



UNION PUBLIC SERVICE COMMISSION

EXAMINATION NOTICE NO. 11/2011-IES/ISS

DATED : 30.07.2011

(LAST DATE FOR RECEIPT OF APPLICATIONS : 29.08.2011)

INDIAN ECONOMIC SERVICE/INDIAN STATISTICAL SERVICE EXAMINATION, 2011

(COMMISSION'S WEBSITE : <http://www.upsc.gov.in>)

No. 12/1/2011-EI(B): A combined competitive examination for recruitment to Grade IV of the Services mentioned in Para 2 below will be held by the Union Public Service Commission commencing from **3rd December 2011** in accordance with the Rules published by the Ministry of Statistics & Programme Implementation in the Gazette of India dated the **30th July, 2011**. The examination will be held at the following centres:-

| | |
|------------|-------------|
| AHMEDABAD | JAIPUR |
| ALLAHABAD | JAMMU |
| BANGALORE | KOLKATA |
| BHOPAL | LUCKNOW |
| CHANDIGARH | MUMBAI |
| CHENNAI | PATNA |
| CUTTACK | SHILLONG |
| DELHI | SHIMLA |
| DISPUR | THIRUVANAN- |
| HYDERABAD | THAPURAM |

The centres and the date of holding the examination as mentioned above are liable to be changed at the discretion of the Commission. While every effort will be made to allot the candidates to the centre of their choice for examination, the Commission may, at their discretion, allot a different centre to a candidate when circumstances so warrant. Candidates admitted to the examination will be informed of the time table and place or places of examination.

The candidates should note that no request for change of centre will normally be granted. However, when a candidate desires a change in centre from the one he/she had indicated in his/her Application Form for the Examination, he/she must send a letter addressed to the Controller of Examination, Union Public Service Commission giving full justification as to why he/she desires a change in centre. Such requests will be considered on merits but requests received in the Commission's Office after **28th September, 2011** will not be entertained under any circumstances nor will such communications be replied to.

2. (a) The Services to which recruitment is to be made on the results of this examination and the approximate number of vacancies in Grade IV of the Services are given below :-

- (i) Indian Economic Service - 19
(ii) Indian Statistical Service - 46

NOTE : 3 vacancies of Indian Statistical Service are reserved for Physically Challenged candidates for any category of PH yet to be decided by the Govt. No vacancy for Physically Handicapped category has been kept reserved for Indian Economic Service through Indian Economic Service/Indian Statistical Service Exam, 2011.

The number of vacancies mentioned above is liable to alteration.

Reservations will be made for candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes and Physically Disabled Categories in respect of

IMPORTANT

1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION:

The candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to the Examination. Their admission at all the stages of the examination will be purely **provisional** subject to satisfying the prescribed eligibility conditions.

Mere issue of admission certificate to the candidates will not imply that his/her candidature has been finally cleared by the commission.

Commission take up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.

2. HOW TO APPLY:

(a) Candidates are required to apply online only by using the website <http://www.upsconline.nic.in>. Detailed instructions for filling up online applications are available on the above-mentioned website. However **candidates residing in certain remote areas specified in Para 6 of this Notice**, may also apply through offline mode, by using the **New Common Application Form (Form-E)** being used for examinations conducted by the Commission. This Form can be purchased from the **designated Head Post Offices/Post Offices** (specified in **Appendix III** of the Notice) throughout the country against cash payment of **Rs. 30/- (Rupees Thirty only)**. Each such Form can be used only once and only for one examination.

In case of any difficulty in obtaining Application Forms from the designated HPOs/POs, the candidates should immediately contact the concerned post Master or UPSC's **"FORMS SUPPLY MONITORING CELL"** over **Telephone No. 011-23389366/Fax No. 011-23387310**. It may be noted that **all offline applications, if any, received from candidates residing in normal areas/abroad, shall be summarily rejected by the Commission. The option of offline application is available only to candidates residing in specified remote areas.**

(b) Candidates are advised to read carefully the **instructions for filling up the Online Application Form** given in **Appendix-II (A)** and **instruction for offline Applications** given in **Appendix-II (B)** of this Notice.

3. LAST DATE FOR RECEIPT OF APPLICATIONS:

(a) Online (From all candidates)

The Online Applications can be filled upto **29th August, 2011 till 11.59 PM** after which the link will be disabled.

(b) Offline (From candidates residing in specified remote areas only)

All Offline applications from candidates **residing in Remote Areas only specified in para 6 of this Notice** must reach the **"Controller of Examinations, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi-110069"** by **Post/Speed Post only by 5th September, 2011**. Candidates should note that no application will be received by Hand or by Courier.

4. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES :

In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact UPSC's Facilitation Counter near Gate 'C' of its campus in person or over **Telephone No. 011-23385271 /011-23381125 /011-23098543** on working days between 10.00 hrs. and 17.00 hrs.

5. MOBILE PHONES BANNED:

(a) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

(b) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers to the venue of the examination, as arrangement for safekeeping can not be assured.

6. Candidates are advised not to bring any valuables costly items to the Examination Halls, as safe keeping of the same cannot be assured. Commission will not be responsible for any loss in this regard.

Candidates are required to apply only through Online mode (except candidates residing in remote areas specified in para 6 of this Notice who have the option of applying through offline or online mode.

vacancies as may be fixed by the Government of India.

(b) A candidate may compete for any one of the Services only viz. the Indian Economic Service or the Indian Statistical Service, for which he/she is eligible in terms of the rules.

3. ELIGIBILITY CONDITIONS :

(A) Nationality

A candidate must be either :—

- (a) A citizen of India, or
(b) a subject of Nepal, or
(c) a subject of Bhutan, or
(d) a Tibetan refugee who came over to

India before 1st January, 1962 with the intention of permanently settling in India, or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Srilanka or East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire and Ethiopia or from Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary, may be admitted to the examination but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him/her by the Government of India.

(II) Age Limits :

(a) A candidate must have attained the age of 21 years and must not have attained the age of 30 years on 1st January, 2011, i.e. he/she must have been born not earlier than 2nd January, 1981 and not later than 1st January, 1990.

(b) The upper age limit prescribed above will be relaxable as follows:—

- upto a maximum of five years if a candidate belongs to a Scheduled Caste or a Scheduled Tribe.
- upto a maximum of three years in the case of candidates belonging to Other Backward Classes who are eligible to avail of reservation applicable to such candidates.
- upto a maximum of five years if a candidate had ordinarily been domiciled in the State of Jammu & Kashmir during the period from the 1st January, 1980 to the 31st day of December, 1989.
- upto a maximum of three years in the case of Defence Services personnel disabled in operations during hostilities with any foreign country or in a disturbed area and released as a consequence thereof:
- upto a maximum of five years in the case of ex-servicemen including Commissioned Officers and ECOs/SSCOs who have rendered at least five years Military Service as on 1st January, 2011 and have been released (i) on completion of assignment (including those whose assignment is due to be completed within one year from 1st January, 2011) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency, or (ii) on account of physical disability attributable to Military Service, or (iii) on invalidment.
- upto a maximum of five years in the case of ECOs/SSCOs who have completed an initial period of assignment of five years of Military Service as on 1st January, 2011 and whose assignment has been extended beyond five years and in whose case the Ministry of Defence issue a certificate that they can apply for civil employment and that they will be released on three month's notice on selection from the date of receipt of offer of appointment.
- upto a maximum of 10 years in the case of blind, deaf-mute and Orthopaedically handicapped persons.

NOTE I- Candidates belonging to the Scheduled Castes, Scheduled Tribes and the Other Backward Classes who

are also covered under any other clauses of para 3(II) (b) above, viz. those coming under the category of Ex-servicemen, persons domiciled in the State of J & K, Physically disabled etc. will be eligible for grant of cumulative age-relaxation under both the categories.

NOTE II- The term Ex-servicemen will apply to the persons who are defined as ex-servicemen in the Ex-servicemen (Re-employment in Civil Services and Posts) Rules, 1979, as amended from time to time.

