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ADMISSION PROCESS

FOR UNDERGRADUATE COURSES

Admission on Merit Basis	Admission under reserved categories	Admission under Sports Category	Admission Eligibility & Criteria
Documents required for admission	Previous Cut-offs	Admission Schedule	

GENERAL INFORMATION

The admission process in Shri Ram College of Commerce usually begins in the month of **June** every year when the University of Delhi opens admissions for different courses in the University of Delhi and its constituent/affiliated colleges. The University of Delhi releases a detailed **Admission Schedule/Notification** usually by the end of **May** every year. Being a constituent College of the University of Delhi the admission schedule/notification released by the University of Delhi is followed by the SRCC for admissions to its undergraduate courses. The details about the college, courses, admission criteria for different courses, etc. are published by the college in the Prospectus for admission. The prospectus is usually available for sale from the fourth week of May every year.

For the year 2012 the University of Delhi has made significant changes in the admission process. The candidates can register either online at www.du.ac.in or offline by filling OMR Forms available from designated post offices and Admission Information Centers in Delhi.

ADMISSION ON MERIT BASIS

As per notification of the University of Delhi for admissions to undergraduate courses in the year 2012 the candidates desirous for admission in colleges of the University of Delhi are required to register their name for admission by filling OMR Registration Form. The form can be obtained from and deposited at designated Admission Information Centers or Post Offices in Delhi. The candidates are not supposed to fill any form with the colleges of their choice.

Under this system the University of Delhi after completion of registration process will send the details of candidates to different colleges as per choice of candidates for their preferred Colleges and Courses. The SRCC will draw out the list of eligible candidates and cut-off percentage on the basis of available seats and order of merit of candidates. Only those candidates will be considered for admission who are registered with the University of Delhi for admission as per prescribed procedure.

Candidates whose name appears in the list of eligible candidates or whose percentage matches with the cut-off percentage declared by the SRCC will be required to get his/her admission confirmed by completing required admission formalities with the SRCC within the stipulated dates, failure of which he/she will lose the opportunity of his/her admission. In case seats remain unfilled the SRCC will release subsequent list and/or cut-off percentage for admission as per pre-notified dates. Eligible candidates must confirm their admission by completing admission formalities with the college in such cases.

Candidates are advised to follow the Admission Notification and Admission Schedule for the concerned academic year. Candidates are also advised to ensure their eligibility for admission under the concerned undergraduate course as per Admission Category and Criteria declared by the SRCC.

ADMISSIONS UNDER RESERVED CATEGORIES

The candidates belonging to different reserved and other special categories, viz. SC and ST, Persons with Disability (PwD), J & K Migrants, Children of War Widows, Foreign Students, etc. who wish to be considered under their respective category should register themselves with the University of Delhi as per Admission Schedule/Notification of the University. The University of Delhi releases **Admission Slips** to the eligible candidates bearing their name and college where they are recommended admission. Students who are issued **Admission Slips** for SRCC should contact the Admission Committee for admission with Admission Slip in person for completing admission formalities and deposit of fee as per instructions and within notified dates and timing mentioned on the slip.

For complete and updated information regarding admissions under different reserved categories candidates should refer to the admission schedule/notification of the University of Delhi for the concerned academic year or should contact the following offices of the University of Delhi:

- Dean, Students Welfare, North Campus
- Assistant Registrar, Academic Branch/Special Cell, North Campus
- Dean, Foreign Students Registry, North Campus

ADMISSION UNDER RESERVED CATEGORY OF OBC

The admission procedure for candidates belonging to OBC (Non Creamy Layer) category is same as meant for admission of candidates under Merit Basis. A separate cut-off will be declared by the College for candidates under the OBC category.

Candidates are, therefore, advised to obtain the OBC Certificate beforehand to avoid any inconvenience at later stage and ensure that:

- Certificate is in the name of the candidate
- The caste is included in the Central List for OBC
- The certificate mentions non-creamy layer status of the candidate
- The certificate is obtained from the concerned Competent Authority in a formal manner.

ADMISSION ON SPORTS BASIS

The College has twenty seats for admission on Sports Basis. Candidates who wish to be considered for admission on Sports basis should apply to the College by submitting a prescribed Preliminary Application Form available from the College, in addition to their candidature for admission on merit basis or under any reserved category. The desirous candidates are advised to confirm the available seats under different games before filling the application form for admission on the basis of sports.

