is expandable and contains the instructions that are required every time your computer is started	option3	RAM	ROM	CMOS	CPU
ch4	Unicode is a new code that combines ASCII and EBCDIC	option2	TRUE	FALSE		
ch4	Unicode is designed to support languages with large character sets like Chinese	option1	TRUE	FALSE		
ch4	Users can expand the capabilities of their system by using	option3	PROM boards	open cards	expansion cards	EEPROM circuits
ch4	Using a secondary device, like a disk, to store parts of programs that cannot fit in RAM is called _____ memory	option2	cache	virtual	extended	firmware
ch4	Virtual memory uses a secondary device to hold parts of large programs that won't fit into memory	option1	TRUE	FALSE		
ch4	Which is the smallest unit of memory listed below?	option1	bit	byte	megabyte	terabyte
ch4	Which is the smallest unit of time listed below?	option3	microsecond	nanosecond	picosecond	millisecond
ch4	1 byte of memory is equal to	OPTION2	4 bits	8 bits	16 bits	32 bits
ch4	A microsecond is one thousandth part of a second.	option2	TRUE	FALSE		
ch4	A nanosecond is one billionth part of a second.	option1	TRUE	FALSE		
ch4	A SCSI card uses only _____ slot & can connect _____ device	Option 2	1,5	1,7	1,1	7,7

ch4	A video capture card use to view, capture and use television video clip by converting _____ signals from television or VCR into _____ signals.	Option 2	Digital, Analog	Analog, Digital	TV, Analog	Analog, TV
ch4	Approximately how many bytes are there in 1 terabytes ?	OPTION3	1 billion	100 billion	1000 billion	10000 billion
ch4	Approximately how many bytes are there in 1gigabyte ?	OPTION3	1 million	100 million	1 billion	100 billion
ch4	Binary Arithmetic is the combination of:	OPTION1	0's and 1's	1's and 2's	Letters and Numbers	Letters, Numbers and special characters
ch4	Calculators use 4 bit microprocessor.	option1	TRUE	FALSE		
ch4	Computer can only be booted either from floppy disk or hard disk.	option2	TRUE	FALSE		
ch4	Data processing in response to software instructions is done by ?	OPTION3	Keyboard	Monitor	CPU	Printer
ch4	EDP is a short term of Electronic Data Printing.	option2	TRUE	FALSE		
ch4	EPROM is a type of _____	OPTION2	Operating System	Memory	Printer	Monitor
ch4	Even if your computer doesn't have enough RAM to hold a program which type memory might be able to run the program	Option 4	RAM	ROM	Flash memory	Virtual memory
ch4	For storing one byte of eight bits in common RAM memory, eight transistors and eight diodes are required.	option1	TRUE	FALSE		
ch4	How many bits are there in one nibble ?	OPTION4	2	6	8	4
ch4	How many bits are used in ASCII ?	OPTION2	6	7	8	9
ch4	How many bits are used in EBCDIC ?	OPTION3	6	7	8	9
ch4	How many bytes are in 1GB ?	OPTION2	1048576	1073741824	1063741824	1083741824
ch4	How many bytes are in 1Mb ?	OPTION2	1000	1048576	1058576	1024
ch4	How many bytes are there in 64 bit word ?	OPTION4	32	16	4	8
ch4	How many digits are there in decimal number system ?	OPTION4	5	6	8	10
ch4	How many digits are there in hexadecimal number system ?	OPTION3	10	6	16	26
ch4	How many digits are there in octal number system ?	OPTION2	7	8	10	16

ch4	How many digits are there is binary number system ?	OPTION2	1	2	3	4
ch4	In an 8 bit character code what does the 8th bit denote ?	OPTION4	Non English Character	Graphics Symbol	Mathematical Symbol	All of the above
ch4	In Binary number system 1KB = _____ bytes	Option 4	8 bytes	1240 bytes	1420 bytes	1024 bytes
ch4	In computer terminology GB means Gigabyte	option1	TRUE	FALSE		
ch4	In computer terminology MB means Megabyte	option1	TRUE	FALSE		
ch4	In short forms for the prefixes Mega and Giga the letters m and g must be written in Capital.	option1	TRUE	FALSE		
ch4	Integrated circuits have moving parts.	option2	TRUE	FALSE		
ch4	Integrated circuits mainly comprise of transistors, diodes and extremely thin conducting wires.	option1	TRUE	FALSE		
ch4	ISA bus lines was developed for _____	Option 1	IBM personal computer	Minicomputer	Mainframe computer	Super computer
ch4	One Kilobyte of memory is equal to	OPTION4	1000 bytes	1042 bytes	1240 bytes	1024 bytes
ch4	One Mega hertz is	Option 3	100 Hz	1 million	1 million beats per second	1 million cycles per minutes
ch4	Plug & play is a set of _____ & _____ standards.	Option 2	RAM & ROM	Hardware & Software	Put & Play	Push & Play
ch4	ROM chip typically contain special instructions for detailed computer operation are also called	Option 1	Firmware	ROM	RAM	CMOS
ch4	Switching off and so switching on the computer very frequently affect it's life.	Option1	TRUE	FALSE		
ch4	The Binary equivalent of 7 is	OPTION1	111	1010	100	111111
ch4	The chips are also called as	Option 2	Small circuit	Integrated circuit	Circuit box	None of the above
ch4	The contents of ROM can be easily changed.	option 2	TRUE	FALSE		
ch4	The currently processing program & data by CPU are hold in	Option 1	RAM chip	Control unit	Microprocessor	ALU
ch4	The data representation in the Computer is done by	Option 3	Hexadecimal Numbering system	Octal Number system	Binary Number system	Decimal Number system
ch4	The digits used in hexadecimal system are _____	OPTION2	0 to 15	0 to 9 & A to F	1 to 16	0 to 16

ch4	The digits used to represent on or off processing in Binary number system are	Option 3	0,2	1,2	0,1	1,1
ch4	The essential information required every time to turn on the computer is stored in the memory	Option 3	RAM	ROM	CMOS	Cache memory
ch4	The external devices such as keyboard, mouse, monitor could not communicate with the system unit without ____	Option 3	Hard disk	Floppy disk	Mother board	Key board
ch4	The function of bus lines in the CPU is	Option 2	To connect input and output devices	To connect the part of CPU to each other and CPU to system board	To connect CPU with output device	To connect CPU with input device
ch4	The high configure microprocessor chip increase ____ of computer	Option 2	Velocity	Speed	Viscosity	Version
ch4	The instructions and data in a computer are called	OPTION3	Hardware	Memory	Software	None of these
ch4	The memory chip which stored information permanently and doesnot allow to change information to user is	Option 2	RAM	ROM	Cache memory	Flash memory
ch4	The most widely used Binary code for microcomputer is	Option 2	EBCDIC	ASCII	VLSIC	BCD
ch4	The number system used by computers is	OPTION1	Binary	Tertiary	Decimal	None of these
ch4	The operations carried out by ALU are	Option 2	Alphabetic, letter	Arithmetic, logical	Arithmetic, letter	Alphanumeric, logical
ch4	The power failure problem causes the storing program or data in	Option 1	RAM	ROM	Processor	Flash memory
ch4	The size of data path for International standard architecture (ISA) bus lines is	Option 1	16 bits	32 bits	64 bits	128 bits
ch4	The smallest unit of memory is	OPTION3	Byte	Kilobyte	Bit	Nibble
ch4	The speed of system clock which control the speed of operation within a computer is expressed in	Option 4	Km/hr.	m/s	Megabyte	Mega hertz
ch4	The time required to process the data and instruction for microcomputer is calculated in ____	Option 3	Seconds	Milliseconds	Microseconds	Nanoseconds
ch4	The type of storage program and data in RAM is	Option 1	Volatile	None volatile	Permanent	Personal
ch4	The types of microprocessor chips are	Option 1	CISC, RISC	LSIC, VLSIC	RSIC, CSIC	None of the above

ch4	The use of personal computer memory card (PC card) in computer is	Option 3	To connect Television	To connect Network	To increase memory and connecting to other computers	To connect printer, hard disk, CD-ROM drives
ch4	To allow users to expand their systems the system board contain	Option 3	Pin	Adapter	Expantion Slot	None of the above
ch4	To configure the attachment external devices and the computer system automatically we use	Option 2	Plug	Plug & Play	Push & Play	Put & Play
ch4	To eliminate the complexity of reconfiguring the system to recognize the new board or to access the capabilities of an expansion board today we use _____ standards.	Option 2	Plugs	Plug & play	Quick & fast	Put & play
ch4	To make faster process on information in computer the speed of _____ must be faster.	Option 2	RAM	System clock	ROM	None of the above
ch4	Transistors do not have any moving parts.	option1	TRUE	FALSE		
ch4	Unless it becomes very essential the restart button on the computer cabinet should not be used.	option1	TRUE	FALSE		
ch4	What does BIOS stand for?	OPTION1	Basic Input Output System	Basic Internal Output System	Basic Internal Optional System	Basic Integrated Operating System
ch4	What does EPROM denote ?	OPTION3	Electrically programmable read only memory	Electrically erasable programmable read only memory	Erasable programmable read only memory	None of the above
ch4	What does PROM stand for?	OPTION1	Programmable Read Only Memory	Partial Read Only Memory	Peripheral Run Only Memory	Partial Run Out of Memory
ch4	What does RAM stand for?	OPTION2	Random Act Memory	Random Access Memory	Read Access Memory	Read Action Memory
ch4	What does ROM stand for?	OPTION1	Read Only Memory	Random Octal Memory	Run Only Memory	Run Out of Memory
ch4	What does the term CPU stand for?	OPTION2	Central Peripheral Unit	Central Processing Unit	Central Progress Unit	Central Proxy Unit
ch4	What is superset of ASCII called ?	OPTION4	Extended ASCII	EBCDIC	High ASCII	Extended ASCII or High ASCII

ch4	What is the full form of ASCII ?	OPTION3	American Standard code for Internet Interchange	American Standard character For information Interchange	American Standard code for information Interchange	American Serial code For Information Interchange
ch4	Which is the faster microprocessor chip?	Option 3	16 bit	32 bit	64 bit	96 bit
ch4	Which of the following is a volatile memory?	OPTION1	RAM	ROM	PROM	EPROM
ch4	Which of the following is not a hardware device?	OPTION3	Monitor	Keyboard	Operating System	Mouse
ch4	Which of the following is not a type of memory?	OPTION3	RAM	ROM	CPU	EPROM
ch4	Which of the following is not an arithmetic system?	OPTION3	Decimal	Binary	Intra decimal	Octal
ch4	Which of the following is not permanent memory ?	OPTION2	ROM	RAM	PROM	EEPROM
ch4	Which of the following is the highest unit of memory?	OPTION1	gigabytes	bytes	megabytes	kilobytes
ch4	Which of the following is the non-volatile memory ?	OPTION4	RAM	SRAM	DRAM	ROM
ch4	Which of the following is the not a unit of memory?	OPTION4	nibble	bit	byte	decimal
ch4	Which of the following is the number system ?	OPTION4	Octal	Hexadecimal	Binary	All of the above
ch4	Which of the following is the primary memory ?	OPTION1	RAM	CD	Floppy	Hard disk
ch4	Which of the following is the unit of Computer memory?	OPTION2	Kilo Gram	Kilo Bytes	Meter	Celsius
ch4	Which of the following Read Only Memories can be erased electrically?	OPTION2	ROM	EEPROM	EPROM	PROM
ch4	Which of these contains the highest number of bytes ?	OPTION3	MB	GB	TB	KB
ch4	Which part of the computer is known as "Brain of the computer"?	OPTION3	Monitor	Keyboard	CPU	Hard Disk
ch4	Which type of cards user can use to expand the system by connecting various optional devices?	Option 3	Punch card	Master card	Expansion card	Visa card
ch4	While indicating the data transfer speeds the term Gb per seconds means Gigabytes per second.	option2	TRUE	FALSE		

