



# **COLLEGE OF NURSING**



## **PROSPECTUS**

**For B.Sc. (Hons.) Nursing  
Academic Session :2008-2009**

**IN**

**SAFDARJANG HOSPITAL & V.M.M.C  
NEW DELHI-110029**

**&**

**DR. RAM MANOHAR LOHIA HOSPITAL  
NEW DELHI- 110 001**

**GOVERNMENT OF INDIA  
MINISTRY OF HEALTH & FAMILY WELFARE**

**(Only for unmarried Female Candidates)**

**DURATION: 4 YEARS**

**AFFILIATED TO:  
GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY  
KASHMERE GATE DELHI-110403**

**Form No: \_\_\_\_\_**

**Price Rs. 200.00**

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## **GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY PROFILE**

**Guru Gobind Singh Indraprastha University has been established by Government of NCT of Delhi under the provision of the Guru Gobind Singh Indraprastha University Act, 1998 read with its amendment in 1999. This is an affiliating and teaching university that aims to facilitate and promote studies, research and extension work in emerging areas of higher education with focus on professional education in the disciplines of Engineering, Technology, Law, Medicine, Pharmacy, Physiotherapy, Prosthetics & Orthotics, Nursing etc. The University has been accredited as Grade 'A' by the National Assessment and Accreditation Council (NAAC). Further, the initiative has been taken by the University for ISO 9001-2000 certification.**

**University's state-of-the-art campus with ultra modern facilities in area measuring 60 acres is coming up at West Delhi (Dwarka). With an aim to provide Research & Development facilities of International standards, the University has decided to set up an Institute of Information Technology at Surajmal Vihar in East Delhi.**

**The University is currently functioning from its campus at Kashmere Gate, Delhi spread over an area of 16 acres.**

# INTRODUCTION

## COLLEGE OF NURSING, V.M.M.C & SAFDARJANG HOSPITAL

During the Second World War, Safdarjang Hospital was started as a Base Hospital in 1946 for allied forces. After the war, it served as an Annexe to the Irwin Hospital. In 1948, it was taken over by the Government of India, Ministry of Health, and since then it has been functioning as a large hospital providing routine as well as emergency services

**Safdarjang Hospital & VMMC is a 1531 bedded multi-purpose Super Specialty Hospital. It is running M.B.B.S. course under Guru Gobind Singh Indraprastha University. It is also running various Diploma & P.G. Courses under Delhi University.**

The School of Nursing, Safdarjang Hospital was started in April, 1960 with 14 students on its roll & later provided academic training facilities to 35 students per year. **From the year 2008, the School of Nursing is upgraded into College of Nursing with annual intake of 100 students, the College is affiliated to GURU GOBINDSINGH INDRAPRASTHA UNIVERSITY, KASHMERE GATE, DELHI-110403**

## COLLEGE OF NURSING, DR. RAM MANOHAR LOHIA HOSPITAL

Dr. Ram Manohar Lohia Hospital(Dr.RMLH) was established in 1933 by the British Government. In 1954, Central Government took over this Hospital. **At present, it is 1000-bedded premier hospital in India catering to the medical care needs of VVIPs, Central Government employees and the general public at large.** The team of doctors, nurses and support staff at Dr RMLH live by the motto-“**Serving Humanity**” and follow the principles laid down by the 5Cs and 3 DS;-Commitment, competence, Compassion, Concern, Character, Discipline, Dedication & Diligence.

The School of Nursing, Dr. Ram Manohar Lohia Hospital, New Delhi was established in the year 1963 for imparting three year Diploma in General Nursing. Subsequently, in the year 1989, the curriculum was revised and the Diploma was renamed as “Diploma in General Nursing & Midwifery. Since 2004, The School is providing 3 ½ year “Diploma in General Nursing and Midwifery” as per Indian Nursing Council curriculum.

**The School has been upgraded to College of Nursing in the year 2008 with the initiative & financial support of Ministry of Health & Family Welfare. The course is affiliated to Guru Gobind Singh Indraprastha University & is recognized by Indian Nursing Council.** The primary objective of the Institution is to provide an environment in which students can learn professional nursing according to philosophy and objectives of the programme.

Besides the regular academic programmes, The institution also conducts short term courses for nursing personnel.

## **PHILOSOPHY**

College believes that

- Nursing is a dynamic, therapeutic and educational process in meeting the health needs of the individual, families and community.
- Professional nursing is a life long service to the people to obtain the optimum level of health.
- Scope of nursing practice encompasses provision of preventive, promotive, curative and rehabilitative aspect of care to the people across their life span in any health care setting.
- Nursing education is based on process which transforms the student to a productive and thoughtful citizen who will deliver the best nursing care in all spectrums of life.
- Undergraduate nursing programme is to inculcate ethical values compassion, understanding, critical thinking, decision making and positive attitude which will help to practise quality based professional nursing in every setting.
- Institution believes that learning environment should enables the student to acquire enquiry driven self directed learning and foster an attitude of life long learning.

## **AIMS**

The aim of undergraduate nursing programme is to

- Prepare the graduates to assume responsibilities as professional, competent nurses and midwives in providing comprehensive nursing services and conduct nursing research studies in the hospital as well as community settings.
- Prepare nurses who can make independent decisions in nursing situations and assume the role of teacher, supervisor, manager and client advocate in clinical and public health settings.

