



# UNION PUBLIC SERVICE COMMISSION

EXAMINATION NOTICE NO. 05/2012-IPSLC

DATED: 10.03.2012

(Last Date for Receipt of Applications : 01.04.2012)

## INDIAN POLICE SERVICE LIMITED COMPETITIVE EXAMINATION, 2012

(Commission's Website <http://www.upsc.gov.in>)

**No.22/4/2010-E.I (B)** : The Union Public Service Commission will hold a Limited Competitive Examination from 20<sup>th</sup> of May, 2012 for the purpose of filling vacancies in the Indian Police Service (IPS) in accordance with the Rules published by the Ministry of Home Affairs in the Gazette of India Extraordinary dated 03<sup>rd</sup> March, 2012.

- ❖ The number of vacancies to be filled on the result of the examination will be finalized later on in consultation with the Ministry of Home Affairs.
- ❖ Reservation will be made for candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes Categories in respect of vacancies as may be fixed by the Government.
- ❖ Since Indian Police Service is exempted from PH reservation, no vacancy will be available for recruitment of PH category candidates through this examination.

The candidates must indicate their preferences for cadre (State/UT) allocation. In case no preference is given by a candidate for cadre allocation, it will be assumed that he/she does not have specific cadre preference for those services. Moreover, if a candidate cannot be allocated to any cadre of his/her choice, he/she shall be allotted to any of the remaining cadres in which there are vacancies. The decision of government in respect of cadre allocation shall be final.

**2. (A) CENTRES OF EXAMINATION:** The Examination will be held at the following Centres:

**AHMEDABAD, BANGALORE, CHENNAI, DELHI, GUWAHATI, KOLKATA AND NAGPUR.**

The centres and the date of holding the examination as mentioned above are liable to be changed at the discretion of the Commission. While every effort will be made to allot the candidates to the centre of their choice for examination, the Commission may, at their discretion allot a different centre to a candidate, when circumstances so warrant. Candidates admitted to the examination will be informed of the time table and place or places of examination.

The candidates should note that no request for change of centre will be granted.

**(B) PLAN OF EXAMINATION :**

The Indian Police Service Limited Competitive Examination will consist of two successive stages:-

- (i) Written Examination;
- (ii) Interview for Personality for Personality Test

The detail Plan of Examination including the syllabi of Papers is given at Appendix-I, Section-I & Section II of this Notice.

**3. ELIGIBILITY CONDITIONS:**

The candidates, who fulfill the following eligibility conditions would be eligible for this Examination:

- (a) must be a citizen of India or he/she must belong to such category of persons as may be, from time to time, be notified in this behalf by the Central Government ;
- (b) have completed 05 years of continuous and actual service as Deputy Superintendent of Police in States under State Police Service or

### IMPORTANT

#### 1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION:

The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions.

**Mere issue of e-admission certificate to the candidate will not imply that his/her candidature has been finally cleared by the Commission.**

Commission will take up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.

#### 2. HOW TO APPLY:

(a) Candidates must apply Online by using the website <http://www.upsonline.nic.in>. Detailed instructions for filling up Online Applications are available on the above-mentioned website.

Candidates should ensure that all columns of the Online Application Form are filled in correctly. No correspondence will be entertained by the Commission from candidates to change any of the entries made in the application form. In case of NIL information, candidates are advised to clearly write NIL or '0' in the relevant column. No column should be left blank.

The printed copy of the Online Application Form with necessary certification done by the appropriate authority must reach the **Secretary, Union Public Service Commission, Dhoolpur House, Shahjahan Road, New Delhi - 110069** on or before **19<sup>th</sup> April, 2012**.

The envelope containing the application should be superscribed "**Application for Indian Police Service Limited Competitive Examination, 2012**". Application can also be delivered at Union Public Service Commission counter by hand. The Commission will not be responsible for the applications delivered to any other functionary of the Commission.

(b) Candidates are advised to read carefully the instructions for filling up the "Online Application Form" given in Appendix-II of this notice.

#### 3. LAST DATE FOR RECEIPT OF APPLICATIONS:

The Online Applications can be filled upto **1<sup>st</sup> April, 2012 till 11.59 p.m. after which the link will be disabled. The last date for receiving printed copy of Online Application Form along with enclosures/certificates is 19<sup>th</sup> April 2012**

#### 4. PENALTY FOR WRONG ANSWERS:

Candidates should note that there will be penalty (**Negative Marking**) for wrong answers marked by a candidate in the Objective Type Question Papers.

