

## **Advertisement**

### **Power to Lead Born to Succeed**

NTPC Limited, India's largest power company with an installed capacity of 29,894 MW is presently operating 15 coal based, 7 gas based power stations and 4 joint ventures. NTPC contributed around 28.5% of the country's entire power generation during the year 2007-08 and plans to become a 75,000 MW power company by 2017. NTPC has moved ahead by diversifying its portfolio to emerge as an integrated power major with presence across the entire energy value chain. NTPC has been allocated 6 coal mine blocks which are expected to produce 48 million tons per annum.

NTPC has been ranked No. 1 in 'Best Workplaces for Large Organizations' and eighth overall in 2008 by Great Places to Work in collaboration with the Economic Times.

With its excellent practice in Human Capital Management, NTPC is the most admired organization in public sector. Powered by dynamic and dedicated workforce, NTPC has ambitious growth plans and to make it happen NTPC is looking for promising, energetic young Graduate Engineers & Finance / HR professionals with brilliant academic record to join the organization as:

#### **EXECUTIVE TRAINEES**

\* Electrical (160) \* Mechanical (220) \* Civil (60) \*

Control & Instrumentation (90) \* Human Resource (30) \* Finance (40)

#### **COMPENSATION PACKAGE:**

NTPC Ltd. offers one of the best pay packages in the industry. Selected candidates will be placed in the pay scale of Rs. 11225-4%-17250 at the basic pay of Rs. 11225/- during one-year training. These candidates will be absorbed after successful completion of training as Engineer / Officer in the pay scale of Rs.12000-4%-17500 at a basic pay of Rs. 12000/-.

Besides basic pay candidates will also be paid Industrial Dearness Allowance. Other Allowances and benefits such as leave, medical treatment, Leave Travel Concession, Provident Fund, Gratuity, Conveyance Reimbursement, HRA etc will be admissible as per company rules in force from time to time during training / after absorption.

The pay scales indicated above are due for revision with effect from 01.01. 2007.

#### **PLACEMENT:**

The selected candidates shall undergo one year training at various places. The final place of posting will be allocated after successful completion of training. Candidates can be

placed, across the country, in any of the functions at projects/ stations or offices including joint ventures & subsidiary companies of NTPC.

**AGE LIMIT:**

**EETs:** Upper Age limit is 27 years as on 01.01.2009 i.e. candidates born before 01.01.82 need not apply. Upper age is relaxed by two years for the candidates who have acquired Post graduation degree.

**ET-HR / ET-Finance:** Upper Age limit is 29 years as on 01.01.2009 i.e. candidates born before 01.01.80 need not apply.

**QUALIFIC**

**ATION: a)** Full time Bachelor's Degree in Engineering or Technology from a recognized Indian University with not less than 65% marks, taking average of all the Semesters/Years, irrespective of the weightage given to any particular semester/year by the Institute/University. Final year/semester students who expect their result by 01.08.2009 may also apply provided they have obtained at least 65% marks taking average upto pre-final examination. A candidate with the prescribed degree identified for the discipline as given below can only apply for the post of ET Electrical, respective disciplines: Instrumentation & Control / Power Systems & High Voltage / Power Electronics / Power Plant

**b) Executive Trainees - Human Resource (ET-HR):** Graduates with at least two years full time Post Graduate Degree/ Post Graduate Diploma / Post Graduate Program in Management with specialization in Human Resource / Production/ Industrial Engg/ Personnel Management or Masters in Social Work or MHRD of MBA with Specialization in HR & Automation / Power Plant Engineering, as notified by the authority with a minimum cut / less than 65% marks taking average of all the Semesters/Years, irrespective of the weightage given to particular semester/year by the Institute/University. Final / semester students who expect their result by 01.08.2009 may also apply provided they have obtained at least 65% marks taking average upto pre-final examination. Electronics & Instrumentation / Instrumentation & Control

**c) Executive Trainees - Finance (ET-Fin):** Graduates with at least two years full time Post Graduate Degree/ Post Graduate Diploma / Post Graduate Program in Management with specialization in Human Resource / Production/ Industrial Engg/ Personnel Management or Masters in Social Work or MHRD of MBA with Specialization in HR & Automation / Power Plant Engineering, as notified by the authority with a minimum cut / less than 65% marks taking average of all the Semesters/Years, irrespective of the weightage given to particular semester/year by the Institute/University. Final / semester students who expect their result by 01.08.2009 may also apply provided they have obtained at least 65% marks taking average upto pre-final examination. Electronics & Instrumentation / Instrumentation & Control

**YEAR OF PASSING:** Candidates who have passed out the minimum academic qualification required for the post of ET in last three years including the year in which the ET entrance test is being held would only be eligible to apply for the ET test .i.e. for ET 2009 batch / only those candidates who have passed out in 2007, 2008, 2009 will be eligible to apply. However, in case of reserved categories (OBC, SC, ST and physically challenged), year of passing criterion is relaxed by one year i.e. a reserved candidate who passed out in last four years including the year in which the ET entrance test is being held would be eligible to apply.