ch5	. _____ record motion digitally	option2	digital camera	digital video camera	digital notebook	digital video disk
ch5	_____ is an example of keyboard entry	option1	working from a source document	using a hand scanner	using a wand reader	using a bar code reader
ch5	A bar-code reader is used to read the price of an object from the printed price tag	option1	TRUE	FALSE		
ch5	A device that creates machine-readable data right from the source is called a(n) _____ device	option1	direct entry	smart terminal	keyboarding	random access
ch5	A device that records images of text, or converts printed text into machine-readable form is called a	option2	pointing device	scanner	printer	plotter
ch5	A digital camera differs from a traditional camera because it	option1	captures images in computer-readable form rather than on film	creates images that are easily scanned into a computer.	uses an onboard computer to manage the photographic session.	includes a pointing device to identify exactly the content of the picture.
ch5	A facsimile machine is used to transfer images of documents from place to place	option1	TRUE	FALSE		
ch5	A flat-panel monitor is usually LCD based technology	option1	TRUE	FALSE		
ch5	A keyboard is an example of a direct entry device	option2	TRUE	FALSE		
ch5	A low cost terminal that does not have a hard disk and downloads the applications it runs from a host computer is called a	option3	thick client	server machine	network terminal	web terminal
ch5	A mouse and a trackball are both examples of keyboard type devices	option2	TRUE	FALSE		
ch5	A mouse is an example of a direct entry device	option1	TRUE	FALSE		
ch5	A mouse, touch screen, and light pen are all examples of pointing devices	option1	TRUE	FALSE		
ch5	A mouse, touch screen, and trackball are all examples of _____	option3	scanning devices	voice-input devices	pointing devices	output devices
ch5	A plotter is another form of dot-type printer	option2	TRUE	FALSE		

ch5	A POS scanner is an example of direct data entry	option1	TRUE	FALSE		
ch5	A POS terminal is an example of	option4	source document entry	keyboard entry	direct data entry	1 and 3
ch5	A scanner and voice input are examples of a direct entry device	option1	TRUE	FALSE		
ch5	A specialized output device for producing charts, maps, and very high-quality drawings is a	option2	printer	plotter	scanner	imager
ch5	A terminal connects you to which of the following?	option2	floppy disk drive	host computer or server	hard drive	expansion slot
ch5	A terminal that can do simple processing and has some memory but no secondary storage is called a dumb terminal	option2	TRUE	FALSE		
ch5	A terminal that can do sophisticated processing, and has memory, secondary storage, and some communications ability, is called an intelligent terminal	option1	TRUE	FALSE		
ch5	A terminal that cannot process any information is called a(n)	option4	direct access terminal	intelligent terminal	smart terminal	dumb terminal
ch5	A terminal that is essentially a PC with some communications software on board would be called a(n)	option2	direct access terminal	intelligent terminal	smart terminal	dumb terminal
ch5	A terminal that is used to access the World Wide Web and display the output on a standard television is called a(n)	option3	direct access terminal	intelligent terminal	internet terminal	dumb terminal
ch5	A terminal that only performs input and output functions is called a dumb terminal	option1	TRUE	FALSE		
ch5	A thin client terminal can also be called an Internet terminal	option2	TRUE	FALSE		
ch5	A type of plotter that uses electrostatic charges to create images made up of tiny dots on specially treated paper	option2	pen	electrostatic	ink-jet	direct imaging
ch5	A very high-quality printer that uses heat and specially treated paper is the _____ printer	option4	laser	dot matrix	ink-jet	thermal
ch5	A Web terminal uses a TV screen as its output device	option1	TRUE	FALSE		

ch5	A(n) _____ printer produces high-quality print and is inexpensive	option3	laser	dot matrix	ink-jet	thermal
ch5	A(n) _____ stores handwritten text for later retrieval	option4	digital camera	text to speech converter	handwriting scanner	digital notebook
ch5	Active-matrix monitors scan down the screen like desktop monitors	option2	TRUE	FALSE		
ch5	An image scanner is used to capture and store images	option1	TRUE	FALSE		
ch5	An Internet terminal can also be called a Web terminal	option1	TRUE	FALSE		
ch5	Another name for a desktop monitor is a	option1	CRT	DTM	display tube	TV tube
ch5	Continuous-speech and discrete-speech are two forms of	option1	voice recognition systems	mark sense systems	optical-auditory access systems	interactive input systems
ch5	Creating output that is like the human voice is	option1	much easier than voice input.	more difficult than voice input.	still very difficult to achieve.	still considered to be like science fiction.
ch5	Direct entry creates machine-readable data using simple keys	option2	TRUE	FALSE		
ch5	Direct entry creates machine-readable data with less chance of human error	option1	TRUE	FALSE		
ch5	Esc, Ctrl, and Del are all examples of function keys	option2	TRUE	FALSE		
ch5	Flat-panel monitors are only used with laptop and notebook computers	option2	TRUE	FALSE		
ch5	HDTV is short for high-density television	option2	TRUE	FALSE		
ch5	HDTV stands for	option4	hard drive television.	hyper drive transistor variation.	high-tech digital terminal device.	high definition television.
ch5	Images and information produced on paper are called _____ output	option3	soft copy	medium copy	hard copy	document quality
ch5	Images on a monitor screen are called soft copy	option1	TRUE	FALSE		
ch5	Images on paper are called hard copy	option1	TRUE	FALSE		
ch5	In a _____ flat-panel monitor, each pixel is independently activated	option2	HDTV	active-matrix	passive-matrix	CRT
ch5	Ink-jet printers are another name for laser printers	option2	TRUE	FALSE		
ch5	Ink-jet printers are expensive	option2	TRUE	FALSE		

ch5	Ink-jet printers are one of the most common printers in use today	option1	TRUE	FALSE		
ch5	Input and output devices are really just	option3	direct entry devices	remote entry devices	translators	ASCII coders
ch5	Input devices can be based on a keyboard or on some other input technology	option1	TRUE	FALSE		
ch5	Input devices translate from people-readable to machine-readable	option1	TRUE	FALSE		
ch5	Laser printers create the image on heat-sensitive paper	option2	TRUE	FALSE		
ch5	Laser printers use the laser beam to produce an image on the surface of the paper	option1	TRUE	FALSE		
ch5	MICR is used to read data from checks in a bank	option1	TRUE	FALSE		
ch5	OCR is used to translate printed text to machine-usable text	option1	TRUE	FALSE		
ch5	OMR technology could be used to grade the answer sheet for this test, if it were answered on a mark-sense form	option1	TRUE	FALSE		
ch5	Output devices translate from people-readable to machine-readable	option2	TRUE	FALSE		
ch5	Passive-matrix and active-matrix monitors are examples of flat-panel monitors	option1	TRUE	FALSE		
ch5	Passive-matrix monitors scan down the screen like desktop monitors	option1	TRUE	FALSE		
ch5	Photoelectric devices that are used to read UPC codes are called	option3	image scanners	facsimile machines	bar-code readers	character or mark recognition devices
ch5	Plotters are used to produce special purpose graphics	option1	TRUE	FALSE		
ch5	Portable computers use _____ monitors	option2	CRT	LCD	HDTV	ITV
ch5	Some computers also have a device that produces speech and other sounds. This is called a(n)	option4	electrostatic output device	sound reinforcement.	direct sonic device.	voice-output device.

ch5	The device that would be used to read a mark-sense answer sheet for this test would be a(n)	option4	image scanner	facsimile machine	bar-code reader	character or mark recognition device
ch5	The general name for devices that convert machine-readable information into people-readable form is	option4	input devices	scanning devices	conversion devices	output devices
ch5	The input device that can be used to trace shapes and store them is	option3	touch screen	light pen	digitizer	mouse
ch5	The input device that has the monitor screen covered with a flexible layer is the	option1	touch screen	light pen	digitizer	mouse
ch5	The input device that is used to transmit images of documents is called a(n)	option2	image scanner	facsimile machine	bar-code reader	character or mark recognition device
ch5	The input device that rolls on a desktop and controls the position of the cursor on the screen is called a	option4	touch screen	light pen	digitizer	mouse
ch5	The keyboard keys like Caps Lock that turn a feature on or off are called	option3	function keys	special purpose keys	toggle keys	combination keys
ch5	The keyboard keys like the Ctrl key perform an action when held down with another key	option4	function keys	special purpose keys	toggle keys	combination keys
ch5	The keyboard keys that are labeled F1, F2, and so on are called	option1	function keys	numeric keys	typewriter keys	special purpose keys
ch5	The keyboard keys that have arrows on them are called	option2	function keys	navigation keys	typewriter keys	special purpose keys
ch5	The keyboard translates letters into electrical signals sent to the CPU	option1	TRUE	FALSE		
ch5	The keys labeled 0 - 9 on the keyboard are called	option2	function keys	numeric keys	typewriter keys	special purpose keys
ch5	The only common input devices are keyboards	option2	TRUE	FALSE		
ch5	The printer that creates images using a beam of light is the _____ printer	option1	laser	dot matrix	ink-jet	thermal
ch5	The printer that prints on heat-sensitive paper is the laser printer	option2	TRUE	FALSE		
ch5	The printer that prints on heat-sensitive paper is the thermal printer	option1	TRUE	FALSE		

ch5	The printer that sprays small droplets of ink onto the surface of the paper is the _____ printer	option3	laser	dot matrix	ink-jet	thermal
ch5	The scanning technology used to read preprinted characters like those on a phone bill is	option2	MICR	OCR	OMR	GRE
ch5	The scanning technology, used in banks, to read the numbers at the bottom of checks is	option1	MICR	OCR	OMR	GRE
ch5	The smallest addressable element of a monitor screen is called a CRT	option2	TRUE	FALSE		
ch5	The smallest addressable element of a monitor screen is called a pixel	option1	TRUE	FALSE		
ch5	The smallest unit of an output device display is called a	option1	pixel	picture unit	VDT	monitor
ch5	The term resolution is used to describe the density of dots on a monitor screen	option1	TRUE	FALSE		
ch5	Toggle keys turn a feature on or off	option1	TRUE	FALSE		
ch5	Using _____ the computer can recognize phrases like "He won the game" in context	option2	discrete speech	continuous speech	artificial speech	artificial intelligence
ch5	Voice-output devices include speakers that play music in multi-media applications	option1	TRUE	FALSE		
ch5	Voice-output is not currently possible, but scientists are working on the problem	option2	TRUE	FALSE		
ch5	Which of the following has the highest resolution?	option3	VGA	SVGA	XGA	CGA
ch5	XGA stands for Extended Graphic Array	option1	TRUE	FALSE		
ch5	A computer terminal can be used both as an input as well as an output device.	option1	TRUE	FALSE		
ch5	A graphics editor can also be used for editing picture.	option2	TRUE	FALSE		
ch5	A normal multimedia computer can be used to see television programs through cable.	option2	TRUE	FALSE		

ch5	A vector image is made up of details about several thousand pixels.	option2	TRUE	FALSE		
ch5	All keyboards have sets of alphabetic letters, numeric letters and punctuation symbols.	option1	TRUE	FALSE		
ch5	An individual dot that form images on a monitor is called as	Option 2	Point	Pixel	Spot	Picture
ch5	Before attaching any new input of output device to a computer it is advisable to first properly switch off the computer and start it again after attaching the device.	option1	TRUE	FALSE		
ch5	Colour monitors cost more than monochrome monitors.	option1	TRUE	FALSE		
ch5	Daisy wheel printers are predominantly used today.	option2	TRUE	FALSE		
ch5	Depending on the function to locate the desire point the mouse is also called	Option 1	Locator	Displayed	Mover	Key
ch5	Direct entry method creates ____ data that can go directly to the CPU to process on it.	Option 1	Machine readable	Alphanumeric	Human readable	Numeric
ch5	Drum scanners give much better quality of scanned image than most flatbed scanners	option1	TRUE	FALSE		
ch5	Fax machine that scan the images of a document to be sent is called	Option 4	Information transmission machine	Fax transmission machine	Format transmission machine	Facsimile transmission machine
ch5	How direct entry input device is easy than keyboard entry input device?	Option 1	It enter machine readable data directly	It enter human readable data directly	It enter letters, numbers, symbols directly	It enter data using keyboard
ch5	How ink jet plotter plots the charts, maps?	Option 2	By Laser beam	By spraying droplets of ink	By using ribbon	By moving pen
ch5	How many colours are use in Direct imaging plotter to plot images?	Option 2	One	Two	Three	None of the above
ch5	How many pages per minute print by using Personal Laser printer?	Option 4	1	2	3-4	4-6
ch5	How many parts of keys are available on traditional keyboard?	Option 3	3	4	5	6
ch5	How many users use personal laser printer at a time?	Option 1	1	2	3	4