## **OBJECTIVES**

On completion of four year B.Sc. (Hons.) Nursing programme ,the graduate will be able to:

1. Apply knowledge from physical, biological and behavioural science, medicine, surgery and nursing in providing comprehensive nursing care to individual families and communities.
2. Demonstrate understanding of life style and other factors which affect the health of the individual and group.
3. Provide nursing care based on steps of nursing process in collaboration with individual and group.
4. Demonstrate critical thinking skills in making decisions, leadership and managerial skills, effective communication skill in the clinical and community settings to provide quality nursing care.
5. Utilize the latest trends and technology in providing health care.
6. Conduct need based research studies in various settings and utilize the research findings to improve the quality of care, advancement of self and profession.
7. Practice within the frame work of code of ethics and professional conduct and acceptable standards of practice within the legal boundaries.

The College aims to start post graduate programme as well as short term courses in various disciplines in nursing in the near future.

## OVERVIEW OF THE COURSE

### B.Sc.(Honours) Nursing

**Duration of Course: 4 Years inclusive of Internship**

**Purpose of the Course:** To assist students become professional nurses committed to the promotion of health, prevention of disease, and care during illness and rehabilitation of the clients. The curriculum has been planned, to provide in depth knowledge to enable the graduate to function effectively in varied nursing situation. They are also expected to assume the role of teacher, supervisor and manager in clinical/public health setting.

**Areas of study include:** English, Anatomy, Physiology, Nutrition, Biochemistry, Nursing Foundations, Psychology, Microbiology, Introduction to Computers, Hindi, Sociology, Pharmacology, Pathology, Genetics, Medical-Surgical Nursing (Adult including Geriatrics)-I & II, Community Health Nursing I & II, Communication & Educational Technology, Child Health Nursing, Mental Health Nursing, Midwifery & Obstetrical Nursing, Nursing Research & Statistics, management of Nursing Services & Education, Research Project. Students have practical experience both in hospital and community setting. Examinations are held in four parts at the end of each academic year (March/April). However, internal assessment is done continuously throughout the academic session by conducting the test, seminars assignment projects and other reports.

**Attendance Requirements:** 80% in theory and practical for appearing in examination. However, 100% practical requirements must be completed before the award of degree as per Indian Nursing Council and University guidelines.

**Note:** Medium of instruction is English; students are expected to have proficiency in English language (verbal as well as written)

### **ELIGIBILITY AND ADMISSION CRITERIA**

#### **1. Minimum Condition of Eligibility for Admission.**

Candidate seeking admission to First Year B.Sc.(Hons.) Nursing course must have passed the Examination as listed below:

- i. \*Pass in 12<sup>th</sup> Class of 10 +2 of CBSE with Science (Physics, Chemistry, Biology) or equivalent with a **minimum of 50%** marks in Physics, Chemistry, Biology provided that the candidates has passed in each subject separately. The candidate must also have passed English in qualifying examinations.
  - ii. **Candidates belonging to Scheduled Caste/Scheduled Tribe/Wards of Defence Personnel/Physically Handicapped will be allowed 5% relaxation of marks in the minimum eligibility requirement.**
2. **Age Limit:** Minimum age requirement is 17 years and candidate should not be more than 21 years on 1st August,08.
  3. **Age Relaxation:**  
The upper age limit may be relaxed up to a maximum of five years in exceptional cases by the Admission Officer of the concerned programme if she is satisfied with the merit of the case. Candidates exceeding the upper age limit upto five years may provisionally apply/ appear in the Entrance Test. However, they would be required to submit to the satisfaction of the Admission Officer an explanation regarding the gap period, i.e., the details of the period spent by her after passing the qualifying examination to justify the relaxation. Such explanation should be in the form of an application to the concerned Admission Officer along with supporting documents (if any)
  4. **Physical Fitness**  
The applicant must be in good mental and physical health and should be free from any physical defect which is likely to interfere with his/her studies including active outdoor duties required of a professional. Accordingly, all the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format **given in Appendix 1.**
  5. Only **unmarried women candidates** are eligible for the course.
  6. Working knowledge of Hindi is necessary.
  7. Candidates who have cleared in May 2008 CET Exam held for B.Sc. Nursing by the University will

not be consider for selective unless they appear in present CET

## BASIS OF SELECTION

The selection of the candidates for admission to B.Sc.(Hons.) Nursing Course will be made on the merit of CET. All candidates must appear for the CET on **20<sup>TH</sup> September, 2008**.

**Note:** No separate intimation will be sent to the candidates regarding declaration of results and commencement of counseling/admission. Result will be declared by 30<sup>th</sup> September, 2008 on the Notice Board and Website ([www.ipu.ac.in](http://www.ipu.ac.in)) of GGSIP University.

### Procedure for Preparing Merit List

- 1) **Total of PCB+ English will be considered for merit.**

**The inter-se-merit of candidates securing equal aggregate marks will be determined according to the following criteria:**

- i) **In case if tie higher marks in Biology will decide merit.**
- ii) **In case of further tie, higher marks in Chemistry will decide merit.**
- iii) **In case of further tie, the candidate older in age shall rank higher.**

### COMMON ENTRANCE TEST(CET)

CET will be held on **20<sup>TH</sup> September, 2008** in **New Delhi** as per the Centre indicated in the Admission ticket. The selection test will be of **two hours and 30 minutes** duration and shall contain objective type (multiple choices) items of 600 marks. **The test will be based on Senior Secondary School Certificate (10+ 2) Curriculum of Physics (20%), Chemistry (20%) and Biology (40%), English Language and Comprehension (10%), General Awareness about Health related Matters (10%).**

### Total Number of Seats on All India Basis:

**100** for College of Nursing, VMMC & SJH  
**50** for College of Nursing, Dr. RMLH

### Reservation of Seats for the academic session 2008-09 is as under:-

Scheduled Caste —15% ,  
Scheduled Tribe —7.5%  
Defence Category—5%.  
Physically Handicapped—3%

#### **I. Scheduled Castes and Scheduled Tribes**

Any unfilled seat(s) reserved for Scheduled Castes will be treated as reserved for Scheduled Tribes and vice-versa and will not be offered to any other reserved category. In case sufficient number of eligible candidates of Scheduled Castes and Scheduled Tribes are not available, the seats thus remaining vacant will be treated as unreserved after the second counselling of the reserved categories.

