

DEPARTMENT OF SOCIAL WORK

(Delhi School of Social Work)



M.A. (Social Work)

Two-year Full Time Programme

Admission Bulletin 2011

UNIVERSITY OF DELHI

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Academic Calendar, 2011-2012*

Semester-I/III	:	July 21, 2011 to December 3, 2011
Classes Begin	:	July 21, 2011
Mid Semester Break	:	October 3, 2011 to October 8, 2011
Classes End	:	November 19, 2011
Preparatory Leave and Semester Exam	:	November 20 to December 10, 2011
Results	:	December 12, 2011 to January 11, 2012
Winter Break	:	December 12, 2011 to January 2, 2012
Semester-II/IV	:	January 3, 2012 to April 30, 2012
Mid Semester Break	:	Dates to be decided
Classes End	:	April 30, 2012
Preparatory Leave and Semester Exam	:	May 1 to May 21, 2012
Results	:	May 22, 2012 to June 21, 2012
Summer Vacation	:	May 22, 2012 to July 22, 2012

Field Work

Orientation Programme, Semester I	:	July 22, 2011 to July 31, 2011
Orientation Programme Semester III	:	July 21, 2011 to July 26, 2011
Field Work Begins Semester I	:	August 2, 2011 (Tuesday)
Semester III	:	July 28, 2011 (Thursday)
**Field Work Ends for Semester I/III	:	Nov. 2011
**Semester I/III Evaluation	:	Nov. 2011
**Field Work Begin for Semester II/IV	:	Jan. 2012
Field Work Ends for the year	:	April 27, 2012
Semester II/IV Evaluation	:	April 28, 2012 to May 4, 2012
Block Placement	:	During summer vacation after second semester

Weekly Schedule

Monday, Wednesday, Friday and Saturday:

8.45 a.m. to 1.00 p.m.	:	Theory Classes
1.00 p.m. to 1.45 p.m.	:	Lunch Break
1.45 p.m. to 2.45 p.m.	:	Theory Classes
3.00 p.m. onwards	:	Individual Conferences/Group Assignments/ Library/Self-study

Additionally, Group Conference are held on Fridays (2:30 pm onwards), alternate weeks for Semester I/III and Semester II/IV

Tuesday and Thursdays : Field Work

* Tentative, subject to change as per University Directives

** In accordance with academic calendar

Message from the Head



I would avail this opportunity to take you to the historical corridors through which the present Department of Social Work has evolved. It was more than six decades earlier, precisely in 1946 when the seeds of Department of Social Work were sown. At that historical juncture when it was born, it was known as National Y.W.C.A. School of Social Work. It shall not be extraneous to underscore that the worst images of World War had triggered the imperative need for having an institution to train social workers and it had the honour of being the second institute of Social Work to be established in India.

Traversing through the life and times of the nation, in the year 1979 it was accorded the status of the University Department and subsequently it was called Department of Social work affiliated to University of Delhi . It offers a two year Masters degree in Social Work, a two year full time pre doctoral programme (M.Phil) and Doctoral programme(PhD) in Social Work. While sharing all this, I would like to convey that I have had the privilege of being associated with the Department in various capacities and roles such as, student, research scholar and teacher at different stages of my life. It is since April, 2011 that I have taken the responsibility of discharging the duties as the Head of the Department.

Starting with two students in the early years, the Department of Social Work now offers admission to 85 students in the post graduate course. Admission to the two year M.A. programme in Social Work at this Department is open to graduates (10+2+3) from all streams through an entrance test on All India Basis. Foreign students are offered admission in accordance with University of Delhi rules and guidelines in this regard.

We must also reiterate that our vision is to develop manpower for professional social work practice to strive for creation of a just and equal society which ensures freedom from all forms of oppression and exploitation. In view of this, our mission is to develop human resources for competent and effective professional social work practice, teaching and research with diverse range of individuals, groups and communities by using a framework of social justice and human rights focused on sustainable and participatory development.

The faculty and staff members at the Department are committed, caring and live by the highest values and ethics governing the profession of social work. The teachers and students have a unique relationship based on shared respect for people and communities across religion, caste, creed and region. We are an institution committed to excellence in teaching and practice which necessitates incessant self monitoring and regular appraisal so that we are in sync with the changing social and political realities around us. Besides, it also helps us improvise on approaches and methods for interventions in diverse situations and circumstances as well as in generating critical components vis-à-vis research and development

We wish you good luck and look forward to your joining our family of professional social workers.

Dr. Sushma Batra
Professor and Head

About the Department

The true sign of intelligence is not knowledge but imagination.

- Albert Einstein

History of the Department

The Department of Social Work formerly known as Delhi School of Social Work was founded in 1946. This was the second school of social work to be established in the country at Lucknow by YWCA, the first one being the Tata Institute of Social Sciences at Bombay. In the following year the school was shifted to Delhi and was located at the old Air Force Barracks, 3 University Road. Ms. Dorothy Moses was appointed as the first principal and the school became the first institute to be affiliated to the University of Delhi for a post graduate course in social work.

In 1953, Miss Moses left the school to take up an assignment on behalf of the UNESCO in Ceylon. Mr. M.S. Gore succeeded Miss Moses as Principal who served the institution for 9 years and in 1962 left to take up the Directorship of the Tata Institute of Social Sciences, Bombay. He was succeeded by Prof. S. N. Ranade who continued to be the principal of Delhi School of Social Work till 1979 when it became a Department of the University of Delhi and henceforth came to be known as Department of Social Work, University of Delhi. Since then, the Department has been expanding continuously, both in academics as well as in infrastructure.

Vision

By developing manpower for professional social work practice to strive for creation of a just and equal society which ensures freedom from all forms of oppression and exploitation.

Mission

To develop human resources for competent and effective professional social work practice, teaching and research with diverse range of individuals, groups and communities by using a framework of social justice and human rights as well as sustainable and participatory development.

Objectives

- To impart education and training in professional social work in order to provide manpower in social welfare, development and allied fields capable of working at various levels of micro, meso and macro systems.
- To help students develop knowledge, skills, attitudes and values appropriate to the practices of social work profession.
- To enable students develop critical and creative thinking and ability, to apply theoretical knowledge in practice of social work.
- To facilitate interdisciplinary approach for better understanding of social problems, and issues of development.
- To develop skills related to research, capacity building, policy formulation and planning.

The Environment

We at the Department of Social Work aim to foster a meaningful relationship with respect to extensive academic curriculum, engagement with practitioners and sites of diverse activities that is innate to what Delhi offers. We also endeavour to develop amongst our students a creative instinct, which amalgamates with innovation and initiative producing inventive approaches to problems and concerns confronting us. The Department of Social Work has the privilege of being part of a premier University of India i.e. University of Delhi. We assure you that the time you spend here at the Department of Social Work, shall certainly help you reaffirm your strengths, sharpen your skills and carry forward a set of values which shall invariably help to work as change agents. Besides, the city of Delhi as miniature India offers a variety of opportunities in the context of socio-political and cultural diversity.