ch5	How many words identifies by the Dragon Dictate voice recognition system	Option 3	10,000	20,000	30,000	40,000
ch5	Hue, saturation and brightness are the basic properties with which any colour can be described.	option1	TRUE	FALSE		
ch5	If the brightness level of a CRT monitor is kept at highest level the life expectancy of the monitor increases.	option2	TRUE	FALSE		
ch5	If the thickness of line drawn is very small, the lines disappear when the size of the image on the screen is very small.	option1	TRUE	FALSE		
ch5	Images produced by paint programs are bitmap type.	option1	TRUE	FALSE		
ch5	In a bitmap image a every line is drawn as per a mathematical formula.	option2	TRUE	FALSE		
ch5	In a laser printer the toner is fixed to the cartridge by means of a heated drum	option1	TRUE	FALSE		
ch5	In touch screen the beam of _____ light is used to select actions or commands by touching the screen with a finger?	Option 1	Infrared	X-ray	Ultra violet	Sodium vapor
ch5	In which device a photoelectric circuit is use to input data into machine readable form?	Option 2	Mouse	Light pen	Touch screen	Joystick
ch5	In which direction the infrared light in touch screen are arrange?	Option 4	Up to Down	Down to Up	Zigzag	Crisscrossed
ch5	In which monitor each pixel is independently activated instead of scan down the screen?	Option 2	Passive matrix monitor	Active matrix monitor	Cathode ray tube	Visual display unit
ch5	In which size common monitors are available	Option 3	10,12,13,16 Cm.	15,17,20,22 mm.	15,17,19,21 Inch	15,17,19,21 Cm.
ch5	In which unit the resolution of monitor is measured	Option 1	Pixel	Centimeter	Bit	Inches
ch5	Instead of function keys which keys are use to create a shortcut?	Option 3	Toggle keys	Special keys	Combination keys	Numeric keys
ch5	It is extremely dangerous to open the monitor cover and touch the inner components even when the electric supply to the monitor is disconnected.	option1	TRUE	FALSE		

ch5	It is not possible to do cut and paste operation on a bitmap image.	option2	TRUE	FALSE		
ch5	LCD stands for	Option 4	Light code display	Local connecting data	Local computer data	Liquid crystal display
ch5	Maximum number of colours that can be displayed on a common CRT monitor is 65536.	option2	TRUE	FALSE		
ch5	Maximum number of gray scales that can be displayed on a common CRT monitor is 1024.	option2	TRUE	FALSE		
ch5	MICR read those numbers on the cheque written by	Option 1	Magnetic ink	Electric charged ink	Movable ink	Discharge ink
ch5	Monochrome monitors cost more than colour monitors.	option2	TRUE	FALSE		
ch5	Most of the network terminals do not have	Option 2	Floppy disk drive	Hard disk drive	Compact disk drive	Zip disk drive
ch5	Most widely used and fastest growing computers are the personal computers.	option1	TRUE	FALSE		
ch5	Multimedia speakers have a built in amplifier	option1	TRUE	FALSE		
ch5	OCR stands for	Option 4	Optical code reader	Optional character reader	Optical card reader	Optical character recognition
ch5	Out of these which printer print high quality output on the paper	Option 4	Dot matrix printer	Daisy wheel printer	Ink jet printer	Thermal printer
ch5	Output device convert _____ information into _____ form.	Option 1	Machine, Human	Human, Machine	Digital, Analog	Analog, Digital
ch5	SVGA, XGA, SXGA & VXGA standards are used to indicate	Option 1	Monitor's resolution capabilities	Monitor's colour capabilities	Monitor's working capabilities	Monitor's contrast capabilities
ch5	The development of PC/TV is the combination of	Option 2	Microcomputer	Microcomputers & Television	Midcomputer & Television	Television
ch5	The device Viavoice for continuous speech recognition system was manufactured by	Option 2	Microsoft	IBM	Apple	HCL
ch5	The device which accept the data into CPU is	Option 2	Output device	Input device	Control unit	Memory
ch5	The device which allow user to enter data directly into machine readable form is	Option 2	Keyboard	Mouse	Printer	VDU

ch5	The device which is used to convert machine readable information into human readable form	Option 2	Input device	Output device	Storing device	Translator
ch5	The device which is used to scan vertical zebra stripped marks, printed on product container is	Option 3	Fax machine	Flat bed scanner	Bar code reader	Optical mark recognition
ch5	The device which is used to sense the presence or absence of mark is	Option 2	OCR	OMR	MICR	BCR
ch5	The function of scanner in computer is	Option 4	Display the images	Prints the images	Record the video files	Record images of text, graphics etc.
ch5	The images or data display on the monitor is called as	Option 1	Softcopy	Hardcopy	option l copy	Image copy
ch5	The keyboard was first developed by	Option 2	Apple	IBM	ISO	Microsoft
ch5	The keys that perform an action when held down in combination with another key are	Option 4	Special keys	Alphanumeric keys	Toggle keys	Combination keys
ch5	The keys which are use as a shortcut for specific task are called	Option 3	Arrow keys	Combination keys	Function keys	Numeric keys
ch5	The maximum capacity of storing the pages in digital notebook is about?	Option 3	30	40	50	60
ch5	The mouse pointer seen on the Desktop is also called	Option 1	Arrow pointer	Key pointer	Display pointer	None of the above
ch5	The optical mark recognition is also called as	Option 1	Mark sensing	Character sensing	Code sensing	Number sensing
ch5	The plotters which plots chart, maps by moving a pen or pencil over drafting paper is	Option 1	Pen plotter	Ink jet plotter	Electrostatic plotter	Direct imaging plotter
ch5	The printer which uses heat elements to produce images on heat sensitive paper is	Option 1	Thermal printer	Personal Laser printer	Shared Laser printer	Ink jet printer
ch5	The ROM, CPU & RAM are installed on	Option 2	Serial port	Mother board	Hard disk	Expansion slot
ch5	The terminal which can be used to input data and receive data, but cannot process independently is	Option 3	Intelligent terminal	Network terminal	Dumb terminal	Internet terminal
ch5	The types of input devices are	Option 1	Keyboard entry & Direct entry	Mouse entry & Direct entry	Manual entry & Keyboard entry	Scan entry & Direct entry
ch5	The usual sizes of computer monitors are 5", 10", 12", 14" and 19" respectively.	option2	TRUE	FALSE		

ch5	The voice input device when combine with a _____ and appropriate software it forms a voice recognition system	Option 1	Sound card	Display card	Network card	TV tuner card
ch5	Vector graphics editor builds a mathematical model of the job object in display memory for showing the picture on the screen.	option1	TRUE	FALSE		
ch5	Vector objects need lesser storage space than that for bitmap objects.	option1	TRUE	FALSE		
ch5	Voltages built inside a colour monitor are often of the order 1500 V and remain at high level for long time after switching off the monitor.	option1	TRUE	FALSE		
ch5	What are the two types of flat panel monitors?	Option 1	Passive matrix, Active matrix	Positive matrix, Negative matrix	Front matrix, Back matrix	Linear matrix, Cross matrix
ch5	What is the abbreviation of VDU	Option 1	Video display unit	Voice display unit	Voice dictating unit	Visual dictating unit
ch5	What is the disadvantage of CRT?	Option 3	Resolution	Cost	Size	None of the above
ch5	What is the disadvantage of Dot matrix printer?	Option 2	It is silence	It is noisy	It is expensive	It is cheap
ch5	What is the minimum resolution used by super video graphics array	Option 1	800 * 600 pixels	640 * 480 pixels	1024 * 768 pixels	1600 *1200 pixels
ch5	What is the resolution used by ultra extended graphic array	Option 4	800 * 600 pixels	1024 * 768 pixels	1280 * 1024 pixels	1600 * 1200 pixels
ch5	What is the use of continuous speech recognition system	Option 3	Convert the spoken word into printed material	Convert sound waves into printed material	Recognize individual words and phrases into context	Translate data from one language to another language
ch5	What type of mechanism use in dot matrix printer?	Option 1	Print head	Laser beam	Ink drops	Heat elements
ch5	What type of paper use to print images in Thermal printer?	Option 2	Light sensitive	Heat sensitive	Letter size	A4 size
ch5	What type of technology used to print in Laser printer?	Option 3	Use of magnetic ink	Use of ink spray	Use of Laser beam	Use of printhead
ch5	Whenever a device gives output in digital form, it is called digital device.	option2	TRUE	FALSE		
ch5	Which are the two types of keyboard depending on the position of function keys?	Option 1	PC-AT & PC-XT	PC-AP & PC- XP	Traditional & Natural Keyboard	Natural & Typewriter Keyboard

ch5	Which code use in supermarket to read bar code?	Option 2	Unique product code	Universal product code	Uniform product code	Universal price code
ch5	Which data is converted in digital code by voice input device?	Option 2	Computer speech	Person's speech	Video songs	Audio songs
ch5	Which device allow user to enter data into human readable form?	Option 2	Mouse	Keyboard	Joystick	Touch screen
ch5	Which device convert the user's spoken word into digital code?	Option 2	Voice output device	Voice input device	Scanner	Digital camera
ch5	Which device is connected by using parallel ports?	Option 1	Printer	Mouse	Monitor	None of the above
ch5	Which device is use to input the data to CPU?	Option 1	Keyboard	Plotter	VDU	Printer
ch5	Which device is use to read characters made of ink containing magnetized particles?	Option 1	MICR	OCR	OMR	BCR
ch5	Which device is used commonly as voice input device?	Option 2	Telephone	Microphone	Pager	Mobile
ch5	Which device Vocalize prerecorded sounds?	Option 3	Printer	Plotter	Voice output device	Monitor
ch5	Which devices are connected to a sound card in the system unit?	Option 1	Headphones	Winamps	Realplayer	Sound recorder
ch5	Which input device control the Computer game varying the pressure, speed and direction?	Option 3	Mouse	Keyboard	Joystick	Pointing stick
ch5	Which input device is use to input the data by both keyboard and direct entry method?	Option 4	Keyboard	Mouse	Scanner	Point-of-sale(POS) terminal
ch5	Which is the following output device use to plot charts, maps on paper?	Option 2	Printer	Plotter	Monitor	Sounds
ch5	which is the speedy plotter out of the following?	Option 3	Pen plotter	Ink jet plotter	Electrostatic plotter	None of the above
ch5	Which mechanism used in inkjet printer to print images or data?	Option 4	Use of print head	Use of Laser beam	Use of hammer	Spraying small droplets of ink
ch5	Which of the following is used to obtain softcopy?	Option 4	Ink jet printer	Plotter	Laser printer	Monitor
ch5	Which plotter plots images only in two colour?	Option 1	Direct imaging plotter	Ink jet plotter	Electrostatic plotter	Pen plotter

ch5	Which printer print data or images by spraying small droplets of ink at high speed onto the surface of the paper?	Option 1	Ink jet printer	Laser printer	Dot matrix printer	Drum printer
ch5	Which printer print over 30 pages a minute?	Option 2	Personal Laser printer	Shared Laser printer	Ink jet printer	Drum printer
ch5	Which resolution standards used in 15 inch monitor	Option 1	SVGA	SXGA	XGA	VXGA
ch5	Which software perform tasks like file & system management?	Option 3	Database	Application software	System software	Operation software
ch5	Which system is use in legal, medical and other professions to directly convert the spoken word into printed material?	Option 1	Discrete speech recognition system	Continuous speech recognition system	Compiler	Interpreter
ch5	Which type of card is used to capture as well as playback recorded sounds?	Option 3	Display card	Network card	Sound card	PC card
ch5	Which type of monitor commonly used for the office and the home?	Option 1	CRT	Flat panel monitor	Liquid crystal display	None of the above
ch5	WYSIWYG means “What you see is what you graphed”	option2	TRUE	FALSE		
ch5	XGA resolution standard used with which monitor?	Option 2	15 inch	17 - 19 inch	19 inch	21 inch
ch6	_____ disks have a 120 MB storage capacity and the drives are also able to read and store data on a standard 3.5-inch disk	option3	2HD	Zip	SuperDisk	HiFD
ch6	_____ is the term used to describe what happens when the read-write head of a hard disk touches the surface of the disk platter	option3	I/O error	Platter crash	Head crash	Flying error
ch6	A CD-R disk	option4	can be erased and rewritten	has more storage capacity than a CD-ROM	holds less data than a floppy disk.	can be written to only once
ch6	A CD-R stands for	option2	CD-rewriteable	CD-recordable	CD-reader	CD- read only
ch6	A CD-RW disk	option2	has a faster access than an internal disk.	can be erased and rewritten.	is a form of optical disk, so it can only be written once	holds less data than a floppy disk
ch6	A digital versatile disk or DVD is about the same size as a CD-ROM, stores more data than a CD-ROM, and provides much faster access to the data	option1	TRUE	FALSE		

