



Guru Gobind Singh Indraprastha University
Kashmere Gate, Delhi-110403 Website: www.ipu.ac.in

F.No. IPU-7/Schedules of Counselling/BBA/2010/ 5596

Dated: 15/07/2010

NOTIFICATION
SCHEDULE OF 1st Extended (after 6700 for Delhi & Outside Delhi General)
& All Reserve Categories COUNSELLING/ADMISSION 2010-11

Test Code-08
BBA /BBA(B&I)/ BBA (CAM)/ BBA (T&TM)/
BBA (Modern Office Management) Programme.

Venue of Counselling: - **Guru Gobind Singh Indraprastha University**
Kashmere Gate Delhi-110403.

1. This is in continuation of 1st counselling schedule of **BBA (Group) programmes dated 30.06.2010** * candidates, who have qualified and whose names have appeared in the merit list, drawn on the basis of CET-2010, shall report **in person** for Counselling/Admission at the venue of counselling; on the date and time mentioned below as per their Category and Rank.

Date	Category of Candidates	Time
18.07.2010 (Sunday)	All qualified candidates seeking admission against seats reserved for 'Delhi & Out Side Delhi General Category as per the Rank below:- ▪ Rank 6701 to 7000	1.00 p.m.
19.07.2010 (Monday)	▪ Rank 7001 to 7300	9.30 a.m.
	▪ Rank 7301 to 7600	2.00 p.m.
20.07.2010 (Tuesday)	▪ Rank 7601 to 7900	9.30 a.m.
	▪ Rank 7901 to 8200	2.00 p.m.
21.07.2010 (Wednesday)	▪ Rank 8201 to 8500	9.30 a.m.
	▪ Rank 8501 to 8800	2.00 p.m.
22.07.2010 (Thursday)	▪ Rank 8801 to 9100	9.30 a.m.
	▪ Rank 9101 to 9500	2.00 p.m.
23.07.2010 (Friday)	All qualified candidates seeking admission against seats reserved for 'Delhi & Out Side Delhi PH Category	9.30 a.m.
	All qualified candidates seeking admission against seats reserved for 'Delhi & Out Side Delhi ST Category	2.00 p.m.
24.07.2010 (Saturday)	All qualified candidates seeking admission against seats reserved for 'Delhi & Out Side Delhi SC Category as per the Rank below:- ▪ Rank 1 to 4000	9.30 a.m.
	▪ Rank 4001 to 8000	11.00a.m.
	▪ Rank 8001 to 12000	2.30 p.m.
25.07.2010 (Sunday)	▪ Rank 12001 to 14000	9.30 a.m.
	▪ Rank 14001 to 18000	11.00 a.m.
	▪ Rank 18001 to 20000	2.30 p.m.

26.07.2010 (Monday)	All the qualified candidates seeking admission against seats reserved for KM Category	9.30 a.m.
	All the qualified candidates seeking admission against seats reserved for OBC Category (Government Institutes) as per the Rank below:- ▪ Rank 1 to 1000	10.00 a.m.
	All the qualified candidates seeking admission against seats reserved for Delhi & Out Side Delhi Defence Category as per the priority given below:- (i) Widows/Wards of Defence personal killed in action; (ii) Wards of serving personnel and ex-servicemen disabled in action; (iii) Widow/Wards of Defence Personnel who died in peace-time with death attributable to military service; (iv) Wards of Defence Personnel disabled in peace-time with disability attributable to military service; (v) Wards of ex-servicemen & serving personnel who are in receipt of Gallantry Award; (vi) Wards of ex- servicemen; (vii) Wards of serving personnel.	11.00 a.m.

Note :- Candidates who have already taken admission in General Category are not allowed to claim seat for reserve category in BBA (Group) programme for the session 2010-11.

*** Candidates prior to Rank 6701 may please check the counselling schedule uploaded on the University Website dated 30th June 2010.**

2. Document(s) required at the time of Counselling/Admission.

- Bank Draft (s) of requisite fee in favour of Registrar, Guru Gobind Singh Indraprastha University payable at Delhi. Write the name of the candidate, name of the programme, CET Rank & CET Roll No. on the back of Bank Draft (s).

*** For details please refer chapter 13 (4) of Admission Brochure –I, 2010-11.**

- Filled in Admission Verification Form as per Appendix: 13, of the Admission Brochure – I, 2010-11.
- Preference Sheet as per Appendix: 14, of the Admission Brochure – I, 2010-11.
- Admit Card of CET-2010 (Original).
- Proof of date of birth (Secondary School Certificate). (Original and One Photocopy).
- Certificate and Mark Sheet of the qualifying examination issued by the Board/University. In cases, where the university has prescribed a condition of passing a subject or subjects at some level, the Certificate/Mark sheet of the concerned examination in proof thereof should also be produced (Original and One Photocopy).
- In case, the students who have passed the qualifying examination through distance/open education system of any recognised university/board/institutions, the necessary documentary evidence related to location of his/her study centre should also be produced.
- SC/ST/Physically Handicapped/Defence Category/Kashmiri Migrants/OBC/Minority Status Certificate(s) whichever applicable, on the basis of which reservation is claimed (Original and One Photocopy)
- Reservation certificate should be issued from the respective state/region in which the reservation is claimed e.g. In case any candidate claims for the seat reserved for DSC category than he has to bring SC certificate issued by Govt. of NCT of Delhi and also passed his/her qualifying exam from Delhi.
- Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (Original and One Photocopy).
- Certificate of Medical Fitness to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS in the format as given in Appendix: 4 of the Admission Brochure-I-2010-11, (Original).
- Affidavit on non-judicial stamp paper of Rs.10/- for seeking provisional admission in case the result of qualifying examination is yet to be declared, as per Appendix: 3 of the Admission Brochure – I, 2010-11.
- Application regarding age relaxation (if necessary).