Career opportunities

The Master's Programme in Social Work is designed to develop qualified professionals to work in the field of development and welfare. Students come across opportunities galore with regard to diversity of sites and experiences and also undergo periodic sensitization on contemporary socioeconomic realities and developmental issues. They are prepared to address issues related to rights, gender, development, etc. At a more pragmatic level, they are trained in mobilizing resources, managing development/welfare organizations, undertaking social action and advocacy initiatives, engaging in research/ policy studies and policy formulation. Job opportunities exist in government and Civil Society sector, bilateral and U.N. organizations, professional institutions and industry, both at national and international levels. Some of the specific settings in which students are employed include grass root development organizations, social welfare and other departments of central and state governments, schools, hospitals, mental health settings, child care services, family counseling centers, research organizations, funding agencies, charitable trusts, besides corporate social responsibility divisions and human resource units of corporate houses.

Academic Programme

Master of Arts in Social Work

Students joining the Department of Social Work bring diverse academic and personal background. They come with their own unique professional and personal reasons for pursuing a master's degree in social work. Thus the curriculum is designed in such a manner that students can easily build on what they have, by taking advantage of new teaching methods which can reinforce the basic skills and concepts

Keeping this and the changing expectations from the profession in mind, the Department has revamped its course curriculum and has introduced semester system from the academic year 2009-2010. The structure of the programme is given below.

Programme Structure

The M.A. Programme is divided into Two Parts as under. Each Part will consist of two Semesters

	Semester-Odd	Semester-Even
Part I	Semester-1	Semester-2
Part II	Semester-3	Semester-4

The schedule of papers prescribed for various semesters is as follows:

PART I: Semester - 1

- Paper 6101: Nature and Development of Social Work
- Paper 6102: Sociological Concepts and Contemporary Concerns
- Paper 6103: Human Behaviour and Social Environment
- Paper 6104: State, Political Economy and Governance
- Paper 6105: Social Work with Communities
- Paper 6106: Field Work Practicum

PART I: Semester - 2

- Paper 6201: Social Work with Individuals
- Paper 6202: Social Work with Groups
- Paper 6203: Research in Social Work: Quantitative Approaches.
- Paper 6204: Social Action and Social Movements
- Paper 6205: Research in Social Work: Qualitative Approaches
- Paper 6206: Field Work Practicum

PART II: Semester - 3

Compulsory Papers

- Paper 6301: Administration of Welfare and Development Services
- Paper 6302: Social Justice and Empowerment
- Paper 6303: Social Development
- Paper 6304: Field work Practicum
- Paper 6305: Block Placement evaluation

Elective Papers: Any One Paper from the available Electives

Paper 7101: Urban Community Development
Paper 7102: Social Work Practice in Mental Health Settings
Paper 7103: Organizational Behaviour and Employee Development.
Paper 7104: Social Defense and Correctional Services

Elective Papers: Any One Paper from the available Electives

Paper 7201: Health Care Social Work Practice
Paper 7202: Social Work with Families and Children
Paper 7203: Social Work with Persons with Disabilities
Paper 7204: Occupational Social Work
Paper 7205: Dissertation*

PART II: Semester - 4**Compulsory Papers**

Paper 6401: Management of Development Organizations
Paper 6402: Human Rights and Social Work Practice
Paper 6403: Social Policy
Paper 6404: Field Work Practicum

Elective Papers: Any One Paper from the available Electives

Paper 7301: Rural Community Development
Paper 7302: Social Work with the Elderly
Paper 7303: Environment and Social Work
Paper 7304: HIV/AIDS and Social Work Practice

Elective Papers: Any One Paper from the available Electives

Paper 7401: Social Work and Disaster Management
Paper 7402: Conflict Mitigation and Peace Building
Paper 7403: Gender and Development
Paper 7404: Counseling Theory and Practice
Paper 7405: Dissertation*

*To be decided by the Department.

List of Elective Papers

The list of elective papers being offered, in Semester III and Semester IV is announced in the beginning of the respective semester depending upon the availability of the faculty members and demand of electives.

Schedule

The Department observes a six day week. A student has to put in about 40 hours of work per week. Classes start at 8.45 a.m. Besides lecture classes, individual/group conferences are held regularly in the afternoons. Tuesdays and Thursdays are devoted to field work. Field work agencies may require students to stay beyond the prescribed hours of work, and while the University may observe a holiday, presence of a student in the field may become necessary to strengthen contacts with people, and for attending to special situations or needs, including emergencies.

Attendance

Lectures: For M.A. Course in Social Work, a student has to attend three- fourths (75 percent) of the total number of lectures delivered, during each semester and 10% relaxation is allowed on medical grounds/ participation in extra curricular activities.

Five per cent weightage given for regularity in attending lectures and tutorials in each paper is as follows:

85 % and above	5 marks
80 % or more but less than 85 %	4 marks
75% or more but less than 80 %	3 marks
70% or more but less than 75 %	2 marks
67 % or more but less than 70 %	1 mark
Less than 67 %	0 mark

Field Work: Minimum number of field work days in a semester shall be thirty (30). Students are required to attend at least 90 per cent of the total field work days. A minimum of 15 hours per week of concurrent field work is required (including report writing). Students are expected to devote 225 hours of field work in a semester. While working in agencies, they shall observe agency holidays/schedule. Those who are placed in the community will observe University holidays. Field work carries 900 marks in the University Examination. A student has to pass independently in the field work in order to qualify for the degree.

Scheme of Examination*

- English is the medium of instruction and examination.
- Examination is conducted at the end of each Semester as per the Academic Calendar notified by the University of Delhi
- Examination/Evaluation
A student is evaluated out of 2900 marks during the course (2000 for theory papers and 900 for Field Work Practicum).
There are five theory papers in each semester. Each theory paper is examined out of 100 marks (30 for internal assessment and 70 for final examination at the end of each semester).
- The remaining marks in each paper (70 Marks) are awarded on the basis of a written theory examination. The duration of written examination for each paper is three hours.
- Block Placement is done during summer vacation (between 21st May and 20th July) for a minimum period of 30 days after the completion of second semester and marks for block placement is assigned along with third semester results. The report of Block placement is evaluated by external examiner.
- As regards Dissertation, the scheme of evaluation is that Dissertation begins from Semester III and is evaluated for 70 marks. There is viva-voice at the end of the Semester and is evaluated for 30 marks.
- Examination for Papers is conducted only in the respective odd and even Semesters as per the Scheme of Examinations. Regular as well as Ex-Students are permitted to appear/re-appear/improve in Papers of Odd Semesters only at the end of Odd Semesters and Papers of Even Semesters only at the end of Even Semesters.
- Promotion Rules
 - Minimum marks required for passing each subject is 45 percent of the total marks.
 - For promotion to the next semester, a student should have cleared at least three theory papers in the preceding semester. A student who has failed to clear minimum three theory papers in a semester is detained and has to clear that semester for promotion to the next semester.