ch6	A Digital versatile disk or DVD is smaller than a CD-ROM, stores more data than a CD-ROM but is much slower to access	option2	TRUE	FALSE		
ch6	A DVD device can store	option3	as much data as a CD-ROM	as much data as 100 3 1/2" floppy disks.	more than several times that of CD-ROMs.	digital data in an expanded format.
ch6	A file that is 1300 KB will fit on a floppy disk	option1	TRUE	FALSE		
ch6	A file that is 1600 KB will fit on a floppy disk	option2	TRUE	FALSE		
ch6	A group of external, inexpensive disk units connected to provide an improved storage medium are called	option2	access limited disks	a RAID	a RAEDU	grouped storage disks
ch6	A hard disk is an example of a direct access device	option1	TRUE	FALSE		
ch6	A head crash is caused when the user enters an incorrect disk request	option2	TRUE	FALSE		
ch6	A head crash occurs when the read-write head touches the surface of the diskette	option1	TRUE	FALSE		
ch6	A magnetic tape is an example of	option3	direct access	random access	sequential access	straight line access
ch6	A magnetic tape streamer, commonly used with microcomputers, is	option1	a technology that uses tape cartridges	a long strip of tape coiled in a metal box	old technology, being replaced by tape disks.	a replacement for cassette tape.
ch6	A new disk technology that makes disks about the same size as a CD-ROM but with faster access and much greater storage capacity is called	option4	RAM disk technology	CDX-ROM disk	mega-disk drive or MDD	digital versatile disk
ch6	A RAID is the term used to describe a massive data search program	option2	TRUE	FALSE		
ch6	A removable floppy-disk cartridge with 100 MB of capacity is called a(n) _____ disk	option1	Zip	mega	monster	cache
ch6	A SuperDisk drive can read or store data on today's 1.44 MB standard disk	option1	TRUE	FALSE		
ch6	A SuperDisk drive cannot read or store data on today's 1.44 MB standard disk	option2	TRUE	FALSE		
ch6	A typical DVD has a storage capacity of _____	option2	650 MB	4.7 GB	100 MB	100 GB

ch6	A WORM CD-ROM drive allows the user to	option4	read stored data faster than a CD-ROM.	read and write data like a hard drive.	distribute large volumes of data quickly.	write data once, but read it many times.
ch6	A WORM device is a read-only, rewriteable device	option2	TRUE	FALSE		
ch6	A Zip drive can read and store data on today's 1.44 MB standard disk	option2	TRUE	FALSE		
ch6	A(n) _____ is a hard disk that can be removed from the system unit	option2	internal hard disk	hard disk cartridge	hard disk pack	megabyte drive
ch6	An internal hard disk consists of one or more platters inside a sealed cover	option1	TRUE	FALSE		
ch6	An internal hard disk is a Mylar platter covered with magnetic media and encased in either a hard or soft plastic cover	option2	TRUE	FALSE		
ch6	An optical disk can hold many times the data that could be held on one floppy disk	option1	TRUE	FALSE		
ch6	An optical disk can hold nearly as much as a floppy diskette	option2	TRUE	FALSE		
ch6	CD-ROM is read-only technology	option1	TRUE	FALSE		
ch6	CD-ROM is writeable/readable technology	option2	TRUE	FALSE		
ch6	CD-Rs are also known as WORM devices	option1	TRUE	FALSE		
ch6	CD-RW disks are rewriteable devices	option1	TRUE	FALSE		
ch6	Compressed music files available on the Internet are called _____	option2	MP4s	MP3s	real music	music files
ch6	DAT stands for _____	option2	digital advanced tape	digital audiotape	data and audiotape	data advanced tape
ch6	Diskettes are made of Mylar coated with a metal oxide	option1	TRUE	FALSE		
ch6	Diskettes are not easily damaged by bending	option2	TRUE	FALSE		
ch6	DVD drive can store data on both sides of the disk	option1	TRUE	FALSE		
ch6	DVD drive can store data on only one side of the disk	option2	TRUE	FALSE		

ch6	DVD stands for	option3	digital video data	direct video disk	digital versatile disk	direct versatile disk
ch6	DVD-RAM	option3	are a new type of primary memory	are a type of WORM	are rewriteable.	can only store up to 100 MB of data.
ch6	DVD-RAM is a type of primary memory	option2	TRUE	FALSE		
ch6	Flat, circular pieces of mylar, coated with a metal oxide and used to store data, are called	option3	nonvolatile media	EBCDIC data	diskettes	standard disks
ch6	HiFD disks are larger than either SuperDisks or Zip disks	option1	TRUE	FALSE		
ch6	HiFD disks have a storage capacity of _____	option4	120 KB	100 MB	50 MB	200 MB
ch6	HiFD disks have much more capacity than Zip disks	option1	TRUE	FALSE		
ch6	If the notch on a diskette is closed	option2	data cannot be read from the diskette.	data cannot be stored on the diskette.	the diskette cannot be inserted into the computer.	the diskette is completely unusable.
ch6	In the near future, _____ technology will allow us to store many gigabytes of data in a space as small as a sugar cube	option3	magneto-optical	DVD-RW	holographic	super-conduction
ch6	In the near future, holographic technology will allow us to store many gigabytes of data in a space as small as a sugar cube	option1	TRUE	FALSE		
ch6	Increasing storage capacity by reducing the amount of space required to store the data by replacing repeating patterns with a token is called file compression	option1	TRUE	FALSE		
ch6	Magnetic tape _____ are used with mainframes	option1	reels	streamers	flyers	drives
ch6	Magnetic tape is an example of a direct access storage medium	option2	TRUE	FALSE		
ch6	Magnetic tape reels are typically used with microcomputers	option2	TRUE	FALSE		
ch6	Magnetic tape streamers allow easy backup of a microcomputer's hard disk	option1	TRUE	FALSE		

ch6	Magnetic tape streamers are typically used with microcomputers	option1	TRUE	FALSE		
ch6	Most disks are volatile storage devices	option2	TRUE	FALSE		
ch6	Music is available on the Internet in special compressed music files called MP3s	option1	TRUE	FALSE		
ch6	One or more metallic platters sealed inside a container that is mounted inside the system unit describes a(n)	option1	internal hard disk	hard disk cartridge	hard disk pack	megabyte drive
ch6	Secondary storage devices are nonvolatile	option1	TRUE	FALSE		
ch6	Secondary storage devices are volatile	option2	TRUE	FALSE		
ch6	Secondary storage is _____, which means it keeps its data after the power is turned off	option4	volatile	sequential	direct	nonvolatile
ch6	Several hard disk platters aligned one above the other, and frequently found external to the system unit is a(n)	option3	internal hard disk	hard disk cartridge	hard disk pack	megabyte drive
ch6	Storage devices that lose their data when powered down are said to be nonvolatile	option2	TRUE	FALSE		
ch6	Storage devices that lose their data when powered down are said to be volatile	option1	TRUE	FALSE		
ch6	Storing frequently used data from the hard disk into memory is called caching	option1	TRUE	FALSE		
ch6	Storing frequently used data from the hard disk into memory is called disk salvage	option2	TRUE	FALSE		
ch6	Tape is a type of _____ storage	option4	magneto-optical	DVD	direct access	sequential access
ch6	The _____ has the largest capacity of the removable floppy disks	option4	2HD	Zip	SuperDisk	HiFD
ch6	The 2HD on a disk label means	option2	2 MB storage capacity	two-sided, high density	2 MB hard disk	two-sided hard disk
ch6	The advantage found in a hard disk cartridge is that the cartridge is removable	option1	TRUE	FALSE		
ch6	The data on a floppy disk is recorded in rings called	option4	sectors	ringers	roundels	tracks

ch6	The data on an optical disk are represented by bumpy areas called _____ on the disk surface	option4	bumps	flats	lands	pits
ch6	The data on an optical disk are represented by flat areas called _____ on the disk surface	option3	surface	flats	lands	pits
ch6	The label reading 2HD on a floppy disk means that the disk has 2 MB of storage capacity	option2	TRUE	FALSE		
ch6	The method of increasing the amount of data stored on a disk by replacing repeating patterns is	option1	file compression	data access	disk catching	RAID
ch6	The process of putting tracks and sectors on a disk is called formatting	option1	TRUE	FALSE		
ch6	The process of putting tracks and sectors on a disk is called tracking	option2	TRUE	FALSE		
ch6	The rings on a disk where the data is recorded are called tracks	option1	TRUE	FALSE		
ch6	The standard 3.5-inch disk has a storage capacity of _____	option1	1.44 MB	100 MB	144 KB	100 KB
ch6	The standard size for flexible disks that have an exterior jacket made of hard plastic is currently	option2	2.5 inches	3.5 inches	5.25 inches	8 inches
ch6	The term for the process of storing frequently used data from a disk into memory is	option3	data compression	data access	disk catching	RAID
ch6	The time between a computer's request for data and the completion of the transfer of that data is called	option1	access time	seek time	selection time	search time
ch6	The time between when the computer asks for data from a secondary storage device and the end of the transmission of that data is called disk read time	option2	TRUE	FALSE		
ch6	The user should never touch the actual surface of the diskette	option1	TRUE	FALSE		
ch6	The wedge-shaped areas on a diskette are called _____	option2	tracks	sectors	cartridges	cylinders
ch6	Typical backup tape cartridges have storage capacities up to	option1	10 to 20 GB	100 MB	100 GB	5 MB

ch6	Typically, CD drives can store _____ of data on one side of a CD	option3	100 MB	50 GB	650 MB	1000 MB
ch6	When the notch on a floppy disk is closed, you cannot write to the disk	option1	TRUE	FALSE		
ch6	When the notch on a floppy disk is open, you cannot write to the disk	option2	TRUE	FALSE		
ch6	Which of the following is not a way of improving hard disk performance?	option3	disk catching	RAID	virtual disk space	file compression
ch6	WORM devices allow the user to write to a CD-ROM like device	option1	TRUE	FALSE		
ch6	Zip disks have a storage capacity of _____	option2	120 KB	100 MB/ 250 MB	50 MB	200 MB
ch6	Zip disks, SuperDisks, and HiFD disks have nearly the same capacity	option2	TRUE	FALSE		
ch6	A CD-drive is used to read data from which of the following data storage devices?	OPTION1	Compact Disc	Floppy Disc	Magnetic Tape	Winchester Disk
ch6	Hard Disk is a type of _____	OPTION1	Storage Device	Software	RAM	CPU
ch6	How many recording surfaces are available in hard disk if there are 36 platters ?	OPTION3	36	18	72	37
ch6	What does CD-ROM stand for:	OPTION1	Compact Disc-Read Only Memory	Compact Disc-Random Occurrence Memory	Compact Disc-Read Original Memory	Color Disc-Ratio Organization Memory
ch6	What is a zip drive ?	OPTION3	Floppy drive with less capacity	Hard disk drive with less capacity	Floppy drive with more capacity	Tape Drive
ch6	What is the approximate storage capacity of an Optical Disk such as CD-ROM?	OPTION1	1 GB	1 MB	10 GB	100 MB
ch6	What is the full form of WORM ?	OPTION4	Write only read memory	Write once read memory	Write once read more	Write once read many
ch6	What is the maximum capacity of data that can be stored on 3.5 inches Floppy?	OPTION1	1.44 MB	1.44 KB	8 MB	3.22 GB
ch6	What is the rotation speed of floppy disk drive ?	OPTION1	300 rpm	400 rpm	200 rpm	500 rpm
ch6	What is the rotation speed of hard disk drive ?	OPTION3	1000 rpm	2000 rpm	3000 rpm	360 rpm
ch6	Which of following is an output device ?	OPTION2	Light Pen	Keyboard	Plotter	Digitizer

ch6	Which of the following device has random access ?	OPTION4	Floppy disk	Tape drive	Hard disk	Floppy disk & Hard disk
ch6	Which of the following device has sequential access ?	OPTION2	Floppy disk	Tape drive	Hard disk	CD ROM
ch6	Which of the following is a hard disk type ?	OPTION4	Winchester	Non-Winchester	Removable	All of the above
ch6	Which of the following is a type of optical disk ?	OPTION4	EO	WORM	CD-ROM	All of the above
ch6	Which of the following is an input device ?	OPTION1	Keyboard	Printer	Plotter	VDU
ch6	Which of the following is not a Secondary Storage device?	OPTION1	EPROM	Floppy	Magnetic Disc	Magnetic Tape
ch6	Which of the following is not portable storage unit?	OPTION4	CD-ROM	Floppy	Magnetic Tape	Hard Disk
ch6	Which of the following is not the storage device ?	OPTION1	ALU	CD-ROM	Floppy disk	Hard disk

ch7	_____ systems allow people located at distant sites to communicate face-to-face	option2	Peer to peer	Videoconferencing	Online photo-conferencing	Net optical
ch7	A client provides resources for the servers on a network	option2	TRUE	FALSE		
ch7	A communications channel that is made up of a single copper core with a ground sheath around it is called a	option3	twisted pair channel	microwave	coaxial cable	fiber-optic cable
ch7	A computer protocol is a communications system connecting two or more computers allowing them to share data and resources	option2	TRUE	FALSE		
ch7	A demodulator converts analog signals to digital	option1	TRUE	FALSE		
ch7	A device that is connected to a network is called a	option2	client	node	server	host
ch7	A device, connected to a network, that provides resources to other networked devices is called a	option2	client	server	host	NOS.
ch7	A device, connected to a network, that requests resources available from other devices is called a	option1	client	server	host	NOS.

