

Chapter II
DISTRIBUTION OF DUTIES OF THE SPECIAL SUPDTS OF
POLICE AND THE DEPUTY SUPDTS. OF POLICE IN THE
CRIMINAL INVESTIGATION DEPARTMENT

	Designation of the post	Responsibility	Supervising Special Supdt. Of Police
1	DS South	DD Units at Barasat, Salt Lake, Barrackpore (Baranagar), South Industrial and South Rural DD's Any other duty to be assigned by Addl. DGP	Special Supdt. Of Police (South)
2	DS Howrah	DD Units at Howrah, Hooghly (Serampore), East Midnapore Any other duty to be assigned by Addl. DGP	Do
3	DS Midnapore	DD Units at Paschim Midnapore (Kharagpur), Bankura and Purulia Any other duty to be assigned by Addl. DGP	Special Supdt. Of Police (West)
4	DS Burdwan	Burdwan, Asansol(Durgapur), Birbhum Any other duty to be assigned by Addl. DGP	Do
5	DS Special Operations Group	Special Operations Group, FICN Any other duty to be assigned by Addl. DGP	Do
6	DS Naxalite Cell	Naxalite Cell and any other duty to be assigned by Addl. DGP	Do
7	DS Railway and Highway Crime	Railways & Highway Crime, MU, BDS, OCIS & PA to Addl. DGP Any other duty to be assigned by Addl. DGP	Do
8	DS Siliguri	Coochbehar, Jalpaiguri and Darjeeling (Siliguri), BDS at Siliguri Any other duty to be	Special Supdt. Of Police (North)

		assigned by Addl. DGP	
9	DS Malda	Malda, Uttar Dinajpur(Raiganj). Dakhin Dinajpur (Balurghat) Any other duty to be assigned by Addl. DGP	Do
10	DS Murshidabad	Murshidabad, Nadia Any other duty to be assigned by Addl. DGP	Do
11	DS Special	WG cell, Narcotics Cell, Missing Persons Bureau; Any other duty to be assigned by Addl. DGP	Do
12	DS (TD)[Tradiational Crime]	Homicide, DRBT, MTS Any other duty to be assigned by Addl. DGP	Special Supdt. Of Police (I)
13	DS (Economic Offences)	Cheating, Fraud, EOW Any other duty to be assigned by Addl. DGP	Do
14	DS Headquarters	DDO, Police Office, Reserve Office, Telcom, Control Room, MT Section, Armoury, Lockup, Reader, Clothing, Welfare. Computer, Photography, FACTS, Any other duty to be assigned by Addl. DGP	Do
15	DS Law	Law cell, QDEB, Library, CI, CIW, Human Rights, Interpol Any other duty to be assigned by Addl. DGP	do

Office of the Addl. Director-General of Police
Criminal Investigation Department , W.B.

Office Order No.

Dated , the 5th October , 2005

In supersession of all previous orders the following will be the assignments of the Spl. Superintendents of Police posted in CID . This will take effect immediately .

Sl no	Designation	Zonal Responsibility	Functional Responsibility
1	SS-I		Police Office, Building, Establishment & Security, Reserve Office, Telecom, Control Room, MT Section, Armoury, Lock-up, Reader, Clothing Stores, Welfare matters, Computer Section, Photographic Bureau, Canteen, Interrogation Room, Fingerprint Bureau, FACTS, BDS , OCIS, Modernization, Sports & Recreation, R&D, Homicide, DRBT, MTS, Cheating, Fraud, EOW, Law Cell, QDEB, Library, CI, CIW, Human Rights, Interpol and supervision over the duties of DS HQ, DS Traditional Crime, DS Law & DS Eco Offence and any other job that may be assigned.
2	SS North	Coochbehar, Jalpaiguri, Darjeeling, Malda, Uttar Dinajpur, Dakshin Dinajpur, Murshidabad, Nadia DDs.	W.G.Cell, Narcotic Cell, MPB, Forest Crimes, Crime against Weaker sections, Women's Commission, SEVA Counselling Centre and supervision over the duties of DS Siliguri, DS Malda, DS Murshidabad & DS Spl.
3	SS South	Barasat, Barrackpore, Salt Lake, South Industrial, South Rural, Howrah, Hooghly, Purba Midnapur DDs.	Training & Seminar and supervision over the duties of DS 24 Parganas & DS Howrah.
4	SS West	Purulia, Paschim Midnapur, Bankura, Burdwan, Asansol, Birbhum DDs.	SOG, FICN, Naxalite Cell, Railway & Highway Crimes, MU, Cyber Crime and supervision over the duties of DS Midnapur, DS Burdwan, DS SOG, DS Naxalite Cell & DS Railway-Highway Crime.

(**S. Ramakrishnan**)

Addl. Director-General of Police
C.I.D. , West Bengal

RO CID to circulate to all concerned .

