

3. Diploma in Business Organisation & Management

Paper I - Organisational Behaviour

Paper II - Fundamentals of Management Information System

Paper III - Basics of Accounts & Finance

Paper IV - Basics of Computer

4. Diploma in Office Administration

Paper I - Organisational Behaviour

Paper II - Office Administration - Methods & Systems

Paper III - Industrial Law

Paper IV - Administrative Law

5. Diploma in Sales & Marketing Management

Paper I - Elements of Management

Paper II - Sales Management

Paper III - Market Research

Paper IV - Marketing Management

6. Diploma in Industrial Relations & Personnel Management

Paper I - Elements of Management

Paper II - Labour Welfare

Paper III - Industrial Relations & Legislations

Paper IV - Personnel Management

■ Application
6 Months Diploma
■ Duration
■ Eligibility
■ Courses
■ Course Content
■ Fee Details
One Year PG Diploma
■ Duration
■ Eligibility
■ Courses
■ Course Content
■ Fee Details
18 Months PG Diploma
■ Duration
■ Eligibility
■ Courses
■ Course Content
■ Fee Details
6 Months Diploma
■ Duration
■ Eligibility
■ Courses
■ Course Content
■ Fee Details
One Year PG Diploma
■ Duration
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18 Months PG Diploma
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7. Diploma in Human Resources Development

Paper I - Organisational Behaviour

Paper II - Training Methodology

Paper III - Training Evaluation

Paper IV - Human Resources Development

8. Diploma in Labour Laws

Paper I - Elements of Management

Paper II - Labour Laws Relating to Labour Welfare

Paper III - Labour Laws Relating to Industrial Relations

Paper IV - Labour Laws Relating to Factory, Mines & Plantation Workers

9. Diploma in Financial Management

Paper I - Management Accounting

Paper II - Economic Legislation

Paper III - Indian Financial System

Paper IV - Financial Management

10. Diploma in Total Quality Management & ISO 9000 (ISO 9001 to 9004)

Paper I - Organisational Behaviour

Paper II - Internal Quality Auditing

Paper III - Total Quality Management

Paper IV - ISO 9000 & Quality (ISO 9001 to 9004)

11. Diploma in Quality Assurance & QS 9000 / ISO 9000 (ISO 9001 to 9004)

Paper I - Organisational Behaviour

Paper II - Quality Assurance

Paper III - QS 9000

Paper IV - ISO 9000 & Quality (ISO 9001 to 9004)

12. Diploma in Quality Control & ISO 9000 (ISO 9001 to 9004)

Paper I - Organisational Behaviour

Paper II - Statistical Quality Control -I

Paper III - Statistical Quality Control -II

Paper IV - ISO 9000 & Quality (ISO 9001 to 9004)

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Eligibility
Courses

13. Diploma in Internal Quality Auditing & QS9000/ISO 900 (ISO 9001 to 9004)

- Paper I - Elements of Management
- Paper II - Internal Quality Auditing
- Paper III - QS9000
- Paper IV - ISO 9000 & Quality (ISO 9001 to 9004)

14. Diploma in Production Management

- Paper I - Organisational Behaviour
- Paper II - Production Management
- Paper III - Quantitative Technique -I
- Paper IV - Quantitative Technique -II

15. Diploma in Total Productivity Maintenance

- Paper I - Organisational Behaviour
- Paper II - Production Management
- Paper III - Why Total Production Maintenance - BASIC IDEAS
- Paper IV - Why Total Production Maintenance - MEASUREMENT OF EFFECTIVENESS

16. Diploma in Material Management

- Paper I - Organisational Behaviour
- Paper II - Purchasing Management
- Paper III - Stores & Materials Management
- Paper IV - Inventory Management

17. Diploma in Export & Import Management

- Paper I - Elements of Management
- Paper II - Export & Import Policies, Procedure and Product Planning for Export
- Paper III - Export & Import Documentation
- Paper IV - International Economics & Foreign Trade

18. Diploma in Environmental Management System & ISO 14000/14001

- Paper I - Elements of Management
- Paper II - Environmental Management -I
- Paper III - Environmental Management -II
- Paper IV - ISO 14000/14001