



# POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS

Sector-11, Chandigarh



B.A.  
B.Com  
B.Sc.(Computer Science)  
B.Sc. (Medical & Non-Medical)  
B.C.A.

**Add-on Courses:-**

Guidance & Counselling  
Disaster Management  
Web Designing & Multi- Media

M.A. Dance  
M.A. Economics  
M.A. Music (I)  
M.A. Music (V)  
M.A. Pub. Administration  
M.A. Sociology  
M.A. I English  
M.Sc. Botany  
M.Sc. Chemistry  
M.Sc. Zoology  
P.G.D.C.A.

# CONTENTS

1. **Government Colleges in Chandigarh: An Introduction**
2. **Noteworthy Practices Implemented by the Director of Higher Education, Chandigarh Admn.**
3. **Prospectus on Internet**
4. **Academic Courses**
5. **Instructions to fill the Admission Form**
6. **General Rules of Admission**
7. **Policy regarding Admissions**
  - i) Important Instructions regarding Admission and General Conduct
  - ii) Interviews
  - iii) Eligibility
  - iv) Reservation
  - v) Guidelines for Admission to the Reserved Categories of Sports
  - vi) Deficient Subjects
  - vii) Late Admissions
  - viii) Migration
  - ix) Foreign Students
8. **Rules Pertaining to Academics**
  - i) Change of Subject
  - ii) Eligibility to Appear in University Examination
  - iii) House Examinations & Internal Assessment for TDC Classes
  - iv) Leave Rules
  - v) Libraries
  - vi) Academic Prizes
  - vii) Concessions & Scholarships
  - viii) Code of Conduct and Discipline
9. **Withdrawal of Admission and Refund of Fees**
10. **Prospects for the students opting for B.A. (Three years degree course)**
11. **Details of Courses in different Colleges**
  - i) Bachelor of Arts
  - ii) Bachelor of Commerce
  - iii) Bachelor of Science
  - iv) Post-Graduate Courses
  - v) Job Oriented Elective Subjects
  - vi) Self Financing Courses
12. **Academic Calendar for the Session 2011-12**
13. **List of Fake Universities**
14. **Specimen Forms**
  - i). Specimen of Character Certificate (For Private Candidates only)
  - ii) Specimen of affidavit for Gap Year
  - iii) Specimen of affidavit for Single Girl Child
  - iv) Specimen form for Fee Concession/Scholarship
15. **Details of Individual Colleges**
  - (i) Post Graduate Govt. College for Girls, Sector 42, Chandigarh
  - (ii) Post Graduate Govt. College for Girls, Sector 11, Chandigarh
  - (iii) Post Graduate Govt. College, Sector 11, Chandigarh
  - (iv) Post Graduate Govt. College (Co-educational), Sector 46, Chandigarh
  - (v) Govt. College of Commerce & Business Administration (Co-educational), Sector 42, Chandigarh
  - (vi) Regional Institute of English

## **IMPORTANT INFORMATION**

**FEE STRUCTURE FOR ALL GOVERNMENT COLLEGES AND REGIONAL INSTITUTE OF ENGLISH CHANDIGARH FOR THE SESSION 2011-2012 WILL BE DISPLAYED AT THE RESPECTIVE COLLEGES / INSTITUTE AT THE TIME OF ADMISSION AS PER THE LATEST PANJAB UNIVERSITY INSTRUCTIONS.**

### **For admission seekers to B.Com-I, BBA-I, BCA-I**

- 1. Panjab University will conduct centralized admission for B.Com.-I as per its notification.**
- 2. Centralized admission for BBA-I will be held at GCCBA Sector – 42, Chandigarh.**
- 3. Centarlized admission for BCA – I will be held at PGGC Sector – 11, Chandigarh.**

**Advertisement in this regard will be placed**

- 1. Candidates and their parents/guardians are expected to read the prospectus carefully before applying for admission.**
- 2. Candidates should consult the pages of the relevant course and the college where they want to apply.**

## GOVERNMENT COLLEGES IN CHANDIGARH: AN INTRODUCTION

Chandigarh, the city beautiful has always been a popular educational destination not only for the people of North India, but also for the rest of the country. **The Chandigarh Administration is committed to providing top quality educational opportunities and facilities to its students. It ensures that the young minds are groomed in such a way that they excel in every walk of life.** Over the years, the administration has set up five government colleges; four of which have now been upgraded as postgraduate institutions.

- **Post Graduate Govt. College for Girls, Sector 42 (PGGCG-42)**
- **Post Graduate Govt. College for Girls, Sector 11 (PGGCG-11)**
- **Post Graduate Govt. College, Sector 11 (PGGC-11, Co-educational)**
- **Post Graduate Govt. College, Sector 46 (PGGC-46, Co-educational)**
- **Govt. College of Commerce & Business Administration, Sector 42 (GCCBA, Co-educational)**

The colleges are affiliated to Panjab University, Chandigarh under the auspices of the Chandigarh Administration and directly monitored by the Director, Higher Education Chandigarh. These colleges cater to various professional skills, promote value based education, develop and enhance the potential of the students and ingrain in them the ideals of social equality, service, discipline and respect.

### Infrastructure

Each college has an expansive modern campus with spacious, well - lit lecture theatres, well-equipped laboratories, auditoriums, and multi-media seminar rooms with hi-tech facilities. The colleges boast of state-of-the art language labs, computer labs with intranet and internet facilities and well stocked libraries. The administrative offices are modern and fully computerized.

### Faculty

The teaching faculty is highly qualified, dedicated and committed to upgrading their professional acumen. The methods of teaching are innovative and are aimed at stimulating the individual thought processes and creativity of the students. Healthy interaction between the teachers and the students facilitates a very encouraging and motivating learning environment. To expose the students to the best brains in respective fields, extension lectures and seminars are organised wherein eminent educationists, subject experts and professionals are invited to deliver lectures and conduct workshops.

### Courses

The colleges provide a wide range of under graduate and post graduate courses in Humanities, Science, Commerce and other related as well as specialized fields such as Biotechnology, Bio Informatics, Micro-Biology, Physical Education etc. Many add-on courses, soft skills and IT based programmes are also offered to the students. Honours courses are available in almost all subjects.

### Co-curricular, Cultural and Extra-curricular Activities

Each college ensures that academics is not confined to the classroom or straitjacketed within a prescribed syllabi; students are encouraged to move beyond the boundaries of the course contents and to explore various dimensions of knowledge. Each college publishes its own magazine which serves as a forum for creativity and self-expression, along with showcasing its activities and achievements. There are clubs and discussion forums to foster critical thinking and to provide platform for honing talent in debates, dramatics, public speaking, quizzes & fine arts.

Apart from regular intra and inter-college competitions and events, there is the Panjab University Annual Youth and Heritage Festival which attracts talent from all over the city and Punjab. Winners in this prestigious event move on to participate in the National level Inter - Varsity competitions. Our students also actively participate in events such as Rose Festival, Chandigarh Carnival etc. which are annual features of the Chandigarh Administration. Field trips, excursions, treks and tours are also organised for the students in order to support class room teaching.

Various societies such as AIDS Awareness & Public Health Society; Traffic Awareness & Road Safety Society; Environment Society - Srishti; Heritage Society; Gender Equity Society; Best from Waste Society; Community Hygiene & Sanitation Society and De-Addiction and Stress Management Society are functioning in each college to create awareness of societal needs and concerns among students as well as to assist in their all round development. Events and programmes like interactive sessions, talks, inter and intra college competitions, seminars, workshops, field visits etc. are organised regularly on weekly basis. All the students are involved in these activities.

### Libraries

Each college has its own library equipped with the latest books, journals, magazines and newspapers. All the libraries are computerised and offer a host of facilities--open shelf displays, photostat facility, clipping services, internet access, career and subject specific bulletins etc. Exhibitions, library-related competitions and Readers' clubs help to encourage the reading habit among students and teachers. Spacious, well - lit AC reading rooms are available for the academically inclined to spend time in reading, researching and writing.

### Sports

Sound bodies and minds imbued with the sporting spirit are a necessity in today's world, for which each college has its own department of Physical Education and Sports wing, with trained coaches imparting training in a host of games ranging from athletics and basketball to wrestling and yoga. Playing fields and well - equipped gymnasiums provide the students with infrastructural resources, while encouragement to participate in Annual Sports Meet and competitions ranging from intra-college to national level, provides them the opportunities to become top-ranking professionals in the sports arena.

### Hostel Accommodation

Affordable and comfortable hostel facilities are available on campus in PGGC-11, PGGCG-42 and PGGCG-11, with provision for stay in off-campus hostels for students of PGGC-46 and GCCBA-42. Provision has also been made for accommodation for girls in Govt. Hostel, Sector 24 Chandigarh. There is provision for

the boys of GCCBA- 42 in the general hostel of PGGC-11. The college hostels, under the charge of wardens who live on campus, are equipped with modern amenities such as fans, geysers, water coolers, public telephones, etc. Fresh and hygienic food is served. Medical facilities of a doctor, nurse and dispensary, reading rooms with magazines and newspapers, and common rooms with cable TV and indoor games ensure a homely environment.

### **Towards Holistic Development**

Zealously active NSS units of each college inspire students to reach out to the community, especially the underprivileged and deprived sections of the society through 'adoption' of villages/slums. To foster communal harmony and national integration, NSS camps are held in which students participate in a variety of activities. Blood donation camps, tree-plantation drives and marches and campaigns to tackle social evils such as Aids, drug addiction, female foeticide, are a regular feature. NCC wings

of the army, navy and air-force train cadets for a disciplined way of life, apart from instilling patriotic fervour in them.

### **Placement Opportunities**

A smooth entry into a career that offers ample opportunities for progress and learning is the aspiration of every student. To facilitate this, there is a pro-active Placement Cell in each college which maintains links with business houses and potential employers, inviting leading corporates from diverse industries such as BPO, IT, ITES, banking and finance, pharmaceuticals, bio-technology, bio-informatics, science and technology, fashion and retail, etc. to interview student candidates.

It is to the credit of all the colleges, that many of their outgoing students have secured placements in top ranking organisations such as WIPRO, INFOSYS, HDFC bank, ICICI, TCS.

## NOTEWORTHY PRACTICES IMPLEMENTED BY THE DIRECTORATE OF HIGHER EDUCATION,

### CHANDIGARH ADMINISTRATION

The Directorate of Higher Education, Chandigarh Administration has initiated a number of measures geared towards sustained excellence in education. Some of these are:

- ❖ Meetings of Principals, Librarians and Placement Cell In-charges are held regularly with the DHE to discuss on-going programmes, and to propose and implement new ventures. Complete calendar of activities of each college and their Placement Cells is maintained.
- ❖ Weekly Study plans have been introduced.
- ❖ Regular introduction of new vocational subjects, Honours courses, and postgraduate programmes in each college, to keep pace with current needs.
- ❖ Personality Development classes are regularly held to groom the students and to hone their communication skills.
- ❖ Personality Development classes for Govt. and Govt. aided school student are held.
- ❖ E-content has been introduced through broadband internet connectivity to make education learner-centric in the colleges. The formation of Smart-Classrooms is directed towards the implementation of this project.
- ❖ Implementation of NAC-NASSCOM ASSESSMENT OF COMPETENCE –a test-based initiative to enhance employability of students.
- ❖ Anti-stress Help-desks in colleges for counselling students, especially during examinations. Workshops on counselling and listening skills organised for the staff.
- ❖ Women cells are operational in all the colleges to redress the grievances of the girl students.
- ❖ Nutritional content of food in hostels monitored regularly.
- ❖ Regular upgrading of infrastructural resources, ranging from construction of classrooms, to providing furniture, computers, LCD projectors, etc.
- ❖ Provision of fire safety measures in college buildings.
- ❖ Road Safety and Safe Driving campaign in all colleges.
- ❖ All colleges made plastic-bag free, eco-friendly and no-smoking zones.
- ❖ There is an ongoing awareness campaign against female foeticide, rising levels of drugs, smoking and tobacco consumption amongst the youth.

## PROSPECTUS ON INTERNET

This Prospectus is also available on the website of Chandigarh Administration <http://chandigarh.nic.in>. The Prospectus and the Admission Form can be downloaded and submitted to the college where a student wants to seek admission. Apply on a separate Admission Form for each college and each course.

A Bank Draft of Rs. 80/- should be attached along with the Form by the students who download the Prospectus. It should be addressed to Principal, Govt. College \_\_\_\_\_, Sector \_\_\_\_\_, Chandigarh. The student should mention the name of the college as above on the bank draft.

The form may be sent through registered post or submitted at the counter of the college in which admission is being sought.

Date of Publication of Prospectus: 10-6-2011

Price : Rs. 80/-

Sd/-

Director Higher Education

Chandigarh Administration

**ACADEMIC COURSES**

<b>Name of the College</b>	<b>Name of the Courses offered</b>	<b>Last Date for Application submission of Admission Forms.</b>
<p>Post Graduate Government College Sec-11, Chandigarh Telefax: 0172-2740597 Website: <a href="http://www.gc11.com">www.gc11.com</a> E-mail: <a href="mailto:gc_11chd@yahoo.com">gc_11chd@yahoo.com</a></p>	<p>B. A. (Only for Boys) B.Sc. (Medical &amp; Non-Medical) (Co-educational)</p> <p>B.Com – 1 (Only for Boys)</p> <p>BCA – 1 (Only for Boys)</p> <p>B.Sc (Computer Science Elective)</p> <p>B.Sc (Biotechnology Elective)</p> <p>B.Sc (Microbiology Elective)</p> <p>B.Sc (Bioinformatics Elective) (Co-educational)</p> <p>B.B.A. – I (Co-educational)</p> <p>B.Sc Biotechnology (Honours) (Co-educational)</p> <p>M.Sc. (IT), M.Sc I (Chemistry)</p> <p>M.A.English, M.A.Punjabi &amp; M.A. History (Co-educational)</p> <p>B.P.Ed 1 ( 4 Year Course) (Co-ed)</p> <p>M.P.Ed I (Co-educational) (Recognized by NCTE).</p> <p>Certificate course in Office Management (For Girls)</p>	<p>On the spot admission for B.A.I, B.Sc.I (Med &amp; Non- Med.) as per merit</p> <p>Centralized Admission to be conducted by Panjab University, Chandigarh</p> <p>Centralized Admission to be conducted at PGGC Sector-11, Chandigarh</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>Centralized Admission to be conducted at GCCBA Sector -42, Chandigarh</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>13.7.2011</p> <p>30-6-2011</p> <p>On the Spot admission from 18.7.2011</p>
<p>Post Graduate Government College for Girls Sector – 11, Chandigarh Tel. : 0172-2740614 Website: <a href="http://www.gcg11.org">www.gcg11.org</a> E-mail: <a href="mailto:principal_gcg@yahoo.com">principal_gcg@yahoo.com</a></p>	<p>B.A.I, B.Sc (Med &amp; Non-Med)</p> <p>B.Com-I</p> <p>B.Sc – I (Computer Science)</p> <p>B.C.A – I</p>	<p>On the spot admission as per merit</p> <p>Centralized admission by Panjab University</p> <p>30-6-2011</p> <p>Centralized Admission to be conducted at PGGC-11 Chandigarh.</p>



	<p>M.A. Music (I), M.A. Music (V) M.A. Dance, M.A. Economics M.A. Public Administration M.A. Sociology, M.A. English</p> <p>M.Sc Botany, M.Sc Zoology M.Sc. Chemistry</p> <p>PGDCA</p> <p>B.A./B.Com/BCA/B.Sc C.Sc, Med &amp; Non-Med-II &amp; III</p> <p>M.A/M.Sc-II (All Subjects)</p> <p>Add on Course :</p> <p>1.Guidance &amp; Counselling 2.Disaster Management *3.Web Designing &amp; Multimedia (* Subject to the approval by PU)</p>	<p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011 (Only for vacant seats if any)</p> <p>30-6-2011 (Only for vacant seats if any)</p> <p>Notice to be put up on the College Notice Board after admission</p>
<p>Post Graduate Government College for Girls Sector-42, Chandigarh Ph. 0172 – 2676005 Website: <a href="http://www.gcg42.org">www.gcg42.org</a> E-mail: <a href="mailto:gcg42chd@yahoo.com">gcg42chd@yahoo.com</a></p>	<p>B.A.-I /</p> <p>B.Sc – I (Med. &amp; Non-Med.)</p> <p>B.Com. – I</p> <p>B.Com- II &amp; III (New Seats if available)</p> <p>B.C.A. I</p> <p>B.Sc Biotechnology (Honours)</p> <p>B.Sc Comp.Science (Elective)</p> <p>B.Sc Biotechnolgy (Elective)</p> <p>B.Sc Microbiology (Elective)</p> <p>B.Sc Bioinformatics (Elective)</p> <p>PG Diploma in Computer Application</p> <p>PG Diploma in Translation</p> <p>PG Diploma in Mass Comm</p> <p>*PG Diploma in Guidance &amp; Counselling</p> <p>B.P.Ed (1 year Course after Graduation)</p> <p>M.A English</p> <p>M.A. Sociology</p>	<p>On the spot admission as per merit</p> <p>Centralized Admission by Panjab University</p> <p>30-6-2011</p> <p>Centralized Admission to be conducted at PGGC -11 Chandigarh</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>18-7-2011</p> <p>30-6-2011</p> <p>30-6-2011</p>