#### 5. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:

In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact UPSC's Facilitation Counter near gate 'C' of its campus in person or over Telephone No. 011-23385271/011-23381125/011-23098543 on working days between 10.00 hrs. and 17.00 hrs.

#### 6. SPECIAL INSTRUCTIONS :

Candidates are advised to read carefully "Special Instructions to the Candidates for Objective Type Tests and Conventional Type Tests" (Appendix III and Appendix IV). For both writing and marking answers in the OMR sheet [Answer Sheet] in objective type papers, candidates must use either **black or blue ball pen only**. Pens with any other colours are prohibited. Do not use Pencil or ink pen.

#### 7. MOBILE PHONES BANNED:

(a) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

(b) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/ pagers to the venue of the examination, as arrangement for safe-keeping cannot be assured.

8. Candidates are advised not to bring any valuable/costly items to the Examination Halls, as safe-keeping of the same cannot be assured. Commission will not be responsible for any loss in this regard.

**"Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply."**

Assistant Commandants in Central Para Military Forces (Central Reserve Police Service, Border Security Force, Indo Tibet Border Police, Central Industrial Security Force and Sashastra Seema Bal) or Officers of the Rank of Captain or Major or equivalent in the Armed Forces.

(c) should have an unblemished service record.

(B) A candidate must not have attained the age of 35 years on the 1<sup>st</sup> August, 2012 i.e. he/she must have been born not earlier than 2<sup>nd</sup> August, 1977. However, the upper age limit prescribed above will be relaxable upto a maximum of 01 year for

Other Backward Classes category candidates and 02 years for candidates belonging to a Scheduled Caste or Scheduled Tribe. The date of birth accepted by the Commission is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognized by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University, which must be certified by the proper authority of the University or in the Higher Secondary or an equivalent examination certificate.

No other document relating to age like horoscopes, affidavits, birth extracts from

Municipal Corporation, service records and the like will be accepted.

The expression Matriculation/Higher Secondary Examination Certificate in this part of the instruction includes the alternative certificates mentioned above.

**Note-I** : Candidates should note that the date of birth as recorded in the Matriculation/ Secondary Examination Certificate or an equivalent Certificate will only be accepted by Commission and no subsequent request for its change will be considered or granted.

**Note-II:** Candidates should also note that once a date of birth has been claimed by them and entered in the records of the Commission for the purpose of admission to an examination, no change will be allowed subsequently (or at any other examination of the Commission) on any grounds whatsoever.

**SAVE AS PROVIDED ABOVE THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED.**

(C) Every candidates appearing at the examination who is otherwise eligible, shall be permitted two attempts at this examination which may be further relaxed by one additional attempt in case of SC, ST and OBC candidates.

(D) A candidate must hold a degree of any of the Universities incorporated by an Act of the Central or State Legislature in India or other educational institutions established by an Act of Parliament or declared to be deemed as a University under Section 3 of the University Grants Commission Act, 1956 or possess an equivalent qualification.

4. After the Notification of the Rules of the Examination in the Gazette of India by the Ministry of Home Affairs, the candidates will have to submit their application within the prescribed last date of application, to the Union Public Service Commission in the prescribed manner/proforma as mentioned in para 2 above. The candidates will also have to submit separately another copy of their application to UPSC through proper channel, wherein their Cadre Controlling Authorities will have to verify that they are clear from vigilance angle and are having requisite service of 05 years in the eligible grades. The Union Public Service Commission will initially consider eligibility of a candidate in the Limited Competitive Examination for recruitment in the Indian Police Service on the basis of the Online Applications submitted directly by the candidates. It may, however, be noted that in case of non-receipt of their applications through proper channel with eligibility conditions duly verified, will result in rejection of their candidature at a later stage of the examination. The decision of the Union Public Service Commission as to the acceptance of the application of a candidate and his/her eligibility or otherwise for admission to the examination shall be final.

5. The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all the stages of examination for which they are admitted viz. Written Examination and Personality/Interview Tests will be purely provisional subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the

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written Examination, or Personality/ Interview Test, it is found that they do not fulfill any of the requisite eligibility conditions; their candidature for the Examination shall be cancelled.

6. E-admission Certificates to the eligible candidates will be issued by the Union Public Service Commission. No candidate will be admitted to the Examination unless he/she holds a valid Admission Certificate issued by the Commission.

