

**BULLETIN OF INFORMATION
AND
APPLICATION FORM
FOR
POST GRADUATE TRAINING FOR
DIPLOMATE NATIONAL BOARD
IN
DERMATOLOGY**

Dr. Dhepe's



Dr. Dhepe's Skin City
The Institute of Skin Cosmetology and Lasers
Old Employment Chowk, Solapur, Maharashtra, INDIA,
413001

And its associated campuses

Cost of Prospectus & Application Form: = Rs. 1000/-

Dr. Dhepe's SkinCity, The Institute of Skin Cosmetology and Lasers

INTRODUCTION

Dr. Dhepe's Skin City, The Institute of Skin, Cosmetology and Lasers, Solapur. Is a tertiary care centre for diagnosis, treatment, teaching, training and research in the field of Dermatology , Cosmetology & Lasers. This is a prominent Dermatology Institute at Solapur, Maharashtra with OPD load of 15000 per year. It has sixteen-bedded hospital and one ICU Bed and one state of art plastic surgery operation theatre. Advanced laboratory and updated library are added feature. Skin City is a Collection of state of art lasers and other technologies. 6 Yag Lasers, Non-ablative radio frequency, 3 Excimer Lasers, 1 Er Yag Laser, Q Switched Nd Yag Laser, Pixel Lasers and many more new technologies are indicators of leadership of institute in the field of advanced technologies. Skin City is a prominent name in the field of skin and lasers and is leader participant in national and international conferences and workshops.

Associated Campuses:-

1) Pune

- a) Dr. Dhepe's Skin City, Camp
- b) Dr. Dhepe's Skin City, Aundh

2) Bijapur

Dr. Dhepe's Skin City, Bijapur

3) **Affiliated Hospitals** :-LV Prasad Eye Institute, Hyderabad. A WHO Collaborating Research Institute.

4) **Community Visits:-**

Nashik, Ahmadnagar, Aurangabad, Jalana, Nanded, Parbhani, Gulburga, Hyderabad Baramati, Osmanabad, Latur, Pandharpur, Sangamner, Bagalkot, Bijapur etc

- Candidates may be posted in any of the associated campuses. For varying period of time.

AIMS AND OBJECTIVES OF THE INSTITUTE

The objects for which Institute is established are:

- To act as an apex Institute in the country for Treatment and Research on Dermatology Cosmetology & Lasers
- To Co-operate National Programme in STD, Leprosy & AIDS.
- To provide facilities for training, teaching and research activities to fulfil the above two objects.

Dr. Dhepe's SkinCity, The Institute of Skin Cosmetology and Lasers

POST GRADUATE TRAINING FOR DIPLOMATE OF THE NATIONAL BOARD

The Dermatology Department of Dr. Dhepe's Skin City, Solapur is accredited with National Board Of Examination, Ansari Nagar New Delhi. 110029 vide letter No. 13580/ACC/DHEPE/DVD/MS/NBE/CF-403- dated 10/12/2007 for training of DNB candidates for a period of three years from Jan, 2008 to December, 2010. The Diplomat qualifications awarded by the National Board of Examinations have been equated with postgraduate degree and postdoctoral level qualifications of universities by the Government of India, Ministry of Health and family welfare. (For details see Bulletin of Information, National Board of Examination). The number of seat available for postgraduate training for DNB examination are shown below: -

TRAINING COURSES & ELIGIBILITY

1. Three year Post Graduate Training (after MBBS)

For candidates who have already cleared the primary examination of the National Board of Examinations - two

2. Two year Post PG Training

For candidates who already possess MCI recognised diploma in dermatology- Two

METHOD OF SELECTION

Eligible candidates satisfying above criteria will be called for an interview. The decision of the interview board will be final. The Institute may, at its discretion decide to hold a screening aptitude test if it is felt necessary before interview.

EMOLUMENTS

The candidates enrolled for training for DNB courses will be designated as Junior Resident (DNB). They will be given salary equivalent to that of Junior Resident Ist year as per the rules of the institute for all the three years of training.