	<p>M.A. Public Administration</p> <p>M.A. Pol.Science</p> <p>M.Sc Zoology</p> <p>*MSc Botany Add on Course Tourism &amp; Travel Management Bio Informatics Environmental Auditing Event Management (* Subject to the approval by Panjab University)</p>	<p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>30-6-2011</p> <p>Notice to be put up on the College notice board after admission</p>
<p>Post Graduate Government College (Co-educational) Sector-46, Chandigarh Telefax : 0172-2678022 Website. <a href="http://www.gc46chandigarh.com">www.gc46chandigarh.com</a> E-mail: <a href="mailto:gc46chandigarh@gmail.com">gc46chandigarh@gmail.com</a></p>	<p>B.A. - I</p> <p>B.Com – I</p> <p>B.C.A. – I</p> <p>M.Com (Semester System)</p> <p>*M.A.Psychology (*Subject to the approval by Punjab University)</p>	<p>On the spot Admission as per merit</p> <p>Centralized Admission by Panjab University</p> <p>Centralized Admission to be conducted at PGGC -11 Chandigarh.</p> <p>30-6-2011</p> <p>30-6-2011</p>
<p>Government College of Commerce &amp; Business Administration (Co-educational) Sector 42, Chandigarh Tel: 0172-2676670 E-mail: <a href="mailto:gccbachd@hotmail.com">gccbachd@hotmail.com</a></p>	<p>B.Com – I</p> <p>B.B.A – I</p>	<p>Centralized Admission by PU</p> <p>Centralized Admission at GCCBA – 42, Chandigarh</p>
<p>Regional Institute of English Sector-32, Chandigarh Tel : 0172-2676008 <a href="http://www.rieni.org">www.rieni.org</a></p>	<p>M.A.- I (English )</p>	<p>30-6-2011</p>

**OLD STUDENTS OF ALL COLLEGES CAN SEEK ADMISSION WITHIN 10 WORKING DAYS OF THE DECLARATION OF PANJAB UNIVERSITY RESULTS.**

## INSTRUCTIONS TO FILL THE ADMISSION FORM

**Each prospectus contains two forms; a student can apply in any two colleges/two courses.**

- Fill a separate form for each college and each course.
- Write in blue ink.
- Fill up all the columns neatly and carefully. Forms with overwriting shall not be accepted.
- Give the full form of the Board/University from which you have passed the last examination, eg Punjab School Education Board.
- Attach character certificate from the institution (recognized and affiliated) last attended. Private candidates should attach a character certificate issued by a gazetted officer. (specimen enclosed)
- Attach self attested copies of the following certificates:
  - i) Matriculation/Sr. Secondary certificate showing date of birth
  - ii) Board/University certificate showing the previous examination passed
  - iii) Certificates of merit/prizes won, if any
  - iv) Proof of your residence i.e. Ration Card / Driving License / Voter Identity Card (any one)
- **Tick mark Reservation, if any. If Reserved Category attach the required document. The document should include the name of the candidate.**
- If you have been declared pass in +2 but have failed in one or more subjects, mention this fact clearly in the column of the previous class passed.
- Fill the details of the classes passed. You can also attach an extra sheet indicating the marks in individual subjects.
- Affix one copy of your passport size photograph on the specified column / place in the Admission Form.
- Application for admission must be submitted within the specified period as given by the colleges in their respective sections.
- **Applications incomplete in any respect or received in the office after the due date shall not be entertained.**
- Please collect the Acknowledgment Slip from the college in which you are applying for admission.

### Important

1. **Bring all original certificates and documents at the time of interview.**
2. **Parents/Guardians should sign the declaration and undertaking.**

### Note

Old students can purchase the Admission Form for Rs. 10/- each.

## GENERAL RULES OF ADMISSION

- Admission to the various classes is made strictly on Merit/First Come First Served Basis in accordance with the Panjab University and Chandigarh Administration rules.

- The merit shall be determined on the basis of marks obtained in all the subjects opted for by the candidates. In case the marks of two or more students are the same, the age factor would decide the merit--the older is senior.
- The admission forms shall have separate columns for father's and mother's names. The mother's name along with the father's name shall be mentioned in all the records. However, in case a student does not wish to declare the name of either the mother or the father, they may not be forced to do so and no one be denied admission on this ground.
- For admission, fraction of marks less than the requisite percentage shall not be rounded off to the advantage of the candidates, i.e. 32.9%, 39.9% and 49.9% shall not be rounded off to 33%, 40% and 50% etc.
- Failed students from any other institution shall not be admitted to any of the colleges.
- It shall be the sole discretion of the Principal / Admission Committee to admit or not to admit the detained/failed students of the college.
- Students disqualified by any University/Board shall not be admitted.
- **Candidates with a break in their studies will not be admitted to any college until the gap is explained to the satisfaction of the Principal of the concerned college by supplying an affidavit, as per specimen in the prospectus**
- The Principal's decision shall be final and binding regarding interpretation of rules for admission. Notwithstanding any rule incorporated in the Prospectus, the Principal of a college reserves the right for admission.
- In case the conduct of a student during the session is not satisfactory, the Principal has every right to cancel his / her admission.
- **RLL with pass shall not be admitted to the higher classes.**

## POLICY REGARDING ADMISSION

### Important Instructions Regarding Admission and General Conduct

1. **All the admissions to these Institutions are provisional and subject to the approval of the Panjab University. The Institute will not be held responsible in case the university does not approve of the admission of a student i.e. for giving incomplete information, concealing necessary facts or attaching incomplete testimonials or choosing wrong combination of subjects, or delayed submission of certificates etc. The payment of any fine/penalty imposed by the P.U. for any default in this regard shall be the personal responsibility of the students.**
2. **Students are advised to keep a photocopy of the submitted (filled) Admission Form for future reference.**
3. **Students are advised to carefully read and follow the instructions in the notices displayed on the various notice boards.**
4. **Any instruction or rule received from the DHE, Chandigarh Administration/P.U. after the publication of this Prospectus will be a binding on the students. A copy of this will be available with the Admission Committee / Office.**

5. **In case any student is found to have supplied false information or certificates etc., or is found to have withheld or concealed any information in the admission form, his/her name will be struck off the college rolls and all fees and other dues paid by him / her up to the date of such removal will be forfeited.**
6. **The College may take any further action against the student and his / her parents /guardian it considers suitable as per rules.**
7. **A student who remains absent for more than seven days at a stretch without sanctioned leave is liable to have his/her name struck off from the college rolls.**
3. **Open School +2 Pass Candidates:** Students who have passed +2 exams. from recognized Open Schools are eligible for admission to the B.A./B.Sc. (General)/ B.Com. Ist year course only if their result is shown as "PASS" in their certificates issued by the said Open Schools and they have obtained the requisite percentage of marks prescribed under the University Regulations for admission to the concerned course. In case their result has not been shown as "PASS" in the relevant column of the said certificate, they will not be admitted.
4. A booklet containing information regarding examinations of other Indian Universities / Boards / Bodies which are recognised by the Panjab University in a printed form can be obtained from the office of the Deputy Registrar (General) Panjab University, Chandigarh.

**Re-admission:** If a student's name is struck off the college rolls, he/she will be required to seek re-admission within 10 working days., failing which, his / her admission will stand cancelled.

## Interviews

All candidates found eligible for admission shall be interviewed by the Admission Committee on the dates notified in the Prospectus. For seeking admission, a candidate must present herself/himself for interview before the Admission Committee. A candidate who does not attend the interview shall not be admitted.

**Only a candidate for a hostel seat needs to be accompanied by his/her parents and guardian.**

**Certificates/testimonials must be produced in original at the time of interview.**

## Eligibility

1. Only those students who are not covered by the equivalence chart issued by the Panjab University are required to bring an eligibility certificate in original from Panjab University for new admission to any class.

They are advised to ascertain from Panjab university their eligibility to the class to which they seek admission. The college does not own responsibility in case the university does not approve of their admission.

**Students from other Universities / Boards seeking admission to the colleges will be admitted on production of the following certificates at the time of interview:**

- i) **The original certificate of examination passed**
- ii) **Original inter-university migration certificate**
- iii) **Detailed marks certificate**
- iv) **Eligibility certificate where required**
2. **English for B.A. / B.Sc. (General) Ist Year Class:** Candidates who have passed +2 examination without English from any recognised Board / Body / Council / University, are eligible to join B.A. / B.Sc. Part-I if they fulfill other requirements for admission such as minimum percentage of marks, etc. However their admission will be provisional subject to their qualifying the deficient subject of English from the parent board in two consecutive chances.

## Reservation

1. Reservation of seats in different categories viz, Scheduled Castes, Scheduled Tribes, Backward Classes, Dependents of Defence and Paramilitary Personnel, Freedom Fighters, Physically Challenged, and Sports will be made in accordance with the rules and instructions framed by the Chandigarh Administration and P.U. from time to time.
2. The student who applies in more than one reserved category will be considered in each reserved category in which he/ she applies for admission, maintaining his/ her inter se seniority in each reserved category on the basis of merit in each category. In such case, the student will get the benefit in one category only of his/her choice .
3. **As per letter No. 19/1/93/IH (3)5311 dated 18th March, 1999 from Home Secretary, Chandigarh Administration, the following policy shall be followed as regards reservation of seats:**

"In continuation of this Administration's circular letter No. 19/1/93/IH(3-99/11136) dated 9th June, 1999 on the above subject, which inter alia provides that 85% seats of the total sanctioned intake of an institution will be filled up from amongst the students who pass their qualifying examination from schools/colleges recognized by the Chandigarh Administration and situated in the Union Territory, Chandigarh, as regular students of the said school/college, which will be termed as U.T. POOL. The remaining 15% seats will be filled from amongst students, who pass their qualifying examinations from institutions other than those located in the Union Territory, Chandigarh or otherwise, which will be termed as 'GENERAL POOL'.

### Note:

In the U.T. Pool, qualifying examination means +2 or equivalent examination from U.T., Chandigarh recognized schools. For Post-graduate classes, U.T. Pool means a Bachelor's degree or a Post-graduate degree from recognized Chandigarh colleges.

It is clarified that since in the General Pool quota, the students who have passed their qualifying examination otherwise are also eligible for admission, the students, whether belonging to reserved category or not, who have passed their qualifying examination from the institutions located in the Union Territory, Chandigarh but are not eligible for admission under the U.T. POOL quota, are eligible for admission in the GENERAL POOL quota.

### A. Reservation of Seats (for all classes)

**Note:** The reservation is out of 85% seats of U.T. Pool and 15% seats of General Pool.

Category	U.T. Pool	General Pool
i) SC	14%	15%
ii) ST	----	5%
iii) Differently abled / Physically Challenged Persons	3%	3%
iv) Wards of Freedom Fighters	2%	2%
v) Wards of Defence Personnel*	5%	----
vi) Sports Categories	2%	2%

#### Note:

\* According to the letter vide Home Dept., Chandigarh Administration order no. 19/1/3-IH (3)-2008/20352 dated 27/10/2008, endorsed by DHE vide no. 2778-dhe-ut-c5-26(i)92-II dated 26/11/2008, it has been decided to consider the wards of serving defence personnel / exservicemen i.e. sons / daughters , under 85% quota.

### B. Reservation for the Dependents of Defence / Para-military Personnel etc. is on the following priority

- i) Sons/daughters/spouses of Defence personnel who are awardees of gallantry decorations of Paramvir/Mahavir/Vir Chakra in person or posthumously

or

Sons/daughters/spouses of Defence personnel and Para-military personnel like CRPF, BSF etc who were killed or are totally incapacitated in action while in service and were wholly dependent on them.

- ii) Sons / daughters / spouses of ex-servicemen (Defence and Para-military personnel like CRPF, BSF etc.) who are wholly dependent on them.

- iii) Sons / daughters / spouses of serving persons (Defence and Para-military personnel like CRPF, BSF etc.) who are wholly dependent on them.

### Punjab University Regulations

Refer to Punjab University Letter No. 7751-7780/Misc./A-6, dated 14-8-2003.

Policy regarding reservation of seats in admission to educational /technical /medical institutions under the control of Chandigarh Administration-amendment thereof:

“For the purpose of reservation to the category ‘Paramilitary Forces’, wherever applicable, this category shall include wards of personnel serving in the Intelligence Bureau, National Security Guards, and Special Services Bureau at par with the wards of employees of other Para Military Forces, in consonance with the circular issued by Government of India, Ministry of Home Affairs, No. 27011/9/98-PF-I dated 26-5-1998.”

### C. Reservation for Differently Abled (Physically Challenged)

The physically challenged student will furnish a medical certificate issued by the Principal Medical Officer of his concerned district/Civil Surgeon of Chandigarh, indicating percentage of disability, whether he/she is otherwise able to pursue his/her studies, name of the disease/handicap, whether the handicap is temporary or permanent, and whether the handicap is progressively degenerative.

Students with a temporary handicap will not be considered against the reserved seats for physically challenged, where the certificate is issued by any authority other than the Principal Medical Officer of Chandigarh. The concerned Head of the institution shall refer the candidate to the Principal Medical Officer, Chandigarh and shall admit the candidate only after confirmation from the P.M.O., Chandigarh.

**All candidates seeking admission except in the case of Chandigarh Medical College and Punjab Engineering College (where the existing practice shall continue) will furnish an undertaking as under along with their application form:**

I certify that I have no such physical handicap/disability which would hinder the pursuit of studies in the course in which I am seeking admission. If at a later stage it is found that I have a physical handicap / disability which hinders the pursuit of studies in the course in which I am seeking admission then my admission will be liable to be cancelled.

In case of any doubt in interpretation of any clause of these instructions, the matter shall be referred to the Chandigarh Administration whose decision shall be final.

### D. Reservation for Wards of Freedom Fighters

2% seats in each pool will be filled from the category of children and grand children of Freedom Fighters. A certificate issued by the D.C of the concerned district will have to be attached with the admission form.

### E. Concession to the Wards of Kashmiri Displaced Persons

As per letter No. Misc/A-6/3855-4135 dated 2.5.2008 from Registrar, Panjab University, the following concessions are provided to the Kashmiri migrant students in the matter of their admission.

(i) 5% weightage be given and the merit be determined accordingly provided that the candidate fulfilled the minimum prescribed qualifications (including Entrance Test), wherever applicable, for all courses including professional and technical courses of the University Teaching Depts. and the affiliated colleges. (ii) 5% increase intake subject to maximum of 3 seats (to be treated as additional seat(s) per course at the entry point be made in all courses at under graduate and post graduate level in all Arts and Science affiliated colleges and Panjab University Teaching Dept. wherever the reservation policy approved by the University was applicable.

## F. Concession to the Direct Descendents of Kargil Martyrs

1% seats with minimum of 1 seat in the Departments and affiliated colleges except in partially financed / self-financing courses are reserved for the direct descendents of the Kargil Martyrs / permanently disabled (up to 80% leading to incapacitation) as per letter No. Misc./A-6/3501-3725, dated 18.4.2007 received from the Panjab University.

## G. Reservation for Single Girl Child

As per decision of Panjab University contained in letter no. Misc/A-6/2807-3056 dated 9.4.2008 "An additional seat for the single girl child for admission to a given course in the Panjab University and its affiliated colleges provided she is otherwise eligible from all angles. This benefit is also extended to one of the girls of a couple having two girls only."

## H. Cancer and AIDS patients

As per decision of Panjab University contained in letter no. Misc/A-6/2807-3056 dated 9.4.2008 "An additional seat for the cancer and AIDS patient for admission to a given course in the Panjab University and its affiliated colleges provided he / she is otherwise eligible."

## I. NCC

As per letter No. DHE-UT-Ad.II-NCC-1(9) 98 dated 24.09.2008 weightage of marks to N.C.C. certificate holders for admission to affiliated colleges w.e.f. the academic session 2003-'04 shall be as under:

Certificate B: 1%                      Certificate C: 2%

## J. NSS

As per letter No. 2894-DHE-UT-CH-NSS (6) 98 dated 29.12.2008 weightage of marks to N.S.S. certificate holders shall be 1%.

### Note:

- The student belonging to the above categories will also be considered in the general category according to his/her merit. If admitted on the basis of his / her merit in the general category, he / she will not be counted towards the seats reserved for the categories concerned.
- **Rules of Reservation policy existing at the time of admission will be applicable.**
- **Any change in the policy for reservation of seats etc. for admission to different categories, by the Chandigarh Administration will be available with the concerned committees.**

## Guidelines for Admission to the Reserved Categories of Sports

This will be as per rules and regulations of Sports Dept. of the Chandigarh Administration vide Home Secretary letter No. 8493, dated 5-5-2003. Implementation of the policy will be as under:

1. Two per cent of the total number of seats in each course shall be filled up by sportsmen/sportswomen. These two per cent seats shall be reserved in both Engineering/Non-Engineering courses in the institutions on the basis of total intake of each branch. Fraction of 0.5 or above shall be rounded off to the

next higher number. This category shall not be divided into U.T. pool/General pool. The inter merit of the candidates seeking admission in any course in the reserved category of sports shall be determined only on the basis of their merit in sports as per grading criteria mentioned. In case any of the seats in the sports category in any branch remains unfilled, the same shall be thrown open to the candidates of general category. This policy is for the players of Chandigarh only.

