



**JOIN US PROPEL YOUR DREAMS
HINDUSTAN AERONAUTICS LIMITED
AVIONICS DIVISION, HYDERABAD**

Hindustan Aeronautics Limited (HAL), a Navaratna Status Public Sector Undertaking under Ministry of Defence is a premier Aeronautical Industry of South East Asia with 19 Production/ Overhaul/ Service Divisions and 9 co-located R & D Centers spread across the Country.

HAL, Hyderabad is inviting applications for the following posts for the Strategic Electronics Production Facility, Kasaragod, Kerala:

Sl #	Posts	No. of vacancies and Reservation	Qualification
<u>Induction Level (D6)</u>			
1	Diploma Trainee (Electronics) €	13 (UR-6, OBC- 4, SC-2 and ST-1) (1 post reserved for VH)	Diploma in Electronics/Electronics & Communication/ Electronics and Instrumentation/Electronics & Telecommunication/Electronics & Avionics with minimum of 60% marks for General/OBC candidates and 50% marks for SC/ST candidates.
2	Diploma Trainee (Electrical)	5 (UR-4 and OBC-1)	Diploma in Electrical/Electrical & Electronics Engineering with minimum of 60% marks.
3	Diploma Trainee (Mechanical) €	4 (UR- 2 , OBC-1 ,SC- 1) (1 post reserved for HH)	Diploma in Mechanical Engineering with minimum of 60% marks for General/OBC candidates and 50% marks for SC candidates.
4	Diploma Trainee (Chemical Technology)	01 (UR)	Diploma in Chemical Engineering with minimum of 60% marks.
5	Diploma Trainee (Civil)	02 (UR-1 and OBC- 1)	Diploma in Civil Engineering with minimum of 60% marks.
6	Assistant Trainee (IMM)	01 (UR)	Any Graduation from recognized university + two years GDMM course (Graduate Diploma in Materials Management)
<u>Induction Level (C5)</u>			
7	Technician Trainee (Electronics)	01 (UR)	NAC/NCTVT in Electronics trade from recognized institution
8	Technician Trainee (Electrician)	01 (UR)	NAC/NCTVT in Electrical/Auto Electrical/Wireman trade from recognized institution
9	Assistant Trainee (Accounts)	02 (OBC- 1 and SC- 1)	Degree in Commerce (B.Com) or equivalent Degree in Commerce from recognized Institution with minimum of 60 % marks for OBC candidates and 50% for SC candidates + computer proficiency certificate of minimum six months duration.
10	Personal Assistant Trainee	01 (UR)	Degree in Arts with 60 % marks+ computer proficiency certificate of minimum six months duration.

Note:

€ Posts reserved for candidates belonging to 'PWD' category (1 for VH and 1 for HH)

- **VH (Visually Handicapped)**- Acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses or limitation of the field of vision subtending angle of 20 Degree or worse and Low vision.
- **HH (Hearing Handicapped)**- Loss of hearing capacity of 60 decibels or more in the better ear in the conversational range of frequencies.

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- ☞ Candidates not possessing required qualification criteria as on 01.12.2010 need not apply.
- ☞ Candidates possessing higher qualification than the required qualification need not apply.
For e.g For the posts of Diploma Trainee, Degree in Engineering is considered to be higher qualification.

AGE LIMIT/RELAXATION/CONCESSION

The candidate should be below 28 (Twenty Eight) years as on 01.12.2010. Reservation/Concessions for candidates belonging to SC/ST/OBC/XSM & PWD categories would be made as per the Government Directives.

- i. Age will be relaxed for candidates belonging to SC/ ST category by five years and for OBC's category by three years (provided a latest certificate of not belonging to Creamy Layer in the format prescribed by Govt. of India from a Competent Authority is enclosed with the application).
- ii. In respect of Persons with Disability (PWD), upper age limit is relaxable by 10 years, which will be over and above the relaxation admissible for candidates belonging to SC/ST/OBC category.
- iii. The candidates need to produce their community/Disability certificate in proof of their Community/Disability in the prescribed Format.
- iv. The age limit is relaxable to candidates with relevant post qualification experience, to a maximum extent of 7 years. Relaxation in age would be one year for every completed year of post qualification experience over and above 28 years subject to a maximum limit of 35 years.
- v. Age relaxation is admissible to Ex-servicemen as per rules.

