

Fees, Annual Funds, Charges for the session 2015-16
On admission in the Ist year a candidate shall have to pay fee including other charges for various
courses given below

A)

Name of the Course	Ist Installment (Payable at the time of admission) (In Rs.)	IInd Installment (As per fee schedule) (In Rs.)
B.A. Hon's Journalism, Mass Communication & Media Technology	13600	7245
B.A. Hon's	8805	2550
B.A. Hon's in Social Science	13600	7245
B.A. / B.Sc. Hon's School	8805	2550
B.Ed.	Will be conveyed later on	
B.Pharmacy	46325	25005
B.Tech. (5 years Engineering and Management Integrated Course)	174940	114545
B.Tech. at University Campus	89225	28830
B.Tech. at Talwandi Sabo	46310	26025
BCA at Dehla Seehan and University College, Munak	15141	3680
B.Lib. Sci.	9695	3390
BPT	46325	25005
B.Sc. CSM (Computer, Stat., & Math)	21790	10560
B.Sc. Mathematics and Computing	27590	10860
B.A. Hotel Management	41720	24825
B.A. Tourism and Travel Managment	19870	5975
B.Sc. Hon's School in Mathematics	27590	10860
BBA/MBA (5 years Integrated Course)	47755	23135
BCA	15141	3680
CCA	4635	-
Certificate Course in Foreign Languages	10885	4530
Certificate Course (Urdu, Arabic, Persian, Punjabi & Pali)	7205	2640
Dress Designing and Tailoring, Rampura Phul	4585	2100
B.A.LL.B (Five Years Course)	49000	18340
LL.B. (Three Year Course)	9880	3375
LL.M (Two Year Course)	10775	4270
LL.M (One Year Course)	70010	30835
M.Com. Hon's (5 years Integrated Course)	26935	11860
M.Ed. (University Campus & Regional Centre, Bathinda)	Will be conveyed later on	
M.Pharmacy	32180	16560
M.Sc. IT (Lateral Entry) (Neighborhood Campus)	19565	10000
M.Tech.(Excluding Computer Science Deptt.)	32180	16560
M.A. / M.A. Hon's	9535	3180
M.A. TV & Film Production	25295	5550
M.A. Economics & M.A. Business Economics	10015	3660
M.P.Ed.	10845	4290
MBA (5 years Integrated Course at Neighborhood Campus)	20925	10000
MBA (Regional Centres / Neighborhood Campus)	52770	28110
MBA at Campus (School of Management Studies)	52770	28110
MBA Dual (1+1)	120000	120000
MBA International Business	120000	120000
MCA at Computer Science Deptt. & Regional Centres	53635	28890
MCA at Neighborhood Campuses	50535	28890
M.Com.	13485	5160
Name of the Course	Ist Installment	IInd

	(Payable at the time of admission) (In Rs.)	Installment (As per fee schedule) (In Rs.)
M.Lib. Sci.	10795	4292
MPT	81130	40915
M.Sc. Biotech / MFT	33420	19525
M.Sc. Applied Mathematics and Computing	19190	9360
M.Sc. Hon's in Botany (5 years Integrated Course)	16113	7232
M.Sc. Hon's School in Economics (5 years Integrated Course)	16113	7232
M.Tech. at Computer Science Deptt. & Pbi. Uni. Regional Centre, Mohali	38680	16560
M.Tech. (Part-Time)	26280	11660
P.G. Diploma in Counselling Psychology	9940	3585
P.G. Diploma in Agriculture and Marketing (Neighborhood Campus)	8385	5000
P.G. Diploma in Audio Visual Production	15175	7920
P.G. Diploma in Broadcast & Journalism	20675	7920
P.G. Diploma in Graphics Animation & Special Effects	37795	13050
P.G. Diploma in Computer Maintenance and Networking (at Computer Centre)	12820	4880
P.G. Diploma in Hindi Journalism / Hindi Translation	10135	3380
P.G. Diploma in Punjabi Journalism	12275	5520
P.G. Diploma in Gender Studies	12670	5075
P.G. Diploma in Women and Child Development	12670	5075
P.G. Diploma in Child Care & Skill Development	12670	5075
P.G. Diploma in Internet and Web Designing (at Computer Centre)	12820	4880
P.G. Diploma in Hospitality and Hotel Administration	14315	7960
P.G.D.C.A (at Dehla Seehan and Uni. College, Munak)	8353	5000
P.G.D.C.A. at Neighborhood Campus except at Dehla Seehan	8385	5000
P.G.Diploma in Computer Maintenance & NetWorking (Neighborhood Campus)	11005	6700
P.G.Diploma in Human Consciousness and Yogic Science (at Phy. Edu. Deptt.)	12670	5075
P.G.D.C.A. at Campus (at Computer Centre)	12820	4880
P.G. Diploma in Health Fitness Trainer (at Sports Science Deptt.)	14158	7803
P.G. Diploma in Human Rights and Duties (at Public Administration Deptt.)	12670	5075
Diploma in Punjabi as a Foreign & Second Language	10885	4530
Crash Course in Punjabi	9395	4530
P.G. Diploma in Social Impact Assesment (at Sociology & Social Anthrology Deptt.)	12670	5075
Advance Diploma in Multimedia Application	27795	8050
B.Sc. Agriculture at Guru Kashi College, Talwandi Sabo	26690	9960
P.G.Diploma in Sikh Theology	No Fees	
Certificate Course in Fashion Designing at Jhuneer	6845	-
P.G. Diploma in Folk Dance of Punjab (at Dance Deptt.)	12820	4880
P.G.Diploma in Folk Music and Sufi Music (at Music Deptt.)	12820	4880
M.Com at School in Business Studies, Damdama Sahib	13485	5160
Diploma in CE, ECE & ME (3 years Course at Rampura Phul)	15565	10000
B.Tech. CSE & ECE at Rampura Phul	31565	20000
Certificate Course in Business Analytics (6 months)	20565	-
Diploma Course in Gatka	15960	9605

