



Indian Overseas Bank  
Central Office  
763 , Anna Salai  
Chennai 600002

[www.iob.in](http://www.iob.in)

Good People to Grow With

Advt No. : HRDD/RECT/ 02/2011

Dated: 21.02.2011

## **RECRUITMENT OF 1100 CLERICAL STAFF**

Indian Overseas Bank, a leading Public Sector Bank with headquarters in Chennai having geographical presence all over India and abroad invites applications from Indian Citizens for the post of Clerk.

Candidates are requested to apply through online only through our Bank's website [www.iob.in](http://www.iob.in) between **04.03.2011** and **25.03.2011**. No other means/mode of application will be accepted.

- **Before applying candidates are advised to ensure that they fulfill the stipulated eligibility criteria.**
- **They should note that Application Fee and /or Postage once paid will neither be refunded nor be adjusted against any other recruitment process.**
- **Candidates are advised to fill their particulars online themselves correctly.**

### **IMPORTANT DATES**

Opening date for online registration	04.03.2011
Closing date for online registration	25.03.2011
Payment of Application Fee/ Postage	04.03.2011 to 25.03.2011
Tentative Date of Written Examination	29.05.2011 (Sunday)

### **1. Details of Vacancies:**

State Code	Vacancies in States/ Union Territories	No of Vacancies					Out of Which			XSM*
		SC	ST	OBC	GEN	TOTAL	PC			
							VI	HI	OC	
11	Andhra Pradesh	14	6	24	46	90	-	1	1	22
12	Assam	-	-	1	4	5	-	-	-	1
13	Bihar	5	-	9	21	35	-	-	1	7
14	Chattisgarh	4	12	2	22	40	1	1	-	4
15	Chandigarh	3	-	5	12	20	1	-	-	3
16	Delhi	9	4	16	31	60	1	-	1	16
17	Goa	-	3	4	18	25	-	1	-	5
18	Gujarat	4	10	18	38	70	1	1	1	7
19	Haryana	4	-	6	15	25	1	-	-	4
20	Himachal Pradesh	-	-	-	3	3	-	-	-	-
21	Jammu & Kashmir	-	-	-	3	3	-	-	-	-
22	Jharkhand	6	13	6	25	50	1	-	1	8
23	Karnataka	18	8	31	58	115	1	1	1	14
24	Kerala	3	-	9	23	35	-	-	1	6
25	Madhya Pradesh	9	13	9	34	65	1	-	1	7
26	Maharashtra	1	-	2	7	10	-	-	1	3
27	Manipur	-	-	-	2	2	-	-	-	-
28	Meghalaya	-	1	-	1	2	-	-	-	-
29	Mizoram	-	2	-	3	5	-	-	-	-
30	Orissa	6	8	4	22	40	-	1	-	8
31	Puducherry	1	-	2	7	10	-	-	-	1
32	Punjab	10	-	7	18	35	1	-	-	6
33	Rajasthan	9	7	11	28	55	-	1	-	5
34	Tamil Nadu	20	1	29	60	110	1	1	1	42
35	Uttar Pradesh	21	1	27	51	100	1	1	1	18
36	Uttarakhand	6	1	4	24	35	-	1	-	4
37	West Bengal	12	2	12	29	55	-	1	-	6
	<b>Total</b>	<b>165</b>	<b>92</b>	<b>238</b>	<b>605</b>	<b>1100</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>197*</b>

- **Including Backlog Vacancies**

SC – Scheduled Caste, ST – Scheduled Tribe, OBC – Other Backward Classes, GEN – General, PC - Physically Challenged, VI – Visually Impaired, HI- Hearing Impaired OC – Orthopaedically Challenged, XSM - Ex-servicemen