ch7	A fax machine sends and receives	option1	pictures of documents	actual, legally binding documents	electronic messages	phone messages
ch7	A host computer is generally a centralized, mini or mainframe that provides resources and processing for several terminals	option1	TRUE	FALSE		
ch7	A modem converts analog signals to digital	option1	TRUE	FALSE		
ch7	A modem converts digital signals to analog	option1	TRUE	FALSE		
ch7	A modem that doesn't need to be connected to a telephone line is the _____ modem	option3	external	internal	wireless	fax
ch7	A modem that is contained within the system unit is called a(n) _____ modem	option2	external	internal	wireless	fax
ch7	A modem that uses the telephone lines and connects to the computer through a serial port is a(n) _____ modem	option1	external	internal	wireless	fax
ch7	A modulator converts digital signals to analog	option1	TRUE	FALSE		
ch7	A network configuration in which each computer or device is attached to a central unit is called a(n) _____ network	option1	star	bus	ring	heirarchical
ch7	A network configuration in which each device is attached to a central cable is called a _____ network	option2	star	bus	ring	heirarchical
ch7	A network in which the central computer is a host to a cluster of other computers that in turn are hosts is called a(n) _____ network	option4	star	bus	ring	heirarchical
ch7	A network must contain machines of similar type and processing speed	option2	TRUE	FALSE		
ch7	A new and rapidly evolving technology that uses existing telephone lines yet has a transfer rate like that of a T1 line is called	option4	ISDN	microwave	cable modem	DSL

ch7	A twisted pair can handle many times the amount of data that can be sent over a coaxial cable	option2	TRUE	FALSE		
ch7	A very fast way to send data, using a clock to keep track of the time intervals, is called _____ transmission	option3	full-duplex	half-duplex	synchronous	asynchronous
ch7	A voice messaging system records telephone messages as analog data	option2	TRUE	FALSE		
ch7	A voice-messaging system	option2	allows the user to download messages	converts voice data into digital data	converts digital data into voice data	provides an input to the Internet.
ch7	A voice-messaging system records telephone messages as digital data	option1	TRUE	FALSE		
ch7	An external modem is connected to the system unit by a cable plugged into the serial port	option1	TRUE	FALSE		
ch7	An external modem is plugged directly into the system motherboard	option2	TRUE	FALSE		
ch7	An important aspect of _____ is that it allows users to share information resources	option3	peer to peer	Mozilla	connectivity	chain printing
ch7	An internal modem plugs directly into the circuit board inside the system unit	option1	TRUE	FALSE		
ch7	An older type of data communications channel, using multiple copper wires is called _____ technology	option4	microwave	fiber-optic cable	coaxial cable	twisted pair
ch7	Another type of microwave data transmission uses _____	option2	towers	satellites	telephone twisted pair	cellular phones
ch7	Any device attached to a network could be considered a node	option1	TRUE	FALSE		
ch7	Asynchronous transmission is faster than synchronous transmission	option2	TRUE	FALSE		
ch7	Cable modems are as fast as T1 lines	option1	TRUE	FALSE		
ch7	Cable modems are slower than regular modems but more reliable	option2	TRUE	FALSE		
ch7	Communication without wires, in straight lines, is accomplished using	option4	twisted pairs	fiber-optics	coaxial cables	microwaves
ch7	Computers send and receive data in the form of _____ signals	option2	analog	digital	modulated	demodulated

ch7	Computers use digital signals to communicate within the system unit	option1	TRUE	FALSE		
ch7	Connectivity enables microcomputer users to share data	option1	TRUE	FALSE		
ch7	Connectivity means	option3	having a means to transmit information, either by computer or by phone	the interconnections within a computer	being able to connect into information and communications resources with your computer	being in an active session with your computer
ch7	Connectivity requires the use of the telephone	option2	TRUE	FALSE		
ch7	Data communications are measured in bits per second	option1	TRUE	FALSE		
ch7	Data is transmitted using light through a(n) _____ cable	option2	twisted pair	fiber-optic	coaxial	microwave
ch7	Data transmission in which bits flow simultaneously through multiple lines is called _____ transmission	option2	serial	parallel	simplex	asynchronous
ch7	Data transmission in which data flows in both directions at the same time is called _____	option1	full-duplex	half-duplex	simplex	asynchronous
ch7	Data transmission in which data flows in both directions, alternating in direction is called _____	option2	full-duplex	half-duplex	simplex	asynchronous
ch7	Data transmission in which data is sent and received one byte at a time is referred to as _____	option4	full-duplex	half-duplex	synchronous	asynchronous
ch7	Data transmission in which the bits flow in a continuous stream is _____ transmission	option1	serial	parallel	simplex	asynchronous
ch7	Data transmission in which the data flows in one direction only is called _____	option3	full-duplex	half-duplex	simplex	asynchronous
ch7	Distributed processing means that the resources from one computer are distributed across many clients in the network	option2	TRUE	FALSE		
ch7	Electronic systems that transmit data over communications lines from one location to another are called _____	option2	transmission systems	data communication systems	microcomputer systems	mainframe transmission systems

ch7	Full-duplex communication allows data to flow in both directions at the same time	option1	TRUE	FALSE		
ch7	Half-duplex communication allows data to flow in both directions at the same time	option2	TRUE	FALSE		
ch7	Half-duplex communication allows the data to move in both directions, but it can only move one way at a time	option1	TRUE	FALSE		
ch7	If one central, powerful computer coordinates and supplies data and programs to all of the other computers in the network, it is a(n) _____ network system	option3	LAN	Peer-to-peer	client/server	heirarchical
ch7	If the devices in the network can serve as both servers and clients, the network is said to be	option3	hybrid	terminal	peer-to-peer	heirarchical
ch7	If the majority of the processing power is housed in a central computer, and the devices connected to it have little or no processing capability, it is called a(n) _____ network	option2	hybrid	terminal	peer-to-peer	heirarchical
ch7	In a distributed processing network, the computing power is spread across the network, and the different machines share the load	option1	TRUE	FALSE		
ch7	In a(n) _____ network, each computer is connected to two others	option3	star	bus	ring	heirarchical
ch7	In asynchronous data transmission, the bytes are sent and received one by one, rather than in a block	option1	TRUE	FALSE		
ch7	In parallel transmission, several bits are sent down a single wire at the same time	option2	TRUE	FALSE		
ch7	In parallel transmission, the bits move down a single wire	option2	TRUE	FALSE		
ch7	In simplex communication, the data moves only one way through the medium	option1	TRUE	FALSE		

ch7	In synchronous data transmission, the bytes are sent and received one by one, rather than in a block	option2	TRUE	FALSE		
ch7	Microwave transmission is in a straight line only	option1	TRUE	FALSE		
ch7	Modem stands for modulator/demodulator	option1	TRUE	FALSE		
ch7	Most microcomputer users use full-duplex data transmission	option2	TRUE	FALSE		
ch7	Most microcomputer users use simplex data transmission	option2	TRUE	FALSE		
ch7	Most telephone lines are twisted pair cables	option1	TRUE	FALSE		
ch7	On a network, a server can be a node	option1	TRUE	FALSE		
ch7	One coaxial cable can handle many times the amount of data that can be sent over a twisted pair	option1	TRUE	FALSE		
ch7	One of the most popular Internet services is	option1	electronic mail	public discussion	copying files from remote databases	running programs on remote computers
ch7	T1, T2, T3 and T4 lines support all digital communications and provide very high capacity	option1	TRUE	FALSE		
ch7	Telecommunications lines are simply telephone lines	option1	TRUE	FALSE		
ch7	Teleshopping is an example of an online service	option1	TRUE	FALSE		
ch7	Teleshopping is an example of distributed processing	option2	TRUE	FALSE		
ch7	Teleshopping, home banking, and Internet access are all examples of	option4	peer to peer	videoconferencing	conventional connections	online services
ch7	The arrangement and coordination of resources in a network is described by its architecture	option1	TRUE	FALSE		
ch7	The capacity of a data transmission medium is measured in bits-per-second. The name for this capacity is	option1	bandwidth	bit capacity	baud rate	data flow
ch7	The channel with the greatest bandwidth is called broadband	option1	TRUE	FALSE		

ch7	The difference between e-mail and voice messaging is that	option3	voice messaging is only used by large corporations	only large corporations use e-mail	e-mail can contain text, graphics, and images; voice messaging can't	e-mail can be forwarded, voice messaging can't
ch7	The greatest capacity for data transmission happens in _____ devices	option3	voiceband	medium band	broadband	mega-band
ch7	The most accurate representation of communications speed is	option3	baud rate	bytes per second	bits per second	words per minute
ch7	The most modern communication channel is microwave transmission	option2	TRUE	FALSE		
ch7	The NOS is to the network what the operating system is to a microcomputer	option1	TRUE	FALSE		
ch7	The NOS refers to the	option3	operating system on the clients	Network Order System, or topology	operating system of the network.	network architecture.
ch7	The physical arrangement of the computers in a network is called the	option2	NOS.	topology	node layout	protocol
ch7	The rules used to allow successful data transmission are called	option3	interconnections	synchronous packages	protocols	data transmission synchronization
ch7	The set of rules that govern data transmission is called a protocol	option1	TRUE	FALSE		
ch7	The set of rules that govern data transmission is called prototype	option2	TRUE	FALSE		
ch7	The telephone is an example of a digital signal	option2	TRUE	FALSE		
ch7	The telephone is an example of a(n) _____ signal	option1	analog	digital	modulated	demodulated
ch7	The term bandwidth refers to the number of signals that can be sent at the same time	option2	TRUE	FALSE		
ch7	The term bandwidth refers to the speed of a data channel	option1	TRUE	FALSE		
ch7	The term data communications system refers to electronic systems that transmit data over distances	option1	TRUE	FALSE		
ch7	The term used to describe the connection of all the different networks in an organization is	option2	peer-to-peer	enterprise computing	LAN	client/master

ch7	The topology of a network is the physical arrangement of the computers within it	option1	TRUE	FALSE		
ch7	Videoconferencing allows people to conduct face-to-face meetings over long distances	option1	TRUE	FALSE		
ch7	Voiceband is the slowest data transmission bandwidth	option1	TRUE	FALSE		
ch7	A network can be configured is called the network's	Option3	Host	Server	Topology	Node
ch7	A workstation can be	OPTION4	Dumb terminal	Nerwork terminal	Standalone system	All of the above
ch7	Choose fasted ways of transmission of data	Option 2	Serial Data Transmission	Parallel Data Transmission	Both are Same	None of these
ch7	Communications speed is typically measured in	Option 2	Byte Per Second	Bit Per Second	Second Per Bit	Second Per Byte
ch7	Computer typically send and receive	Option 1	Digital Signal	Analog Signal	Both A & B	None of these
ch7	Coxial cable has over ____ times the transmission capacity of twisted pair.	Option 4	100	20	60	80
ch7	Demodulation is the process of	Option 4	Communication	Conversion of Data	Converting from Digital to Analog	Converting from Analog to Digital
ch7	External modem connect to computer using	Option 2	Parallel Port	Serial Port	Any One of A or B	None of these
ch7	Fiber-optic has over _____ times capacity of twisted pair.	Option 3	15000	20000	26000	10000
ch7	For voice communications and data communications requiried separate telephone lines.	Option 2	option1	option2		
ch7	If printer connected to a network is called	Option 4	Client	Server	Host	Node
ch7	If the data storage device is connected to a network it is called a	Option 4	Client	Server	Host	Node
ch7	Modem is	Option4	Converter of Data	Communicator Between Computer and Telephone line	Modulator-Demodulator	Convert the digital signal to analog signal and vice versa
ch7	Modulation is the process of	Option 3	Communication	Conversion of Data	Converting from Digital to Analog	Converting from Analog to Digital
ch7	Names of serial port are	Option 3	RS-232C Connector	Asynchronous communications Port	Both A and B	None of these