Ist Year Resident -10000/- per month

IInd Year Resident-11000/- per month

IIIrd Year Resident-12000/- per month

DUTIES AND RESPONSIBILITIES

Duties and responsibilities of the candidates enrolled shall be fixed by the institute from time to time. They will be required to perform such work as may be needed in the legitimate interest of the patient care in the hospital. All rules framed in this regard by the institute will be final. They will have to carry out thesis/dissertation as per DNB rules. At the end of every six months each Junior Resident will be assessed and in case his/her performance is not satisfactory, his/her registration may be cancelled and no extension for Junior Residency will be given.

ATTENDANCE

The candidate should attend minimum of 80 percent of lectures, lecture demonstrations, bed side clinics, case presentation, faculty lectures, symposiums, seminars and journal clubs. Each candidate will maintain a performance record book. During the term of employment the Junior Residents will be entitled to 20 days leaves in a calendar year. These leaves will not be carried forward. Maternity leave 90days and paternity leave of one week is allowed. The Junior Resident are not entitled to any other leave other than mentioned above.

DATE OF JOINING

Selected candidates must join the course on the date stipulated in the letter of selection. Admission of a candidate, who fails to join the course by the date stipulated in the letter of selection, shall automatically stand cancelled / withdrawn.

MEDICAL EXAMINATION

The selection of candidate will be subject to medical fitness. No selected candidate will be permitted to pay the fee and join the course unless declared medically fit by the Medical Board appointed by the institute. The decision of the Medical Board shall be final.

SUBMISSION OF PROTOCOL AND THESIS

The candidate registered for training for DNB course shall be required to get his/her plan of thesis approved by the departmental faculty within 2 months of enrolment and submit it to the Academic Section. If a candidate fails to submit the thesis protocol within the prescribed period, his/her registration will stand cancelled. The last date for submission of thesis for the

student registered for training for DNB will be as per the dates issued by National Board of Examinations, Ansari Nagar, New Delhi-110029.

HOW TO APPLY:

A candidate seeking admission to post graduate training for DNB must apply to the Medical Director, Dr. Dhepe's Skin City, The Institute of Skin, Cosmetology and Laser, Old Employment Chowk, Solapur, Maharashtra 413001 on the Application Form available on payment of application fees Rs.1000/- (Rupees one thousand only) from the Cashier or can be down loaded from the Website of the institute (www.skincityindia.com). All particulars in the application form should be filled in carefully and legible and sent in the enclosed cover super scribed " Post graduate Training for DNB examination" to Medical Director, Dr. Dhepe's Skin City, The Institute of Skin, Cosmetology and Laser, Old Employment Chowk, Solapur Maharashtra by Registered Post so as to reach on or before the last date. The dates will be fixed by the institute and advertised in the newspapers. Incomplete applications will be rejected and no communication in this regard shall be entertained. If the application form is down loaded from the Internet, application fees of Rupees one thousand has to be submitted by the Bank draft in the name of 'Dr. Dhepe's Skin City', payable at solapur. The application fee is not refundable. The Institute takes no responsibility for any delay in the receipt or loss of application in postal transit and no correspondence in this regard shall be entertained. A candidate should submit only one application against a particular training course. A combined merit list will be made. The seats will be allotted purely on merit. Advance copies will be considered subject to the condition that "No Objection Certificate" from the employer is produced at the time of interview.

FEES

The selected candidates have to pay the following fees:

1. Training Charges:- Candidate has to pay a sum not exceeding Rs. 50,000/- each year under the following heads:-

a)	Tuition fees	-	Rs. 15,000
b)	Library fees	-	Rs. 5,000
c)	Internet fees	-	Rs. 10,000
d)	Guest Lectures, Seminar/Conference fees	-	Rs. 10,000
e)	Six monthly Theory & Practical Exam fees	-	Rs. 10,000

Note 1: Fees and other charges once paid shall not be refunded in any case and no correspondence will be entertained in this connection

Note 2: If the fees and other dues are not paid by the stipulated dates in subsequent years, the Medical Director may impose such penalty as he considers necessary on merits of each case.

HOSTEL ACCOMMODATION

There is no hostel accommodation for female Resident available at present. However, it is under plan to construct. For male Residents dormitory hostel will be provided as per availability.

