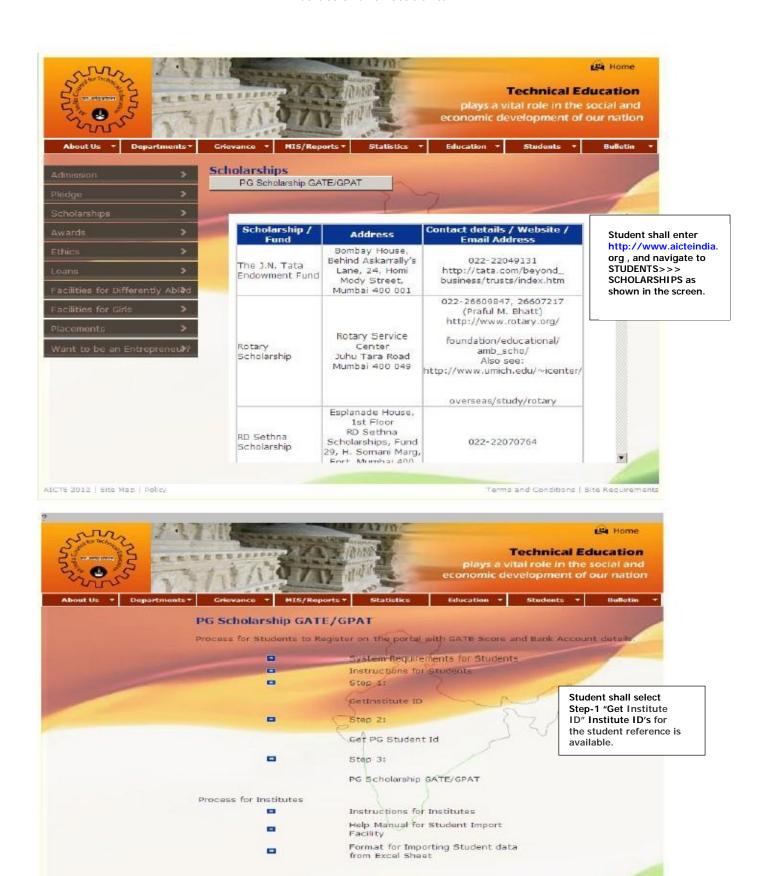


Steps to be followed for disbursement of PG-Scholarships through Direct Benefit Transfer scheme









Get Student Id-Step2

AICTE - Bringing e-Governance to ensure transparency	
ii .	
Get Student Id -Step2	
State*:	▼
Institute Permanent Id*:	
First Name*:	
Last Name*:	
Roll No*:	
Date of Birth*:	Kindly use this calender for selecting Date Of Birth
	Get Student Id Ensure that above data entered matches with the data entered by your institute

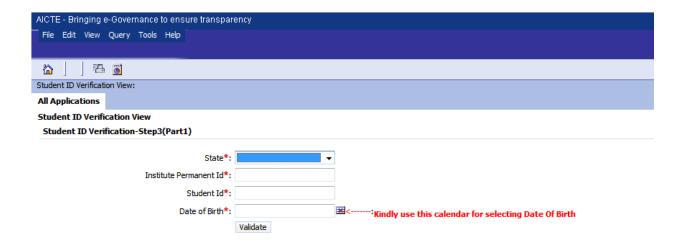
On completion of steps as above the system will display "Student ID ". Please note this ID for further references.

In case, if Student ID is not displayed, the student shall contact the institute and make sure that the data entered by the institute on AICTE portal is correct. In case of variation, the institute will correct this data on AICTE portal. The student will now enter the correct data and obtain "Student ID" following the steps as above.

Student shall select Step-3 to navigate to next screen shown as below.