ch7	Select assending order for speed unit (a) mbps (b) kbps (c) bps (d) gbps	Option 3	D-A-B-C	D-A-C-B	C-B-A-D	C-B-D-A
ch7	Select invalid node from given below	Option 3	Computer	Printer	Speaker	Scanner
ch7	Select invalid topology from given below	Option 4	Star Topology	Bus Topology	Hybrid Topology	Circle Topology
ch7	Select non communication channel	Option 3	Coaxial Cable	Fiber-Optic Cable	Data Cable	Microwave
ch7	Select the speed of connection service by asending order ? (a) Digital subscriber line (b) T1 (c) Cable modem (d) Dial-up service	Option 2	C-A-B-D	D-B-A-C	B-A-D-C	None of these
ch7	Select the speed of connection service by desending order ? (a) Digital subscriber line (b) T1 (c) Cable modem (d) Dial-up service	Option 1	C-A-B-D	D-B-A-C	B-A-D-C	None of these
ch7	Select valid client from given below	Option 4	Host	Server	Computer	None of these
ch7	Shared resources used for	Option 3	Microcomputer users can not share hardwares.	Microprocessors used for share the hardware.	Microcomputer users may share expensive hardware, data, and information.	Microprocessor may share expensive hardware, data, and information.
ch7	Telephone lines typically designed for	Option 1	Voice Transmission	Data Transmission	Video Signals	None of these
ch7	Telephone lines typically send and receive	Option 2	Digital Signal	Analog Signal	Both A & B	None of these
ch7	The rules for the exchange of information/data between computer is known as	Option 3	Communication	Transmission	Protocols	Connection
ch7	Transmission capability of a channel is called	Option 2	Channel Width	Band Width	Data Width	None of these
ch7	Voice communications and data communications can not be carried over the same telephone line	Option 2	option1	option2		
ch7	What does the abbreviation LAN stand for?	OPTION3	Loan Access Network	Large Area Network	Local Area Network	Log Arithmetic Number
ch7	What does the abbreviation MAN stand for?	OPTION3	More Access Network	Man Area Network	Metropolitan Area Network	Magical Arithmetic Number
ch7	What is a workstation ?	OPTION4	Transistors	Integrated circuit	Micro Processor	Computer
ch7	What is the salient feature of Work station	OPTION4	Use in CAD/CAM	Desktop Publishing	Software development	All of the above

ch7	Which are the electronic systems that transmit data over communications lines from one location to another ?	Option 1	Data Communications Systems	Delta Communications Systems	DSL Systems	None of these
ch7	Which computer system that allow people from Mumbai and Nagpur to have inperson meetings	Option 2	E-mail	Videoconferecing Systems	Voice-mail Messaging	Fax Machines
ch7	Which is fastest direction of data flow in a data communications system?	Option 3	Simplex Communication	Half-Duplex Communication	Full-Duplex Communication	None of these
ch7	Which is most popular connection service?	Option 4	Digital Ssubscriber Line	T1	Cable Modem	Dial-up Service
ch7	Which is not proper band name?	Option 1	Databand	Voiceband	Mediumband	Broadband
ch7	Which is not type of modem?	Option 2	External Modem	Internet Modem	Intenal Modem	Wireless Modem
ch7	Which is not valid connectivity available ways for communication?	Option 4	Voice-Messaging Systems	Facsimile Transmission Machines	Videoconferecing System	None of these
ch7	Which is slowest connection service?	Option 4	Digital Subscriber Line	T1	Cable Modem	Dial-up Service
ch7	Which is typical speed for Broadband?	Option 4	256 kbps to 30 gbps	264 kbps to 30 gbps	256 mbps to 30 gbps	264 mbps to 30 gbps
ch7	Which is typical speed for Medium band?	Option 2	56 kbps 256 kbps	56 kbps 264 kbps	56 kbps 264 mbps	56 kbps 256 mbps
ch7	Which is typical speed for voiceband?	Option 2	960 bps to 56 kbps	9600 bps to 56 kbps	9600 kbps to 56 mbps	None of these
ch7	Which media carries data through Fiber optic channel ?	Option 3	Electric Signal	Radio Waves	Light	None of these
ch7	Which media carries data through Microwave channel ?	Option 2	Electric Signal	Radio Waves	Light	None of these
ch7	Which modem does not required telephone line ?	Option 4	External Modem	Internet Modem	Intenal Modem	Wireless Modem
ch7	Which of the following fastet connection service?	Option 3	Digital Subscriber Line	T1	Cable Modem	Dial-up Service
ch7	Which of the following is a global network of computers ?	OPTION1	Internet	LAN	WAN	TCP / IP
ch7	Which of the following is a type of computer network ?	OPTION2	TAN	LAN	NAT	None of these
ch7	Which of the following is a type of protocol?	OPTION1	TCP/IP	ASCII	DBA	RAM
ch7	Which of the following is Manufacturer of the workstation ?	OPTION4	Sun micro system	Compaq	Hewlett packard	All of the above
ch7	Which of the following is not a type of protocol?	OPTION4	TCP/IP	IPX/SPX	IPX	ASCII

ch7	Which of the following is not a type of Topology?	OPTION4	Bus	Star	Ring	TCP/IP
ch7	Which of the following is not manufacturer of workstation ?	OPTION1	BPL	IBM	ZENITH	HCL
ch7	Which of the following refers to the geometric arrangement of a computer network ?	OPTION3	LAN	WAN	Network Topology	Internet
ch7	Which of the following service not offer through Online Service?	Option 1	Telemarketing	Home banking	Travel Reservations	Investing
ch7	Which of the following system allowing in person electronic meeting between individuals or groups located in different places ?	Option 2	E-mail	Videoconferecing Systems	Voice-mail Messaging	Fax Machines
ch7	Which of the following system convert a voice message to digital bits and distribute to many locations over telephone lines ?	Option 3	E-mail	Videoconferecing Systems	Voice-mail Messaging	Fax Machines
ch7	Which of the following system convert images to signals and send them over telephone lines to receiving system ?	Option 2	E-mail	Videoconferecing Systems	Voice-mail Messaging	Fax Machines
ch7	Which of the following system electronic letter or message sent between individuals or computers ?	Option 1	E-mail	Online Services	Shared Resources	Voice mail Messaging
ch7	Which system used for Data Communication System that transmit data over communications lines from one location to another ?	Option 1	Electronic Systems	Electric Systems	Electomechanical System	None of these

ch8	_____ is the new computer language used to write animation and games for the World Wide Web	option1	Java	HTML	FORTTRAN	Browser
ch8	_____ means listening or reading the communications from others on a chat group or list	option1	Lurking	Flaming	Spying	Key-holing
ch8	A _____ is software that allows you to access the World Wide Web documents	option3	lurker	surfer	browser	CERN
ch8	A DNS is used to assign names to computers	option1	TRUE	FALSE		

ch8	A domain name system will help a user find the e-mail address of their friends	option2	TRUE	FALSE		
ch8	A link or hyperlink is	option4	a person's address on the Web	the lurker's tool for transferring data across the Internet	another name for the National Information Infrastructure	a connection to another document or site across the World Wide Web
ch8	A plug-in is an independent program that can be executed by the browser to add capabilities	option2	TRUE	FALSE		
ch8	A private network within an organization is called a(n) _____	option1	intranet	extranet	internet	local net
ch8	A program that automatically connects to selected Web sites and downloads the HTML documents to your disk is called a(n)	option3	spider	HTML engine	offline browser	information pusher
ch8	A protocol defines the rules for passing information between two or more computers	option1	TRUE	FALSE		
ch8	A small program that can be downloaded from a Web site and displays graphics or shows an animation is called a(n)	option2	Java	applet	pearing	elemental script
ch8	A suffix on an Internet address like .edu or .gov is called a domain code	option1	TRUE	FALSE		
ch8	A suffix on an Internet address like .edu or .gov is called an info trailer	option2	TRUE	FALSE		
ch8	A(n) _____ allows the user to select channels of interest, then the software gathers data on those areas and sends the data to the user's hard drive	option4	information appliance	filter	browser	information pusher
ch8	A(n) _____ can be used to block out specific sites from the World Wide Web	option1	filter	hardware block	sensor	Rubicon
ch8	A(n) _____ is a private network that connects more than one organization	option2	intranet	extranet	internet	local net
ch8	A(n) _____ is a set of documents on the World Wide Web that are arranged in topical order to permit easy searching	option2	search engine	index	spider	applet

ch8	A(n) _____ is a set of rules for how information and messages are sent over the Internet	option1	protocol	ISP	HTML, hypertext markup language	applet
ch8	A(n) _____ is an independent program that can be executed by your browser.	option1	helper application	domain	plug-in	applet
ch8	A(n) _____ is automatically loaded and operates as part of your browser	option3	helper application	domain	plug-in	applet
ch8	A(n) _____ protects an organization's network from outside attack	option2	fortress	firewall	proxy	extranet
ch8	America Online, CompuServe, and MSN are all examples of _____	option2	Internet service providers	online services providers	America Online companies	specialized network companies.
ch8	An add-on or helper application is an independent program that can be executed from the browser to add capabilities	option1	TRUE	FALSE		
ch8	An applet defines the rules for passing information between two or more computers	option2	TRUE	FALSE		
ch8	Another name for the Internet is _____	option1	cyberspace	data space	information space	virtual space
ch8	Buying and selling goods over the Internet is called _____	option3	hyper-marketing	cyber-selling	e-commerce	euro-conversion
ch8	Cybercash is the medium of exchange on the Internet	option1	TRUE	FALSE		
ch8	Cyberspace has a corresponding geographic space	option2	TRUE	FALSE		
ch8	Cyberspace is the place where data and information move electronically	option1	TRUE	FALSE		
ch8	Digital dollars are the medium of exchange on the Internet	option2	TRUE	FALSE		
ch8	Electronic commerce is growing very slowly	option2	TRUE	FALSE		
ch8	Every day, over a trillion people use the Internet	option2	TRUE	FALSE		
ch8	Filter programs allow individuals to block out access to selected Internet sites	option1	TRUE	FALSE		

ch8	Filter programs allow only pre-selected words or images to appear on your browser screen	option2	TRUE	FALSE		
ch8	In the Internet address "courtney@makeabook.org", what is the domain name?	option3	The whole address is called the domain name	.org	makeabook	courtney
ch8	In the Internet address "courtney@makeabook.org," the domain name is courtney	option2	TRUE	FALSE		
ch8	Information is broken down into small packets before it is sent across the Internet	option1	TRUE	FALSE		
ch8	Information is divided into small protocols or parts before it is sent across the Internet	option2	TRUE	FALSE		
ch8	Information pushers are also called spammers	option2	TRUE	FALSE		
ch8	Information pushers provide users with information on specialized topics, eliminating browsing and searching	option1	TRUE	FALSE		
ch8	Information sent over the Internet is divided into small pieces called	option1	packets	PPPs	e-mail forms	messages
ch8	IRC allows people to communicate in "live" discussion	option1	TRUE	FALSE		
ch8	Mailing lists and newsgroups are two examples of discussion groups on the Internet	option1	TRUE	FALSE		
ch8	Mailing lists and newsgroups are two examples of domains on the Internet	option2	TRUE	FALSE		
ch8	Mailing lists are one form of discussion group available on the Internet	option1	TRUE	FALSE		
ch8	Mailing lists are part of the TCP/IP services	option2	TRUE	FALSE		
ch8	Most people get access to the Internet either through a college or an ISP	option1	TRUE	FALSE		
ch8	Most users have a direct connection to the Internet	option2	TRUE	FALSE		
ch8	Most World Wide Web pages contain commands in the _____ language	option3	NIH	URL	HTML	IRC or FTP

