

Roll No. ....

Total No. of Questions : 07]

[Total No. of Pages : 02

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BCA (Sem. - 2<sup>nd</sup>)

**PRINCIPLES OF MANAGEMENT**

**SUBJECT CODE : BC - 201**

**Paper ID : [B0205]**

[Note : Please fill subject code and paper ID on OMR]

**Time : 03 Hours**

**Maximum Marks : 60**

**Instruction to Candidates:**

- 1) Section - A is **Compulsory**.
- 2) Attempt any **Four** questions from Section - B.

**Section - A**

**(10 × 2 = 20)**

**Q1)**

- a) Selection.
- b) Leadership.
- c) Effective Controlling.
- d) Objectives of work study.
- e) Unity of Command.
- f) Management Audit.
- g) Span of control.
- h) Management By Exception.
- i) Productivity.
- j) Functions of HRD.

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**P.T.O.**

**Section - B**

**(4 × 10 = 40)**

- Q2)** Define Management. Describe need and scope of Management.
- Q3)** What is the meaning and importance of Organising? Distinguish between Formal and Informal Organisation.
- Q4)** What is meant by Controlling? Analyse the essential steps in control process.
- Q5)** Define Leadership. Describe different styles of Leadership.
- Q6)** Discuss the importance of control in organisation.
- Q7)** Write various factors determining Span of Management. Discuss ideal span of management.

