Register Number:

Vame of the Candidate:

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P. G. DIPLOMA EXAMINATION, 2010

(BOSINESS ADMINISTRATION)

(PAPER - III)

130. PERSONNEL MANAGEMENT

[Time : 3 Hours

Maximum: 100 Marks

Answer any FIVE questions.
All questions carry equal marks.

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1. Explain in detail the functions of personnel

management.

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2. What is meant by man power planning?

Explain the process involved.

3. Describe in detail various types of training.

4. What is meant by transfer? Explain its need.

Turn Over

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5. Explain the various techniques involved in job evaluation.

- 6. What is meant by performance appraisal? Explain its limitations.
- 7. Explain in detail various incentive schemes provided to emplyeees.
- 8. Explain the role of trade unions in an organisation.
- 9. Describe the ideal process of collective bargaining.
- 10. Give the provisions of Factories Act relating to the welfare of employees.