

Allahabad Bank Clerk Exam. 2008 (Held on 30-08-2008)

1. If a word is typed that is not in Word's dictionary, a ___ wavy underline appears below the word.

- (A) red
- (B) green
- (C) blue
- (D) black
- (E) None of these

Ans (A)

2. The _____ button on the quick access Toolbar allows you to cancel your recent commands or actions.

- (A) Search
- (B) Cut
- (C) Document
- (D) Undo
- (E) None of these

Ans (D)

3. In Excel, any set of characters containing a letter , hyphen, or space is considered ____

- (A) a formula
- (B) text
- (C) a name
- (D) a title
- (E) None of these

Ans (B)

4. _____ Software allows users to perform calculations on rows and columns of data.

- (A) Word processing
- (B) Presentation graphics
- (C) Database Management Systems
- (D) Electronic Spreadsheet
- (E) None of these

Ans (C)

5. A _____ represent approximately one billion memory locations.

- (A) kilobyte
- (B) megabyte
- (C) gigabyte
- (D) terabyte
- (E) None of these

Ans (C)

6. _____ cells involves creating a single cell by combining two or more selected cells.

- (A) Formatting
- (B) Merging
- (C) Embedding
- (D) Splitting

(E) None of these
Ans (B)

7. The operating system is the most common type of _____ software.

- (A) communication
- (B) application
- (C) system
- (D) word-processing
- (E) None of these

Ans (C)

8. When you quickly press and releases the left mouse button twice , you are _____

- (A) Primary-clicking
- (B) pointing
- (C) Double-clicking
- (D) Secondary-clicking
- (E) None of these

Ans (C)

9. The horizontal and vertical lines on a worksheet are called _____

- (A) cells
- (B) sheets
- (C) block lines
- (D) gridlines
- (E) None of these

Ans (D)

10. To delete an incorrect character in a document, _____ to erase to the right of the insertion point.

- (A) press the left mouse key
- (B) double-click the right mouse key
- (C) press the BACKSPACE key
- (D) press the delete key
- (E) None of these

Ans (D)

11. The operating system does all of the following EXCEPT:

- A provide a way for the user to interact with the computer.
- B manage the central processing unit (CPU).
- C manage memory and storage.
- D enable users to perform a specific task such as document editing.

Ans (D)

12. During the boot process, the _____ looks for the system files.

- A CD
- B. BIOS
- C. CPU
- D. DVD

Ans (B)

13. _____ are lists of commands that appear on the screen.

- A GUIs
- B Icons
- C Menus
- D Windows

Answer: C

14. _____ is the ability of an operating system to control the activities of multiple programs at the same time.

- A Multitasking
- B Streamlining
- C Multiuser
- D Simulcasting

Answer: A

15. The unique signal, generated by a device, that tells the operating system that it is in need of immediate attention is called an:

- A action.
- B event.
- C interrupt.
- D activity.

Answer: C

16. The operating system controls access to the processor by assigning a(n) _____ to each task requiring the processor's attention.

- A CPU
- B slice of time
- C stack
- D event

Answer: B

17. The blocks of code, included in the operating system, that software applications interact with are known as:

- A application programming interfaces (APIs).
- B complimentary metal-oxide conductors (CMOS).
- C device drivers.
- D bootstrap loaders.

Answer: A

18. MS-DOS is a _____ operating system.

- A point-and-click
- B user-friendly
- C command-driven
- D Mac

Answer: C

19. An interrupt handler is a(n):

A location in memory that keeps track of recently generated interrupts.