2. Benefit of reservation under this category shall be available only to the following category of students:
  - i) Those who pass their qualifying examination from Schools/Colleges, recognised by the Chandigarh Administration in the Union Territory of Chandigarh as regular students and have applied for Gradation Certificate will be given admission subject to the condition that such students must represent Chandigarh State/Schools etc. in the National/other recognised tournaments.
  - ii) Where the Chandigarh Administration has adopted the notification of other States/ U.Ts. on reciprocal basis, to give benefit of reservation in admission in sports category in Chandigarh, they will be graded as per the existing policy of the Chandigarh Administration.
  - iii) Countersigning of the Gradation Certificates shall only be admissible on reciprocal basis provided that countersigned certificates will be graded as per the policy of the Chandigarh Administration.
3. Students seeking admission to this category shall be considered only:
  - i) If his/her age falls within the age group which is eligible for participation in Inter- College/Inter University Tournaments.
  - ii) If his/her achievement in sports relates to his/her activity in any of the three years preceding the year of admission. (for example, for admission in the year 2011- 12, the achievements shall not be prior to April, 2008).
  - iii) Gradation Certificate will not be meant for employment purposes.
4. The Director Sports, Chandigarh Administration, or his nominee, not below the rank of the Joint Director, Sports will issue the certificate, and also have the authority to cancel any certificate at any time, if it is found to have been issued on false/incorrect/concealed information or record.

The merit of certificates shall be graded as 'A', 'B', 'C', 'D' in the descending order.

Details of these grades are available with the admission committees of all the colleges.

## Deficient Subjects

Rules regarding deficient subject/subjects for candidates coming from universities (other than Panjab University, Chandigarh) of Punjab State, seeking admission in B.A. /B.Sc. Part II and III are as follows:

B.A/B.Sc. First year or Second year examination, under 10+2+3 system of education of Kurukshetra University (Kurukshetra) or Punjabi University (Patiala) or Guru Nanak Dev University (Amritsar) or Himachal Pradesh University (Shimla) or Maharshi Dayanand University (Rohtak) provided that they must offer the subjects taken up by him in the B.A/B.Sc. First year or Second year examination and these are available at the Panjab University. The marks obtained in the B.A/B.Sc. First year or Second year examination as the case may be, shall be counted towards his division. The marks obtained by a person in the examination concerned shall be normalised by increasing or decreasing the maximum marks in accordance with the maximum marks prescribed by the Panjab University.

In case there is some deficiency in subject/s he/she shall have to clear the deficient subject/s, if any at the next two consecutive examinations of this University. If he/she fails to clear the deficient subject/s his/her result of higher examination as the case may be, shall be cancelled.

Provided further that a person joining the B.Sc course must have obtained not less than 40% marks in the aggregate of the examination.

The Scrutiny Committee will clearly state against the relevant column in the Admission Form whether a candidate has a deficient subject or not, and the Admission Committee will countersign it.

## Late Admissions

1. The permission of the Vice-Chancellor is necessary for admission after the expiry of the last date. The Principal may forward the late admission approval forms of eligible students on 10<sup>th</sup>, 20<sup>th</sup> and 31<sup>st</sup> of August i.e. the last date of admission in three lots and draft of fee collectively on or before the last date prescribed.
2. **A student whose result of +2 examination conducted by a School Board is published late, but not later than 10th August of the year of admission, may be admitted without late fee within 15 working days of the declaration of the result, depending upon the availability of seats and the fact that the Admission Form has been deposited as 'Result Awaited Case' before the last date of submission of Admission Forms.**

The attendance of such a student shall be counted from the date of admission.

This would be applicable to an Open School also. After expiry of this period, the late admission approval from the Vice-Chancellor is required.

3. **In case of late declaration of result by the Panjab University, the normal admission will take place within 10 working days of the declaration of result, subject to the availability of seats. This rule will not apply to a candidate who passes the lower examination from any other University/Board.**

## Migration

1. Students from other colleges affiliated to the Panjab University may be allowed to migrate with the prior permission of the concerned Principals and the university. A certificate from the previous college giving details of dues paid and lectures delivered and attended must be produced at the time of admission.

2. No migration will be permitted to a student with a combination of subjects not provided in these colleges.
3. A candidate seeking admission to any college after migration from universities other than the Panjab University shall clear deficient subjects, if any, as determined by the College/University.

## Foreign Students

The Principals admit a limited number of foreign students to various classes in their colleges on the recommendation of respective Admission Committees as per the University/College rules.

Applications of foreign students for concessional Air Travel Ticket are forwarded once a year. A limited number of seats may be allowed to foreign students in the college hostels as per the college rules and regulations. However, admission to the hostel cannot be claimed as a matter of right.

The scholarship grant does not cover refundable securities which the foreign students are required to deposit at the time of admission.

They must, therefore, bring with them an additional sum of Rs. 10,000/- for the purpose.

They are required to pay Registration Fee as prescribed by P.U. at the time of admission.

### Check list of Documents for Foreign Students.

1. An eligibility certificate from the Panjab University indicating the particular class to which they can be admitted.
2. A certificate of proficiency in English language as per the University rules.
3. A certificate of registration from the local police.
4. Original letters of scholarships in case of those who are Government of India scholars.
5. Residential permit.
6. Birth certificate showing date of birth and father's name.
7. Passport/Visa.
8. Original migration certificate.
9. Original as well as self attested copies of academic certificates.
10. Other testimonials, if any.

The respective college authorities have the right to reject any admission form and refuse admission if there is any discrepancy in the name, date of birth or even spellings of the names in passport, certificates, testimonials and birth certificate etc.

**All the Foreign Students shall obtain an Eligibility Certificate from the Deputy Registrar (General), Panjab University, in all cases. Admission of foreign students to the college will be governed by the Guidelines issued by the Dean, Foreign Students, Panjab University, Chandigarh.**

## Important

- All policies / rules are subject to change as per university / government guidelines.
- Copy of latest rules will be available with individual colleges at the time of admission.

# RULES PERTAINING TO ACADEMICS

## Change of Subjects B.A./B.Sc. I

Students seeking admission to B.A. I are advised to select subjects carefully after due consideration. Change of subjects will be allowed in B.A. / B.Sc. I only once and that too depending on the availability of seats in the particular subject. This option can be exercised by the students of B.A. / B.Sc. I within one month of the commencement of the academic session. Applications on the prescribed form for subject change must be routed through the concerned teachers and the Incharge, Change of Subjects.

## Eligibility to Appear in the University Examination

### Attendance Requirement

As per the University Regulations, a student is required to attend at least:

1. 75 per cent of the full course of lectures delivered to his/her class in each subject offered by him/her.
2. 75 per cent of the periods assigned to practical work in each concerned subject.
3. 75 per cent of the tutorials/Practical for B.Com. Classes in each of the subjects offered by him/her.

### House Examinations & Internal Assessment for TDC Classes

As per the instructions of Panjab University, Chandigarh, internal assessment based upon September & December Tests is to be sent on the proforma provided by the Panjab University. The assessment is based on 3% marks in September Test and 5% in December Test in each paper of all the subjects of B.A. I, II, III; B.Sc. I, II, III; B. Com. I, II, III and B.C.A. I, II, III.

1. Weightage of 2 marks for attendance will be given as follows:
  - i) Attendance above 85% -2 marks.
  - ii) Attendance 75% to 85% - 1 mark.
2. In addition to this, for B.Com. I, II, III 10 marks in each paper are reserved for Practicals. However, there are no practicals in the subjects of Punjabi/HCP in B.Com. I
3. For B.B.A. I, II & III, the internal assessment is 20%.
4. Absence or exemption from the examination on any ground (even medical) is treated as failure with nil marks.
5. Students found guilty of using unfair means in the house examinations will abide by the decision of the UMC Committee as per rules.
6. A student attending NCC Camps/Sports / Cultural Activities will seek prior permission for absence in September/December Tests. He/she may be allowed to appear in a Special Test, if held at the discretion of the Principal.

A student is required to obtain:

1. A minimum of 25 per cent marks in the aggregate of all subjects in the house examinations to be eligible for the annual university examination.

### Leave Rules

1. Students should apply for leave on the leave application form available in the college office.
2. Prior sanction for leave must be taken.

3. In case of sickness or an emergency, the leave application must be submitted within a week.
4. Application for sick leave for more than five days will have to be supported by a Medical Certificate from a Government Dispensary / Hospital.
5. Absence fine without leave is Re. 1/- per period and Rs. 4/- for the whole day.
6. **Leave on medical grounds or otherwise does not entitle a student to claim benefit of lectures or for appearing in the Special Test.**

## Libraries

All the five Government Colleges have got well stocked libraries and the latest books, journals, periodicals and newspapers are available to the students and the staff. There is an open shelf system in all the libraries. Computers are installed and reading material is also available in CDs and Audio Cassettes.

As soon as a student is admitted to the college, he/she will be issued an Identity Card/Library Card-cum-Reader's Ticket on production of the fee receipt. **Four stamp size photographs are to be fixed one each on the identity card and membership card, and two on reader's tickets.**

**Every student shall keep his/her identity card on his/her person during his/her stay in the college. A student who fails to produce the identity card on demand may be refused entry in the classes/library and may become liable to disciplinary action.**

### Text Book Library

Under the University Grants Commission's schemes for Text Book Library, sets of standard text books are issued to the needy students for the entire session.

### 2. Issue of Books:

- (i) Books shall be issued for 14 days.
- (ii) Overdue fine @Rs. 1/- per book per day shall be charged.

### Library Security

1. **Refund and Lapse of Security of Students leaving college:** All outgoing students must submit their Library Security Refund Form (available in the Office) to the dealing assistant of the office.
2. **For Students leaving College Mid-Session:** Application for refund of security must be made on the prescribed form immediately on leaving the college.

### Note

**Security will lapse if not claimed within one year of leaving the college.**

## Academic Prizes

To encourage better performance in studies, prizes are awarded to the students on the basis of their results in the House examinations, subject to the following rules:



1. A student failing in the House examinations or seeking exemption on any ground, whatsoever, will not be eligible for the prize.
2. University prizes will be awarded strictly according to the position held by the students in the university examinations and notified in the Panjab University Gazettes.
3. The special examination, if held, will determine only the eligibility of the students for the University examination and not for the academic prizes. However, if a student misses an examination in one or more subjects due to participation in National / University competitions but secures a first / second / third position in the subject he / she has appeared for, he / she will be entitled to that prize.
4. Special prizes and certificates are awarded for distinction in co-curricular activities.

### Roll of Honour

The Roll of Honour is awarded to outstanding students for distinction in academics/co-curricular activities/sports.

The record is maintained in the Roll of Honour Register.

### College Colours and Merit Certificates

Academic prizes, College Colours and merit certificates are awarded to the students for their outstanding achievements in academics, sports and other co-curricular activities as per rules laid down by the college.

### Concessions & Scholarships

The various concessions, scholarships and other facilities are as under :-

1. **General Students** : Concession in Fee; (Refer to Common Fee Concession Application Form given in the Prospectus).  
  
Half Tuition Fee concession is given to 10% of admitted students whose family income from all sources per annum is upto Rs. 1Lakh.
2. **Half Fee Brother/Sister Concession**: A student whose elder brother/sister is paying full fee in any Govt. College of Chandigarh Administration, should apply for concession within 15 days after getting admission in their respective college/ same college.
3. **Blind Students' Concession**: All blind candidates shall be exempted from payment of tuition fees and admission fees in respect of all the classes.
4. **Concession for descendants of Kargil Martyrs / permanently disabled**: Concession in College Fee and Hostel Fee will be given to descendants of Kargil Martyrs / permanently disabled vide letter No. Misc./A-6/3501- 3725, dated 18.4.2007 received from the Panjab University.
5. **SC/ST Students**: All SC/ST students are eligible for free books and stationery.

Under this scheme, the Education Department, Chandigarh Administration provides free books and stationery to each SC/ST student as under :

1. Arts - Rs.250/-
2. Commerce - Rs. 250/-.
3. Science - Rs. 350/-.

6. **Non Hindi Speaking Scholarships**: To encourage the study of Hindi in Non-Hindi speaking States and to make available to the Governments of these States, suitable personnel for teaching and other posts where knowledge of Hindi is essential, scholarships are sanctioned under the Govt. of India scheme to students from Non Hindi speaking States for Post-Matric Studies in Hindi.

Five scholarships given by the Chandigarh Administration are as follows : Rs.500/- p.m. for B.A./B.Sc./B.Com. (Pass & Honours) I, II, III Rs. 1000/- p.m. for M.A. I, II

7. **Meritorious Students Scholarship** Under the Govt. of India National Scholarship Scheme and UT State Merit Scholarship Scheme meritorious students are given scholarship @ Rs. 100 p.m., of which 86 scholarships are given under the Govt. National Scholarship Scheme and 21 scholarships are given under the UT Merit Scholarship Scheme.
8. **Economically Weaker Students** (If the income of their parents is less than Rs. one lakh per annum) are given financial aid out of Students' Aid Fund & Red Cross Fund.

### Note

**These concessions are not applicable to self-financing courses.**

### Other Scholarships / Stipends

The cases of all eligible students are recommended for grant of the following scholarships / stipends / awards:

1. Indian Council for Cultural Relations Scholarship.
  2. Post-Matric Scholarship for SC/ST students.
  3. Scholarship to the disabled students pursuing studies from Class IX onwards.
  4. Handicapped Students' Scholarship.
  5. Award of Scholarship out of P.U. Students' Relief Fund.
  6. Sanskrit Scholarships: Meritorious students who had taken up Sanskrit in 10+2 exam and opt for Sanskrit as an elective subject in B.A. I are eligible to apply for Sanskrit Scholarships in B.A. I, II & III of Rs.4000/- per annum as and when granted by Rashtriya Sanskrit Sansthan, New Delhi.
  7. Award of P.U. Sports Stipend.
  8. Scholarship is also given to students whose earning parent dies and the family income therefore falls within the prescribed income limit as given in the centrally sponsored scheme of Post-Matric Scholarship for SC/ST students.
  9. Award of Chandigarh (UT) Govt. Merit Scholarship (Eligibility to be determined on the basis of result of B.A./B.Sc. Final Examination).
  10. National Merit Scholarship DPI © Punjab
  11. State Merit Scholarship DPI © Punjab
  12. Post-Matric Studies in Hindi DHE, Chandigarh Administration
  13. Students' Aid Fund.
- Note: These two scholarships are offered only to students who are domicile of Punjab.

### Code of Conduct and Discipline

1. Students are expected to maintain proper discipline in and outside the class rooms/college campus.
2. Students must be punctual and regular in the classes and House Examinations.
3. **Parents are requested to remain in touch with the faculty members to keep track of their ward's academic performance/ conduct.**
4. Students are expected to be courteous and respectful towards all the staff members.

5. **Use of Mobile Phones in the classrooms and library is strictly prohibited.**
6. Smoking, drinking and playing cards on the college campus is strictly prohibited.
7. Disciplinary action will be taken against those who are found guilty of causing damage to the college property.
8. Students must make it a point to read the Notice Board daily. Ignorance of orders/notices duly displayed on the Notice Board shall not be accepted as an excuse for non-compliance.
9. Students violating rules and resorting to indiscipline are liable to be punished in the form of heavy fine, withdrawal of concession or stipends and even expulsion from the college in extreme cases.
10. **Students who are under-age and do not have a valid driving licence for a two wheeler or a four wheeler are not allowed to drive as per the directions of the Hon'ble Punjab and Haryana High Court. They are advised not to bring their vehicles to the college.**
11. Students must park their vehicles at the cycle/scooter stand. Plying of vehicles on the college campus is not allowed.
12. It is imperative that students be well-behaved and respectful towards other students, especially girls. Anyone indulging in or abetting gang fights or eve-teasing will be dealt with very sternly and may be rusticated.

### **Withdrawal of Admission and Refund of Fee**

In partial modification of this office Order No. DPI-UT-CS-12(6)95 dated 30-3-07/24-4-07, the Advisor to the Administrator, Union Territory, Chandigarh is pleased to adopt the recommendations of the Registrar, Panjab University, Chandigarh Endorsed vide No. 4721-4900/Misc/A-3 dated 28-5-07(copy enclosed) regarding refund of entire fee collected from the students withdrawing before the starting of the course, the waitlisted candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (Rupees one thousand only) shall be refunded and returned by the institution/University to the student/candidate withdrawing from the programme. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the institution must return the fee collected with proportionate deduction of monthly fee and proportionate hostel rent, where applicable, as conveyed by University Grant Commission, New Delhi vide their letter No. F.No. 1-3/2007(CPP-II) dated 23<sup>rd</sup> April 2007.