Candidates are considered for admission on the basis of their past three years performance/achievements in different sports tournaments/competitions and ground trials. A weightage of 50% is given to the certificates/achievements of the candidate's best performance of the last three years and weightage of 50% is given to field trials.

The aspiring candidates are advised to follow the admission schedule/notification, guidelines and procedure for admission under this category.

Candidates can also download the Preliminary Application Form for admission under Sports Category. The form should be accompanied by relevant certificates and a bank draft of Rs.20/- drawn in favour of "Principal, Shri Ram College of Commerce", payable at Delhi. The application form in any case should reach to the College on or before the last date for submitting the form. Candidates should read the General Instructions carefully before filling Form and applying under Sports Category.

Latest Details & Application Form For Sports Category  **(Click to Download)**

Sports Admission Schedule & Seats for admission under different games  **(Click to Download)**

ELIGIBILITY CRITERIA FOR ADMISSION

B.COM. (HONOURS)			
Sl.	Eligibility Categories	Marks Differential in percentage points to determine equivalence	Rationale for the eligibility criteria
1	A. Senior School Certificate Examination (12 years) or equivalent examination with one paper each in Accountancy, Business Studies, Economics and Mathematics	0	Accountancy, Business Studies, Economics and Mathematics are the main papers of Commerce stream, hence included in Eligibility Category 'A'. Marks differential is provided in order to align with reduction in number of these main papers.
	B. Senior School Certificate Examination (12 year) or equivalent examination with three papers from amongst Accountancy, Business Studies, Economics and Mathematics.	(-) 1.0	
	C. Senior School Certificate Examination (12 years) or equivalent examination with any two papers from amongst Accountancy, Business Studies, Economics and Mathematics.	(-) 1.5	
	D. Senior School Certificate Examination (12 years) or equivalent examination with any one paper from amongst Accountancy, Business Studies, Economics and Mathematics.	(-) 1.75	
	E. Others	(-) 2.0	
2	Only those subjects will be counted for determining the aforesaid categories in which a candidate has secured at least 60% marks.		The candidate has not only studied and passed the subject but also has reasonable competence in the subject on the basis of which category is determined.
3	The percentage of marks, from which figures given above will be subtracted to arrive at the equivalence, will be calculated on the basis of four subjects as follows: (i) English or Hindi (ii) Three best elective subjects in the qualifying examination with the condition that the elective subjects would not include any other Language, Art, Needle-work & Dress-Making, Cookery, Physical Education, Entrepreneurship, Environmental Studies, Home Science, Computer Science, Fashion Studies, Music, Typing and Shorthand & similar subjects.		The student who is admitted to B.Com. (Hons.), which is an academic course, should possess theoretical and analytical competence which may not be provided by the study of vocational papers such as, Needle-work & Dress-Making, Cookery, Physical Education, Entrepreneurship, Environmental Studies, Home Science, Music, Fashion Studies, Typing and Shorthand, Computer Science & similar subjects.

To elucidate, if a candidate in Eligibility Category E has 97% marks, his/her marks are equivalent to 95% marks in Eligibility Category A.

B.A. (HONS.) ECONOMICS

Sl.	Eligibility Categories	Marks Differential in percentage points to determine equivalence	Rationale for the eligibility criteria
1	A. Senior School Certificate Examination (12 years) or equivalent examination with Commerce Stream.	(0)	As regards the weights given to various streams: the training imparted in the Science and Humanities streams suits the course requirements.
	B. Senior School Certificate Examination (12 years) or equivalent examination with Science Stream. To qualify in the Science Stream, the applicant must have done Physics, Chemistry and Mathematics. To qualify in the Science Stream, the applicant must have done Physics, Chemistry and Mathematics.	(+) 1	
	C. Senior School Certificate Examination (12 years) or equivalent examination with Humanities Stream.	(+) 1	
2	An applicant must obtain at least 70% marks in Mathematics (equivalent to CBSE 12th standard Mathematics) to be considered for admission to B.A. (Hons.) Economics First Year. For determining the percentage of marks scored at the qualifying examination only four subjects will be counted as follows: (i) English; and (ii) Three other subjects in the Commerce, Science and Humanities streams respectively, which would not include any other Language, Computer Science, Mechanical Drawing, Art, Needle-Work & Dress-Making, Cookery, Physical Education, Home Science, Music, Business Mathematics, Environmental Studies and similar subjects.		Maths is an essential prerequisite for Modern Economics. A score of 70% in Mathematics is a minimal requirement for those wishing to do Economics. Similarly, the disciplines that are excluded have little or no relevance in the study of Economics.
3			