**NOTE:-**

1. As the reservation for Physically Challenged and Ex-servicemen is on horizontal basis, the selected candidates will be placed in the appropriate category (viz. SC/ST/OBC/GEN) to which they belong.
2. The number of vacancies as also the number of reserved vacancies is provisional and may vary according to actual requirements of the Bank.
3. Recruitment to vacancies in each state is a separate recruitment for all purposes. A Common written examination is held on the same day for various states for administrative convenience only.
4. A candidate can apply for vacancies in one state/Union Territory only and has to apply for the examination from a centre of that particular State/Union Territory only and examination call-letter will be issued accordingly. No change in the preference of the State / Union Territory applied and / or Examination Centre will be permitted after submission of the application form.
5. Selection of a State by a candidate would be construed as total willingness of the candidate to serve in any place within the State.
6. Selected candidates need to serve at the Rural Branches at least for a minimum period of 5 Years or at the place identified at the discretion of the Bank.
7. Reserve category candidates applying for the State where no vacancy for that category is shown, may apply against the vacancy of General category provided they fulfill all the norms of eligibility, age criterion etc. of that of General category.
8. It is clarified that it may not be possible to employ Physically Challenged candidates in all offices/branches of the Bank and they, in case of selection have to work in the post identified by the Bank as suitable for them
9. Candidate will be considered for appointment upon selection to vacancies at Branches/Offices located in the state for which he/she has applied. His appointment in the state for which he/she has applied will be for minimum periods as prescribed by the Bank and request for transfers/postings to place outside the state would not be entertained by the bank during this period under any circumstances. However, Bank reserve the right to post/transfer the candidate upon selection to any place in India depending upon requirement.

**2.Eligibility Criteria:****NATIONALITY/CITIZENSHIP**

A candidate must be either i) a Citizen of India or ii) a subject of Nepal or iii) subject of Bhutan or iv) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India or v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination/ interview conducted by the Bank but on final selection the offer of appointment may be given only after the Government of India has issued the necessary eligibility certificate.

**A. Educational Qualifications: (As on 01.01.2011):**

- (a) A Pass with 65% marks (60% for SC/ST/PC/Ex-Servicemen) in HSC of 10 + 2 (10+2+3) pattern or Intermediate / Pre-University or any equivalent examination recognized by Central / State Government or U.T. Administration.  
(OR)
- (b) A pass with 60% marks Diploma in Banking (55% for SC/ST/PC/Ex-Servicemen) recognized by Central / State Government or U.T. Administration.  
(OR)
- (c) A degree with a minimum of **50%** of marks (**45%** for SC/ST/PC/Ex-Servicemen) in any discipline from a recognized University or any equivalent qualification recognized as such by the Central Govt.

**Note:**

- For Ex-Servicemen (who do not possess the above) a pass in Service (Departmental) Examination which is recognized as equivalent to Civil Examination not below the rank of Higher Secondary School Examination.
- All Educational Qualifications should be from recognized University / Central / State / U.T. Administration.
- Should be able to write and speak English fluently.
- Knowledge to read, write and speak the official language of the state for which the candidate has applied is essential.

Computer Literacy – Apart from relevant qualification for the above post, computer literacy shall be an essential qualification, which the candidate must either possess or acquire within six months of joining the Bank

**DEFINITION OF EX-SERVICEMEN (XSM)**

- i. EX-SERVICEMEN (XSM) :Only those candidates shall be treated as Ex-Serviceman who fulfill the revised definition as laid down in Government of India, Ministry of Home Affairs, Department of Personnel & Administrative Reforms Notification No. 36034/5/85 Estt. (SCT) dated 27.10.1986 as amended from time to time.
- ii. DISABLED EX-SERVICEMEN (DISXSM) : Ex-Servicemen who while serving in Armed Forces of the Union were disabled in operation against the enemy or in disturbed areas shall be treated as DISXSM.
- iii. DEPENDENTS OF EX-SERVICEMEN KILLED IN ACTION (DXSM): Ex-Servicemen killed in the following operations would be deemed to have been killed in action attributable to military service (a) war (b) war like operations or Border skirmishes either with Pakistan on cease fire line or any other country (c) fighting against armed hostiles in a counter insurgency environment viz. Nagaland, Mizoram, etc.(d) serving with peace keeping mission abroad (e) laying or clearance of mines including enemy mines as also mine sweeping operation between one month before and three months after conclusion of an operation (f) frost bite during actual operations or during the period specified by the Government (g) dealing with agitating para-military forces personnel (h) IPKF Personnel killed during the operations in Sri Lanka.

**NOTE:** (1) Candidates still serving in Defence Services and desirous of applying under Ex-Servicemen category should submit a certificate from the Competent Authority to the effect that they would be released / retired on or before 31.12.2011 2) Ex-Servicemen candidates who have already secured employment under the Central Government in Group 'C' & 'D' will be permitted the benefit of age relaxation as prescribed for Ex-Servicemen for securing another employment in a higher grade or cadre in Group 'C' / 'D' under the Central Government. However, such candidates will not be eligible for the benefit of reservation for Ex-Servicemen in Central Government jobs.