#### **NOTE**

**Notwithstanding anything contained in this document to the contrary, the "Instructions for Admission to Various Courses" of Panjab University, Chandigarh, issued on 10-6-2009 or any subsequent instructions to be issued for the session 2011-12 shall apply.**

# PROSPECTS FOR THE STUDENTS OPTING FOR B.A. (THREE YEAR DEGREE COURSE)

*The students may note that after completing their graduation, they have a choice to either apply for jobs or be entrepreneurs and start their own work. They may also opt to continue with their studies towards post graduation in the subject of their choice. After graduation they can appear for B.Ed / MBA/PO/IAS entrance exam as well. There are many more options available; depending upon the subjects they choose to study.*

**Dance:** The student will learn the different Mudras of Kathak & the intricacies of varied folk dances of India. Career options include college/university teaching after post graduation, choreography or self employment as a fitness/aerobics expert in one's own dance academy.

**Defence & Strategic Studies:** The subject touches on important questions of International Law, Economy, International Relations, Geopolitics & Military Geography, Science & Technology, Area Studies, Nuclear Policies, Conflict Management & Resolution etc. After doing PG in DSS the students can join teaching, research, civil services, armed forces & journalism.

**Economics:** The students are taught Indian Economy, Money & Banking, Micro, Macro, and Development & Agricultural Economics & International Trade. Career opportunities exist in Banks, Statistical Institutes, RBI, IMF, World Bank, MNCs as Financial & Market Analysts. Competing for Indian Economic Services & Civil Services are the other options available.

**English** is taught as a compulsory subject at undergraduate level. It acquaints the students with the intricacies of English language with an introduction to English Literature.

**English Elective:** In the Elective option, the students study literature (poetry, plays, fiction, short stories and prose) & learn the analytical skills to appreciate literary texts along with applied grammar and composition. The opportunities for the students are employment in Multinational Companies, Aviation Industry & Administrative services.

**Fine Arts:** The students are taught all kinds of painting, poster making, ad designing & clay modelling. Job opportunities exist in the fields of

Interior Design & Decoration, Event Management, Media Industry & Graphics. One can be self employed as a freelancer, open one's own studio & organise workshops.

**French:** Knowledge of a foreign language makes the students eligible for careers not only in India but in foreign countries also. The students can take up teaching jobs in schools, colleges, MNCs & Aviation Industry. They can work as translators and interpreters in French and Canadian Embassies. The students with the knowledge of French get an edge while getting admissions in France, Canada, and francophone countries.

**Functional English** acquaints the students with different fields of journalism (Radio, T V, Print & Business Communication) along with enhancing their phonetic, writing & communication skills.

Job opportunities exist in Media Industry, Medical Transcription, Call Centres or self employment as experts in Communicative English.

**Functional Hindi:** Keeping in view the increasing demand of Hindi in Media & Communication Industry, the students are trained in the fields of journalism (Print, TV, Radio & Business communication). This course is offered only by PGGCG, Sector 42, Chandigarh.

After Graduation, students can join teaching, Media Industry or seek employment as Translators & Linguists.

**Geography:** The syllabus consists of Physical Geography, Resource & Environmental Geography, Indian & World Geography. The practical training includes Cartography (study of Maps, diagrams, graphs etc.).

Career options include **competitive exams for civil services where Geography covers major**

**part of General Awareness questions.** After post graduation, jobs are available in Depts. Of Town & Country Planning, Statistical Analysis, Meteorology, Oceanography, Seismology, Survey of India, Cartography, Travel & Tourism, Landscape Architecture & Teaching.

**Hindi:** Students are acquainted with poetry, fiction, drama & grammar of the Hindi language from the Ancient to the Modern era.

Job opportunities include teaching & as translators & interpreters.

**History:** The students are taught Ancient, Medieval & Modern Indian History & World History.

Graduates are fully equipped to join Depts. of Archaeology, Museums & appear for Subordinate, State, Central & Civil Service competitive examinations.

**History & Culture of Panjab** acquaints the students with cultural history of Panjab from Ancient to the Modern times with special focus on Sikh History.

Job opportunities include TGT in schools & as experts in Sikh History Museums.

**Home Science:** Areas dealt with include Foods & Nutrition, Clothing & Textiles, Family Resource Management, Human Development, Education & Extension.

Career opportunities include Teaching, Institutional Management, Community work, Business & Industrial concerns, Communication & Guidance Services & Self Employment (cookery classes, catering, child care, interior decoration, social work, boutiques & handicrafts.)

**Post Graduate Diploma in Mass Communication** offers the students glimpses into Mass Communication, Print, Radio & TV Journalism.

Career opportunities are available as News Reader, Script Writer, Announcer, Commentator, Compere in Radio, T V & print media. After further studies, a student can follow the teaching profession.

**Principles & Practices of Insurance:** The course covers all types of insurance & Retirement Benefit schemes.

Career prospects include appointment as A.Os & A.A.Os after written test & interview, Development Officers, Insurance agents & Composite agents.

**Mathematics:** Mathematics is the mother of sciences. Arithmetic, Algebra, Geometry, Trigonometry and Calculus have essential application in all branches of science.

Maths oriented careers are: Accountancy, Architecture, Astronomy, Computer Programming, Engineering, Geology, Meteorology, Army, Trade etc.

**Music (Instrumental):** It provides knowledge of different classical & folk instruments along with history of Indian Instrumental music from ancient to modern times.

**An instrumentalist is free to perform in any country in the world which promotes our cultural heritage abroad.** Career options include teaching in schools, colleges & academies; performer on radio & T V; as music critic & therapist.

**Music (Vocal):** Students are taught the finer nuances of classical music as also other forms of music like geet, gazal, religious music. They are also encouraged to participate in National & International Music competitions to hone their talent & confidence.

According to their ability, students can become professional singers, composers, music directors & arrangers. After further studies, they can adopt the teaching profession or freelance by opening their own private institutions.

**Philosophy** imparts such general & soft skills as critical, logical & analytical thinking which is helpful in understanding oneself & the world around us.

Jobs are available in the teaching profession in colleges & universities, IISERs, IITs, Management & Law schools. **Philosophy is also gaining popularity as an optional subject in union & state civil service exams because of its small syllabus & comparatively high scores.**

**Physical Education** prepares sound background for joining the profession of teaching, training & coaching. It offers technical knowledge to become qualified umpires, referees, technical delegates & professional players.

Job opportunities are available in teaching, training, coaching, umpiring & refereeing. It offers self employment in the field of health, fitness, gym management, personal trainers, sports physiotherapy, sports journalism, yoga & meditation. Corporate sports, Lifeguards, Army and state police services are other options available.

**Police Administration** aims at providing trained and professionally qualified candidates for the direct recruitment in the Police Departments of various states and union territories as well as various para-military forces viz., BSF, CRPF, ITBP, CISF etc. In addition it also aspires to provide trained and professionally qualified candidates for the reputed private security agencies/security personnel for the autonomous bodies like banks, university, hospitals etc.

**Political Science** provides comprehensive view of Indian and International politics along with linking politics from theory to contemporary issues.

It prepares students for administrative services at Centre, State and Provincial levels. Teaching at school, college and university is another important career option.

**Psychology** imparts knowledge about basic developmental and statistical concepts, psychophysics, behavioural psychology and psychotherapy to treat abnormal behaviour.

Career opportunities are as teachers in schools, colleges and universities; clinical psychologists, counsellors in academic institutions, industrial organizations and hospitals; career guidance, sports psychologists, forensic and Para psychologists in criminal detection.

**Public Administration** is a study of 'what', 'why' and 'how' of the government, its organizations and employees. The students learn various skills of administration and management. Career options are: Research work in various aspects of Government machinery & appearing in competitive exams to join administrative services at any level of government hierarchy.

**Punjabi** is taught as a compulsory subject at under-graduate level. This compulsory course enables the students to learn Punjabi language and culture through Punjabi Literature.

**Punjabi Elective** is an optional subject in which history of Punjabi literature & language is taught. Job opportunities are research, teaching, translation work, announcing on TV and Radio.

**Sanskrit:** The students are familiarised with Sanskrit literature, language, philosophy & culture. Sanskrit scholars can work as translators, decipherers in museums or archaeological depts. & as language officers in banks. **Sanskrit can be opted for to secure higher %age in undergraduate & competitive exams to broaden career opportunities.** Apart from teaching in schools, colleges & universities, freelancing & writing as a critic for Punjabi Newspapers and Magazines is another option.

**Sociology** is a study of human behaviour & relationships within an organisational or social structure & community.

Career options range from administrative jobs, business & HR management, market research, counselling, Town & Country Planning, Community Development, Education, Social Work & Housing Management. A trained sociologist can secure jobs in social impact assessment of displaced population, Rural Development, as Panchayat officer, child counsellor & in NGOs.

**Statistics** is a key subject which has application in almost all the fields

A Statistics student can compete for ISS exam (at par with IAS). Other career options include Bio Statistics and Sports Statistics. Statisticians are also required for the compilation and analysis of any collected data.

## DETAILS OF COURSES IN DIFFERENT COLLEGES/ INSTITUTE

### Bachelor of Arts

Name of the College	No. of Seats
PG Govt. College, Sector 11, Chandigarh	800
PG Govt. College for Girls, Sector 11, Chandigarh	800
PG Govt. College for Girls, Sector 42, Chandigarh	850
PG Govt. College (Co-ed), Sector 46, Chandigarh	700

#### Eligibility for B.A. I under 10+2+3 System

A candidate, who has passed 10+2 class examination from Punjab School Education Board or other recognized Board/ University, shall be eligible to seek admission to B.A.-I. The admission to this class shall be made according to the Panjab University and Chandigarh Administration rules. The colleges offer limited number of seats in various vocational subjects. The admission to these subjects will be made on the basis of merit.

**Eligibility for Compartment Candidates of +2 Examinations for Admission to B.A./B.Sc./B.Com. I (General)-Ist Year Class Only.** A candidate who has been placed under compartment in the +2 examination conducted by Board / Body / Council / University in India shall be eligible for admission to the 1st year of B.A./B.Sc./B.Com. (General) course under 10+2+3 system of education provided he / she fulfils the following conditions:

- His/her name figures in the list of eligible candidates.
- He/she should have been placed in compartment in one subject only.
- “That a candidate who has been placed under compartment / re-appear in one subject only with at least 20% marks in the subject in which he/she has been placed in compartment in the +2 examination conducted by the Open School Board in India shall be eligible to seek admission to the 1<sup>st</sup> year of B.A/B.Sc. (General)B.Com/B.B.A/B.C.A course under 10+2+3 system of education. If otherwise eligible, provided he/she passed all the subjects in one attempt except the one in which he/ she was placed under compartment/ re-appear and also he/she fulfils the conditions as are applicable in the case of students who have been placed under compartment in the +2 examination conducted by a Board/ Body/Council/ University in India. This be given effect to with effect from the academic session 2009-2010.(Vide Syndicate Para-10 dated 18.4.2009),” 20% implies theory and practical taken together.**
- He/she should have obtained the requisite percentage of marks in the aggregate of the examination as laid down in the relevant regulations.

Provided that a candidate joining the B.A.-1st year class should have obtained at least 33% marks in the aggregate of

all the subjects (including the marks obtained by him/her in the subject of compartment, theory and practical/s taken together) taken up by him/her at the +2 examination.

#### Subjects

- English
- Punjabi/History and Culture of Punjab
- Environment Education

Besides the above compulsory subjects, a student is required to take up three Elective subjects.

#### Eligibility for B.A. II and B.A. III

Those who have passed B.A.-I from Panjab University shall be eligible to seek admission in B.A. II and those who have passed B.A. II shall be eligible for admission in B.A. III. The change of subjects is not allowed. However, students from other colleges affiliated to P.U. may be given admission in the above said classes subject to the availability of seats & the subject combinations offered by them in these colleges.

#### Eligibility for B.A. (Honours) Course

- Students having secured at least 50 percent marks in the concerned elective subject in B.A.I can take up Honours Course in B.A. II.
- Classes in Honours will be started only if the number of students opting for Honours in a particular subject is at least ten. The students who take up Honours Course will have to appear in four papers (Two along with Part II examination and two along with Part III examination)

### Bachelor of Commerce

Name of the College	No. of Seats
PG Govt. College, Sector 11, Chandigarh	140
PG Govt. College for Girls, Sector 11, Chandigarh	140
PG Govt. College for Girls, Sector 42, Chandigarh	140
PG Govt. College (Co-ed), Sector 46, Chandigarh	140
Government College of Commerce & Business Administration (Co-educational) Sector42, Chandigarh.	140

### Eligibility for B.Com. I (Under 10+2+3 system)

Qualifying Examination	Percentage
10+2(Commerce)	40%
or	
10+2(Arts) with at least two subjects from the list below	45%
or	
10+2(Arts) without any subject from the list below	50%
or	
10+2(Science) without any subject from the list below	50%
or	
Any +2 Examination under vocational stream from commerce discipline having weightage of three papers	
or	
Any other Examination recognized by the University as Equivalent to a) b) c) or d) as above, with requisite percentage of marks given under each Clause.	

### Subjects

1. Commerce or Theory of Commerce or Foundation course in Commerce.
2. Accountancy or Book Keeping and Accountancy
3. Business Organization and Management or Business Management or Theory and Practice of Management
4. Insurance or General Insurance or Life Insurance
5. Banking and Trade
6. Commercial Geography
7. Office Management and Secretarial Practice or Office Organization and Management
8. Mercantile Law or any Company Law
9. Auditing
10. Typewriting and Stenography/Computers (for Typewriting)

### Conditions

1. A candidate seeking admission to first year of B.Com Examination should have passed in the subject of English at +2 examination level. In cases where passing in the subject is not necessary according to the regulations of certain boards/bodies/councils/universities in India, the admission of the candidate shall be provisional and will be confirmed only after he/she has cleared the subject of English as the deficient subject from the parent board/body/council/university in two consecutive chances subsequent to his/her admission failing which the admission will stand cancelled.
2. A candidate who has been placed under compartment in the +2 examination conducted by board/ body/council/university in India shall be eligible to seek admission in the first year of B.Com Course provided he fulfils the following conditions:
  - i) He/she should have been placed in compartment in one subject only.
  - ii) He/she should have obtained at least 20% marks in the subject in which he has been placed in compartment and he should have obtained the requisite percentage of marks in the aggregate in the examination, as laid down in the relevant regulations.
  - iii) The students who have compartment in the +2 class with less than 20% marks shall also be allowed to be admitted, provided they had obtained 20% or above marks in the supplementary examination upto the last

date of admission. They shall be considered for admission to the next higher class provided they are eligible, and subject to the availability of seats.

### Eligibility for B.Com. II & B.Com. III

Admission to B.Com. II & B.Com III is limited to the students who have passed B.Com. I & B.Com II from these colleges and from other colleges which qualify for equivalence and eligibility as per Panjab University norms. New Admissions will, however, be subject to the availability of seats.

### B.Com. II (Honours)

Honours in Business Finance & Accounting / E-Commerce / Business Economics / Marketing Management.

### Eligibility

A student having secured atleast 50% marks in aggregate.

### Bachelor of Science

Name of the College	No. of Seats
<b>B.Sc. I (NON MEDICAL)</b>	
PG Govt. College, Sector 11, Chandigarh	200
PG Govt. College for Girls, Sector 11, Chandigarh	140
PG Govt. College for Girls, Sector 42, Chandigarh	120
<b>B.Sc. I (MEDICAL)</b>	
PG Govt. College, Sector 11, Chandigarh	100
PG Govt. College for Girls, Sector 11, Chandigarh	180
PG Govt. College for Girls, Sector 42, Chandigarh	120

<b>B.Sc.I MICROBIOLOGY (ELECTIVE)</b>	
PG Govt. College, Sector 11, Chandigarh	30
PG Govt. College for Girls, Sector 42, Chandigarh	30

<b>B.Sc. I BIOTECHNOLOGY (ELECTIVE)</b>	
PG Govt. College, Sector 11, Chandigarh	30
PG Govt. College for Girls, Sector 42, Chandigarh	40

<b>B.Sc. BIOTECHNOLOGY (Hons.)</b>	
PG Govt. College, Sector 11, Chandigarh	30
PG Govt. College for Girls, Sector 42, Chandigarh	30

<b>B.Sc. BIOINFORMATICS (ELECTIVE)</b>	
PG Govt. College, Sector 11, Chandigarh	30
PG Govt. College for Girls, Sector 42, Chandigarh	30

<b>B.Sc. I COMPUTER SCIENCE (ELECTIVE)</b>	
PG Govt. College, Sector 11, Chandigarh	60
PG Govt. College for Girls, Sector 11, Chandigarh	60
PG Govt. College for Girls, Sector 42, Chandigarh	40

#### **NOTE**

**Extra Practical Funds as prescribed by Panjab University / Chandigarh Administration will be charged from the students**

#### **Eligibility**

Applicants seeking admission to B.Sc. I (Medical & Biotechnology Elective and Microbiology) should have passed Class XII (Medical Group), and for B.Sc. I (Non-Medical & Computer Science) the candidate must have passed Class XII (Non-Medical) examination of Panjab School Education Board/C.B.S.E. or any other equivalent examination recognised by the Panjab University.