NOTE III- The age concession under para 3 (II) (b) (v) and (vi) will not be admissible to Ex-Servicemen and Commissioned Officers including ECOs/SSCOs who are released on own request.

NOTE IV- Notwithstanding the provision of age-relaxation under para 3 (II) (b) (vii) above, a physically disabled candidate will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or appointing authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Services/posts to be allocated to the physically disabled candidates by the Government.

SAVE AS PROVIDED ABOVE THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED.

The date of birth accepted by the Commission is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognised by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University, and that extract must be certified by the proper authority of the University or in the Higher Secondary or an equivalent examination certificate.

These certificate are required to be submitted only after the declaration of the result of the written part of the examination.

No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, service records and the like will be accepted.

The expression Matriculation/Higher Secondary Examination Certificate in this part of the instruction includes the alternative certificates mentioned above.

NOTE 1:- Candidates should note that only the Date of Birth as recorded in the Matriculation/Higher Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted by the Commission and no subsequent request for its change will be considered or granted.

NOTE 2 :- Candidates should also note that once a Date of Birth has been claimed by them and entered in the records of the Commission for the purpose of admission to an Examination, no change will be allowed subsequently (or at any other Examination of the Commission) on any grounds whatsoever.

NOTE 3 :- The candidate should exercise due care while entering their date of birth in respective column of the Application Form for the Examination. If on verification at any subsequent stage, any variation is found in their date of birth from the one entered in their matriculation or equivalent Examination certificate, disciplinary action will be taken against them by the Commission under the Rules.

(III) Minimum Educational Qualifications :

A candidate for the Indian Economic Service must have obtained a Post-graduate degree in Economics/Applied Economics/Business Economics/Econometrics and a candidate for the Indian Statistical Service must have obtained a Post-Graduate degree in Statistics/Mathematical Statistics/ Applied Statistics from a University incorporated by an Act of the Central or State Legislature in India or other educational institutes established by an Act of Parliament or declared to be deemed as a University under Section 3 of the University Grants Commission Act, 1956, or a foreign university approved by the Central Govt. from time to time.

Note I : A candidate who has appeared at an examination the passing of which would render him/her eligible to appear at this examination but has not been informed of the result, may apply for admission to the examination. A candidate who intend to appear at such a qualifying examination may also apply. Such candidates will be admitted to the examination if otherwise eligible, but their admission would be deemed to be provisional and subject to cancellation, if they do not produce proof of having passed the requisite qualifying examination along with the Detailed Application Form which will be required to be submitted by the candidates who qualify on the result of the written part of the examination.

Note II : In exceptional cases, the Union Public Service Commission may treat a candidate who has none of the foregoing qualifications as a qualified candidate provided that he/she has passed examination conducted by other Institutions, the standard of which in the opinion of the Commission, justifies his/her admission to the examination.

Note III : A candidate who is otherwise qualified but who has taken a degree from a foreign University may also apply to the Commission and may be admitted to the examination at the discretion of the Commission.

(iv) Physical Standards:

Candidates must be physically fit according to physical standards for admission to Indian Economic Service/ Indian Statistical Service Examination, 2011 as per Regulations given in Appendix III of the rules for the Indian Economic Service/Indian Statistical Service Examination, 2011 published in Gazette of India dated 30th July, 2011.

4. FEE :

(a) Candidates applying Online (excepting Female/SC/ST/P.H. candidates who are exempted from payment of fee) are required to pay a reduced fee of **Rs.100/- (Rupees One Hundred only)** either by remitting the money in any Branch of SBI by cash, or by using net banking facility of SBI or by using Visa/Master Credit/Debit card.

(b) Candidates residing in remote areas specified in para 6 of this notice who may apply Offline through **Common Application Form (Form-E)** are required to pay a fee of **Rs.200/- (Rupees Two Hundred only)** through a single Central Recruitment Fee Stamp. Central Recruitment Fee Stamp (NOT postage stamps) must be obtained from the Post Office and affixed on the Application Form in the space provided therein. The stamp may be got cancelled from the issuing Post Office with the date stamp of the Post Office in such a manner that the impression of the cancellation mark partially overflows on the Application Form itself

but within the space provided on the form. The impression of the cancellation mark should be clear and distinct to facilitate the identification of date and the Post Office of issue.

ALL FEMALE CANDIDATES AND CANDIDATES BELONGING TO SCHEDULED CASTES/SCHEDULED TRIBES ARE NOT REQUIRED TO PAY ANY FEE. NO FEE EXEMPTION IS, HOWEVER, AVAILABLE TO OBC CANDIDATES AND THEY ARE REQUIRED TO PAY THE FULL PRESCRIBED FEE.

Physically disabled persons are exempted from the payment of fee provided they are otherwise eligible for appointment to the Services to be filled on the results of this examination on the basis of the standards of medical fitness for these Services (including any concessions specifically extended to the physically disabled). A physically disabled candidate claiming age relaxation/fee concession will be required by the Commission to submit along with their Detailed Application Form, a certified copy of the certificate from a Government Hospital/Medical Board in support of his claim for being physically disabled.

NOTE : Notwithstanding the aforesaid provision for age relaxation/fee exemption, a physically disabled candidate will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or the appointing authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Services to be allocated to Physically disabled candidates by the Government.

'Postage Stamp' will in no case be accepted in lieu of 'Central Recruitment Fee Stamp'.

Candidates should note that the fee sent through **Indian Postal Orders, Bank Draft, Money Order, Crossed Cheque, Currency Notes or Treasury Challan etc. will not be accepted** by the Commission and such applications will be treated as without fee and will be summarily rejected.

Note I : Applications not accompanied by the prescribed Fee (Unless remission of Fee is claimed) shall be summarily rejected.

Note II : Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

Note III : If any candidate who took the Indian Economic Service/Indian Statistical Service Examination held in 2010 wishes to apply for admission to this examination, he/she must submit his/her application so as to reach the Commission's Office by the prescribed date without waiting for the results or an offer of appointment.

5. HOW TO APPLY:

(a) Candidates are required to apply Online using the link <http://www.upsconline.nic.in> Detailed instructions for filling up Online Applications are available on the above-mentioned website.

(b) Candidates residing in certain Remote Areas specified in Para 6 of this Notice can exercise the option of applying through Offline mode also by using the **Common Application Form (Form-E)** being used for examination conducted by the Commission. This Application Form along with an Information Brochure containing general instructions for filling up the Form, an Acknowledgement Card and an envelope for sending the application is

obtainable from the designated Head Post Offices/Post Offices throughout the country as listed in **Appendix-III** of Notice against cash payment of **Rs. 30/- (Rupees thirty only)**. Form should be purchased from the designated Post Offices only and not from any other agency. **This Form can be used only once and for only one examination.** Candidates, who wish to apply offline, must use the Form supplied with the Information Brochure only and they should in no case use photocopy/reproduction/unauthorisedly printed copy of the Form. Since this Form is electronically scannable, due care should be taken to fill up the Application Form, correctly. While filling up the Application Form, **please refer to detailed instructions given in Appendix-II(B) of this Notice.** The candidate should also fill up in the relevant places of the **Acknowledgement Card**, their Application Form Number and the name of the examination. The applicants are required to affix the postage stamp of Rs.6/- on the Acknowledgement Cards and send the same along with Application Form to UPSC. If an applicant fails to affix the postage stamp of requisite amount, his/her Acknowledgement Card will not be dispatched and the Commission will not be responsible for non receipt of Acknowledgement Card by the applicant. The duly filled in Application Form and the Acknowledgement Card should then be **mailed in the special envelope** supplied with the Information Brochure. You should also write the name of examination viz. **"Indian Economic Service/Indian Statistical Service Examination, 2011"** on the envelope before despatching it to **"Contoller of Examination, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi-110069"**. Candidates should note that **all Offline Application from remote areas will be received by Post/Speed Post only** and no application will be received by Hand or by Courier.

(c) All candidates, whether already in Government Service, or in Government owned industrial undertakings or other similar organisations or in private employment should submit their applications direct to the Commission. Persons already in Government service, whether in a permanent or temporary capacity or as workcharged employees other than casual or daily rated employees or those serving under Public Enterprises are however, required to inform in writing their Head of Office/ Department that they have applied for the Examination.

Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for/appearing at the examination, their applications will be liable to be rejected/candidature will be liable to be cancelled. **NOTE 1 :** While filling in his/her application form, the candidate should carefully decide about his/her choice for the centre for the Examination. More than one application from a candidate giving different centres will not be accepted in any case. Even if a candidate sends more than one completed application the Commission will accept only one application at their discretion and the Commission's decision in the matter shall be final.

If any candidate appears at a centre other than the one indicated by the Commission in his/her Admission Certificate, the papers of such a candidate will not be valued and his/

her candidature will be liable to cancellation.

NOTE-2 : Since the Common Application Forms are to be processed in a computerised system, due care should be taken by the candidates to fill up their Application Form correctly. Necessary instructions for filling up the Common Application Form may be seen at **Appendix II(B)**. No column of the application should be left blank. Incomplete or defective applications shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.

(d) Candidates are not required to submit alongwith their applications any certificate(s) in support of their claims regarding Age, Educational Qualifications, Scheduled Castes/Scheduled Tribes/Other Backward Classes and Physically handicapped etc.

The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Written Examination and Interview Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification, at any time, before or after the written Examination or Interview Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.

Candidates are requested to keep ready the attested copies of the following documents for submission to the Commission soon after the declaration of the result of the written part of the examination which is likely to be declared in the month of June, 2012.

1. Certificate of Age.
2. Certificate of Educational Qualification indicating the Subjects.
3. Certificate in support of claim to belong to Scheduled Caste, Scheduled Tribe and Other Backward Classes, where applicable.
4. Certificate in support of claim for age/fee concession, where applicable.
5. Certificate in support of being physically disabled (where applicable). Immediately after declaration of result of the written part of the examination, successful candidates will be sent a form by the Commission requiring additional information to be furnished. The attested copies of the above mentioned certificates will have to be sent to the Commission at that time. Originals will have to be produced at the time of interview. If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission in terms of Rule 12 of the Rules for the Indian Economic Service/Indian Statistical Service, 2011 notified in the Gazette of India dated **30th July, 2011** and also reproduced below :

A candidate who is or has been declared by the Commission to be guilty of :

- (i) Obtaining support for his/her candidature by any means, or
- (ii) impersonating, or
- (iii) procuring impersonation by any person, or
- (iv) submitting fabricated documents or documents which have been tampered with, or
- (v) making statements which are incorrect or false or suppressing material information, or

- (vi) resorting to any other irregular or improper means in connection with his/her candidature for the examination, or
- (vii) using unfair means during the examination, or
- (viii) writing irrelevant matter, including obscene language or pornographic matter in script(s), or
- (ix) misbehaving in any other manner in the examination hall, or
- (x) harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examinations, or
- (xi) being in possession of or using mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination, or
- (xii) violating any of the instructions issued to candidates alongwith their Admission Certificates permitting them to take the examination, or
- (xiii) attempting to commit or as the case may be abetting the commission of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to criminal prosecution, is liable

(a) to be disqualified by the Commission from the examination for which he/she is a candidate and/or

(b) to be debarred either permanently or for a specified period

- (i) by the Commission from any examination or selection held by them;
- (ii) by the Central Government from any employment under them; and
- (c) if he/she is already in service under Government to disciplinary action under the appropriate rules.

Provided that no penalty under this rule shall be imposed except after -

- (i) giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and
- (ii) taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

6. LAST DATE FOR RECEIPT OF APPLICATIONS :

(a) Online:

The Online Applications can be filled upto **29th August, 2011 till 11.59 PM** after which the link will be disabled.

(b) However, the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep have the option to apply offline. For these candidates, if applying offline, the last date for receipt of applications is **5th September, 2011**. All candidates applying offline should note that the **Offline Applications will be accepted only by Post/Speed Post from the Post Offices located in the Specified Remote Areas.**

Candidates who are claiming the benefit of extended time should clearly indicate in column 13 of the Application Form, the area code of the particular area or region (e.g. Assam, Meghalaya, J&K etc.) where they are residing. In case they fail to do so, the benefit of extended time will not be allowed to them.

NOTE - Candidates should clearly note that the Commission will in no case be responsible for non-receipt of their application or any delay in receipt thereof on any account whatsoever. No application received after the prescribed last date will be entertained under any circumstances and all the late

applications will be summarily rejected. They should therefore, ensure that their applications reach the Commission's Office on or before the prescribed last date.

7. ACKNOWLEDGEMENT OF OFFLINE APPLICATIONS :

Immediately on receipt of an offline application from a candidate belonging to specified remote areas, the Acknowledgement Card submitted by him/her along with the Application Form will be despatched to him/her by the Commission's office duly stamped in token of receipt of his/her Application. If such a candidate does not receive the Acknowledgement Card within 30 days, he/she should at once contact the Commission by quoting his/her Application Form No. and name & year of examination. The mere fact that a candidate's application has been acknowledged by the Commission does not mean that his/her candidature for the examination has been accepted by the Commission. Candidates will be informed at the earliest possible about their admission to the examination or rejection of their application.

8. CORRESPONDENCE WITH THE COMMISSION:

The Commission will not enter into any correspondence with the candidates about their candidature except in the following cases:

- (i) Every candidate for this examination will be informed at the earliest possible date the status of his/her application. Admission certificates, indicating the Roll Nos. will be issued to the candidates who are admitted to the examination. The admission certificate will bear the photograph of the candidate. **If a candidate does not receive his/her admission certificate or any other communication regarding his/her candidature for the examination three weeks before the commencement of the examination, he/she should at once contact the Commission.** On receipt of such a communication, Admission Certificate or a duplicate copy thereto will be issued to the admitted candidate. Information in this regard can also be obtained from the Facilitation Counter located in the Commission's Office either in person or over phone Nos. 011-23381125/011-23385271/011-23098543. **In case no communication is received in the Commission's office from the candidate regarding non-receipt of his/her Admission Certificate atleast 3 weeks before the examination, he/she himself/herself will be solely responsible for non-receipt of his/her Admission Certificate.** It may be noted that the Admission Certificate will be issued at the address as photocopied from the Application Form filled in by the candidate. The candidate should, therefore, ensure that address given by him in the Application Form is correct and complete with Pin code.

No candidate will ordinarily be allowed to take the examination unless he holds a certificate of admission for the examination. On receipt of Admission Certificate, check it carefully and bring discrepancies/errors, if any, to the notice of UPSC immediately.

The candidates should note that their admission to the examination will be purely provisional based on the information given by them in the Application Form. This will be subject to verification of all the eligibility conditions by the UPSC.

(ii) **The mere fact that a certificate of admission to the Examination has been issued to a candidate, will not imply that his/her candidature has been finally cleared by the Commission or that entries made by the candidate in his/her application for the examination have been accepted by the Commission as true and correct. Candidates may note that the Commission takes up the verification of eligibility conditions of a candidate, with reference to original documents, only after the candidate has qualified for interview for Personality Test on the result of the Written Examination. Unless candidature is formally confirmed by the Commission, it continues to be provisional.** The decision of the Commission with regard to the acceptance of the applications of a candidate and his/her eligibility or otherwise for admission to the Examination shall be final. Candidates should note that the name in the Admission Certificate in some cases, may be abbreviated due to technical reasons.

(iii) In the event of a candidate receiving more than one Admission Certificate from the Commission, he/she should use only one of these Admission Certificates for appearing in the examination and return the other(s) to the Commission's Office.

(iv) A candidate must see that communications sent to him/her at the address stated in his/her application are redirected, if necessary. Change in address should be communicated to the Commission at the earliest opportunity. Although the Commission make every effort to take account of such changes, they cannot accept any responsibility in the matter.

(v) If a candidate receives an Admission Certificate in respect of some other candidate on account of handling error, the same should be immediately returned to the Commission with a request to issue the correct AC. Candidates may note that they will not be allowed to take the examination on the strength of an Admission Certificate issued in respect of another candidate.

