



(A Govt. of India Undertaking)
Head Office, 66 Rajaji Salai, Chennai 600001

INDIAN BANK, a leading Public Sector Bank, with headquarters in Chennai having geographical presence all over India and abroad invites online applications from Indian Citizens for the following posts.

I. REGULAR APPOINTMENT

- A. Probationary Officers**
B. Specialist Officers

Candidates are requested to apply online between **16.10.2009** and **16.11.2009** only through our Bank's website www.indianbank.in. No other means/ mode of application will be accepted.

1. IMPORTANT DATES

Opening date for online registration	16.10.2009
Closing date for online registration (including for Candidates from Far-Flung Areas)	16.11.2009
Date of Written Examination for the Post Code 1	17.01.2010
Date of Written Examination for the Post Code 2 to 9, 11, 13, 15, 16, 19, 20, 21, 24, 26, 28, 31, 32, 34, 35	03.01.2010

2. REGULAR APPOINTMENT – DETAILS OF VACANCIES

Post Code	Post	Scale	Total vacancy	Age as on 01.07.2009	
				Min.	Max.
1	Probationary Officers	I	118	21	30
	Specialist Officers				
	Industrial Development Officers in the following Engineering disciplines				
2	Chemical	I	2	21	30
3	Electrical	I	2	21	30
4	Electronics	I	2	21	30
5	Leather Technology	I	2	21	30
6	Mechanical	I	2	21	30
7	Production/ Metallurgy	I	2	21	30
8	Textile	I	2	21	30
	Technical Officers in the following Engineering disciplines				
9	Automobile	II	1	21	32
10	Civil	III	1	21	35
11	Civil	II	6	21	32
12	Electrical	III	2	21	35
13	Electrical	II	1	21	32
	Risk Management				
14	Senior Manager	III	1	21	35
15	Manager	II	1	21	32

Post Code	Post	Scale	Total vacancy	Age as on 01.07.2009	
	Wealth Management Services				
16	Client Relationship Managers	I	43	21	30
17	Deputy Administrator	III	6	21	35
	Treasury Operations				
18	Chief Dealer	IV	1	21	40
19	Dealer – Derivative Desk	I	2	21	30
20	Dealer – Derivative Desk	II	2	21	32
21	Dealer – Forex Desk	I	2	21	30
	Accounts				
22	Chartered Accountants	IV	1	21	40
23	Chartered Accountants	V	1	21	45
	Credit				
24	Credit Officers	II	8	21	32
25	Credit Officers	III	7	21	35
26	Credit Syndication Officers	II	3	21	32
27	Credit Syndication Officers	III	3	21	35
	Planning				
28	Planning Officers/ Economists	II	3	21	32
	Technology Management				
29	Computer Officers	V	2	35	45
30	Computer Officers	IV	2	30	40
31	Computer Officers	II	7	21	32
32	Computer Officers	I	13	21	30
33	Security Officers	II	10	21	40
34	Legal Officers	II	10	21	32
35	Hindi Officers	I	13	21	30
	Total		284		

3. RESERVATIONS

	SC	ST	OBC	UR	Persons with Disability		
					OH*	HI*	VI*
Scale I	32	25	58	90			
Scale II	10	8	16	18			
Scale III	3	1	7	9			
Scale IV	1	0	1	2			
Scale V	0	0	1	2			
Total	46	34	83	121	3	3	3

Reservation includes backlog vacancies: SC-3, ST-13, OBC-6.

Abbreviations stand for:

SC - Scheduled Caste	ST - Scheduled Tribe
OBC - Other Backward Classes	UR - Unreserved
GEN – General Category	PWD - Persons with Disabilities
OH - Orthopaedically Handicapped	HI - Hearing Impaired
VI - Visually Impaired	

Details of Reservation:

1. The number of vacancies and consequently the number of reserved vacancies are provisional and may vary according to the actual requirements of the Bank and it will be at the sole discretion of the Bank.
2. The reserved vacancies of SC/ST/OBC as above also include the backlog vacancies, if any of the respective category.
3. * The reservation for Persons with Disabilities (PWD) is on horizontal basis and the selected candidates will be placed in appropriate category (viz. SC/ ST/ OBC/ UR) to which they belong.

4. Reservation for Persons with Disabilities:

The definitions of the Hearing Impaired (HI) and Orthopaedically Handicapped (OH) and Visually Impaired (VI) are as prescribed in “The Persons with Disability (Equal Opportunities, Protection of Rights & Full Participation) Act, 1995”

(a) It is clarified that it may not be possible to employ Persons With Disabilities in all Offices / Branches of the Bank and they will have to work in the post identified by the Bank suitable for them.

