

PANDIT DEENDAYAL PETROLEUM UNIVERSITY
(Recognized by UGC)

Website: www.pdpu.ac.in

FACULTY OF ENGINEERING & TECHNOLOGY

Admission Policy and Procedure – 2011(Revised)

B.Tech. Programmes

- The Admission Committee shall be responsible for conducting the B.Tech Programmes (Engineering & Technology) admission procedure for the academic year 2011-12.

- Distribution of Seats:**

- 2.1 50% Seats for Gujarat State Students:**

Students who have passed the qualifying examination i.e. 10+2 examination with at least 50% marks(45% in case of SC/ST candidate) in theory of Science subjects from the Schools located in the Gujarat State and have appeared in the All India Engineering Entrance Examination (AIEEE) conducted by the Central Board of Secondary Education, New Delhi shall qualify under Gujarat State Students Category.

Reservation:

| | |
|-------------------------------|-----|
| ? Scheduled Caste (SC) | 7% |
| ? Scheduled Tribe (ST) | 15% |
| ? Physically Handicapped (PH) | 3% |

- 2.2 50% Seats for students from All over India (including the Gujarat State):**

Students who have passed the qualifying examination i.e. 10+2 examination with at least 50% marks(45% in case of SC/ST candidate) in theory of Science subjects examination from the Schools located in India including the Gujarat State and have appeared in the All India Engineering Examination (AIEEE) conducted by the Central Board of Secondary Education, New Delhi shall qualify under All India Category.

Reservation:

| | |
|-------------------------------|-------|
| ? Scheduled Caste (SC) | 15% |
| ? Scheduled Tribe (ST) | 7.5 % |
| ? Physically Handicapped (PH) | 3% |

- Programme and Intake:**

| Sr. | Name of Programme | Intake |
|-----|---------------------------------|--------|
| 1 | B.Tech --Petroleum Engineering | 60 |
| 2 | B.Tech – Civil Engineering | 120 |
| 3 | B.Tech – Electrical Engineering | 60 |
| 4 | B.Tech – Mechanical Engineering | 120 |
| 5 | B.Tech – Chemical Engineering | 60 |
| 6 | B. Tech- Industrial Engineering | 60 |

The B.Tech Programme is divided in eight semesters where each year will have two semesters.

The programme also includes Internship, Industry Orientation, and Industrial Training. Details about the programme, curriculum, pedagogy, faculty and other resources are available on the University website.

4. Eligibility and Selection Process:

4.1 Eligibility:

Students who have appeared at All India Engineering Entrance Examination (AIEEE 2011) conducted by CBSE and passed Higher Secondary Examination (or its equivalent) i.e. 10+2 examination with at least 50% marks(45% in case of SC/ST candidate) in theory of Science subjects- Physics, Chemistry and Mathematics are eligible to apply.

Candidates should have

(A) Mark sheet and certificate of Higher Secondary Examination (or its equivalent) with Physics, Chemistry, and Mathematics or that of qualifying examination listed below:

1. The 10+2 level examination in the 10+2 pattern of examination of any recognized Central/State Board of Secondary Examination, including Central Board of Secondary Education, New Delhi, and Council for Indian School Certificate Examination, New Delhi.
2. Intermediate Science or Two-year Pre-University Examination conducted by a recognized Board / University.
3. Final Examination of the two-year course of the Joint Services Wing of the National Defense Academy.
4. General Certificate Education (GCE) Examination (London/ Cambridge/Sri Lanka) at the Advanced (A) level.
5. High School Certificate Examination of the Cambridge University.
6. Any Public School/Board/University Examination in India or in foreign countries recognized by the Association of Indian Universities as equivalent to 10+2 system.
7. H.S.C. Vocational Examination.
8. Senior Secondary School Examination conducted by the National Open School with a minimum of five subjects.

(B) AIEEE-2011 Score Card

4.2 Selection Process:

The eligible candidate, seeking admission in the B.Tech. Programme, will have to either submit application in the prescribed form available through the selected branches of **ORIENTAL BANK OF COMMERCE** across India by paying ` 1,200/- as application-cum-process fee OR apply on-line through the University web-site for the registration of his candidature **upto 31st May, 2011 (Up to 6.00 pm)**. The Merit Lists shall be prepared for the eligible candidates as mentioned below.

4.2.1 Merit List:

The admission committee shall prepare two separate Merit Lists - one for Candidates from Gujarat State Category and another for Candidates from All the States including Gujarat State and UTs . There shall be separate Merit Lists for each reserved category.

(A) Merit List for Gujarat State Students:

Merit list of candidates referred to in clause 2.1 above shall be prepared on the basis of equal weightage of the marks obtained in the theory of Science subjects of the qualifying examination and marks obtained in the All India Engineering Entrance Examination (AIEEE).

(B) Merit List for students from All India States including Gujarat State and UTs:

Merit list of candidates referred to in clause 2.2 above shall be prepared on the basis of merit ranks obtained in the All India Engineering Entrance Examination (AIEEE).

