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# Indian Institutes of Management (IIM) Common Admission Test (CAT) 2011 Registration Guide

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## Important Instructions

1. Check your eligibility for CAT 2011 on [www.catiim.in](http://www.catiim.in).
2. You must purchase a CAT 2011 voucher from selected list of Axis Bank branches prior to beginning the online registration process. More information may be found on [www.catiim.in](http://www.catiim.in).
3. "\*" indicates mandatory field. The boxes marked with this symbol must be filled in or you will not be allowed to complete your registration.
4. Ensure you have a valid and unique email address before you begin the registration process.

## Overview

To register to take the CAT 2011, go to [www.catiim.in](http://www.catiim.in) and click on the "Register for CAT 2011" link. You can register and schedule for the CAT 2011 from **17 August – 28 September 2011**.

During registration, you will:

1. Create a profile.
2. Fill out the CAT application.
3. Schedule your test.

**Estimated time to complete this process: 20-30 minutes.**

Before you begin, you should gather all the information you will need to complete the registration process, including your voucher, educational history, mark sheets (SSC, HSC, graduation), work experience, and a list of the IIM programmes to which you are applying.

The screenshot shows the IIM CAT 2011 registration website. At the top, there's a header with the CAT logo and the text 'Common Admission Test (CAT) Indian Institutes of Management (IIM)'. Below this is a navigation bar with logos for various IIMs: IIM Kashipur, IIM Udaipur, IIM Raipur, IIM Ranchi, IIM Patna, IIM Lucknow, IIM Ahmedabad, IIM Bangalore, IIM Calicut, IIM Coimbatore, IIM Deemed to be Universities, IIM Jammu, IIM Jodhpur, IIM Kozhikode, IIM Nagpur, IIM Rohtak, IIM Sirsa, IIM Varanasi, and IIM Visakhapatnam. The main content area is titled 'Welcome to IIM CAT Registration'. It is divided into two main sections: 'New users' and 'Existing users'. The 'New users' section includes a heading 'I am ready to register' and a form with fields for 'Enter your voucher number:' (with a note '(I do not have a voucher)'), 'Enter the characters you see in the image below:' (with a CAPTCHA image showing '9177553'), and a 'Begin my registration' button. The 'Existing users' section includes a heading 'Did you register for CAT 2009 or 2010? You will need to register as a new user.', a login form with fields for 'Username' and 'Password', and a 'Log in' button. Below the login form, there's a 'News & notification' section with a yellow background, stating 'Registration closes on 28 Sep, 2011 at midnight IST. For more information and updates, visit the CAT-IIM website'. At the bottom of the page, there's a small note: 'This site is compatible with Microsoft Internet Explorer® 7.0 and above and Mozilla Firefox® 3.0 and above.'

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## Opening Screen

On the first screen of the registration website, you will see two boxes – "New users" and "Existing users." The first time you come to this website, please follow the instructions for "New users." This includes candidates who previously registered for CAT 2009 or CAT 2010.

## Voucher

For “New users,” you must enter your voucher number. Use a coin and gently scratch (as illustrated on the right) to obtain your voucher number.



## Captcha

You will see a special set of characters displayed on the screen. You will need to retype the characters in the box provided. These characters, called “Captchas,” are a safety feature designed so the computer knows a human is entering the voucher number and not a computer program. If you have trouble reading the characters, you can click the audio icon or the refresh icon. Once you have entered the Captchas, click on “Begin My Registration.” This will take you to the next section, which is “Create a Profile.”

A screenshot of a registration form. At the top, it says "I am ready to register". Below that is a field for "Enter your voucher number:" with a text input box and a link "(do not have a voucher)". Then, it says "Enter the characters you see in the image below:" with a text input box. Below the input box is a captcha image showing the characters "GILVN" in a stylized font. To the right of the image are two icons: a speaker for audio and a circular arrow for refresh. At the bottom is a green button with the text "Begin my registration" and a right-pointing arrow.

## 1. Create a Profile

In this section, you will enter basic contact information.

Your name and email

1. You should enter your name exactly as it appears in your school-leaving certificate.
2. Enter your email address. This is where your Admit Card email will be sent.

### Create a login

Creating a login enables you to log back in later if you need to make changes, or request a resend of your Admit Card or CAT application.

1. Username. Must be a combination of alphanumeric characters (letters and numbers) but **does not** contain spaces or special characters. The maximum length allowed is 50 characters.
2. Password. Must be 7-20 characters long and contain **at least** one alpha and one numerical character.