To elucidate, if a candidate in Eligibility Category B has 93% marks, his/her marks are equivalent to 94% marks in Eligibility Category A; and if a candidate in Eligibility Category C has 90% marks, his/her marks are equivalent to 91% in Eligibility Category A.

HOW TO OBTAIN PROSPECTUS

The prospectus for the concerned academic year is available before the start of admission process. The candidates can purchase Prospectus from the College Office on any working day from Monday to Friday between 9.30 a.m. to 1.00 p.m. The Prospectus can also be obtained by post/courier. For this purpose a bank draft for Rs.150/- (Rs.500/- if required abroad) drawn on "Shri Ram College of Commerce", payable at Delhi should be sent at following address. Do mention your name, address, land line and mobile number(s) on the reverse of the bank draft.

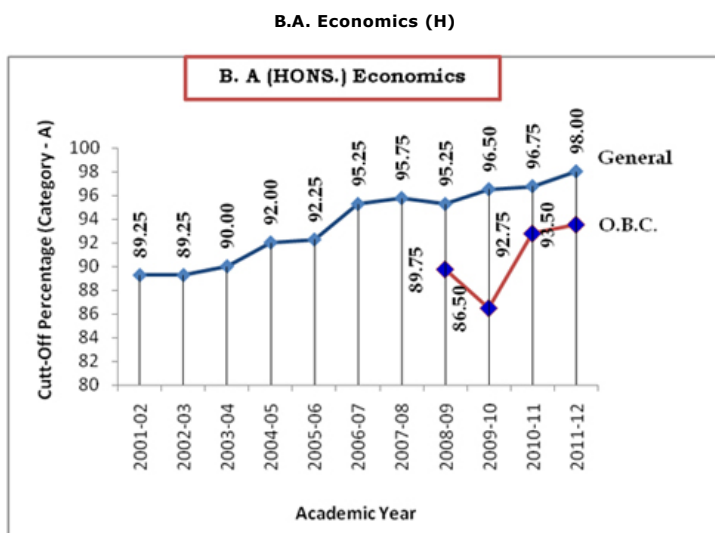
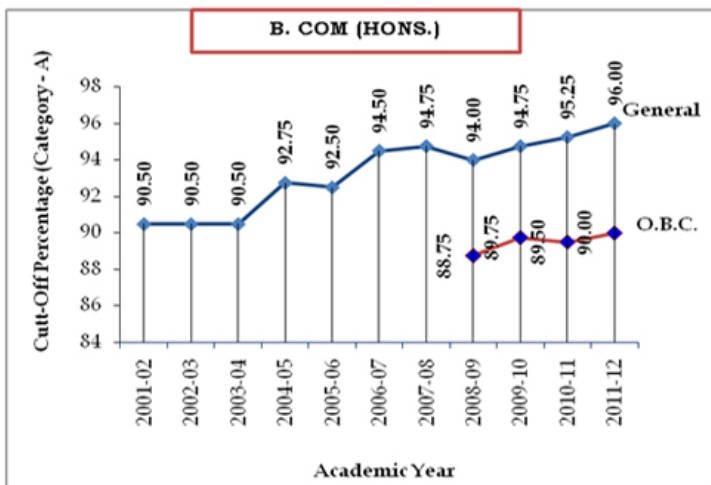
The Principal
Shri Ram College of Commerce
Maurice Nagar
Delhi – 110 007

