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P&IR/Desk II

24/02/2015

**TO ALL THE SENIOR DIVISIONAL MANAGERS
UNDER SOUTH CENTRAL ZONE**

Re: Recognition of Educational Qualifications

This has reference to Central Office letter dated 17/07/2014 and further correspondence regarding recognition of Graduation/ HSC qualification obtained by our employees.

The matter regarding recognition of Degree/HSC qualification obtained by the employees through various universities/ institutions, without previous education in 10+2+3/ 10+2 pattern respectively, was examined and it has been decided by Central office as under:

- 1) Cases involving Degree/HSC qualification acquired, without 10+2+3/ 10+2 pattern respectively, by the employees **prior to 17/07/2014** need not be reopened provided the Degree/HSC qualification was obtained by the employees through universities/ institutions which satisfy the provisions of CO circular letter ref: PER.ADMN/SS dated 27/07/2004 (which states that the authentic source of confirming whether an institution or a course is recognized or not is to check if it is recognized by the Association of Indian Universities. For further details the website of Association of Indian Universities may be referred at <http://www.aiuweb.org>).
- 2) Degree/HSC qualification acquired **prior to 17/07/2014** by the employees but pending for registration in our books pursuant to our letter dated 17/07/2014, may be registered in our books.
- 3) Degree/HSC qualification acquired **on or after 17/07/2014** by the employees shall be registered in our books provided the same is acquired under 10+2+3/ 10+2 pattern respectively.
- 4) University/ institution should be approved/ recognized by UGC and should conform to Rules/Regulations issued by UGC from time to time.
- 5) In case of employees pursuing HSC, Graduation and Post Graduation qualifications on or after 17/07/2014, the same shall be registered in our books provided it is acquired after pursuing 10+2, 10+2+3 & 10+2+3+2 pattern respectively and also with prior permission from office.
- 6) Genuineness of the certificates to be confirmed by the division with the respective Boards/ Universities before registering the same in our records and paying incentives/ allowances.

These instructions supersede all the instructions/guidelines issued earlier in the matter of recognition of educational qualification.

Instructions issued regarding MBA degree vide ZO letters dated 30/01/2015 and 09/02/2015 are to be followed scrupulously.


REGIONAL MANAGER (P&IR)