A screenshot of the IIM CAT registration website. The page title is "CAT Common Admission Test (CAT) Indian Institutes of Management (IIM)". There are logos for various IIMs (Kashipur, Raipur, Udaipur, Ranchi, Patna, Bhubaneswar, Indore, Lucknow, Rohtak, Jabalpur, Deemed to be Universities) in the top right. On the left, there is a navigation menu for "IIM CAT Registration 2011" with steps: 1. Create profile (highlighted), 2. Apply for CAT, and 3. Schedule test. The main content area is titled "Create a Profile" and has a "Log out" link. It contains several sections: "Your name and email" with a note "Important: Your name must exactly match your school-leaving certificate." and a field for "Full Name (as given in School Leaving Certificate)"; "Primary email address" with a note "(Admit Card will only be sent via email)" and a "Confirm primary email address" field; "Create a login" section with a note "Creating a login enables you to log back in later if you need to make changes, or request a resend of your Admit Card or CAT application." and fields for "Username", "Password (password requirements)", and "Confirm password"; "Your secret reminder question" with a dropdown menu for "Your mother's maiden name" and a "Confirm answer to reminder question" field; and "Your secret answer" with a "Confirm answer to reminder question" field. At the bottom, there is a "Data Privacy Policy" section with a note "By selecting 'I agree', you acknowledge you have read and agree to the Prometric Data Privacy Policy. Agreement is required in order to register for the CAT." and a checkbox for "Indicate your agreement" with options "I agree" and "I do not agree".

3. Secret reminder question.  
If you forget your username and password, this question will help verify your identity.
4. Read the Data Privacy Policy and indicate your agreement to the policy. Agreement is required to register for the CAT.

#### Additional contact information

1. Primary telephone number. Enter the entire number. Mobile number is recommended as Prometric will be using this number to send important CAT related text messages by SMS.
2. Secondary telephone number. You may enter either a landline or another mobile number. Include Area Code/STD code in case of a landline number.
3. Postal Address. This is where you would like correspondence sent. Each address line should be limited to 30 characters including spaces.

Click "Save & Continue" to move on to the next section, which is the CAT Application.

**Note that once your profile has been created and saved, you will no longer be able to use your voucher number to create another profile. Changes to your name or username will not be allowed once you leave this section.**

**Additional contact information**

\* Primary telephone number (examples)  
(Mobile phone recommended. Used for SMS notification)

Country code: 91  
Type: Mobile  
Primary Phone Number: [ ]

Secondary telephone number (examples)  
(Optional - Landline or Second Mobile number to be used as a backup)

Country code: [ ]  
Type: Landline  
Secondary Phone Number: [ ]

Postal Address (address where you would like correspondence sent)

\* Country: India

\* Address line 1: [ ]

Address line 2: [ ]

Address line 3: [ ]

\* City: [ ]

\* States / Union Territories: [ ]

\* PIN Code: [ ]

\* Asterisk indicates required field

← Back      Save & Continue →

## 2. Apply for CAT

In the second section, you will enter information about yourself.

### Personal Information

You will need to enter your Gender, Nationality, Category, and Date of Birth.

You will also need to select "No" or "Yes" to the question "Are you a Differently-Abled candidate (person with disabilities)? If you choose "Yes," there will be additional questions for you to answer.

**CAT** Common Admission Test (CAT)  
Indian Institutes of Management (IIM)

IIM Kashipur, IIM Udaipur

**IIM CAT Registration 2011**

- 1 Create profile ✓
- 2 Apply for CAT
- 3 Personal information
- 4 Your background
- 5 Schedule test

Questions about the registration forms?  
CAT 2011 Registration Guide

**Apply for Common Admission Test**

Your username and password have been saved. Now, please complete the CAT application.

**Personal information**

\* Gender  
 Male  Female

\* Nationality  
 Indian  Other

\* Category  
 General  
 Scheduled Caste (SC) - as per Government of India schedule (To know more)  
 Scheduled Tribe (ST) - as per Government of India schedule (To know more)  
 Non Creamy Other Backward Classes (NC-OBC)

\* Date of birth  
[ ] [ ] [ ]

\* Are you a differently-abled candidate as specified under the Persons With Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995  
 No  Yes

## Differently-Abled Candidate

If you **do not have** a disability, click "No" and go on to the Programmes section.

If you **do have** a disability, and choose "Yes," you will need to complete three additional questions:

1. Type of disability.
2. Do you need support.
3. What kind of support do you need.

If you require support to take the CAT, you will be able to complete the application process online and select your preferred city but not the scheduling process. Scheduling will only be completed for DA candidates who require support after the registration and scheduling window is closed (i.e. after 28 September 2011). DA candidates who require support will be scheduled to test on **31 October 2011**. You will receive your admit card by email when the appointment is completed, no later than 8 October 2011.

If you do have a disability, and do not require support for the test, you will be able to schedule your test online after the application process.

**\* Are you a differently-abled candidate as specified under the Persons With Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995**

No  Yes

**⚠ Important:** You will have to mail in your disability certificate to IIM as explained in the [FAQs](#)

**\* Type of disability**

Low Vision / Blindness  
 Hearing Impairment  
 Locomotor Disability / Cerebral Palsy

**\* Do you need support for the test?**

No  Yes

**\* If yes, what kind of support do you need?**

Test Centre to provide Magnifying screen  
 I would like to bring my Scribe  
 I would like to bring my Reader  
 I would like to bring my Abacus  
 I would like to bring my Hearing Aid  
 I would like to bring my Wheel chair

**\* Choose your preferred city**

You will have to send your disability certificate to IIM as mentioned in the FAQ. If you need Scribe/Reader or any other testing assistive(TA) device, refer to the [FAQs](#) for instructions on the approval process. The Candidate Care Services will assist you in completing the Scheduling and Registration process after you submit the CAT application. You will be contacted within seven days.