ch8	Over a billion people use the Internet every day	option1	TRUE	FALSE		
ch8	SLIP and PPP are both forms of	option4	modem hardware	host providers	dedicated lines into the Internet	connections to an ISP.
ch8	SLIP and PPP are examples of Internet browsers	option2	TRUE	FALSE		
ch8	SLIP and PPP are types of special connections to an ISP	option1	TRUE	FALSE		
ch8	SLIP and PPP are widely used connections to the Internet	option1	TRUE	FALSE		
ch8	TCP/IP are the rules for polite behavior on the Internet	option2	TRUE	FALSE		
ch8	The _____ is an Internet application that provides menu-based searching and retrieval of text-based information	option1	Gopher	Telnet terminal service (TTS)	World Wide Web	IRC
ch8	The actual, physical network used for international communication is called the Internet	option1	TRUE	FALSE		
ch8	The actual, physical network used for international communication is called the World Wide Web	option2	TRUE	FALSE		
ch8	The DNS is used to	option4	identify the subject of an E-mail message	determine the best path to send a message across the Internet.	connect a home computer to the Internet	assign an Internet name and address to computer.
ch8	The fastest growing application for the Internet is	option1	going shopping	conducting research	playing games, reading, listening to music	using e-mail
ch8	The most efficient access to the Internet is provided through a(n) _____ connection	option4	terminal	virtual	point-to-point	dedicated
ch8	The most popular Internet activity is shopping	option2	TRUE	FALSE		
ch8	The most popular use for the Internet is	option4	going shopping	conducting research	playing games, reading, listening to music	communicating via e-mail

ch8	The multimedia interface to the resources available on the Net is called the	option1	World Wide Web	Internet	GUI interface	server
ch8	The standard set of rules for information exchange across the Internet is called hypertext	option2	TRUE	FALSE		
ch8	The standard set of rules for information exchange across the Internet is called TCP/IP	option1	TRUE	FALSE		
ch8	The suffixes .gov, .edu, .mil, and .net are called	option3	DNSs	e-mail targets	domain codes	mail to addresses
ch8	The term _____ refers to the payment methods used for buying and selling on the Internet	option3	virtual money	euro-dollars	cyber cash	digital deutschmarks
ch8	The term ISP refers to	option3	internal software protocol	international shareware pool	Internet service provider	interface standard protocol
ch8	The three parts of an e-mail message are	option3	TCP/IP, domain, and ISP.	destination, device, and sender	header, message, and signature	TCP, IP, and message
ch8	The three parts of an e-mail message are the header, footer, and trailer	option2	TRUE	FALSE		
ch8	The three parts of an e-mail message are the header, message, and signature	option1	TRUE	FALSE		
ch8	The use of electronic commerce is growing rapidly	option1	TRUE	FALSE		
ch8	To get on a mailing list you need access to	option1	an e-mail account	a telnet server.	the World Wide Web.	a Usenet provider
ch8	To move files across the Internet from a remote computer to your computer, you would use	option3	IRC	Telnet	FTP	WAIS
ch8	To run a program on a computer across the Internet, you would use	option2	IRC	telnet	FTP	Gopher
ch8	Using a search engine makes it easier to find information on the Internet	option1	TRUE	FALSE		
ch8	Using e-mail, you can send both messages and files across the Internet	option1	TRUE	FALSE		
ch8	Virtual bucks are a form of electronic currency	option2	TRUE	FALSE		
ch8	Web crawlers and Web spiders are types of Internet search engines	option1	TRUE	FALSE		

ch8	Web spiders and crawlers are examples of	option2	browsers	search engines	HTML programs	flames
ch8	What is a URL?	option2	A software package used to cruise the World Wide Web	The address of a resource on the World Wide Web	The term used to describe an Internet wizard	A live chat program (Unlimited Real-time Language).
ch8	When you use a(n) _____ to search for a topic, the information you search through is organized into a database-like structure	option1	search engine	index	spider	applet
ch8	You can search the World Wide Web for a specific topic by using _____ and _____	option4	browsers, lurkers	Gophers, Fidus	scanners, search engines	search engines, indexes
ch8	You can use e-mail to send messages but not files across the Internet	option2	TRUE	FALSE		
ch8	You can use the Internet to perform research	option1	TRUE	FALSE		
ch8	"HTML" is derived from:	OPTION2	URL	SGML	TCP	WAIS
ch8	A Client is	OPTION3	A computer that requests the services of another computer	A Program that requests the services of another program	Both a and b	None of the above
ch8	A Scroll bar allows the user to scroll the document page	OPTION2	Or in Between	Up and Down	Only Down	Only Up
ch8	A software application used to locate and display Web pages	OPTION3	Homepage	HTML	Browser	Server
ch8	A system of Internet servers that support HTML formatted documents connected world wide	OPTION1	World wide web	Archie	Telnet	News group
ch8	An element in an electronic document that links to another document is called as	OPTION1	Hyperlinks	Highlights	Mark text	Heavy Links
ch8	An element in an electronic document that links to another place in the same document or to an entirely different document is called a _____	OPTION1	Hyperlinks	Highlights	Mark text	Heavy links
ch8	BPS stands for	OPTION2	Bytes per second	Bits per second	Either a or b	None of the above
ch8	Buying and selling on the internet is known as:	OPTION1	E-commerce	Buy on the net	Chat	Shopping
ch8	Discussion on the internet about specific topic are known as	OPTION2	News	News group	Veronica	Telnet

ch8	Full Form of ISP	OPTION1	Internet Service Provider	Internic Social Provider	Interpole System Production	International Service Provider
ch8	Full Form of URL	OPTION2	Universal Resource Locator	Uniform Resource Locator	Uni Resource Locator	None of the above
ch8	Full Form of VSNL	OPTION4	Vivek Sanchar Nigam Limited	Vivhar Samachar Nigam Limited	None of the above	Videsh Sanchar Nigam Limited
ch8	If you have shell account, you cannot view graphics and sound. In such case you need to use which browser	OPTION1	Text-based browser	Text & media browser	Text & Graphic Browser	None of the above
ch8	In internet, the device used to connect two or more networks is a:	OPTION3	Gateway	Telnet	Routers	Bridges
ch8	In networking, a combination of hardware and software that links two different types of networks is	OPTION1	Gateways	Routers	Bridges	HTML
ch8	Internet e-mail address is	OPTION1	Unique	Same	Common	None of the above
ch8	'JPEG' format is the abbreviation used for _____ files	OPTION4	Text	Font	Color	Pictures
ch8	Sending messages on the internet to another person's mailbox is:	OPTION3	E-business	E-letters	E-mail	Cybermail
ch8	SMTP uses which character set for composing a message	OPTION1	ASCII	BCD codes	Binary codes	None of the above
ch8	Standards for HTML and HTTP are defined by an Organization Known as	OPTION1	World wide Web Consortium	World wide Web Company	World World Code	Web World Company
ch8	The abbreviation 'SLIP' in IP account stands for:	OPTION2	Shell Line Intranet Protocol	Serial Line Internet Protocol	Single Link Internet Protocol	Source Locator Internet Protocol
ch8	The acronym KBPS stands for	OPTION1	kiloBits per second	kilobytes per second	kilobeats per second	kilo Bars per Second
ch8	The acronym 'PPP' stands for:	OPTION2	Peer to Peer Protocol	Point to Point Protocol	Procom to Procom Protocol	Personal to Personal Protocol
ch8	The first page displayed when the user first goes to a Web-Site	OPTION3	Front page	First page	Home page	Web page
ch8	The network connecting several computers all over the world is:	OPTION2	Intranet	Internet	ARPnet	Network
ch8	The original developer of the WWW was	OPTION1	Tim Berners --Lee	Marc Andreesen	Bill Gates	None of the above
ch8	The pages that do not contain link to any other pages in the local site are called as:	OPTION3	Backend pages	Frontend pages	Dead End	Web pages
ch8	The process of copying files from a remote computer on the Internet to your Computer is known as	OPTION3	File using	File Uploading	File downloading	None of the above

ch8	The program that helps a server to handle data sent by the browser, mainly through forms is a:	OPTION3	CGS script	HTML script	CGI script	MIME script
ch8	The protocol that specifies the format of packers, and the addressing scheme over the internet	OPTION1	Transport Control protocol / Internet Protocol	Internet Protocol	Intranet Protocol	Transmit Protocol
ch8	The protocol that specifies the format of packets, also called datagrams, and the addressing scheme for a connection between two hosts so that they can send messages back and forth for a period of time	OPTION1	Transport Control Protocol / Internet Protocol	Internet protocol	Intranet protocol	Transmit protocol
ch8	The protocol that web clients and servers use to communicate with each other is called	OPTION2	HTML	HTTP	URL	None of the above
ch8	The software that allows a user to view a web page is:	OPTION4	Gateways	Routers	Bridges	Browser
ch8	The system of addressing in the internet is	OPTION1	Internet protocol addressing system	Letter addressing system	Domain addressing system	Domain naming system
ch8	The term DNS Stands for	OPTION2	Data Naming System	Domain Name System	Do Name System	Duplication Naming System
ch8	The word.com indicates which organization	OPTION1	Commercial	Complex	Company	Cargo
ch8	The word.gov indicates which organization	OPTION2	Governers	Government	Great	None of the above
ch8	The World Wide Web is a collection of documents and other types of files that are stored on computers all around the	OPTION3	State	Country	World	Work Place
ch8	The WWW system is based on which architecture	OPTION1	Client / Server	Client / Machine	Machine / Server	Server / Machine
ch8	To design Web pages _____ is used.	OPTION2	Homepage	HTML	Browser	Server
ch8	To send e-mail to someone you need to know only his	OPTION2	Resident Address	E-mail address	Fax address	None of the above
ch8	Using Lynx, You can view	OPTION3	Text	Graphics	Both a and b	Code
ch8	Web documents are stored as text files with the extension	OPTION3	.htm	.html	Both a and b	None of the above
ch8	Websites that allow the user to search for data on keywords is:	OPTION4	Chat engines	Routers	Web server	Search engines

ch8	What are the most essential ingredient of all hypertext system including the world wide web	OPTION1	Hyperlinks	Highlights	Mark text	Heavy Links
ch8	what does the abbreviation "www" in Internet stand for ?	OPTION1	World Wide Web	Wide Wide Web	World Width Web	World With Web
ch8	What does the abbreviation FAQ stand for	OPTION3	Fast Asked Queries	Frequently Asked Queries	Frequently Asked Questions	Fast Allowed Questions
ch8	What does the abbreviation 'FTP' stand for:	OPTION4	Femina Talent Protocol	File Transfer Process	Figure Type Protocol	File Transfer Protocol
ch8	What does the abbreviation GIF stand for	OPTION4	Text	Font	Color	Picture
ch8	What does the abbreviation GIF stand for?	OPTION1	Graphic Interchange Format	Good Internet File	Graphic International File	Global Internet Format
ch8	What does the abbreviation 'HTTP' stand for?	OPTION4	Highlighted Text Transfer Protocol	Heavy Text Transfer Protocol	Hyper Tally Transfer Protocol	Hyper Text Transfer Protocol
ch8	What does the abbreviation JPEG stand for	OPTION2	Join Picture Expert Group	Joint Photographi c Experts Group	Joint Picture Evolved Graphic	Joint Photographic Experts Globally
ch8	What does the abbreviation 'MPEG' stand for?	OPTION3	Motion Photographic Expert Group	Moving Picture Evolved Globally	Moving Picture Experts Group	Motion Picture Experts Globally
ch8	Which of the following is a search engine	OPTION4	Microsoft	Alta Vista	Yahoo	Both b and C
ch9	In E-Commerce, Credit cards are used for :	OPTION3	placing orders	accepting Orders	Money transaction	Customer Services.
ch9	_____ is the language used to create real-time animated 3-D scenes	option2	Virtual reality authoring	Virtual reality modeling language	Virtual reality writing	Virtual application language
ch9	A collection of graphics programs and supporting data files is called a	option3	groupware application	freehand package	graphics suite	shared program collection
ch9	A knowledge-based system is designed to	option4	replace human decision making with a machine.	learn how people make decisions, and then make the decisions for them.	process problems sequentially, from top to bottom.	aid people in making decisions.
ch9	A mobile robot	option1	acts as a transportation system, like a "mailmobile."	imitates some human senses.) performs manufacturing tasks like painting cars.	is another name for virtual reality.
ch9	A one-time operation composed of several tasks that must be completed during a stated period of time is a(n) _____	option2	application	project	situation	PERT

