

**Paper : Allahabad Bank Clerk Exam 2008 Solved Paper | (Held on 30-08-2008)**

**Computer General Awareness**

**1. If a word is typed that is not in Word's dictionary, a \_\_\_ wavy underline appears below the word.**

- (A) red
- (B) green
- (C) blue
- (D) black
- (E) None of these

Ans (A)

**2. The \_\_\_ button on the quick access Toolbar allows you to cancel your recent commands or actions.**

- (A) Search
- (B) Cut
- (C) Document
- (D) Undo
- (E) None of these

Ans (D)

**3. In Excel, any set of characters containing a letter , hyphen, or space is considered \_\_\_**

- (A) a formula
- (B) text
- (C) a name
- (D) a title
- (E) None of these

Ans (B)

**4. \_\_\_\_\_ Software allows users to perform calculations on rows and columns of data.**

- (A) Word processing
- (B) Presentation graphics
- (C) Database Management Systems
- (D) Electronic Spreadsheet
- (E) None of these

Ans (C)

**5. A \_\_\_\_\_ represent approximately one billion memory locations.**

- (A) kilobyte
- (B) megabyte
- (C) gigabyte

- (D) terabyte
  - (E) None of these
- Ans (C)

**6. \_\_\_\_\_ cells involves creating a single cell by combining two or more selected cells.**

- (A) Formatting
- (B) Merging
- (C) Embedding
- (D) Splitting
- (E) None of these

Ans (B)

**7. The operating system is the most common type of \_\_\_\_\_ software.**

- (A) communication
- (B) application
- (C) system
- (D) word-processing
- (E) None of these

Ans (C)

**8. When you quickly press and releases the left mouse button twice , you are \_\_\_\_\_**

- (A) Primary-clicking
- (B) pointing
- (C) Double-clicking
- (D) Secondary-clicking
- (E) None of these

Ans (C)

**9. The horizontal and vertical lines on a worksheet are called \_\_\_\_\_**

- (A) cells
- (B) sheets
- (C) block lines
- (D) gridlines
- (E) None of these

Ans (D)

**10. To delete an incorrect character in a document, \_\_\_\_\_ to erase to the right of the insertion point.**

- (A) press the left mouse key
- (B) double-click the right mouse key
- (C) press the BACKSPACE key

- (D) press the delete key
  - (E) None of these
- Ans (D)

**11. The operating system does all of the following EXCEPT:**

- A provide a way for the user to interact with the computer.
  - B manage the central processing unit (CPU).
  - C manage memory and storage.
  - D enable users to perform a specific task such as document editing.
- Ans (D)

**12. During the boot process, the \_\_\_\_\_ looks for the system files.**

- A CD
  - B. BIOS
  - C. CPU
  - D. DVD
- Ans (B)

**13. \_\_\_\_\_ are lists of commands that appear on the screen.**

- A GUIs
  - B Icons
  - C Menus
  - D Windows
- Answer: C

**14. \_\_\_\_\_ is the ability of an operating system to control the activities of multiple programs at the same time.**

- A Multitasking
  - B Streamlining
  - C Multiuser
  - D Simulcasting
- Answer: A

**15. The unique signal, generated by a device, that tells the operating system that it is in need of immediate attention is called an:**

- A action.
  - B event.
  - C interrupt.
  - D activity.
- Answer: C

**16. The operating system controls access to the processor by assigning a(n) \_\_\_\_\_ to each task requiring the processor's attention.**

- A CPU
- B slice of time
- C stack
- D event

Answer: B

**17. The blocks of code, included in the operating system, that software applications interact with are known as:**

- A application programming interfaces (APIs).
- B complimentary metal-oxide conductors (CMOS).
- C device drivers.
- D bootstrap loaders.

Answer: A

**18. MS-DOS is a \_\_\_\_\_ operating system.**

- A point-and-click
- B user-friendly
- C command-driven
- D Mac

Answer: C

**19. An interrupt handler is a(n):**

- A location in memory that keeps track of recently generated interrupts.
- B peripheral device.
- C utility program.
- D special numeric code that indicates the priority of a request.

Answer: D

**20. A spooler is a(n):**

- A location in memory that maintains the contents of a document until it prints out.
- B print job.
- C program that coordinates the print jobs that are waiting to print.
- D message sent from the printer to the operating system when a print job is completed.