A caste certificate in the name of the applicant from a competent authority will have to be submitted at the time of counselling/admission. In case the certificate is in the candidate's parent's name, admission will be provisional. In such a case, the candidate must produce the requisite certificate in his/her name latest by 31.10.2008. A list of approved Competent Authorities for the issuance of Scheduled Caste and Scheduled Tribe certificates is as under:-

- i) District Magistrate, Additional District, Magistrate, Deputy Commissioner, Collector, Additional Deputy Commissioner, Deputy Collector, 1st Class Stipendiary Magistrate, City Magistrate (not below the rank of 1st class Stipendiary Magistrate), Sub-Divisional Magistrate, Taluk Magistrate, Executive Magistrate and Extra Assistant Commissioner;
- ii) Chief Presidency Magistrate, Additional Chief Presidency Magistrate and Presidency Magistrate;
- iii) Revenue Officer not below the rank of Tehsildar;

- iv) Administrator, Secretary to the Administrator or the Development Officer (Lakshdweep & Minicoy Islands).

## II. Reservation for Defence Category

Reservation for Defence Category will be in the following order of priority:-

- (i) Wards of Defence personnel killed in action;
- (ii) Wards of serving personnel and ex-servicemen disabled in action;
- (iii) Wards of Defence personnel who died in peace-time with death attributable to military service;
- (iv) Wards of Defence Personnel disabled in peace time with disability attributable to military service;
- (v) Wards of ex-servicemen and serving personnel who are in receipt of Gallantry Award;
- (vi) Wards of ex-servicemen;
- (vii) Wards of serving personnel.

For claiming reservation on a seat reserved for Defence Category, entitlement card in original issued by the Record Officer of the concerned unit or the regiment of the armed forces in case of personnel of the armed forces is to be produced at the time of counselling/admission.

Wards of the officers and men of the armed forces who died or disabled in action must also submit a certificate from any one of the following authorities stating that the death or the disability, as the case may be, was attributable to military service:

- (i) Secretary, Kendriya Sainik Board, New Delhi
- (ii) Secretary, Rajya or Zila Sainik Board
- (iii) Officer-in-Charge, Record Office
- (iv) Ist Class Stipendiary Magistrate

## III. Physically Handicapped

A certificate from the Vocational Rehabilitation Centre for Physically Handicapped 9,10,11 Karkardooma, Vikas Marg, Delhi-110092 is to be produced at the time of counselling/admission, which will certify that the applicant is fit for undergoing the said course. **(Please see appendix 2)**. A disability certificate of competent authority from the Govt. Hospital/Institute with minimum 40% disability for availing admission against physically handicapped quota is to be produced by the candidates the time of the Conselling/Admission.

## IV. Supernumerary Seats for Kashmiri Migrants

One seat, which will be supernumerary in nature is earmarked for Kashmiri migrants in each Institution. Admission will be based on merit through CET 2008. First preference will be given to Kashmiri migrants registered in Delhi upto 11.06.2001. In case of seats remaining vacant Kashmiri migrants settled outside Delhi will be considered.

A certificate of competent authority for availing admission against Kashmiri Migrant Quota is to be produced by the candidates at the time of counselling / admission. **(Please see Appendix 3)**

**NOTE:** The conversion of seats reserved for SC, ST, DEF, PH, etc. to General Category shall be done only during the 2nd counselling and no such conversion will be allowed during the 1st counselling. However, while converting the seats, any unfilled seat(s) reserved for ST Category will be offered to SC Category and vice versa and only after that the conversion of the reserved category seats shall be effected.



## COURSE FEE

The candidate called for counseling will have to pay following fees on the scheduled date of admission to the course if granted provisional admission in B.Sc. (Hons.)Nursing Course.

Fee will be paid by demand draft in favour of "Registrar, Guru Gobind Singh Indraprastha University" payable at Delhi.

<u>S.No.</u>	<u>Particulars</u>	<u>Amounts</u>	<u>Remarks</u>
1.	University's Dues	Rs. 8000/-	Per annum
2.	Tuition Fee	Rs. 250/-	Per annum
3.	Identity Card	Rs. 50/-	"
4.	Caution Money	Rs. 5000/-	Once (Refundable)
5.	Games Fee	Rs. 480/-	Per annum
6.	SNA	Rs. 600/-	"
7.	Student Aid Fund	Rs. 20/-	"
8.	Magazine Fee	Rs. 25/-	"
9.	Hostel Fees	Rs. 600/-	"
10.	Water, Fan, Geyser, Electricity	Rs. 600/-	"
11.	Mess Charges	Rs. 1000/-	PER MONTH
12.	Laboratory & Library Fees	<u>Rs. 1000/-</u>	Per annum
	<b>TOTAL</b>	<b><u>Rs.17625/-</u></b>	

### SALE OF PROSPECTUS & LAST DATE FOR SUBMISSION OF APPLICATION FORM

The Prospectus along with application form will be available on sale from 7<sup>th</sup> August,2008 to 27<sup>th</sup> August 2008 from College of Nursing, Safdarjang Hospital, College of Nursing, Dr. RML Hospital, & University Admission HelpLine **on all working days from 10.30 a.m. to 1.00 p.m.** against payment of Rs.200/- in form of Banker Cheque/Demand Draft in favour of "PAO, Dr. RML Hospital, New Delhi".