In addition, the application information that you have just entered will be sent to you in an email within 24 hours. Please print the application now or print the email after it arrives. Remember that you must retain a copy of the submitted Application Form for your ready reference. If at any time you need to reprint your application, log into

## Programmes

You must click on the box(es) of the IIM programme(s) to which you are applying. Point your cursor on the box in front of the name of your Programme and click. You should choose all Programmes to which you are applying, and you must choose **at least** one.

For each programme applied, you must choose the city where you prefer to do your follow-up interview with IIM.

Be sure to click on "Save & Continue" to go on to the next screen.

**Programmes**

**\* Which programmes are you applying to?(Choose one or more)**

<input checked="" type="checkbox"/> IIM Ahmedabad PGP	<input type="checkbox"/> IIM Indore EPGP	<input type="checkbox"/> IIM Ranchi PGDHRM
<input checked="" type="checkbox"/> IIM Ahmedabad PGP ABM	<input type="checkbox"/> IIM Indore FPM	<input type="checkbox"/> IIM Ranchi FPM
<input type="checkbox"/> IIM Ahmedabad FPM	<input type="checkbox"/> IIM Kashipur PGP	<input type="checkbox"/> IIM Rohtak PGP
<input type="checkbox"/> IIM Bangalore PGP	<input type="checkbox"/> IIM Kozhikode PGP	<input type="checkbox"/> IIM Shillong PGP
<input type="checkbox"/> IIM Bangalore PGSEM	<input type="checkbox"/> IIM Kozhikode FPM	<input type="checkbox"/> IIM Tiruchirappalli PGP
<input type="checkbox"/> IIM Bangalore PGPPM	<input type="checkbox"/> IIM Lucknow PGP	<input type="checkbox"/> IIM Tiruchirappalli FPM
<input type="checkbox"/> IIM Bangalore FPM	<input type="checkbox"/> IIM Lucknow PGP ABM	<input type="checkbox"/> IIM Udaipur PGP
<input checked="" type="checkbox"/> IIM Calcutta PGP PGDM	<input type="checkbox"/> IIM Lucknow FPM	
<input type="checkbox"/> IIM Calcutta PGP PGDCM	<input type="checkbox"/> IIM Raipur PGP	
<input type="checkbox"/> IIM Calcutta FPM	<input type="checkbox"/> IIM Raipur FPM	
<input type="checkbox"/> IIM Indore PGP	<input type="checkbox"/> IIM Ranchi PGDM	

**Choose city for interview \***  
If you are shortlisted for the interview process, which city would you prefer it to be scheduled in?  
\*The interview city may change later, solely at the discretion of IIMs.

**\* Interview city for IIM Ahmedabad:**

**\* Interview city for IIM Calcutta:**

**\* Are you also applying to non-IIM Institutes?**

Yes  No

## Educational Background

You must choose all educational background that apply. For each selection, you will be asked to enter additional information such as marks and boards.

Educational choices include:

1. SSC or equivalent.
2. HSC or equivalent.
3. Bachelor's degree.
4. Master's degree.
5. Professional course (CA, ICWA etc.).

**CAT Common Admission Test (CAT)**  
Indian Institutes of Management (IIM)

IIM CAT Registration 2011

- 1 Create profile ✓
- 2 Apply for CAT ✓
- 3 Your background →
- 4 Schedule test ✓

Questions about the registration forms?  
[CAT 2011 Registration Guide.](#)

**Apply for Common Admission Test** [Log out >](#)

**Educational background**

- \* SSC or equivalent (examples)  
 Yes  No
- \* HSC or equivalent (examples)  
 Yes  No
- \* Bachelor's degree (Important Information)  
 Complete  Incomplete  No
- \* Master's degree (examples)  
 Complete  Incomplete  No
- \* Professional course (examples)  
 Final  Inter  No

**SSC or equivalent.** If you choose "Yes" under SSC or equivalent, the percentage of marks received and board choice will be displayed and must be completed.

Enter the percentage of marks obtained in the SSC/CBSE/ICSE/10th Standard examination. Round off the percentage marks to one decimal point.

**Educational background**

- \* SSC or equivalent (examples)  
 Yes  No
- \* Percentage of marks  
38.9 % Include one
- \* SSC Board  
Uttar Pradesh

**SSC: Examples**  
SSC/CBSE/ICSE/10th Standard examination. The marks entered should be equal or more than 35.0%

**HSC or equivalent.** If you choose "Yes" under HSC or equivalent, the percentage of marks received, board choices and discipline will be displayed and must be completed.

Enter the percentage of marks obtained in the HSC/12th Standard examination. Round off the percentage marks to one decimal point.

If you have undergone 3-year Diploma in engineering after SSC (without doing HSC) and have then done/are doing a 3-year Degree course in engineering, you should select "Yes" under HSC or equivalent and enter the percentage of marks obtained in the Diploma course for HSC.

