

The duration of Summer/Winter Trainings/Internship for college students will be 1-2 months. The trainings are provided by ONGC in the following disciplines:

MBA (HR) MBA (Finance) Geology Geophysics MSc. -Chemistry	Mech. Engineering Petroleum Engineering Electrical Engineering Chem. Engineering Civil Engineering BE/B Tech- Computer Science BE/B Tech- IT	BE / BTech Electronics.& Telecommunication Law Environment Science Mass Communication Micro-Biology Logistics MCA
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The Schedule for students training will be as follows:

	Summer training	Winter training	MCA
Applying date	1 st February	1 st October	1 st October
Last date of receipt of application	On or before 15 th April	On or before 31 st October	On or before 30 th November
Finalization of list	On or before 10 th May	On or before 15 th November	On or before 24 th December
Training commences	15 th May to 30 th June	20 th November- 31 st December	On or before 1 st January
Training ends on or before	15 th July to 31 st August	20 th January to 28 th February	On or before 30 th June

The students have to submit their applications in ONGC's prescribed Format addressed to "**Hol, ONGC Academy, KDMIPE Campus, Kaulagarh Road, Dehradun-248195**" along-with following documents:

1. Training letter provided by College/Institute
2. Marks copy of last semester
3. Marks copy of XII class

Regards
for Incharge,
Student's Training
ONGC Academy



Annexure-A

OIL AND NATURAL GAS CORPORATION LTD

Application for Student's Training

(Summer/Winter/MCA Training)

(To be filled in by Applicant)

Affix recent
Passport size
photograph

Details of the trainee (Strike-out whatever is not applicable)

Name (in capital) _____

Date of Birth _____ Gender: M/F, Category: Gen/SC/ST/OBC/Others

Address _____

Mobile No. + 91 _____ E-mail _____

Father/Mother's Name: _____

Father/Mother's occupation: _____

If employee of ONGC:

Designation: _____ CPF _____

Section _____ Location _____

Phone No _____ Mobile No _____

Academic Details:

Name of the present Institute _____

Name of the present course _____

Present Semester/Year: _____

Last Semester % age: _____ % age in 10+2: _____ (Attach proof)

I _____ son /daughter of _____ request the I/c nodal agency for granting me the permission to undertake student's training at ONGC. I have not unde.gone any student's training in ONGC, of similar type, before.

I shall be responsible for the applicant's conduct and discipline during the student's training at ONGC.

Date _____ (Signature of Applicant)

(Signature of Parents/ Guardian)

For office use:

- Training Approved: Yes/No
- If Training approved.

Name of the Mentor _____ Designation _____

Section/Site _____ Location _____

Date: _____ (Signature of Training Co-ordinator ONGCA/Head RTI/I/c HR/ER)

Note: Certificate Copy (in case of SC/ST/OBC/MOBC candidate).

The application to be submitted with sponsorship letter from Institute.

Student trainings at work centres would be subject to facilities available at the respective work centres.