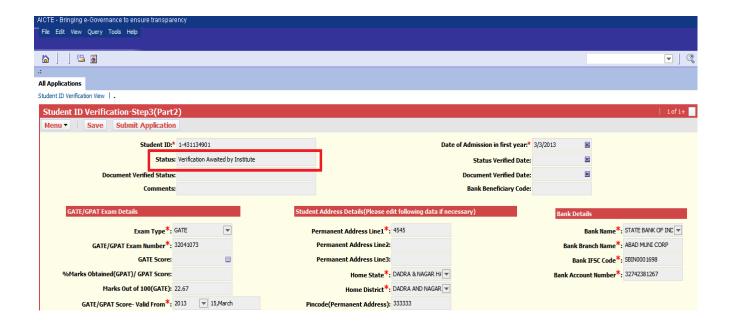


Student ID Verification-Step3 (Part 1)



If the Programs is not "ENGINEERING AND TECHNOLOGY"," ARCHITECTURE AND TOWN PLANNING" and "PHARMACY" and also if the level is not "Post Graduate" and the student clicks on validate button, "Student Id Verification" Screen is blank.

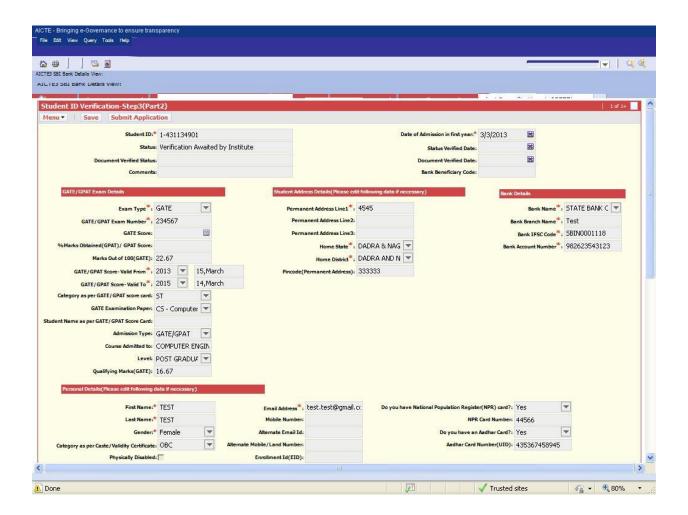




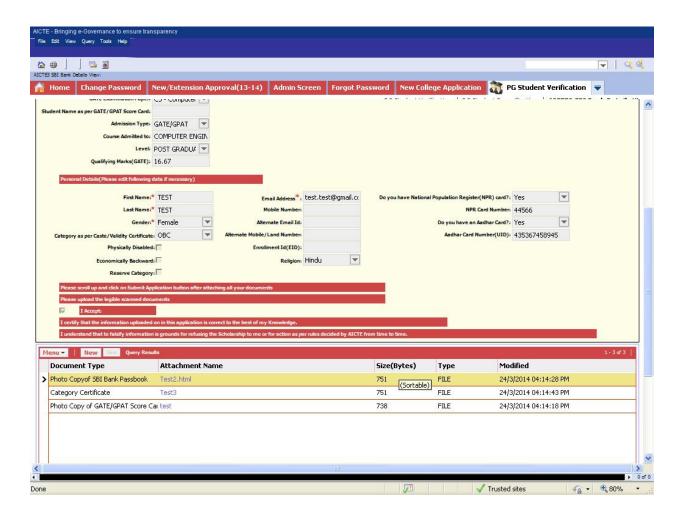
Student Status is visible in the portal as shown above.