4.2.2 Counseling:

The University will invite candidates in the order of Merit at the University Campus on the specified dates as mentioned in the admission calendar for counseling process.

Candidates present at Counseling Session will be given a brief presentation about the University, Programmes and Student Life at Campus. Candidates are required to remain present with original certificates as prescribed in admission process and prescribed fee for the programme.

5. Seat Allocation:

Seat allocation to Open and each reserved categories shall be subject to the provision contained in Para 2 above. Seats not filled-in under any reserved category will be converted to the Open category.

| Sr. No. | Category | PE | CIVIL | MECH | ELEC | CHE | INDUS-TRIAL | Total |
|---------|------------------|-----------|------------|------------|-----------|-----------|-------------|------------|
| 1. | GUJ-OPEN | 22 | 45 | 45 | 22 | 22 | 22 | 178 |
| 2. | GUJ-SC | 2 | 4 | 4 | 2 | 2 | 2 | 16 |
| 3. | GUJ-ST | 5 | 9 | 9 | 5 | 5 | 5 | 38 |
| 4. | GUJ-PH | 1 | 2 | 2 | 1 | 1 | 1 | 08 |
| 5. | All India-OPEN | 22 | 44 | 44 | 22 | 22 | 22 | 176 |
| 6. | All India-GUJ-SC | 5 | 9 | 9 | 5 | 5 | 5 | 38 |
| 7. | All India-GUJ-ST | 2 | 5 | 5 | 2 | 2 | 2 | 18 |
| 8. | NON-GUJ-PH | 1 | 2 | 2 | 1 | 1 | 1 | 08 |
| | TOTAL | 60 | 120 | 120 | 60 | 60 | 60 | 480 |

6. Admission Process:

- 6.1 Candidates eligible as per the clause 4.1 may submit application in the prescribed form or apply on-line through the University Web- site and submit the self-attested copies of the following documents and a draft of ` 1,200/- , being non-refundable process fee, drawn in favour of “**Pandit Deendayal Petroleum University**” payable at Ahmedabad alongwith duly filled up application form or the print out of the on-line application to:

The Convener,
Admission Committee (B.Tech)
Pandit Deendayal Petroleum University
Raisan ,
Gandhinagar- 382007(Gujarat)

1. One Passport size photo
2. Copy of Std 10th Mark sheet
3. Copy of Std. 12th Mark sheet, if available
4. Copy of AIEEE Admit Card
5. Copy of valid Caste Certificate for reserved category candidates.(In English/Hindi)
6. Copy of Medical Certificate under the Seal and Signature of Medical Superintendent/Civil Surgeon of Government Hospital (Dist. or State level) for Physically Challenged category candidates (In English/Hindi)

Note: Candidates who have applied under Gujarat State Quota shall have to submit the 12th Std. i.e. 10+2 examination mark sheet to the Convener, Admission Committee on or before 13th June, 2011, failing which the application shall be treated as cancelled.

- 6.2 The duly filled in application form or print out of the on-line application must be sent to the address given in the clause 6.1 above by registered post or through DTDC courier The University has tie-up with DTDC courier and application packet sent through DTDC is delivered to the University on daily basis.
- 6.3 The last date for receiving the completed Application Form at PDPU and online submission is **31st May, 2011 up to 6.00 p.m.**
- 6.4 The last date for receiving print out shall be **7th June, 2011** with Demand Draft of prescribed process fee and required documents along with the 12th Std. (10+2) mark sheet.
- 6.5 The list of applicants shall be displayed on the University website on **10th June, 2011.**
- 6.6 The dates for declaring merit lists and counseling will be declared on the University website on 15th June, 2011.
- 6.7 The candidates must make their own arrangements for reaching the University premise on time for counseling. For the convenience of candidates and parent/guardian the University will make transportation arrangement from the pick-up points at Gandhinagar and Ahmedabad. The pick-up points and schedule of transportation will be displayed on the University website.
- 6.8 The candidate appearing for the counseling is required to report, with parent/guardian, at least one hour before the schedule and register at Registration Desk.
- 6.9 All expenses for attending the counseling shall be borne by the candidates.
- 6.10 A candidate reporting late for counseling must contact the Convener, Admission Committee who may try to accommodate him in any of the remaining sessions on the same day or next, if possible. However, this is not the obligation on the part of the University. If a candidate is unable to appear for the counseling due to serious illness/accident or other unavoidable circumstances, his guardian may remain present with medical certificate and a request-cum-authority letter from candidate in the prescribed format and supporting documents for counseling on the scheduled date prescribed in the clause 6.8. The Admission Committee's decision shall be final and binding in this regard.
- 6.11 Following **ORIGINAL** documents will be verified during Counseling.
- ? 10th & 12th Mark Sheets
 - ? AIEEE 2011 Admit Card
 - ? AIEEE 2011 Score Card
 - ? School Leaving Certificate
 - ? Caste Certificate (If Applicable)*
 - ? Medical Certificate (For Physically Challenged Candidates)
- * A student claiming to belong to SC/ST should produce a certificate in the prescribed form signed by any of the following authorities:-
1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/ I Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
 2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
 3. Revenue Officer not below the rank of Tahsildar.
 4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- 6.12 All communications by the University for the Admission Process will be made only through the University website **www.pdpu.ac.in**. Candidates are advised to access the University's website on regular basis for admission updates. **No individual communication shall be entertained.**
- 6.13 If a candidate fails to produce any of the required documents while counseling, he will be given

Provisional Admission subject to the fulfillment of other requirements an payment of the prescribed fee. Such candidate should produce the original document latest by **22nd July, 2011** personally, failing which the provisional admission will be treated as cancelled without giving any notice and refund of fee paid shall be made as per clause 10.2(2).