B peripheral device.
C utility program.
D special numeric code that indicates the priority of a request.
Answer: D

20. A spooler is a(n):
A location in memory that maintains the contents of a document until it prints out.
B print job.
C program that coordinates the print jobs that are waiting to print.
D message sent from the printer to the operating system when a print job is completed.
Answer: C

21. Virtual memory is typically located:
A on a floppy disk.
B in the CPU.
C in a flash card.
D on the hard drive.
Answer: D

22. The purpose of a swap (or page) file is to:
A maintain pages of documents that are being spooled to the printer.
B hold a program's data or instructions in virtual memory when it can't fit in RAM.
C prevent thrashing in a multitasking environment.
D allow multiple print jobs to print their pages out simultaneously.
Answer: B

23. The definition of thrashing is:
A swapping data between virtual memory and RAM too frequently.
B insufficient hard disk space.
C too many processors being managed by the operating system.
D inaccurate information stored in the registry.
Answer: A

24. All of the following are TRUE of Safe Mode EXCEPT:
A Safe Mode is a special diagnostic mode.
B Safe Mode loads all nonessential icons.
C Safe Mode allows users to troubleshoot errors.
D Safe Mode loads only the most essential devices.
Answer: B

25. Verification of a login name and password is known as:
A configuration.
B accessibility.
C authentication.
D logging in.
Answer: C

26. The combination of the operating system and the processor is referred to as the computer's:
A CPU.

B platform.
C BIOS.
D CMOS.
Answer: B

27. The following message generally means:
A a nonsystem floppy has been left in the floppy disk drive.
B the CD drive is not functioning.
C the BIOS is corrupted.
D there is a problem loading a device.
Answer: A

28. Which of the following is the correct sequence of actions that takes place during the boot-up process?
A Load operating system ? Activate BIOS ? Perform POST ? Check configuration settings
B Activate BIOS ? Perform POST ? Load operating system ? Check configuration settings
C Perform POST ? Load operating system ? Activate BIOS ? Check configuration settings
D Activate BIOS ? Check configuration settings ? Perform POST ? Load operating system
Answer: B

29. All of the following are steps involved in the boot process EXCEPT:
A load the operating system into RAM.
B the power-on self-test.
C activate the basic input/output system (BIOS).
D load application programs.
Answer: D

30. The _____, stored on a ROM chip, is responsible for loading the operating system from its permanent location on the hard drive into RAM.
A BIOS
B API
C device driver
D supervisor program
Answer: A

31. The basic input/output system (BIOS) is stored in:
A RAM.
B ROM.
C the CPU.
D the hard drive.
Answer: B

32. Ensuring that the essential peripheral devices are attached and operational is the _____ process.
A configuration
B CMOS
C POST
D ROM
Answer: C

33. The memory resident portion of the operating system is called the:

- A registry.
- B API.
- C CMOS.
- D kernel.

Answer: D

34. Which of the following does NOT occur during the power-on self-test (POST)?

- A The ScanDisk utility begins to run.
- B The video card and video memory are tested.
- C The BIOS identification process occurs.
- D Memory chips are checked to ensure they are working properly.

Answer: A

35. All of the following are TRUE regarding virtual memory EXCEPT:

- A any amount of RAM can be allocated to virtual memory.
- B the setting for the amount of hard drive space to allocate to virtual memory can be manually changed.
- C this temporary storage is called the swap file (or page file).
- D virtual memory is physical space on the hard drive.

Answer: A

36. The operating system allows users to organize the computer's contents in a hierarchical structure of directories that include all of the following EXCEPT:

- A files.
- B folders.
- D drives.
- D systems.

Answer: D

37. All of the following statements concerning windows are true EXCEPT:

- A windows are an example of a command-driven environment.
- B windows can be resized and repositioned on the desktop.
- C more than one window can be open at a time.
- D toolbars and scrollbars are features of windows.

Answer: A

38. All of the following statements concerning files are true EXCEPT:

- A A file is a collection of related pieces of information stored together for easy reference.
- B Files can be generated from an application.
- C Files are stored in RAM.
- D Files should be organized in folders.

Answer: C

39. Using Windows Explorer, a plus (+) sign in front of a folder indicates:

- A an open folder.
- B the folder contains subfolders.
- C a text file.

D a graphics file.

Answer: B

40. In Windows XP, if you want to see the file size and modified dates of all files in a folder, the best viewing option is the _____ view.

A List

B Thumbnails

C Details

D Icon

Answer: C