REMUNERATION :

- a) The selected candidates will be under training for a period of one year. During their training period, they will draw stipend, Accommodation Allowance (in case Company Accommodation is not provided) as detailed below:

Induction Level	Stipend (Rs)	Accommodation Allowance (Rs)
D6	Rs. 10,500/-	Rs. 2,147/-
C5	Rs. 9,975/-	Rs. 2,039/-

- b) In addition to the above, the trainees would be eligible for Medical Facilities, Leave etc. admissible as per Company's policy.
- c) After successful completion of one year of training, they will be absorbed in the regular scale of pay as mentioned below:

Induction Level	Scale of Pay
D6	9250-27170
C5	8750-25670

The candidates will be on probation for a period of six months after absorption. Besides, the Basic Pay, the selected candidates will be eligible to get other benefits such as DA, Washing Allowance, Canteen Allowance, Accommodation/HRA, Incentive, PF, Gratuity, LTC/LTA, Group Insurance, Conveyance Allowance/ Leave encashment.

HEALTH

Applicants should be of sound health and should meet the medical standards prescribed by the Company. Appointment of selected candidates will be subject to receipt of satisfactory medical report from the Company's Doctor as per the medical standards of the Company and satisfactory medical reports from the concerned Authority in respect of PWD candidates.

APPLICATION FEE:

Rs 100/- which is non-refundable (exempted in case of SC/ST/PWD candidates), drawn on any Nationalized Bank(preferably on State Bank of India) in the form of demand draft in favour of "HAL, Hyderabad", payable at Hyderabad is to be attached alongwith the application format. The demand draft should have been obtained between the period 01.12.2010 to 31.12.2010.

SELECTION PROCEDURE:

Only the shortlisted candidates will be called for Written Test. Instructions regarding examination will be intimated to the shortlisted candidates individually and also hosted on the website. The candidates are required to possess a valid e-mail ID for correspondences. The **Admit Cards will be sent to the shortlisted candidates by e-mail addresses as well as by post to their local mailing address.** The list of shortlisted candidates will also be hosted on the Website. Candidates shortlisted based on the performance in the Written Test will be called for Practical Test (as applicable) and thereafter based on the performance in the Practical Test, candidates would be called for Interview. The candidates will have to make their own arrangements for attending the Test and no Travelling Allowance will be paid. However, the candidates attending for Personal Interview will be paid the Travelling Allowance as per rules of the Company. Candidates shortlisted for Interview are required to bring the certificates/documents (original and attested photocopies) in proof of Age, Qualification, Experience, Training, Caste, Disability (As applicable), Employment Exchange Registration card etc and passport size photographs at the time of Interview.

GENERAL CONDITIONS:

- i. Only Indian Nationals need apply. Mere submission of application will not entail right for claiming appointment.
- ii. Age, experience and other eligibility criteria would be reckoned as on 01.12.2010.
- iii. Candidates belonging to OBC category are required to submit the OBC certificate in the prescribed format enclosed at Appendix-A and candidates belonging to SC/ST category are required to submit the SC/ST certificate in the prescribed format enclosed at Appendix-B.
- iv. Before applying the candidates should satisfy themselves regarding eligibility criteria desired for the post.
- v. Only short listed candidates (based on the percentage of marks scored in the qualifying examination **as stated above**) will be called for the selection process.
- vi. Appearance of the shortlisted candidates in the Written Test is provisional and it does not entitle them for any claim for the post. They will be treated as debarred ab- initio at any stage of the recruitment process, in case they do not fulfill the essential eligibility criteria.
- vii. Applicants serving in Government/Semi Govt./Public Sector Undertaking should produce NOC at the time of Interview
- viii. Appointments of selected candidates is subject to receipt of satisfactory Medical Reports from the HAL Medical Officer as per the standards prescribed by HAL as well as verification of Character and Antecedents and caste from the concerned authorities, as per rules of the Company.
- ix. Applications received in any format other than prescribed Applications Format, received after due date and incomplete applications will not be entertained.
- x. HAL takes no responsibility for any delay in receipt or loss in postal transit of any applications or communication.
- xi. HAL reserves the right to raise the eligibility criteria to restrict the number of candidates to be called for written test/Interview and also fill up the posts or alter the number of posts or even cancel the whole process of recruitment without assigning any reason.

- xii. Canvassing in any form or bringing outside influence will be a disqualification.
- xiii. Necessary information regarding the selection, Written Test etc. will be hosted on our Website www.hal-india.com from time to time.

HOW TO APPLY:

Eligible candidates may send their duly filled in applications in the prescribed format along with Demand Draft & attested photocopies of relevant certificates in support of their Date of Birth, Educational qualifications, Caste etc. at the following address by ordinary post so as to reach on or before **10.01.2011**:

Post Box No.304, General Post Office (GPO), Hyderabad-500001.

The envelope should be superscribed with the title of the post applied for.

In case of any difficulty, please contact us at 040-23776910 / 23878281 extn : 2238 or halhydtalent@yahoo.com.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

[G.I., Dept. of Per & Trg., O.M. No. 36033/28/94-Estt (Res), dated 2-7-1997.]