Student ID Verification-Step3 (Part 2)







- 1. Student will enter 'Exam Type', 'GATE/GPAT Exam Number' and 'GATE/GPAT Score- Valid From'.
- 2. If the Exam Type selected by the student is 'GATE' and if the combination of 'Exam Type', 'GATE/GPAT Exam Number' and 'GATE/GPAT Score- Valid From' is valid then 'GATE Score', 'Marks Out of 100(GATE)', 'GATE/GPAT Score- Valid To', 'Category as per GATE/GPAT score card', 'GATE Examination Paper', 'Student Name as per GATE/GPAT Score Card' and 'Qualifying Marks(GATE)' will get populated else an error message 'Please enter valid 'GATE/GPAT Exam Number' and 'GATE/GPAT Score- Valid From'' is displayed
- 3. If the Exam Type selected by the student is 'GPAT' and if the combination of 'Exam Type', 'GATE/GPAT Exam Number' and 'GATE/GPAT Score- Valid From' is valid then '%Marks



Obtained(GPAT)/GPAT Score', 'GATE/GPAT Score- Valid To', 'Category as per GATE/GPAT score card' and 'Student Name as per GATE/GPAT Score Card' will get populated else an error message 'Please enter valid 'GATE/GPAT Exam Number' and 'GATE/GPAT Score- Valid From'' is displayed

- 4. 'Exam Type', 'GATE/GPAT Exam Number' and 'GATE/GPAT Score- Valid From' are mandatory. In field "GATE/GPAT Score- Year Valid From" values 2011, 2012 or 2013 can be entered. In field "GATE/GPAT Score- Year Valid To" value can be year from "GATE/GPAT Score- Year Valid From" + 1 and from "GATE/GPAT Score- Year Valid From" + 2 as GPAT score is valid for 1 year and GATE score is valid for 2 years. The 'Date of Admission in First Year' must be between "GATE/GPAT Score- Year Valid From" and "GATE/GPAT Score- Year Valid To". If it's not then the Institute needs to update the 'Date of Admission' of the Student.
- 5. Student will enter 'Address Details', 'Permanent Address Line1', 'Permanent Address Line2', 'Permanent Address Line3', 'Student Home State', 'Student Home District' and 'Pin code'. All Address details are mandatory except 'Permanent Address Line2' and 'Permanent Address Line3'. 'Pin code' should be of 6 digits only.
- 6. Student will enter Bank details like 'Bank Name', 'Bank Branch Name', 'Bank IFSC Code' and 'Bank Account Number'. All Bank details are mandatory. 'Bank Account Number' should be in digits only. 'Bank IFSC Code' should be of 11 characters.
- 7. Student will enter 'Personal Details', 'Email Address', 'Alternate Email Id', 'Mobile Number', 'Alternate Mobile/Land Number', 'Aadhar Card Number (UID)' and 'Enrollment Id (EID)'. 'First Name', 'Last Name', 'Gender' and 'Email Address' fields are mandatory. 'Category', 'Reserve Category', 'Economically Backward', 'Physically Disabled' and 'Religion' are also displayed. Student can update this data if it is incorrect.
- 8. If the Student enters 'Do you have National Population Register(NPR) Card?' as 'Yes' then the 'NPR Card Number' field is mandatory.
- 9. If the Student enters 'Do you have Aadhar Card?' as 'Yes' then the 'Aadhar Card Number(UID)' field is mandatory.
- 10. The student will then click on "New" button and attach scanned copies of the following:
 - a. "Photo Copy of GATE/GPAT Score Card"
 - b. "Photo Copy of SBI Bank Passbook"
 - c. "Category Certificate" (Mandatory if 'Category as per GATE/GPAT score card' is 'OBC' or 'SC' or 'ST' or 'PD')
 - d. "Aadhar Card Copy" (Mandatory if 'Do you have Aadhar Card?' is 'Yes')
 - e. "Physically Disabled Certificate" (Mandatory if 'Physically Disabled' is 'Y')
 - f. "NPR Card Copy" (Mandatory if 'Do you have National Population Register(NPR) Card?' is 'Yes')

"Photo Copy of GATE/GPAT Score Card" and b. "Photo Copy of SBI Bank Passbook" is mandatory.



11. After completing step 1 to 7, student will click on "Submit Application" button which saves student data, the Student Status is set to 'Verification Awaited by Institute' and student details will be read only and cannot be updated by the student. Institute can then view updated Student record.