Important : All communications to the Commission should invariably contain the following particulars.

1. Name and year of the examination.
2. Application Form Number/Regn. I.D. Number.
3. Roll Number (if received).
4. Name of candidate (in full and in block letters).
5. Complete postal address as given in the application.

N.B. I : Communications not containing the above particulars may not be attended to.

N.B. II : If a letter/communication is received from a candidate after an examination has been held and it does not give his/her full name and Roll number, it will be ignored and no action will be taken thereon.

9. No request for withdrawal of candidature received from a candidate after he/she has submitted his/her application will be entertained under any circumstances.

10. Details about the scheme of examination, standard and syllabi of the subjects etc. may be seen in Appendix-I of this Notice.

Kuldeep Kumar Saharawat
Deputy Secretary
Union Public Service Commission

APPENDIX-I SCHEME OF EXAMINATION SECTION-I

1. The examination shall be conducted according to the following Plan:

Part I. Written examination carrying a maximum of 1000 marks in the subjects as shown below.

Part II. Viva voce of such candidates as may be called by the Commission, carrying a maximum of 200 marks.

PART-I

The subjects of the written examination under Part I, the maximum marks allotted to each subject/paper and the time allowed shall be as follows:-

A. INDIAN ECONOMIC SERVICE

| Sl.No. | Subject | Maximum marks | Time allowed |
|--------|-----------------------|---------------|--------------|
| 1. | General English | 100 | 3 hours |
| 2. | General Studies | 100 | 3 hours |
| 3. | General Economics-I | 200 | 3 hours |
| 4. | General Economics-II | 200 | 3 hours |
| 5. | General Economics-III | 200 | 3 hours |
| 6. | Indian Economics | 200 | 3 hours |

B. INDIAN STATISTICAL SERVICE

| Sl.No. | Subject | Maximum marks | Time allowed |
|--------|-----------------|---------------|--------------|
| 1. | General English | 100 | 3 hours |
| 2. | General Studies | 100 | 3 hours |
| 3. | Statistics-I | 200 | 3 hours |
| 4. | Statistics-II | 200 | 3 hours |
| 5. | Statistics-III | 200 | 3 hours |
| 6. | Statistics-IV | 200 | 3 hours |

Note: The details of standard and syllabi for the examination are given in Section II below.

2. The question papers in all the subjects will be of Conventional (essay) type.

3. ALL QUESTION PAPERS MUST BE ANSWERED IN ENGLISH. QUESTION PAPERS WILL BE SET IN ENGLISH ONLY.

4. Candidates must write the papers in their own hand. In no circumstances, will they be allowed the help of a scribe to write the answers for them.

5. The Commission have discretion to fix qualifying marks in any or all the subjects of the examination.

6. If a candidate's handwriting is not easily legible, a deduction will be made on this account, from the total marks otherwise accruing to him/her.

7. Marks will not be allotted for mere superficial knowledge.

8. Credit will be given for orderly, effective and exact expression combined with due economy of words.

9. In the question papers, wherever required, SI units will be used.

10. Candidates will be allowed the use of Scientific (Non-Programmable type) Calculator at the examination. Programmable type calculators will, however, not be allowed and the use of such calculators shall tantamount to resorting to unfair means by the candidates. Loaning or interchanging of calculators in the Examination Hall is not permitted.

11. Candidates should use only International form of Indian numerals (e.g. 1,2,3,4,5,6 etc.) while answering question papers.

PART-II

Viva voce—The candidate will be interviewed by a Board of competent and unbiased observers who will have before them a record of his/her career. The object of the interview is to assess his/her suitability for the Service for which he/she has competed. The interview is intended to supplement the written examination for testing the general and specialised knowledge and abilities of the candidate. The candidate will be expected to have taken an intelligent interest not only in his/her subjects of academic study but also in events which are happening around him/her both within and outside his/her own State or country, as well as in modern currents of thought and in new discoveries which should rouse the curiosity of well-educated youth.

2. The technique of the interview is not that of a strict cross examination, but of a natural, through directed and purposive conversation, intended to reveal mental qualities of the candidate and his/her grasp of problems. The Board will pay special attention to assessing the intellectual curiosity, critical powers of assimilation, balance of judgement and alertness of mind, the ability for social cohesion, integrity of character, initiation and capacity of leadership.

SECTION-II STANDARD AND SYLLABI

The standard of papers in General English and General Studies will be such as may be expected of a graduate of an Indian University.

The standard of papers in the other subjects will be that of the Master's degree examination of an Indian University in the relevant disciplines. The candidates will be expected to illustrate theory by facts, and to analyse problems with the help of theory. They will be expected to be particularly conversant with Indian problems in the field of Economic/Statistics.

GENERAL ENGLISH

Candidates will be required to write an essay in English. Other questions will be designed to test their understanding of English and workmanlike use of words. Passages will usually be set for summary or precis.

GENERAL STUDIES

General Knowledge including knowledge of current events and of such matters of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. The paper will also include questions on Indian Polity including the political system and the Constitution of India, History of India and Geography of a nature which the candidate should be able to answer without special study.

GENERAL ECONOMICS-I

PART A:

1. **Theory of Consumer's Demand:** Cardinal utility Analysis; Marginal utility and demand, Consumer's surplus, Indifference curve Analysis and utility function, Price income and substitution effects, Slutsky theorem and derivation of demand curve, Revealed preference theory. Duality and indirect utility function and expenditure function, Choice under risk and uncertainty.

2. **Theory of Production:** Factors of production and production function. Forms of Production Functions: Cobb-Douglas, CES and Fixed coefficient type, Translog

production function. Laws of return, Returns to scale and Return to factors of production. Duality and cost function, Measures of productive efficiency of firms, technical and allocative efficiency. Partial Equilibrium versus General Equilibrium approach. Equilibrium of the firm and industry.

3. **Theory of Value:** Pricing under different market structures, public sector pricing, marginal cost pricing, peak load pricing, cross-subsidy free pricing and average cost pricing. Marshallian and Walrasian stability analysis. Pricing with incomplete information and moral hazard problems.

4. **Theory of Distribution:** Neo classical distribution theories; Marginal productivity theory of determination of factor prices, Factor shares and adding up problems. Euler's theorem, Pricing of factors under imperfect competition, monopoly and bilateral monopoly. Macro-distribution theories of Ricardo, Marx, Kaldor, Kalecki.

5. **Welfare Economics:** Inter-personal comparison and aggregation problem, Public goods and externality, Divergence between social and private welfare, compensation principle. Pareto optimality. Social choice and other recent schools, including Coase and Sen and Game theory.

PART B:

Quantitative Methods in Economics:

1. **Mathematical Methods in Economics:** Differentiation and Integration and their application in economics. Optimisation techniques, Sets, Matrices and their application in economics. Linear algebra and Linear programming in economics and Input-output model of Leontief.

2. **Statistical and Econometric Methods:** Measures of central tendency and dispersions, Correlation and Regression. Time series. Index numbers. Sampling and Survey methods. Testing of hypothesis, simple non-parametric tests. Drawing of curves based on various linear and non-linear function. Least square methods and other multivariate analysis (only concepts and interpretation of results). Analysis of Variance, Factor analysis, Principle component analysis, Discriminant analysis. Income distribution: Pareto law of Distribution, lognormal distribution, measurement of income inequality. Lorenze curve and Gini coefficient.

GENERAL ECONOMICS-II

1. **Economic Thought:** Mercantilism Physiocrats, Classical, Marxist, Neo-classical, Keynesian and Monetarist schools of thought.

2. **Concept of National Income and Social Accounting:** Measurement of National Income, Inter relationship between three measures of national income in the presence of the Government sector and International transactions. Environmental considerations, Green national income.

3. **Theory of employment, Output, Inflation, Money and Finance:** The Classical theory of Employment and Output and Neo classical approaches. Equilibrium, analysis under classical and neo classical analysis. Keynesian theory of Employment and output. Post Keynesian developments. The inflationary gap; Demand pull versus cost push inflation, the Philip's curve and its policy implication. Classical theory on Money, Quantity theory of Money. Friedman's restatement of the quantity theory, the neutrality of money. The supply and demand for loanable funds and equilibrium in financial markets, Keynes' theory on demand for money.