This is to certify that _____, son of _____, of village _____ District / Division _____ in the _____ State _____ belongs to the _____ community which is recognized as a Backward Class under -

*(i) Government of India, Ministry of Welfare, Resolution No. 12011/68/93-BCC (C), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-I, Selection I, No 186, dated the 13th September, 1993.

*(ii) Government of India, Ministry of Welfare, Resolution No. 12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Selection I, No. 163, dated the 20th October, 1994.

*(iii) Government of India, Ministry of Welfare, Resolution No. 12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Selection I, No. 88, dated the 25th May, 1995.

*(iv) Government of India, Ministry of Welfare, Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-I, Selection I, No. 210, dated the 11th December, 1996.

Shri _____ and / or his family ordinarily reside(s) in the _____ District / Division of the _____ State. This is also to certify that he / she does not belong to the persons / sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India. Department of Personnel and Training. O.M No. 36012/22/93-Estt. (SCT), dated 8-9-1993.

District Magistrate,
Deputy Commissioner, etc

Dated:

SEAL

*Strike out whichever is not applicable

N.B.- (a) The term 'Ordinarily used will have the same meaning as in Section 20 of the Representation of the people's Act, 1950

(b) The authorities competent to issue caste certificates are indicated below:

i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate.

ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

iii) Revenue Officer not below the rank of Tehsildar, and

iv) Sub-Division Officer of the area where the candidate and/or his family resides.

FORM OF CERTIFICATE TO BE PRODUCED BY THE CANDIDATES BELONGS TO SC / ST

Form of certificate as prescribed in M.H.A., O.M.No 42/21/49-N.G.S., dated 28-1-1952 as revised in Dept. of Per & A.R, Letter No. 36012/6/76 Estt (S.C.T) dated 29-10-1977 to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

This is to certify that Shri / Shrimathi* / Kumari* _____ Son/daughter* of _____ of Village/town* _____ in District / Division* _____ of the State / Union Territory* _____ belongs to the _____ Caste / Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe*

Under:

- * The Constitution (Scheduled Castes) order 1950
- * The Constitution (Scheduled Tribes) order 1950
- * The Constitution (Scheduled Castes) (Union Territories) order 1951
- * The Constitution (Scheduled Tribes) (Union Territories) order 1951

{(As amended by the Scheduled Castes and Scheduled Tribes lists (Modification order) 1956, the Bombay Reorganization act 1960, the Punjab Reorganization act 1966, the state of Himachal Pradesh act 1970, the North Eastern areas (Reorganization) act 1971 and the Scheduled Castes and Scheduled Tribes orders (Amendment) act 1976)}

- *The Constitution (Jammu and Kashmir) Scheduled Castes order 1956
- *The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) act 1976;
- * The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962
- * The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order 1962
- * The Constitution (Pondicherry) Scheduled Castes order 1964
- * The Constitution (Uttar Pradesh) Scheduled Tribes order 1967
- * The Constitution (Goa, Daman and Diu) Scheduled Castes order 1968
- * The Constitution (Goa, Daman and Diu) Scheduled Tribes order 1968
- * The Constitution (Nagaland) Scheduled Tribes order 1970
- * The Constitution (Sikkim) Scheduled Castes order 1978
- * The Constitution (Sikkim) Scheduled Tribes order 1978
- * The Constitution (Jammu and Kashmir) Scheduled Tribes order 1989
- * The Constitution (Scheduled Castes) Orders (Amendment) Act 1990
- * The Constitution (Scheduled Tribes) Order Amendment Act 1991
- * The Constitution (Scheduled Tribes) Order Second Amendment Act 1991

2. This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes certificate issued to Shri / Shrimathi* _____ father / mother* of Shri / Shrimathi / Kumari* _____ of village / town* _____ in District / Division* _____ of the state / Union Territory* _____ who belong to the Caste / Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe* in the State / Union Territory* _____ issued by the _____ dated _____

3. Shri / Shrimathi / Kumari* _____ and / or* his/her* family ordinarily reside(s) in village / town* _____ of _____ District / Division* of the state / Union Territory* of _____

Signature _____
 Designation _____

(With seal of office)

Place _____ State / Union Territory _____

Date _____

Note: The term "Ordinarily resides" used here will have the same meaning as in section 20 of the Representation of the People Act 1950. *Please delete the words, which are not applicable.

AUTHORITIES EMPOWERED TO ISSUE CASTE CERTIFICATES

[G/G., Dept of Per & Trg., O.M. No 36012/6/88 Estt (SCT), (SRD III), dated 24-4-1990.]

The under mentioned authorities have been empowered to issue Caste Certificates of Verification:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub Divisional Officer of the area where the candidate and / or his family normally resides.