(B) TUITION FEE FROM INTERNATIONAL STUDENTS (EXCEPT STUDENTS SPONSORED BY GOVT. OF INDIA, WHO SHALL PAY NORMAL FEE)

The fee structure can be obtained from the concerned Head of the Department.

(C) TUITION FEE FROM NRI STUDENTS

Please contact the concerned Head of the Department for details.

(D) HOSTEL CHARGES

I. Hostel fees for all programmes except Engineering is Rs. 350 per month whereas Rs. 800/- per month will be charged from engineering students.

II. CHARGES OF STAY FOR THE SHORT PERIOD

Upto 3 months : Rs. 40/- per day subject to
minimum charges of Rs. 100/-

III. Residents of a hostel, where co-operative mess is being run shall have to pay Rs. 1800/- in advance as mess bill. This amount is refundable/adjustable as and when the student leaves the hostel or the mess is closed permanently. Mess security shall have to be paid Rs. 2000/- and Hostel security will be charged as per rules/decisions applicable from time to time.

Note: If a student has taken admission in any course at the University Campus and has deposited the following fees and also taken admission in any Certificate Course, he/she will not be required to deposit the following charges again:

- | | | |
|--------------------------------|----------------------|---------------------|
| 1. Registration Fee | 2. Students Security | 3. Library Security |
| 4. Accidental Insurance Policy | 5. Bus Pass | |

This concession will be given to those students/scholars/teachers only who submit a certificate from the respective Head of the Department to the effect that they are regular students/scholars/teachers of the Department.

MODE OF PAYMENT

Hostel charges may be paid in cash at any branch of the State Bank of Patiala. However, candidate has the option to pay the dues through Demand Draft payable at Patiala. Students are advised to follow the instructions inscribed under "How students will deposit their fee of Punjabi University in Branches of State Bank of Patiala".

How Students Will Deposit Their Fees of Punjabi University in Branch of State Bank of Patiala?

1. Students/Parents may approach to the nearest Branch of the Bank for deposit of fees.
2. Fill pay-in-slip having 3 parts.
3. Ensure that the following are correctly and properly filled.
 - i. Date of Receipt/Challan No./Pay-in-slip.
 - ii. Name of the Student
 - iii. Class
 - iv. Roll Number/application form No.
 - v. Branch Name and its code.
4. Students will get 2 parts of the pay-in-slip after depositing the fees.
 - i. 1st part of pay-in-slip will be retained by the student as record.
 - ii. 2nd part of pay-in-slip will be submitted by the student to Punjabi University Patiala along with form etc.
 - iii. 3rd part of pay-in-slip will be retained by the branch where fee is deposited.
5. Students must ensure to obtain 1st and 2nd part of the pay-in-slip duly signed by the Bank Official along with stamp.
6. Fee once deposited in the Bank for University account cannot be refunded by the Bank.
7. The student may approach for refund of fee to the University.
8. Photo copy of the Bank receipt (Pay-in-slip) will not be accepted by the university.
9. Students may obtain certificate of proof of having deposited fee from the concerned branch of the bank in case of loss of pay-in-slip.