(b) Wherever written examination is held, candidates who are visually impaired and such others whose writing speed is affected by cerebral palsy can use scribe at their own cost during the written examination. In all such cases where a scribe is used, the following rules will apply:

- i) The candidate will have to arrange his/her own scribe at his/her own cost.
- ii) The academic qualification of the scribe should be one grade lower than the stipulated eligibility criteria.
- iii) The scribe should be from an academic discipline other than that of the candidate. The scribe should possess less mark than the candidate and not more than 60% marks in his own academic stream which has to be different from that of the candidate.
- iv) Both the candidate as well as the scribe will have to give a suitable undertaking, confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe as mentioned above. Further, in case it later transpires that the scribe/ candidate did not fulfill any of the laid down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written test/ selection process.
- v) Such candidates who use a scribe shall be eligible for extra time of 20 minutes for every hour of the examination.

Note: Candidates belonging to Reserved Category, including Persons with Disabilities, for which no reservation has been announced, are free to apply for vacancies in Unreserved category.

4. PAY SCALE AND EMOLUMENTS:

SCALE	PAY SCALE (Rs.)
Scale V	24140 – 620/4 – 26620
Scale IV	20480 – 560/1 – 21040 – 620/5 – 24140
Scale III	18240 – 560/5 – 21040 – 620/2 – 22280
Scale II	13820 – 500/1 -14320 - 560/10 – 19920
Scale I	10000 – 470/6 – 12820 – 500/3 – 14320 -560/7 – 18240

Note: DA, CCA, HRA/ Leased accommodation, Leave Fare Concession, Medical Aid,

Hospitalisation benefits, Retirement benefits and other perquisites will be admissible as per the rules of the Bank.

5. RELAXATION IN UPPER AGE LIMIT:

Relaxation in upper age limit (as on 01.07.2009) will be extended as per Government guidelines which is as below at present.

i	Scheduled Caste / Scheduled Tribe candidates	5 years
ii	Other Backward Classes candidates	3 years
iii	Persons with Disability (PWD)	10 years
iv	The children / Family members of those who died in the 1984 riots **	5 years
v	Ex-serviceman / Commissioned Officers including ECOs/ SSCOs who have rendered at least 5 years military service and have been released	5 years
	a on completion of assignment (including those whose assignment is due to be completed within 12 months from the last date prescribed for receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.	
	b on account of physical disability attributable to military service or on invalidment	
vi	Officers of the Regional Rural Banks who have put in minimum 5 years of service	By the number of years of service put in as officer in RRB subject to a maximum of 5 years
vii	Persons who have ordinarily been domiciled in Kashmir Division of J & K State during 01.01.1980 to 31.12.1989	5 years

Employees of Indian Bank who apply for the post/s detailed below shall be eligible for following age relaxation.

A	Probationary Officer	6 years
B	Hindi Officer	7 years
C	Specialist Officer/s	5 years

Note:

- The relaxation in upper age limit is cumulative as per Govt. of India guidelines.
- For the post of Security Officer (Scale II) Post Code No. 33 the maximum age limit inclusive of all relaxation is 40 years.
- An ex-serviceman who has once joined the Government job on the Civil side after availing the benefits given to him as an ex-serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Government ceases and thus will not be eligible to seek relaxation in upper age limit as detailed above.
- ** Persons eligible for age relaxation under this criterion must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services communication No.F.No.9/21/2006-IR dated 27.07.2007.

6. NATIONALITY / CITIZENSHIP

A candidate must be either i) a citizen of India or ii) a subject of Nepal or iii) a subject of Bhutan or iv) a Tibetan refugee who came over to India before 1st January 1962 with the intention of permanently settling in India or v) a person of Indian origin who

has migrated from Pakistan, Myanmar (formerly Burma), Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika), Malawi, Zaire, Ethiopia or Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to categories (ii), (iii), (iv) or (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination/ interview conducted by the Bank but on final selection the offer of appointment may be given only after the eligibility certificate from the Government of India in this regard is submitted.

7. MINIMUM EDUCATIONAL QUALIFICATIONS AND EXPERIENCE:

- a. All Educational qualifications, Graduation/ Post Graduation etc. shall be from a University recognized by Government Of India. Technical qualification (BE, B Tech, MBA etc.) shall be from an institution accredited by AICTE/ UGC recognition is required wherever applicable.
- b. Engineering Degree viz. BE/ BTech/ B.Sc (Engg.) etc. wherever mentioned shall be on FULL TIME course only.
- c. For posts where experience is essential/ desirable, the experience should be on FULL TIME BASIS.
- d. Candidates must possess the qualifications/ experience as on the last date stipulated for the submission of application.
- e. Experience relevant to the field for which the application has been made will alone be counted for reckoning the attribute of experience.
- f. The candidates applying for all posts / scales should have proficiency in appropriate computer skills / working knowledge of application packages used in office automation/ computer environment.
- g. In respect of SC/ST/OBC/PWD candidates, relaxation in minimum mark for educational qualification will be allowed upto 5% wherever minimum qualifying marks are stipulated.