**LAST DATE FOR ISSUE OF PROSPECTUS ALONGWITH APPLICATION FORM IS 27<sup>TH</sup> AUGUST, 2008 & LAST DATE FOR RECEIVING OF APPLICATION FORMS IS 30<sup>TH</sup> AUGUST, 2008.**

**Sale by Post:** Prospectus along with Application Form can also be obtained through registered/speed post. A request in this regard should be sent to the **Principal, College of Nursing, Safdarjang Hospital & V.M.M.C, New Delhi- 110029** or **Principal, College of Nursing, Dr. R.M.L. Hospital, New Delhi- 110001** along with the following:

- A Demand Draft of Rs.200/- in favour of "PAO, Dr. R.M.L. Hospital, New Delhi.", payable at Delhi. The name, address and phone number of the applicant should be clearly mentioned on the back side of the Demand Draft/Pay Order.

- A self-addressed envelope of size not less than 24cms x 30cms along with postal stamps of Rs.50/- duly affixed thereon.

**Notes:**

- a) The request must reach latest by **20<sup>TH</sup> August, 2008**. The amount once remitted will not be refunded under any circumstances;
- b) The envelope of the application requesting for the issuance of Prospectus must be super-scribed at the left-top corner as “**REQUEST FOR B.Sc. NURSING (HONS.) PROSPECTUS FOR THE SESSION 2008-09**” ;
- c) The University/Institute will not be responsible for the delay, loss or damage, if any, (during the transit) of the Application/Demand Draft/Pay Order for issuance of Prospectus and for the Prospectus after its dispatch from the University/Institute.

**Jurisdiction of Courts**

Any dispute in regard to any matter referred to herein will be subject to the jurisdiction of Delhi Courts.

**Submission of Application Forms by Hand/Post**

- ❖ Detailed Guidelines for filling up the Application Form are given in **Appendix: 5** A duly filled specimen copy of CET Application Form is given at **Appendix: 6(OMR)**
- ❖ The applicants are advised to retain a photocopy of the duly filled-in Application Form before the same is submitted to the University.
- ❖ The application form along with the **Common Entrance Test Fee of Rs. 750/-** in form of Demand Draft in favour of “**Registrar, Guru Gobind Singh Indraprastha University**” payable at **Delhi**.
- ❖ The Application Form complete in all respects in the sealed envelope given along with Admission Brochure, should be submitted by hand/post at the University counter or it may be sent by **Registered Speed Post to the Controller of Examinations, Administrative Block, Guru Gobind Singh Indraprastha University, Kashmere Gate, Delhi 110403 , latest by 30<sup>TH</sup> August, 2008.**
- ❖ **Write the complete address by giving your name and PIN CODE carefully and legibly. Please note that this address will be used by the University for All the Correspondence in future.**

Therefore, it should be very clearly written with **BLACK BALL POINT PEN** only. The address should be properly filled up in the prescribed boxes and should not overflow. The University will not be responsible for any loss in transit or for incorrect address given by the applicant in the Application Form. No request for change of address will be entertained till the admission is finalized.

- ❖ No document (copies of certificates, mark-sheets etc.) is required to be attached with the Application Form.

**Note:** After the last date is over, application form sent through Registered/Speed Post/Courier or by any other means will not be accepted, irrespective of the fact when the form was dispatched /posted. Therefore, candidates are advised to submit their applications at the earliest, instead of waiting for the last date.

**CET ADMIT CARD**

- The Admit Card allotting the Roll Number and Examination Centre for the Common Entrance Test (CET) will be despatched by the University to the candidates by Registered Post/Courier. The University will not be responsible for the delay, non-delivery due to incorrect address, loss or damage of the Admit Card during the transit after the same is despatched by the University.

- No candidate will be allowed to enter the Examination Hall without the “CET Admit Card 2008”.
- Candidate must preserve the CET Admit Card till the admission procedure is over as it has to be handed over to the Admission Officer at the time of counselling/admission. Request for issue of duplicate Admit Card will not be entertained after the Common Entrance Test.
- In case the Admit Card is not received by **13<sup>TH</sup> September, 2008**, the office of Controller of Examinations may be informed.
- No claim of having filled up the Application Form and non-receipt of admit card will be admissible after the Test.
- Impersonation is a punishable offence. No candidate will be permitted to appear in CET without the Admit Card. The admit card should be presented to the invigilator(s) for verification. The candidate's identity will be verified in respect of her details on the admit card/centre verification record. If the identity is doubtful, the candidate may not be allowed to appear in the examination. The authorities may permit the candidates to appear for the examination after completing the necessary formalities (visible mark of identification) at their discretion. No extra time will be allowed for these formalities to be completed.

## **COUNSELLING/ADMISSIONS:**

All the admissions will be made through counseling to be conducted by the University strictly on the basis of CET merit of the qualified candidates. There will be second counseling subjected to availability of seats.

### **PROCEDURE FOR ADMISSION THROUGH FIRST COUNSELLING**

1. Detailed schedule of first counseling/admissions indicating the number of qualified candidates to be called for counseling will be displayed at 5.00 p.m. on the University's Website ([www.ipu.ac.in](http://www.ipu.ac.in)) on 03.10.2008.