6.14 If at any stage, the information provided by a candidate is found to be false, his admission candidature will be cancelled and he will be debarred from applying for admission in university for two years.

7. Fee Structure and Payment Schedule:

| Sr. No | Particulars | Fee except Hostel Fee |
|--------|---|-----------------------|
| 1 | Caution Deposit (Refundable) | 10,000 |
| 2 | Tuition Fees (Per Semester)+ | 75,000 |
| 3 | Registration Fee (Per Semester) | 2,500 |
| 4 | Student Welfare Activity (Per Semester) | 3,000 |
| 5 | Insurance Charges | 2,000 |
| 6 | Library Deposit(Refundable) | 3,000 |
| | Payable amount * | Rs. 95, 500 |

+ Subject to validation by the State Fee Regulatory Committee.

* Industrial Orientation Programme Fee ` 7,500/-, and Rural/Civic & Social Service Internship Programme Fee ` 750/- to be paid separately.

Hostel Fee £:

Hostel Deposit: ` . 5000/- (Refundable)

Hostel Charges: ` 42, 000/- (per annum)(Non-refundable)

* Click here for **Hostel Rules**.

Mess Charges:

For Hostel Students: ` 23, 000/- (per annum)

For Non Hostel Student: ` 16, 000/- (per annum)

A student has to pay the required fees, at the time of counseling to confirm the admission. No extension of time shall be granted for paying the fees. Failure to remit the fees shall be considered as non-acceptance of the admission to the B.Tech. Programme.

£ From the Academic Year 2011-12 Hostel and Mess Charges are likely to be revised.

8. Mode of Payment:

8.1 Payment by Demand Draft:

Fee has to be paid by demand draft drawn in favour of “Pandit Deendayal Petroleum University”, payable at Ahmedabad, Gujarat.

8.2 Cash Payment:

The University will not accept cash payment.

9. Financial Assistance

9.1. Scholarships and Freeships:

As per policy of the University eligible students may be awarded Scholarships and Freeships subject to availability of funds.

9.2. Education Loan

Oriental Bank of Commerce has agreed to provide study loans to the students of the University. Bank officials will remain present at the time of counseling.

10.1 Cancellation of Admission and Refund of fees:

- 1.If Admission Committee is satisfied that a certain candidate has been wrongly admitted, the admission shall be cancelled forthwith. In such an event the fees shall be refunded.
- 2.Candidates who, at any stage, cancel their admission will not be considered for subsequent rounds of seat allotment.

10.2 Refunds for withdrawal of admission will be as per the following provisions

1. If the candidate informs the University through the Director of the respective School about his withdrawal of admission in writing on or before **11th July, 2011**; the fees will be refunded after deduction of ` 1,000/- as processing fee.
2. If the admission is withdrawn by the candidate upto the commencement of the Academic Term and vacant seat is filled by another candidate the fee will be refunded after deduction of ` 1,000/- as processing fee.
3. In case the seat remains finally unfilled after the withdrawal of admission after commencement of the Academic Term, only deposits will be refunded.

Note: A candidate is required to submit the original fee receipt and original admission letter along with the application for withdrawal of admission and seeking the refund.

11. Admission on Vacant Seats:

The vacant seats will be filled up as under:

- (a) In case seats of candidates referred to in clause 2.1 above remain vacant, such vacant seats shall be filled up from the candidates whose names appear in the merit list prepared by the University. If the merit list is exhausted, the remaining seats shall be filled up from the candidates whose names appear in the merit list prepared by the Admission Committee of Gujarat State.
- (b) In case seats of candidates referred to in clause 2.2 above remain vacant, such vacant seats shall be filled up from the candidates whose names appear in the merit list referred to in clause 4.2.1. (A) and in case the candidates are not available from such merit list than the vacant seats shall be filled up from the candidates whose names appear in the merit list prepared by the Admission Committee of Gujarat State.
- (c) The vacant seats shall be filled up during reshuffling. The schedule of reshuffling will be announced later. Candidates who have already been admitted and want to change the branch shall also attend the reshuffling programme. In no circumstances admission will be given after **11th August, 2011**.

12. The above Rules are subject to modifications whenever found necessary by the University.

13. Any dispute arises by interpreting any of the above provisions, the decision of the Director General of the University shall be final and abide by all.

14. Jurisdiction:

The Admission Policy & Procedures are subject to the jurisdiction of Hon'ble Court of Ahmedabad.

April 27, 2011

Admission Committee