**Educational background**

- \* HSC or equivalent (examples)  
 Yes  No
- \* Percentage of marks  
46.2 % Include one
- \* HSC Board  
Sikkim
- \* HSC Discipline  
 Arts / Humanities  
 Commerce  
 Science  
 Any other

**HSC: Examples**  
HSC/CBSE/ICSE/12th Standard examination. The marks entered should be equal or more than 35.0%

**Bachelor's Degree.** Choose Bachelor's Degree **Incomplete** if you are still undergoing a 5-year Integrated Master's Degree course after your HSC. Choose Bachelor's Degree **Complete** if you have undergone a 5-year Integrated Master's Degree course after your HSC. If you choose "Complete" or "Incomplete" under Bachelor's Degree, you will need to enter the:

- Percentage of marks you received.
- Type of University/Institution you attended.
- State/Union Territory where the University/ Institution you attended is located.
- Discipline of your bachelor's degree.

To enter marks for:

- Bachelor's Degree Incomplete. Enter the percentage of marks obtained for the years/semesters of the degree course completed to date. If you are undergoing a 5-year Integrated Master's degree after your HSC, compute the percentage of marks obtained in the first three years.
- Bachelor's Degree Complete. Compute the percentage of marks obtained as per the norms of the university/ institute. If no norms exist, enter the percentage of marks obtained for all years/ semesters of the degree course. If you have undergone a 5-year Integrated Master's degree after your HSC, compute the percentage of marks obtained in the first three years. Enter the percentage of marks obtained in the remaining two years in the Master's degree section. If the duration is four years instead of five years, enter the percentage of marks obtained in all four years under the Bachelor's Degree complete. If you fulfill your eligibility based on your performance in a professional examination (e.g., CA/ ICWA), which is considered equivalent to graduation, you should indicate the marks obtained in that examination as marks obtained in the Professional Course.

**\* Bachelor's degree** (Important Information)  
 Complete  Incomplete  No

**\* Percentage of marks received**  
 45.6 % Include one decimal point. (How to enter marks)

**\* Type of University/Institution** (Select the university that grants the degree certificate)  
 Universities incorporated by Central or State Legislature or Deemed Universities, as defined in the eligibility criteria for Post-graduate Programmes of UUs  
 National Institutes of Technology (NITs)  
 Indian Institutes of Technology (IITs)  
 Institutes (other than IITs) created by an Act of Parliament  
 Institutes awarding equivalent qualifications recognized by Ministry of HRD  
 Any other

**\* State/Union Territory where the University/Institution is located**  
 Punjab

**\* Choose University/Institution**  
 Lovely Professional

**\* Discipline for bachelor's degree**

<input checked="" type="radio"/> <b>Agriculture</b> [Agronomy, Soil Science, Agricultural Biochemistry, Agricultural Economics, Agricultural Extension, Plant Breeding and Genetics, Entomology, Plant Pathology etc.]	<input type="radio"/> <b>Forestry</b>
<input type="radio"/> <b>Agricultural Engineering</b>	<input type="radio"/> <b>Food Technology</b>
<input type="radio"/> <b>Animal Husbandry</b>	<input type="radio"/> <b>Horticulture</b>
<input type="radio"/> <b>Architecture</b>	<input type="radio"/> <b>Hotel &amp; Tourism Management</b>
<input type="radio"/> <b>Arts/Humanities</b> [Archaeology, Education, Fine Arts (Dance, Music, Painting), Geography, History, Journalism, Languages, Library Science, Literature, Philosophy, Political Science, Psychology, Public Administration, Social Work/Welfare, Sociology, etc.]	<input type="radio"/> <b>Law</b>
<input type="radio"/> <b>Commerce/Economics</b> [Accountancy, Auditing, Banking, Business Mathematics, Business Organisation, Economics, Economic Development and Planning, Public Administration, Public Finance, Secretarial Practices etc.]	<input type="radio"/> <b>Management</b> [Business Administration, Business Management, Business Studies, Management Studies]
<input type="radio"/> <b>Chartered Accountancy</b>	<input type="radio"/> <b>Medicine/Dentistry</b>
<input type="radio"/> <b>Cost and Works Accountancy</b>	<input type="radio"/> <b>Pharmacology/Pharmacy</b>
<input type="radio"/> <b>Company Secretaryship</b>	<input type="radio"/> <b>Rural Studies/Rural Sociology/Rural Cooperatives/Rural Banking</b>
<input type="radio"/> <b>Dairy Science/Technology</b>	<input type="radio"/> <b>Science</b> [Biology, Biochemistry, Bio-technology, Botany, Life Science, Zoology]
<input type="radio"/> <b>Education</b> [including Physical Education and Sports]	<input type="radio"/> <b>Science</b> [Chemistry, Mathematics, Physics, Statistics]
<input type="radio"/> <b>Engineering/Technology</b> [B.E., B.Sc. (Engg.), B.Tech. in all engineering subjects, including Computer Engineering, Computer Science, IT, other than Agricultural Engineering and Dairy Technology]	<input type="radio"/> <b>Science (Others)</b> [Home Science, Nursing, and all other branches of Science not explicitly mentioned elsewhere in this list]
	<input type="radio"/> <b>Veterinary Science</b>
	<input type="radio"/> <b>Any other</b>

**Master's Degree.** If you choose "Complete" or "Incomplete" under Master's Degree, you will need to:

- Choose the number of years completed.
- Complete the percentage of marks obtained for each year.
- Select the Discipline of your master's degree.

