

GMAT.cz GMAT (Graduate Management Admission Test) Preparation Course Syllabus

Lesson Numbers	<ul style="list-style-type: none"> Overview of Lesson Plan 	<ul style="list-style-type: none"> Key Content Covered
1&2	<ul style="list-style-type: none"> An introduction to GMAT. Handing over Princeton Review Book and GMAT.cz Package DVD from the course book and an insight into the logic of GMAT. Introducing the idea of the skills to be developed An outline and brief description of each the Verbal sections Answering questions general from the student. Introduction to memory improvement techniques 	<ul style="list-style-type: none"> GMAT introduction Princeton Review Book and GMAT.cz Package Basic exam structure review including description of CAT The GMAT scoring scale Verbal sections defined Memory improvement techniques Home assignment: GMAT intro quiz
3&4	<ul style="list-style-type: none"> Definition of terms for the Quantitative Section of the GMAT. Answering questions related to this subject coming from the G2 course preparation test. Foundation of basic arithmetic. 	<ul style="list-style-type: none"> Definition of terms Properties of integers Fractions Decimals Home assignment: Arithmetic practice questions (not from GMAT test)
5&6	<ul style="list-style-type: none"> Continuation of the foundation in basic arithmetic. 	<ul style="list-style-type: none"> Real Numbers Ration & Proportion Percents Powers & Roots of Numbers Descriptive Statistics Sets Counting Methods Discrete Probability Home assignment: Arithmetic practice questions (not from GMAT test)

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7&8	<ul style="list-style-type: none"> • Critical Reasoning 1 • An introduction to Critical Reasoning part of GMAT and the history and changes of the section • Description of how CR skills are a good place to start for the Reading Comprehension • Very basic outline of the 4 basic parts of an argument (greater detail in Critical Reasoning 2) • Explanation of how this section falls into 8 categories (greater detail in Critical Reasoning 2) • Principles on how to identify these categories and logically approach them. 	<ul style="list-style-type: none"> • Argument construction • Argument Evaluation • Formulating and Evaluating a plan of Action • Home assignment: easy examples from Bin1
9&10	<ul style="list-style-type: none"> • Fundamentals of Algebra. • Explanation of how important this topic is and in how many questions will involve the use of these fundamentals. • Reviewing first year High School but in the GMAT paradigm. 	<ul style="list-style-type: none"> • Simplifying Algebraic Expressions • Equations • Solving Linear Equations with one Unknown • Solving Linear Equations with two Unknowns • Solving Equations by Factoring • Solving Quadratic Equations • Exponents • Home assignment: Algebra practice questions (not from GMAT test)
11&12	<ul style="list-style-type: none"> • Fundamentals of Algebra finished • An introduction to problem solving with equalities and inequalities involving multiple variables and solutions • Explanation of principle of plugging-in (to be covered in detail in later lesson) 	<ul style="list-style-type: none"> • Inequalities • Absolute Value • Functions • Solving Equations • Solving Inequalities • Transforming Algebra into Arithmetic • Home assignment: Algebra practice questions (not from GMAT test)

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13&14	<ul style="list-style-type: none"> • Introduction to Sentence Correction • Areas of grammar which are typically covered in the GMAT are outlined and students will review the basics • A few grammar drills designed to help review each area and affirm knowledge 	<ul style="list-style-type: none"> • Pronoun Agreement • Pronoun Ambiguity • The Test Masters Catalog of Idioms • Misplaced Modifiers • Parallel Construction • Verb Tenses, Part One • Subject/Verb Agreement • Home assignment: Grammar review questions
15&16	<ul style="list-style-type: none"> • Sentence Correction 1 • Grammar areas are completed as an introduction • Grammar drills focused on the topics covered • Feedback and explanations designed to isolate weaknesses and homework allocated accordingly 	<ul style="list-style-type: none"> • Noun Agreement • Comparison Words • Quantity Words • Redundancy • Verb Tenses, Part Two • The Subjunctive Mood • Home assignment: Grammar review questions
17&18	<ul style="list-style-type: none"> • Fundamentals of Geometry • The final area of math fundamentals essential to the GMAT • Shown to be not as important as algebra but a key area where candidates should be confident • A few example questions for each topic to help visualise and understand principles in GMAT test environment 	<ul style="list-style-type: none"> • Lines • Intersecting lines and angles • Perpendicular lines • Parallel lines • Polygons (convex) • Triangles • Quadrilaterals • Geometry • Home assignment: Geometry practice questions (not from GMAT test)

