

INFORMATION ABOUT THE TEST

TEST SYLLABUS

The test consists of questions that evaluate a candidate's knowledge on the following :

1. Analytical Ability
2. Mathematical Ability
3. Logical Reasoning
4. Knowledge in English
5. Knowledge in Telugu
6. General Knowledge

This question Booklet provides both the English and Telugu version of the questions. However, Telugu version is not provided for Knowledge in English Section. Similarly, English version is not provided for Knowledge in Telugu section.

TEST DURATION AND NUMBER OF QUESTIONS

The test duration is two hours. However, candidates will be required to reach the test venue one hour before the commencement of test and occupy the allotted seat 30 minutes before the commencement of the test. No candidate will be allowed to enter into the test centre after the commencement of examination process.

There will be 120 questions. All questions are compulsory. There will be no negative marking. Each question consists of four options (A,B,C,D). Choose one of the four options given for the question and mark the same in the Answer Sheet as per the directions given under "Instructions for Marking the Answer Sheet".

Calculators including wristwatch with calculating facility, cell phones, pagers and other such gadgets are not allowed.

"Candidates giving assistance or seeking/receiving help from any source in answering questions or copying in any manner in the test will forfeit their chance of being considered for the position".

INSTRUCTIONS FOR MARKING THE ANSWER SHEET

The Answer Sheet has few parts, which need to be filled by the candidate before answering the questions. The candidate has to darken the circle against an option considered correct by the candidate for every attempted question in the Answer Sheet.

Use HB PENCIL ONLY for marking answers (i.e. darkening the circles). Since Answer Sheet will be read by OMR machine, ensure that you fill in the cells clearly (as shown below), darken the circles evenly and completely and do not leave any smudges or stray marks on the Answer Sheet. Do not tear, bend or mutilate the Answer Sheet.

CORRECT METHOD OF MARKING ANSWERS

For each question, select the best answer from the choices provided. On the Answer Sheet, against the serial number of that question, darken the circle related to the choice. Please note that the circle should be dark and should be filled in as completely as possible. For example, if the answer to the question 5 is B, you should mark as follows:

5 ☐ A ☒ B ☐ C ☐ D Correct method for marking Answer Choice B

Some of the incorrect methods of marking answers are shown below

5 ☐ A ☐ * ☐ C ☐ D Use of asterisk mark (*) is incorrect

5 ☐ A ☐ ✓ ☐ C ☐ D Use of tick mark is incorrect

5 ☐ A ☐ ◐ ☐ C ☐ D Half-filled circle is incorrect

5 ☐ A ☐ ✕ ☐ C ☐ D Use of cross-mark is incorrect

5 ☐ A ☐ • ☐ C ☐ D Use of dot is incorrect

5 ☐ A ☐ ◯ ☐ C ☐ D Use of any mark outside the circle is incorrect

HOW TO CHANGE YOUR ANSWER

If you wish to change your answer, ERASE the already darkened circle completely by using a good quality eraser and darken the circle indicating the new answer. Do not darken more than one circle. **If more than one circle is darkened, the answer will be counted as wrong.**

DATE OF EXAMINATION : **26-09-2010**

TIMINGS OF EXAMINATIONS ON 26.09.2010 :

CAT – I : (Jr.Assistant) : 11:00 AM to 01:00 PM

CAT – II : (UD Steno, LD Steno
LD Typist, Asst/Shroff) : 03:00 PM to 05:00 PM

MATERIAL TO BE BROUGHT TO THE EXAMINATION BY THE CANDIDATES (ALL COMPULSARY)

1. Two copies of e-ADMIT CARD (with photos affixed & signed on the photos)
2. Writing Pad
3. HB Pencil
4. Eraser
5. Ball Pen blue or black