

VAJIRAM AND RAVI

INSTITUTE FOR CIVIL SERVICES EXAMINATION
9-B, BARA BAZAR MARG, OLD RAJINDER NAGAR, NEW DELHI - 110 060
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Visit us at: www.vajiramandravi.com

CIVIL SERVICES EXAMINATION - 2011 — COURSE DETAILS (PRELIM-CUM-MAIN)

Sl. No.	Subject	Date of Commencement	Duration	Timing	Fee ₹	Service Tax 10.30%	Total Fee ₹
1	GENERAL STUDIES						
	Prelim-cum-Main – Batch-1	11.10.2010	30 weeks	8.00 a.m. to 10.30 a.m.	47,144	4856	52,000
	Prelim-cum-Main – Batch-2	11.10.2010	30 weeks	11.00 a.m. to 1.30 p.m.	47,144	4856	52,000
	Prelim-cum-Main – Batch-3	11.10.2010	30 weeks	2.00 p.m. to 4.30 p.m.	47,144	4856	52,000
	Prelim-cum-Main – Batch-4	11.10.2010	30 weeks	5.00 p.m. to 7.30 p.m.	47,144	4856	52,000
2	PUBLIC ADMINISTRATION						
	Main Exam – Batch-1	25.10.2010	20 weeks	7.45 a.m. to 10.15 a.m.	29,918	3082	33,000
	Main Exam – Batch-2	25.10.2010	20 weeks	5.45 p.m. to 8.15 p.m.	29,918	3082	33,000
3	POLITICAL SCIENCE AND INTERNATIONAL RELATIONS						
	Main Exam only	25.10.2010	20 weeks	11.00 a.m. to 1.30 p.m.	29,010	2990	32,000
4	PSYCHOLOGY						
	Main Exam only	25.10.2010	22 weeks	11.00 a.m. to 1.30 p.m.	30,825	3175	34,000
5	SOCIOLOGY						
	Main Exam only	25.10.2010	20 weeks	2.00 p.m. to 4.30 p.m.	29,918	3082	33,000
6	COMMERCE & ACCOUNTANCY						
	Main Exam only	25.10.2010	20 weeks	8.00 a.m. to 10.30 a.m.	29,010	2990	32,000
7	GEOGRAPHY						
	Main Exam only	25.10.2010	20 weeks	11.00 a.m. to 1.30 p.m.	29,010	2990	32,000
8	PHILOSOPHY						
	Main Exam only	25.10.2010	20 weeks	5.00 p.m. to 7.30 p.m.	23,572	2428	26,000

- Online registration for the above courses is available from **25th to 27th September 2010 between 9.00 a.m. to 4.00 p.m.**, on www.vajiramandravi.com.
- The process of online registration is mere registration for admission and does not ensure admission. Admission shall be confirmed by Vajiram & Ravi, on payment of fee, on the date specified at the time of online registration.
- Fee is to be paid by Demand Draft in favour of "**Vajiram & Ravi**" payable at Delhi.
- Classes will be held six days a week and class timings may be extended if needed. Extra classes may be held to cover the syllabus on time. Sunday may not be a holiday.
- **Test Series for General Studies (Prelim) will be held from January to March 2011**
- On the announcement of the Civil Services Aptitude Test (CSAT) by the UPSC the course would be included in the regular G.S. course with additional fee to be notified later.
- Students are to pay the fee on the date and time specified at the time of online registration.
- **Candidates are requested to apply in the prescribed form with three (3) copies of recent passport size photographs.**
- The Institute won't bear any responsibility if a candidate, for any reason, is not able to access the network, while seeking registration online.
- The Course fee for General Studies includes classroom coaching, Prelim test series & printed material, but not Essay Module and GS Main Test Series.

R. Elangovan
Administrative Officer

PROCEDURE FOR ADMISSION

The process of online registration is mere registration for admission and does not ensure admission. Admission shall be confirmed by Vajiram & Ravi, on payment of fee, on the date specified at the time of online registration.

Since the number of applications for admission into our General Studies and other optional subject courses is far in excess of the available seats, we have introduced a system of admission to regulate the same. In order to give opportunities to join our courses to all sections of students and all regions of the country, we have chosen the principle of “first-come-first-served” as the basis of admission in our Institute. From the June 2010 session onwards, we have successfully introduced online registration (but not online admission) of students for admission on payment of Rs. 300/= per registration by credit card or debit card. This fee is non-refundable and non-adjustable against tuition fee. Under this system a student is required to register himself online, while seeking admission in one or more subjects. On being registered online, our system generates a “token number” which the student can get printed at his end as a proof of registration with us. The “token number”, given subject-wise, indicates the order of serial number at which he will be admitted subsequently on payment of full fee by Demand Draft favouring **Vajiram & Ravi** and payable at Delhi. Admission will be offered to students strictly according to the “token number” generated by them by regi

Along with the printed token number a candidate will be intimated at the time of online registration, the date and the approximate time at which his turn for admission at Vajiram & Ravi’s office will take place. The candidate or his representative is required to be present at Vajiram & Ravi’s office at 9-B, Bara Bazar Marg, Old Rajinder Nagar, New Delhi-60, **with the duly filled-up application form with two passport size photographs (compulsory)**, demand draft equivalent to the full course fee for the subject/s for which he seeks admission. Payment of fee by installment is not allowed. Candidates are required to write their names and mobile telephone numbers on the back of the DD they submit at the time of admission.

GENERAL INSTRUCTIONS FOR STUDENTS

- ❖ Waitlisted students are to check with the office on 8th October’10, to know their status of admission
- ❖ Students who have enrolled under G.S + Optional subject cannot be admitted only for G.S, admission is for both subjects.
- ❖ Students who have registered online are to note that reference number is not the same as registration/token number. Generating a reference number does not entitle a student admission.
- ❖ Students are to be present for admission at the prescribed time & day for admission. In their absence the following documents shall be submitted through their representative.
 - Completely filled up form with 3 photos
 - Photo ID/Photo ID photocopy.
 - Demand draft.