*Subject to change as per University guidelines.

Students failing in a paper or more in any semester have the opportunity to clear the same when university holds examination for that semester. There is no separate supplementary examination arrangement other than the regular examination schedule except in the third semester. A student is declared passed only if he/she has cleared all the papers in all the semesters.

- 8.3 Students have to pass in all theory papers and social work practicum separately to be declared passed. In case of failure in less than three theory papers and pass in social work practicum students will be promoted to the next semester. In case of failure in social work practicum, even if the student clears all theory papers, the student has to repeat both practical and all theory papers of that semester for promotion to the next semester. In case of failure in a semester students have to repeat all theory papers and social work practicum of that semester by attending regular classes.

However, a candidate who has secured the minimum marks to pass in each paper but has not secured the minimum marks to pass in aggregate may reappear in any of the paper/s of his choice in the concerned semester in order to be able to secure the minimum marks prescribed to pass the semester in aggregate.

- 8.4 No student would be allowed to avail of more than 3 chances to pass any paper inclusive of the first attempt.

- 8.5 **Semester to Semester:** Students shall be required to fulfill the Part to Part Promotion Criteria. Within the same Part, students shall be allowed to be promoted from a Semester to the next Semester, provided she/he has passed at least THREE of the papers of the current semester.

- 8.6 **Part to Part (I to II):** Admission to Part-II of the Programme shall be open to only those students who have successfully passed at least 7 papers out of 10 papers offered for the Part-I Papers comprising of Semester-1 and Semester-2 taken together. However, he/she will have to clear the remaining papers while studying in Part-II of the Programme. Student who fails in the Field Work Practicum is not promoted from part-I to Part-II.

9. **Interdisciplinary System :** Department offers all 16 elective courses in Semester III and Semester IV (except course no 7205 and 7405) to the students of other disciplines of Social Science faculty under interdisciplinary system but it is subject to the availability of teachers. The number of seats and process of allotment of courses will be decided by the Department.

10. **Division Criteria:** Successful candidates are classified on the basis of the combined results of Part-I and Part-II examinations as follows:

Candidates securing 60% and above	:	1st Division
Candidates securing between 49.99 % to 59.99 %	:	2nd Division
Candidates securing between 40.00 % and 49.99 %	:	3rd Division

11. **Span Period:** No student is admitted as a candidate for the examination for any of the Parts/Semesters after the lapse of four years from the date of admission to the Part-I/Semester-1 of the M.A. (Social Work) Programme.
12. **Attendance Requirement:** No student shall be considered to have pursued a regular paper of study unless he/she is certified by the Head of the Department of Social Work, University of Delhi, to have attended 75 % of the total number of lectures, tutorials and seminars conducted in each semester, during his/her period of study. Provided that he/she fulfils other conditions the Head, Department of Social Work may permit a student to the next Semester who falls short of the required percentage of attendance by not more than 10 per cent of the lectures, tutorials and seminars conducted during the semester.

Research at M.Phil and PhD

The Department also has full time M.Phil. and Ph.D. programmes running on regular basis. The admission to these research programmes follows the academic calendar prescribed by the University of Delhi. The details about these programmes can be sought from the University web site or from the Department.

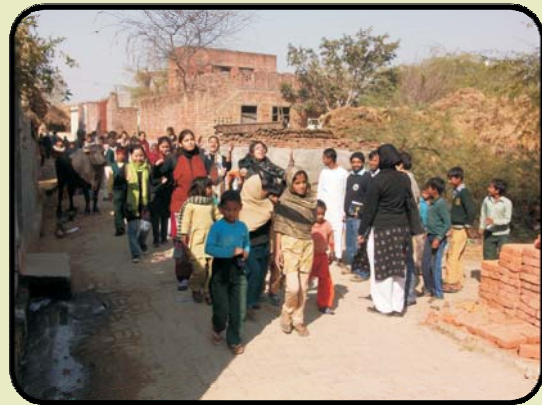
Field Work Practicum

Practice learning in social work training plays a pivotal role in developing professional skills necessary for working with people. It has several components that provide the students with opportunities to learn, explore and develop skills. It enables students to gain experience by putting theoretical learning to practical situations. Most importantly, it creates a holistic understanding of social problems and their causative factors while providing the opportunity to envision and rethink strategies for intervention.

Components of Social Work Practicum

- A. **Orientation Programme:** The Orientation programme is aimed at providing appropriate direction to professional learning. The orientation programme is held for 10 days duration for M.A first semester and for a week for M.A third semester students. While the focus of the first semester programme is to orient the students to the course and its requirements, the focus in third semester is to capacitate the students with better intervention skills through interaction with practitioners. Capacity building, fund raising, social movements, programme media, theatre for social awareness and participatory research are some of the areas covered during the orientation for third semester.
- B. **Concurrent Practice Learning:** Concurrent fieldwork provides students an opportunity to integrate theory and practice and thus develop a better understanding of the profession. It involves the placement of students in a community or in an agency setting. The students go to their respective settings twice a week and work under the joint supervision of the department and agency supervisors. Field work settings offer real life experience to the students. It gives them hands-on experience of working with people. Students develop their professional as well as personal skills in the process of enriching the lives of people they come in contact with. Concurrent placement becomes a part of students' curriculum as they involve themselves in understanding their field work setting and working towards the established goals. As it is a yearlong process, it gives a holistic dimension to the issues existing in the society.

- C. Rural Camp:** It is an integral part of practice learning. The aim is to provide students with an exposure to rural life, problems and issues related to rural life and enable them to plan, organize and implement relevant programmes. It also helps students evolve a pattern of participative, reflective and analytical learning. Under the semester system, the rural camp is held in the third semester.
- D. Winter Placements:** Students can opt for two weeks of winter placement every year after the completion of the First and Third semesters. These placements aim at improving the level of confidence of students by enhancing their competence in working with people, broadening their knowledge base and developing critical perspectives of social work practice.
- E. Block Placement:** Under the semester programme, block placement is mandatory after the second semester for a minimum period of 30 days (between 1st May and 15th July). The purpose of Block Placement is to provide students some preemployment experience. It helps broaden the students' perspective and also enables them to assume professional responsibilities after completing the M.A. Programme.