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19 & 20	<ul style="list-style-type: none"> • Fundamentals of Geometry finished • More example test questions and a review of all the topics from Geometry • Focused effort on Coordinate Geometry as the largest part of the field needed in GMAT 	<ul style="list-style-type: none"> • Circles • Rectangular solids and cylinders • Surface areas • Volumes • Coordinate Geometry • Home assignment: Geometry practice questions (not from GMAT test)
21&22	<ul style="list-style-type: none"> • An introduction to Reading Comprehension and the GMAT test question structure • Presentation on the value of developing reading techniques • Brief introduction to fundamental techniques of how to effectively approach GMAT Reading Comprehension questions • Description of the 3 subject fields that these questions will come from • An outline of what is meant by interpretive, applied and inferential test questions 	<ul style="list-style-type: none"> • Definition of terms • Reading Comprehension structure • Approach techniques • Subject field overview • Home assignment: 2 actual Reading Comprehension test questions from Bin1
23&24	<ul style="list-style-type: none"> • Review of key points from previous 2 lessons • Feedback from home assignment • Focused suggestions • Actual previous GMAT questions from Bin2 	<ul style="list-style-type: none"> • Comprehension tips • Test questions • Home assignment: revise key points from Reading Comprehension
25&26	<ul style="list-style-type: none"> • Introduction to Data Sufficiency • Explanation of math skills needed • Overview of the wide variety of Data Sufficiency problems which GMAT include • Basic introduction on how to analyze a quantitative problem 	<ul style="list-style-type: none"> • Question structure • Answering fundamentals • Definition of essential terms • Common pitfalls • Basic tips

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	<p>and recognize which information is relevant</p> <ul style="list-style-type: none"> • Basic introduction on how to determine what information is sufficient to solve a given problem • Very important tips to remember from the very beginning supported by basic interactive drills • Definition of terms and why they need to be memorized • Common pitfalls to avoid 	<ul style="list-style-type: none"> • Approach techniques • Basic interactive drills • Home assignment: 2 test questions from Bin1
27&28	<ul style="list-style-type: none"> • Review of Data Sufficiency efficient methodology • Feedback from home assignment • Interactive drills designed to improve the approach of candidates to the test questions using the methodology taught combined with their own natural intelligence, logic process and experience • Review of the wide variety of Data Sufficiency problems which GMAT include 	<ul style="list-style-type: none"> • Methodology review • Feedback • Interactive drills • Home assignment:2 Questions from Bin2
29&30	<ul style="list-style-type: none"> • Critical Reasoning 2 • A quick review of what was covered in Critical reasoning 1 • Candidates are given tips on how to prepare their brains to approach these types of Questions • The 4 main parts of an argument's structure is described and broken down into more detail • A detailed look into the structure of the 8 types of argument questions 	<ul style="list-style-type: none"> • Brain preparation tips • Premises, conclusions, assumptions, inferences • Assumption • Strengthen the argument • Weaken the argument • Inference • Parallel the reasoning • Resolve or explain • Evaluate an argument • Identify the reasoning

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		<ul style="list-style-type: none"> Home assignment: review the 4 parts of an argument and the 8 types of GMAT Critical Reasoning questions
31&32	<ul style="list-style-type: none"> Review home assignment Outline main tips for efficiently gaining maximum points from this section Interactive drill with Critical Reasoning questions from Bin2 Reminder of rudiments of GMAT logic not formal logic 	<ul style="list-style-type: none"> Critical Reasoning Bin 2 Tips GMAT logic Home assignment: 2 Bin 2 GMAT test questions
33&34	<ul style="list-style-type: none"> Problem Solving 1 A brief overview of what GMAT Problem Solving questions look like and a reminder of the math skills reviewed from Arithmetic, Algebra and Geometry An introduction to the principle of effective exam question answering: When to shortcut/fully solve/plug-in answers An introduction to the principle of the Process of Elimination How to avoid partial answers How to spot 'crazy' answer choices The absolute importance of avoiding the answers that Joe Bloggs would choose in harder questions 	<ul style="list-style-type: none"> Arithmetic, Algebra and Geometry Shortcut/fully solve/plug-in POE Partial answers Crazy answers Joe Bloggs Home assignment: Quick overview of lesson content
35&36	<ul style="list-style-type: none"> Problem Solving 2 Review of Problem Solving questions key points from home assignment Introduction to rate, work, function, probability, combination and 	<ul style="list-style-type: none"> Rate problems Work problems Mixture problems Measurement problems