Answer: C

**21. Virtual memory is typically located:**

- A on a floppy disk.
- B in the CPU.

C in a flash card.  
D on the hard drive.  
Answer: D

**22. The purpose of a swap (or page) file is to:**

A maintain pages of documents that are being spooled to the printer.  
B hold a program's data or instructions in virtual memory when it can't fit in RAM.  
C prevent thrashing in a multitasking environment.  
D allow multiple print jobs to print their pages out simultaneously.  
Answer: B

**23. The definition of thrashing is:**

A swapping data between virtual memory and RAM too frequently.  
B insufficient hard disk space.  
C too many processors being managed by the operating system.  
D inaccurate information stored in the registry.  
Answer: A

**24. All of the following are TRUE of Safe Mode EXCEPT:**

A Safe Mode is a special diagnostic mode.  
B Safe Mode loads all nonessential icons.  
C Safe Mode allows users to troubleshoot errors.  
D Safe Mode loads only the most essential devices.  
Answer: B

**25. Verification of a login name and password is known as:**

A configuration.  
B accessibility.  
C authentication.  
D logging in.  
Answer: C

**26. The combination of the operating system and the processor is referred to as the computer's:**

A CPU.  
B platform.  
C BIOS.  
D CMOS.  
Answer: B

**27. The following message generally means:**

A a nonsystem floppy has been left in the floppy disk drive.

B the CD drive is not functioning.

C the BIOS is corrupted.

D there is a problem loading a device.

Answer: A

**28. Which of the following is the correct sequence of actions that takes place during the boot-up process?**

A Load operating system ? Activate BIOS ? Perform POST ? Check configuration settings

B Activate BIOS ? Perform POST ? Load operating system ? Check configuration settings

C Perform POST ? Load operating system ? Activate BIOS ? Check configuration settings

D Activate BIOS ? Check configuration settings ? Perform POST ? Load operating system

Answer: B

**29. All of the following are steps involved in the boot process EXCEPT:**

A load the operating system into RAM.

B the power-on self-test.

C activate the basic input/output system (BIOS).

D load application programs.

Answer: D

**30. The \_\_\_\_\_, stored on a ROM chip, is responsible for loading the operating system from its permanent location on the hard drive into RAM.**

A BIOS

B API

C device driver

D supervisor program

Answer: A

**31. The basic input/output system (BIOS) is stored in:**

A RAM.

B ROM.

C the CPU.

D the hard drive.

Answer: B

**32. Ensuring that the essential peripheral devices are attached and operational is the \_\_\_\_\_ process.**

A configuration

B CMOS  
C POST  
D ROM  
Answer: C

**33. The memory resident portion of the operating system is called the:**

A registry.  
B API.  
C CMOS.  
D kernel.  
Answer: D

**34. Which of the following does NOT occur during the power-on self-test (POST)?**

A The ScanDisk utility begins to run.  
B The video card and video memory are tested.  
C The BIOS identification process occurs.  
D Memory chips are checked to ensure they are working properly.  
Answer: A

**35. All of the following are TRUE regarding virtual memory EXCEPT:**

A any amount of RAM can be allocated to virtual memory.  
B the setting for the amount of hard drive space to allocate to virtual memory can be manually changed.  
C this temporary storage is called the swap file (or page file).  
D virtual memory is physical space on the hard drive.  
Answer: A

**36. The operating system allows users to organize the computer's contents in a hierarchical structure of directories that include all of the following EXCEPT:**

A files.  
B folders.  
D drives.  
D systems.  
Answer: D

**37. All of the following statements concerning windows are true EXCEPT:**

A windows are an example of a command-driven environment.  
B windows can be resized and repositioned on the desktop.  
C more than one window can be open at a time.  
D toolbars and scrollbars are features of windows.  
Answer: A

**38. All of the following statements concerning files are true EXCEPT:**

A A file is a collection of related pieces of information stored together for easy reference.

B Files can be generated from an application.

C Files are stored in RAM.

D Files should be organized in folders.

Answer: C

**39. Using Windows Explorer, a plus (+) sign in front of a folder indicates:**

A an open folder.

B the folder contains subfolders.

C a text file.

D a graphics file.

Answer: B

**40. In Windows XP, if you want to see the file size and modified dates of all files in a folder, the best viewing option is the \_\_\_\_\_ view.**

A List

B Thumbnails

C Details

D Icon

Answer: C