4. **Financial and Capital Market:** Finance and economic development, financial markets, stock market, gift market, banking and insurance. Equity markets, Role of Primary and Secondary markets and efficiency, Derivatives markets; Futures and options.

5. **Economic Growth and Development:** Concepts of Economic Growth and Development and their measurement: characteristics of less developed countries and obstacles to their development – growth, poverty and income distribution. Theories of growth: Classical Approach: Adam Smith, Marx and Schumpeter – Neo classical approach; Robinson, Solow, Kaldor and Harrod Domar. Theories of Economic Development, rostow, Rosenstein-Roden, Nurske, Hirschman, Leibenstein and Arthur Lewis, Amin and Frank (Dependency school) respective role of the state and the market. Utilitarian and Welfarist approach to social development and A K Sen's critique. Sen's capability approach to economic development. The Human Development Index. Physical quality of Life Index and Human Poverty Index.

6. **International Economics:** Gains from International Trade, Terms of Trade, policy, international trade and economic development – Theories of International Trade; Ricardo, Haberler, Heckscher-Ohlin and Stolper-Samuelson – Theory of Tariffs – Regional Trade Arrangements.

7. **Balance of Payments:** Disequilibrium in Balance of Payments, Mechanism of Adjustments, Foreign Trade Multiplier, Exchange Rates, Import and Exchange Controls and Multiple Exchange Rates.

8. **Global Institutions:** UN agencies dealing with economic aspects, World Bank, IMF and WTO, Multinational Corporations.

GENERAL ECONOMICS-III

1. **Public Finance:** Theories of taxation: Optimal taxes and tax reforms, incidence of taxation; Theories of public expenditure: objectives and effects of public expenditure, public expenditure policy and social cost benefit analysis, criteria of public investment decisions social rate of discount, shadow prices of investment, unskilled labour and foreign exchange. Budgetary deficits. Theory of public debt management.

2. **Environmental Economics:** Environmentally sustainable development, Green GDP, UN Methodology of Integrated Environmental and Economic Accounting. Environmental Values: Users and non-users values; option value. Valuation Methods: Stated and revealed preference methods. Design of Environmental Policy Instruments: Pollution taxes and pollution permits, collective action and informal regulation by local communities. Theories of exhaustible and renewable resources. International environmental agreements. Climatic change problems. Kyoto protocol, tradable permits and carbon taxes.

3. **Industrial Economics:** Market structure, conduct and performance of firms, product differentiation and market concentration, monopolistic price theory and oligopolistic interdependence and pricing, entry preventing pricing, micro level investment decisions and the behavior of firms, research and development and innovation, market structure and profitability, public policy and development of firms.

4. **State, Market and Planning:** Planning in a developing economy. Planning regulation and market. Indicative Planning. Decentralised Planning.

INDIAN ECONOMICS

1. **History of Development and Planning:** Alternative Development Strategies – goal of self reliance based on import substitution and protection, the post 1991 globalisation strategies based on stabilization and structural adjustment packages: fiscal reforms, financial sector reforms and trade reforms.

2. **Federal Finance:** Constitutional provisions relating to fiscal and financial powers of the states, Finance Commissions and their formulae for sharing taxes, Financial aspect of Sarkaria Commission Report, Financial aspects of 73rd and 74th Constitutional Amendments.

3. Poverty, Unemployment and Human Development: Estimates of inequality and poverty measures for India, appraisal of Government measures, India's human development record in global perspective. India's population policy and development.

4. Agriculture and Rural Development Strategies: Technologies and institutions, land relations and land reforms, rural credit, modern farm inputs and marketing – price policy and subsidies; commercialization and diversification. Rural development programmes including poverty alleviation programmes, development of economic and social infrastructure and New Rural Employment Guarantee Scheme.

5. India's experience with Urbanisation and Migration: Different types of migratory flows and their impact on the economies of their origin and destination, the process of growth of urban settlements; urban development strategies.

6. Industry: Strategy of Industrial development: Industrial Policy Reforms; Reservation Policy relating to small scale industries. Competition policy, Sources of industrial finances. Bank, share market, insurance companies, pension funds, non-banking sources and foreign direct investment, role of foreign capital for direct investment and portfolio investment, Public Sector reform, privatization and disinvestments.

7. Labour: Employment, unemployment and under-employment, industrial relations and labour welfare – strategies for employment generation – Urban labour market and informal sector employment, Report of National Commission on Labour, Social issues relating to labour e.g. Child Labour, Bonded Labour, International Labour Standard and its impact.

8. Foreign Trade: Salient features of India's foreign trade, composition, direction and organization of trade, recent changes in trade policy, balance of payments, tariff policy, exchange rate, India and WTO requirements.

9. Money and Banking: Financial sector reforms, Organisation of India's money market, changing roles of the Reserve Bank of India, commercial banks, development finance institutions, foreign banks and non-banking financial institutions, Indian capital market and SEBI, Development in Global Financial Market and its relationship with Indian Financial Sector.

10. Inflation: Definition, trends, estimates, consequences and remedies (control): Wholesale Price Index, Consumer Price Index: components and trends.

11. Budgeting and Fiscal Policy: Tax, expenditure, budgetary deficits, pension and fiscal reforms, Public debt management and reforms, Fiscal Responsibility and Budget Management (FRBM) Act, Black money and Parallel economy in India definition, estimates, genesis, consequences and remedies.

STATISTICS-I

1. Probability

Elements of measure theory, Classical definitions and axiomatic approach. Sample space. Class of events and Probability measure. Laws of total and compound probability. Probability of m events out of n . Conditional probability, Bayes' theorem. Random variables - discrete and continuous. Distribution function. Standard probability distributions - Bernoulli, uniform, binomial, Poisson, geometric, rectangular, exponential, normal, Cauchy, hypergeometric, multinomial, Laplace, negative binomial, beta, gamma, lognormal and compound. Poisson distribution. Joint distributions, conditional distributions, Distributions of functions of random variables. Convergence in distribution, in probability, with probability one and in mean square. Moments and cumulants. Mathematical expectation and conditional expectation. Characteristic function and moment and probability generating functions Inversion uniqueness and continuity theorems. Borel 0-1 law: Kolmogorov's 0-1 law. Tchebycheff's and Kolmogorov's inequalities. Laws of large numbers and central limit theorems for independent variables. Conditional expectation and Martingales.

2. Statistical Methods

(a) Collection, compilation and presentation of data, Charts, diagrams and histogram. Frequency distribution. Measures of location, dispersion, skewness and kurtosis. Bivariate and multivariate data. Association and contingency. Curve fitting and orthogonal polynomials. Bivariate normal distribution. regression-linear, polynomial. Distribution of the correlation coefficient, Partial and multiple correlation, Intraclass correlation, Correlation ratio.

(b) Standard errors and large sample test. Sampling distributions of \bar{x} , s^2 , t , chisquare and F ; tests of significance based on them, Small sample tests.

(c) Non-parametric tests-Goodness of fit, sign, median, run, Wilcoxon, Mann-Whitney, Wald-Wolfowitz and Kolmogorov-Smirnov. Rank order statistics-minimum, maximum, range and median. Concept of Asymptotic relative efficiency.

3. Numerical Analysis

Interpolation formulae (with remainder terms) due to Lagrange, Newton-Gregory, Newton Divided different, Gauss and Stirling. Euler-Maclaurin's summation formula. Inverse interpolation. Numerical integration and differentiation. Difference equations of the first order. Linear difference equations with constant coefficients.

STATISTICS-II

1. Linear Models

Theory of linear estimation. Gauss-Markoff setup. Least square estimators. Use of g -inverse. analysis of one-way and two way classified data-fixed, mixed and random effect models. Tests for regression coefficients.