## RESERVATION FOR PERSONS WITH DISABILITIES

Reservation is available to **Persons with Disabilities**. Persons under Section 33 of the Persons With Disabilities ( Equal Opportunities, Protection of Rights and Full Participation) Act 1995. Accordingly, candidates with the following disabilities are eligible to apply. Applicants claiming such benefits should produce certificate in original in support of their claim at the time of interview.

### Definition :

#### Visually Impaired (VI)

1. Blindness refers to a condition where a person suffers from any of the following conditions namely ( i ) Total absence of sight, (ii) Visual acuity not exceeding 6/60 or 20/200(snellen) in the better eye with correcting lenses, (iii) Limitation of the field of vision subtending in angle of 20 degree or worse.
2. Low vision means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning of execution of a task with appropriate assistive device.

#### Hearing Impaired (HI)

Hearing impaired means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

#### Orthopaedically Challenged (OC)

1. Locomotor Disability means disability of bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.
2. Cerebral Palsy means a group of non-progressive conditions of person characterised by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal or infant period of development.

All the cases of Orthopaedically Challenged persons would be covered under the category of 'Locomotor disability or cerebral palsy'. Only such persons would be eligible for reservation in services/posts who suffer from not less than 40 percent of relevant disability.

- As the reservation of Orthopaedically Challenged persons is on horizontal basis, the selected candidates will be placed in the appropriate category (SC/ST/OBC/GEN) to which they belong.
- Wherever written examination is held, the blind candidates and candidates whose writing speed is affected by cerebral palsy can use own scribe at their cost during the written examination. In all such cases where a scribe is used, the following rules will apply:
  - (i) The candidates will have to arrange his own scribe at their own cost.
  - (ii) The academic qualification of the scribe should be one grade lower than the stipulated eligibility criteria.
  - (iii) The Scribe should possess less marks than the candidate and not more than 60% marks in his own academic stream.
  - (iv) The Scribe may be from any academic stream.
  - (v) Both the candidate as well as the Scribe will have to give a suitable undertaking, confirming that the Scribe fulfills all the stipulated eligibility criteria for a Scribe mentioned above. Further, in case it later transpires that he did not fulfil any of the laid down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written test.
  - (vi) Such candidates who use a scribe shall be eligible for extra time of 20 minutes for every hour of the examination.

## B. AGE: (As on 01.01.2011): Minimum: 18 Years, Maximum: 28 Years

### RELAXATION IN UPPER AGE LIMIT

- (i) SC/ST - by 5 years
- (ii) OBC - by 3 years
- (iii) VI/HI/OC - by 10 years
- (iv) XSM - by 3 years ( in addition to the usual period of service in the Defence forces subject to a maximum age of 50 years)
- (v) Widows, Divorced women and Women judicially separated from their husbands, who have not remarried – by 9 years subject to a maximum of 35 years for General, 38 years for OBC and 40 years for SC/ST candidates
- (vi) Persons ordinarily domiciled in the Kashmir Division of the State of Jammu and Kashmir during the period from 1.1.80 to 31.12.89 – by 5 years (Certificate to this effect from the competent authority to be produced at the time of interview).

**Note:** In case of a candidate who is eligible for relaxation under more than one of the above categories, the age relaxation will be available on cumulative basis with any one of the remaining categories for which age relaxation is permitted as mentioned above. This cumulative age relaxation is available to SC/ST/OBC candidates only.

### 3. How to apply

Eligible candidates are required to apply 'ONLINE' only through our website [www.iob.in](http://www.iob.in) and no other means/ mode of application will be acceptable. Candidates are advised to follow the following sequence of steps while applying online.

- Candidates are required to have a valid e-mail ID. It should be kept active for the duration of this recruitment process. Under no circumstances, he/she should share/mention e-mail ID to / of any other person.
  - In case a candidate does not have a valid personal e-mail ID, he/she should create his/her e-mail ID before applying on-line.
1. Log on to our Bank's website [www.iob.in](http://www.iob.in) and click "Career" column (available at the top of the bank's website), then the Career page will open.
  2. Go through the detailed advertisement by clicking the **Advertisement (English) or Advertisement (Hindi)** available in the Career Page and ensure candidate's eligibility to apply for the said post.
  3. Take print out of Payment Receipt by clicking **Download Payment Receipt** available in the Career Page.