Post/ Cadre	Scale	Post Code	Qualification	Experience/ Remarks
Probationary Officers	I	1	Graduation in any discipline (Second Class with 55% aggregate marks / equivalent CGPA)	

SPECIALIST OFFICERS

Post/ Cadre	Scale	Post Code	Qualification	Experience/ Remarks
Industrial Development Officers	I	2 3 4 5 6 7 8	First Class B.E., B.Tech, B.Sc Engg. Degree with specialisation in the any of the following fields of engineering: Chemical Electrical Electronics Leather Technology Mechanical Production/ Metallurgy Textile	MBA qualification with specialisation in Marketing/ Finance is preferable
Automobile Engineer	II	9	First Class BE/ B.Tech in Mechanical/ Automobile Engineering.	Minimum 7 years experience in maintenance of automobiles in PSB/ PSU, Central/ State Govt. establishments/ reputed establishments.
Civil Engineers	III	10	First Class B.E., B.Tech, B.Sc Engg. Degree in Civil Engineering	Minimum 10 years experience in Civil Construction work / estimation/ tender formalities/ maintenance of buildings / interior works etc. in PSU/ PSB, Central/ State Govt. and reputed companies.
Civil Engineers	II	11	First Class B.E., B.Tech, B.Sc Engg. Degree in Civil Engineering	Minimum 7 years experience in Civil Construction work / estimation/ tender formalities/ maintenance of buildings / interior works etc. in PSU/ PSB, Central/ State Govt. and reputed companies.
Electrical Engineer	III	12	First Class B.E., B.Tech, B.Sc Engg Degree in Electrical Engineering.	Minimum 10 years experience, out of which minimum 3 years experience in the maintenance of HT installations/ heavy duty generators/ substations etc., Experience in handling Airconditioning plant and lift installations and maintenance

Post/ Cadre	Scale	Post Code	Qualification	Experience/ Remarks
				works in the respective field preferably in Central/ State Govt./ PSUs/ reputed companies.
Electrical Engineer	II	13	First Class B.E., B.Tech, B.Sc Engg Degree in Electrical Engineering.	Minimum 7 years experience, out of which minimum 2 years experience in the maintenance of HT installations/ heavy duty generators/ substations etc., Experience in handling Airconditioning plant and lift installations and maintenance works in the respective field preferably in Central/ State Govt./ PSUs/ reputed companies.
Senior Manager (Risk Management)-Risk Scanning	III	14	Graduate with a pass in the final examination of the Institute of Chartered Accountants of India.	<ul style="list-style-type: none"> • Experience of atleast 2 years in the relevant area. • MBA with specialization in finance is preferable.
Manager (Risk Management) Industry wise Study/ forming risk perception	II	15	First Class B.E., B.Tech, B.Sc Engg Degree	<ul style="list-style-type: none"> • Experience of atleast 2 years in the relevant area. • MBA qualification with specialisation in Marketing/ Finance is preferable.
Wealth Management Services:				
Client Relationship Managers	I	16	<u>(Common to Post Code 16 & 17)</u> Post Graduation or MBA in Finance or ICWA or Equivalent.	<ul style="list-style-type: none"> • 1 year in Financial Markets • Experience in selling of financial products, customer relationship management desirable.
Deputy Administrator	III	17	(First Class – 60% aggregate marks/ equivalent CGPA in PG/MBA) NCFM certification in Financial/ Securities Markets, AMFI certification on Mutual Funds module and passing of IRDA Agents Examination conducted by Insurance Institute of India preferable.	<ul style="list-style-type: none"> • 3 years Supervisory experience in Banks or Financial Institutions, in Financial Markets is essential. • Atleast 2 years experience in Wealth Management desirable.