2. Estimation

Characteristics of good estimator. Estimation methods of maximum likelihood, minimum chi-square, moments and least squares. Optimal properties of maximum likelihood estimators. Minimum variance unbiased estimators. Minimum variance bound estimators. Cramer-Rao inequality. Bhattacharya bounds. Sufficient estimator. factorisation theorem. Complete statistics. Rao-Blackwell theorem. Confidence interval estimation. Optimum confidence bounds. Resampling, Bootstrap and Jackknife.

3. Hypotheses testing and Statistical Quality Control

(a) Hypothesis testing: Simple and composite hypothesis. Two kinds of error. Critical region. Different types of critical regions and similar regions. Power function. Most

powerful and uniformly most powerful tests. Neyman-Pearson fundamental lemma. Unbiased test. Randomised test. Likelihood ratio test. Wald's SPRT, OC and ASN functions. Elements of decision and game theory.

(b) Statistical Quality Control: Control Charts for variable and attributes. Acceptance Sampling by attributes-Single, double, multiple and sequential Sampling plans; Concepts of AOQL and ATI; Acceptance Sampling by variables-use of Dodge-Romig and other tables.

4. Multivariate Analysis

Multivariate normal distribution. Estimation of mean Vector and covariance matrix. Distribution of Hotelling's T^2 -statistic, Mahalanobis's D^2 -statistic, and their use in testing. Partial and multiple correlation coefficients in samples from a multivariate normal population. Wishart's distribution, its reproductive and other properties. Wilk's criterion. Discriminant function. Principal components. Canonical variates and correlations.

STATISTICS-III

1. Sampling Techniques:

Census versus sample survey. Pilot and large scale sample surveys. Role of NSS organisation. Simple random sampling with and without replacement. Stratified sampling and sample allocations. Cos and Variance functions. Ratio and Regression methods of estimation. Sampling with probability proportional to size. Cluster, double, multiphase, multistage and systematic sampling. Interpenetrating sub-sampling. Non-sampling errors.

2. Design and Analysis of Experiments

Principles of design of experiments. Layout and analysis of completely randomised, randomised block and Latin square designs. Factorial experiments and confounding in $2n$ and $3n$ experiments. Split-plot and strip-plot designs. Construction and analysis of balanced and partially balanced incomplete block designs. Analysis of covariance. Analysis of non-orthogonal data. analysis of missing and mixed plot data.

3. Economic Statistics

Components of time series. Methods of their determination-variate difference method. Yule-Slutsky effect. Correlogram. Autoregressive models of first and second order. Periodogram analysis. Index numbers of prices and quantities and their relative merits. Construction of index numbers of wholesale and consumer prices. Income distribution-Pareto and Engel curves. Concentration curve. Methods of estimating national income. Inter-sectoral flows. Inter-industry table. Role of CSO.

4. Econometrics

Theory and analysis of consumer demand-specification and estimation of demand functions. Demand elasticities. Structure and model. Estimation of parameters in single equation model-classical least squares, generalised least-square, heteroscedasticity, serial correlation, multi-collinearity, errors in variable model. Simultaneous equation models-identification, rank and other conditions. Indirect least squares and two stage least squares. Short-term economic forecasting.

STATISTICS-IV

1. Stochastic Processes

Specifications of a Stochastic Process, Markov chains, classification of states, limiting probabilities; stationary distribution; Random walk and Gambler's ruin problem. Poisson process, Birth and death process; applications to Queues-M/M/1 and M/M/C models. Branching Process.

2. Operations Research:

Elements of linear programming. Simplex procedure. Principle of duality. Transport and assignment problems. Single and multi-period inventory control models. ABC analysis. General simulation problems. Replacement models for items that fail and or items that deteriorate.

3. Demography and Vital Statistics:

The life table, its constitution and properties. Makehams and Gompertz curves. National life tables. UN model life tables. Abridged life tables. Stable and stationary populations. Different birth rates. Total fertility rate. Gross and net reproduction rates. Different mortality rates. Standardised death rate. Internal and international migration: net migration. International and postcensal estimates. Projection method including logistic curve fitting. Decennial population census in India.

4. Computer Application and Data Processing:

(a) Computer Application

Computer system concepts: Computer system components and functions. The Central Processing unit, Main memory, Bit, Byte, Word, Input/Output Devices, Speeds and memory Capacities in computer systems.

Software concepts: Overview of Operating Systems, Types and Functions of Operating System, application Software, Software for multi-tasking, multi-programming, Batch Processign Mode, Time sharing mode, Concept of System Support Programme, Overview of Existing Software packages on Word Processing and Spreadsheets.

Overview of an application Specific Programme: Flow charts, Basics of Algorithm, Fundamental of design and analysis of Algorithm; Basics of data structure, Queue, Stack.

(b) Data Processing

Data processing: Digital Number System, Number conversions, Binary representation of integers, Binary representation of real numbers, Logical Data element like character, fields, records, files, Fundamentals of data transmission and processing including error control and error processing.

Data base management: Data Resource management. Data base and file organisation and processing. (a) Direct, (b) Sequential, (c) Indexed Sequential file. Concepts of Client Server architecture, Data Base Administrator. An overview of DBMS software.

APPENDIX-II(A)

INSTRUCTIONS TO THE CANDIDATES FOR FILLING ONLINE APPLICATIONS

Candidates are required to apply Online using the Website <http://www.upsconline.nic.in>

Salient Features of the system of Online Application Form are given hereunder:

- Detailed instructions for filling up Online Applications are available on the above-mentioned Website.
- Candidates will be required to complete the Online Application Form containing two stages viz. Part-I and Part-II as per the instructions available in the above-mentioned site through drop down menu.
- The candidates applying Online are required to pay a reduced fee of Rs.100/-

(Rupees One Hundred only) [excepting Female/SC/ST/Physically Handicapped candidates who are exempted from payment of fee] either by remitting the money in any branch of SBI by cash, or by using net banking facility of SBI or by using any Visa/Master Credit/Debit Card.

• Before start filling up Online Application, a candidate must have his/her **photograph and signature duly scanned in the .jpg format** in such a manner that each file should not exceed 40 KB each.

The Online Application (Part I and II) can be filled from **30th July, 2011 to 29th August, 2011 till 11.59 p.m.**, after which link will be disabled.

APPENDIX-II(B)

GENERAL INSTRUCTIONS/GUIDELINES FOR THE CANDIDATES OF SPECIFIED REMOTE AREAS (MENTIONED IN PARA 6) WHO WISH TO APPLY OFFLINE.

1. Candidates must use only the New Common Application Form (Form-E) for UPSC Examinations (Cost Rs.30/-) based on OMR entries supplied with the Information Brochure purchased from any of the designated Head Post Offices/Post Offices listed in Appendix III. Form should be purchased from designated Post Offices only and not from any other agency. Candidates must use the Form supplied with the Information Brochure only and they should in no case use photocopy/reproduction/unauthorisedly printed copy of the Form. The Form will NOT be supplied by the Commission's office.

2. The Application Form must be filled in by the candidates in their own handwriting. Since this Form will be processed on computerised machines, candidates should exercise due care in handling and filling up the Application Form. They should use black ball point pen only to darken the circles. For writing also, they should use black ball point pen only.

Since the entries made by the candidates by darkening the circles only will be taken into account while processing the applications on computerised machines, they should make these entries very carefully and accurately.

3. Candidates should ensure that the signatures appended by them in all the places viz. in their Application Form, Attendance List etc. and in all the correspondence with the Commission, should be identical and there should be no variation of any kind. If any variation is found in the signatures appended by him/her at different places, his/her candidature will be liable to be cancelled by the Commission.

4. No change in the entries made in original Application Form will be allowed under any circumstances.

5. The candidates are advised in their own interest to ensure that the applications reach the Commission's Office on or before the closing date. Applications received in the Commission's Office after the closing date will not be considered.

6. While filling in his/her Application Form, the candidate should carefully decide about his/her choice for the centre for the examination. More than one application from a candidate giving different centres will not be accepted in any case. Even if a candidate sends more than one completed application, the Commission will accept only one application at their discretion and the Commission's decision in the matter shall be final.