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	<p>permutation problems (will be covered in detail in a separate lesson)</p> <ul style="list-style-type: none"> • How to approach interest rate problems and basic statistics like mean, median, mode, and standard deviation 	<ul style="list-style-type: none"> • Rate • Work • Probability • Combination and permutation • Interest rates • Statistics • Standard deviation • Home assignment: GMAT test questions from Bin 1/2
37&38	<ul style="list-style-type: none"> • Sentence Correction 2 • Review foundations of grammar from Sentence Correction 1 • Introduce GMAT English rules and logic and accepting the fact that this is not about pure grammar in the normal world • Description of the types of errors that are tested in GMAT Sentence Correction test questions • Explanation of how the test writers decide upon the 4 alternative options they give in the test • Describe POE technique • Candidates will go through Bin 1 questions to drill the various points brought up 	<ul style="list-style-type: none"> • Brief grammar review • GMAT English principles • Use Your Ear • Contextual Clues • Simplicity is Bliss • Sentence Fragments • Parallel Construction Error • Faulty Comparison • Punctuation • Word Confusion • Adjective/Adverb Error • Correct pronoun usage • Disagreement Between Subject and Verb • Verb Tense Error • Misplaced Modifier • Incorrect Idiomatic Expression • POE technique • Sentence Correction Bin1 drill • Home assignment: 2 Bin 2 test questions
39&40	<ul style="list-style-type: none"> • Sentence Correction 3 • Feedback from home assignment • Review POE technique • Focused in depth coverage of the typical areas of focus • Bin 3 drilling 	<ul style="list-style-type: none"> • Sentence Correction typical areas of focus • Home assignment: review of typical areas of focus and 2 questions from Bin 3

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41&42	<ul style="list-style-type: none"> • Applied Arithmetic • Review of introduction from Problem Solving lesson 2 • Detailed approach to each topic • Interactive review using Bin 2 • GMAT test questions • 	<ul style="list-style-type: none"> • Rate • Work • Probability • Combination and permutation • Interest rates • Statistics • Standard deviation • Home assignment: GMAT questions from Bin 2/3
43&44	<ul style="list-style-type: none"> • Permutations and Combinations • A special focused lesson on an increasingly important area of problem solving • Tips and tricks to gain maximum points from these question types • Focused review and feedback to candidates for all Applied Arithmetic topics 	<ul style="list-style-type: none"> • Permutations and Combinations • Tips and tricks • Feedback on all Applied Arithmetic • Home assignment: GMAT questions from Bin 2/3
45&46	<ul style="list-style-type: none"> • Algebra • Review of fundamentals of GMAT algebra • Re-introduce the principle of 'plugging-in' • PLUGGING IN • PLUGGING IN THE ANSWERS • In order to make life as easy as possible candidates will learn about key things to avoid and tips to make plugging in easier and as effective as possible 	<ul style="list-style-type: none"> • Algebra review • Plugging in • Plugging in Answers • Tips, tricks, traps
47&48	<ul style="list-style-type: none"> • An introduction to GMAT Analytical 	<ul style="list-style-type: none"> • Analytical Writing

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	<p style="text-align: center;">Writing</p> <ul style="list-style-type: none"> • Description of the 2 types of essay topics • An outline of the AWA basic principles • Introduction to the step by step model on how to be in control of the AWA 	<p style="text-align: center;">introduction</p> <ul style="list-style-type: none"> • Outlined approach • Fundamentals of Composition • Home assignment:review model of AWA
49&50	<ul style="list-style-type: none"> • A step by step model to follow to build total confidence • A break down and detailed practical approach of both types of essay topics 	<ul style="list-style-type: none"> • ISSUE ANALYSIS • ARGUMENT ANALYSIS • Home assignment:Practice AWA
51-54	<ul style="list-style-type: none"> • Intensive Data Sufficiency • Vital tips which will enhance the knowledge gained from lessons and drilling both in class and at home • Examples showing these tips in action • Drilling to practice advanced techniques 	<ul style="list-style-type: none"> • Data Sufficiency tips • Tips in action • Drilling • Home assignment: Questions from Bin3 and Bin4
55-58	<ul style="list-style-type: none"> • Intensive Problem Solving • Vital tips which will enhance the knowledge gained from lessons and drilling both in class and at home • Examples showing these tips in action • Drilling to practice advanced techniques 	<ul style="list-style-type: none"> • Problem Solving tips • Tips in action • Drilling • Home assignment: Questions from Bin3 and Bin4
59-62	<ul style="list-style-type: none"> • Intensive Reading Comprehension 	<ul style="list-style-type: none"> • Reading Comprehension tips

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	<ul style="list-style-type: none"> • Vital tips which will enhance the knowledge gained from lessons and drilling both in class and at home • Examples showing these tips in action • Drilling to practice advanced techniques 	<ul style="list-style-type: none"> • Tips in action • Drilling • Home assignment: Questions from Bin2 and Bin3
63-69	<ul style="list-style-type: none"> • Advanced Quantitative Focus 	•
70-76	<ul style="list-style-type: none"> • Advanced Verbal Focus 	•
77-78	<ul style="list-style-type: none"> • Creative Writing Review 	•
79-80	<ul style="list-style-type: none"> • FINAL CAT PRACTICE 	•