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

- Fill a separate Admission Form (available from the College office).
- Fill University Enrolment Form (available from the College office).
- Affidavit by the student and parent/guardian separately on a Stamp Paper of Rs.10 signed by Oath Commissioner in terms form UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
 -  **(Format of Affidavit)**
 -  **(UGC Regulation on Curbing Ragging, 2009)**
- Three** Passport size photographs.
 Self attested photocopy of following documents -: (e) to (k):
 - Detailed Marks Sheet of passing Class XII examination (Qualifying Exam.)
 - Certificate of Date of Birth (High School Certificate - Class X).
 - Character Certificate issued by the Head of the Institution last attended.
 - Provisional Certificate of passing the Qualifying Examination - Class XII from the institution last attended.
 - Migration Certificate, in case the student is from a Board/University other than Delhi.
 - Certificate from the Head of School stating that the candidate has passed Hindi language upto class VII, in case exemption is sought for Compulsory Test in Hindi (CTH).
 - Three copies** of Caste/Category certificate (if admitted under any reserved category). The candidates belonging to OBC categories should ensure that Certificate is in the name of the candidate, the caste is included in the Central List for OBC and the certificate mentions non-creamy layer status of the candidate.
 - All certificates/documents in original as mentioned above (for verification).**

PREVIOUS CUT-OFFS

B.COM(H)



ADMISSION SCHEDULE FOR THE ACADEMIC YEAR 2012-13

Sl. No.	Activity	Day	Date	Time Period
1	Issue & Receipt of Registration Forms at the Registration centers.		04.06.2012 to 18.06.2012	
		Friday	26.06.2012	09.00 a.m.
3	Admission and Payment of Fees	Tuesday Wednesday Thursday	26.06.2012 27.06.2012 28.06.2012	09.00 a.m. To 01.00 p.m.
4	Notification of Second Admission percentage/List by the Colleges (if any) Cut-off	Friday	29.06.2012	09.00 a.m.
5	Admission and payment of Fees	Friday Saturday Monday	29.06.2012 30.06.2012 02.07.2012	09.00 a.m. To 01.00 p.m.
6	Notification of Third Admission percentage/List by the Colleges (if any) Cut-off	Tuesday	03.07.2012	09.00 a.m.
7	Admission and Payment of Fees	Tuesday Wednesday Thursday	03.07.2012 04.07.2012 05.07.2012	09.00 a.m. To 01.00 p.m.
8	Notification of Fourth Admission percentage/List by the Colleges (if any) Cut-off	Friday	06.07.2012	09.00 a.m.
9	Admission and Payment of Fees	Friday Saturday Monday	06.07.2012 07.07.2012 09.07.2012	09.00 a.m. To 01.00 p.m.
10	Notification of Fifth Admission percentage/List by the Colleges (if any) Cut-off	Tuesday	10.07.2012	09.00 a.m.
11	Admission and Payment of Fees	Tuesday Wednesday Thursday	10.07.2012 11.07.2012 12.07.2012	09.00 a.m. To 01.00 p.m.

ADMISSION INFORMATION CENTERS AND POST OFFICES AT DELHI FROM WHERE OMR REGISTRATION FORM CAN BE OBTAINED FOR ADMISSION FOR THE YEAR 2012-13

Post Offices at Delhi	D.U. Centers at Delhi
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New Delhi GPO, Ashok Road, New Delhi	Miranda House (North Campus)
Sansad Marg, Head Post Office, Patel Chowk, New Delhi	Faculty of Arts (North Campus)
Lodhi Road Head Post Office, New Delhi	Swami Shraddhanand College, Alipur
Kalkaji Head Post Office, New Delhi	Dy. Dean Students' Welfare Office (South Campus), Dhaula Kuan
Delhi GPO, Delhi	A.R.S.D. College, Dhaula Kuan
Ramesh Nagar Head Post Office, New Delhi	P.G.D.A.V. College, Nehru Nagar (Near Ashram), Ring Road, New Delhi
Naraina Industrial Estate Head Post Office, Naraina, New Delhi	Gargi College, Siri Fort Road
Ashok Vihar Head Post Office, Ashok Vihar, New Delhi	Shyam Lal College, Shahadara
Krishna Nagar Head Post Office, Krishna Nagar, New Delhi	Rajdhani College, Raja Garden
Jhilmil Head Post Office, Jhilmil, New Delhi	Bhagini Nivedita College, Kair (Near Najafgarh)
Sarojani Nagar, Head Post Office, Sarojini Nagar, New Delhi	-
Indraprastha Head Post Office, New Delhi	-

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