Post/ Cadre	Scale	Post Code	Qualification	Experience/ Remarks
Treasury Operations – Dealers				
Chief Dealer	IV	18	<u>(Common to Post Code 18 to 21)</u> Post Graduation or MBA in Finance or ICWA or Equivalent	5 years Supervisory experience in Forex/ Derivative markets is essential.
Dealer – Derivative Desk	I	19	(First Class – 60% aggregate marks / equivalent CGPA in PG/MBA) OR Graduation with Post Graduate Diploma in Finance related subjects.	Minimum 1 year hands-on experience in the dealing room of any Bank, handling operations.
	II	20		Minimum 2 years hands-on experience in the dealing room of any Bank, handling operations.
Dealer – Forex Desk	I	21	(First Class – 60% aggregate marks in Graduation)	Minimum 1 year hands-on experience in the dealing room of any Bank, handling operations.
Chartered Accountant	IV	22	<u>(Common to Post Code 22 & 23)</u> Graduate with a pass in the final examination of the Institute of Chartered Accountants of India.	5 years in Banking / Financial Institutions with exposure to Accounting, Taxation, Auditing and Secretarial matters. Working knowledge in Computer Accounting packages is necessary.
Chartered Accountant	V	23		7 years in Banking / Financial Institutions with exposure to Accounting, Taxation, Auditing and Secretarial matters. Computer knowledge in Advanced Accounting packages essential.
Credit Officers	II	24	<u>(Common to Post Code 24 & 25)</u> MBA(Finance)/ CA/ CFA	Minimum 2 years experience in handling Credit in Commercial Banks/ Financial Institutions/ registered NBFCs.
Credit Officers	III	25	(First Class – 60% aggregate marks / equivalent CGPA in MBA)	Minimum 3 years experience in handling Credit in Commercial Banks/ Financial Institutions/ registered NBFCs.
Credit Syndication Officers	II	26	<u>(Common to Post Code 26 & 27)</u> MBA (Finance)	Minimum 2 years experience in Credit Syndication in Commercial Banks/ Financial Institutions.
Credit Syndication Officers	III	27	(First Class – 60% aggregate marks / equivalent CGPA)	Minimum 3 years experience in Credit Syndication in Commercial Banks/ Financial Institutions.

Post/ Cadre	Scale	Post Code	Qualification	Experience/ Remarks
Planning Officers/ Economists	II	28	Post Graduation in Economics/ Econometrics (Second Class with 55% aggregate marks / equivalent CGPA) or MBA (Finance) (First Class – 60% aggregate marks / equivalent CGPA) or CFA.	<ul style="list-style-type: none"> • A minimum experience of 2 years in Planning Department of a Commercial Bank in the supervisory cadre. • M Phil in Economics preferable
Technology Management:				
Computer Officers	V	29	<p><u>(Common to Post Code 29 & 30)</u></p> <p>B.E. / B.Tech. or above in Electronics & TeleCommunication / Electronics & Communication / Computer Science / Information Technology with 60% marks</p> <p>Additional Certification preferred: CISA/CISSP/CISM/CCNA/OCA/OCP/ DBA</p>	<p>More than 10 years in Scheduled Commercial Bank, PSU, Government or with major Private sector organization.</p> <ul style="list-style-type: none"> • Proficiency in front end development Tools like Developer 2000, Visual Studio/.Net etc. – knowledge in ASP / PHP/ JAVA / C++ / COBOL • Middle ware, web based applications, weblogic websphere, handling of payment gateway, management of banking delivery channels like internet banking and mobile banking , mobile commerce etc. • Experience in monitoring/ maintenance/ analysis of switching operations of Master card/VISA/ and handling card transactions and Tools for the same. • Oracle Data Base management, tuning ,administration and maintenance of Data base of 5TB or above for AIX systems /monitoring tools/facility management • Networking personnel who are having hands on experience in trouble shooting, LAN/WAN/ WIFI/WIMAX/ RF connectivity, configuring of routers, Network Operations Centre, network security issues etc. • Experience in managing high end IBM systems/AIX P5, Enterprise storage and Data Centre infrastructure. • In addition to the above, should have been in charge of the department/s, leading a team handling such activities.

Post/ Cadre	Scale	Post Code	Qualification	Experience/ Remarks
Computer Officers	IV	30	<p>B.E. / B.Tech. or above in Electronics & TeleCommunication / Electronics & Communication / Computer Science / Information Technology with 60% marks</p> <p>Additional Certification preferred:</p> <p>CISA/CISSP/CISM/CCNA/OCA/OCP/DBA</p>	<p>Minimum 8 years in Scheduled Commercial Bank, PSU, Government or with major Private sector organization.</p> <ul style="list-style-type: none"> • Proficiency in front end development Tools like Developer 2000, Visual Studio/.Net etc. – knowledge in ASP / PHP/ JAVA / C++ / COBOL • Middle ware, web based applications, weblogic websphere, handling of payment gateway, management of banking delivery channels like internet banking and mobile banking , mobile commerce etc. • Experience in monitoring/ maintenance/analysis of switching operations of Master card/VISA/ and handling card transactions and Tools for the same. • Oracle Data Base management, tuning ,administration and maintenance of Data base of 5TB or above for AIX systems/monitoring tools/facility management • Networking personnel who are having hands on experience in trouble shooting, LAN/WAN/ WIFI/WIMAX/ RF connectivity, configuring of routers, Network Operations Centre, network security issues etc. • Experience in managing high end IBM systems/AIX P5, Enterprise storage and Data Centre infrastructure.
Computer Officers	II	31	<p><u>(Common to Post Code 31 & 32)</u></p> <p>B.E. / B.Tech. or above in Electronics & TeleCommunication / Electronics & Communication / Computer Science / Information Technology or MCA (First Class – 60% aggregate marks / equivalent CGPA)</p>	<p>2 years compulsory in IT in a Scheduled Commercial Bank OR in a reputed software/IT Firm OR with BSNL/ Communications Service Provider OR Network Integrators along with exposure on any three or more in the following areas :</p> <ul style="list-style-type: none"> • Software Development • Hardware acquisition / maintenance • Exposure to different operating systems like UNIX // Windows 2003/LINUX and RDBMS management with emphasis on ORACLE • Proficiency in front end development Tools like Developer 2000, Visual Studio/.Net etc.

