

Although the advertisement published by SBI bears no formal description of subject wide syllabus but we can formulate a model syllabus on the basis of the memory based questions of previous Clerical Exams of SBI and SBI Associates In this process the Think Tank of Pratiyogita Kiran, Renu General Knowledge & World Vision , Pappu Current News & Current Questions held wide discussions qualitatively and analytically The abstract of discussion is given below as a pragmatic but to the point syllabus –

Reasoning Ability: Under this section questions based on Verbal and Non – Verbal types are asked questions based on Verbal and Non - Verbal types are asked the syllabus might include Verbal

- Analogy
- Classification
- Word formation
- Series
- Alphabet
- Ranking/Arrangement
- Coding & Decoding
- Blood Relation
- Distance and Direction
- Symbol & Notation
- Password
- Statement and Conclusion
- Scheduled Day or Date
- Mathematical problem
- Data Sufficiency
- Problem Solving: Data Analysis.

? Non Verbal

? 2 Quantitative Aptitude: The questions might be based on following topics

- Numbers
- Simplification
- HCF & LCM
- Percentage
- Average
- Ratio & Proportion
- Profit & Loss
- Partnership
- Time and Work
- Time and Distance
- Allegation
- Simple Interest
- Compound Interest
- Mensuration
- Number Series
- Approximate Values
- Permutations & Combinations

- Probability
- Data Sufficiency
- Data Interpretation

3 General Awareness This section may consist of questions on basic Knowledge of the following topics

- Economy
- Science and Technology
- Banking Knowledge
- Computer Knowledge
- Current Events
- Polity
- Persons in News
- Places in News
- Important Awards & Honors
- Commissions ./Appointments/Resignations
- Sport etc.

General Awareness section of Banking exams consists of almost 90% questions from current events Hence the candidates are advised to make a proper study of National Newspapers Magazines and prepare News Capsules In addition to it the candidates must read magazines namely Pratiyogita Kiran, Renu General Knowledge & World Vision , Pappu Current News & Current Questions to make this section enriched.

4 General English The questions in this section may be asked from the following topics

- Passage
- Comprehension
- Common Errors
- Sentence Improvement
- Fill in the blanks
- Cloze Test
- Paragraph Rearrangement/
- Antonyms and Synonyms
- 5 Marketing/ Computer : An aspirant should study the following topics
- Theory of Economics
- Indian Economy
- Concept of Marketing
- Marketing Management
- Marketing Investigation
- Appointment of company, management and employees
- Staff Management
- Total Quality Management
- Importance of Marketing
- Marketing and Advertisement
- Responsibilities of Marketing
- Market and Business

- Division of Market
- Business Concept
- Marketing Concept
- Buyer and Seller
- Concept of Buying and Selling
- Needs of Consumers
- Consumer Index Prices
- Consumer Satisfaction
- Techniques of Consumer Satisfaction
- Total Customer Value
- Total Customer Cost
- Factor Affecting Consumers
- Theory of Bargaining etc

Introduction of Computer and History

- Operating and DOS
- PC and System Software
- Computer Net work
- Computer Device
- Window

MS Word: MS Excel

- Internet Programming Language
- Security Aspects for PC
- e world , Advanced Technology Regarding Computer
- Various Uses of Computer
- Computer of Future etc.