Innovative Teaching Practices

In order to ensure a facilitative learning process and garner greater participation from the students in the class room, the teaching faculty makes use of various innovative methods and mediums as a supplement to class room lectures. These mainly consist of the following:

- Exposure Visits to various settings are regularly planned so that the learners get a more 'hands on' experience and are able to link theory with practice. This also facilitates them to understand the context of a particular situation/ setting. For instance a visit to the Ozanam Home for the Elderly helped the students develop a deeper understanding of the issues and concerns of the elderly who are placed in institutional care by their families.
- Experimental Skill Laboratory aims to enhance the learner's ability to observe the subtle group process and interlinked dynamics assisting the students to better understand group work.
- Audio / Visual Aids such as documentaries and talk shows that highlight diverse issues, topics and themes from Human Rights, Elderly, Mental Health Issues and Conflict mitigation among others are regularly screened in the classroom, followed by engaging discussions on the content of the same.
- Group Presentations are prepared by students in close consultation with the concerned supervisor. This exercise helps students hone their skills of undertaking literature search, followed by brainstorming and preparing PPT's and finally presenting it before the class. Their skills with regard to working in a team and facing an audience are sharpened.
- Participative / Consultative In-Classroom Learning Activities which require students to collaboratively work on a given situation or scenario so as to improve their analysis and develop a meaningful intervention programme are a regular exercise in the classroom. To exemplify students collected articles about the Disaster in Japan from various newspapers to create a Presentation from secondary data; likewise values clarification games, simulation exercises, quiz etc. have been extensively used in elective classes of HIV/AIDS.
- Class room group activities/exercises such as role playing, focused group discussions, sharing of personal scapes and visions, inductive learning induced by the live-experiences of the students, developing professional proposals as a part of programming, evidence based models for diverse client groups, use of diverse mediums in counselling, etc. have been used.
- Sessions by Resource Persons who are from a particular field to share their experiences about practice oriented learning are regularly invited. Dr. Joseph Wronka's sessions on Human Rights and Social Justice, experts from Human Rights Law Network among others, are some examples.
- Participation in seminars, discussions etc. is also encouraged by the faculty. Recently some of the students participated in a panel discussion that was telecasted on Television regarding the Japan earthquake as part of their Disaster Management Course. This facilitated the students to deliberate and contemplate over the present crisis.

Admissions

ELIGIBILITY

Admission to the Department of Social Work is open to both men and women having completed a Bachelor's Degree programme of 3 years duration from a recognized University. The eligibility criteria are as follows:

- a) Any person with a Bachelor's Degree or its equivalent (under the 10+2+3 year) in any discipline with minimum 55% marks from recognized university is eligible to apply.
- b) B.A. (H) Social Work degree holders with a minimum of 50% marks from a recognized University are eligible to apply.
- c) PWD candidates shall be allowed 5% relaxation in the eligibility requirement.
- d) Candidates belonging to SC/ST shall be eligible as per Delhi University rules to pass with the minimum marks.
- c) Those candidates who are appearing in the final year examination of the Bachelor's degree are also eligible to apply.

Before applying for admission, the candidate should ensure that the minimum eligibility requirements are met and that he/she has attained the age of twenty years on or before the first day of October of the year in which admission is sought and that he/she is proficient in English. Candidates whose result for the qualifying examination is awaited may also apply provisionally. They must submit a copy of their result latest by August 31, 2011 failing which the offer of admission shall stand cancelled.

APPLICATION PROCEDURE

Application Form

Admission Bulletin along with application forms shall be available from 23rd May 2011 and may be obtained from the Department of Social Work against a cash payment of Rs. 400/- (Rs. 250/- for SC/ST candidates) at the Department counter, or by post or by downloading the form from website (www.du.ac.in) along with a demand draft of Rs. 450/- (Rs. 300/- in case of SC/ST candidates) drawn in favour of Registrar, University of Delhi, payable at Delhi. Last date for receipt of completed applications at the Department by hand or by post is 20th June, 2011. For further information, please contact 011-27667881 or 27667147 or E-mail at admissionsdssw@gmail.com.

Submission of Application Form

Application form, completed in all respects, should reach the office of the Department of Social Work, University of Delhi, either by hand or post latest by 4.00 p.m. on Monday, 20th June, 2011. Incomplete applications are liable to be rejected. The Department shall in no case be responsible for non-receipt or delay in receipt of applications on any count. Candidates should ensure that their applications reach the Department on or before the prescribed last date.

Note: Admit Cards for Entrance Examination are issued on the spot at the time of submission of application forms. Candidates sending their application by post must enclose a self addressed stamped (Rs. 5/= only) envelope (23cm x 10cm) with the Application Form for receiving the Admit Card by post.

Selection Procedure

Entrance Test shall be held at the University of Delhi (North Campus), wherein the Written Test has 60% weightage. All candidates (except foreign students and deputed candidates) are required to appear for a written test and secure a minimum of 40% marks to qualify for Group Discussion and Personal Interview.

The medium of examination is English and the test paper is designed to assess the aptitude of the candidate to work as human service professional. We at the Department of Social Work strive to arrive at the creative abilities of students, and discern their imaginative skills and capacities to critically engage with issues around them. In designing the test, we take every care that a student must be able to perceive it as a process to explore and examine the way he or she inhabits, sees and thinks about the world. The questions posed in the examination are set with the hope that they stay with the candidates beyond the course of the selection process.

There is no prescribed syllabus or format for the admission test. The following broad areas are, however, included in the written test:

- Social Awareness, analytical ability, written communication skills and language comprehension.
- Awareness and comprehension of contemporary social-political and economic realities.

The duration of the test is two and half hours. Only the first 350 candidates from out of the merit list of written test shall be called for Group Discussion and Personal Interview. The list of candidates who have qualified the written test shall be displayed on the Notice Board as well as uploaded on the website of the University on Monday, 4th July, 2011.

Group Discussion (15% weightage)

The purpose of Group Discussion is to determine the ability for effective communication while retaining the team spirit and also to assess the ability of the candidate to contribute and conceptualize ideas through meaningful group discussion.

Personal Interview (25% weightage)

The purpose of the Personal Interview before a panel of experts is to find out the level of interest and aptitude of aspirants for social work. Candidates are also interviewed on the basis of the detailed autobiographical sketch provided by them in their application forms.

Display of List

To qualify for admission, the candidates are required to secure a minimum of 40% marks separately in the Written Test, Group Discussion and Personal Interview.

The list of selected candidates accordingly shall be displayed on the notice board on Monday 11th July, 2011. The candidates are advised to check the result from the Department of Social Work within the stipulated time frame.

Disputes, if any, arising out of or relating to any matter whatsoever concerning the process of admissions shall be subject to the exclusive jurisdiction of the competent court in Delhi only.

Admissions

Candidates whose names appear in the list of selected candidates shall report for admission on the specified dates between 10.00 a.m. and 1.00 p.m. They must bring with them the following documents in original and one attested photocopy of each.