4. Remit the application fee/postages as applicable to the candidate with the filled up Payment Receipt in any of Indian Overseas Bank branches by means of **cash only** and collect candidate's copy of Payment Receipt for the application fee paid. Please ensure that the following information has been correctly entered (1) Branch Name & Code Number (2) Transaction ID (3) Date of deposit and amount
5. After remitting the application fees/ postage, again log on to our Bank's website [www.iob.in](http://www.iob.in) and open the Career Page. Click **apply online**. Then online application will open. Fill up all the details required in the application and click "**Submit**" button available at the bottom of the online application and online application will be registered. A Registration Number and Password will appear for your online registration immediately on the screen. This can be used only for taking printout of the online application registered by the **candidates for their records and candidates should not send the printout of the online application to the Bank**.
6. **There is a provision to modify the submitted On Line Application.** Candidates are requested to make use of this facility to correct their details in the On Line Application, if any. This modification facility will be available up to 27.03.2011. After this date no modification will be permitted. Candidate should take utmost care will filling the On Line Application.

For the purpose of locating the Branch address for remitting fees, candidate may log on to our Bank website [www.iob.in](http://www.iob.in) wherein provision is available for locating address of the Branches.

**Candidates should submit the candidate's copy of Payment Receipt along with the call letter at the time of written examination failing which the candidate will not be admitted for the written examination.**

**The payment of fees should be made between 04.03.2011 and 25.03.2011 (inclusive of both dates) and the last date for applying online is 25.03.2011. Application for online registration will be available in our Bank's website between 04.03.2011 and 25.03.2011 only. Even if the last date for online application is revised the dates for payment of application fees/ postage will remain unchanged**

**Applications once made will not be allowed to be withdrawn and application fee/ postages once paid shall not be refunded or shall not be held in reserve for any other examination.**

**Application fee (including postage charge) non refundable**

- (a) For SC/ST/ Physically Challenged/ Ex-Servicemen - Rs 50/ (For Postage)  
 (b) For all others (including OBC) - Rs.250/- (200+50 For Postage)

**Application Fee has to be paid in cash only at any Branch of Indian Overseas Bank before applying online.**

4. **Emoluments for the post of clerical cadre:** Pay Scale of Rs. 7200 --- Rs. 19300 plus DA, HRA, etc. will be paid as per Bank's rules in force from time to time depending upon the place of posting.
5. **Probation :** On appointment, candidates will be on probation for a minimum period of 6 months. On successful completion of the probation, and found if suitable, they will be confirmed in the services of the Bank.
6. **Selection Process**

**A. Written Examination**

Selection will be made on the basis of performance in Written Examination and Interview. Details of Written Examination and Interview are as under:

Objective Tests - The Objective Tests consists of (i) Test of Reasoning (ii) Test of English Language (iii) Test of Numerical Ability (iv) Test of General Awareness with special reference to Banking industry (v) Test of Computer knowledge. (250 Questions carrying total weightage of 250 with total time duration of 150 minutes).

**Details:**

S.NO	Name of Test	Number of Questions
1	Test of Reasoning	50
2	Test of English Language	50
3	Test of Numerical Ability	50
4	Test of General Awareness with special reference to Banking Industry	50
5	Test of Computer Knowledge	50
	Total	250

There will be penalty for wrong answers marked in the objective tests which will result in negative marks for every wrong answer @ one-fourth or 0.25 of the marks assigned to that question. If the total of the penalty for a test is in fraction, the marks obtained will be rounded off to the nearest integer.

**Note:**

The question paper for above test except the Test of English Language will be printed bilingual i.e. English and Hindi.

Bank will decide the minimum cut-off marks for each test as well as Total Weightage Marks . Mere eligibility/ pass in the Written Examination shall not vest any right in a candidate for being called for Personal Interview. Depending upon the number of vacancies, only those candidates who rank sufficiently high in the order of merit in the written examination as per the cut off marks decided by the Bank will be called for the interview

Other detailed information regarding the written examination will be given in the information booklet, which will be made available to the candidate along with the call-letter.

The Bank reserves the right, if required to hold a second stage of written examination on the basis of order of merit in the written examination of first stage, as referred above. If the second stage of written examination is held, the subsequent process of interview and further process would be on the basis of order of merit of the second stage examination.