Hostel Rules and Regulations:-

1. Smoking Is Not Allowed In The Hostel Area/Rooms.

2. Criminal Offences Such As:

- Consumption of Illegal Drugs;
- Substance Abuse;
- Underage Smoking;
- Theft/Stealing;
- Vandalism/Destruction of Public Property;
- Littering;
- Gambling;
- Unlawful Assembly or Gathering For The Purpose Of Committing Anything Illegal;
- Fighting;
- Any Other Forms of Criminal Act Or Behavior Not Stated Here;

Will Be For with Reported To The Police. Offenders Will Be Handed Over To The Respective Authority.

3. Alcoholic Drinks Not Allowed. If Anyone Resident Finds, Strict Action Will Be Taken.

4. Raging of Junior residents is a punishable criminal offence.

5. Visitor/any relative is not allowed In the Rooms. /Hostel.

6. Residents shall not create or permit their guests or visitors to create any disturbance or other nuisance in the hostel that will Interfere with the well being of others.

7. All Resident Shall Be Considerate Towards Other Residents In The Compound At All Times

8. No Cooking In the Room
9. No Members of the Opposite Sex Shall Be Allowed.
10. Lights, Fans to be Switched Off When No One Is In the Room.
11. Duplication Of Keys Is Prohibited And Unauthorized Entry To A Room Is A Serious Offence.
- 12 Heater/Geezer/Coil is not allowed in the Hostel.
- 13 Single Bed,mattres and pillow will be provided

INSTITUTE LIBRARY

The institute library is well stocked with all important medical books and journals. There is facility of photocopying and Medline, Internet and Medlar. Institute internet facilites to be used for academic purpose only.

IMPORTANT INSTRUCTIONS

1. Applications received after the last date will not be considered.
2. All particulars in the application form must be written carefully and legibly. Incomplete or unsigned applications without photographs will be rejected summarily. Copies of all the attested certificate should be clear and legible. Applications with illegible copies of certificates may be rejected summarily.
3. In the event of a candidate found to have provided false information/certificate or is found to have concealed some information in her/her application form his / her registration for training will be terminated with immediate effect.
4. The decision of the Medical Director of the Institute shall be final in the matter of selection of candidates and no appeal will be entertained on this subject in this regard.
5. Any attempt on the part of a candidate to influence directly or indirectly will be treated as a disqualification.
6. The selected candidates shall have to submit original copies, Permanent Registration Certificate, Passing certificate & mark sheet.
7. Candidate selected for three year training are required to submit the copy of certificate of passing primary examination of National Board of examination.
8. It will be the responsibility of the candidate to pass the final theory examination after passing the primary examination as per rules of National Board of examinations (for details see bulletin of information of National board of examinations).
9. Each candidate selected for registration for DNB shall have to pay the fee / dues within

the prescribed period failing which his / her admission shall be cancelled.

10. Private practice in any form during the course is prohibited. The period of training is strictly full time and continuous.
11. The rules are subject to change in accordance with the decision of the Institute taken from time to time.
12. It will be the responsibility of the student to intimate the National Board of examination regarding their admission immediately after their admission in the proforma available with the National Board of examination, through the Institute.
13. Any dispute in regard to any matter referred to herein shall be subject to the Jurisdiction of Solapur Courts alone.
14. All photographs must be one time latest snaps, with the name of the candidate written the photographs.
15. In case of dispute of any kind at any stage the decision of the Medical Director will be final. No appeal will be entertained in such situations.
16. The selected candidates have to follow all the rules and regulations of the Institute and National Board of Examination.

17. CONFERENCE POLICY:-

- 1st year students not allowed.
- Registration on your own.
- Institute Sponsorship:-
 - a) If one paper or two posters are accepted :
Rs- 2000/- for State Conference
Rs – 5000/- for National Conference.
 - b) Allowance for conference period per day Rs-250/-only.
 - c) Educational leave sanctioned
 - d) It is mandatory to submit one page report of conference, photographs ,attendance certificate, abstracts, posters and presentations after conference

18. Rules for Log Book:-

1. Every Resident is Required to maintain Log Book
2. To Be Filled Up On Daily Basis
3. To be Signed By Head Of Institute Weekly
4. Clinical Audit of Cases seen by Residents Independently And Procedures done will be done by Faculties
5. Uncompleted Log Book Will Be counted as Absence, Hence Submission of Completed & Certified Log Book To Be Done Before 2nd of Every Month.