Choose 3 years only if your Master's Degree is of three years duration. If you have not completed the master's degree, enter the percentage of marks obtained for the years/semesters of the courses completed to date.

**\* Master's degree (examples)**  
 Complete  Incomplete **Masters: Examples**

**\* Number of years completed**  
 3

**\* 1st year: Percentage of marks received**  
 67.5 % Include one decimal point. [How to enter marks](#)

**\* 2nd year: Percentage of marks received**  
 89.7 % Include one decimal point. [How to enter marks](#)

**\* 3rd year: Percentage of marks received**  
 88.2 % Include one decimal point. [How to enter marks](#)

**\* Discipline for master's degree**

<input type="radio"/> Agriculture [Agronomy, Soil Science, Agricultural Biochemistry, Agricultural Economics, Agricultural Extension, Plant Breeding and Genetics, Entomology, Plant Pathology etc.]	<input type="radio"/> Forestry
<input checked="" type="radio"/> Agricultural Engineering	<input type="radio"/> Food Technology
<input type="radio"/> Animal Husbandry	<input type="radio"/> Horticulture
<input type="radio"/> Architecture	<input type="radio"/> Hotel & Tourism Management
<input type="radio"/> Arts/Humanities [Archaeology, Education, Fine Arts (Dance, Music, Painting), Geography, History, Journalism, Languages, Library Science, Literature, Philosophy, Political Science, Psychology, Public Administration, Social Work/Welfare, Sociology, etc.]	<input type="radio"/> Law
<input type="radio"/> Commerce/Economics [Accountancy, Auditing, Banking, Business Mathematics, Business Organisation, Economics, Economic Development and Planning, Public Administration, Public Finance, Secretarial Practices etc.]	<input type="radio"/> Management [Business Administration, Business Management, Business Studies, Management Studies]
<input type="radio"/> Chartered Accountancy	<input type="radio"/> Medicine/Dentistry
<input type="radio"/> Cost and Works Accountancy	<input type="radio"/> Pharmacology/Pharmacy
<input type="radio"/> Company Secretaryship	<input type="radio"/> Rural Studies/Rural Sociology/Rural Cooperatives/Rural Banking
<input type="radio"/> Dairy Science/Technology	<input type="radio"/> Science [Biology, Biochemistry, Bio-technology, Botany, Life Science, Zoology]
<input type="radio"/> Education [Including Physical Education and Sports]	<input type="radio"/> Science [Chemistry, Mathematics, Physics, Statistics]
<input type="radio"/> Engineering/Technology [M.E., M.Sc. (Engg.), M.Tech. in all engineering subjects, including Computer Engineering, Computer Science, IT, other than Agricultural Engineering and Dairy Technology]	<input type="radio"/> Science (Others) [Home Science, Nursing, and all other branches of Science not explicitly mentioned elsewhere in this list]
<input type="radio"/> Fisheries	<input type="radio"/> Veterinary Science
	<input type="radio"/> Any other

**Professional Course.** If you choose "Final" or "Inter" under Professional Course Final, you will need to enter the percentage of marks obtained and your professional discipline.

If you choose Professional Course Final Exam, the Professional Course Inter Exam will automatically be checked and you will need to list the percentage of marks obtained for the Inter Exam.

If you choose Professional Course Inter, you should enter the percentage of cumulative marks received to date.

If you have done/are doing any course such as CA, CS or ICWA, you should enter the percentage of marks in this section as well.

**\* Professional course (examples)**  
 Final  Inter  No **Professional: Examples**

**\* Inter Exam: Percentage of marks obtained**  
 67.8 % Include one decimal point. [How to enter marks](#)

**\* Final Exam: Percentage of marks obtained**  
 51.0 % Include one decimal point. [How to enter marks](#)

**\* Discipline for professional course**

- CA
- CS
- ICWA
- Any Other

## Work Experience

You must enter your work experience in months and the sector or sectors in which you have worked. You should choose all that apply. For example, if you have worked 10 months, you will enter "10." Combine all months worked in all sectors as of 31 August 2011. This refers to any paid and full-time work experience you have acquired after completing your Bachelor's degree.

The screenshot shows the 'Work experience' section of the CAT application form. It includes a question 'Do you have any work experience?' with 'Yes' and 'No' radio buttons. Below it is a field for 'Length of work experience after completion of your Bachelor's degree' with a dropdown menu and a text input field. A list of sectors is provided with checkboxes: Information Technology, Telecommunications, Banking/ Financial Services, Automobiles/ Auto-Ancillaries, Pharmaceuticals/ Health Care, Fast Moving Consumer Goods (FMCG), Durables, Engineering/ Industrial, Retail, and Others. A tooltip titled 'Work Experience' explains that only paid and full-time work experience acquired after completing the Bachelor's degree as of August 31, 2011, should be entered. It also notes that apprenticeships, articleships, and internships are not counted as work experience.

## Declaration by Candidate

In this section, you will be required to choose "I Agree" or "I Disagree" to the declaration statement. This declaration affirms that you are eligible to take the CAT and all the information that you have entered is correct.