7. On the Acknowledgement Card, the candidates should write their Application Form No. (as printed below the bar code on the Form) and the name of examination viz. "Indian Economic Service/Indian Statistical Service Examination, 2011". They should also write clearly and legibly their mailing address on the Acknowledgement Card. A postage stamp of Rs.6/- (Rupees Six only) should be affixed on the card. The Acknowledgement Card should not be stapled or pinned or tagged or pasted with the Application Form.

Eligibility Conditions (in brief)

- (i) **Age limits:**
21-30 years as on 1.1.2011 (upper age limit relaxable for SCs/STs, OBCs and certain other categories as specified in Para 3(II) of Notice).
- (ii) **Educational Qualifications:**
For Indian Economic Service - A Post Graduate degree in Economics/Applied Economics/ Business Economics/Econometrics.
For Indian Statistical Service - A Post Graduate degree in Statistics/Mathematical Statistics/ Applied Statistics [Para 3(III) of Notice].
- (iii) **Fee:**
Rs.200/- (Rupees Two Hundred only) for candidates of Specified Remote Areas applying Offline.
(No fee for Female/SCs/STs/Physically Handicapped only).
(Ref. Para 4 of Notice).

Instructions to candidates of Specified Remote Areas applying Offline by filing up the Application Form [Form-E] for the Indian Economic Service/Indian Statistical Service Examination, 2011

Important: Only black ball point pen shall be used for filling up this form.

Side 1 of Application Form

Column 1: Examination for which applying (if eligible)

Write the name of Examination as **INDIAN ECONOMIC SERVICE/INDIAN STATISTICAL SERVICE EXAMINATION, 2011** (in English capital letters only).

Write the year of Exam as **2011**

Darken the circles **12** as Examination Code

Column 2: Name of the candidate

For filing up this column, first write in the boxes your full name (in English capital letters) exactly as recorded in your Matriculation/High School/Secondary or equivalent examination certificate. Write a single letter in a box. Leave a box blank between any two parts of the name. Then darken the corresponding circle below each letter. Do not darken a circle below a blank box. Do not use any prefix such as Shri, Kum., Dr. etc. with your name.

Column 3: Date of Birth

Darken the appropriate circles for the day, month and the last two digits of the year of your birth as recorded in your Matriculation/High School/Secondary or equivalent examination certificate.

Column 4: Gender

Darken appropriate circle applicable in your case.

Column 5: Nationality

Darken appropriate circle applicable in your case.

Column 6: Marital Status

Darken appropriate circle applicable in your case.

Column 7: Central Recruitment Fee Stamp

Fee to be paid for the Indian Economic Service/Indian Statistical Service Examination, 2011 is Rs.200/- (Rupees Two Hundred only). All Female/SC/ST/Physically Handicapped candidates are not required to pay any fee.

Fee is payable only through Central Recruitment Fee Stamp (Not postage stamps). No other mode of payment is acceptable. Obtain only one single CRF Stamp of requisite denomination from the post office and paste it firmly within the box. After pasting the CRF Stamp on the form, get it cancelled from the post office of purchase in the space provided.

Do not staple the CRF Stamp.

Column 8: Father's Name

Write your father's name (in English capital letters). Write a single letter in each box. Leave a box blank between any two parts of the name. Do not use any prefix such as Mr, Shri, Dr. etc.

Column 9: Mother's Name

Write your mother's name (in English capital letters). Write a single letter in each box. Leave a box blank between any two parts of the name. Do not use any prefix such as Mrs., Smt., Dr. etc.

Column 10: Examination Centre Code

Choose the correct Examination Centre code from the list given below where you wish to appear in Indian Economic Service/Indian Statistical Service Examination, 2011. Then darken the appropriate circles.

List of Centres for Indian Economic Service/Indian Statistical Service Examination and their Codes.

| Centre | Code | Centre | Code | Centre | Code |
|------------|------|-----------|------|--------------------|------|
| Ahmedabad | 01 | Delhi | 08 | Lucknow | 26 |
| Allahabad | 02 | Dispur | 09 | Mumbai | 05 |
| Bangalore | 03 | Hyderabad | 10 | Patna | 15 |
| Bhopal | 04 | Jaipur | 11 | Shillong | 16 |
| Chandigarh | 35 | Jammu | 34 | Shimla | 17 |
| Chennai | 12 | Kolkata | 06 | Thiruvananthapuram | 19 |
| Cuttack | 07 | | | | |

Column 11: Educational Qualification Code

Choose the correct Educational Qualification code from the table given below and then darken the appropriate circles applicable in your case.

| Code | Educational Qualification |
|------|---|
| 01 | If you have Passed/Appeared/Appearing in the Post Graduate Degree Examination in Economics/Applied Economics/Business Economics/Econometrics. |
| 02 | If you have Passed/Appeared/Appearing in the Post Graduate Degree Examination in Statistics/Mathematical Statistics/Applied Statistics. |

Note: For prescribed subjects see para 3 (III) of Notice.

Column 12: Age Relaxation Code

If claiming age relaxation, choose the correct category code from the table given below and darken the appropriate circles applicable in your case.

CATEGORY - CODES FOR CLAIMING AGE RELAXATION.

[Refer Para 3(II)(b) of Notice]

| Code No. | Category | Extent of Age Relaxation Permissible |
|----------|---|--------------------------------------|
| 01 | SC and ST | 5 years |
| 02 | OBC | 3 years |
| 03 | Blind, deaf-mute and Orthopaedically handicapped persons. | 10 years |
| 04 | Blind, deaf-mute and Orthopaedically handicapped persons + SC/ST | 15 years. |
| 05 | Blind, deaf-mute and Orthopaedically handicapped persons + OBC | 13 years |
| 06 | Defence Services Personnel disabled in operations during hostilities with any foreign country or in a disturbed area and released as a consequence thereof. | 3 years |
| 07 | Defence Services Personnel (as against Code No. 06) + SC/ST | 8 years |
| 08 | Defence Services Personnel (as against Code No. 06) + OBC | 6 years |
| 09 | Ex-Servicemen including Commissioned Officers and ECOs/SSCOs who have rendered at least five years Military Service as on 1st January, 2011 and have been released (i) on completion of assignment (including those whose assignment is due to be completed within one year from 1st January, 2011) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency; or (ii) on account of physical disability attributable to Military Service; or (iii) on invalidity. | 5 years |
| 10 | Ex-Servicemen including Commissioned officers and ECOs/SSCOs (as against Code No.09) + SC/ST | 10 years |
| 11 | Ex-Servicemen including Commissioned officers and ECOs/SSCOs (as against Code No.09) + OBC | 8 years |
| 12 | ECOs/SSCOs who have completed an initial period of assignment of five years of Military Service as on 1st January, 2011 and whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues a certificate that they can apply for civil employment and that they will be released on three months' notice on selection from the date of receipt of offer of appointment. | 5 years |
| 13 | ECOs/SSCOs (as against Code No. 12) + SC/ST | 10 years |
| 14 | ECOs/SSCOs (as against Code No. 12) + OBC | 8 years |
| 15 | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1st January, 1980 to 31st December, 1989. | 5 years |
| 16 | Candidates who had ordinarily been domiciled in the State of J&K (as against Code No. 15) + SC/ST | 10 years |
| 17 | Candidates who had ordinarily been domiciled in the State of J&K (as against Code No. 15) + OBC | 8 years |

Column 13: Remote Area Code

If you are residing in a remote area specified in Para 6 of the Notice of the Examination, choose the relevant code from the table given below and darken the appropriate circles.

AREA CODE FOR REMOTE AREAS

| Area | Code | Area | Code |
|-------------------|------|-------------------------------------|------|
| Assam | 01 | Sikkim | 08 |
| Meghalaya | 02 | Jammu & Kashmir | 09 |
| Arunachal Pradesh | 03 | Lahaul and Spiti District and Pangi | 10 |
| Mizoram | 04 | Sub-Division of Chamba District | |
| Manipur | 05 | of Himachal Pradesh | |
| Nagaland | 06 | Andaman & Nicobar Islands | 11 |
| Tripura | 07 | Lakshadweep | 12 |

N.B.: Candidates residing in a remote area specified in the Notice of the Examination are entitled to one week's additional time for submission of Offline Application Form by post/speed post only.