A candidate joining the B.Sc.(General)-1st year class should have obtained at least 40% marks in the aggregate of all the subjects (including the marks obtained by him/her in the subject of compartment/ Theory and Practical/s taken together) taken up by him/her at the +2 exam.

#### **B.Sc. I Medical and Non-Medical**

Three Elective subjects are offered in B.Sc. I apart from Compulsory Punjabi/ HCP.

#### **Medical Group**

Punjabi / History and Culture of Punjab, Environmental Education

&

Chemistry, Botany, Zoology

(PGGC-11, PGGCG-11, PGGCG-42)

#### **Non-Medical Group**

Punjabi/History and Culture of Punjab

Environmental Education

&

Chemistry, Physics, Maths

(PGGC-11, PGGCG-11, PGGCG-42)

OR

Statistics, Physics, Maths. (Only at PGGC-11)

#### **B.Sc. I Computer Science (ELECTIVE)**

PGGC-11, PGGCG-11 & PGGCG-42

Punjabi / HCP, Environment Education & Mathematics, Physics, Computer Science

#### **B.Sc. I Bio - technology (ELECTIVE)**

PGGC-11, PGGCG-42

Punjabi / HCP, Environment Education

Chemistry, Biotechnology, Botany

OR

Chemistry, Biotechnology, Zoology

Combinations which are prescribed from time to time by P.U. Chandigarh may be added.

#### **B.Sc. II Medical and Non-Medical**

PGGC-11, PGGCG-11, PGGCG-42

Admission to B.Sc. II is limited to students who have passed B.Sc.



I from these colleges or from other colleges which qualify for equivalence and eligibility as per Panjab University norms.

Three Elective subjects are offered in B.Sc. II apart from compulsory English.

### **B.Sc. II Computer Science (ELECTIVE)**

PGGC-11, PGGCG-11 & PGGCG-42

Admission to B.Sc. II (Computer Science) is limited to the students who have passed B.Sc. I (Computer Science) from these colleges or from other colleges which qualify for equivalence and eligibility as per Panjab University norms.

### **B.Sc. II Biotechnology (ELECTIVE)**

PGGC-11, PGGCG-42

Admission to B.Sc. II Biotechnology (Elective) is limited to the students who have passed B.Sc. I (Biotechnology) from Panjab University as an elective subject.

### **B.Sc. III (Medical and Non-Medical)**

PGGC-11, PGGCG-11, PGGCG-42

Admission to B.Sc. III is limited to students who have passed B.Sc. II from these colleges or from other colleges which qualify for equivalence and eligibility as per Panjab University norms

Three elective subjects taken up earlier in B.Sc. I and B.Sc. II.

### **B.Sc. III Computer Science (ELECTIVE)**

PGGC-11, PGGCG-11, PGGCG-42

Admission to B.Sc.III (Computer Science) is limited to the students who have passed B.Sc.II (Computer Science) from these colleges or from other colleges which qualify for equivalence and eligibility as per Panjab University norms

### **B.Sc. III Biotechnology (Elective)**

PGGC-11, PGGCG-42

Admission to B.Sc. III Biotechnology Elective is limited to the students who have passed B.Sc. II (Biotechnology) from Panjab University as an elective subject.

Chemistry, Biotechnology, Botany

Or Chemistry, Biotechnology, Zoology.

**The following combination is only for PGGC-11 in the subject of Zoology.**

Paper A: Section I - Chordate Embryology

Section II - Genetics & Evolution

Paper B: Applied Zoology

Option I: Medical Zoology

Option II: Economic Entomology

### **B.Sc. I Biotechnology (Hons.)**

PGGC-11 and PGGCG-42

Biotechnology is the product of interaction between the science of Biology and Technology. Because of the complex relation between Science & Technology and its major impact on human welfare, Biotechnology offers great scope for study and employment. The products of Biotechnology are playing a very important role in employment, productivity, trade, economics and the quality of human life throughout the world. Biotechnology as a business segment for India has the potential of generating revenues of \$ 5 billion and one million skilled jobs over the next five years.

#### **Eligibility**

Minimum 50% marks in 10+2 examination with either Medical or Non-Medical subjects.

Admission will be made strictly on merit.

### **B.Sc. II & B.Sc. III Biotechnology (Hons.)**

Admission to B.Sc. II & B.Sc III Biotechnology (Hons) is limited to the students who have passed B.Sc. I & B.Sc II Biotechnology (Hons.) respectively

## **Post Graduate Courses**

**Post-Graduate studies offered in different colleges and disciplines are as detailed below:**

<b>Name of the College</b>	<b>No. of Seats</b>
----------------------------	---------------------

#### **PG Govt. College, Sector 11, Chandigarh**

M.Sc. I.T.	30
------------	----

M.Sc. I Chemistry	25
-------------------	----

M.A. I English	60
----------------	----

M.A. I History	35
----------------	----

M.A. I Punjabi	25
----------------	----

M.PED	30
-------	----

B.PED (Four year course)	50
--------------------------	----

---

#### **PG Govt. College for Girls, Sector11, Chandigarh**

M.A. Music (I)	30
----------------	----

M.A. Music (V)	30
----------------	----

M.A. Dance	30
------------	----

M.A. Economics	30
----------------	----

M.A. Public Administration	30
M.A. Sociology	30
M.Sc. Botany	20
M.Sc. Zoology	20
M.Sc. Chemistry	20
PGDCA	40

#### NOTE

Any of the courses listed above can be refused if the number of students in a particular subject is less than 10.

#### PG Govt. College for Girls, Sector 42, Chandigarh

M.A. I English	40
M.A. I Sociology	30
M.A. I Public Administration	30
M.A I Political Science	30
M.Sc. I Zoology	20
M.Sc I Botany *	20
B. P. Ed (1 Year course after Graduation)	30
Post Graduate Diploma in Mass communication	30
Post Graduate Diploma in Translation	30
Post Graduate Diploma in Computer Application	30
Post Graduate Diploma in Guidance & Counselling *	30

(\* subject to approval by PU)

#### PG Govt. College (Co-ed), Sector 46, Chandigarh

M. Com. Ist Semester	30
*M.A. Psychology	30

(\* subject to approval by PU)

#### Regional Institute of English, Sector-32, Chandigarh

M.A-I (English) (Co-ed)	20
-------------------------	----

#### Admission to M.A. Part I in Arts and Languages

As per the Panjab University 'General Guidelines for Admission' booklet, the following procedure would be adopted for admissions to these courses:

- In every College / Teaching Department of the Faculties of Arts and Languages which does not hold a separate entrance test for admission to M.A. / Semester-I there should be two merit lists : first merit list consisting of those candidates who did their B.A. with the subject of M.A. and the second of those who did not study the subject of M.A. for their B.A. examination. The first merit list should be taken up first and the second merit list when the first merit list is exhausted.

In the case of M.A. English, students with Elective English should have secured at least 45% marks in the combined total of B.A. I, II and III. Students having General English should have secured 50% marks in B.A. degree.

- Marks of other universities will be normalised to 2400 marks which are 3 years aggregate marks of B.A./B.Sc. (Gen.) of Panjab University. Similarly marks obtained by the candidates in the relevant subject will be normalised to 600 marks which is the total of 3 years aggregate marks of B.A./B.Sc. (Gen.) of elective subjects of Panjab University.

- Weightage for admission to M.A. I will be as follows :

(i.) <b>ACADEMIC WEIGHTAGE:-</b>	<b>60 %</b>
(a.) 10 <sup>th</sup> class	10 %
(b.) +2 class	10 %
(c.) B.A./B.Sc/B.Com	25 %
(d.) B.A. (Hons.) / B.Sc (Hons.) /B.Com. (Hons.)	15 %

(ii.) <b>WRITTEN AND ORAL/APTITUDE TEST :-</b>	<b>40 %</b>
(a.) Written Test of one hour duration	25 %
Aptitude test (Wherever Applicable)	15 %
in the concerned subject based on the syllabus of Bachelor level of Panjab University.	

#### M.Sc. ZOOLOGY PART-I

PGGCG – 42, PGGCG - 11

No. of seats - 20

#### Academic Need of the Course

Potential of this course cannot be ignored. Students are increasingly opting to specialise in this stream. Keeping in view the potential of generating revenues and skilled jobs, these colleges introduced M.Sc. Zoology. This course will open new job avenues for the students.

#### Eligibility

Students who have completed B.Sc.-Medical from the Panjab University or any other recognized university are eligible for admission as per rules and regulations of the Panjab University. Admission will be made on the basis of merit of OCET.

For students of M.A. / M.Sc., it is compulsory to appear in September and December Examinations of the college and also to attend 75% of the lectures delivered in each paper/practicals.

## Post Graduate Diploma in Computer Applications (PGDCA)

30 seats

### PGGCG-11 and PGGCG-42

Number of Seats - 30 seats

#### Eligibility

- (i) Graduate (B.Sc / B.A. / B.Com. or equivalent under 10+2+3 system of examinations) with minimum 50% marks.
- (ii) B.Tech / B.E.
- (iii) Any other examination recognized by the Panjab University as equivalent to (i) and (ii).
- (iv) The admission will be as per norms laid down by the Panjab University.
- (v) Students from universities other than the Panjab University must attach a No-Objection Certificate granting permission to pursue the course with the Panjab University.

#### NOTE

For admission to M.Sc. I.T. M.Com. M.Sc. Zoology, M.Sc Botany, Post Graduate Diploma in Guidance & Counselling; Post Graduate Diploma in Translation (English to Hindi); Post Graduate Diploma in Mass Communication; Post Graduate Diploma in Computer Applications; please refer to the pages of the respective colleges.

### Job Oriented Elective Subjects

#### Functional English

PGGC-11, PGGCG-11, PGGCG-42 & PGGC-46

30 seats for each college

#### Functional Hindi

PGGCG-42

30 seats

For details see section on PG Government College for Girls, Sector 42, Chandigarh.

#### Principles & Practices of Insurance

PGGCG- 42

30 seats

#### Advertising, Sales Promotion and Sales Management

PGGC-46

50 Seats

#### Police Administration

PGGCG – 42

#### Note

The above subjects can be taken up by a student as one of the elective subjects.

#### Self Financing Courses

M.Sc. IT (I, II), B.C.A. (I, II, III) and B.B.A. (I, II, III)

Name of the College	No. of Seats
---------------------	--------------

#### PG Govt. College, Sector 11, Chandigarh

M.Sc. I.T. (Ist Semester)	30
B.C.A. I & II (Only for Boys)	80
B.C.A. III (Only for Boys)	40
B.B.A. I, II (co-educational)	80
B.B.A. III	40

#### PG Govt. College for Girls, Sector 11, Chandigarh

B.C.A. I, II, III	80 each
-------------------	---------

#### PG Govt. College for Girls, Sector 42, Chandigarh

B.C.A. I	80
B.C.A. II, III	40 each

#### PG Govt. College (Co-ed), Sector 46, Chandigarh

B.C.A. I, II, III	40 each
-------------------	---------

#### Govt. College of Commerce & Business Administration (Co-ed), Sector 42, Chandigarh

B.B.A. I, II, III	40 each
-------------------	---------

#### M.Sc. IT (Ist Semester)

**Eligibility :** B.C.A. examination from the Panjab University or any other University recognised by the Syndicate as equivalent thereto.

OR

B.E./B.Tech. in Computer Science of any other University recognised by the Syndicate as equivalent thereto.

#### B.C.A.-I

**Eligibility :** A candidate who has passed the following examinations shall be eligible to join the first year class of B.C.A.

1. i) +2 examination in any discipline with at least 50% marks.
- ii) Matriculation examination having passed with Mathematics as one of the subjects. 5% weightage will be

given for each of the subjects of Mathematics and Computer Science/ Information Technology who studied these subjects at +2 level at the time of admission in BCA-I.

2. Any other examination recognized by the Syndicate as equivalent to (1.) (i) above.

#### **B.C.A.-II , & B.C.A- III**

A candidate who has passed B.C.A.I or B.C.A. II examination of Panjab University is eligible to seek admission to B.C.A.II. & B.C.A. III respectively.

#### **B.B.A. I**

**Eligibility :** Admission to B.B.A. I will be made on merit of the qualifying examination i.e. 10+2 in any discipline.

#### **B.B.A. II & B.B.A. III**

A candidate who has passed BBA I or B.B.A II from P.U. is eligible to seek admission to B.B.A. II. & B.B.A. III respectively

#### **NOTE**

**Not with standing any provision to the contrary in any part of this document,** the following shall apply:

- (a) In view of the UGC circular, the PU Syndicate vide Para 23 of its meeting dated 22nd April, 1996 resolved as under :

“That a compulsory qualifying paper of 50 marks of **'Environment Education'** be prescribed in all the T.D.C. I courses with effect from the admission of 1996 to be taught only in the first year which the candidates be required to qualify either in the first attempt or two more subsequent attempts. The examination on **'Environment Education'** would be conducted by the university.”

- (b) The following category of students may take up **History and Culture of Punjab in place of Punjabi (compulsory)** - vide the Panjab University letter No. 7520/-GM, dated 10 June, 1996. (Also applicable for **B.Com. I, B.C.A. I, B.B.A. I, B.Sc. I (Medical & Non-Medical), B.Sc. Biotechnology I, B.Sc. Computer Science and B.P.Ed. I**).

1. Students who are not domicile of Punjab and have not studied Punjabi up to class 10
2. Wards of Defence Personnel and Central Government Employees who are transferable on all India basis.
3. Foreigners.

## ACADEMIC CALENDAR 2011-12

Academic Calendar for the Panjab University affiliated colleges (Arts, Science, commerce & B.P.Ed, M.A, MSc) having annual / semester examination for the session 2011-12

**Summer Vacation** 21.5.2011 (Saturday) to 06.7.2011 (Wednesday) 47 days

**Colleges open on** 07.7.2011 (Thursday)

### **Admission Schedule**

i. Normal admission for on going and 11.7.2011 (Monday) to 23.7.2011 (Saturday)

New classes.

ii. Late Admission (for on going and new 25.7.2011 (Monday) to 6.8.2011 (Saturday)

classes) to be allowed by the Principal

of the College with late fee of Rs.300/-

iii. Teaching Starts

a) 07-07-11 Thursday

Counselling for students of on going classes

b) 11-07-11 Monday

For new classes

iv. Late admission in the Colleges to be 08.08.2011 (Monday) to 31.8.2011 (Wednesday)

allowed by the Vice-Chancellor with

late fee of Rs.1500/- per student.

### **Academic Schedule - Annual System**

**Academic Term- I** 07-07-2011(Thursday) to 01.10.2011 (Saturday) 71 days

**Autumn Break** 03.10.2011 (Monday) to 08.10.2011(Saturday) 6 days

**Academic Term- II** 10.10.2011 (Saturday) to 15.12.2011(Thursday) 51 days

**Winter Break** 16.12.2011 (Friday) to 01.01.2012 (Sunday) 17 days

**Academic Term- III** 02.01.2012 (Monday) to 16.03.2012 (Friday) 58 days

**Annual Practical Exams/Preparatory Holidays** 17.3.2012 (Saturday) to 01.04.2012(Sunday) onwards

**Summer Vacation (tentative)** 31.5.2012 (Thursday) to 08.7.2012(Sunday)

Total Working days of academic terms I, II & III -  $71+51+58 = 180$  days

## Academic Schedule - Semester System

### Academic term – I

1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup> semester                      7-7-11                      to                      1-10-2011 (70 working days)  
Thursday                      Saturday

**Autumn Break**                      3-10-11                      to                      8-10-2011 (6 days)  
Monday                      Saturday

**College reopens after**                      10-10-11                      to                      6-11-2011 (22 days)  
  
(Monday)                      (Saturday)

### Autumn Break

Total working days of Academic Term I = 70+22 = 92 days

**Preparatory Holidays**                      7-11-11                      to                      20-11-2011 (14 days)  
Monday                      Sunday

**Semester Examination**                      21-11-11                      to                      15-12-2011 (20 days)  
Monday                      Thursday

**Semester Vacation (Winter Break)**                      16-12-11                      to                      1-1-2012 (17 days)  
Friday                      Sunday

### Academic Term II

2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup> Semester

**College reopens after Semester Examination**                      2-1-12                      to                      21-4-2012 (90 days)  
Monday                      Saturday

Total working days of Academic Term II = 90

**Preparatory Holidays**                      23-4-12                      to                      6-5-2012 (14 days)  
Monday                      Sunday

**Semester Examination**                      7-5-12                      to                      30-5-2012 (22 days)  
Monday                      Wednesday

**Summer vacation (tentative)**                      31-05-12                      to                      08-07-2012 (39 days)  
Thursday                      Sunday

Total working days of academic terms I & II - 92+90 = 182 days

## LIST OF FAKE UNIVERSITIES

As per the UGC website the list of fake Universities as on 18th January, 2009 is as follows:–

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.
2. Mahila Gram Vidyapith / Vishwavidyalaya (Women's University), Prayag, Allahabad, Uttar Pradesh.
3. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
4. Commercial University Ltd., Daryaganj, Delhi.
5. Indian Education Council of U.P., Lucknow, Uttar Pradesh.
6. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
7. National University of Electro Complex, Homeopathy, Kanpur, Uttar Pradesh.
8. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
9. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu.
10. St. John's University, Kishanattam, Kerala.
11. United Nations University, Delhi.
12. Vocational University, Delhi.
13. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
14. Maharana Partap Shiksha Niketan Vishwavidyalaya, Partapgarh (U.P)
15. Raja Arabic University, Nagpur, Maharashtra.
16. Kesarwani Vidyapith, Jabalpur, Madhya Pradesh.
17. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaoum (Karnataka)
18. ADR-Centric Juridical University, ADR House, 8J Gopala Tower, 25 Rajendra Palace, New Delhi – 110008.
19. Gurukul Vishwavidyala, Vridanvan, Uttar Pradesh.
20. Indian Institute of Science and Engineering New Delhi.
21. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase II, Uttar Pradesh.