After reading this section, you need to choose "I agree," in order to click "Save & Continue" to proceed to the next section. **If you select "I disagree," you will not be allowed to proceed.**

The screenshot shows the 'Declaration by Candidate' section. It contains a long paragraph of text where the candidate certifies that they meet the eligibility requirements and that the information provided is complete and correct. Below the text, there are radio buttons for 'I agree' and 'I disagree'. At the bottom, there are two buttons: 'Back' and 'Save & Continue'.

## Errors

If you choose "Save & Continue" and you have not completed any mandatory fields (marked by "\*"), a new screen will appear telling you what you need to correct. The fields that are missing are highlighted in red. In this example, the candidate still needs to enter his nationality and date of birth.

The screenshot shows the CAT application form with error messages. The 'Personal information' section is highlighted in red, indicating that the 'Nationality' and 'Date of birth' fields are missing or incorrect. The 'Nationality' field has radio buttons for 'Indian' and 'Other'. The 'Date of birth' field has a date picker. The 'Personal information' section also includes fields for 'Gender' (Male/Female) and 'Category' (General, Scheduled Caste (SC), Scheduled Tribe (ST), Non Creamy Other Backward Classes (NC-OBC)).



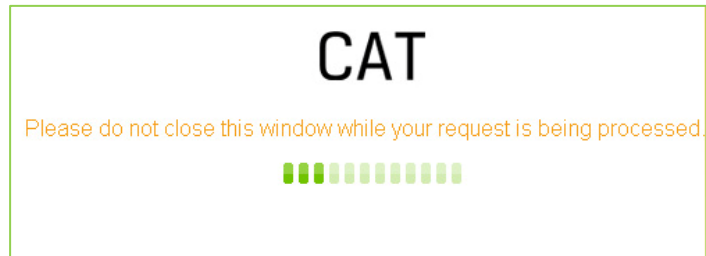
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### Successful Submission of the Application

Once you complete the Application and choose the “I agree” button, all your information will be entered and saved into Prometric’s computerised data entry system. This could take several minutes. Please **Do NOT** close this window while your information is being saved.

After your information has been successfully saved, a copy of your application will be emailed to you within 24 hours to the email address specified by you.

You can now move on to Schedule your test.



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### 3. Schedule test

Once your application has been successfully submitted, you can continue the online process to schedule an appointment to take the CAT unless you are a DA candidate who has selected support requirements for the test. You will be asked to choose a site and pick an available date and time at that site.

The CAT may be taken during the window of **22 October – 18 November 2011**. There will be two sessions each day – at **10 a.m.** and at **3.15 p.m.**



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### Select Location for the Test

When choosing a test site location, you will see “State / Union Territory” followed by a white box with an arrow at the end. Click on the arrow and scroll down to see a list of the states and territories where the CAT will be given. Click on the state or territory where you would like to take the CAT. Next, you will see a list of the test site locations available. Click on “Schedule appointment” under the site of your choice.



Select date and time

Once you choose your site, you must choose the date you want to take the CAT. You will only be able to select dates highlighted in blue. If a date in the test window is not shown, it means that all available testing sessions at that site for that date have already been filled. Once you choose the date, you will need to choose the 10 a.m. session or the 3.15 p.m. session. If either of these two times does not appear, it means all available testing seats for that time have already been filled.

If a site no longer has any available dates, you may use the blue "Back" button at the bottom of the screen to search for other sites.

Once you have made your site, date and time selections, you must click the "Save & Finish" button at the bottom of the screen.

**CAT** Common Admission Test (CAT)  
Indian Institutes of Management (IIM)

IIM CAT Registration 2011

**Schedule Your Test**

1 Create profile ✓  
2 Apply for CAT ✓  
3 Schedule test  
Select location ✓  
Select date & time →

Questions about the registration forms?  
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**Select date & time**

\* Select a date: (available days are in blue)

October 2011							November 2011						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

\* Select a time  
 10:00 AM  
 3:15 PM

**Your selection:**  
**IIM CAT Testing Site 7**  
122 MAIN LONAERWALA  
GREENWICH ROAD  
ASGAM TEA LAND  
ASGAM  
Aagam, Aagam 11111-1111

**Thursday**  
**3 November 2011**  
at **10:00 AM**

Candidates must arrive by 9:30 AM  
Testing starts at 10:00 AM

\* Asterisk indicates required field

← Back Save & Finish →

## Confirmation Page

If all information has been entered correctly, you will see a confirmation screen. You should read the confirmation screen to make sure all information is correct. If something is not correct, click the "Edit" button in the area where there correction needs to be made.

Be sure to review the page to make sure there are no red "Pending" buttons. A "Pending" button means you still need to enter some information. Click on the "Finish my registration" button to complete your registration and scheduling process.

If any information is incorrect, you can click the "Edit Profile" or "Edit Application" buttons to make corrections.

If all information is correct, click on the "I am done (exit)" button to end your scheduling session. You will be sent an email Admit Card and Application Summary to the email address specified by you within 24 hours.