7. A candidate who is or has been declared by the Commission to be guilty of:-

- (i) Obtaining support for his/her candidature by the following means, namely:-
  - (a) Offering illegal gratification to, or
  - (b) Applying pressure on, or
  - (c) Blackmailing, or threatening to blackmail any person connected with the conduct of examination, or
- (ii) Impersonating, or
- (iii) Procuring impersonation by any person, or
- (iv) Submitting fabricated documents, or documents which have been tampered with, or
- (v) Making statements which are incorrect or false or suppressing material information, or
- (vi) Resorting to the following means in connection with his/her candidature for the examination, namely:
  - (a) obtaining copy of question paper through improper means,
  - (b) finding out the particulars of the persons connected with secret work relating to the examination.
  - (c) influencing the examiners, or
- (vii) Using unfair means during the examination, or
- (viii) Writing obscene matter or drawing obscene sketches in the scripts, or
- (ix) Misbehaving in the examination hall including tearing of the scripts provoking fellow examinees to boycott examination, creating disorderly scene and the like, or
- (x) Harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examinations, or
- (xi) Being in possession of or using any mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination, or
- (xii) Violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination, or
- (xiii) Attempting to commit or as the case may be abetting the Commission of all or any of the Acts specified in the foregoing clauses may in addition to

rendering himself/herself liable to criminal prosecution be liable –

- (a) to be disqualified by the Commission from the examination for which he/she is a candidate and/or
- (b) to be debarred either permanently or for a specified period:
  - (i) by the Commission from any examination or selection held by them.
  - (ii) by the Central Government/ State Government from any employment under them, and for any disciplinary action under the appropriate rules.

Provided that no penalty under these rules shall be imposed except after:

- (i) Giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and
- (ii) Taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

8. (1) Candidates who obtain such minimum qualifying marks in the written examination as may be fixed by the Commission in their discretion shall be called for the Interview for Personality Test to be conducted by the Commission. Candidates will be recommended by the Commission as per the merit list drawn on the basis of performance of candidates in the Written Test and Interview.

8. (2) The Commission retains discretion to fix minimum qualifying marks in any or all of the papers at any stage and retains discretion to evaluate conventional papers of only those candidates who secure minimum qualifying marks in the objective papers, as may be determined by the Commission.

Provided that candidates belonging to the Scheduled Castes, the Scheduled Tribes and the OBC categories may be called for the Interview for Personality Test by applying relaxed standards, if the Commission is of the opinion that sufficient number of candidates from these categories are not likely to be called for the Interview for Personality Test on the basis of the general standard in order to fill up the vacancies reserved for them.

9. (1) After the interview, the candidates will be arranged by the Commission in order of merit as disclosed by the aggregate marks finally awarded to each candidate and in that order so many candidates as are found by the Commission to be qualified at the examination shall be recommended for appointment upto the number of unreserved vacancies decided to be filled on the result of the examination.

9. (2) The candidates belonging to any of the Scheduled Castes, the Scheduled Tribes and the OBC may to the extent of

the number of vacancies reserved for the Scheduled Castes, the Scheduled Tribes and the OBC be recommended by the Commission by a relaxed standard, subject to the fitness of these candidates for selection to the Post.

Provided that the candidates belonging to Scheduled Castes, the Scheduled Tribes and the OBC who have not availed themselves of any of the concessions or relaxations in the eligibility or the selection criteria, at any stage of the examination and who after taking into account the general qualifying standards are found fit for recommendation by the Commission shall not be recommended against the vacancies reserved for the Scheduled Castes, the Scheduled Tribes and the OBC.

10. The form and manner of communication of the result of the examination to individual candidates shall be decided by the Commission in their discretion and the Commission will not enter into correspondence with them regarding the result.

11. A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the discharge of his duties as an officer of the service. A candidate, who after such medical examination as Government or the appointing authority, as the case may be, may prescribe, is found not to satisfy these requirements will not be appointed. Any candidate called for the Personality Test by the Commission may be required to undergo medical examination to be conducted by the Ministry of Home Affairs. No fee shall be payable to the Medical Board by the candidate for the medical examination.

12. A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidate belongs is included in the list of reserved communities issued by the Central Government. If a candidate indicates in his/her application form for the Limited Competitive Examination for Indian Police Service that he/she belongs to General Category but subsequently writes to the Commission to change his/her category, to a reserved one, such request shall not be entertained by the Commission.

While the above principle will be followed in general, there may be a few cases where there was a little gap (say 2-3 months) between the issuance of a Government Notification enlisting a particular community in the list of any of the reserved communities and the date of submission of the application by the candidate. In such cases the request of change of community from general to reserved may be considered by the Commission on merit.