19. Rules for Patient Care:-

- 1) You will be primarily responsible for the patients care / satisfaction of all the patients of the dept. you are posted in.
- 2) You are supposed to get familiar with activities of your department. You are welcome to participate in other treatment and other activities only after completion of responsibility of your department.
- 3) You are supposed to attend every patient within 30 minutes of check in.
- 4) You should be kind, considerate and concerned about patient's problem and treatment.
- 5) You should be always grateful to the patient who was kindly allowing you to get trained by treating them.
- 6) At the end of the day you are supposed to compile a day report of the activities of your department and submit it to the Head.
- 7) You will be responsible for maintaining the complete patient record in form of case paper, registers and entering photographs in medical research software called 'photo file'.
- 8) At the end of the rotation there will be appraisal of your performance in terms of diagnostic skill, dermatology procedure skill, neatness of the records and inclination towards research along with behavior and approach towards patients handling.
- 9) This is once again to note that paying patients in private institutes are very respectable tools for learning. You have to always be grateful and keen for their wellness in reciprocation.
- 10) Community participation is a necessary activity for DNB residents and is an essential norm for DNB Institutes. You should be available for the Concessional camps, peripheral visits, educational activities and other social activities organized by Skin City and Janaki Medical Foundation Trust.
- 11) For community activities, institute official vehicles or travel arrangements will be provided. Any one who wants to avail a different or special mode of transport, they are allowed at their own cost provided that you maintain timing and schedule.
- 12) Negligence in patient care will be considered a serious offense and may attract serious disciplinary action. Repeated negligence may lead to termination of registration.
- 13) DNB Teaching programme at Skin City.

Theory	
Theory exam	Every month on specified syllabus.
	Should read sincerely outside work hours.
Practicals	6 monthly practical exam
Seminar	Two topics PM per candidate.
Long case	One monthly.
Short cases	Two cases monthly.
Spotters	Four Spots weekly.
	This is the minimum requirement. Resident should make sure that they take and present as many cases as possible.
Histopath	One session monthly from second year on classical collection by teacher.

Clinicopathological correlation-SR activity	One session of group discussion lead by senior resident on dermatopathological reports of our own patients in last month. Every one should see a slide (unlabeled) write down findings at the end correlate that with official report.
General hospital OPD (civil/ Sassoon)	One, two days in a month from second year.
Group discussion	Revision and discussion among residents on specified topic.
Senior residents teaching	As per DNB norms post DVD candidates are posted as tutor for primary candidate.
6 monthly practical examination	Every term-end will have one practical exam on pattern based on DNB exam.
Teaching days/ Hrs	6 days to 8 days intensive teaching per month, full day from morning to evening.
Working	At least three teachers (in house or honorary) imparting teaching. Eminent teachers PG guides from other institutes will be available as on call teachers to groom exam going residents.
	Case to case teaching, SR to JR teaching, online/ on job training will occur daily.
Posting	Any center of Skin City and it associate institute
Routine work	10 hour a day, 24 hour residency post
Community visits, camps and visits(around 100 per year)	1-2 days weekly, to be ready for traveling, DA allotted for travels. Community work is necessary norm for institute re-accreditation by NBE and a necessary activity for DNB resident. Skin city is known & honored for patient's social contribution & service to underprivileged.
	Participate in Janaki Medical Foundations charitable and social activities
Accommodation	Provided as per availability, stay in campus mandatory
Text book	One must be owned by student
Library	Ref books available to read in campus
Life memberships	IADV,ACSI must at admission
Thesis	Compulsory one
National conference	Compulsory, registration by student, stay, transport and registration sponsored as per conference policy
Research work	Co-ordinate for at least one research paper manuscript in each term, weekly one day work in research department is mandatory

Internal assessment	Every term 6 theory exam, 1 practical exam and participation in teaching/ community and routine activity will be scored Residents consistently showing poor performance in attendance and any of above norms may not be allowed term completion
	Any changes in rule made by management time to time will be binding

This is general frame- work of teaching activity. Exact schedule may change as per circumstances.