- Mark-sheets of examinations passed.
- Secondary School Certificate (Class X) issued by the Board/University for date of birth.
- A character certificate from the institution last attended.
- Letter from the employer (in case of applicants who are in employment) to the effect that the applicant will be relieved from service or granted leave for the period of study at the Department and will be re-employed after successful completion of the course.
- Certificate of fitness from a registered medical practitioner.
- Two passport size photographs.
- Mark-sheets of examinations passed.
- Secondary School Certificate (Class X) issued by the Board/University for date of birth.
- A character certificate from the institution last attended.
- Letter from the employer (in case of applicants who are in employment) to the effect that the applicant will be relieved from service or granted leave for the period of study at the Department and will be reemployed after successful completion of the course.
- Certificate of fitness from a registered medical practitioner.
- Two passport size photographs.

No student of the Department is permitted to register for any other course or to take up part-time or any job during the course of study.

The admission offered by the Admission Committee of the Department is provisional and is subject to final approval by the Central Admissions Committee of the University.

Seats and Reservation

The total number of seats for the M.A programme is 85. The Department of Social Work is an equal opportunity institution and there is no discrimination on the basis of race, religion, caste, gender, marital status, age or physical disability. As per Government of India directives, there is reservation under the following categories:

Scheduled Caste, Scheduled Tribe and OBC :

Candidates belonging to the Scheduled Caste/Scheduled Tribe/OBC seeking admission to M.A. Social Work are required to apply along with General category candidates. 15 percent seats are reserved for candidates belonging to SC and 7.5 percent for ST. The reservation for the OBC category is as per the University guidelines.

Persons with Disability: Three percent seats are reserved for persons with disability. The physically disabled will include orthopedically challenged and speech/hearing/visually impaired.

Deputed Candidates: Not more than five candidates deputed by the Government and voluntary welfare institutions shall be admitted. Candidates seeking admission under this category must have at least five years of paid work experience in the field of welfare/development out of which at least two years should be in the Agency/ Department/organization sponsoring the candidate. They must however fulfill the minimum eligibility criterion of 55 percent marks in the degree examination. The admission of such candidates shall be finalized by the Admission Committee of the Department of Social Work after their interview.

Foreign Nationals: Foreign students seeking admission to the course are required to apply directly to the Foreign Students Advisor, Foreign Students Registry, Faculty of Management Studies, University of Delhi, and Delhi 110007. The University will confirm the admission of foreign students after they clear the medical test within a month of their admission. A medical certificate to this effect must be submitted to the Department office. The candidates sponsored by the Government of Nepal and Bhutan for admission to M.A. Social Work shall be given 5% relaxation in the minimum eligibility requirement. There is no other reservation for this category.

Important Dates

Sale of Application forms	Monday, 23 May , 2011
Last date for issue of Applications forms	Monday, 13 June , 2011
Last date of submission of application forms	Monday, 20 June, 2011
Entrance test (written)	Monday, 27 June, 2011 (10.00A.M. to 12.30 P.M.)
Display of list of candidates qualified for Group discussion / Interview	Monday, 4 July ,2011
Group Discussion and Personal Interview	Tuesday, 5 July, 2011 to Saturday, 9 July, 2011
Display of admission lists	Monday, 11 July ,2011
Admissions/Fee submission	Monday, 11 July 2011 to Wednesday 20 July, 2011
Classes Start on	Thursday, 21 July 2011

During the period of selection (Entrance Test, Group Discussions, and Interviews) outstation candidates wanting to avail of accommodation in the hostel (on payment of nominal lodging charges) may contact the Hostel Office (Tel. 91-11-27662300,27667725 Extn. 1641) or the Section Officer of the Department well in advance.

Fees

The fees for the course is Rs.13,976/-. There are certain exemptions for SC/ST candidates. The fees should be deposited with University Cashier at University counter near Registrar's office between 10.00 a.m. to 3.00 p.m. (1.00-2.00 Lunch Break). Detailed fee structure is given below.

BUDGET HEAD	FEES	BUDGET HEAD	FEES
A. University Dues	2011-12	C. Student's Dues	
Enrolment	150.00	Union Fund	1000.00
University Development Fund	300.00	First Aid	50.00
Student's Union	5.00	Sports Fund	500.00
W.U.S. Fund	5.00	Student's Aid Contribution	50.00
W.U.S. Membership	120.00	Field Work Fund	1500.00
Examination Fees	750.00	Placement Fund	1500.00
Marksheets	100.00	Annual Day Contribution	500.00
Form	10.00	Library Development Fund	500.00
Culture Fee	10.00	Reading Room Fund	500.00
NSS	20.00	Rural Camp	2000.00
B. Department Dues		Workshops and Seminars	1000.00
Tuition Fee	250.00	Computer Charges	2000.00
Library Fee	6.00	Library Security (Refundable)	1000.00
Identity Card	50.00		
Registration	100.00		
		Total	Rs. 13976.00

Cancellation of Admission & Refund of Fees

A student wishing to cancel /withdraw his/her admission must apply on a form available for the purpose from the Department office. Refund of fees will be made as per Delhi University rules.

No fees will be refunded for admission cancelled/withdrawn after 31st August 2011.

All candidates seeking admission to the DSW Hostel are required to appear for a personal interview. The Hostel Fee is Rs. 10,000/-per annum (approx.). The fee should be deposited at the Hostel Office.

Miscellaneous

Committees in the Department

Students are associated with following committees of the Department:

Academic Committee, Placement Committee, Library Committee, Annual Day Committee, Canteen Committee, Grievance Committee, Committee against Sexual Harassment, etc.

Student Union

The Department has a Student Union which seeks to promote educational, social and professional interests of the students activities like debate, games, cultural programmes, etc. are organised by the Union.

Sports Activities

Facilities for indoor games and outdoor game (Badminton only) are available to students of the Department. Those interested in other outdoor games are advised to register with the Delhi University Sports Council that is located within walking distance from the Department. The Department also observes a 'Sports Day' during the week-long annual day festivities.

Annual Day

The Annual Day of the Department is celebrated in the month of March every year.

Medical Aid

All the students of the Department are members of WUS Health Centre. Students living in the hostel are required to enroll as resident members of WUS Health Centre separately. Members are entitled to outdoor and domiciliary medical aid. In case of leave on medical grounds, a medical certificate from WUS Health centre is submitted.



Scholarships/Awards

There are a number of Scholarships/Awards available for outstanding, deserving and/or needy students.

A. Scholarships/Awards given by Department of Social Work

- (i) **Moses Scholarship:** This is an Annual Scholarship of the value of Rs.225/- p.m. It is awarded each year on merit-cum need basis to an M.A. (Final) student who is selected from amongst the students who have obtained at least 55 percent marks in the M.A. (Previous) examination and who continued his/her studies for the M.A. (Final) in the Department.
- (ii) **Shrimati Kunda Datar Gold Medal:** This medal is awarded annually to a student who passes in the Ist Division and also obtains the Ist Position in the M.A. (Final) Examination.
- (iii) **Maharishi Karve Memorial Prize:** It is awarded to the student who obtains First Division and the highest percentage of marks in the field work in both the M.A. Previous and Final years.
- (iv) **Free-ships:** A few free-ships are available to needy students. These are awarded on need-cum- merit basis. The recipients are required to maintain a certain level of academic performance laid down under the rules.
- (vi) **Students' Aid Fund:** Financial assistance is available to needy students to meet their Block Field Work expenses. No scholarship or stipend is given from this fund.