The closing date fixed for the receipt of the Online Application will be treated as

the date for determining the OBC status (including that of creamy layer) of the candidates.

13. No person—

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to Service. Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

14. The list of recommended candidates would be forwarded by the Commission to the Ministry of Home Affairs for issue of offer of appointment with cadre allocation in respect of the selected candidates who are found medically fit as per Medical Examinations carried out by the Government. The selected candidates shall undergo training as decided by the Government and will remain on probation for a period of two years.

15. **IMPORTANT** : ALL COMMUNICATIONS TO THE COMMISSION SHOULD INVARIABLY CONTAIN THE FOLLOWING PARTICULARS.

1. NAME AND YEAR OF THE EXAMINATION.
2. REGISTRATION ID NUMBER (RID).
3. ROLL NUMBER (IF RECEIVED).
4. NAME OF CANDIDATE (IN FULL AND IN BLOCK LETTERS).
5. COMPLETE POSTAL ADDRESS AS GIVEN IN THE APPLICATION.

**N.B. I. COMMUNICATION NOT CONTAINING THE ABOVE PARTICULARS MAY NOT BE ATTENDED TO.**

**N.B. II. CANDIDATES SHOULD ALSO NOTE DOWN THEIR APPLICATION FORM NUMBER FOR FUTURE REFERENCE. THEY MAY BE REQUIRED TO INDICATE THE SAME IN CONNECTION WITH THEIR CANDIDATURE FOR THE LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE INDIAN POLICE SERVICE, 2012.**

16. **WITHDRAWAL OF APPLICATIONS:** NO REQUEST FOR WITHDRAWAL OF CANDIDATURE RECEIVED FROM A CANDIDATE AFTER HE/SHE HAS SUBMITTED HIS/HER APPLICATION WILL BE ENTERTAINED UNDER ANY CIRCUMSTANCES.

**R.K. SINHA**  
JOINT SECRETARY  
UNION PUBLIC SERVICE COMMISSION

#### APPENDIX-I

### Scheme and Syllabus of the Written Examination for the Limited Competitive Examination for recruitment to the Indian Police Service

#### APPENDIX I

#### SECTION I

#### PLAN OF EXAMINATION

The Examination will comprise two components viz; Written Examination and Interview for Personality Test.

The details of the Written Examination and Interview are given in the following table.

Paper I	Objective Type	2 hours duration	200 Marks
Paper II	Objective Type	2 hours duration	200 Marks
Paper III English Language*	Descriptive Type	3 hours duration	200 Marks
Paper IV Essay	Descriptive Type	3 hours duration	200 Marks
Paper V General Studies	Descriptive Type	3 hours duration	200 Marks
Interview			200 Marks

**Note 1:** Total Marks for Written Examination and Interview will be 1000 marks.

**Note 2\* :** Paper III is only qualifying in nature and the marks for Paper-III will not be counted for merit ranking.

**Note 3:** The objective type papers will be qualifying in nature for evaluating Descriptive Type Papers. However, marks obtained will be counted for merit ranking.

**Note 4:** In cases, where simultaneous evaluations of Papers III and IV / V are resorted to for saving time, the Commission retains the discretion to treat the Papers IV and V of such candidates who do not attain the qualifying standards for Paper-III as "deemed to be not evaluated."

#### (a) Papers I and II (Objective Type)

**Note :**

- (i) Both the question papers will be objective type (multiple choice questions).
- (ii) The question papers will be set both in Hindi and English. However, questions relating to English Language Comprehension skills of Class X level will be tested through passages from English language only without providing Hindi translation thereof in the question paper.
- (iii) Details of the syllabi are indicated in Part A of Section II.
- (iv) There will be negative marking for incorrect answers (as detailed below) for all questions except some of the questions where the negative marking will be inbuilt in the form of different marks being awarded to the most appropriate and not so appropriate answer for such questions.
  - (a) There are four alternatives for the answers to every question. For each question for which a wrong answer has been given by the candidate, one-third (33%) of the marks assigned to that question will be deducted as penalty.

- (b) If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happen to be correct and there will be same penalty as above for that question.
- (c) If a question is left blank i.e. no answer is given by the candidate, there will be no penalty for that question.