**First Counselling will be held on 06.10.2008.**

2. The candidates should report for counseling at venue as per direction of GGSIPU on notified date and time for counseling /admission in-person along with the documents, on reaching the venue, the candidates must mark the Attendance. Allotment of seats to the candidates will be made only when she attends the counseling session in person and the original documents are verified.
3. Firstly, the candidates will be called in order of merit / rank and shall have to produce the required documents for verification. Depending upon the merit, the seats will be offered to the candidates as per availability at that point of time.
4. Admission Officer will give a duly signed Admission Slip after the deposition of the full fee by the candidate. No candidate should leave the venue of counselling without receiving the Admission Slip if desired to get admission.
5. A candidate, who fails to appear in person on the notified date and time for counselling, shall forfeit her claim for the seat which could be offered to her, had she been present on her turn. However, if the candidate reports late or reports on subsequent days during the process of counselling, she may be considered for allotment of a seat available at that point of time.
6. A candidate who is allotted a seat will be required to pay full fee immediately on the spot by D/D at the time of counselling / admission. If a candidate fails to pay the fee, as mentioned above immediately after the seat is offered to her, the offer will be withdrawn on the spot and the seat will be allotted to the next candidate in the merit list. Part payment or payment through cash/ cheque will not be accepted under any circumstances.
7. The candidates are also advised, in their own interest to check the details of fee, their name, rank, etc. on Admission Slip issued to her by the Admission Officer before leaving the counseling hall.
8. Admissions will be made strictly on merit basis (Rank-wise) and counseling /admissions will stop when all the seats get filled-up. Notice regarding closure of counselling will be displayed on University's Website. Parents/candidates are advised to check University's Website before coming for counselling. University will not be responsible for any inconvenience caused to parents/ candidates due to closure of the counselling prior to dates notified in the Counselling Schedule.

9. The conversion of seats reserved for SC, ST, OBC, Def. PH. etc. to General Category shall be done only during the 2nd counselling and no such conversion will be allowed during the 1<sup>st</sup> counselling. However, while converting the seats during 2nd counselling, any unfilled seat reserved for ST Category will be offered to SC Category and vice versa and only after completing this exercise, the conversion of the reserved category seats to general category shall be effected.
10. No TA/DA will be given for students attending counseling and they will make their own arrangement of stay in Delhi.

### **WITHDRAWAL OF ADMISSION AFTER FIRST COUNSELLING**

- The candidates after getting admission in first counselling will be allowed to withdraw from admissions upto 4.00 p.m. of 13.10.2008. All the requests for **withdrawal of admission in the prescribed proforma (Appendix-10)** are to be submitted in College of Nursing, Safdarjang Hospital and College of Nursing, Dr. Ram Manohar Lohia Hospital New Delhi on all working days from 10.00 a.m. to 4.00 p.m. A proper receipt for withdrawal will be issued. The candidates will be required to surrender the original Admission Slip issued at the time of Counselling/Admission while applying for withdrawal of admission. No request for withdrawal of admission would be entertained without original admission slip issued at the time of Counselling/Admission while applying for withdrawal of admission. No request for withdrawal of admission would be entertained without original admission slip.
- In case the written request is received on or before the above mentioned date and time, the admission will be cancelled and the candidates will be refunded the fee after deduction of Rs.1,000/- as incidental charges.
- No request for withdrawal of admission will be entertained after 4.00 p.m. of 13<sup>th</sup> October,2008. Any dropout after this notified time and date will lead to the forfeit of the full fee deposited by the candidate and no subsequent request for refund of fee will be entertained.

### **ADMISSION THROUGH SECOND COUNSELLING**

- Detailed Schedule of Second Counselling depending upon the number of vacancies created on account of withdrawal(s)/any other reason(s), will be displayed on 13<sup>th</sup> October, 2008 at 4.00 p.m. on the University's Website as well as on its Notice Board. The Second Counselling will tentatively be held at the same venue on the notified date on University website. No separate communication will be sent in this regard. It may be noted that the Academic Session for B.Sc. (H) Nursing would start on **7<sup>th</sup> October, 2008**. 2<sup>nd</sup> Counselling will be held on **18<sup>th</sup> October,2008(tentatively)**.
- No separate communication will be sent in this regard. It may be noted that the **Academic Session for B.Sc.(H) Nursing would start on 7<sup>th</sup> October,2008**.
- The second counselling will commence from rank one onwards for all categories/ programmes and the seats will be allotted strictly on the basis of merit of the candidates. Such candidates, who were absent in the First Counselling will also be permitted to attend the second counselling.
- A candidate who fails to appear in person on the notified date and time for counselling, shall forfeit her claim for the seat which could be offered to her, had she been present on his/her turn.

- However, if the candidate reports late or reports on subsequent days during the process of counselling, she may be considered for allotment of a seat available at that point of time provided she had not taken admission earlier.
- A candidate, who fails to exercise the option in person during Second Counselling, shall forfeit her right for a vacant seat even if she had higher rank, for which the University will not be responsible.
- A candidate taking admission in the second counselling will not be entitled to withdraw the admission. In case a candidate drops out after taking admission in the second counselling, her full fee will be forfeited. It is advised in the interest of the candidates to carefully decide to take admission in the second counselling only if she intends to pursue the programme.
- If any vacancy (ies) arises after second counseling due to any reason, the same shall not be filled-up by the University or the concerned colleges/ institutes and will be treated as lapsed seat(s).
- After the Second Counselling is over and the admissions are made by the University, **there will be no Third Counselling and no admission will be made by the University or the Institutes** thereafter.
- The list of students on close of admissions after the second counselling shall be treated as final list of admissions and the same shall be displayed on the website of the University ([www.ipu.ac.in](http://www.ipu.ac.in)) .
- The Academic Session would commence w.e.f. 7<sup>th</sup> October, 2008. All the candidates who get admission in First Counselling must report to the Institutes on 7<sup>th</sup> October, 2008 and those who take admission in the 2<sup>nd</sup> counselling, shall report to Institute on the day following the day of the admission.

**Note:** It may be noted that students taking admission in **B. Sc. (Hons) Nursing** programme / Institutes will also be bound to abide by the provisions of Guru Gobind Singh Indraprastha University Act, 1998 as well as Statues, Ordinances and Regulations framed thereunder.