## Written Examination Centers

The written examination will be held at the following centres and the address of the venue will be advised in the call letters:

Hyderabad, Vijayawada, Vishakhapatnam (Andhra Pradesh), Guwahati (Assam, Manipur, Meghalaya, Mizoram), Patna (Bihar) Chandigarh (Chandigarh & Haryana), Raipur (Chhattisgarh), Delhi (Delhi, Himachal Pradesh and Jammu & Kashmir), Panaji-Goa (Goa), Ahmedabad (Gujarat), Ranchi (Jharkhand) Bengaluru (Karnataka), Ernakulam (Kerala), Mumbai (Maharashtra), Bhopal (Madhya Pradesh) Bhubaneswar (Orissa), Puducherry (Puducherry), Ludhiana (Punjab), Jaipur (Rajasthan), Chennai, Coimbatore, Madurai, Trichy, Tirunelveli, Tuticorin, (Tamil Nadu), Lucknow (Uttar Pradesh), Dehradun (Uttarakhand), Kolkata (West Bengal)

**The Bank reserves the right to alter written examination date and / or alter /add written examination centre under unforeseen circumstances, if any.**

**B. Interview:** The Interview will carry 50 Marks. Minimum qualifying marks in the interview will be 22.50 marks for General Category and 20.00 marks for SC/ST/OBC/Physically Challenged/ Ex-servicemen Candidates.

Final selection will be made on the basis of aggregate marks obtained by the candidates in the written examination & Interview and will be strictly according to the merit ranking.

### 7. Pre-examination Training (For SC/ST/ Ex-servicemen/ Minority Community Candidates Only):

It is proposed to impart Pre-Examination Training to a limited number of candidates belonging to Scheduled Caste/Scheduled Tribes/ Minority Communities/ Ex-servicemen at the following centres at the discretion of the Bank:

Hyderabad, Vijayawada, Guwahati, Patna, Chandigarh, Delhi, Panaji-Goa, Ahmedabad, Ranchi, Bengaluru, Ernakulam, Mumbai, Bhopal Bhubaneswar, Puducherry, Ludhiana, Jaipur, Chennai, Coimbatore, Madurai, Lucknow, Dehradun, Kolkata.

All eligible candidates who wish to avail of Pre-Examination Training should fill in the relevant column in the ONLINE APPLICATION. All expenses regarding travelling, boarding, lodging etc. will be borne by the candidate for attending the pre-examination training programme at the concerned Centres. The Bank however reserves the right to cancel the centres indicated for the training depending upon the response, administrative feasibility etc. The Bank also reserves the right to allot the candidates to any of the centres other than the one he/ she has opted for

### 8. Action against candidates found guilty of misconduct:

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or suppress any material information while filling up the application form and submitting the certified copies/testimonials.

At the time of written examination/interview, if a candidate is ( or has been) **found** guilty of:

- (i) Using information during the examination or
- (ii) Impersonating or procuring impersonation by any person or
- (iii) Misbehaving in the examination hall or
- (iv) Taking away the question booklet/answer sheet from the examination hall or
- (v) Resorting to any irregular or improper means in connection with his/her candidature for selection or
- (vi) Obtaining support for his/her candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, be liable :
  - (a) to be disqualified from the examination for which he/she is a candidate
  - (b) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank/IBPS.
- (vii) The Bank/IBPS would be analysing the responses of a candidate with other appeared candidates to detect unusual/patterns of responses. If as per the laid down procedure, it is suspected that the responses have been shared and the scores obtained are not genuine/valid, the Bank reserves the right to cancel his candidature.

### 9. Important General Instructions: -

- a. All the eligible candidates who have submitted their online applications properly in time will be administered a written examination, without verification of their age or qualification or category or any other eligibility Criteria with relevance to documents and will be purely on provisional basis, on the strength of the information provided by them in the online application. The candidates must therefore, ensure that they fulfill all the eligibility, has in his/her possession the requisite documents and certificates specified by the Bank, and that the particulars furnished in the on-line application are true and correct in all respects. Mere admission to the written examination and /or passing the Test and being invited by the Bank for the Personal Interview shall not imply that the Bank has been satisfied beyond doubt about the candidate's eligibility. Bank has the right to cancel candidature at any stage if found that any candidate is not fulfilling the eligibility criteria. If any candidate found ineligible even after appointment his/her services are liable to be terminated
- b. Candidates are required to apply only 'ONLINE'. Any other form of application shall be rejected.
- c. The Bank is free to reject any application, at any stage of the recruitment process, if the candidate is found ineligible for the post. The decision of the Bank in any matter relating to recruitment at all the stages of the recruitment process will be final and binding upon the candidate. No correspondence or personal queries in this regard shall be entertained by the Bank.
- d. Any dispute arising out of this advertisement shall be subject to the sole jurisdiction of courts situated at Chennai only.
- e. Canvassing in any form will be a disqualification.
- f. Candidates should be willing to serve in any of the branches/offices in the state for which he/she has applied.
- g. All candidates will have to produce, if called for interview, originals as well as attested photocopies of their educational and experience certificates as well as caste certificate, certificate of disability or any other certificate in support of their eligibility, failing which their candidature will be cancelled.