**(B) Paper III, Paper IV and Paper V (Descriptive Type)**

- (a) **Paper III** :- English Language paper. This paper would be of Matriculation standard and qualifying in nature only. Its marks will not be counted for preparation of merit ranking.
- (b) **Paper IV** :- Essay paper. It will comprise two essays, one on security aspect and the other on various developmental aspect of the society.
- (c) **Paper V**:- General Studies paper covering various aspects like Elementary Principles of Public Law, State Policy, Fundamental Rights, Human Rights, Disaster Management, National Security etc.

**Note:**

- (i) Syllabi of Descriptive Type Papers (Paper III, IV and V) are indicated in Part B of Section II.
- (ii) **The Essay Paper (Paper IV) and the General Studies Paper (Paper V) (Descriptive Type) will have to be answered either in English or in Hindi. Attempting answers in any other language or use of mixed language (i.e. partly in Hindi and partly in English) is not permissible.**
- (iii) Candidates must write the papers in their own hand.
- (iv) The Commission has discretion to fix qualifying marks in any or all the papers of the examination.
- (v) If a candidate's handwriting is not easily legible, a deduction will be made on this account from the total marks otherwise accruing to him/her. In extreme cases, the paper may not be evaluated.
- (vi) Marks will not be allotted for mere superficial knowledge.
- (vii) Credit will be given for orderly, effective, and exact expression combined with due economy of words in all subjects of the examination.
- (viii) In the question papers, wherever required, SI units will be used.
- (ix) Candidates should use only International form of Indian numerals (i.e. 1, 2, 3, 4, 5, 6 etc.) while answering question papers.
- (x) Candidates must strictly follow directions/instructions given in the question paper(s).

**(C) Interview for Personality Test**

The candidate will be interviewed by a Board who will have before them a record of his career. He will be asked questions on matters of general interest. The object of the interview is to assess the personal suitability of the candidate for a career in public service by a Board of competent and unbiased observers. The test is intended to judge the mental caliber of a candidate. In broad terms this is really an assessment of not only his intellectual qualities but also social traits and his interest in current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, clear and logical exposition, balance of judgment, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity.

The technique of the interview is not that of a strict cross-examination but of a natural, though directed and purposive conversation which is intended to reveal the mental qualities of the candidate.

The interview test is not intended to be a test either of the specialized or general knowledge of the candidates which has been already tested through their written papers. Candidates are expected to have taken an intelligent interest not only in their special subjects of academic study but also in the events which are happening around them both within and outside their own State or Country as well as in modern currents of thought and in new discoveries which should rouse the curiosity of well educated youth.

**SECTION II  
SYLLABI FOR THE EXAMINATION  
Part A**

**PAPERS OF OBJECTIVE TYPE**

**Paper I - (200 marks) Duration : Two hours**

- Current events of national and international importance
- History of India and Indian National Movement
- Indian and World Geography-Physical, Social, Economic

**Geography of India and the World.**

- Indian Polity and Governance – Constitution, Political System, Panchayati Raj, Public Policy, Rights Issues, etc.
- Economic and Social Development-Sustainable Development, Poverty, Inclusion, Demographics, Social Sector Initiatives, etc.
- General issues on Environmental ecology, Bio-diversity and Climate Change - that do not require subject specialization
- General Science.

**Paper II-(200 marks) Duration : Two hours**

- Comprehension
- Interpersonal skills including communication skills;
- Logical reasoning and analytical ability

- Decision making and problem solving
- General mental ability
- Basic numeracy (numbers and their relations, orders of magnitude, etc.) (Class X level), Data interpretation (charts, graphs, tables, data sufficiency etc. — Class X level)
- English Language Comprehension skills (Class X level).

**Note** : Questions relating to English Language Comprehension skills of Class X level (last item in the Syllabus of Paper-II) will be tested through passages from English language only without providing Hindi translation thereof in the question paper.

**Part B**

**PAPERS OF DESCRIPTIVE TYPE**

**Paper III : English (200 marks / 3 hours duration) :- This will be a qualifying test only of Matriculation or equivalent standard.**

The aim of the paper is to test the candidate's ability to read and understand serious discursive prose, and to express his ideas clearly and correctly, in English.

The pattern of questions would be broadly as follows (indicative only) :—

- (i) Comprehension of given passages;
- (ii) Precis Writing;
- (iii) Usage and Vocabulary;
- (iv) Paragraphs writing;

**Note I** : Answer to all questions in this Paper will have to be attempted in English only.

**Paper IV : Essay ( 200 Marks/ three hours duration)**

Candidates will be required to write two Essays. One topic will pertain to Indian Society/ politics/ Economy/Development, Growth and related aspects. The other topic will pertain to security and related matters. Candidates will be expected to keep closely to the subject of the essay to arrange their ideas in orderly fashion, and to write concisely. Credit will be given for effective and exact expression.

