



FOOD CORPORATION OF INDIA

ISO 9001: 2000 CERTIFIED

Zonal Office(West), Dheeraj Arma, 2nd Floor, Anant Kanekar Marg,
Bandra(East), Mumbai-400051

**DO YOU WANT TO BE MANAGING NATIONAL FOOD SECURITY?
IF YES, WE HAVE GOT POSITIONS FOR YOU**

RECRUITMENT TO CATEGORY II POSTS – MANAGEMENT TRAINEES (ACCOUNTS /TECHNICAL/ MOVEMENT) & CATEGORY-III POSTS

Food Corporation of India (FCI), one of the largest Central Public Sector Undertakings, dealing with Food grain management and allied activities, wishes to recruit Management Trainees (MT) and Staff for manning District / Regional / Zonal Establishments in Zonal Office (Mumbai), Maharashtra, Madhya Pradesh, Gujarat and Chhatisgarh Regions, as per the details given below :

CATEGORY II -MANAGEMENT TRAINEES

Post Code	Name of the Post	IDA Scale of Pay (Rs.)	Stipend during training (Rs.)	Maximum Age (in years) As on 01.04.10	Number of Vacancies						Eligibility of PH Candidates as per nature of disability #		
					UR	SC	ST	OBC-NCL	PH	Total	VH	HH	OH
01	Management Trainee (Accounts)	16400-40500 (Annual Increment @ 3%)	8500/-	28	9	1	--	2	2	14	--	PD, D	BL, OA, OL, BH
02	Management Trainee (Technical)	16400-40500 (Annual Increment @ 3%)	8500/-	28	9	--	--	1	--	10	--	--	--
03	Management Trainee (Movement)	16400-40500 (Annual Increment @ 3%)	8500/-	28	--	2	--	1	--	3	--	--	--

CATEGORY – III

Post Code	Name of the Post	IDA Scale of Pay (Rs.)	Maximum Age (in years) As on 01.04.10	Number of Vacancies						Eligibility of PH Candidates as per nature of disability #		
				UR	SC	ST	OBC-NCL	PH	Total	VH	HH	OH
04	Assistant Grade-III(Technical)	9300-22940 (Annual increment @ 3%)	25	37	6	6	18	3*	67	--	--	OA, BL, OL
05	Assistant Grade-II (Hindi)	9900-25530 (Annual increment @ 3%)	28	05	--	--	--	1	06	B, LV	--	OL, BL, BA
06	Typist (Hindi)	9300-22940 (Annual increment @ 3%)	25	03	--	--	--	1	04	B, LV	PD, D	OL, BL

(*) The reservation for PH being horizontal reservation, the PH vacancies are included in various categories.

#	LEGENDS:	Code	Description
		BL	Both legs affected but not arms
		BA	Both arms affected – (a) impaired ;(b) weakness of grip
		BLA	Both legs and both arms affected
		OL	One leg affected (R or L)
		OA	One arm affected (R or L)
		BH	Stiff back and hips (cannot sit or stand)
		FT	Limited exercise to tolerance-early fatigue;
		MW	Muscular weakness and limited physical endurance;
		IC	General inco-ordination of movement;
		B	The Blind;
		PB	Partially blind
		D	The deaf;
		PD	Partially deaf;
		LV	Low vision

DEGREE OF DISABILITY FOR RESERVATION: Only such persons would be eligible for reservation who suffer from not less than 40 percent of relevant disability. A person who wants to avail benefit of reservation would have to submit a Disability certificate issued by Medical Board duly constituted by the Central or a State Government. Candidates should specifically mention the nature of handicap and enclose an attested copy of certificate issued by the authority mentioned above.