- h. In case of candidates belonging to OBC category, the certificate inter-alia must specify that the candidate does not belong to "CREAMY LAYER" section excluded from the benefits of reservations for OBCs in Civil Post and Services under Government of India. The OBC certificate containing "Non Creamy Layer Clause" should be based on income for the financial year 2009-10 and issued on or after 01.04.2010.
- i. Candidates serving in Government /Quasi Government Offices/Public Sector Undertakings including Nationalised Bank and Financial Institutions will be required to submit "No Objection Certificate" from the employer at the time of interview failing which the candidature may not be considered.
- j. The candidates will have to appear for written examination and interview at their own expense. However, eligible SC/ST/PC outstation candidates attending the interview will be reimbursed to and fro second-class ordinary train/bus fare by the shortest route on production of evidence of travel ( as per extant government guidelines )
- k. Any request for change of address for communication will not be entertained.
- l. Request for change of examination centre will not be entertained.
- m. The Bank/IBPS shall not be responsible for any application being rejected which is based on wrong information provided by in any advertisement issued by unauthorised person/institution.
- n. No candidate is permitted to use calculator, telephones of any kind, pagers or any such other instruments.
- o. The Bank may at its discretion hold re-examination wherever necessary in respect of a centre/Venue/specifically for a candidate(s).
- p. Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank
- q. In case of any dispute on account of interpretation in any version other than English, the English version shall prevail.
- r. Candidates belonging to reserved category, including Persons with Disabilities, for which no reservation has been announced, are free to apply for vacancies announced for General category, provided they fulfill the eligibility criteria.

**Note: For detailed instructions, refer to Bank's website [www.iob.in](http://www.iob.in)**

**10. The Competent Authority for the issue of the Certificate to SC/ST/OBC/PC is as under:**

**(a) For SC/ST/OBC**

- (i) District Magistrate/ Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ 1<sup>st</sup> Class Stipendiary Magistrate/Sub-Division Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
- (iii) Revenue Officer not below the rank of Tehsildar
- (iv) Sub – Divisional Officer of the area where the candidate and/or his family normally resides

**(b) For Physically Challenged**

Authorised Certifying Authority will be Medical Board duly constituted by the Central or the State Government consisting of at least three members out of which at least one shall be a specialist in the particular field of disability from which the person is suffering.

**11. Call Letters for the Written Examination:-**

The date of the Written Examination is 29.05.2011 (Sunday). The date of written examination along with the Centre/Venue and time of the written examination will be intimated in the Call Letter which will be sent to all eligible candidates before the date of the Written Examination. All eligible candidates will be issued call-letters at the correspondence address given by them in their online application, which will be sent by post.

**Candidates who do not receive call letter latest by 23.05.2011**

- a) May download the Duplicate Call Letter from our Bank's website [www.iob.in](http://www.iob.in) by entering his/her details between **24.05.2011 and 28.05.2011**

**OR**

- b) Obtain Duplicate Call Letter between **24.05.2011 and 28.05.2011 between 11.00 a.m and 4.00 p.m (on Saturday between 11.00 a.m to 2.00 p.m)** by contacting in person at the address for the respective Centres given in the Annexure 'A' of Advertisement in our Bank's website [www.iob.in](http://www.iob.in) along with copy of Application, Registration Number and original candidate's copy of payment receipt.

Candidates have to affix his/her photograph on the call letter .Candidate has to bring this call letter along with original candidate's copy of payment receipt while attending the written examination.

Note: Candidates have to submit original candidate's copy of payment receipt along with Examination Call Letter while attending the written examination without which they will not be allowed to take up the examination.

**Note: The Version of the detailed advertisement given in the Bank's website shall be treated as final and shall supercede any other versions for all purposes. Accordingly, the candidates are advised to visit Bank's website [www.iob.in](http://www.iob.in) for detailed advertisement.**

Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates.