**Paper V : General Studies (200 Marks/ three hours duration)**

The questions will be such as to test a candidate's awareness of a variety of subjects and are likely to test the candidate's basic understanding of all relevant issues, and ability to analyze, and take a view on conflicting socio-economic goals, objectives and demands. The candidates must give relevant, meaningful and succinct answers.

**Note** : This paper can be answered by the Candidates either in English or in Hindi. Attempting answers in any other language or use of 'mixed' language (i.e. partly in English and partly in Hindi) is not permissible.

**Syllabus:**

- a) A brief idea about History and Geography of India.
- b) Constitution of India and Indian Polity:  
This part will include questions on the Constitution of India, as well as all constitutional, legal, administrative and other issues emerging from the politico-administrative system prevalent in the country.
- c) Current National Issues and Topics of Social Relevance :  
This part is intended to test the Candidate's awareness of current National issues and topics of social relevance in the present-day India, such as the following :  
  - (i) The Indian economy and issues relating to planning, mobilization of resources, growth, development and employment.
  - (ii) Issues arising from the social and economic exclusion of large sections from the benefits of development.
  - (iii) Other issues relating to the development and management of human resource.
  - (iv) Health issues including the management of Public Health, Health education and ethical concerns regarding health-care.
  - (v) Law enforcement, internal security and related issues such as the preservation of communal harmony.
  - (vi) Issues relating to good governance and accountability to the citizens including the maintenance of human rights, and of probity in public life.
  - (vii) Environmental issues, ecological preservation, conservation of natural resources and national heritage.
- d) India's diversity, unity amidst diversity and pluralism as a part of the functioning of Indian Society. Conflicts due to political, economic, social and cultural reasons. Conflict resolution.
- e) Democratic rights and privileges of citizens. Emerging social changes/trends relevant to governance.
- f) National Security: Structure and functions of Defence Forces, Para Military Forces and Police. Origin, growth and dimensions of fundamentalism, militancy and terrorism. Local, regional, national and international dimensions of organized crime and terrorism; and efforts at countering them. "White-collar" and cyber crime, money laundering and tax-havens. Technology in crime detection, prevention and investigation, including forensics. Weapons and weapons training that a uniformed officer should be aware of. Food security, energy security, water security, technological self-reliance as a part of security objectives, Disaster Management including natural and man made disasters.
- h) Statistical Analysis, graph and diagrams : This part will test the candidate's ability to draw conclusions from information presented in Statistical, graphical or diagrammatical form and to interpret them.

**APPENDIX-II**

**INSTRUCTIONS TO THE CANDIDATES FOR FILLING ONLINE APPLICATIONS**

Candidates may apply Online using the website <http://www.upsconline.nic.in>. Salient features of the system of Online Application Form are given hereunder:

- ❖ Detailed instructions for filling up online applications are available on the above mentioned website.
- ❖ Candidates will be required to complete the Online Application Form containing various modules as per the instructions available in the above mentioned site through drop down menus.

- ❖ Before starting filling up of online application, a candidate must have his/her photograph and signature duly scanned in the .jpg format in such a manner that each file size should not exceed 40KB each and must not be less than 3KB in size for the photograph and 1KB for the signature.
- ❖ The Online applications can be filled from **3<sup>rd</sup> March, 2012 to 1<sup>st</sup> April, 2012 till 11.59 p.m.** after which link will be disabled.
- ❖ **Candidates wanting to apply online are strongly advised to do so well in time without waiting for last date for submission of online application.**

## Appendix-III

## Special Instructions to Candidates for Objective type papers

## 1. Articles permitted inside Examination Hall

Clip board or hard board (on which nothing is written), a good quality black/blue ball pen for making responses on the Answer Sheet. Answer Sheet and sheet for rough work will be supplied by the Invigilator.

## 2. Articles not permitted inside Examination Hall

Do not bring into the Examination Hall any article other than those specified above, e.g., books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Test Booklets, rough sheets pertaining to earlier session(s), etc.

**Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.**

**Candidates are advised in their own interest not to bring any of the banned items including mobile phones, pagers to the venue of the examination, as arrangements for safekeeping cannot be assured.**

## 3. Penalty for wrong Answers

**THERE WILL BE PENALTY (NEGATIVE MARKING) FOR WRONG ANSWERS MARKED BY A CANDIDATE IN THE OBJECTIVE TYPE QUESTION PAPERS.**

- (i) There are four alternatives for the answer to every question. For each question for which a wrong answer has been given by the candidate, one third (0.33) of the marks assigned to that question will be deducted as penalty.
- (ii) If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happens to be correct and there will be same penalty as above for that question.
- (iii) If a question is left blank i.e. no answer is given by the candidate, there will be no penalty for that question.

## 4. Unfair means strictly prohibited

No candidates shall copy from the papers of any other candidate nor permit his papers to be copied nor give nor attempt to give not obtain nor attempt to obtain irregular assistance of any description.

## 5. Conduct in Examination Hall

No candidates should misbehave in any manner or create disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely penalised.

## 6. Answer Sheet particulars

(i) Write in black/blue ball pen your Centre and subject followed by Test Booklet series (in bracket), subject code and roll number at the appropriate space provided on the Answer Sheet at the top. Also encode your booklet series (A, B, C or D, as the case may be), subject code and roll number with black/blue ball pen in the circles provided for the purpose in the Answer Sheet. The guidelines for writing the above particulars and for encoding the above particulars are given in Annexure. In case the booklet series is not printed on the Test Booklet or Answer Sheet is un-numbered, please report immediately to the Invigilator and get the Test Booklet/Answer Sheet replaced.

(ii) All corrections and changes in writing the roll number must be initialed by the candidates as well as by the Invigilator and countersigned by the Supervisor.

(iii) Immediately after commencement of the examination please check that the Test Booklet supplied to you does not have any unprinted or torn or missing pages or items etc. If so, get it replaced by a complete Test Booklet of the same series and subject.

7. Do not write your name or anything other than the specific items of information asked for, on the Answer Sheet/Test Booklet/sheet for rough work.
8. Do not fold or mutilate or damage or put any extraneous marking in the Answer Sheet. Do not write anything on the reverse of the Answer Sheet.
9. Since the Answer Sheets will be evaluated on computerised machines, candidates should exercise due care in handling and filling up the Answer Sheets. **They should use black/blue ball pen only to darken the circles. For writing in boxes, they should use blue or black ball pen. Since the entries made by the candidates by darkening the circles will be taken into account while evaluating the Answer Sheets on computerised machines, they should make these entries very carefully and accurately.**

**The candidate must mark responses in the Answer Sheet with good quality black/blue ball pen.**

## 10. Method of marking answers

In the "OBJECTIVE TYPE" of examination, you do not write the answers. For each question (hereinafter referred to as "Item") several suggested answers (hereinafter referred to as "Responses") are given. You have to choose one response to each item.

The question paper will be in the Form of TEST BOOKLET. The booklet will contain item bearing numbers 1, 2, 3 ..... etc. Under each item, Responses marked (a), (b), (c), (d) will be given. Your task will be to choose the correct response. If you think there is more than one correct response, then choose what you consider the best response.

In any case, for each item you are to select only one response. If you select more than one response, your response will be considered wrong.

In the Answer Sheet, Serial Nos. from 1 to 160 are printed. Against each number, there are circles marked (a), (b), (c) and (d). After you have read each item in the Test Booklet and decided which one of the given responses is correct or the best, **you have to mark your response by completely blackening to indicate your**

**response. Ink pen or pencil should not be used for blackening the circle on the Answer Sheet.**

For example, if the correct answer to item 1 is (b), then the circle containing the letter (b) is to be completely blackened with black/blue ball pen as shown below :-

**Example :** (a) ● (b) ● (c) ○ (d) ○

## 11. Signature on Attendance List

You are required to write the serial number of the Answer Sheet and Test Booklet and Series of Test Booklet issued to you on the Attendance List and to sign in appropriate column against your name. Any change or correction in these particulars should be authenticated by the candidate by putting his signatures.

12. Please read and abide by the instructions on the cover of Test Booklet. If any candidate indulges in disorderly or improper conduct, he will render himself liable for disciplinary action and/or imposition of a penalty as the Commission may deem fit.

13. The candidates are not allowed to leave the Examination Hall before the expiry of prescribed time period of the examination.

## Annexure

## How to fill in the Answer Sheet of objective type tests in the Examination Hall

Please follow these instructions very carefully. You may note that since the Answer Sheets are to be evaluated on machine, any violation of these instructions may result in reduction of your score for which you would yourself be responsible.

Before you mark your responses on the Answer Sheet, you will have to fill in various particulars in it.