**SPECIMEN OF CHARACTER CERTIFICATE**

**(FOR PRIVATE CANDIDATES ONLY)**

Certified that Miss/Mr. \_\_\_\_\_ D/ S of Sh. \_\_\_\_\_ R/o \_\_\_\_\_  
has been known to me for the last three years. He/ She bears a good moral character.

Sd.

Gazetted officer

**SPECIMEN OF AFFIDAVIT FOR GAP YEAR**

I, \_\_\_\_\_, D/S of Sh. \_\_\_\_\_,

R/o \_\_\_\_\_, do hereby solemnly affirm and declare as under:-

1. That I am seeking admission in \_\_\_\_\_,  
Chandigarh.
2. That I passed my \_\_\_\_\_ examination during 200\_\_\_\_\_.
3. That during my gap period from \_\_\_\_\_ I did not take part in any political activity.
4. That during my gap period from \_\_\_\_\_ there is no criminal case  
lying pending against me in a Court or Police Station.
5. That due to \_\_\_\_\_,  
I had to drop my regular studies for \_\_\_\_\_ year / years.
6. That I was not disqualified by any board/body/council/university.
7. That I was not already registered with Panjab University (wherever applicable).
8. That I bear a good moral character.

Note : In case of re-admission after a long gap quote the old registration no. of Panjab University

Place :

Dated :

DEPONENT

**VERIFICATION**

Verified that the contents of above affidavit are true and correct and that nothing has been concealed therein.

Place :

Dated :

DEPONENT

**(To be submitted in Duplicate)**

---



**SPECIMEN OF AFFIDAVIT FOR SINGLE GIRL CHILD**

(On non-Judicial Paper of Rs. 20/- duly attested by 1st Class magistrate)

I, \_\_\_\_\_ (name), father/mother of Miss \_\_\_\_\_ (full address to be given) resident of \_\_\_\_\_ do hereby, solemnly declare and affirm as under:-

1. That I am a citizen of India.
2. That Miss \_\_\_\_\_ born on \_\_\_\_\_ is girl child of the deponent.
3. That the deponent has no male child.
4. That the deponent has the following children and none else:

i) Name      iii) Sex      iii) Date of Birth

5. That neither the deponent nor the forenamed girl child of the deponent has obtained/availed the benefit granted under this category, in this University/Institute including its affiliated colleges.

Place:

Dated:

DEPONENT

**VERIFICATION**

Verified that the contents of above affidavit are true and correct and that nothing has been concealed therein.

Place:

Dated:

DEPONENT

**SPECIMEN APPLICATION FORM FOR**

**FEE CONCESSION / SCHOLARSHIP**

Name \_\_\_\_\_ Roll No. \_\_\_\_\_ Class \_\_\_\_\_

1. Father's / Guardian's Name \_\_\_\_\_

2. Designation / Organization / Occupation \_\_\_\_\_

3. Address \_\_\_\_\_

4. Permanent Address \_\_\_\_\_

5. Particulars of previous class \_\_\_\_\_ Roll No. \_\_\_\_\_ Session \_\_\_\_\_

Concession availed \_\_\_\_\_

Sr. No.	Category of the student	Category of the Concession	Requirements To Avail the Concession	Tick the Relevant columns
1	General /SC/ST	Half fee concession (Tuition Fee)	Income fsof parents from all sources per annum up to Rs. 1 lakh	
2	Students whose elder brother / sister is paying full fee in any Govt. College of Chandigarh.	Half fee concession (Tuition Fee)	Certificate / Receipt of payment of fee	
3	Blind students	Full fee concession (Tuition & Admission Fee)	Medical Certificate from a competent authority.	
4	Descendants of Kargil Martyrs	Fee Concession Hostel Fee Concession	Valid Certificate from the Ministry of Defence	
5	SC/ ST	Free books & Stationery Rs. 250/- Arts / Com, & Rs. 350/- Science	SC/ST Certificate All SC/ST students are eligible.	
6	Students from Non-Hindi Speaking States for Post Matric Studies in Hindi	Scholarship of Rs. 500/-pm, for B.A./B.Sc./B/Com. (Pass & Honours) I, II, III For M.A. I, II Rs. 1000/-	Certificate of Non-Hindi speaking State	
7	Meritorious Students	21 Merit scholarships under Merit Certificate U.T. Merit Scholarship Scheme and 86 under GOI National Scholarship Scheme	Merit Certificate	
8.	Poor / Needy students	Financial aid out of Students' Aid Fund & Red Cross Fund	Income Certificate / Affidavit	

Note: i) Attach documentary evidence in support of your claim.

ii) For details refer to relevant section on Concessions, Scholarships and Prizes in the Prospectus.

Signature of the Applicant

**For office use only**

Signature of the Concession In-Charge

Signature of the Principal

# POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS

Sector 11, Chandigarh

**Mrs. Achila Dogra**

Principal

Dear students,

Welcome to PG-GCG-11, the institution that is synonymous with excellence in education!

Right from its inception in 1956, our college has been instrumental in enabling the holistic development of young girls. Its motto, 'Courage to Know' inspires all its faculty and students with the spirit to explore ever-widening vistas of knowledge and to equip them with the skills, attitudes and values that will make them responsible, aware and progressive members of society.

We at PG-GCG-11 are committed to empowering you, our students, to actualize your dreams and face the challenges of life with dignity and self-confidence. Our college has an excellent faculty of highly educated teachers who work devotedly not only to impart knowledge, but also to help you to develop your potential in diverse fields, be they academics, sports or performing arts. We encourage collaborative team work as well as healthy competition, and you will have ample opportunities to participate in seminars, projects, Youth festivals and contests. Each subject area has its own club, and there are societies, apart from NSS and NCC, that work for social upliftment and reform for example, AIDS prevention, Gender equality, Drug de-addiction, etc. I hope you will become active members of these groups.

Our college has a fully computerized, air-conditioned library with over 87000 books and online INFLIBNET facility to access e-books and e-journals. Additionally, each post-graduate department has its own reference library. With infrastructure such as LCD projectors and computers in laboratories and classrooms and the organization of numerous conferences and workshops, we hope



to provide you with an enriched learning experience. For our resident students, we have three hostels equipped with modern amenities such as a reading room, recreation centre, medical aid and healthy hygienic food, to give you a feel of 'home away from home'. Extensive sports grounds, a herbal garden, flower bedecked lawns and facilities of a bank extension counter, stationery shop, canteen, Nescafe and juice bars, beauty salon and boutique, shall satisfy all your needs.

I, along with my staff, hope that your time in PG-GCG-11 will be fruitfully spent in academic and creative pursuits, so that you become its proud torch bearers, bringing glory to yourselves and to this illustrious institution.

With all good wishes,

**Mrs. Achila Dogra**  
**Principal**

# ACTIVITIES AT A GLANCE

## Career Youth Club

The Club conducts Career Preference Surveys annually and on the basis of its findings the Career Guidance and Placement Cell organizes different activities.

## Career Guidance

The Career Guidance Cell works under Career counselling advisors to assess interest, personality, values and skills helping students to explore career options and Post Graduate courses. The counselling helps in Career Placement, Career Planning, Learning Strategies and overall development of the students.

## Placement Cell

The cell is active throughout the year and organizes seminars, workshops, mock interviews, and group discussions. Experts from professional institutions and companies are invited to address various queries of the students. It arranges campus placements in various major multinational companies, which appoint several hundred students of the college, every year.

## Soft Skills Development Programme

Keeping in mind the fast changing job requirements and high degree of professionalism in today's technological scenario, a three-month certificate course in Office Management is jointly offered by PGGCG - 11 under the Chandigarh Administration initiative for women empowerment.

## Counselling Cell

The services of an easily accessible counselling cell are available to students seeking solutions to psychological and personal problems. The idea is to achieve academic excellence and develop an integrated personality, during their stay on the campus.

## Alumni Association

The Association cements the strong bond, which exists between the College and the ex-students. The annual Alumni Meet provides a platform for the old students to keep in touch with their alma mater. Many of our alumni are highly placed in India and abroad.

## Sports

The sports department of the College excels in churning out talented sports persons who have won accolades at the Inter-college, Inter-varsity and National Level tournaments. The well-equipped multi-specialty Gymnasium in the College, facilitates in training sports persons using the latest equipment. The following games are open to students:

- |                  |                 |
|------------------|-----------------|
| (1) Badminton    | (14) Gymnastics |
| (2) Table Tennis | (15) Football   |

- |                 |                         |
|-----------------|-------------------------|
| (3) Volleyball  | (16) Kabaddi            |
| (4) Basketball  | (17) Cross Country Race |
| (5) Soft ball   | (18) Cycling            |
| (6) Cricket     | (19) Walking/Marathon   |
| (7) Swimming    | (20) Rowing             |
| (8) Kho Kho     | (21) Weight-lifting     |
| (9) Lawn Tennis | (22) Net ball           |
| (10) Athletics  | (23) Archery            |
| (11) Judo       | (24) Chess              |
| (12) Yoga       | (25) Golf               |
| (13) Handball   |                         |

## N.S.S.

The National Service Scheme motto 'Not Me But You' signifies sacrificing the self before general welfare. Social work, in and around Chandigarh is undertaken on a large scale, wherein students address social issues like female foeticide, adult education, AIDS awareness, environment etc. We are proud to claim that our institution has **three** wings of NSS where the volunteers are doing a commendable job.

## N.C.C.

The College has two wings of National Cadet Corps (Army Wing and Air Wing). Students are prepared for 'B' and 'C' Certificate examinations so that they may avail themselves of reserved seats in the I.M.A. meant for NCC 'C' certificate holders. As per NCC rules, a cadet is required to attend an annual training camp.

## Environment Awareness Society - PRAKRITI

The College is pro-active in being a forerunner in eco-friendly projects like vermi-culture, solar street lighting system, tertiary water utilisation, tree plantation drives, plantation and maintenance of medicinal plants and rain water harvesting.

## Epiphany Society

This is an open forum open to all the students to explore and exhibit their creative skills in the form of short stories, poetry or any form of non fictional writings in English. It aims at enhancing their skills with their occasional interactions with budding writers also.

## WHOM TO CONTACT

### Class/Category/Helpine

### Venue

Over-all Coordinator(Arts)	Dr. Anita Kaushal	Room No. 44
Over-all Coordinator (Science)	Ms. Harvinder Kaur	Room No. 44
Coordinator (Commerce)	Dr. Nisha Aggarwal	Commerce Deptt.
Coordinator (B.C.A.)	Dr. Pardeep Singh Walia	BCA Deptt.
Coordinator (Hostel Admissions)	Ms. Sangam Kapoor	Room No. 16
Coordinators (B.A.I)	Dr. Nirupama Luthra & Ms. Vandana Sehgal	Room No. 12

### Convener

B.A.-I(General)	Dr. Indu Kalia	Room No. 14
	Mr.C.M.Mahajan	Room No. 14
	Dr.Neena Dhillon	Room No. 15
B.A.-I(All reserve categories)	Ms. Jind Kaur	Room No. 20
B.A.-I(Hostel)	Ms. Sangam Kapoor	Room No. 16
B.A.-I(Sports )	Ms. Suman Malhan	Sports Centre
B.A.-I(Foreign Students)	Dr. Anita Kaushal	Room No.44
B.A.-I(Functional English)	Ms. Neel Kamal Puri	Functional Eng. Deptt.
B.A.-II	Dr. Neena Goel	Room No. 15
B.A.-III	Ms. Geeta Sharma	Room No. 14
B. Sc. I, II & III (Computer Science)	Mr. Anil Kumar	Room No. 124
B. Sc. I (Non Medical)	Ms. Rama Arora	Room No. 126
B. Sc. I (Medical)	Ms. Inderveena Sharma	Room No. 128
B. Sc. II (Medical & Non Medical)	Ms. Shashi Kiran	Room No. 126
B.Sc. III (Medical & Non Medical)	Ms. Sudha Vashisht	Room No. 128
B.Com.I,II&III	Dr. Nisha Aggarwal	Commerce Deptt.
B.C.A. (I, II & III) & PGDCA	Dr. Pardeep Singh Walia	BCA Dept.
M.A.I/II (Music Instrumental)	Dr. Binoo Dogra	Music Deptt.
M.A.I/II (Music Vocal)	Ms. Ratnika Tiwari	Music Deptt.
M.A.I/II (Dance)	Dr. Jaswinder Kaur	Dance Deptt.

M.A.I (English)	Ms.Neel Kamal Puri	English Deptt.
M.A.I/II (Sociology)	Dr. Nirupama Luthra	Sociology Deptt.
M.A.I/II (Public Administration)	Dr. Indu Kalia	Public Admn. Deptt.
M.A.I/II (Economics)	Ms.Kusum lata Garg	Economics Deptt.
M.Sc. I & II (Botany)	Ms. Indervena Sharma	Botany Deptt.
M. Sc. I & II (Chemistry)	Ms. Shashi Kiran	Chemistry Deptt.
M.Sc. I & II (Zoology)	Ms. Sudha Vashisht	Zoology Deptt.
Add-on Courses	Ms. Shashi Joshi	Public Admn. Deptt.
Time Table & Allotment of Sections	Ms. Arun Lekha&Ms.Gurpreet Kaur	Staff Room/ Maths Deptt.
Scholarship/Fee concession	Ms.Kusum lata Garg/ Mr.Shashi Kant	Economics Deptt.
Anti Ragging Cell	Dr.Anita Kaushal	Room No.44

## THE COLLEGE FACULTY

Principal  
Ms. Achila Dogra

Vice Principal  
Dr (Ms.) Anita Kaushal

### BOTANY DEPT.

1. Ms. Inderveena Sharma, M.Sc.
2. Dr (Ms.) Maninder Kaur, M.Sc., M.Phil., Ph.D.
3. Dr (Mr.) Vishal Sharma, M.Sc., Ph.D.
4. Dr (Ms.) Madhumita, M.Sc., Ph.D.
5. Dr (Ms.) Anurita Sharma, M.Sc(Hons), M.Phil., Ph.D.
6. Dr (Ms.) Harsh Manchanda, M.Sc., M.Phil., Ph.D.

### CHEMISTRY DEPT.

1. Ms. Shashi Kiran, M.Sc., M.Phil.
2. Dr (Ms.) Parminder Walia, M.Sc., M.Phil., Ph.D.
3. Dr (Ms.) Sangeeta Mehtani, M.Sc(Hons.), M.Phil., Ph.D.
4. Dr (Ms.) Sadhana Verma, M.Sc(Hons.), M.Phil., Ph.D.
5. Ms. Shashi Bala, M.Sc., B.Ed.
6. Ms. Gurjeet Kaur, M.Sc., M.Phil.
7. Dr (Ms.) Sangita Nohria, M.Sc. Hons, M.Phil., Ph.D.
8. Dr (Ms.) Rajinder Kaur, M.Sc. Hons, M.Phil., Ph.D.
9. Vacant

### COMMERCE DEPT.

1. Dr (Ms.) Rosy Joshi, M.Com., Ph.D. (On Deputation)
2. Dr (Ms.) Nisha Aggarwal, M.Com., Ph.D., PGDCA
3. Ms. Sangam Kapoor, M.Com(Hons.)
4. Ms. Meenu Verma, M.Com.
5. Dr (Mr.) Pardeep Singh Walia, M.Com., MBA, Ph.D.
6. Ms. Geeta Sukhija, M.Com., Diploma in Statistics.
7. Dr (Ms.) Kamlesh Khosla, M.Com., M.A. Eco., Ph.D., PGD in P.M.I.R. and in Journalism and mass com.
8. Mr. Naveen Pandhi, M.Com.
9. Vacant
10. Vacant

### COMPUTER SCIENCE DEPT.

1. Vacant
2. Vacant

### DANCE DEPT.

1. Dr (Ms.) Jaswinder Kaur, M.A., Ph.D.
2. Vacant
3. Vacant

### ECONOMICS DEPT.

1. Ms. Kusum Lata Garg, M.A., M.Phil.
2. Ms. Vandana Sehgal, M.A., M.Phil.
3. Ms. Gurpreet Kaur, M.A., M.Phil.
4. Mr. Shashi Kant, M.A., M.Phil.
5. Ms. Vinita Rao, M.A., M.Phil.
6. Ms. Meena Kumari, M.A., M.Phil.