RULES REGARDING HOSTEL ACCOMMODATION

1. Limited Hostel Accommodation is available. It will be given on the basis of merit only.
2. Percentage of allotment to each department is fixed and will be allotted on merit basis.
3. Research scholar will be provided hostel facility on the following basis:
 - a) JRF will be given preference who has joined in the campus Department.
 - b) Students having supervisors outside the campus departments may be accommodated for short stay subject to the availability of the hostel seat.
 - c) Hostel accommodation will be provided for one semester only to the Ph.D. students attending the course work.
 - d) Research scholars can avail hostel facility for four years only.
4. The schedule/rules of payment of hostel charges /refund/Adjustment will be the same as in the case of tuition fee. In case a student does not pay the hostel charges within the due date, it shall be the responsibility of the Warden to ensure that such a student does not continue to stay/reside in the hostel.
5. Once a student is admitted in the hostel, he/she cannot stop paying the hostel rent on the plea that he/she has stopped residing in the hostel. In order to vacate hostel accommodation, the student is required to obtain the prior permission of Warden/Senior Warden/Provost and send a prior intimation to the Accounts Branch of the University, positively.
6. If the name of the student is struck off due to non-payment of hostel dues from the list of the hostellers, he can be allowed re-admission with the approval of the Dean Students/Provost.
7. The students of low income group can be given free accommodation in the University Hostels. In addition to it, five outstanding players and two outstanding students involved in cultural activities can also be given free accommodation. In order to exempt above mentioned students from payment of room rent, the committee consisting of the following members will send recommendations through Dean Students to the Vice-Chancellor for approval:
 - i). Dean Students/Provost (Chairman)
 - ii). Director, Youth Welfare
 - iii). Director, Sports
 - iv). One nominee of the Vice-Chancellor.
8. The fine for late entry by the girl students will be charged as per rules/decisions in this regard.
9. The rules/decisions framed/taken from time to time will be applicable to all the hostellers.
10. The hostel residents are not allowed to keep four wheelers in the hostels / University Campus.

SCHEDULE OF PAYMENT

The students selected for admission shall collect tuition fee slips from the concerned department and hostel charges slips from the concerned hostel. The tuition fee shall be charged for 12 months as given below:

<i>Half Yearly</i>	<i>Semester</i>	<i>Date of Payment</i>
<i>First Half Yearly Installment</i>	<i>June to November</i>	<i>At the time of admission</i>
<i>Second Half Yearly Installment</i>	<i>December to May</i>	<i>November 10 to November 25</i>

- i) Examination fee will be deposited separately according to Examination Schedule.
- ii) Students of evening classes shall also deposit their fees at the State bank of Patiala, Punjabi University Branch, as per schedule laid down for the campus students. For this purpose fee slips to students of the Campus and those of evening classes will be issued by the respective departments.
- (iii) The students have the option to deposit fee for the whole year/session in one installment.
- (iv) If a student does not deposit hostel charges/tuition fee by the due date, he/she will have to pay fine as under:

(a) For the first 15 days	Rs. 2/- per day
(b) After 15 days but within 2 months	Rs. 100/- per month
(c) Beyond that	Rs. 300/- per month

The Dean Students/Provost is authorized to remit the fine if he feels that the student could not deposit the fee for some genuine reasons. Provided further that for non-payment of any dues for more than 15 days, the name of the student shall be struck off the rolls of the department.

Students, however, can seek re-admission and in case it is allowed, all the dues, late fee charges and admission fee etc. as provided shall have to be paid. A candidate shall have to pay Rs. 200/- as re-admission charges. If the name of a candidate is struck off because of absence from the class for 10 days continuously, his/her name shall be struck off the rolls of the department. Students, however, can seek re-admission and in case it is allowed by the competent authority they shall have to pay Rs. 200/- re-admission charges.

REFUNDS/ADJUSTMENTS

- 1) After taking admission if the candidate leave the course before the start of classes then the refund will be made by deducting 10% of the tuition fee (maximum of Rs. 1000/-) as the processing fee. The concerned head of the department will certify that the seat vacated by the candidate has been filled. If the candidate leaves the course after joining the department and the vacated seat is filled up to last day of the admission to the course, then the refund will be made after making proportionate deductions. If the candidate leaves the course after the last day of the admission then no refund will be made.
- 2) If a student after taking admission in a deptt./ Centre/College/ Neighbourhood Campus of Punjabi University changed his/her subject/course/category/centre/college/campus then his/her tuition fee and funds will be adjusted only when he/she will transfer the difference of tuition fee and funds of both the departments to the University. If after adjusting the fee, the University is to pay the difference to the students, then that difference will be adjusted in the next class/semester. If the students left the study after first semester or year, then the difference will be refunded to the student after checking the eligibility of the student.