Column 14: Amount of Fee Paid

If you have paid the requisite fee, darken circle against the relevant denomination; or if you have not paid the fee and are claiming fee exemption as Female, SC/ST or Physically Handicapped candidate, darken the circle against **Fee exempted**.

N.B.: Fee is payable only in the form of Central Recruitment Fee Stamp, as per instructions against Column 7.

Column 15: Community

Darken the appropriate circle against the community to which you belong.

Note 1: Candidates belonging to OBCs but coming in the Creamy Layer and thus not being entitled to OBC reservation, should indicate their Community as General Category.

Note 2: Candidates not belonging to SC, ST, OBC communities should darken circle against [General Category] and **not** leave it blank.

Note 3: No change in the community status indicated by a candidate in his/her Application Form for the examination will ordinarily be allowed by the Commission at a subsequent stage.

Column 16: Minority status

If you belong to any of the specified minorities (Muslim / Christian / Sikh / Buddhist / Zoroastrian), darken the appropriate circle applicable in your case.

Column 17: Physically Challenged

If you belong to any of the specified PH category (Orthopaedically Challenged / Visually Impaired / Hearing Impaired), darken the appropriate circle.

Column 18: Address

Write your complete mailing address including your name in English capital letters within the box provided for the purpose. Also write the PIN Code in the box provided. Write with **black ball point pen only**. Do not write outside the box. Please note that this address will be photocopied as such, in all letters to be sent to you and therefore, it should be very clearly and legibly written.

If you make any mistake in writing the address, cover the whole box with an exact sized white paper slip and rewrite your address on that.

Column 19: Photograph and signature.

Paste firmly, in the space provided, your recent photograph of 3.5 cm. x 4.5 cm. size (preferably black & white) with **your Name and Date of Birth printed on it. Do not**

staple the photograph. Photograph should neither be signed by you nor should it be got attested. Also append your signature in black ball point pen within the box provided below the space for photograph.

Side 2 of Application Form**Columns 20 to 27 :**

Candidates applying for Indian Economic Service/Indian Statistical Service Examination are not required to fill any of these columns. They should, therefore, leave these columns blank.

Column 28: Declaration

The candidate must read the declaration carefully before signing and then sign.

Column 29: Write your name in English Capital letters in the box provided for the purpose.

Column 30: Signature of candidate

Make your usual signature in **black ball point pen** within the box provided. Your signature must not overflow or touch the border of the box provided. **Do not merely write your name in capital letters in place of signature. Unsigned applications will be summarily rejected.**

Also write the place and date of signing the form in the space provided for these purposes.

Column 31: Write your telephone number with STD code in the box provided.

Column 32: Write your mobile number in the box provided.

Column 33: Write your e-mail ID in the box provided.

VERIFY THE FOLLOWING BEFORE MAILING THE APPLICATION

1. That you have used the New Common Application Form for UPSC Examinations (Form-E) purchased from the designated Head Post Offices/Post Offices only costing Rs.30/-.
2. That you have filled in all the relevant columns of the Application Form by blackening the appropriate circles 1 to 19 and 28 to 33.
3. That you have affixed your recent photograph with your Name & Date of Birth printed on it (unsigned and unattested) in column 19 of the Application Form.
4. That in case you are required to pay fee, you have pasted a Central Recruitment Fee Stamp of requisite denomination in column 7 of the Application Form and have got it cancelled from the Post Office of issue.
5. That you have signed in box provided below column 19 and in the space provided in column 30 of the Application Form.
6. That you have filled the Acknowledgement Card i.e. written your Application Form No. in the space provided and written your address legibly.
7. That you have affixed a Rs.6/- (Rupees Six only) postage stamp on the Acknowledgement Card.
8. That only one Application Form and one Acknowledgement Card is being mailed in the envelope supplied to you with the Brochure **and no other enclosure is attached herewith.**
9. That you have written the name of the examination viz., "**Indian Economic Service/Indian Statistical Service Examination, 2011**" on the envelope meant for despatch of Application Form and Acknowledgement Card.

Appendix III**List of Head Post Offices/Post Offices where UPSC application forms are available**

Assam Circle : Guwahati, Barpeta, Dhubri, Dibrugarh, Diphu, Golaghat, Hailakandi, Jorhat, Karimganj, Kokrajhar, Mangaldoi, Nagaon, Nalbari, North Lakhimpur, Sibsagar, Silchar, Tezpur, Tinsukia.

Himachal Pradesh Circle : Chamba, Keylong

Jammu & Kashmir Circle : Srinagar, Anantnag, Baramulla, Jammu, Kathua, Leh,

Rajouri, Udhampur, Gandhi Nagar H.O., Janipur, Jammu Cantt., Samba.

Kerala Circle : Kavaratti (**Lakshadweep**).

North East Circle : Agartala, Aizawl, Dharmanagar, Imphal, Itanagar, Kohima, Radhakishorepur, Shillong, Tura.

West Bengal Circle : Port Blair (**Andaman & Nicobar Islands**), Gangtok (**Sikkim**).

APPENDIX IV**Special instructions to Candidates for Conventional type papers****1. Articles permitted inside Examination Hall**

Battery-operated pocket calculators of "non-programmable" type only, mathematical/engineering/drawing instruments, including a flat rule divided on the edges into inches and tens of an inch and into centimeters and millimeters, a slide rule, set squares, a protractor and a pair of compasses, pencils, coloured pencils, mapping pens, eraser, T-square and drawing board for use wherever necessary. Candidates are not allowed to bring with them any "Tables or Charts" for use in the Examination Hall.

Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers to the venue of the examination, as arrangements for safekeeping cannot be assured.

2. Tables to be supplied by UPSC

If it is considered necessary for answering the questions set in any paper, the Commission may supply any of the following for reference purpose only:-

- (i) Mathematical/Physical, Chemical and Engineering Tables (including Logarithmic Tables);
- (ii) Steam Table (including Mollier Diagrams for Temperature up to 800°C and Pressure up to 500 Kgf/Cm);
- (iii) National Building Code of India 1970 or 1983 Group 2 Part VI;
- (iv) Any other special articles as may be necessary for the candidates to answer the questions set in the question paper.

After conclusion of the examination, return the above items to the Invigilator.

3. Answers to be written in own hand

Write the answers in your own hand in ink. Pencil may be used for maps, mathematical drawings or rough work.

4. Check Answer Book

The candidate must write his/her roll number (and not his/her name) only in the space

provided for the purpose on every answer book used by him/her. Before writing in the answer book, please see that it is complete. In case there are any missing pages, it should be got replaced.

Do not tear out any pages from the Answer Book. If you use more than one Answer Book, indicate on the cover of first Answer Book the total number of Answer Books used. Do not leave any blank, unused spaces between answers. If such spaces are left, score them out.

5. Answers in excess of prescribed number will be ignored

The candidate must attempt questions strictly in accordance with the directions given on each question paper. If questions are attempted in excess of the prescribed number shall be valued and the remaining answers will be ignored.

6. Questions relating to graph/precis should be attempted only on graph/precis sheets to be supplied on demand by the Invigilators. All loose sheets such as precis sheet, drawing papers, graph sheets etc. whether used or not, should be placed inside the answer books and fastened along with the additional answer book(s), if any. Candidates who fail to observe this instruction will be penalized. Do not write your roll number on these sheets.

7. Unfair means strictly prohibited

Do not copy from the papers of any other candidate nor allow your papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description. It will be responsibility to every candidate to ensure that his/her answers are not copied by another candidate. Failure to do so will invite penalty, as may be awarded by the Commission for adoption of unfair means.

8. Conduct in Examination Hall

Do not misbehave in any manner or create disorderly scene in the examination hall or harass or bodily harm the staff deployed for the conduct of examination. You will be severely penalized if you attempt to do so.

9. Please read carefully and abide by the instructions printed on the Question Paper and on the Answer Book supplied in the Examination Hall.