If the form is downloaded from the Internet please enclose application fees by Bank Demand Draft for Rs.1000/- drawn in favour of "Dr. Dhepe's Skin City" payable at "solapur".

Details of the Bank demand draft:

Demand Draft No. _____ Date: _____ Amount: _____

Bank Name: _____

Last Date for Submission of Applications –15 Jan 2010 upto 3.30 PM

**DR. DHEPE'S SKIN CITY, THE INSTITUTE OF SKIN,
COSMETOLOGY AND LASER, SOLAPUR, MAHARASHTRA**

No.

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**APPLICATION FOR ADMISSION TO THREE YEAR
POSTGRADUATE TRAINING FOR DIPLOMATE NATIONAL
BOARD IN DERMATOLOGY**

Name of the Candidate.....

(in block letters)

To
The Medical Director,
Dr. Dhepe's Skin City,
The Institute of Skin, Cosmetology and Laser,
SOLAPUR

Sir,

Paste a Recent Passport size attested photograph of the applicant
--

I apply for registration as a candidate to the post-graduate training for Diplomat N.B. in dermatology and submit the following particulars in support of my application.

I agree to undergo the said course on whole time basis and shall not engage myself in practice or any part-time job during the period of the course. I am aware that Hospital can remove my name from the rolls in case my work is not reported satisfactory by my supervisor.

Yours faithfully,

(Signature of the candidate)

Date:

Full Name & Address in block letters for correspondence

Telephone No. if any

**Educational details:
MBBS**

Name of the College	Examination	Date of Joining	Date of Passing	No. of Attempts	Prizes/Medals
	First professional MBBS I				
	Second professional MBBS II				
	Final professional MBBS III				
	NBE CET for DNB				
	Other qualifications if any				

For MCI recognised DVD course (for Post DVD candidates)

Name of college	Subject	Date of Passing	No. of Attempts
	DVD Dermatology		

Research Activities / Presentations/ Paper:-
(Attach copies of the same)

Declaration by the Applicant

1. I have read the bulletin of information and noted its contents and directions for admission to Post-graduate training for Diplomate National Board in Dermatology.
2. I agree to undergo the said course on whole time basis and shall not engage myself in practice or any part time job or during the period of the course. I am aware that Institute can remove my name from the rolls in case my work is not reported satisfactory.
3. In the event of any information given by me is found wrong, I will be liable for cancellation of my admission to the course concerned.
4. In case I fail to seek admission to the course applied for with in the prescribed date, my selection to the course will be treated as cancelled.
5. I have informed my Head of Office / Department in writing that I am applying for this post and shall produce " No Objection" certificate at the time of the interview.
6. I am aware that I have to work in any Department of any centre of Skin City and its associate institutes as per the rotation posting fixed by institute.

(Signature of Candidate)

Name _____

Date _____

Place _____

Note:

1. Attested copies of the following certificates should be enclosed with application in the order as given below:
 - a. Primary examination of National Board of examination
 - b. Matriculation / Higher Secondary / Senior Secondary Certificate showing date of birth.
 - c. Registration with state Medical Council / MCI.
 - d. MBBS Degree
 - e. MBBS detailed marks certificates (1st, 2nd & Final MBBS).
 - f. Attempt certificate of passing final MBBS examination.
 - g. Certificate of Medals and or/first/second position in medicine in final MBBS examination (if any)
 - h. Experience certificate after MBBS in the speciality of Dermatology /General Medicine/Paediatrics medicines (if any)
2. No original certificate should be attached with the application form.
3. The candidate should bring original certificates at the time of Interview.

AT A GLANCE

- | | |
|---|-------------|
| * Sale of Prospectus
Cashier of Skin City
Old Employment Chowk,
Solapur Maharashtra - 30 | 15 Jan 2010 |
| * Last Date for receipt of
applications duly filled in by hand or
by post at the Skin City
Old Employment Chowk,
Solapur Maharashtra – 30 | 15 Jan 2010 |
| * Aptitude test to Shortlist the candidates
for interview. List of the shortlist
candidates will be displayed on the notice
board | 20 Jan 2010 |
| *Interview of the short listed candidates | 3 Feb 2010 |

- * No separate intimation will be given for interview.**
- * No T.A. or D.A. will be given for written examination and interview.**