

Eligibility Requirements, Provisional Registration & Transition Provisions for Fresh & Existing Students:

- (A) Graduate or Post Graduate in Commerce having secured in aggregate a minimum of 55% of the total marks or its equivalent grade in the examination conducted by any recognised University (including Open University) by studying any three papers of 100 marks each out of Accounting, Auditing, Mercantile Laws, Corporate Laws, Economics, Management (including Financial Management), Taxation (including Direct Tax Laws and Indirect Tax Laws), Costing, Business Administration or Management Accounting;

or

Graduate or Post graduate other than those falling under Commerce stream mentioned above having secured in aggregate a minimum of 60% of the total marks or its equivalent grade in the examination conducted by any recognised University (including Open University);

Explanation:

- (i) *for calculating the percentage of marks, the marks secured in subjects in which a person is required by the University (including Open University) to obtain only pass marks and for which no special credit is given for higher marks, shall be ignored; and*
- (ii) *any fraction of half or more shall be rounded up to the next whole number*

OR

- (B) Candidates who have passed the Intermediate examination conducted by The Institute of Cost Accountants of India (ICAI) or The Institute of Company Secretary of India (ICSI).

Provisional Registration

Students who are pursuing the Final year of the Graduation Course shall be eligible for provisional registration to the Intermediate (IPC) Course. Such students would be required to submit satisfactory proof of having passed the Graduation examination with the specified percentage of marks, within six months, from the date of appearance in the final year graduation examination (i.e. from the date of commencement of the Examination). During the period of provisional registration, a student can undergo and complete Information Technology Training (ITT) and Orientation Course. It is clarified that in their case, the practical training shall commence only on become a Graduate with specified percentage of marks. Such students shall be eligible for appearing in the Intermediate (IPC) Examination on completion of nine months of practical training. If such student fail to produce the proof within the aforesaid period his provisional registration shall stand cancelled and the registration and other fees, as the case may be, paid by him shall not be refunded/ adjusted and no credit shall also be given for the theoretical education undergone.

Transition Provisions: For details, please refer Annexure 'A'.

Enclosures to be Attached:

1. Demand Draft/ Pay Order.
2. Attested copy of Graduation/ Post Graduation mark sheet or Intermediate examination pass marks statement of The Institute of Cost Accountants of India / Institute of Company Secretary of India attested by a CA / Gazetted officer/ College Principal.
3. SSC/10th Standard Certificate as a proof of indicating Date of Birth.
4. For provisional registration, copy of certificate obtained from college as a proof for pursuing final year graduation.
5. Attested copy of Certificate of SC/ST/OBC/Differently abled person.

The application form for registraton can be submitted in the below given Offices:

Gujarat, Maharashtra, Goa and the Union Territories of Daman & Diu and Dadra & Nagar Havel	
Western India Regional Council of The Institute of Chartered Accountants of India ICAI BHAWAN, 27 Cuffe Parade, Colaba, Mumbai - 400 005 Phone: 022-39893989, Fax: 022-39802953 E-mail: wro@icai.org	The Officer Incharge Decentralized Office The Institute of Chartered Accountants of India ICAI Bhawan 123, Sardar Patel Colony, Near Usmanpura Under Bridge, P.O Navjivan, Naranpura, Ahmedabad – 380 014
Asstt. Secretary Decentralized Office The Institute of Chartered Accountants of India ICAI Bhawan Amber Chambers, 5 th Floor, Appa Balwant Chowk 28-A, Budhwar Peth, Pune –411002	The Officer Incharge Decentralized Office The Institute of Chartered Accountants of India ICAI Bhawan 3-A, 3 rd Floor, Jaldarshan Apartments, Near Multistoried Building, Nanpura, SURAT – 395 001
Asstt. Secretary Decentralized Office The Institute of Chartered Accountants of India ICAI Bhawan 20/1, Near Vijayanand Society, Dhantoli, NAGPUR – 440 012	The Officer Incharge Decentralized Office The Institute of Chartered Accountants of India ICAI Bhawan 2-B, Ramkrishna Chambers, Productivity Road, VADODARA – 390 005
The Officer Incharge Decentralized Office The Institute of Chartered Accountants of India ICAI Bhawan A-4, Laxmi Mahal Coop. Hsg. Society, 2 nd Floor, Chandanwadi Naka, Above Hotel Aniket, LBS Road, THANE (W) – 400 602	
Andhra Pradesh, Kerala, Karnataka, Pondicherry, Tamil Nadu and the Union Territory of Lakshadweep	
Southern India Regional Council of The Institute of Chartered Accountants of India ICAI BHAWAN, 122, M.G. Road, Post Box No. 3314 Nungambakkam, Chennai - 600 034 Phone: 044-39893989, Fax: 044-30210355 E-mail: sro@icai.org	The Officer Incharge Decentralized Office The Institute of Chartered Accountants of India ICAI Bhawan 57/3146, Dewan's Road, Ernakulam KOCHI – 682 016 Ph.: 0484-2369238
Executive Officer Decentralised Office The Institute of Chartered Accountants of India ICAI Bhawan 11-5-398/C, Red Hills, Hyderabad – 500 004 Ph.: 040-23317026	Asstt. Secretary Decentralised Office The Institute of Chartered Accountants of India ICAI Bhawan No. 16/0, Millers Tank Bed Area, Bangalore – 560 052 Ph. : 080-30563500
Assam, Meghalaya, Nagaland, Orissa, West Bengal, Manipur, Tripura, Sikkim, Arunachal Pradesh, Mizoram and the Union Territory of Andaman-Nicobar	
Eastern India Regional Council of The Institute of Chartered Accountants of India ICAI BHAWAN, 7, Anandilal Poddar Sarani, (Russell Street), Kolkata- 700 071 Phone: 033-39893989, Fax: 033-30211145 E-mail: ero@icai.org	
Uttar Pradesh, Uttarakhand, Bihar, Madhya Pradesh, Rajasthan, Chhatisgarh and Jharkhand	
Central India Regional Council of The Institute of Chartered Accountants of India ICAI BHAWAN, Post Box No. 314, 16/77B, Civil Lines Kanpur - 208 00 1 Phone: 0512-3989398, Fax: 0512-3011193 E-mail: cro@icai.org	Asstt. Secretary, Decentralised Office The Institute of Chartered Accountants of India ICAI Bhawan D-1, Institutional Area , Jhalana Doongri, Jaipur – 302 004 Ph. : 0141-3044200
Executive Officer Decentralized Office The Institute of Chartered Accountants of India ICAI Bhawan Plot No. 19-B, Scheme No. 78 Part-2, Near New Sicca School, INDORE – 452 001 Ph.: 0731 - 4298198	
Delhi, Haryana, Himachal Pradesh, Jammu & Kashmir, Punjab and the Union Territory of Chandigarh	
Northern India Regional Council of The Institute of Chartered Accountants of India ICAI BHAWAN, 52-54, Vishwas Nagar, Shahdara, Near Karkardooma Courts, New Delhi- II 0032 Phone: 011-39893990,30210601 Fax: 011-30210680 E-mail: nro@icai.org	

Direct Entry Scheme (for Fresh Students) – Eligibility criteria and Fee Structure

Sl. No.	Fresh Registration	Requirement of registration	Requirement to undergo articled training	Examination Eligibility	Fee payable as per existing fee structure (in Rs.)																														
1.	Graduates/ Post Graduates with prescribed percentage of marks i.e. 55 or 60% or Provisional Registration* .	Register for Both Groups	Eligible for admission to three years articled training, on completion of - (a) Information Technology Training (ITT); and (b) Orientation Course	On completion of nine months of practical training (which include study course for a period of eight months concurrently commences from the date of registration to the Course).	<table border="1"> <thead> <tr> <th>Particulars</th> <th>Fee (Rs.)</th> <th>Fee (\$)</th> </tr> </thead> <tbody> <tr> <td>Registration fee for Both Groups</td> <td>9000</td> <td>550</td> </tr> <tr> <td>Articled Registration Fee</td> <td>2000</td> <td>120</td> </tr> <tr> <td>ATC (Optional) Fee</td> <td>1000</td> <td>60</td> </tr> <tr> <td colspan="3"><u>Payable for undergoing the course:</u></td> </tr> <tr> <td>Orientation Course fee</td> <td>3000</td> <td>180</td> </tr> <tr> <td>IT Training Course Fee</td> <td>4000</td> <td>250</td> </tr> </tbody> </table>	Particulars	Fee (Rs.)	Fee (\$)	Registration fee for Both Groups	9000	550	Articled Registration Fee	2000	120	ATC (Optional) Fee	1000	60	<u>Payable for undergoing the course:</u>			Orientation Course fee	3000	180	IT Training Course Fee	4000	250									
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2.	Intermediate level Examination passed students of The Institute of Cost Accountants of India/ The Institute of Company Secretaries of India	Register for either 1 st Group or Both Groups	(a) On passing either Both Groups/ 1 st Group of Intermediate (IPC) Examination; (b) Completion of Information Technology Training (ITT); and (c) Completion of Orientation Course	After undergoing a study course for a period of eight months which shall commence from the date of registration to the Course.	<table border="1"> <thead> <tr> <th>Particulars</th> <th>Fee (Rs.)</th> <th>Fee (\$)</th> </tr> </thead> <tbody> <tr> <td>Registration fee for Both Groups</td> <td>9000</td> <td>550</td> </tr> <tr> <td>OR</td> <td></td> <td></td> </tr> <tr> <td>Registration fee for 1st Group</td> <td>8000</td> <td>500</td> </tr> <tr> <td>ATC (Optional) Fee</td> <td>1000</td> <td>60</td> </tr> <tr> <td colspan="3"><u>Payable for joining the Articled training:</u></td> </tr> <tr> <td>Articled Registration Fee</td> <td>2000</td> <td>120</td> </tr> <tr> <td colspan="3"><u>Payable for undergoing the course:</u></td> </tr> <tr> <td>Orientation Course fee</td> <td>3000</td> <td>180</td> </tr> <tr> <td>IT Training Course Fee</td> <td>4000</td> <td>250</td> </tr> </tbody> </table>	Particulars	Fee (Rs.)	Fee (\$)	Registration fee for Both Groups	9000	550	OR			Registration fee for 1 st Group	8000	500	ATC (Optional) Fee	1000	60	<u>Payable for joining the Articled training:</u>			Articled Registration Fee	2000	120	<u>Payable for undergoing the course:</u>			Orientation Course fee	3000	180	IT Training Course Fee	4000	250
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* Provisional Registration: Students who are pursuing the Final year of Graduation Course shall be eligible for provisional registration to the Intermediate (Integrated Professional Competence) Course. Such students would be required to submit satisfactory proof of having passed the Graduation examination with the specified percentage of marks within six months from the date of appearance in the final year Graduation examination (i.e. from the date of commencement of the examination). During the period of provisional registration, a student can undergo IT Training and Orientation Course. It is clarified that in their case, the practical training can commence only on becoming a Graduate with specified percentage of marks. Such students shall be eligible for appearing in the Intermediate (Integrated Professional Competence) Examination on completion of nine months of practical training. If such students fail to produce the proof within the aforesaid period, his provisional registration shall be cancelled and the registration and other fees, as the case may be, paid by him shall not be refunded/ adjusted and no credit shall be given for the theoretical education undergone.