GENERAL MANAGER  
(HR)

**ANNEXURE A**  
**NAME AND CONTACT ADDRESS OF WRITTEN TEST CENTRES**

S No	Name of the State/Union Territories	Name of the Centre	Contact Address
1.	Andhra Pradesh	Hyderabad	Regional Head Indian Overseas Bank Regional Office, Hyderabad 5-1-664, 665, 679, Surbhi Arcade, Ground Floor, Bank Street, Koti, Hyderabad Pin : 500001 ANDHRA PRADESH Phone : 040- 23468879 Fax : 040- 23468873
2.	Andhra Pradesh	Vijayawada	Regional Head Indian Overseas Bank Regional Office , Vijayawada 40-9-27, Ring Road I & II FloorS, Adj To Telco Yard Vijayawada Pin : 520008 Andhra Pradesh PHONE : 0866-2474830 FAX : 0866 -2485950
3.	Andhra Pradesh	Vishakhapatnam	Regional Head Indian Overseas Bank 1-14-1 ,Shivajipalem Visakhapatnam - Visakhapatnam Pin : 530017 Andhra Pradesh Phone : 0891- 2706932 Fax : 0891 -2526982
4.	Assam Manipur Meghalaya Mizoram	Guwahati	Regional Head Indian Overseas Bank Regional Office , Guwahati 2nd Floor, Jupitara Palace ABC Police Point, G.S Road Guwahati Pin : 781005 Phone : 0361 – 2465308 Fax : 0361 -2464394
5.	Bihar	Patna	Regional Head Indian Overseas Bank Regional Office , Patna II & III Floor Nasima House West of Gandhi Maidan Patna Pin : 800001 Bihar Phone : 0612 -2219025 Fax : 0612 -2219409
6.	Chandigarh Haryana	Chandigarh	Regional Head Indian Overseas Bank Regional Office , Chandigarh SCO-11, Madhya Marg Sector 7 C Chandigarh Pin : 160019 Chandigarh Phone : 0172 - 2795129 Fax : 0172 - 2795966
7.	Chattisgarh	Raipur	Chief Manager , Indian Overseas Bank 310 Station Road ,Raipur PIN : 492009 Dist : RAIPUR Phone : 0771 – 2882137 Fax : 0771 – 2882138
8.	Delhi Himachal Pradesh Jammu & Kashmir	Delhi	Regional Head Indian Overseas Bank Regional Office , Delhi -I 2,III Floor Rachna BLDG.,Rajendra Place Pusa Road,Patelnagar Post New Delhi Pin : 110008 DELHI Phone : 011 - 25728933 Fax : 011 - 25757265
9.	Gujarat	Ahmedabad	Regional Head Indian Overseas Bank Regional Office , Ahmedabad CHINUBHAI TOWERS OPP HANDLOOM HOUSE,ASHRAM ROAD, AHMEDABAD Pin : 380009 GUJARAT Phone : 079- 26587390 Fax : 079 - 26581392
10.	Goa	Panaji-Goa	Regional Head Indian Overseas Bank II FLOOR SALGAOCAR CENTRE RUA-DE-OUREM, PANAJI Pin : 403001 GOA Phone : 0832 – 2420614 Fax : 0832 -2430007