### ENGLISH DEPT.

1. Ms. Neel Kamal Puri, M.A., M.Phil.
2. Dr (Ms.) Anita Kaushal, M.A., Ph.D.
3. Dr (Ms.) Iqbal Judge, M.A., M.Phil., M.Ed., Ph.D., PGDMC.
4. Ms. Mridula Joshi, M.A., M.Phil.
5. Ms. Arvinder Kaur, M.A.(Eng,MC), M.Phil., PGDMC,
6. Ms. Neeraj Aggarwal, M.A., M.Phil.
7. Ms. Tara Mittal, M.A., M.Phil.
8. Ms. Gurinder Kaur, M.A., M.Phil. (On Study Leave)
9. Dr (Ms.) Sandip Sarang, M.A., M.Phil., Ph.D.
10. Ms. Tanuja Pathak, M.A., M.Phil.
11. Dr (Ms.) Neeraja Malik, M.A., M.Phil. Ph.D.
12. Ms. Jaspreet Wasu
13. Dr (Ms.) Sumati, M.A., Ph.D.
14. Vacant
15. Vacant
16. Vacant
17. Vacant
18. Vacant

### FINE ARTS DEPT.

1. Ms. Guneeta Chadha, M.A., B.Ed.
2. Dr (Mr.) O.P Parameswaran, M.F.A., Ph.D.

### FRENCH DEPT.

1. Ms Neena Dhillon, M.A.
2. Vacant

### GEOGRAPHY DEPT.

1. Ms. Prem Lata Rathee, M.Sc., M.Phil.
2. Ms. Jind Kaur, M.A., M.Phil.
3. Ms. Harpreet Kaur, M.A., M.Phil.
4. Dr (Mr.) S. Mahapatra, M.A., Ph.D. (On lien)

### HINDI DEPT.

1. Dr (Ms.) Anita Khosla, M.A., M.Phil, Ph.D.
2. Dr (Ms.) Madhu Gosain, M.A., M.Phil., Ph.D.
3. Dr (Ms.) Bharti Gupta, M.Ed., Ph.D., DIP in Trans.
4. Vacant

### HISTORY DEPT.

1. Dr (Ms.) Neena Goyal, M.A., Ph.D.
2. Ms. Jyoti Verma, M.A., M.Phil.
3. Dr (Mr.) Prakash Chandra Badwaya, M.A., M.Phil., Ph.D.
4. Dr (Ms.) S. Krishnan, M.A., B.Ed., Ph.D
5. Vacant
6. Vacant

### PUBLIC ADM. DEPT.

1. Dr (Ms.) Indu Kalia, M.A., M.Phil., Ph.D.
2. Ms. Shashi Joshi, M.A., M.Phil.
3. Dr (Mr.) Pundrik Ojha, M.A., Ph.D.



7. Dr (Mr.) S.Parkasam,M.A., M.Ed. ,M.Phil., LLB., Ph.D.,FDP IIM(I)
8. Vacant

#### HOME SCIENCE DEPT.

1. Ms. Pratibha Gupta,M.Sc.
2. Ms. Babita Verma,M.Sc.
3. Ms. Gopika Bhardwaj,M.Sc.
4. Dr (Ms.) Jyoti Sharma,M.Sc., Ph.D. (On leave)
5. Dr (Ms.) M.Dhrakshayani, M. Sc., Ph.D.

#### MATHEMATICS DEPT.

1. Ms. Harjeet Kaur,MA,M.Phil.
2. Ms. Bhupinder Kaur, M. Sc., M.Phil.
3. Ms. Arun Lekha,M.Sc(Hons),M.Phil.
4. Vacant
5. Vacant

#### MUSIC (INST)DEPT.

1. Dr (Ms.) Binoo Dogra,M.A., Ph.D.
2. Dr (Ms.) Amita Sharma,M.A., M.Phil., Ph.D.
3. Dr (Ms.) Shruti Hora,M.A., Ph.D.
4. Vacant
5. Vacant

#### MUSIC (VOCAL)DEPT.

1. Ms. Ratnika Tiwari,M.A(I), M.A(V)
2. Dr (Mr.) Harvinder Singh,M.A., Ph.D.
3. Ms. Kulwinder Kaur,M.A.
4. Dr (Ms.) Rajinder Kaur,M.A., Ph.D.
5. Mr. Murlidhar ,M.A. M.Phil.
6. Dr (Ms.) Vandana Tiwari,M.A., Ph.D.

#### PHILOSOPHY DEPT.

1. Vacant

#### PHYSICAL EDU DEPT.

1. Ms. Suman Malhan,M.A.
2. Dr (Mr.) Rajesh Kumar,M.A., Ph.D.
3. Vacant

#### PHYSICS DEPT.

1. Ms. Harvinder Kaur,M.Sc., M.Phil.
2. Ms. Rama Arora,M.Sc., M.Phil.
3. Ms. Anju Sharma,M.Sc(Hons.), M.Phil.
4. Mr. Anil Kumar,M.Sc., M.Phil.
5. Dr (Ms.) Sarvpreet Kaur,M.Sc., Ph.D.
6. Vacant
7. Vacant

#### POLITICAL SCIENCE DEPT.

1. Dr (Ms.) Madhu Bala,M.A. ,M.Phil., Ph.D.
2. Ms. Jatinder Kaur,M.A., M.Phil.
3. Ms. Suman GuptaM.A., M.Phil.
4. Vacant
5. Vacant

#### PSYCHOLOGY DEPT.

1. Ms. Geeta Sharma,M.A., M.Ed.
2. Ms. Simrat Rana, M.A., M.Phil .
3. Dr (Ms.) Kuldip Kaur,M.A., M.Phil., Ph.D.
4. Dr (Ms.) Renu Somal,M.A., Ph.D.
5. Dr (Ms.) Natashinder Shergill,M.A., Ph.D., PGDCA
6. Vacant
7. Vacant
8. Vacant

4. Mr. Ajay Kumar,M.A., M.Phil.
5. Dr (Mr.) Chander Mohan,M.A., Ph.D.
6. Mr. S.K Singh,M.A.
7. Dr (Ms.) Cheena Gambhir,M.A., Ph.D.

#### PUNJABI DEPT.

1. Ms. Jamit Kaur,M.A., M.Phil.
2. Mr. Dilbagh Singh,M.A., M.Phil.
3. Mr. Jasbir Singh,M.A., M.Phil.
4. Ms. Devinderjit Kaur,M.A., M.Phil.
5. Ms. Krishna Rani,M.A. ,M.Phil.
6. Ms. Devinder Kaur,M.A(Hons.), M.Phil, B.Ed.
7. Dr.Gursharan Singh,M.A.(Pbi, Religious Studies), B.Ed., Ph.D.

#### SANSKRIT, DEPT.

1. Dr (Ms.) Karun Lekha,M.A.,M.Phil., Ph.D.
2. Vacant

#### SOCIOLOGY DEPT.

1. Dr (Ms.) Nirupama Luthra,M.A., M.Phil., Ph.D.
2. Ms. Monika Vij,M.A., M.Phil.
3. Mr. Manoj Kumar, M.A., PGDHR
4. Mr.Sukhwant Singh Sidhu,M.A.
5. Vacant

#### ZOOLOGY DEPT.

1. Ms. Sudha Vashist,M.Sc.(Hons.), M.Phil.
2. Dr (Ms.) Madhurima Sharma,M.Sc(Hons.),Ph.D.
3. Ms Simmi Sharma,M.Sc(Hons.), M.Phil.
4. Dr (Ms.) Mridula Thakur,M.Sc(Hons.), Ph.D.
5. Ms. Umesh Bharti,M.Sc., M.Phil., M.Ed.
6. Vacant

#### LIBRARY STAFF

1. Ms. Narinder Kaur, M.A.,M.Lib.Sc.
2. Ms. Rupinder Bedi, B.Lib.Sc., M.Phil.
3. Ms. Pratibha Pandey B.Sc., M.Lib.Sc.

#### OFFICE SUPDTS.

1. Mr.Harbhajan Singh, Supdt.(Estt..)
2. Ms. Maya Devi, Supdt. (A/cs).

# UNDER-GRADUATE COURSES OFFERED

The College, affiliated to the Panjab University, offers the following courses at the Undergraduate level:

- 1 B.A. / B. Com –I, II, III (Pass Course)
    - 2 B. A.II, III (Honours)
  - B. Com. II, III (Honours- Business Finance & Accounting)
    - 3 B. Sc. (Med & Non Med) I, II, III
    - 4 B. Sc. (Computer Science) I, II, III
    - 5 BCA. I, II, III
  6. U.G.C sponsored Add-on courses in
    - i) Guidance and Counselling
      - a) Certificate Course
      - b) Diploma Course
      - c) Advanced Diploma Course
    - ii) Web Designing & Multimedia
      - a) Certificate Course
      - b) Diploma Course\*
    - iii) Disaster Management
      - a) Certificate Course
  7. Office Management  
(Chandigarh Administration's Initiative for Women Empowerment)
    - a) Certificate Course-3 months
- \* Subject to approval of Panjab University

## Subject Options for B.A. I

### Compulsory subjects

1. English
2. Punjabi / History and Culture of Punjab.

**The following category of students may take up History and Culture of Punjab in place of Punjabi (Compulsory) vide the Panjab University letter No. 7520/-GM, dated 10 June, 1996 (Also applicable for B.Com.I, B.C.A. I, B.B.A.I, B.Sc.I (Medical & Non Medical), B.Sc. Biotechnology I, B.Sc. Computer Science and B.P. Ed. I)**

**(i) Students who are not domicile of Punjab and have not studied Punjabi up to Class X.**

**(ii) Wards of Defence Personnel and Central Government Employees who are transferable on all India basis.**

**(iii) Foreigners**

3. Environment Education

### Elective subjects

In addition to the compulsory subjects, a student is required to select a group of three elective subjects from the following subject combinations. Each subject combination

has been allotted a number. **This serial number of subject combination must be mentioned clearly in the specified place in the admission form.**

Confirmation of subjects and change of subjects will be allowed only on the availability of seats in the subject to be taken.

1. Elective English, Economics, History
2. Elective English, Economics, Mathematics
3. Elective English, Economics, Music Inst.
4. Elective English, Economics, Funct. English
5. Elective English, Economics, Geography
6. Elective English, Economics, Public Admn.
7. Elective English, Economics, Pol Sc.
8. Elective English, Economics, Dance
9. Elective English, Economics, Philosophy
10. Elective English, Economics, Psychology
11. Elective English, Economics, Music Vocal
12. Elective English, Economics, Sociology
13. Elective Hindi, Economics, History
14. Elective Hindi, Economics, Mathematics
15. Elective Hindi, Economics, Music Inst.
16. Elective Hindi, Economics, Geography
17. Elective Hindi, Economics, Sociology
18. Elective Hindi, Economics, Public Admn.
19. Elective Hindi, Economics, Pol Sc.
20. Elective Hindi, Economics, Dance
21. Elective Hindi, Economics, Sanskrit
22. Elective Hindi, Economics, Philosophy
23. Elective Hindi, Economics, Psychology
24. Elective Hindi, Economics, Music Vocal
25. Elective Punjabi, Economics, History
26. Elective Punjabi, Economics, Mathematics
27. Elective Punjabi, Economics, Music Inst.
28. Elective Punjabi, Economics, Geography
29. Elective Punjabi, Economics, Sociology
30. Elective Punjabi, Economics, Public Admn.
31. Elective Punjabi, Economics, Pol Sc.
32. Elective Punjabi, Economics, Dance
33. Elective Punjabi, Economics, Funct. English
34. Elective Punjabi, Economics, Philosophy
35. Elective Punjabi, Economics, Psychology
36. Elective Punjabi, Economics, Music Vocal
37. Elective Punjabi, Sociology, Mathematics
38. Elective French, Economics, Mathematics
39. Elective French, Economics, Music Inst.
40. Elective French, Economics, Geography
41. Elective French, Economics, Sociology
42. Elective French, Economics, Public Admn.
43. Elective French, Economics, Pol Sc.
44. Elective French, Economics, Dance
45. Elective French, Economics, Philosophy
46. Elective French, Economics, Music Vocal
47. Elective French, Economics, History
48. Elective French, Funct. English, Public Admn.
49. Elective French, Funct. English, Pol Sc.
50. Elective French, History, Psychology
51. Elective French, Pol Sc., Psychology
52. Sanskrit, Economics, History

53. Sanskrit, Economics, Mathematics
54. Sanskrit, Economics, Public Admn.
55. Sanskrit, Economics, Pol Sc.
56. Sanskrit, Economics, Dance
57. Sanskrit, Economics, Music Vocal
58. Sanskrit, Economics, Music Inst.
59. Sanskrit, History, Music Vocal
60. Sanskrit, Fine Arts, Public Admn.
61. Sanskrit, History, Pol Sc.
62. Sanskrit, History, Public Admn.
63. Sanskrit, History, Philosophy
64. Sanskrit, Music Inst., Hindi
65. Sanskrit, Music Inst., Public Admn.
66. Sanskrit, Music Inst., Dance
67. Sanskrit, Music Inst., Pol Sc.
68. Sanskrit, Music Vocal, Public Admn.
69. Sanskrit, Music Vocal, Pol Sc.
70. Sanskrit, Music Vocal, Home Sc.
71. Sanskrit, Music Vocal, Hindi
72. Sanskrit, Music Vocal, Philosophy
73. Sanskrit, Hindi, Philosophy
74. Sanskrit, Music Vocal, Music Inst.
75. Sanskrit, Home Science, Pol Sc.
76. Sanskrit, Public Admn., Hindi
77. Sanskrit, Public Admn., Pol Sc.
78. Sanskrit, Dance, Fine Arts
79. Sanskrit, Hindi, History
80. Sanskrit, Dance, Music vocal
81. Sanskrit, Hindi, Pol Sc.
82. Sanskrit, Dance, Hindi
83. Economics, Mathematics, Psychology
84. Economics, Mathematics, Sociology
85. Economics, Mathematics, Geography
86. Economics, Mathematics, Music Inst.
87. Economics, Music Inst., Pol Sc.
88. Economics, Music Inst., Philosophy
89. Economics, Music Inst., Dance
90. Economics, Funct. English, Sociology
91. Economics, Funct. English, Psychology
92. Economics, Geography, History
93. Economics, Geography, Public Admn.
94. Economics, Geography, Pol Sc.
95. Economics, Geography, Dance
96. Economics, Geography, Philosophy
97. Economics, Geography, Music Inst.
98. Economics, Music Vocal, History
99. Economics, Music Vocal, Public Admn.
100. Economics, Music Vocal, Psychology
101. Economics, Music Vocal, Philosophy
102. Economics, Music Vocal, Music Inst.
103. Economics, Sociology, Public Admn.
104. Economics, Sociology, Pol Sc.
105. Economics, Sociology, Dance
106. Economics, Sociology, Psychology
107. Economics, Pol Sc., Mathematics
108. Economics, Public Admn., History
109. Economics, Public Admn., Psychology
110. Economics, Pol Sc., History
111. Economics, Pol Sc., Psychology
112. Economics, Pol Sc., Philosophy
113. Economics, French, Psychology
114. Economics, Music Vocal, Geography
115. Economics, Physical Edu., Public Admn.
116. History, Fine Arts, Geography
117. History, Fine Arts, Music Vocal
118. History, Fine Arts, Sociology
119. History, Fine Arts, Public Admn.
120. History, Fine Arts, Pol Sc.
121. History, Fine Arts, Sanskrit,
122. History, Fine Arts, Philosophy
123. History, Public Admn., Police Admn.\*
124. History, Fine Arts, Psychology
125. History, Fine Arts, Elective Eng.
126. History, Fine Arts, Elective Punj.
127. History, Fine Arts, Elective Hindi
128. History, Fine Arts, Elective French
129. Fine Arts, Music Inst., Elective Eng.
130. Fine Arts, Music Inst., Elective Hindi
131. Fine Arts, Music Inst., Elective Punj.
132. Fine Arts, Music Inst., Elective French
133. Fine Arts, Music Vocal, Elective Eng.
134. Fine Arts, Music Vocal, Elective Hindi
135. Fine Arts, Music Vocal, Elective Punj.
136. Fine Arts, Music Vocal, Elective French
137. Fine Arts, Geography, Elective Eng.
138. Fine Arts, Geography, Elective Hindi
139. Fine Arts, Geography, Elective Punj.
140. Fine Arts, Geography, Elective French
141. Fine Arts, Music Inst./Vocal, Public Admn.
142. Fine Arts, Music Inst./Vocal, Pol Sc.
143. Fine Arts, Music Inst./Vocal, Sanskrit
144. Fine Arts, Music Inst./Vocal, Philosophy
145. Physical Edu., History, Public Admn.
146. Physical Edu., History, Elective Eng.
147. Physical Edu., History, Elective Hindi
148. Physical Edu., History, Elective Punj.
149. Physical Edu., History, Elective French
150. Physical Edu., History, Pol Sc.
151. Physical Edu., History, Music Vocal
152. Home Sc., History, Sanskrit
153. Home Sc., History, Pol Sc.
154. Home Sc., History, Geography
155. Home Sc., History, Music Vocal
156. Home Sc., History, Psychology
157. Home Sc., History, Sanskrit
158. Home Sc., History, Elective Eng.
159. Home Sc., History, Elective Hindi
160. Home Sc., History, Elective Punj.
161. Home Sc., History, Elective French
162. Home Sc., Pol Sc., Psychology
163. Home Sc., Pol Sc., Dance
164. Geography, History, Elective Eng.
165. Geography, History, Elective Punj.
166. Geography, History, Elective Hindi
167. Geography, Public Admn., Elective Eng.
168. Geography, Public Admn., Elective Hindi
169. Geography, Public Admn., Elective French
170. Geography, Public Admn., Elective Punj.
171. Geography, History, Pol Sc.
172. Geography, History, Public Admn.
173. Geography, History, Sociology
174. Geography, History, Philosophy
175. Geography, Mathematics, Sociology
176. Geography, Dance, Elective Eng.
177. Geography, Dance, Elective Hindi.
178. Geography, Dance, Elective Punjabi
179. Sociology, Psychology, Fine Arts
180. Sociology, Psychology, Mathematics
181. Sociology, Psychology, Public Admn.
182. Sociology, Psychology, Pol Sc.
183. Sociology, Psychology, Dance
184. Sociology, Fine Arts, Public Admn.
185. Sociology, Physical Edu., Public Admn.
186. Sociology, Physical Edu., Pol Sc.
187. Sociology, History, Physical Edu.