Post/ Cadre	Scale	Post Code	Qualification	Experience/ Remarks
				<ul style="list-style-type: none"> • Knowledge in ASP / PHP/ JAVA / C++ / COBOL • Networking & Communication • Data Centre Management • Data Warehousing and mining • Payment gateway Management/ Banking delivery channel • On-line Share Trading software • Cyber & IT Security management • Oracle DBA • Debit/Credit card switching operations <p>Preference will be given to candidates having additional certification in CISA/ CISSP/ CISM/ CCNA/ OCA/OCP. The job role of the Computer technical officers involves working in shift system to enable monitoring of systems on 24x7 basis.</p>
Computer Officers	I	32	B.E. / B.Tech. or above in Electronics & TeleCommunication / Electronics & Communication / Computer Science / Information Technology or MCA (First Class – 60% aggregate marks / equivalent CGPA)	<p>2 years exposure in any computer related operations is desirable.</p> <p>Proficiency in any two or more in the following areas:</p> <ul style="list-style-type: none"> • Operating Systems like UNIX // Windows 2003/ LINUX • RDBMS with emphasis on Oracle • Knowledge of JAVA/C++ / COBOL • Developer-2000/Visual Studio / .NET • NETWORK and Communication • Debit/Credit card switching operations <p>Preference will be given to candidates having additional certification in CISA/ CISSP/ CISM/ CCNA/ OCA/OCP.</p> <p>The job role of the Computer technical officers involves working in shift system to enable monitoring of systems on 24x7 basis.</p>
Security Officers	II	33		5 years commissioned service in Indian Army/ Navy/ Air Force or a Police Officer not below the rank of Assistant Superintendent of Police/ Deputy Superintendent of Police with 5 years of service or an Officer of identical rank in paramilitary forces with 5 years of service.

Post/ Cadre	Scale	Post Code	Qualification	Experience/ Remarks
Legal Officers	II	34	Degree in Law (B.L / L.L.B) (50% aggregate marks/equivalent CGPA)	Must have enrolled as an Advocate with at least 5 years of active practice at Bar (or) Must have enrolled as an Advocate with at least 3 years active practice at Bar with 2 years experience as Legal Officer in PSUs / reputed companies / Legal Department of Central/ State Governments / Judicial Service.
Hindi Officers	I	35	Post Graduation in Hindi with English as a subject at graduation level OR Post Graduation in Sanskrit with English and Hindi as subjects at the graduation level. (55% aggregate marks in PG / equivalent CGPA)	2 years experience in translation in a full time post in an organization.

8. APPLICATION FEE INCLUDING POSTAL CHARGES (NON-REFUNDABLE)

	Application Fees for each post	Postal Charges for each post	Total (for each post)
For SC/ST/PWD	Nil	Rs.50/-	Rs.50/-
For all others (including OBC)	Rs.350/-	Rs.50/-	Rs.400/-

Before submitting the application online, the application fee must be paid in cash separately for each post at any branch of INDIAN BANK only. An application registered online without actual payment of fees will not be entertained.

Application once made will not be allowed to be withdrawn and fees once paid will NOT be refunded on any account nor can it be held in reserve for any future examination or selection. Candidates desirous of applying for more than one post must send separate on-line applications for each post and remit separate fees/ postal charges as applicable.

9. Guidelines for the candidates regarding payment of application fee

The candidates should have a valid email id before applying online.

If the candidate does not have a valid email id, he/she should create a new valid email id before applying online.

Eligible candidates are required to apply only 'ONLINE' through our website www.indianbank.in and no other means/ mode of application will be acceptable.

Application for registration will be available on our Bank's website between 16.10.2009 and 16.11.2009.

The last date for registering application online and payment of fees is 16.11.2009.

10. How to Apply:

Procedure for depositing fee:

The challan for payment of fees will be made available on the Bank's website www.indianbank.in. The challan will be in duplicate. The application fee must be remitted only in any of Indian Bank branches using this challan.

For the purpose of locating the Bank's branch address for remitting fees, applicants may log on to our Bank's website www.indianbank.in wherein provision is available for locating address of the branches. Applicants are advised to type nearby town/ city/ place in the space provided under "Branch Search" in the website.

Before depositing the fee Candidates have to take a print out of the challan from the website.