Notes: -

- (a) *The Original Certificates (except the admit card, medical certificate and Affidavit) will be returned to the candidates after verification. The photocopies of these certificates admit card (in Original), medical certificate (in Original) and affidavit (in Original) shall be retained.*
- (b) *In case any of the above document(s) is/are in any language other than Hindi/English, then authentic translation in English/Hindi shall have to be produced duly verified by the issuing institution/gazetted officer/ (original and photocopy) by the candidate at the time of Counselling/Admission. Failure on the part of candidate to produce the requisite authentic translation may result in refusal of admission by the Admission Officer, for which only the candidate will be responsible.*
- (c) *In case the Degree/certificate has been obtained from some University/Board of any other country then an equivalence certificate must be obtained from Association of Indian Universities (AIU) New Delhi prior to attending the Counselling.*
- (d) *The candidate seeking admission under reserved categories/classes has to mandatory produce the caste/category certificate in his/her name at of either of the parent (Mother/Father) is not acceptable and the candidate will not be entitled even for provisional admission.*

3. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfil all the conditions prescribed for admission. Before filling-up the verification slip at the time of Counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2010-11. If it is found at any stage during the entire period of the programme that the candidate does not fulfil the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against him/her and entire fee will also be forfeited.

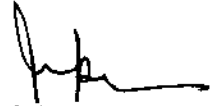
4. **Fee Structure for Self Financing Institute ***

S. No	Programme	Academic Fee Per Annum (Amount in Rs.)	University's Charges Per Annum (Amount in Rs.)	Total Fee Payable* (Amount in Rs.)
1.	BBA BBA(B&I) BBA (T&TM) BBA (CAM) BBA(MOM) BBA (IH)	30,000/-	8,000/-	38,000/-

* The Institutes are further allowed to charge Rs.1,000 per student per annum as Students Activity fee and Rs. 5,000 (one time payment-Refundable) as Security Deposit over the above the Total Fee Payable (from 7th August to 17th August, 2010). Further, institute wise additional fee to be paid in the respective institutes is detailed in Appendix: 12 of Admission Brochure-I for the session 2010-11. The candidates are advised to submit balance fee is which He/She got the admission to the concerned institute /College.

5. The Category wise Seat Distribution will be displayed at the time of Counselling/Admission. Addition of fresh seats if any, after start of first counselling, will only be included in the seat matrix at the time of 2nd counselling.
6. **Withdrawal of Admission after 1st counselling.**
- i) The candidates after getting admission in first counselling will be allowed to withdraw the admissions up to 5.00 p.m. of 2nd August, 2010. All the requests for withdrawal of admission in the prescribed Performa (Appendix-9) are to be submitted at the Reception Counter, Academic Branch, Room No. 108, Administrative Block, Guru Gobind Singh Indraprastha University, Kashmere Gate, Delhi – 110403. A proper receipt for withdrawal will be issued. The candidates will be required to surrender the original Admission Slip issued at the time of Counselling/Admission (BOTH COPIES) while applying for withdrawal of admission. No request for withdrawal of admission would be entertained without both copies of admission slip.
- ii) In case the written request is received on or before the above mentioned date and time, the admission will be cancelled and the candidates will be refunded the fee after deduction of Rs. 1,000/-.

iii) No request for withdrawal of admission will be entertained after 5.00 p.m. of 2nd August, 2010 unless it reaches the officer of Joint Registrar (Academic) at Room No. 108, Administrative Block, Guru Gobind Singh Indraprastha University, Delhi -110403, before the said date and time. Any dropout after this notified time and date will lead to the forfeiture of the full fee deposited by the candidate and no subsequent request for refund of fee will be entertained.



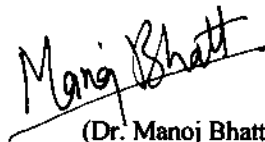
(Col. P. K. Upmanyu)
Joint Registrar, (Academic)

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Dated : 15/07/2010

Copy to:

1. Dr. Chetan Sharma, Astt. Librarian, and Admission Officer, BBA programme, G. G. S. I. P. University.
2. Sh.Rakesh Kumar, Assistant Prof. USLLS & Admission Officer, BBA programme G.G.S.I.P. University.
3. Joint Registrar (G.A.) & Store and Purchase GGSIP University with the request to make necessary arrangements at Counselling Venue.
4. PRO, GGSIP University with a request to display Counselling/Admission schedule on the University's Notice Board (s).
5. In-charge University's Web site, with the request to upload the schedule of Counselling on University's Web site.
6. Finance Officer, GGSIP University.
7. PS to Hon'ble Vice-Chancellor, GGSIP University.
8. PS to Registrar, GGSIP University.
9. Supporting Staff, Sh. Sanjay Dalal, GA, Planning Branch, G. G. S. I. P. University.
10. Supporting Staff, Sh. Ramesh Chand Sharma, GA, IGIT, G.G.S.I.P. University.
11. Supporting Staff, Sh. Surya Kant Tiwari, GA, Exam, G. G. S. I. P. University.
12. Supporting Staff, Sh. Pankaj Lakra, LA-11, IGIT.
13. Supporting Staff, Sh. Saurabh Malhotra, LA-1, IGIT.
14. Supporting Staff Sh. Kailash Singh, Peon, USBT.
15. Supporting Staff, Sh. Rajinder Singh Negi, Peon, Personal Branch.
16. Academic Reception Counter.
17. Guard File.



(Dr. Manoj Bhatt)
Asstt. Registrar, (Academic)