#### **DOCUMENTS REQUIRED FOR ADMISSION AT THE TIME OF COUNSELLING:**

- a) Bank Draft(s) of requisite fee in favour of **Registrar, Guru Gobind Singh Indraprastha University** payable at Delhi. Write the name of the candidate, name of the programme, CET Rank & CET Roll No. on the back of Bank Draft.
- b) Filled-in Admission Verification Form as per **Appendix: 6**.
- c) Preference Sheet for Institution as per **Appendix: 10**.
- d) Admit Card CET 2008 original.
- e) Proof of date of birth (Secondary School Certificate (Original and One Photocopy)).
- f) Certificate and Mark Sheet of the qualifying examination issued by the Board/University. In cases, where the university has prescribed a condition of passing a subject or subjects at some level, the Certificate/Mark Sheet of the concerned examination in proof thereof should also be produced (Original and One Photocopy).
- g) In case of students who have passed the qualifying examination through distance / open education system of any recognized university / board / institution, the necessary documentary evidence related to location of her study centre.
- h) SC/ST/OBC/Def./PH/Kashmiri migrants whichever applicable, on the basis of which reservation is claimed (Original and One Photocopy).

- i) Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (Original and One Photocopy).
- j) Certificate of Medical Fitness to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS in the format as given in **Appendix 1. (Original)**.
- k) Application regarding age relaxation (if necessary).

**IMPORTANT INFORMATION:**

- I) On the day of admission/counselling, the students will be required to take on the spot decision and no further time will be given to them ;
- II) If it is found at any stage during the entire period of the programme that the candidate has furnished any false or incorrect information in the application form or at the time of counselling/admission, her candidature for the programme will be cancelled summarily. In addition, disciplinary action may be taken against her as per the University rules;
- III) If the University is not satisfied with the character, past behaviour or antecedents of a candidate, it can refuse to admit her to any course of study of the University;
- IV) The Vice Chancellor may cancel the admission of any student for specific reasons and debar her for a certain period;
- V) Only qualifying the Entrance Test shall not, ipso facto, entitle a candidate to get admission to a programme ;
- VI) It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of counseling /allotment of seats, candidate should ensure that she fulfills all eligibility conditions as laid down in this Admission Brochure. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, her admission will be cancelled and also disciplinary action will be initiated against her and entire fee will also be forfeited ;

**RAGGING: Rules in terms of ordinance relating to maintenance of discipline amongst students of this university are as under:**

1. Ragging in any form shall be strictly prohibited within the premises of the University, a college or an Institute, as the case may be, or in any part of the University system as well as on public transport, or at any other place, public or private ;
2. Any individual or collective act or practice of ragging shall constitute an act of gross indiscipline and shall be dealt with under the provisions of ordinance under reference ;
3. **Hostel** Preference will be given to the outstation students.
4. Ragging, for the purposes of ordinance under reference, shall ordinarily mean any act, conduct or practice by which the dominant power or status of senior students is brought to bear upon the students who are in any way considered junior or inferior by the former and includes individual or collective acts or practices which -
  - a) Involve physical assault or threat to use physical force;
  - b) Violate the status, dignity and honour of students, in particular female students and those belonging to a schedule caste or a schedule tribe;
  - c) Expose students to ridicule or contempt or commit an act which may lower their self esteem; and
  - d) Entail verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behaviour.



## Appendix 1

### Medical Certificate (To be submitted at the Time of Counselling/Admission)

I certify that I have carefully examined

Km. \_\_\_\_\_

/daughter of Shri/Smt.\* \_\_\_\_\_ whose signature is given below. Based on the examination, I certify that he/she is in good mental and physical health and is free from any physical defects which may interfere with his/her studies including the active outdoor duties required of a professional.

Visible Mark of Identification \_\_\_\_\_

Signature of the Candidate \_\_\_\_\_

Place:

Date:

Name & Signature of the  
Medical Officer with Seal and  
Registration Number #

\*Strike whichever is not applicable

# To be signed by a Registered Medical Practitioner holding a degree not below that of M.B.B.S.

**Note: Use photocopy of this Form**





## Appendix 2

Guru Gobind Singh Indraprastha University  
Kashmere Gate, Delhi-110403

### FORM FOR WITHDRAWAL OF ADMISSION

1. Programme: \_\_\_\_\_  
(from which withdrawing)
2. Name of Student: \_\_\_\_\_
3. Parent/Guardian's Name: \_\_\_\_\_
4. Complete Address (At which refund is required to be sent):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- PIN CODE \_\_\_\_\_
5. (a) Telephone (With STD Code ): \_\_\_\_\_  
(b) Mobile: \_\_\_\_\_
6. Enrollment Number: \_\_\_\_\_
7. ET Roll Number: \_\_\_\_\_
8. (a) Cheque to be Issued in the Name of \* \_\_\_\_\_  
(b) Relationship : \_\_\_\_\_  
(with Student)

#### UNDERTAKING

We understand and know the refund rules of the University & agree to abide by the same and we further understand that the refund would be made in due course of time through a Crossed Cheque issued as per above request.

\_\_\_\_\_  
Signature of Parents / Guardian)

\_\_\_\_\_  
(Signature of Student)

Dated \_\_\_\_\_

Dated \_\_\_\_\_

Compulsory Encl. : Both copies of Fee Receipt issued at the time of Admission / Counselling in ORIGINAL  
The cheque will be issued in the name of student if no information is given under column 8 above

**Note : Use photocopy of this Form**



## Appendix 3

Format of Affidavit

### (To be Submitted at the Time of Counselling/Admission by Candidates Seeking Provisional Admissions)

(on Non-Judicial Stamp Paper of Rs.10/-)

I/My Ward \_\_\_\_\_ (Name of the candidate) Daughter/of \_\_\_\_\_

(Father's name) Resident of \_\_\_\_\_ (Permanent address) seeking admission to

B.Sc. (Hons.) Nursing of GGSIP University, hereby solemnly affirm and declare:

- (i) that I/My ward have/has appeared in the \_\_\_\_\_ Examination, 2008 of \_\_\_\_\_ (Board/University), the result of which has not yet been declared and is expected to be declared latest by 31<sup>st</sup> October 2008.
- (ii) that I/My ward have/has carefully gone through the rules regarding provisional admission and fully understand that in the event of my/my ward's failure to submit to the University, appropriate proof of my/my ward securing at least \_\_\_\_\_ marks in qualifying examination for admission to B.Sc. (Hons.) Nursing of GGSIP University by 31<sup>st</sup> October 2008, my/my ward's provisional admission to the said course will automatically get cancelled and full fee deposited will be forfeited.