The following details must be filled up in both copies of the challan.

(i) Candidate's name, (ii) Candidate's category, (iii) Name and CBS code no. of the Branch selected for payment, (iv) Date of payment and (v) Fee to be paid (vi) post applied for.

After filling up the above details, both the copies of challan are to be presented at the branch, along with the application fee. After payment, the candidate must ensure that the **transaction id** generated by the Bank's system is entered into the challan by the officials at the Bank's branch.

On payment, the receipt portion of the challan will be given back to the candidate by the concerned branch incorporating the following details:-

1. DEPOSIT JOURNAL NUMBER
2. BRANCH NAME
3. BRANCH CODE
4. DATE OF REMITTANCE

The above details are to be mentioned by the candidates at the appropriate place in the on-line application format while submitting the same.

The original receipt must be produced along with the call letter at the time of Written Test/ Interview. Candidates without the original receipt will not be allowed to participate in the Written Test/ Interview.

Candidates should keep a copy of the application print out and payment receipt (Deposit Journal No.) for their record. Original payment receipt will have to be submitted with the call letter at the time of written examination/ interview.

11 . SELECTION PROCEDURE:

- a. The selection will be based on Interview for Posts in Scale III, IV, V and Security Officer Scale II (For these posts, the Bank at its discretion may relax the eligibility criteria in case of deserving candidates). The Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening / short listing based on qualification/ suitability and experience etc.
- b. The selection will be based on Written Examination and Interview for all other posts in Scale I and Scale II. Depending upon the number of vacancies, only those candidates who rank sufficiently high in the written examination will be called for the interview. The written examination comprises of Objective and Descriptive papers.
- c. **OBJECTIVE TEST:** (Duration 135 minutes)

Sl.No.	Name of the Test	Medium of Exam
1	Test of Reasoning	English & Hindi
2	Quantitative Aptitude	English & Hindi
3	English Language	English
4	Test of General Awareness	English & Hindi
5	For Specialist Officers: - Test of Professional Knowledge instead of Test of General Awareness	English & Hindi

Negative marks will be awarded for wrong answer in Objective Test.

- d. **DESCRIPTIVE PAPER** of one hour duration consisting of 5 questions with internal options on subject of specialization for specialist officers and 5 questions on socio-economic environment for probationary Officers out of which the Candidates have to attempt any four. The candidates have the option to answer the descriptive paper also in Hindi or English.

NOTE: Candidates have to pass in each of the objective and descriptive tests separately. Depending on the number of vacancies the qualified candidates for specialist officers will be merit ranked on the basis of total marks obtained in Objective Test and Descriptive Paper together. For specialist officers all candidates will be subjected to Objective Test followed by Descriptive Paper for respective specialization. Those candidates who have applied for two or more posts of specialist officers will have to take additional objective test and descriptive paper for each additional specialty one after the other. The final selection would be on the basis of the aggregate marks obtained by the candidates in the written examination and Interview and strictly in the order of Merit.

For the post of Probationary Officers the Marks obtained in descriptive paper will not be reckoned for merit ranking.

Mere eligibility / pass in the test shall not vest any right in a candidate for being called for the Interview.

12. DATE OF WRITTEN EXAMINATION:

17-01-2010 (For Post Code 01)

03-01-2010 (For Post Codes 2 to 9, 11, 13, 15, 16, 19, 20, 21, 24, 26, 28, 31, 32, 34, 35)

The Bank reserves the right to alter written test date and / or alter/ cancel written test centre under unforeseen circumstances, if any:

The Written Examination will be held at the following centres. The Examination Centres are tentative and may change at the Bank's discretion.

No request for change in the Examination centre will be permitted under any circumstances. The Bank may at its discretion allot a different centre other than the candidate's choice when circumstances so warrant.

Written Test Centres:

The written test will be held at the following centres and the address of the venue will be advised in the call letters:

Bangalore, Chennai, Coimbatore, Ernakulam, Guwahati, Hyderabad, Kolkata, Mumbai, New Delhi, Port Blair, Trichy, Vijayawada,

13. Pre-examination Training for the post of Probationary Officers only:

(For SC/ST/Ex-Servicemen/ PWD/ Minority Community Candidates Only):

It is proposed to impart Pre-Examination Training to a limited number of candidates belonging to Scheduled Castes/ Scheduled Tribes/ Ex-Servicemen/ Persons With Disability /Minority Communities at Chennai, Bangalore, Kolkata, Mumbai and Vijayawada. The Bank has discretion to conduct the training at some additional centres or the Bank may delete some of the centres indicated for the training. An eligible candidate who wishes to avail of Pre-Examination Training should fill in the relevant column in the ONLINE APPLICATION. They are advised to bring attested copy of community certificate in the case of SC/ST and Minority Communities, discharge Certificate in the case of Ex-Serviceman and necessary Medical Certificate in the case of Persons With Disability to the venue for admission. All expenses regarding travelling, boarding, lodging etc. have to be borne by the candidate for attending the pre-examination training programme at the concerned Centres.