(A) QUALIFICATION & EXPERIENCE :

Sr. No.	Post Code	Name of the post	Qualification / Experience required
1	01	Management Trainee – (Accounts)	CA/AICWA/ACWA (London)/ MBA(Fin.) from a recognized University / Institute.
2	02	Management Trainee – (Technical)	Degree in Agriculture or in Science with Diploma in Food Technology from a recognized University / Institute.
3	03	Management Trainee – (Movement)	Degree from a recognized University or Degree with Post Graduate Degree/ Diploma in Management or equivalent Degree in Business Management; Industrial Relations; Mass Communication; Journalism; Public Relations; Information Technology; Training & Development; Social Sciences from the recognized University/ Institute of Repute.
4	04	Assistant Grade-III (Technical)	Degree in Science preferably in Agriculture
5	05	Assistant Grade-II (Hindi)	Essential: (1) Degree of a recognized University with Hindi as a main subject, (2) Proficiency in English, (3) One year experience of translation from English to Hindi and vice-versa. <u>Desirable</u> : - Post Graduate qualification in Hindi.
6	06	Typist (Hindi)	(1) Graduation or equivalent. (2) 30 w.p.m. speed in Hindi typing. (3) Preference will be given to the candidates knowing bi-lingual typing (English and Hindi) and computer knowledge.

(B) SELECTION PROCESS :- The selection process for all posts consists of written test, group discussion and interview. The venue and schedule of written test will be intimated to individual applicants along with the admit card. The same will also be uploaded on the website link <http://specialtest.in/fci> The written test will be in two parts. Part I will consist of 60 multiple choice questions of the relevant technical discipline and Part II will consist of 60 multiple choice questions on general aptitude consisting of Reasoning, Data Analysis, Computer Awareness, General Awareness and Current Affairs. On qualifying the written test, GDs and interviews will be held for short-listed candidates. It is essential to appear in every stage of the examination.

(C) AGE LIMIT AND RELAXATION:

1. The prescribed qualification, experience and the age limit shall be reckoned as on **01.04.2010**.
2. The maximum age limit can be relaxed by 5 years in case of SC/ST candidates and 3 years for OBC-NCL candidates.
3. The age limit for PH candidates is relaxed by 10 years (15 Years for PH candidates belonging to SC/ST and 13 years for PH candidates belonging to OBC-NCL).
4. Age is additionally relaxed by 5 years for those applicants who had ordinarily been domiciled in the Kashmir Division in the State of Jammu and Kashmir during the period of 01.01.80 to 31.12.89. Any applicant intending to avail the relaxation under this category shall have to submit a certificate from a) The District Magistrate in Kashmir Division within whose jurisdiction she/he had ordinarily resided or b) any other authority designated in this behalf by the Govt. of Jammu and Kashmir in the effect that she/he had ordinarily been domiciled in the Kashmir Division of the State of Jammu & Kashmir, during the period from 01.01.80 to 31.12.89.
5. There is no age bar in respect of departmental employees.
6. All the candidates must have completed minimum age of 18 years as on 01.04.2010.

(D) GENERAL CONDITIONS:

1. All the posts carry IDA pattern pay scales and allowances and perks such as DA, HRA, LTC, CPF, Gratuity, Leave Encashment, Medical Facility, Conveyance allowance, Lunch subsidy etc. as per the rules of the Corporation as amended from time to time.
2. The Management Trainees will be put on training for a period of six months. During the training period, the Management trainees will be paid stipend @ Rs.8500/- per month. They shall also be eligible for reimbursement of train / bus fare as per the rules and daily allowance is admissible when they will be sent to field office and/or other offices during the training. They shall not be reimbursed any lodging charges separately. On successful completion of the training, they shall be absorbed as Managers in their respective cadres in the pay scale of Rs.16400-40500 with an Annual Increment @ 3%. They shall remain on probation for a period of one year (extendable by one year) as Managers.
3. The selected candidates for the post of Management trainee will have to sign a bond of Rs.1,00,000/- (Rupees One lakh only) for serving the Corporation for a minimum period of 3 years after completion of their training.
4. Employees of the Central/State Govt./Public Sector Undertakings shall get their applications routed through proper channel to reach the POST BOX NO.4334, KALKAJI HEAD POST OFFICE, NEW DELHI – 110 019 on or before the last date prescribed. Direct application shall not be entertained. Care should be exercised by the Departmental Candidates to forward their application through proper channel, within the stipulated date.
5. Mere submission of application and fulfilling the eligibility criteria gives no right to any person for test/interview etc.
6. The number of vacancies mentioned above may vary depending upon the administrative exigencies. Further, filling up of these vacancies would be done subject to the outcome of the Writ Petitions pending in various Courts, if any.
7. **No original certificate is to be sent with the application form. Original certificates of the short listed candidates shall be verified at the time of interview.**
8. Application, not in the prescribed proforma or incomplete, shall be summarily rejected.
9. No correspondence will be entertained about the outcome of the application, at any stage.
10. There will be a written Test for all applicants. Tests are likely to be conducted at **Mumbai, Raipur, Ahmedabad and Bhopal**. Management reserves the right to change or cancel any test centre. The applicants should clearly give their preference of examination centre in the application form. **Group Discussion and Personal Interview** will be held for shortlisted applicants, intimation about which shall be sent later to the shortlisted candidates.
11. On qualifying the Written test, Group Discussion, Personal Interview, Typing test (for typist post only) eligible candidates will be appointed for the post applied for based on merit obtained by them.
12. All appointments will be subject to the Rules and Regulations of the Corporation, in-force from time to time.
13. The selected candidates are liable to be posted any where in West Zone (comprising MP, Chhattisgarh, Gujarat, Maharashtra Regions and Zonal Office (W), Mumbai).
14. No TA/DA will be paid for the written test. However, for attending the Typewriting Test/ Group Discussion / Interview, candidates will be given 2nd Class Sleeper Rail Fare/Bus fare "To and Fro" by the shortest route, subject to production of Railway Ticket/Bus ticket.

15. Candidates should satisfy themselves that they fulfill the required qualifications, experience, etc. before applying for the post. In case it is found that information furnished by a candidate is defective in any manner, his/her candidature will be summarily rejected as and when it comes to the notice of the Management. The candidates are advised to satisfy themselves fully about the correctness of the information furnished.
16. Any attempt to influence the Corporation in any manner would disqualify the candidate and lead to rejection of his candidature.
17. Management reserves the right to call for any additional documentary evidence in support of educational qualification & experience of the applicant.
18. OBC-NCL candidate shall also furnish certificate of Appropriate Authority in support of their claim i.e. belonging to Non-creamy layer.
19. Any candidate claiming relaxation / reservation shall furnish necessary certificate from Appropriate Authority in support of his / her claim.

(E) HOW TO APPLY :

1. Applications are to be made in the **prescribed form published hereunder**. Application forms may also be down-loaded from our website i.e. www.fciwz.nic.in or www.fciweb.nic.in or www.specialtest.in
2. UR and OBC(NCL) Candidates are required to send fees by way of a Demand Draft of **Rs.300/- (Rupees Three Hundred only)** drawn **in favour of Food Corporation of India, payable at MUMBAI** alongwith the application.
3. Application fee is not required for **SC, ST** and **PH** candidates. For this an attested copy of SC/ST/PH certificate be enclosed.
4. Application can be submitted by a candidate **only once** and against only one of the posts, which means candidate has only ONE choice of selection of ONE of the posts offered. Hence, candidates should apply for the post, most suiting to his/her Qualifications, Experience, etc.
5. Application on plain paper in the prescribed Form neatly filled, complete in all respects, is to be sent by **ordinary post** in an envelope superscribed "Application for the post (Name, Post Code, Category SC/ST/OBC-NCL/PH/UR)" so as to reach on or before **21.06.2010**. For candidates belonging to **J&K and NE States**, the last date for receipt of application will be **06.07.2010**. The applications are to be sent to the address given below :

**POST BOX NO.4334
KALKAJI HEAD POST OFFICE,
NEW DELHI – 110 019.**

6. **In addition to Offline mode, candidates can also apply Online on the website <http://specialtest.in/fci> as per the instructions given on the website.**
7. Application received after closing date will not be entertained.