Deponent

#### Verification:

Verified at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 2008 that the contents Of the above Affidavit are true and correct to the best of my knowledge and belief. No part of it is false and nothing material has been concealed therefrom.

Deponent

#### Notes:

(i) In case the candidate is minor i.e, below 18 years of age: in that case, the affidavit shall be signed by her parent/guardian.

(ii) Submission of false affidavit is punishable offence. If it is found at any stage that false affidavit was submitted, admission shall be cancelled and legal proceedings, shall be initiated, for which candidate/parent/guardian shall be responsible.



## Appendix 4

Guru Gobind Singh Indraprastha University  
Kashmere Gate, Delhi-110403

**ADMISSION VERIFICATION FORM (2008-2009)**

**(To be submitted at the time of counselling/Admission)**

NAME OF THE PROGRAMME: **B.Sc. (Hons.) Nursing** Test Code of the Programme **85**

Name of Candidate: (Miss) -----

Address: -----

-----PIN CODE-----

Tele. No. (with STD code)-----Mobile No. -----

CET Roll No. -----Category (SC/ST/OBC/Def/PH/Kashmiri Migrant) -----

CET Rank of: -----

1. School / College location (of qualifying examination)----- (Delhi / Outside Delhi)

2. Date of Birth-----Age as on 1-8-2008 : years----- months----- days-----

(As per Secondary School Certificate)

3. Passed Senior Secondary Examination : Yes/No

4. Aggregate percentage of all subjects in Sr. Secondary Examination: %

5. Passed in English in 12th Class : Yes/No

6. P.C.B. Percentage in 12th Class : %

7. Category Certificate SC / ST / OBC / PH / Defence / Kashmiri Migrants (Attach photocopy)

8. Character Certificate (Attach photo copy) : Yes / No

9. Medical Certificate (Attach Original) : Yes / No

10. Details of Demand Draft(s) for Submission of fees

Amt: \_\_\_\_\_ DD No. \_\_\_\_\_ Bank/Branch \_\_\_\_\_

I solemnly affirm that the information furnished above is true and correct in all respects. I have not concealed any information. I realize that if any information furnished herein is found to be incorrect or untrue, I shall be liable to criminal prosecution and also forgo my claim to the seat in the college. Further, that my candidature for examination/selection and admission to the course is liable to be cancelled. I agree to abide by the rules & regulations of the University.

**Signature of Parent/Guardian**

**Signature of the Candidate**

### FOR OFFICE USE ONLY

Certificates Checked and Verified by University official

Certificates Checked & Verified by : University : Guru Gobind Singh Indraprastha University

Name of Admission Assistant :

Name of the Institute admitted to :

Signature of the Admission Assistant:

Name of Admission Officer :

Signature of the Admission Officer:

**Note: Use Photocopy of this form**



## Appendix 5

**Guru Gobind Singh Indraprastha University**  
**Kashmere Gate, Delhi-110403**  
**FORM FOR WITHDRAWAL OF ADMISSION**

1. Programme: B.Sc (Hons.) Nursing  
(from which withdrawing)
2. Name of Student: \_\_\_\_\_
3. Parent/Guardian's Name: \_\_\_\_\_
4. Complete Address (At which refund is required to be sent):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- PIN CODE \_\_\_\_\_
5. (a) Telephone (With STD Code ): \_\_\_\_\_  
(b) Mobile: \_\_\_\_\_
6. Enrollment Number: \_\_\_\_\_
7. ET Roll Number: \_\_\_\_\_
8. (a) Cheque to be Issued in the Name of \* \_\_\_\_\_  
(b) Relationship : \_\_\_\_\_  
(with Student)

### UNDERTAKING

We understand and know the refund rules of the University & agree to abide by the same and we further understand that the refund would be made in due course of time through a Crossed Cheque issued as per above request.

Signature of Parents / Guardian) \_\_\_\_\_

(Signature of Student) \_\_\_\_\_

Dated \_\_\_\_\_

Dated \_\_\_\_\_

Compulsory Encl. : Both copies of Fee Receipt issued at the time of Admission / Counselling in ORIGINAL  
The cheque will be issued in the name of student if no information is given under column 8 above

**Note : Use photocopy of this Form**



## Appendix 6

### Certificate for Availing Admission Against Kashmiri Migrant Quota

(To be submitted at the Time of Counselling/Admission)

Certified that Km/Smt. \_\_\_\_\_ daughter of

Shri \_\_\_\_\_

Resident of \_\_\_\_\_ is registered as

migrant from Jammu & Kashmir. The Registration number is \_\_\_\_\_

dated \_\_\_\_\_.

Name & Signature of  
Deputy Commissioner/  
Competent Authority

(Office Stamp)

Place:

Date:

(Fill up whichever is applicable and to be submitted at the time of Counseling/Admission only)



## Appendix 7

### Certificate for Availing Admission Against Physically Handicapped Quota

(To be submitted at the Time of Counselling/Admission)

Certified that Km/Smt. \_\_\_\_\_ daughter of  
Shri \_\_\_\_\_ is physically handicapped due  
to \_\_\_\_\_ and she is fit for undergoing  
the course(s) B.Sc. (Hons.) Nursing at Guru Gobind Singh Indraprastha University, Delhi.