14. Call Letters For The Written Examination:-

The date of written test will be intimated in the Call Letter along with the Centre/Venue for the Examination.

For POs and Specialist Officer's post having written examination, all eligible candidates will be issued Call Letters at the correspondence address given by them in their online application. **Facility for downloading call letters online will also be provided about one week prior to the examination, the details of which will be made available in the Bank's website.**

Note: The Version of the detailed advertisement given in the Bank's website shall be treated as final and shall supersede any other versions for all purposes. Accordingly, the candidates are advised to visit Bank's website www.indianbank.in

Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates.

An eligible candidate for the post of Probationary Officer who does not receive the call letter by 11.01.2010 may contact the Bank between 12.01.2010 and 16.01.2010 indicating his/her name, address, date of birth, details of payment of fee/ application submitted online and examination centre opted for to enable the Bank to take immediate remedial action. An eligible candidate for the post of Specialist Officer/ Rural Marketing Officer who does not receive the call letter by 28.12.2009 may contact the Bank between 29.12.2009 and 02.01.2010 indicating his/her name, address, date of birth, details of payment of fee/ application submitted online and examination centre opted for to enable the Bank to take immediate remedial action. The details regarding address, telephone number where the candidates have to contact for clarification etc. will be made available in the Bank's website from 29.12.2009.

15. APPOINTMENT, PROBATION AND TRAINING, etc.

The candidates selected will be subject to such terms and conditions as existing in the Bank at the time of appointment.

16. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT

Candidates are warned that they should not furnish any particulars that are false, tampered, fabricated or suppress any material information while filling up the application form and submitting the certified copies/ testimonials. At the time of written examination/ interview, if a candidate is (or has been) found guilty of 1. Impersonating or procuring impersonation by any person or 2. Resorting to any other irregular or improper means in connection with his/her candidature for the selection or 3. Obtaining the support of his/her candidature by any means; such candidate may, in addition to, rendering himself/herself liable to criminal prosecution will be liable (a) to be disqualified from the written examination/ interview for which he/she is the candidate (b) to be debarred either permanently or for a specific period from any examination or selection held by the Bank. The Bank would be analyzing the responses of a candidate with other candidates, who appeared for the examination to detect patterns of similarity. If as per the laid down procedure it is suspected that the responses have been shared and the scores obtained are not genuine/ valid, the Bank reserves the right to cancel his/her candidature.

17. GENERAL INSTRUCTIONS

- a. The Bank takes no responsibility for any delay in receipt or loss in postal transit of any application or communication
- b. Before applying for any post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Bank would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/she has applied. The decision of the Bank shall be final in deciding about qualification, experience and other eligibility norms.
- c. Candidates seeking relaxation in Fee/Age must enclose a certified copy of the certificate in support of his/her claim and should not send original certificates or testimonials.
- d. Only unemployed SC/ST candidates called for interview will be paid actual second class to-and fro rail/bus fare by the shortest route on production of evidence of travel, i.e. railway/bus receipt/ticket subject to rules in this regard. The fare for journey of first 30 kms each shall be borne by the candidate.
- e. Candidates serving in Government/Public Sector Undertakings (including Banks) should send their original applications through proper channel and produce "No Objection Certificate" from their employer at the time of interview, in the absence of which their candidature cannot be considered.

- f. Only candidates willing to serve anywhere in India should apply.
- g. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the examination, interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the Bank in this regard.
- h. Any request for change of address will not be entertained
- i. Bank may at its discretion hold re-examination wherever necessary in respect of a centre/venue/specific post/specific candidate(s). The Bank reserves the right, if required to hold a second stage of written examination on the basis of the order of merit in the written examination of the first stage as referred to above. If the second stage of written examination is held the subsequent process of interview and further process would be on the basis of order of merit of the second stage examination.
- j. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated in Chennai
- k. The Bank takes no responsibility to connect any certificate / remittance sent separately
- l. In case, any dispute arises on account of interpretation in version other than English, English version will prevail.
- m. No candidate is permitted to use Calculators, cell phones of any kind, Pagers or any other such instruments in the Examination Hall.
- n. The candidates will appear for written examination at the allotted centre at their expenses and risks and the Bank will not be responsible for any injury/losses, etc. of any nature.
- o. The Competent Authority for the issue of the certificate to SC / ST / OBC / PWD is as under:
 - 1. For SC/ST/OBC candidates
 - i. District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ First Class Stipendiary Magistrate/ Sub Divisional Magistrate not below the rank of First Class Stipendiary Magistrate/ Taluk Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
 - ii. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate
 - iii. Revenue Officer not below the rank of Tahsildar.
 - iv. Sub Divisional Officer of the area where the candidate and/or his family normally resides.
 - 2. For PWD candidates

Authorised certifying authorities will be Medical Board constituted as per Government guidelines.
- p. The selected candidates will have to execute a bond undertaking that they would serve the Bank for a minimum period of 2 years. If he/she leaves the Bank before completion of two years period he/she will have to pay liquidated damages of Rs.1 lac to the Bank.