**SELECTION PROCESS:**

Eligible candidates will have to undergo a Selection Test. Based on merit and requirement the list of successful candidates for interview will be made available at www.ntpcjobs.net and will be emailed to such candidates. All short listed candidates will

have to appear for Group Discussion and Personal Interview before the Company's Central Selection Board. The final list of candidates being offered, "Offer of appointment" will be made available online.

**TEST CENTERS:**

The selection test will be held in 27 cities as mentioned in the online Application system. Candidates have to choose any two cities as preference-1 and preference-2, as Test Center and no change in any circumstance will be considered subsequently. However, NTPC reserves the right to cancel or add any center depending on the response of the candidates for that area / center.

Admission to the test will be on production of Admit Card, which is to be downloaded only from the site by the candidates.

**ABOUT TEST:**

The All India Test is scheduled on 12.04.2009 (Sunday). The test can be taken in Hindi or English. Candidates will have to give their choice for appearing in Hindi or English at the time of applying for the post, which cannot be changed subsequently. The test will be in two parts. Part-I will consist of 120 multiple-choice questions of the relevant 6 disciplines as advertised. Part-II will consist of 50 multiple-choice questions on Executive Aptitude Test. 1/4th mark will be deducted for each wrong / multiple answered question.

**PROJECTED VACANCIES:** Category wise projected vacancies in each discipline are given below.

| Disciplines               | Vacancies  |            |                        |           |           |
|---------------------------|------------|------------|------------------------|-----------|-----------|
|                           | Total      | Gen        | OBC (Non Creamy Layer) | SC        | ST        |
| Electrical                | 160        | 88         | 44                     | 18        | 10        |
| Mechanical                | 220        | 117        | 78                     | 21        | 4         |
| Civil                     | 60         | 20         | 37                     | 2         | 1         |
| Control & Instrumentation | 90         | 54         | 33                     | 2         | 1         |
| Human Resource            | 30         | 13         | 11                     | 5         | 1         |
| Finance                   | 40         | 17         | 11                     | 8         | 4         |
| <b>Total</b>              | <b>600</b> | <b>309</b> | <b>214</b>             | <b>56</b> | <b>21</b> |

The total number of projected vacancies indicated above may increase / decrease at the discretion of NTPC management. Further, 18 vacancies out of all categories & disciplines, are reserved for Physically Handicapped candidates. The type of disabilities required for various disciplines are as follows:

|                           |            |               |
|---------------------------|------------|---------------|
| Civil                     | OL, OA, HH | <b>Legend</b> |
| Control & Instrumentation | OL, HH     | OL : One Leg  |
|                           |            | OA : One Arm  |

|                               |                |                            |
|-------------------------------|----------------|----------------------------|
| RESERVATIONS AND RELAXATIONS: | Human Resource | OAL, OL, BL, OA, B, LV, HH |
|                               | Finance        | OA, OL, BL, HH             |

**RESERVATIONS AND RELAXATIONS:**

1. 01 Reservations and relaxations for SC / ST / OBC (non-creamy layer) / Physically Handicapped (degree of disability 40% or above) candidates will be provided as per Government guidelines.
2. Category (SC / ST /OBC/ PH) once filled in the online application form will not be changed and no benefit of other category will be admissible later on. The reserved category candidates are required to submit requisite certificate in the prescribed format of Government of India, issued by the competent authority, along with the registration slip and also at time of interview, if called for.
3. No registration fee will be charged from SC/ST & Physically Challenged category candidates.
4. All SC, ST and Physically Challenged candidates with at least 55% marks in qualifying examination are eligible to apply for the post.
5. The upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer) candidates. It is relaxed by 10 years for PH-General, 13 years for PH-OBC and 15 years for PH-SC/ST candidates.
6. The OBC candidates who belong to "Creamy Layer" are not entitled for OBC concession and such candidates have to indicate their category as General. The OBC (Non-Creamy Layer) candidates are required to submit requisite certificate in prescribed format of Government of India, from a competent authority issued in the current year. Further, such candidates will have to give a self-undertaking indicating that they belong to OBC (Non creamy Layer) category at the time of interview, if called for.
7. Upper age is relaxed by 5 years for the candidates who had ordinarily been domiciled in the state of Jammu & Kashmir from 01.01.80 to 31.12.89.

**SERVICE AGREEMENT BOND:**

The selected candidates who belong to General and OBC category will be required to execute a service agreement bond of Rs. 2,50,000/- to successfully complete the prescribed training and thereafter serve the company for at least 3 years. This amount is Rs. 1,25,000/- for SC/ST and Physically Handicapped Category candidates.

**HEALTH:**

The candidate should have sound health. Before joining, candidates will have to undergo medical examination by the NTPC Medical Board and the decision of the board will be final and binding. No relaxation in health standards is allowed. Further, the candidates with myopia and hypermetropia exceeding + 4.00, squint and color blindness, partial or full, need not apply.