ch9	A PC should have a sound card, speakers, and good graphics to use multimedia software	option1	TRUE	FALSE		
ch9	A perception system	option2	acts as a transportation system, like a "mailmobile."	imitates some human senses.	performs manufacturing tasks like painting cars.	is another name for virtual reality.
ch9	A robot is a	option1	computer-controlled machine that performs human motor activities	machine that thinks like a human	machine that replaces a human by performing complex mental processing tasks	type of virtual reality device that takes the place of humans in adventures
ch9	A robot is a computer-controlled machine that mimics human activities	option1	TRUE	FALSE		
ch9	A robot is a human-controlled machine that mimics the activities of a computer	option2	TRUE	FALSE		
ch9	A robot is different from other assembly-line machines because it can be reprogrammed	option1	TRUE	FALSE		
ch9	A scanner is required to run multimedia applications	option2	TRUE	FALSE		
ch9	A simulated experience generated by computer, like visiting the surface of the sun or experiencing life inside a human blood cell, is called	option3	artificial solar visitation	extended experience	virtual reality	vicarious actuality
ch9	A user navigates through a multimedia application by	option4	scanning sections of the document and then printing the scanned results	typing special codes that start the various CD-ROM and sound segments	creating links to various parts of the manuscript through HLL (hypermedia linking language)	pointing and clicking on various buttons on the screen
ch9	A Web page editor is a person who writes Web pages	option2	TRUE	FALSE		
ch9	A(n) _____ is a type of project management software that uses bars and lines to represent a project	option3	Gannett chart	Pert chart	Gantt chart	critical path
ch9	A(n) _____ is a type of project management software that uses boxes and lines to represent a project	option2	Gannett chart	Pert chart	Gantt chart	critical path

ch9	A(n) _____ is a connection to a related page in a multimedia presentation	option1	link	hyper-tie	navigator	interactor
ch9	A(n) _____ is a design tool that shows the overall flow of a multimedia presentation	option3	link	flow-chart	story board	Gantt chart
ch9	Another name for a knowledge-based system is	option3	a perception system	a conventional system	an expert system	a database management system
ch9	Another name for multimedia is	option2	desktop publishing	hypermedia	megamedia	virtual media
ch9	Artificial intelligence attempts to duplicate human thought processes	option1	TRUE	FALSE		
ch9	Artificial intelligence attempts to replace human thinking	option2	TRUE	FALSE		
ch9	Artificial intelligence includes reasoning, learning, and simulation of senses like touch	option1	TRUE	FALSE		
ch9	Artificial intelligence is not useful in business, only in research	option2	TRUE	FALSE		
ch9	Before building a presentation with an authoring system, the designer would use a	option4	flowchart	hypermedia database	button file	story board
ch9	Clicking on different _____ activates the various features of a multimedia presentation	option4	activators	starters	pages	buttons
ch9	CorelDraw is an example of a(n)	option4	groupware application	bit publishing packages	illustration program	graphics suite
ch9	Desktop publishing focuses on page design and layout, providing greater flexibility than word processors	option1	TRUE	FALSE		
ch9	Desktop publishing has replaced word processing as the most common business tool	option2	TRUE	FALSE		
ch9	Desktop publishing is another name for multimedia production tools	option2	TRUE	FALSE		
ch9	Desktop publishing software manipulates graphics, while word processing software uses text	option2	TRUE	FALSE		
ch9	Draw programs create and modify vector images	option1	TRUE	FALSE		

ch9	Expert systems replace people in some critical applications	option2	TRUE	FALSE		
ch9	Expert systems use a(n) _____ that contain specific facts and rules to relate these facts	option2	rule base	knowledge base	rule set	expert knowledge
ch9	Fuzzy logic is	option1	used by some expert systems.	a new programming language used to program animation.	the result of fuzzy thinking.) a term that indicates logical values greater than one.
ch9	Historically, people have used computers to solve structured problems	option1	TRUE	FALSE		
ch9	Historically, people have used computers to solve unstructured problems	option2	TRUE	FALSE		
ch9	Hypermedia and multimedia are two different media tools	option2	TRUE	FALSE		
ch9	Hypermedia is another name for virtual media	option2	TRUE	FALSE		
ch9	Image editors create and modify vector images	option2	TRUE	FALSE		
ch9	In business, a project is defined as	option2	a long-term endeavor that encompasses many people and lasts for an undetermined length of time.	a one-time operation that lasts for a known time period.	anything that it takes people to perform.	an operation that is repeated several times, and takes a varying number of people for an unspecified length of time.
ch9	In multimedia, buttons are used to allow the user to answer questions	option2	TRUE	FALSE		
ch9	Interactivity describes how the various parts of a multimedia presentation relate to one another	option2	TRUE	FALSE		
ch9	Interactivity is the name for user participation with a multimedia presentation	option1	TRUE	FALSE		
ch9	IPIX is technology that enables users to	option4	program robots with pseudo-natural language.	create video programs using computers.	design Web pages interactively.	view images in 3-D on a computer screen.

ch9	It is a good idea to design Web pages to be viewed by 1024 x 768 and better monitors	option2	TRUE	FALSE		
ch9	Most Web pages are written in HTML	option1	TRUE	FALSE		
ch9	Multimedia can contain	option1	graphics, animation, video, music, and voice.	only numeric-type data.	numeric, text, and picture data.	databases that, in turn, contain other databases, creating a massive data collection.
ch9	Multimedia is almost exclusively used in computer games	option2	TRUE	FALSE		
ch9	Multimedia is another name for hypermedia	option1	TRUE	FALSE		
ch9	Multimedia is frequently used in business presentations	option1	TRUE	FALSE		
ch9	Multimedia programs are created using authoring programs	option1	TRUE	FALSE		
ch9	Multimedia programs are created using special software called a director program	option2	TRUE	FALSE		
ch9	On the World Wide Web, the people who create the actual Web pages are called	option3	Web wizards	browser builders	Web authors	hypertext creators
ch9	One difference between desktop publishing and word processing is	option1	that desktop publishing allows you to create documents that have professional-quality layout and type styles.	the first uses graphics, the second uses text	that word processing allows the user to add graphics to a document, desktop publishing doesn't.	important because word processors work at the command line, but desktop processors work with graphics.
ch9	One difference between desktop publishing and word processing is that with desktop publishing you can create documents with a professional layout	option1	TRUE	FALSE		
ch9	One page of a multimedia presentation may contain links to many other pages	option1	TRUE	FALSE		
ch9	Paint programs create and modify vector images	option2	TRUE	FALSE		
ch9	Programs used to create or modify bitmap files are called	option2	illustration programs	image editors	graphical modifiers	bit publishing packages

ch9	Programs used to create or modify vector images are called	option1	illustration programs	image editors	graphical modifiers	bit publishing packages
ch9	Project management software allows the user to	option3	ensure that the project is completed on time.	make sure the project stays under budget.	track and plan the schedule, resources, and costs of a project.	use the Gannett review cycle to insure the project is PERT.
ch9	Robots are interesting toys, but have no commercial application	option2	TRUE	FALSE		
ch9	Robots are stationary devices; they do not yet have the power of motion	option2	TRUE	FALSE		
ch9	Robots are used in many industries	option1	TRUE	FALSE		
ch9	Scientists are a long way from building an artificial intelligence that corresponds to human intelligence	option1	TRUE	FALSE		
ch9	Scientists have recently perfected an artificial intelligence that corresponds to human intelligence	option2	TRUE	FALSE		
ch9	Some robots can mimic human senses like vision	option1	TRUE	FALSE		
ch9	Some robots can move about as they perform their tasks	option1	TRUE	FALSE		
ch9	Special programs used to create multimedia presentations are called _____	option1	authoring programs	graphics programs	page writers	interactive writers
ch9	The _____ describes the sequence of tasks that takes the longest to complete	option2	major milestone	critical path	requisite task list	absolute timeline
ch9	The connection between a multimedia presentation and a file containing a song to be played is called a(n) _____	option1	link	chain	pointer	tie
ch9	The first page the user sees at a World Wide Web site is called the home page	option1	TRUE	FALSE		
ch9	The first page the user sees at a World Wide Web site is called the HTML	option2	TRUE	FALSE		
ch9	The goal of artificial intelligence is to	option4	replace human thought and emotion	serve as a buffer to free humans from decision-making tasks	replace human intelligence	help people become more productive

ch9	The goal of artificial intelligence is to allow machines to think for people	option2	TRUE	FALSE		
ch9	The goal of artificial intelligence is to help people be more productive	option1	TRUE	FALSE		
ch9	The most common language used to write Web pages is	option3	Java	Hypercard	HTML	VBasic
ch9	The most common use for robots is in the home	option2	TRUE	FALSE		
ch9	The overall Web site design is commonly represented in a(n) _____	option2	Web map	graphical map	Web board	Web storyboard
ch9	The term that describes a user's participation with a multimedia presentation is	option2	hyperactivity	interactivity	inactivity	reactivity
ch9	The top-level or opening page of a Web site is called a(n)	option2	entry level page	home page	server page	access point
ch9	To navigate around in a hypermedia presentation, the user clicks on buttons on the screen	option1	TRUE	FALSE		
ch9	To navigate through a multimedia presentation, the user would click on links on the screen	option2	TRUE	FALSE		
ch9	To run a multimedia application, a PC should have	option3	a scanner, digitizer, and track ball device	an active color matrix screen with a finger mounted pointing device	a good quality video system and a sound card with speakers	a microphone, scanner, and video capture device
ch9	To use multimedia software, a PC should have a video capture device	option2	TRUE	FALSE		
ch9	Users click on interactivity bars to navigate through a multimedia presentation	option2	TRUE	FALSE		
ch9	Web pages are written in linking language	option2	TRUE	FALSE		
ch9	You are a contractor building a housing development. What type of software would you used to keep track of the materials, dollars and people required?	option3	virtual reality software	graphics program	project management software	expert system

ch9	You want to create a multimedia project. To help you design the structure, logic, and flow of your project what tool would you use?	option2	Multimedia authoring software	A storyboard	A multimedia designer	Project management software
ch9	Can you send Gift vouchers through E-commerce?	OPTION1	yes	no		
ch9	E-com can be conducted without a Web-Site	OPTION2	True	Flase		
ch9	E-commerce can be defined as " online exchange of goods and Services".	OPTION1	True	False		
ch9	E-Commerce can be used:	OPTION3	In USA only	India & USA	All over the world	Japan and USA.
ch9	In e-com transaction is done using:	OPTION3	Cash	By Cheque	Credit card	none
ch9	In e-com which of the following ways are normally used for Customer Services?	OPTION4	E-mails	FAQs	On-line forms	All of the above
ch9	MIDI files can be created using:	OPTION3	sound recorder	mp3 player	Special software	CD-ROM
ch9	The features of E-Commerce does not include:	OPTION3	Larger catalogs	Improved customer interactions	maintenance of web sites	People can shop while sitting at home.
ch9	To sell any product using "E-commerce", you require:	OPTION4	Website to display the product.	An online form to accept the orders	A product	All of the above.
ch9	Using E-commerce, you can shop in which of the following way?	OPTION1	online while sitting in a room	by going to any electronic shop.	both (a) and (b)	none
ch9	What is full form of "E-commerce"?	OPTION2	English Commerce.	Electronic commerce.	Electric Commerce	Element commerce
ch9	what is meant by "E-commerce"?	OPTION1	Online selling, purchasing, account handling etc.	subject in commerce stream.	Electronic equipment to deal with commercial problems.	All of the above
ch9	what is meant by the word "Multimedia"?	OPTION3	collection of more than one instrument.	collection of more than one media.	many or more than one media in a single instrument.	multiple sets of more than one communication media.
ch9	Which of the following elements are not required to conduct "E-commerce"?	OPTION3	A product.	Website	Shop	A way to accept orders
ch9	Which of the following products can be shipped to customers through web only?	OPTION2	Gifts	Software	Home Electronics	Computer Accessories

ch9	which of the following statement is true?	OPTION2	MIDI files and WAVE files are similar	MIDI files are comparatively smaller than WAVE files.	MIDI files are video files and Wave are Audio files.	MIDI files are larger than WAVE files.
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