If you prefer, while on the confirmation page, you have the option to print your CAT Admit Card and to print your Application Summary. Even if you print from this screen, the information will still be emailed to you.

**CAT Common Admission Test (CAT) Indian Institutes of Management (IIM)**

**IIM CAT Registration 2011**

1 Create profile ✓  
2 Apply for CAT ✓  
3 Schedule test

The cutoff for changes is 28 Sep, 2011.

Welcome back, **Raju Kumar** [Log Out](#)

Your IIM CAT registration is currently incomplete.  
[Finish my registration](#) →

[Print Admit Card](#) [Email Admit Card](#) [View Inside Test](#)

**Test Appointment** **PENDING**

**Profile** **COMPLETE** [Edit Profile](#) [Change Password](#)

Name:	Raju Kumar	Phone 1:	91 990877651
Username:	rsu	Phone 2:	
Email:	rajkumar@kumar.com	Address:	123 MG Road
		City:	Delhi
		State:	Delhi

**CAT Application** **COMPLETE** [Print Application](#) [Email Application](#) [Edit Application](#)

<b>Personal Information</b>	<b>Educational Background</b>
Gender: Male	SSC or equivalent: Yes
Nationality: Indian	Percentage of marks: 94.8%
Category: General	SSC Board: Puducherry
Date of birth: 28 October, 1982	HSC or equivalent: No
<b>Programmes</b>	Bachelor's degree: Complete
Applying to: IIM Ahmedabad PGP	Percentage of marks: 89.5%
City for interview: IIM Ahmedabad	Type of university/institution: Institutes (other than IITs) created by an Act of Parliament
Applying to Non-IIM Institutes: No	State/Union Territory: Orissa
	University / Institution: Utkal
	Discipline: Law
	Master's degree: No
	Professional course: No
	<b>Work Experience</b>
	Work Experience: No

[I am done \(exit\)](#) →

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### Admit Card Summary Email

When you receive your Admit Card by email, you should read it carefully and verify all information is correct. You should then print a copy.

You **must bring** the Admit Card with you on the day you take your test. You will not be allowed to test without the Admit Card.

To the right is an example of what your email Admit Card will look like. You should expect to receive this email within 24 hours of submitting your completed application and scheduling.

When you begin your test, you must enter the CAT Registration Number/Prometric Testing ID on your admit card into the computer.

To begin your exam, you must enter your CAT Registration Number/Prometric Testing ID: SR1234567	
Order Confirmation Number/Document Number: T66SYD5013	
Appointment Date:	3 Nov, 2011
Appointment Time:	10:00 AM
Candidate's Name:	<school leaving name>
Candidate Address:	37-B Vandana Nagar Indore 452013
Candidate Email Address:	kaushalmit@xyz.com
Nationality:	Indian
Category:	Scheduled Caste (SC)
Birth Date:	17 May, 1984
Exam Name/Description:	CAT EXAM
Exam Number:	IZ0001
Exam Language:	English
Test Site:	IIM CAT Testing Site IIM 140
Test Site Code:	IIM140
Test Site Address:	123 Street Delhi, India
Test Site Phone:	56734457
Payment Type:	Voucher

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### Application Summary Email

Once your CAT application has been successfully submitted, a summary of your application will be sent to you via email within 24 hours. Please save and print a copy of the application for your records.

To the right is an example of what your email application summary will look like. You should expect to receive this email within 24 hours of submitting your completed application.

IIM Common Admissions Test (CAT) Application	
CAT Registration Number/	SR1234567
Prometric Testing ID:	
Personal Information	
Candidate's Name on School Leaving Certificate:	Chandra Patro
Gender:	M
Nationality:	Indian
Category:	Scheduled Caste (SC)
Birth Date:	17 May, 198-
Application to Programmes of IIMs:	IIM Ahmedabad-PGP
Work Experience	
Work Experience in Months (as of 31/08/201-):	24
Work Experience Details:	Information Technology
Educational Information	
SSC or equivalent:	No
HSC or equivalent:	No
Bachelor's degree:	No
Master's degree:	No
Professional course:	Final
Final Exam: Marks	98.7%
Discipline:	CA
Interview Centre	
IIM Bangalore:	Bangalore
IIM Calcutta:	Kolkata

## Re-entering the CAT Scheduling System

If you have already begun the registration and scheduling process, but need to finish the process, change your scheduling information, get another copy of your application or a copy of your admit card, go to <https://iim.prometric.com> and use the "Existing Users" link on the right-hand side. You will need to enter the username and password you've already created then click on "Log in."

Registration closes at 11.59 p.m. on 28 September, 2011. **No changes will be allowed after that time.**

If you do re-enter the scheduling system to choose a new test location, time or date, your appointment information will not change until you click on the "I am done (exit)" button. The rescheduling process would then be complete and you would be sent a new Admit Card. If you do not click on "I am done (exit)" button, your current appointment will be maintained. **You must attend the session printed on your most recent Admit Card.**

The screenshot shows the 'Welcome to IIM CAT Registration' page. It is divided into three main sections: 'New users', 'I am ready to register', and 'Existing users'. The 'New users' section includes instructions to read the CAT 2011 Registration Guide and lists requirements for applicants. The 'I am ready to register' section has a form for entering a voucher number and a security image. The 'Existing users' section has a login form with fields for Username and Password, and a 'Log in' button. A 'News & notification' banner at the bottom states that registration closes on 28 Sep 2011.