If a student submits the fee of two courses then he will be refunded the fee including funds etc. of one course. To receive the refund he/she has to apply through the present head of the deptt. duly attested by the present course head of deptt. and left course head of the deptt.
- 3) If a student got admission in higher class but fail to pass the lower class, then the tuition fee and funds of higher class will be adjusted only when he join the higher class. If there is any difference in the tuition fee and funds he has to deposit at the rate of present fee structure of class. If a student left the course during his/her study and after sometime he/she join the class. Then he/she has to pay the tuition fee and funds as per new rate i.e. of the present session.
- 4) If any student died during his/her study then his/her remaining tuition fee will be refunded to his/her mother/father or husband/wife. This payment will be made within 2 months after receiving the death certificate and an affidavit.
- 5) If a student firstly submit his/her fee, but after that his/her half/full tuition fee is waived off after then in this situation his/her submitted tuition fee will be adjusted/refunded only.
- 6) **For NRI students:** If a student after taking admission in above categories, got admission in the same course or other in the general category, then his/her paid fee tuition fee and other funds will be adjusted under the general category fee. If some amount still left then it will be refunded. If after adjustment, the student is to pay then the difference will be paid by the students.

FINANCIAL ASSISTANCE TO POOR STUDENTS

The facility of students' aid fund and fee concession is available to the needy and deserving students. Students whose parents income is less than 1 lack per annum will be eligible for full fee concession and those having income between 1-2 lakhs per annum will be eligible for half fee concession and students whose parents income exceeds 2 lakh per annum will not be eligible for financial assistance. Only one kind of financial benefit will be given to one student.

Physical verification of facts regarding income furnished by the student will be done. In case information furnished is found wrong his/her admission will be cancelled.

STUDENTS' AID FUND

The object of this fund is to render financial assistance to poor students to pay their tuition fee or examination fee or to purchase books or meet similar other expenses. Limited assistance is given to the students to meet their

hostel, mess, clothing or medical expenses, if their needs are considered genuine. Interest free loans are also granted to the deserving students subject to availability of funds. Applications for financial assistance under 'Students' Aid Fund' are invited from the needy and deserving students after admission through the Head of the Department concerned. The final decision is taken by a Committee as provided in the rules. Concession for the Children of the Employees of Defence Services and Civilian Personnel are available as under:

1. The dependents of those defence personnel who were either killed or permanently disabled in the Indo-Pak War/Chinese aggression, whose monthly income does not exceed Rs. 1500/- p.m.
2. In the aftermath of Blue Star Operation, the children of those: (a) killed, missing or wounded/disabled in engagement with troops, police; (b) Awarded sentence of life imprisonment in civil jails with dismissal from service.
3. It has been decided to adopt Punjab Govt. Letter No. 19-2-87, I-Edu.-4, 1386-92, dated 30.4.90 in which there is a provision of full fee concession for the children of those who died while extending help to security forces, and for those who have been rendered 100% handicapped due to riots and the children of Sikh migrants. Following concessions are available to the above-stated persons: (i) Full fee concession by the University Teaching Departments, (ii) Text-books on loan for the duration of the Course from the Text Book Section of the Library (These books shall be returned by them after they have completed the examination); (iii) They will get free lodging in the hostel. They will pay only for their boarding.

FEE CONCESSION

Full fee concession (Tuition fee) is available to the needy and deserving students up to 8% of the total number of students in a class. For fee concession to the students of SC the rules whatsoever framed by Punjab Government will be followed. The employees of Punjabi University who are permitted to join the University classes are allowed full fee concession. Benefit of half tuition fee concession amongst two or more children of parents would be allowed to a child/children whose course fee (including all funds) is less than the other child/children. Benefit of half fee concession shall not be allowed to married child/children, as he/she cannot be considered as a dependent on parents.

The children of the University employees and children of those employees who are on deputation from the Punjab Government with the University (provided there is no objection by the State Government) will be allowed tuition fee concession. The details of the fee concession allowed to the children of University employees are as follows:

<i>Upto 21600/- (Basic + Grade pay) Full fee Concession</i>	
<i>Rs. 21600/- to 24750/- (Basic + Grade pay)</i>	<i>50% Concession.</i>
<i>Rs. 24751/- and above (Basic + Grade pay)</i>	<i>25% Concession.</i>

In case the father and mother, both are employed in the University, the student is allowed to avail of benefit of either of the two. However, sons/daughters of the University employees who are themselves in service, are not exempted from the payment of tuition fees.

Fee concession will be given by a centralized committee duly constituted by the Vice-Chancellor under Convener ship of Dean Students Welfare.