B. Scholarships/Awards given by Delhi School of Social Work Society

- (i) **Ms. Phyllis Gore Memorial Best Student Award:** Awarded to a student of final year, on the basis of overall best performance in all fields in the Department.
- (ii) **Elmina Lucke Award ::** Instituted in the Memory of Elmina Lucke, it consists of a cash award of Rs.150/- awarded to a student who obtains highest marks in field work in both M.A. (Previous) and M.A. (Final) taken together.
- (iii) **Gyan Pandit Award and Durgabai Deshmukh Award:** A cash award of Rs 850/- p.m. for 12 months is given to an outstanding M.A. (Final) student on the basis of his/her performance in the M.A.(Previous) class.
- (iv) **B.S. Kumedan Award:** is given to M.A. (Final) student on the basis of his/her use of the Department's library, reference and journals during the M.A. (Previous) year.

- (v) L.D. Mehta Memorial Silver Medal: A student who secures the highest marks in paper numbers 6203 and 6205 (combined)
- (vi) B.C. Jain Memorial Award: This is awarded to the student who secures highest marks in the paper numbers 6105 and 6204 (combined).
- (vii) Sudheer Michigan Memorial Gold Medal: The award is given to an M.A. (Previous) student who secures the highest marks in paper number 6202 in addition to an overall first division.
- (viii) Ms. Madhu Pandey Scholarship: The scholarship is awarded to two students of the Department on merit-cum-need basis, preferably to women students. The approximate amount is about Rs.4000/-per annum.
- (ix) Dr. Sudarshan Kumari Memorial Scholarship : Need based scholarship of Rs. 3,300/- to a woman student pursuing M.A. degree in Social Work given out of endorsement created by Dr. Sudarshan Kumari, an alumna of the School.
- (x) Ms. Janaki Devi Ahuja Memorial Award: Student who secures highest marks in paper number 6302.

C. NIPMAward

- (I) National Institute of Personnel Management Award: The award consists of a silver medal. It is given to a student who obtains highest marks in the paper number 7103 M.A. (Final) year.

Centres/Projects

CENTRE FOR COMMUNITY DEVELOPMENT AND ACTION (CCDA)

The Centre for Community Development and Action is an extension and demonstration unit of the Department. It was earlier called Gram Mahila Kendra and has been functioning since the year 1957. The Centre is partially supported by the UGC. The Centre focuses on community development through community participation. The Centre runs various activities at Burari focusing on non-formal education, health, teaching programmes for women and girls, micro-credit, vocational training and income generation. The Centre runs a Balwadi and an Elderly Centre, both of which are optimally utilized by the community. Recently, a computer course has also been started for the community youth. The Gender Resource Centre-Suvidha Kendra also runs under the aegis of the CCDA.

Gender Resource Centre - Suvidha Kendra

The Gender Resource Centre is an innovative initiative of the Govt. of NCT, Delhi to enable the vulnerable families to avail the benefits of social welfare schemes of nine government departments from a single window. The GRC components include Health, Nutrition, Non-Formal Education, Vocational Training, Formation of Self Help Groups, and Nutritional Awareness.

CENTRE FOR CHILD AND ADOLESCENT WELL-BEING

The Centre for Child and Adolescent Well Being provides diagnostic, treatment, referrals and follow up services to children with behavioural and emotional problems. It follows an interdisciplinary approach in dealing with problems of children. In addition to clinical activities at the Centre, it organizes outreach programmes for the neighboring communities & schools.



TRAINING, ORIENTATION AND RESEARCH CENTRE (TORC)

The Training, Orientation and Research Centre is sponsored by the Department of Youth Affairs and Sports, Ministry of Human Resource Development, Government of India. Functions TORC include: training of NSS Programme Officers, consultancy to Universities (State/Central) and schools of Delhi Administration and Kendriya Vidyalaya Sangathan. The Centre also conducts research, publishes literature, and organizes demonstration projects, workshops and seminars for Northern Universities and schools including the state of Madhya Pradesh.



STATE TRAINING AND RESOURCE CENTRE (STRC)

STRC was set up by NACO in August 2008 at Delhi School of Social Work, University of Delhi. The Centre is a part of NACO's strategy to develop sustainable systems for the capacity building of NGO's /Civil society organisations under NACP III. STRC is involved in developing sustainable and innovative system for the capacity building of partner organizations implementing Targeted Intervention projects for High Risk Groups (HRG) with Delhi State AIDS Control Society. It is currently involved in organizing training programmes, community events; developing interactive web site, e-news letter and learning materials.



UDAI-II

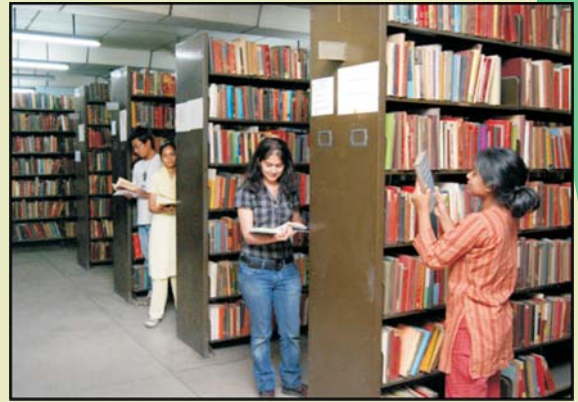
The Department of Social Work, University of Delhi takes immense pleasure in introducing you all to its most vibrant demonstration projects being run successfully in the third year in Supaul (Bihar). The project has its roots in the initiative of the Department in the aftermath of the massive flood in the month of August 2008. Consequently UDAI-II SAHYATRI (University for Development Action and Integrated Learning-II) for the flood affected people in Bihar has moved beyond the limited objective of contributing to relief imperatives and is now massively engaged with overall development concerns of the people and the locality. UDAI-II is working through *Hamari Pathshala*, *Hum Yuva*, *Sakhi Saheli* respectively with the constituency of children, adolescents/youth and women from twenty villages of the District. It is probably the longest rehabilitation intervention by any University so far and we are indeed proud of this achievement.



Resources

THE LIBRARY

The Department of Social Work has one of the best libraries in the area of social work and social sciences. The library has nearly 30,751 volumes and it subscribes to national and international journals. Special efforts are made to acquire all important reference material for the library from public and private, national and international agencies. The students of the Department are also entitled to the membership of Delhi University Library.



COMPUTER CENTRE

The Department has a computer centre with latest PCs for students. Computers are available in the library and the faculty members have individual computers in their offices. These are connected through LAN and 24 hour Internet through university server.