Note: Students registered for Intermediate (IPC) Course and Articled Training upto 30th September, 2012 are advised to also refer above Important Announcement No. BoS/Announcement/227/12 (2) dated 16th August, 2012 for relaxation in the eligibility criteria for appearing in the Intermediate (Integrated Professional Competence) Examination to be held in May, 2013.

Direct Entry Scheme (Existing Students) – Transition Provisions, Eligibility Criteria and Fee Structure

i) Existing CPT Students:

Sl. No.	Situation	Requirement of registration	Requirement to undergo articled training	Examination Eligibility	Fee payable as per existing fee structure – (in Rs.)		
1.	CPT students who are Graduates/ Post Graduates with 55 or 60% marks.	Register for Both Groups	Eligible for admission to three years articled training, on completion of - (a) Information Technology Training (ITT); and (b) Orientation Course	On completion of nine months of practical training (which include study course for a period of eight months concurrently commences from the date of registration to the Course).	Particulars	Fee (Rs.)	Fee (\$)
					Conversion Fee	500	30
					Registration fee for Both Groups	9000	550
					Articled Registration Fee	2000	120
					ATC (Optional) Fee	1000	60
					<u>Payable for undergoing the course:</u>		
					Orientation Course fee	3000	180
					IT Training Course Fee	4000	250
2.	CPT students who have qualified Intermediate level of ICWAI/ICSI	Register for Group I or Both Groups	(a) On passing either Both Groups/ 1 st Group of Intermediate (IPC) Examination; (b) Completion of Information Technology Training (ITT); and (c) Completion of Orientation Course	After undergoing a study course for a period of eight months which shall commence from the date of registration to the Course.	Particulars	Fee (Rs.)	Fee (\$)
					Conversion Fee	500	30
					Registration fee for Both Groups OR	9000	550
					Registration fee for 1 st Group	8000	500
					ATC (Optional) Fee	1000	60
					<u>Payable for joining the Articled training:</u>		
					Articled Registration Fee	2000	120
					<u>Payable for undergoing the course:</u>		
					Orientation Course fee	3000	180
					IT Training Course Fee	4000	250

Note: Students registered for Intermediate (IPC) Course and Articled Training upto 30th September, 2012 are advised to also refer above Important Announcement No. BoS/Announcement/227/12 (2) dated 16th August, 2012 for relaxation in the eligibility criteria for appearing in the Intermediate (Integrated Professional Competence) Examination to be held in May, 2013.

ii) Existing IPCC Students:

Sl. No.	Situation	Requirement of registration	Requirement to undergo articulated training	Examination Eligibility	Fee payable as per existing fee structure (in Rs.)		
					Particulars	Fee (Rs.)	Fee (\$)
1.	Students registered in IPCC after passing Entrance/ Foundation/ PE-I/ CPT and are Graduates/ Post Graduates with 55 or 60% marks but not passed any of the Groups	If already registered for one group then register for other group (If already registered for Both Groups, pay only conversion fee and articulated registration fee, if not paid earlier)	Eligible for admission to three years articulated training, on completion of - (a) Information Technology Training (ITT); and (b) Orientation Course	On completion of nine months of practical training (which include study course for a period of eight months concurrently commences from the date of registration to the Course).	Conversion Fee	500	30
					Registration fee for remaining Group, if not registered for Both Groups		
					1 st Group	7000	430
					2 nd Group	6000	370
					Articled Registration Fee, if not paid earlier	2000	120
					ATC (Optional) Fee, if not opted earlier	1000	60
					<u>Payable for undergoing the course:</u>		
					Orientation Course fee	3000	180
					IT Training Course Fee	4000	250
					2.	IPCC students who are Graduates/ Post Graduates with 55 or 60% marks and have passed Group II of the IPCE	Register for 1 st Group if not registered for Both Groups
Registration fee for 1 st Group, if not paid earlier							
1 st Group	7000	430					
Articled Registration Fee, if not paid earlier	2000	120					
ATC (Optional) Fee	1000	60					
<u>Payable for undergoing the course:</u>							
Orientation Course fee	3000	180					
IT Training Course Fee	4000	250					

Note: Students registered for Intermediate (IPC) Course and Articled Training upto 30th September, 2012 are advised to also refer above Important Announcement No. BoS/Announcement/227/12 (2) dated 16th August, 2012 for relaxation in the eligibility criteria for appearing in the Intermediate (Integrated Professional Competence) Examination to be held in May, 2013.

iii) PE-II Stream Students/ Erstwhile Intermediate students not converted to PCC/ IPCC:

Sl. No.	Situation	Requirement of registration	Requirement to undergo articulated training	Examination Eligibility	Fee payable as per existing fee structure (in Rs.)																	
					Particulars	Fee (Rs.)	Fee (\$)															
1.	PE-II/ Erstwhile Intermediate stream students not converted to PCC/ IPCC and have not passed either of the Groups but opts for Intermediate (IPC) Course under Direct Entry Scheme by fulfilling the requirement of 55 or 60% marks in Graduate/ Post Graduates.	Register for Both Groups by paying conversion fee and articulated registration fee	Eligible for three years articulated training, on completion of - (a) Computer Training Programme or Information Technology Training, if not completed earlier; (Orientation Course is exempted for this category of students)	On completion of nine months of practical training (which include study course for a period of eight months concurrently commences from the date of registration to the Course).																		
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Note: Students registered for Intermediate (IPC) Course and Articled Training upto 30th September, 2012 are advised to also refer above Important Announcement No. BoS/Announcement/227/12 (2) dated 16th August, 2012 for relaxation in the eligibility criteria for appearing in the Intermediate (Integrated Professional Competence) Examination to be held in May, 2013.

iv) Existing PCC Students:

Sl. No.	Situation	Requirement of registration	Requirement to undergo articulated training	Examination Eligibility	Fee payable as per existing fee structure (in Rs.)															
1.	<p>PCC students who opts for Intermediate (IPC) Course.</p> <p>Students may continue to appear in the last Professional Competence Examination (PCE) to be held in November, 2012 and thereafter shall be required to shift to Intermediate (IPC) Course in order to appear in Intermediate (IPC) Examination to be held from May, 2013 onwards.</p>	Register for Both Groups	<p>Complete Computer Training Programme or Information Technology Training, if not completed earlier.</p> <p>Complete remaining period of practical training of three and half years. If terminated then re-register.</p> <p>(Orientation Course is exempted for this category of students.)</p>	<p>On completion of nine months of practical training (which include study course for a period of eight months concurrently commences from the date of registration to the Course).</p> <p>It is clarified that students who have already fulfilled the above requirement shall be eligible to appear in the May, 2013 examination. Those students who have not fulfilled the above requirement shall be required to re-register for articulated training and fulfil the above requirement so as to become eligible for appearing in the said examination.</p>	<table border="1"> <thead> <tr> <th>Particulars</th> <th>Fee (Rs.)</th> <th>Fee (\$)</th> </tr> </thead> <tbody> <tr> <td>Conversion Fee</td> <td>500</td> <td>30</td> </tr> <tr> <td>ATC (Optional) Fee</td> <td>1000</td> <td>60</td> </tr> <tr> <td colspan="3"><u>Payable for undergoing the IT Training, if not completed earlier:</u></td> </tr> <tr> <td>IT Training Course Fee</td> <td>4000</td> <td>250</td> </tr> </tbody> </table>	Particulars	Fee (Rs.)	Fee (\$)	Conversion Fee	500	30	ATC (Optional) Fee	1000	60	<u>Payable for undergoing the IT Training, if not completed earlier:</u>			IT Training Course Fee	4000	250
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