**ANNEXURE A  
NAME AND CONTACT ADDRESS OF WRITTEN TEST CENTRES**

S No	Name of the State/Union Territories	Name of the Centre	Contact Address
11.	Jharkhand	Ranchi	Chief Manager Indian Overseas Bank Ranchi Branch ATHMARAM BHAVAN , RADHESYAM LANE MAIN ROAD RANCHI Pin : 834001 Phone : 0651 -2207883 Fax: 0651- 2203429
12.	Karnataka	Bengaluru	Regional Head Indian Overseas Bank Regional Office , Bangalore 10/1, III LAXMINARAYAN COMPLEX, PALACE ROAD, VASANT NAGAR BANGALORE Pin : 560052 KARNATAKA Phone : 080 - 22950218 Fax : 080 - 22950213
13.	Kerala	Ernakulam	Regional Head Indian Overseas Bank Regional Office , Ernakulam VETTUKATTIL BUILDINGS, JOS JUNCTION, M G ROAD,ERNAKULAM, KOCHI Pin : 682016 KERALA Phone : 0484 - 2378675 Fax : 0484 - 2375338
14.	Madhya Pradesh	Bhopal	Regional Head Indian Overseas Bank Regional Office, Bhopal 2, C P Square Malviya Nagar Bhopal Pin : 462003 MADHYA PRADESH Phone : 0755 - 2570255 Fax : 0755 - 2570142
15.	Maharashtra	Mumbai	Regional Head Indian Overseas Bank Regional Office , Mumbai - I MAKER TOWER 'E', V FLOOR CUFFE PARADE MUMBAI Pin : 400005 MAHARASHTRA Phone : 022 - 22181714 Fax : 022 - 22180179
16.	Orissa	Bhubaneshwar	Regional Head Indian Overseas Bank Regional Office , Bhubaneshwar B/2, WEST SAHID NAGAR, KHURDA DIST BHUBANESHWAR Pin : 751007 ORISSA Phone : 0674 - 2546557 Fax : 0674 – 2541215
17.	Puducherry	Puducherry	Regional Head Indian Overseas Bank Regional Office , Puducherry 9 – 11, ECR 100 Feet Road Jansi Nagar Corner Puducherry Pin : 605004 Phone : 0413 – 2207801 Fax : 0413 – 2207851
18.	Punjab	Ludhiana	Regional Head Indian Overseas Bank Regional Office , Ludhiana 550/1 FOUNTAIN CHOWK COLLEGE ROAD CIVIL LINES LUDHIANA Pin : 141001 PUNJAB Phone : 0161 - 2410406 Fax : 0161 - 2445004
19.	Rajasthan	Jaipur	Regional Head Indian Overseas Bank Regional Office, Jaipur D-23/A,PRITHVIRAJ MARG CHANDRA NIVAS "C" SCHEME JAIPUR Pin : 302005 RAJASTAN Phone : 0141- 2223801 Fax : 0141 - 2220182

**ANNEXURE A**  
**NAME AND CONTACT ADDRESS OF WRITTEN TEST CENTRES**

S No	Name of the State/Union Territories	Name of the Centre	Contact Address
20.	Tamil Nadu	Tirunelveli	Regional Head Indian Overseas Bank 131 EAST CAR STREET TIRUNELVELI TOWN TIRUNELVELI Pin : 627006 TAMILNADU Phone : 0462 - 2321012 Fax : 0462 - 2332391
21.	Tamil Nadu	Trichy	Regional Head Indian Overseas Bank Regional Office , Tiruchirapalli 4, BHARATHIDASAN SALAI, CANTONMENT, TIRUCHIRAPALLI Pin : 620001 TAMILNADU Phone : 0431 - 2401345 Fax : 0431 - 2414898
22.	Tamil Nadu	Tuticorin	Regional Head Indian Overseas Bank 65/A, I & II FL SHANMUGHAM COMPLEX EAST CAR ST, TUTICORIN Pin : 628002 TAMILNADU PHONE : 0461- 2325780 FAX : 0461- 2324928
23.	Tamil Nadu	Chennai	Regional Head Indian Overseas Bank Regional Office , Chennai - I 763 NEW BUILDING ANNEX III FLOOR , ANNA SALAI, CHENNAI Pin : 600002 TAMILNADU Phone : 044 - 28521127 Fax : 044 - 28550153
24.	Tamil Nadu	Coimbatore	Regional Head Indian Overseas Bank Regional Office , Coimbatore 11/952, CROSS CUT ROAD GANDHIPURAM COIMBATORE Pin : 641012 TAMILNADU Phone : 0422 - 2496543 Fax : 0422 - 2499323
25.	Tamil Nadu	Madurai	Regional Head Indian Overseas Bank Regional Office , Madurai PLOT NO40, 80 FEET ROAD ARIGNAR ANNA NAGAR MADURAI Pin : 625020 TAMILNADU Phone : 0452 - 2533485 Fax : 0452 -2535327
26.	Uttar Pradesh	Lucknow	Regional Head Indian Overseas Bank Regional Office , Lucknow 10, NAV CHETNA KENDRA III FLOOR, ASHOK MARG LUCKNOW Pin : 226001 UTTAR PRADESH Phone : 0522 - 2288611 Fax : 0522 - 2287162
27.	Uttarakhand	Dehradun	Chief Manager 32 TAGORE VILLA, CHAKROTA ROAD DEHRADUN PIN : 248001 Phone : 0135 – 2715838 Fax : 0135 - 2715838
28.	West Bengal	Kolkata	Regional Head Indian Overseas Bank Regional Office, Kolkata – I 119, 1ST FLOOR PARK STREET KOLKATA Pin : 700016 WEST BENGAL Phone : 033 – 22658900 Fax : 033 – 22654774