Distribution of duties of IGP's and DIG's

(a) Inspector General of Police (I) :

1. Supervise, control and co-ordinate the functions of DIG of Police, Special Cell, CID and DIG of Police, Operations, CID and all the sections/units under them.
2. Supervision of Research & Development Cell and all matters pertaining to training.
3. Initiate steps of combat serious Railway Crime, Highway Crime, Bank Dacoities/Robberies, theft of Arms and Ammunitions, Cases of Terrorism and extremists' violence leading to general disturbances, organized crimes including coal theft etc.
4. Ensure improvement in the quality of investigation of cases, investigated within the purview of DIG of Police, Operations, CID and DIG of Police, Special Cell, CID.
- *5. Hold periodical meetings with the Zonal IG of Polices and DIG of Polices of the Range, District SPs of his jurisdiction, IG of Police, Railway and his officers and appropriate level of officers of Kolkata Police, West Bengal/ Addl.DG&IGP, CID, WB.
8. Monitor and scrutinize progress of trial of Sub-judice cases under DIG of Police, Operations, CID and DIG of Police, Special Cell, CID and take steps to expedite, trials of the same. He will hold periodical meetings with judges/Magistrates for the purpose.
9. Visit CID units under the jurisdiction of DIG of Police, Operations and DIG of Police, Special and take administrative steps to improve working conditions, besides issuing instructions regarding investigation of cases.
10. Annual Inspections of selected CID units as allotted by Addl.DG&IGP, CID.
11. Any other duty as may be specifically assigned to him by DG&IGP, WB and Addl.DG&IGP, CID, WB..

(b) Inspector General of Police (II)

1. General Administration:- General Administration:- Discipline and welfare of the Department, Reserve Office, Service Association, Control Room and Modernisation Programme, Motor Transport of CID and all matters allied with it.
CID establishments, Accounts, Armoury, Building matters. Discipline and welfare of the Department, Reserve Office, Service Association, Control Room and Modernisation Programme, Motor Transport of CID and all matters allied with it.
2. He will exercise supervisions and control over the functions of DIG of Police, CID and the Sections/Units under him.
3. Ensure improvement in the quality and investigation of cases investigated within the jurisdiction of DIG of Police, CID, WB.

4. Monitor and study crime trend in the state on the basis of reports and returns to be obtained from the District Police supplemented reports and returns from CID unit and suggest and initiate preventive actions.
5. Maintain liaison and co-ordination with CFSL and other such units specially to ensure timely submission of expert reports in special report cases dealt with by the CID and the District Police.
6. Monitor and scrutinize the progress of trial of sub-judice cases under DIG of Police, CID and take steps to expedite trials of the same. He will hold periodical meetings with Judge/Magistrates for this purpose.
7. Visit CID units within the zone of DIG of Police, CID and take administrative steps to improve working conditions, besides issuing instructions, regarding investigation of cases.
8. Annual inspection selected CID units as allotted by Addl. DG&IGP, CID, WB.
9. Any other duty as may be especially assigned to him by DG&IGP, WB and Addl. DG&IGP, CID, WB.

(c) DIG CID

Zone:-

South Industrial, South Rural, Barasat, Barrackpore, Howrah, Hooghly, Salt Lake, East Midnapore DDs.

Functional

Discipline & Administration matter, Reserve office & Police office, C.I, CIW & Interpol, Dacoity, Robbery, Burglary, Theft (DRBT) Cell, Motor Theft Section, FACTS, Photographic Bureau, Computer section, Telecom, Control Room, Library, Arms & Ammunition, Clothing, MT Section, Homicide, Cheating & fraud cases, Law Cell, Questioned Document Examination Bureau, EOW, Lock-up, Office Security, Welfare matter, Human Rights, FACTS & OCIS, BDS, Finger Print Bureau and any other job to be assigned by ADG CID.

Nodal Officer

Statistics, Returns, Parliament & Assembly Questions, Conferences & Seminar NCRB & SCRB, FSL & CFSL, Banks, National Human Rights & West Bengal Human Rights Commission, Interpol.

(d) DIG CID (Operations)

Zone:-

West Midnapore, Bankura, Purulia, Burdwan, Asansol, Birbhum;

Functional

SOG, FICN, SOG Kharagpur, Naxalite Cell, Railway & Highway Crime, MU, Anti terrorist cell, Anti Rowdy Section, Highway/Railway Crimes, Aircraft Hijacking, Hostage Negotiation, Terrorist Activities, Kidnapping & abduction, Gambling,

Explosive, Arms Act, Official Secret Act, Passport Act & Foreigner's Act, and any other job to be assigned by ADG CID.

Nodal Officer

Railways, Bureau of Civil Aviation, Mobile Service Providers, Central Intelligence Agencies. Crime Branch of Orissa & Jharkhand.

(e) DIG (Special)

Zone:-

Coochbehar, Jalpaiguri, Darjeeling, North Dinajpur, South Dinajpur, Malda, Nadia, Murshidabad DDs.

Functional :

Offence against Women & Juveniles & Tribals, Weaker Section, Missing Persons Bureau, Narcotic Cases and any other job to be assigned by ADG CID;

Nodal Officer:

Narcotic Control Bureau, Women Commission of State & Centre. MPB.