(Office seal)

Name & Signature of  
The Officer In-charge  
Vocational Rehabilitation Centre  
For Physically Handicapped  
9,10,11, Karkardooma, Vikas Marg  
Delhi-110092.

Date:

(Use Photocopy of this Form)



## Appendix 8

Guru Gobind Singh Indraprastha University  
Kashmere Gate, Delhi-110403

### PREFERENCE SHEET

NAME OF THE PROGRAMME: B.Sc. (Hons.) Nursing.

Name: Miss \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
CET Roll No.    CET Rank    Region: Delhi/Outside Delhi    Category: Gen/SC/ST/OBC/Def//PH/KM

Give preference in order of your Priority:

S.No.	Name of the College/Institute
1.	_____
2.	_____

\_\_\_\_\_  
(Signature of the Candidate)

\_\_\_\_\_  
(Counter Signature of Parent/Guardian)

Date:



## Appendix 9

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### Guidelines for filling up the Application Form for CET-2008

1. The candidates are advised to go through the Admission Brochure carefully and acquaint themselves with all requirements in respect to filling up of the Application Forms for CET-2008.
2. It will be the sole responsibility of the candidate to make sure that she is eligible and fulfills all the conditions prescribed for admission.
3. If ineligibility of a candidate is detected at any stage before or after examination/declaration of result or during any stage of the programme, her any notice, disciplinary action will be taken against her and entire fee will also be forfeited. The Vice Chancellor, Guru Gobind Singh Indraprastha University may cancel the admission of any student for specific reasons at any stage.
4. The candidate must fill the application form in her own handwriting, clearly, legibly and in block letters.
5. The Application Form should be filled in English only.
6. Incomplete application form will be summarily rejected and no request will be entertained in this regard.
7. First, write in capital letters the required information with a black ball point pen in the boxes (wherever provided) and then darken with HB pencil, the appropriate ovals (indicating the relevant alphabet/numeral) underneath each letter. What you write in the boxes is only for your guidance and for verification that you are darkening the correct alphabet/numeral in ovals.
8. Name of the Candidate: Candidate should write her Name in CAPITAL LETTERS as given in Class X or equivalent certificate. Write a single letter in a box. Do not leave any blank box within any word of your name. Leave only one blank box between consecutive words of your name. If your name has several initials, leave one blank after each of them.
9. Name of Father/Mother: Write the name of your Father or Mother exactly as in your Class X or equivalent Certificate. Leave one and only one blank box between consecutive words of your father's/mother.
10. Date of Birth: Enter the date, month and year of your birth as per English calendar and as recorded in your School/Board (Class-X)/Pre-University examination certificate. Use numerals 01 to 31 for Date, 01 to 12 for Month and four digits for year of birth. For example, if born on 19<sup>th</sup> June, 1990, the date should be entered as follows: 19.06.1990. Darken the appropriate ovals for date, month, and year in each column.
11. Category: Darken the appropriate ovals for your categories- SC,ST,OBC, Physically Handicapped, Defence and J&K Migrant. Categories once declared by the candidate, cannot be changed at a later date (at the time of counseling/admission). If no category is specified, you would be considered as falling under "General" category only. And, no claim whatsoever shall be entertained thereafter. If a candidate falls in more than two categories, she can darken more than one oval, e.g., if a candidate falls in SC & Physically Handicapped Categories then she should darken the ovals for SC and PH Categories.
12. Region: Darken the oval titled "Delhi region" if you have passed your qualifying examination from any school/college located in Delhi or from any institution affiliated to GGSIP University. Darken the oval titled "Outside Delhi" if you have passed your qualifying examination from any school/college located in any other part of the country (India) excluding the institutions affiliated to GGSIP University. If no region is specified, it will be considered as 'Delhi region'.
13. Qualifying Exam: Darken the oval titled "PASSED" if you have already passed the 10+2 or equivalent exam with 50% marks in P.C.B.





## **- IMPORTANT DATES -**

<b>DATE FOR ADVERTISEMENT</b>	<b>31<sup>st</sup> July, 2008</b>
<b>SALE OF PROSPECTUS ALONGWITH APPLICATION FORM:</b>	<b>7<sup>th</sup> August, 2008</b>
<b>LAST DATE FOR ISSUE OF PROSPECTUS ALONGWITH APPLICATION FORM:</b>	<b>27<sup>th</sup> August , 2008</b>
<b>LAST DATE FOR RECEIVING OF APPLICATION FORMS</b>	<b>30<sup>th</sup> August, 2008</b>
<b>COMMON ENTRANCE EXAM</b>	<b>20<sup>th</sup> September, 2008</b>
<b>DECLARATION OF CET RESULT</b>	<b>by 30<sup>th</sup> September, 2008</b>
<b>DISPLAY OF COUNSELLING LIST</b>	<b>3<sup>rd</sup> October, 2008</b>
<b>DATE OF 1<sup>st</sup> COUNSELLING</b>	<b>6<sup>th</sup> October , 2008</b>
<b>LAST DATE OF WITHDRAWAL OF ADMISSION</b>	<b>13<sup>th</sup> October, 2008</b>
<b>DISPLAY OF 2<sup>ND</sup> COUNSELLING LIST</b>	<b>16<sup>th</sup> October, 2008</b>
<b>DATE OF 2<sup>ND</sup> COUNSELLING</b>	<b>18<sup>th</sup> October, 2008</b>

**COMMENCEMENT OF SESSION [2008-09]  
7<sup>th</sup> October, 2008**