PLACEMENT CELL

The field work unit of the Department runs a placement cell for its final year students to facilitate identification of job opportunities and absorption of the students into suitable jobs. Comprising of students and faculty members, the placement cell prepares placement brochure for the prospective employers and coordinates the entire process of campus placements



HOSTEL

Furnished accommodation is available to the bonafide students both men and women of the Department on twin sharing basis in the University maintained hostel. Seats in the hostel are limited and are allotted on academic merit. All the candidates seeking admission to the Department of Social Work Hostel are required to submit a separate Application Form for Hostel Admission and appear for a personal interview. E-mail: officedswh@gmail.com, Contact No.011-27662300 (O).



Faculty/Staff



Prof. Sushma Batra
M.A., M.Phil, Ph.D.
Dip. Statistics (ISI)



Prof. Sanjai Bhatt
M.A., Ph.D., LLB.



Dr. Manoj Kumar Jha
M.A., Ph.D.



Dr. Pamela Singla
M.A., M.Phil, Ph.D.



Dr. Neera Agnimitra
M.A., M.Phil, Ph.D.



Dr. A. Shahin Sultana
M.A., M.Phil, Ph.D., PGDHRM



Dr. Archana Kaushik
M.A., Ph.D.



Dr. A. Malathi
M.A., M.Phil., Ph.D



Dr. Seema Sharma
M.A., M.Phil, Ph.D.,



Ms. Nemthianngai Guite
M.A., M.Phil,



Ms. Sashi Rani Dev
M.A., M.Phil,



Dr. M. Madhusudhan
Warden



Mr. C.P. Kataria
Section Officer



Ms. Sashi Kala Oberoi
Section Officer



Mr. Suresh Malik
PA to Head

Discipline

The Ordinances XV-B and XV-C concerning the maintenance of discipline by students is reproduced below for information. All students admitted to the Department of Social Work are required to maintain discipline to the satisfaction of the authorities of the University. A brief summary of the Ordinance XV-B Maintenance of Discipline among students of the University are given below:

1. All powers relating to discipline and disciplinary action are vested with the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance, the following shall amount to act of gross indiscipline:
 - (a) Physical assault or threat to use physical force against any member of the teaching and non-teaching staff of any Institution or Department and against any student within the University of Delhi;
 - (b) Carrying of, use of or threat to use of any weapons ;
 - (c) Any violation of the provisions of the Civil Rights Protection Act 1976;
 - (d) Violation of the status, dignity and honour of students belonging to scheduled castes and scheduled tribes.
 - (e) Any practice - whether verbal or otherwise - derogatory of women;
 - (f) Any attempt at braving or corruption in any manner;
 - (g) Wilful destruction of institutional property;
 - (h) Creating, ill will or intolerance on religious or communal ground;
 - (i) Causing disruption in any manner of academic functioning of the University system;
 - (j) Ragging as per Ordinance XV-C.
4. Without prejudice to generality of his/her powers relating to maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him or her appropriate, Vice Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students :
 - (a) be expelled; or
 - (b) be, for a stated period rusticated; or
 - (c) be not for a stated period, admitted to a course or courses of study in a college, department or institution of the University; or
 - (d) be fined with the sum of rupees that may be specified; or
 - (e) be debarred from taking a university or college or departmental examination or examination for one or more years; or
 - (f) that the result of the students concern in the examination or examination in which he/she or they have appeared be cancelled.
5. The Principals of the Colleges, Heads of the Halls, Deans of the Faculties, Heads of Teaching Departments in the University, The Principal, School of Correspondence Courses and Continuing Education and Librarian shall have the authority to exercise all such disciplinary powers over the students in the respective Colleges, Institutions, Faculties and Teaching Department in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to, such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Department in the University. Each student shall be expected to provide himself/herself with a copy of these rules.
7. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the Universities who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances, and the Rules that have been framed there under by the University.

Ordinance XV-C Prohibition of and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purpose of the Ordinance, ordinarily means any act conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which:
 - (a) involve physical assault or threat, use of physical force;
 - (b) violate the status, dignity and honour of women students;
 - (c) violate the status, dignity and honour of the students belonging to the scheduled castes and scheduled tribes;
 - (d) expose students to ridicule and contempt and affect their self esteem;
 - (e) entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of Colleges, of University Hostels or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
9. On the receipt of report under Clause (5) or (6) or a determination by the relevant authority under Clause (7) disclosing the occurrence of ragging incident described in Clause (3) (a), (b) and (c); the Vice-Chancellor shall direct or order rustication of a student or students for a specific numbers of years.
10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period admitted to a course of study in a college or departmental examination for one or more years or that the result of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any student who has obtained a degree of Delhi University is found guilty under this Ordinance appropriate action under statute 15 for withdrawal of degree conferred by the University shall be initiated.
12. For the purpose of the Ordinance abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance and to give aid and assistance to the Vice Chancellor to achieve the effective implementation of the Ordinance.

ORDINANCE XV (D)**Sexual Harassment****1. SHORT TITLE AND EXTENT**

The present Ordinance is based on the Policy against Sexual Harassment by the Delhi University and seeks to maintain and create an academic and work environment free of sexual harassment for students, academic and non-teaching staff of the Delhi University. The Ordinance will also apply to outsiders and residents, on the Delhi University campus, to the extent specified herein these rules and procedures.

2. DEFINITIONS

- i "Students" include regular students as well as current ex-students of Delhi University.
- ii "Teaching Staff" include any person on the staff of the Delhi University or any Colleges or institutions affiliated to it, who is appointed to a teaching and /or research post, whether full time, temporary, adhoc, part-time, visiting honorary, or on special duty or deputation and shall also include employees employed on casual or project basis.
- iii. "Non-Teaching Staff" includes any person on the staff of the Delhi University or of any college or institutions affiliated to it, who is not included in the teaching staff. It includes employees who are fulltime/temporary/adhoc/part-time/visiting honorary, or an special duty or deputation and employees employed on a casual or project basis.
- iv. "Member of the University" includes all those included in category i-iii above.
- v. "Resident" includes any person who is a temporary or permanent resident of any of the accommodations or premises allotted to an employee by the University of Delhi or by any of its affiliated colleges or institutions.
- vi. "Outsider" includes any person who is not a member of the University or a resident. It also includes, but is not limited to, any private person offering residential food and other facilities to students, teaching staff or non-teaching staff of the Delhi University or any college or institution affiliated to Delhi University.
- vii. "Campus" includes all places of work and residence in the Delhi University or any College or Institutions affiliated to the Delhi University. It includes all places of instruction research and administration as well as hostel, health centre, sports ground, staff quarters and public places (including shopping centres, eating places, parks streets and lanes) on the Delhi University Campus or the Campus of any college or institutions affiliated to the Delhi University.
- viii. "Sexual harassment" includes any unwelcome sexually determined behaviour, whether directly or by implication and includes physical contact and advances, a demand or request for sexual favors sexually- coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