The screenshot shows the 'Welcome back, Raju Kumar' page. It indicates that the user's registration is complete. A progress bar on the left shows three steps: '1 Create profile', '2 Apply for CAT', and '3 Schedule test', all of which are marked as complete. The main content area provides instructions on receiving emails and bringing identification to the test center. A 'Test Appointment' table is displayed with the following details:

Test Site:	IIM CAT Test Site 123 D879 <a href="#">Directions</a>
Date and time:	Monday, 14 November, 2011 3:15 PM You must arrive by 1:45 PM
CAT Registration No.:	SR225343
Order Confirmation No.:	UCT9YD005

Additional information includes 'You must bring to the test:' (Printed copy of Admit Card, 1 valid photo identification) and a 'Log out' link.

## Registration Help

If, during the registration process, you have questions or need help, you should click on the information links. They are always in blue text and underlined.

Information related to the area that you are completing will pop up.

The screen shot on the right is an example of someone who clicked on the "password requirements" link for more help on how to create a password.

The screenshot shows the 'Your name and email' and 'Create a login' sections of the registration process. The 'Your name and email' section has a warning that the name must match the school-leaving certificate and includes fields for Full Name, Primary email address, and Confirm primary email address. The 'Create a login' section includes fields for Username, Password, Confirm password, Your secret (with a dropdown menu), and Confirm answer to reminder question. A 'password requirements' pop-up box is visible, listing rules: 'Your password must contain at least one alphabet and one numeric character', 'Must be 7-20 characters long', and 'Allowed special characters: @#%&'\*!\_~^&lt;math>{}</math>'. At the bottom, there is a 'Data Privacy Policy' section with a checkbox for 'Indicate your agreement' (I agree / I do not agree).

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## The Testing Process

You will take the CAT on a computer at the test centre you selected during the Scheduling part of the online registration process. You do not need any computer experience or typing skill to take your test. Your CAT examination will begin with a short tutorial on the test and its features.

You must arrive **one-and-a-half hours (1.5 hours)** before your scheduled appointment. This allows time for you to sign in and for staff to verify your identification and documentation.

You will need to bring the following items with you to the test centre:

1. **Admit Card.** You must bring your Admit Card with you to the test centre. You will not be allowed to test without it.
2. **Required Identification.** You must present an original, valid (non-expired) form of photo identification before you can test. The name on the photo identification must match your name as entered in the CAT registration. Acceptable forms of photo identification are limited to: driver's license; passport; PAN card; voter ID; college ID (supported with a valid ATM/Debit/Credit Card with your name); employee identification card; or a notarized Affidavit with photo, signature, date of birth and residential address. Photocopies of the original are not acceptable. If in doubt, bring a notarized Affidavit.

Note: If you do not present an appropriate photo identification, you will not be allowed to take the CAT.

3. If you are a candidate belonging to the SC/ST category and paid the discount fees, please bring a valid document as proof of your SC/ST eligibility. Without proper documentation, you may not be permitted to take the test.

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## Test Centre Regulations

To ensure that all candidates are tested under equally favourable conditions, the following regulations and procedures will be observed at each test centre. Your failure to follow any of the security procedures may result in the disqualification of your test. IIMs and Prometric reserve the right to audiotape and videotape any test session.

**References.** No reference materials, papers or study materials are allowed at the test centre. If you are found with these or any other aids, you will not be allowed to continue the test and your answers will not be scored. You will be provided with scratch papers and pencils to use during the test session. These items (used and unused) must be returned at the end of the test session. Removing scratch paper from the test centre will be considered an act of misconduct.

**Personal Items.** Personal items, other than identification documents, are not allowed in the testing room. This includes cell phones, PDAs, BlackBerry® devices, digital/analog watches, and any other electronic or photographic devices. You will not have access to your personal items during the test. If you fail to follow the directions of the test centre staff, you will not be permitted to take the test. Any violation of this procedure during the test may result in cancellation of your scores, dismissal by the test centre staff, or banning from future testing. Test Centres, Prometric and IIMs assume no responsibility for personal items or devices that you choose to bring into the test centre.

**Breaks.** There are no scheduled or unscheduled breaks. Once you have been seated at the test centre, you must remain in your seat during the test except when authorised to leave by a test centre staff member.

**Visitors.** Friends or relatives who accompany you to the test centre are not allowed to wait in the test centre or be in contact with you while you take the test.

**Misconduct or Disruptive Behaviour.** Candidates who engage in any kind of misconduct or disruptive or offensive behaviour may be dismissed from the test. Examples are: giving or receiving help, taking part in an act of impersonation, removing test materials or notes from the testing room, using rude or offensive language and behaviour that delays or interrupts testing.

**Weapons.** Weapons are strictly prohibited at the test centre.

**Questions on Test Content.** Test centre administrators are not allowed to answer any questions pertaining to the test content. If you do not understand a question on the test, you should answer the question to the best of your ability.