As soon as the candidate receives the Answer Sheet, he/she should check that it is numbered at the bottom. If it is found unnumbered he/she should at once get it replaced by a numbered one.

You will see from the Answer Sheet that you will have to fill in the top line, which reads thus :

केन्द्र Centre	विषय Subject	विषय कोड S. Code	अनुक्रमांक Roll Number

If you are, say, appearing for the examination in Delhi Centre for the General Studies Paper and your Roll No. is 081276 and your Test Booklet series is 'A', you should fill in thus, using ball pen.

\*This is just illustrative and may not be relevant to the Examination concerned.

केन्द्र Centre	विषय Subject	विषय कोड S. Code	अनुक्रमांक Roll Number
Delhi	General Studies (A)	9 9	0 8 1 2 7 6

You should write with black/blue ball pen the name of the centre and subject in English or Hindi.

The test Booklet Series is indicated by Alphabets A, B, C, or D at the top right hand corner of the Booklet.

Write your Roll Numbers exactly as it is in your Admission Certificate in the boxes provided for this purpose. Do not omit any zero(s) which may be there.

The next step is to find out the appropriate subject code from the Time Table. Now encode the Test Booklet Series, Subject Code and the Roll Number in the circles provided for this purpose. Do the encoding with black/blue ball pen. The name of the Centre need not be encoded.

Writing and encoding of Test Booklet Series is to be done after receiving the Test Booklet and confirming the Booklet Series from the same.

For General Ability subject paper of 'A' Test Booklet Series you have to encode the subject code, which is 99. Do it thus.

पुस्तिका क्रम Booklet Series (A)	विषय Subject	9	9
		①	①
		②	②
		③	③
		④	④
		⑤	⑤
		⑥	⑥
		⑦	⑦
		⑧	⑧
		●	●

All that is required is to blacken completely the circle marked 'A' below the Booklet Series and below the subject code blacken completely the Circles for "9" (in the first vertical column) and "9" (in the second vertical column). You should then encode the Roll No. 081276. Do it thus similarly :

**Important :** Please ensure that you have carefully encoded your subject, Test Booklet series and Roll Number.

अनुक्रमांक Roll Numbers					
0	8	1	2	7	6
●	●	●	●	●	●
①	①	①	①	①	①
②	②	②	②	②	②
③	③	③	③	③	③
④	④	④	④	④	④
⑤	⑤	⑤	⑤	⑤	⑤
⑥	⑥	⑥	⑥	⑥	⑥
⑦	⑦	⑦	⑦	⑦	⑦
⑧	⑧	⑧	⑧	⑧	⑧
●	●	●	●	●	●

\*This is just illustrative and may not be relevant to your Examination.  
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**APPENDIX - IV**  
**SPECIAL INSTRUCTIONS FOR CONVENTIONAL TYPE OF PAPERS**

**1. Answers to be written in own hand**

Write the answers in your own hand in ink. Pencil may be used for rough work.

**2. Check Answer Book**

The candidate must write his/her roll number (and not his/her name) only in the space provided for the purpose on every answer book used by him/her. Before writing in the answer book, please see that it is complete. In case there are any missing pages, it should be got replaced.

Do not tear out any pages from the Answer Book. If you use more than one Answer Book, indicate on the cover of first Answer Book the total number of Answer Books used. Do not leave any blank, unused spaces between answers. If such spaces are left, score them out.

**3. Answers in excess of prescribed number will be ignored**

The candidate must attempt questions strictly in accordance with the directions given on each question paper. If questions are attempted in excess of the prescribed number only the questions attempted first up to the prescribed number shall be valued and the remaining answers will be ignored.

4. Questions relating to precis should be attempted only on precis sheets to be supplied

on demand by the Invigilators. Precis sheet, whether used or not, should be placed inside the answer books and fastened along with the additional answer book(s), if any. Candidates who fail to observe this instruction will be penalized. Do not write your roll number on these sheets.

**5. Unfair means strictly prohibited**

Do not copy from the papers of any other candidate nor allow your papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description. It will be the responsibility of every candidate to ensure that his/her answers are not copied by another candidate. Failure to do so will invite penalty, as may be awarded by the Commission for adoption of unfair means.

**6. Conduct in Examination Hall**

Do not misbehave in any manner or create disorderly scene in the examination hall or harass or bodily harm the staff deployed for the conduct of examination.

You will be severely penalized if you attempt to do so.

7. Please read carefully and abide by the instructions printed on the Question Paper and on the Answer Book supplied in the Examination Hall.

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