Explanation:

"Sexual harassment" shall include, but will not be confined to, the following:

- a. When submission to unwelcome sexual advances, request for sexual favors, and verbal or physical conduct of a sexual nature are made, either implicitly or explicitly, a ground for any decision relating to employment, academic performance, extracurricular activities, or entitlement to services or opportunities at the Delhi University.
- b. When unwelcome sexual advances, and verbal, non-verbal and/or physical conduct such as loaded comments, remarks or jokes, letters, phone calls or e-mail, gestures, exhibition of pornography, lurid stares, physical contact, stalking, sounds or display of derogatory nature have the purpose and /or effect of interfering with an individual's performance or of creating an intimidating, hostile or offensive environment.
- c. When a person uses, with a sexual purpose, the body or any part of it or any object as an extension of the body in relation to another person without the latter's consent or against the persons will such conduct will amount to sexual assault.
- d. When deprecatory comments, conduct or any such behavior is based on gender identity/sexual orientation of the person and /or when the class room or other public forum of the University is used to denigrate /discriminate against the person or create a hostile environment on the basis of a person's gender identity/sexual orientation.

3. SCOPE OF ORDINANCE

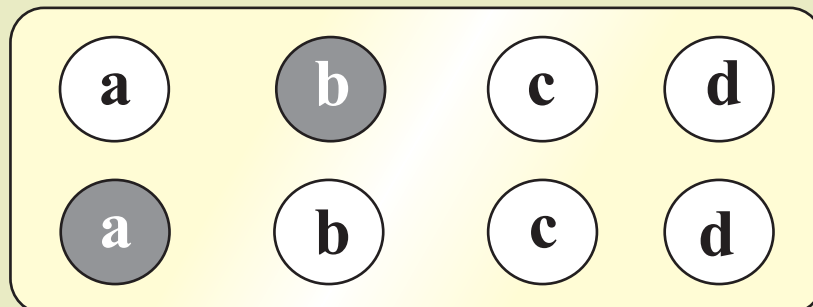
This Ordinance shall be applicable to all complaints of sexual harassment made:

- i. by a member of the University against any member of the University irrespective of whether the harassment is alleged to have taken place with in or outside the campus.
- ii by a resident against a member of the University or by a member against a resident irrespective of whether the sexual harassment is alleged to have taken place with in the campus.
- iii. by an outsider against a member of the University or by a member of the University against an outsider if the sexual harassment is alleged to have taken place within the campus.
- iv. by a member of the University, against an outsider if the sexual harassment is alleged to have taken place outside the campus. In such cases the community shall recommend that the University /College authorities initiate action by making a complaint with appropriate authority. Further the committee will actively assist and provide available resources to the complainant in pursuing the complaint.

Important Instructions

Important Instructions for the Candidate Appearing in Entrance Test 2010

1. Please ensure that you have a valid admit card. Please reach the examination centre latest by 9.30 a.m. on Monday, 27th June 2011 and occupy the allotted seat.
2. Candidates will not be allowed to enter the examination centre after half an hour of commencement of the Entrance Test
3. Entrance test shall be of two and half hours duration. There will be two parts in the question paper. The first part shall consist of objective type questions and the second part will be descriptive in nature.
4. Any objectionable material (printed or otherwise), calculators and/or cell phones are not allowed in the examination hall.
5. Candidate shall not be allowed to leave the examination hall until the completion of the test.
6. In the multiple choice test, select your answer (option) carefully. Only when you have finalized the answer should you darken that particular oval in the answer sheet.
7. Responses have to be recorded on the answer sheet using black or blue ball point pen only. Use of white fluid or cutting on the answer sheet will make your response invalid.



For any clarification related to admission contact:-

Convener, Admission
Department of Social Work
University of Delhi
or email to us
admissionsdsw@gmail.com

Social work in its various forms addresses the multiple, complex transactions between people and their environments. Its mission is to enable all people to develop their full potential, enrich their lives, and prevent dysfunction. Professional social work is focused on problem solving and change. As such, social workers are change agents in society and in the lives of the individuals, families and communities they serve. Social work is an interrelated system of values, theory and practice.

THE PLEDGE

I shall self-reflect to examine my own biases, clarify my beliefs and take stances.

I pledge to step out of my area of comfort so I may meet people, listen to their lives, grow and remain open to their full humanity.

I pledge to be critical and ask questions in order to cast doubt, inquire and prompt social change and transformation.

For myself and my colleagues in profession, I shall strive continuously to advance knowledge about people and issues.

I pledge to contribute towards turning our institutions into genuinely transparent, accountable and fair communities of action.

In solidarity with those who have been forced to silence I promise to defend freedom of expression, to being open always to dialogue and listening.

I shall be consciously inclusive towards all people and act to promote diversity, equality, mutual respect, justice and reconciliation.

To marginalized people from different ethnicities, religions, cultures, groups and communities I give a promise to walk in arms in their struggle for life with dignity.

From this day I am aware that I am part of a community of change agents. I, thus, pledge to act ethically, in compassion, with thoughtfulness, conviction, passion, honesty, perseverance and humility.

That is the least I pledge for.....

ECHOING EXPRESSIONS....

"The University have welcomed your advent among us. We recognize your public spirit and your sense of social obligation; and we believe that the students whom you are training and will send out into the world in due course are going to carry the torch of sound doctrine and of informed good will far and wide. I do not for a moment deny the excellent work which is being done by official agencies; but I am a firm believer in the value of studies inspired by the freedom of an autonomous University and its autonomous College and schools. Enthusiasm is good but trained enthusiasm is better; and the problems of social work are so great and cover so wide a field that we cannot hope to solve them without the collection of general principles. But I do not think that any social worker will succeed without a fire in his heart and a burning desire to discharge the duty which lies on all of us, though we do not always care to recognize it, to help those who need our help by reason of our common citizenship and our help by reason of our common citizenship and our common humanity.

These I take to be the ideals of the Delhi School of Social Work, sincerely held and honestly pursued. I do not doubt that the School will make its mark and will not disappoint those who founded it. I hope that it will not seek to grow too fast and that it will always prefer quality to quantity."

Extracts from a letter dated February 7, 1950 from Sir Maurice Gwyer, Vice-Chancellor, Delhi University to the Principal, Delhi School of Social Work.

Location of the Department

The Department is situated at the entrance of North Campus of the University of Delhi. It is just 200 meters away from the Vishwa Vidyalaya Metro Station, Nearest DTC Bus Stops are School of Social Work, Mall Road and Timar pur Chowk (Ring Road). A few DTC routes that cater are: 103, 104, 105, 112, 120, 135, 185, 192, 193, 212, 234, 259, 883, 971, 982 and Mudrika (-, +)