II. CONTRACTUAL APPOINTMENT

RURAL MARKETING OFFICERS: Post Code 36

No. of Posts: 100 {In view of the vacancies existing in Tamilnadu and Andhra Pradesh, knowledge of local language i.e Tamil / Telugu (to read, write and speak) is essential}.

Date of Written Examination	03.01.2010
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PERIOD OF CONTRACT: The services of the Rural Marketing Officers will be utilized by the Banks purely on contract basis, initially for a period of ONE year from the date of joining the Bank. The contract will be renewable for a further period of TWO years depending on their performance, suitability, requirement and discretion of the Bank. The contract appointee will have no right to get permanently absorbed in the Bank.

Reservation of posts:

SC	ST	OBC	UR	PWD		
				VH	OH	HI
15	8	27	50	1	1	1

Age as on 01.07.2009 : Min 21 years Max. 30 years

PLEASE REFER PARA 3, 5, 6, 8 TO 12, 14, 16 AND 17 ABOVE WHICH SHALL APPLY TO CONTRACTUAL APPOINTMENTS ALSO

Qualification	Experience
<p>The candidates may be preferably graduates in Agriculture, Veterinary, Fisheries, Dairy, Agricultural Engineering, Horticulture etc., preferably Post Graduation with Marketing specialization, PG Diploma in Rural Development Management, NIRD.</p> <p>(First Class – 60% aggregate marks / equivalent CGPA, Relaxation upto 5 % to SC/ST/OBC/PWD candidates)</p>	<p>One year experience in Financial Management / SHG and Micro Financing / Rural Marketing.</p>

Other details:

A. Expected Business	The officers are required to achieve the business targets set under Advances, Deposit Mobilization & Recovery which shall be fixed based on the place of posting.
B. Compensation Package	<p><u>Fixed Compensation Package (FCP)</u> - Rs. 2.50 lakhs per annum.</p> <p><u>Variable Compensation Package (VCP)</u> - Rs. 0.50 lakhs per annum.</p> <p>VCP is payable on a quarterly basis on reaching the proportionate monthly advances targets.</p>
C. Packages	
1. Fixed Tour Package (FTP)	<p>RMOs are eligible for a maximum FTP of Rs. 1500/- in a month if they undertake field visits for 25 days in a month. If it is less than 25 days, FTP shall be paid on pro-rata basis. They should undertake a minimum of 10 days field visits in a month</p> <p>The field visit shall be more than four hours in a day outside the Revenue village (including the Hamlets) where the Bank Branch is located.</p>
2. Interest Free Two Wheeler Loan	<p>RMO shall possess a valid driving license/ Learner's Driving Licence at the time of joining the Bank.</p> <p>RMOs are eligible for Interest free two wheeler loan (for purchase of 100cc two wheeler) subject to a maximum of Rs.30000/- or 90% of the cost of the vehicle whichever is less. The loan is recoverable in 30 monthly installments.</p>
3. Fuel Package	Maximum of 25 litres of petrol per month on production of bills along with tour diary & Log book.
4. Vehicle Maintenance Package	RMOs are eligible for Rs.1500/- per annum for maintenance of the vehicle at the end of each year on a declaration basis.
5. Mobile Recharge Package	Maximum of Rs. 300/- per month on declaration basis.

6. Group Insurance Scheme	RMOs will be covered under Group insurance scheme or any other such insurance scheme for accident and hospitalization subject to contribution of premium by them.
7. Others Terms	<p>(a) The selected candidates should agree irrevocably to serve the Bank for the period of contract offered/ extended by the Bank, failing which to pay the Bank liquidated damages of Rs.50,000/- (Rupees Fifty thousand only) in lieu thereof.</p> <p>(b) The contract is terminable by either side. i. e. Bank or appointee on one month's notice or payment of one month's proportionate amount of compensation in lieu of notice during 1st year of contract, two months notice or two months proportionate amount of compensation in lieu of notice after one year.</p> <p>(c) In case the contract is terminated by the appointee, he/she shall:</p> <ol style="list-style-type: none">1. pay the liquidated damages of Rs.50,000/- (Rupees Fifty thousand only).2. pay the training costs to the Bank3. give notice of termination of contract or pay proportionate compensation as detailed in clause (b) above as applicable.

CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION

**Indian Bank
Head Office
Chennai**

GENERAL MANAGER (H&M)