APPLICATION FOR THE POST OF:

Affix recent passport size photograph duly attested by a Gazetted officer. (Do not Pin or Staple the Photograph)

[Please put (√) mark at the appropriate Box below]

<u>DIPLOMA TRAINEE</u> (SCALE – D6)	<u>TECHNICIAN /NON TECHNICIAN TRAINEE</u> (SCALE – C5)
1. ELECTRONICS & <input type="checkbox"/>	7. TECHNICIAN TRAINEE (ELECTRONICS) <input type="checkbox"/>
2. ELECTRICAL <input type="checkbox"/>	8. TECHNICIAN TRAINEE (ELECTRICAL) <input type="checkbox"/>
3. MECHANICAL <input type="checkbox"/>	9. ASSISTANT TRAINEE (ACCOUNTS) <input type="checkbox"/>
4. CHEMICAL TECHNOLOGY <input type="checkbox"/>	10. PERSONAL ASSISTANT TRAINEE <input type="checkbox"/>
5. CIVIL <input type="checkbox"/>	
6. ASSISTANT TRAINEE (IMM) <input type="checkbox"/>	

(ALL PARTICULARS ARE TO BE FILLED IN BLOCK/CAPITAL LETTERS ONLY)

1. SURNAME:

NAME :

2. ADDRESS :
(For correspondence)

STATE:

PIN:

3. PHONE NO :

Email ID _____
(COMPULSORY)

4. FATHER'S NAME :

5. MOTHER'S NAME :

6. DATE OF BIRTH: DATE MONTH YEAR
 (AS PER SSC/10TH CLASS CERTIFICATE)

7. AGE AS ON (01/12/2010) : YEARS MONTHS

8. SEX : M/F 9. NATIONALITY:

10. CATEGORY (MENTION ONLY SC / ST/OBC/ GEN) :
 IN CASE OF OBC, WHETHER BELONG TO NON CREAMY LAYER Y/N

11. RELIGION :

12. STATE OF DOMICILE:

13. ARE YOU AN EX-SERVICEMAN: Y/N

IF YES, PLEASE MENTION THE BELOW MENTIONED DETAILS:

NAME OF THE ARMED FORCES UNIT	TRADE	DATE OF ENROLLMENT IN ARMED FORCES UNIT (ENCLOSE PROOF) (IN DD/MM/YYYY FORMAT)	DATE OF DISCHARGE (ENCLOSE PROOF) (IN DD/MM/YYYY FORMAT)	TOTAL YEARS OF SERVICE RENDERED	LAST/RANK DESIGNATION HELD

14. ARE YOU A PERSON WITH DISABILITY: Y/N IF Y, THEN MENTION CATEGORY: VH/OH/HH:

15. NEAREST RAILWAY STATION:

16. EDUCATIONAL QUALIFICATION :(ANY COURSE PRESENTLY CONTINUING IS ALSO TO BE INDICATED)

NAME OF THE COURSE/DEGREE	TRADE/ SPECIALISATION	NAME OF THE INSTITUTION/ UNIVERSITY	DISCIPLINE SPECIALISATION	DURATION OF THE COURSE	WHETHER COMPLETED/ CONTINUING	YEAR OF PASSING	CLASS/ DIVISION/ %
HIGH SCHOOL							
ITI							
NAC/NCTVT							
DIPLOMA IN ENNG.							
B.E/ B.TECH/ ANY OTHER DEGREE							
M.E/M.TECH/ ANY OTHER POST GRADUATE DEGREE							
OTHERS							

17. ARE YOU HAVING COMPUTER KNOWLEDGE – Y/N

18. ARE YOU REGISTERED WITH EMPLOYMENT EXCHANGE

: Y/N

IF Y, THEN MENTION REGISTRATION NO.

STATE OF REGISTRATION

19. EXPERIENCE DETAILS

NAME OF THE ORGANISATION	CENTRAL GOVT./ STATE GOVT./ PSU/PRIVATE	DESIGNATION	FROM	TO	BASIC/ DA/ OTHERS

20. DETAILS OF DEMAND DRAFT

NAME OF THE BANK	D.D. NUMBER	DD DATE	VALUE	PAYBLE AT
			Rs. 100	

21 WHETHER YOU HAVE ANY RELATIVES IN HAL: Y/N

IF Y, THEN MENTION HIS/HER NAME AND
RELATIONSHIP WITH YOU

NAME :

PB NO. :

RELATIONSHIP:

DECLARATION

I do hereby certify that the above information furnished by me is correct to the best of my knowledge & belief and information has been suppressed. In case any information is found to be incorrect or incomplete, my candidature shall be cancelled at any stage of selection or thereafter and I will have no claim for appointment in HAL.

PLACE:

DATE:

SIGNATURE OF THE APPLICANT

Note:

*Candidates possessing higher qualification than the required qualification need not apply.

*Candidates are required to enclose attested copies of certificates, Demand Draft along with the application.

* Candidates belonging to SC/ST/PWD category are not required to submit Demand Draft.