## HOW TO APPLY:

1. Eligible candidates have to apply through online registration system of NTPC only. To apply visit: [www.ntpcjobs.net](http://www.ntpcjobs.net) with your valid E-mail ID. The site is functional from 1300 hours of 27.01.2009 to midnight of 16.02.2009.
2. Candidate belonging to General/OBC category is required to pay a non-refundable registration fee of Rs. 500/-. The SC / ST / PH category candidate need not pay the registration fee.
3. State Bank of India has been authorized to collect the registration fee, in a specially opened account (**No. 30605838329**) at CAG branch, New Delhi, on behalf of NTPC. Candidate has to approach the nearby SBI branch with a printout of the “pay-in-slip” which is available on the application registration portal. The pay-in-slip printed from the portal should only be used for depositing the fee for proper crediting of amount in the allocated account. On receipt of the money the bank will issue a unique Journal Number and a Branch Code of the bank collecting the money. This journal number and the branch code are to be filled up by the candidate during online registration. In case the candidate deposit the fee in a wrong account, NTPC will not be responsible. There will not be any other mode of money collection.
4. After applying online, candidate is required to download the registration slip generated by the system with unique registration number.
5. The candidate should send duly signed one printout of registration slip after affixing the colour photograph, caste / PH certificate (if applicable) and photocopy of the pay-in-slip in an envelop. Candidate can keep copy of registration slip and pay-in-slip for his future reference.
6. The candidate should write “ET-2009” & registration number on the top of the envelope and should send the envelop by ordinary post to:

**“ET Recruitment Group, NTPC Ltd.,  
Post Box No.004, Head Post Office,  
Lodhi Road, New Delhi, Pin - 110003”**

7. Please note that the registration slip should reach NTPC on or before 02.03.2009.
8. All successfully enrolled candidates will be allowed to download the admit card from the site. Please note that the admit card will not be sent by post.

## GENERAL INFORMATION AND INSTRUCTIONS:

1. Only Indian Nationals are eligible to apply.

- 2 Before applying, the candidate should ensure that he / she fulfill the eligibility criteria and other norms mentioned in this advertisement as well as on the web site [www.ntpcjobs.net](http://www.ntpcjobs.net).
- 3 All qualifications should be full time regular courses from an Indian University / Institute recognized by AICTE / appropriate statutory authority.
- 4 No manual / paper application will be entertained.
- 5 TA/DA will not be paid to any candidate appearing for the examination.
- 6 Candidature of the registered candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is false or is not found in conformity with eligibility criteria mentioned in the advertisement.
- 7 Candidature of the registered candidate is also liable to be rejected if registration slip along with necessary documents is not received or received un-signed or without pay in slip or received after the closing date or registered online more than once.
- 8 Candidates appearing in the final year semester examination should bring their identity card of the Institution / College.
- 9 For queries candidates may visit the site and consult the Frequently Asked Questions (FAQ) section.
- 10 The admit card indicating roll number, name of the allocated test center and guidelines for the test will be made available on the same site to the candidates found apparently eligible based on the online data. The candidate has to down load his Admit card, Test Guidelines etc for appearing in the test from the site. Admit cards will not be sent by post.
- 11 Candidates are advised to keep the E-mail ID to be entered compulsorily in the online application form and should remain active for at least one year. No change in the E-mail ID will be allowed once entered. All future correspondence would be sent via E-mail only.
- 12 Candidates employed with Government Departments / PSUs / Autonomous Bodies have to produce NOC at the time of Interview. Please note if called for interview without NOC you will not be allowed to appear for the same.
- 13 In case any ambiguity / dispute arises on account of interpretation in versions other than English, English version will prevail.  
NTPC reserves the right to cancel / restrict / enlarge/ modify / alter the
- 14 recruitment process, if need so arises, without issuing any further notice or assigning any reason thereafter.
- 15 Legal jurisdiction will be NCT of Delhi in case of any cause / dispute.

IMPORTANT DATES:

- |  |   |
|--|---|
| a. Commencement of online Registration of application by candidates                          | 27.01.2009<br>(Tuesday)1300 Hours       |
| b. Last date for online registration of application by candidates                            | 16.02.2009 (Monday)<br>Midnight         |
| c. Last date of accepting registration forms with required documents by post from candidates | 02.03.2009 (Monday)<br>1700 Hours       |
| d. Downloading of Admit card with Roll Number, test center name and Guidelines from the net. | 31.03.2009 To<br>12.04.2009, 0900 Hours |
| e. All India Test in 27 cities   | 12.04.2009 (Sunday)                     |

NTPC Limited  
(A Government of India Enterprise)

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Institutional Area, Lodhi Road, New Delhi – 110 003

Visit us at [www.ntpc.co.in](http://www.ntpc.co.in) , [www.ntpcjobs.net](http://www.ntpcjobs.net)

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