188. Sociology, History, Home Sc.  
 189. Sociology, History, Public Admn.  
 190. Sociology, History, Pol Sc.  
 191. Sociology, Home Sc., Economics  
 192. Sociology, Home Sc., Psychology  
 193. Sociology, Home Sc., Elective Eng.  
 194. Sociology, Home Sc., Elective Hindi  
 195. Sociology, Psychology, Elective Eng.  
 196. Sociology, Psychology, Elective Hindi  
 197. Sociology, Psychology, Elective Punj.  
 198. Sociology, Psychology, Elective French  
 199. Sociology, Fine Arts, Elective Eng.  
 200. Sociology, Fine Arts, Elective Hindi  
 201. Sociology, Fine Arts, Elective Punj.  
 202. Sociology, Fine Arts, Elective French  
 203. Sociology, Public Admn., Elective Eng.  
 204. Sociology, Public Admn., Elective Hindi  
 205. Sociology, Public Admn., Elective Punj.  
 206. Sociology, Public Admn., Elective French  
 207. Sociology, Pol Sc., Elective Eng.  
 208. Sociology, Pol Sc., Elective Hindi  
 209. Sociology, Pol Sc., Elective Punj.  
 210. Sociology, Pol Sc., Elective French  
 211. Sociology, Mathematics, Elective Eng.  
 212. Sociology, Mathematics, Elective Hindi  
 213. Sociology, Mathematics, Elective French  
 214. Sociology, Funct. English, Fine Arts  
 215. Public Admn., Physical Edu., Elective Eng.  
 216. Public Admn., Physical Edu., Elective Punj.  
 217. Public Admn., Physical Edu., Elective French  
 218. Public Admn., Physical Edu., Music Inst.  
 219. Public Admn., Funct. English, Elective Eng.  
 220. Public Admn., Funct. English, Geography  
 221. Public Admn., Psychology, Elective Eng.  
 222. Public Admn., Psychology, French  
 223. Public Admn., Sociology, Dance  
 224. Philosophy, Psychology, Pol Sc.  
 225. Philosophy, Psychology, Elective Eng.  
 226. Philosophy, Pol Sc., History  
 227. Philosophy, Fine Arts, Dance  
 228. Psychology, Funct. English, Elective Eng.  
 229. Psychology, Funct. English, Public Admn.  
 230. Psychology, Fine Arts, Elective Eng.  
 231. Psychology, Fine Arts, French  
 232. Psychology, History, Sociology  
 233. Psychology, History, Philosophy  
 234. Psychology, Sociology, Philosophy  
 235. Psychology, Human Rights, Public Admn.\*  
 236. Psychology, Women Studies, Public Admn.\*  
 237. Psychology, Public Admn., Police Admn.\*  
 238. Psychology, Sociology, Human Rights\*  
 239. Psychology, Sociology, Police Admn.\*  
 240. Psychology, Sociology, Women Studies\*  
 241. Psychology, Women Studies, Fine Arts\*  
 242. Psychology, Public Admn., Elective Eng.  
 243. Psychology, Public Admn., Elective Hindi  
 244. Psychology, Public Admn., Elective French  
 245. Psychology, Pol Sc., Elective Eng.  
 246. Psychology, Pol Sc., Elective Hindi  
 247. Psychology, Pol Sc., Elective French  
 248. Elective Hindi, Dance, Music Inst./Vocal  
 249. Elective Hindi, Psychology, Philosophy  
 250. Elective Punj., Psychology, Philosophy  
 251. Dance, Music Vocal, Philosophy  
 252. Pol Sc., Funct. English, Elective Eng.  
 253. Pol Sc., Funct. English, Psychology  
 254. Pol Sc., Public Admn., Psychology  
 255. Pol Sc., Public Admn., French

256. Pol Sc., Dance, Economics  
 257. Pol Sc., Dance, History  
 258. Public Admn., Sociology, Human Rights  
 259. Public Admn., Sociology, Women Studies\*  
 260. Public Admn., Sociology, Police Admn.\*  
 261. Public Admn., Pol Sc., Police Admn.\*  
 262. Public Admn., Pol Sc., Human Rights\*  
 263. Public Admn., Pol Sc., Women Studies\*  
 264. Public Admn., Physical Edu., Police Admn.\*  
 265. Public Admn., Physical Edu., Human Rights\*  
 266. Public Admn., Police Admn., Elective Hindi\*  
 267. Public Admn., Police Admn., Elective Eng.\*  
 268. Public Admn., Police Admn., Elective French\*  
 269. Public Admn., Police Admn., Elective Punj.\*  
 270. Public Admn., Human Rights, Elective Hindi\*  
 271. Public Admn., Human Rights, Elective Eng.\*  
 272. Public Admn., Human Rights, Elective French\*  
 273. Public Admn., Human Rights, Elective Punj.\*  
 274. Public Admn., Women Studies, Elective Hindi\*  
 275. Public Admn., Women Studies, Elective Eng.\*  
 276. Public Admn., Women Studies, Elective French\*  
 277. Public Admn., Women Studies, Elective Punj.\*  
 278. Economics, Public Admn., Police Admn.\*  
 279. Economics, Public Admn., Human Rights\*  
 280. Economics, Public Admn., Women Studies\*  
 281. History, Geography, Elective French\*  
 282. History, Public Admn., Women Studies\*  
 283. Funct. English, Public Admn., Human Rights\*  
 284. Geography, Public Admn., Police Admn.\*  
 285. Geography, Public Admn., Women Studies\*  
 286. Geography, Public Admn., Human Rights\*

\* Subject to approval of Panjab University.

### Note:

1. A student opting for Mathematics, needs to have cleared this subject at +2 level.
2. Students can opt for French/Music (Vocal or Instrumental), even if they have not studied these subjects at +2 level.
3. Change of subject will be allowed only if there is availability of seat in that subject.

### Functional English

This subject offers media studies - print, television and radio journalism.

#### Number of seats- 30

#### Eligibility

1. As per UGC Guidelines
2. Admission will be made strictly on the basis of merit and performance in the Entrance Test combined with the marks that the candidate has secured at +2 level.

#### Date and Venue of Entrance Test:

**July 5, 2010 at 10:30 a.m. in the Functional English Department.**

The decision of the Admission Committee will be final.

### Add-on courses

1. U.G.C sponsored Add-on courses in
  - i) Guidance and Counselling
    - a) Certificate Course
    - b) Diploma Course

c) Advanced Diploma Course

Number of seats- 40

**Number of seats- 40**

- ii) Web Designing & Multimedia
- Certificate Course
  - Diploma Course\*

**Number of seats- 30**

- iii) Disaster Management
- Certificate Course

**Number of seats- 30**

2. Office Management  
(Chandigarh Administration's Initiative for  
Women Empowerment)
- Certificate Course-3 months

\* Subject to approval of Panjab University.

### Courses

### Eligibility for Certificate Courses

- The students from all streams, i.e. B.A. I, II, III, B.Sc. I, II, III, B.Com. I, II, III & BCA I, II, III, PGDCA, M.A., M.Sc. are eligible for admission to add on certificate courses.
- Students from outside the college are also eligible for the above mentioned courses.

### Eligibility for Diploma Courses

The students who have passed certificate course will be eligible for admission in respective diploma course.

### Eligibility for Advance Diploma

The students who have passed diploma course will be eligible for admission in respective advance diploma course.

## ADMISSION SCHEDULE

Time of Admission & Fee Deposit 9:00 am to 2:30 pm

- The Admission forms for hostel seekers for all streams are to be submitted by 30.06.2011 in the College Office.
- Admission forms for BSc I (Computer Science), B. Com. I, BCA I, PGDCA, MA I - Dance, Economics, English, Music (I), Music (V), Pub. Admn. , Sociology and MSc I Botany, Chemistry, Zoology are to be submitted by 30.06.2011 in the College Office.
- Merit list of all the courses will be displayed on 08.06.2011 by 12:00 noon and discrepancies are to be notified before 11:00 a.m on 09.06.2011

Class	Percentage	Date	Venue
<b>BA I</b>	60% & above		
(On the spot admission)	i) General Category	11.07.11	Room No. 14
	ii) All reserved Category	11.07.11	Room No. 20
Hostel Admission	As per Merit list already displayed	11.07.11	Room No. 16
	Below 60% (depending upon the availability of seats)	12.07.11	Same as above
<b>BSc I (Computer Sc.)</b>	General Category & all Reserved Categories (As per Merit list already displayed)	11.07.11	Room No. 124
Hostel Admission	As per Merit list already displayed	11.07.11	Room No. 124
<b>BSc I (Non-Med)</b>	60% & above		

(On the spot admission)	General Category & all Reserved Categories (As per Merit list already displayed)	11.07.11	Room No. 126
Hostel Admission	As per Merit list already displayed	11.07.11	Room No. 126
	Below 60% (depending upon the availability of seats)	12.07.11	Same as above
<b>BSc I (Med)</b> (On the spot admission)	50% & above		
	General Category & all Reserved Categories (As per Merit list already displayed)	11.07.11	Room No. 128
Hostel Admission	As per Merit list already displayed	11.07.11	Room No. 128
<b>B.Com I</b>	Centralized Admission	As per PU Schedule, Chandigarh PGGC, Sector-11, Chandigarh	
<b>B.C.A I</b>	Centralized Admission		
<b>B Com II</b>	Old students	15.07.11	Commerce Dept.
	New Admission*	16.07.11	Commerce Dept.
<b>BA II</b>	Old students	15.07.11	Room No. 15
	New Admission*	16.07.11	Room No. 15
<b>BSc II (Computer Sc.)</b>	Old students	15.07.11	Room No. 124
	New Admission*	16.07.11	Room No. 124
<b>BSc II (Non-Med)</b>	Old students	15.07.11	Room No. 126
	New Admission*	16.07.11	Room No. 126
<b>BSc II (Med)</b>	Old students	15.07.11	Room No. 128
	New Admission*	16.07.11	Room No. 128
<b>BCA II</b>	Old students	15.07.11	BCA Dept.
	New Admission*	16.07.11	(New Block)
<b>B Com III</b>	Old students	18.07.11	Commerce Dept.
	New Admission*	19.07.11	Commerce Dept.
<b>BA III</b>	Old students	18.07.11	Room No. 14
	New Admission*	19.07.11	Room No. 14
<b>BSc III (Computer Sc.)</b>	Old students	18.07.11	Room No. 124
	New Admission*	19.07.11	Room No. 124
<b>BSc III (Non-Med)</b>	Old students	18.07.11	Room No. 126
	New Admission*	19.07.11	Room No. 126
<b>BSc III (Med)</b>	Old students	18.07.11	Room No. 128
	New Admission*	19.07.11	Room No. 128
<b>BCA III</b>	Old students	18.07.11	BCA Dept.
	New Admission*	19.07.11	(New Block)
<b>PGDCA</b>	General Category & all Reserved Categories (As per Merit list already displayed)	14.07.11	BCA Dept. (New Block)
<b>MA I Music Vocal</b>	As per Merit	14.07.11	Music Dept.
<b>MA I Instrumental</b>	As per Merit	14.07.11	Music Dept.
<b>MA I Dance</b>	As per Merit	14.07.11	Dance Dept.
<b>MA I Economics</b>	As per Merit	14.07.11	Economics Dept.
<b>MA I English</b>	As per Merit	14.07.11	English Dept.

<b>MA I Pub. Admn.</b>	As per Merit	14.07.11	Pub Admn Dept.
<b>MA I Sociology</b>	As per Merit	14.07.11	Sociology Dept.
<b>M Sc. I Botany</b>	As per Merit	11.07.11	Botany Dept.
<b>M Sc I Chemistry</b>	As per Merit	11.07.11	Chemistry Dept.
<b>M Sc. I Zoology</b>	As per Merit	11.07.11	Zoology Dept.
<b>MA II Music Vocal</b>	Old Students New Students*	20.07.2011 OR If the result is declared after 20.07.2011 then within 3 days after declaration of results of MA I/ MSc I	Music Dept.
<b>MA II Instrumental</b>	Old Students New Students*		Music Dept.
<b>MA II Dance</b>	Old Students New Students*		Dance Dept.
<b>MA II Economics</b>	Old Students New Students*		Economics Dept.
<b>MA II Pub. Admn.</b>	Old Students New Students*		Pub Admn. Dept.
<b>MA II Sociology</b>	Old Students New Students*		Sociology Dept.
<b>M Sc. II Botany</b>	Old Students New Students*		Botany Dept.
<b>M Sc II Chemistry</b>	Old Students New Students*		Chemistry Dept.
<b>M Sc. II Zoology</b>	Old Students New Students*		Zoology Dept.
<b>Add-on Courses</b>	As per merit	( Check college notice board after admissions are over )	

\* Last date for submission of forms for New Admission in II & III year is 30<sup>th</sup> June, 2011.

\*Subject to availability of seats for New Admission in II & III.

# HOSTEL ADMISSION RULES & GUIDELINES



The college hostel has as many as 155 seats for **NEW** admission cases. In addition to these seats, the college offers an arrangement of hostel accommodation in the Govt. Home Science College, Sector-10, Chandigarh, Govt. Polytechnic College, Sector -10 Chandigarh and New Block Working Women's Hostel, Sector-24, Chandigarh. **ON THE SPOT ADMISSION DOES NOT APPLY TO CANDIDATES WHO SEEK HOSTEL ADMISSION ALSO.**

**The candidates have to apply in advance as per the instructions given below.**

- 1) Candidates will apply on the prescribed college Admission Form contained in the prospectus.
- 2) Candidates will submit duly filled in College Admission Form to the college office on or before **30-06-2011**.
- 3) Admission forms for the hostel applicants will not be accepted, if received later than **30-06-2011**.
- 4) Incomplete forms will not be entertained.
- 5) The admission to hostel is a 4-step process:

- Step 1: College Admission
- Step 2: Hostel Admission
- Step 3: Payment of the fees
- Step 4: Collection of the Hostel cum Pledge Form

- 6) **The hostel seats are limited therefore admission to the college does not ensure the right of the candidate to the hostel seat.**
- 7) Hostel seats will be filled on the basis of the merit of the students.
- 8) Merit list of the hostel applicants will be displayed on **08.07.2011** by 12:00 noon and discrepancies are to be notified before 11.00 a.m on **09.07.2011**.
- 9) **Physical presence** of the candidate is compulsory on the day of admission.
- 10) Though the Hostel admission is strictly on the basis of merit, **claim** for the seat on merit basis will be valid only on the scheduled day of admission.
- 11) If the candidate **fails to report** on the day of admission due to any reason, the candidate loses her claim of position on the merit and her case will be considered after entire admission schedule of the college is over and only if the Principal grants permission for the same.
- 12) Counselling for left out seats, which may fall vacant, will be held on **22th July 2011**, from 11.00 a.m. to 1.00 p.m. in the Conference Room. Students need not fill any new form for this



counselling but reporting for the counselling is compulsory. Failure to report for the same will be considered as not interested in the seat.

- 13) Final counselling will be held on **5th August 2011** at the same venue and at the same time.
- 14) After the candidate has been granted admission in the college as well as in the hostel, she has to pay her college and hostel dues on the **same day** at the Fee Counter by 2:30 p.m (Consult the fee details page of the prospectus).
- 15) In case the candidate **does not pay** her fee on the same day, she **loses the claim** to the hostel seat.
- 16) Only New Admission cases are required to pay Hostel Mess Security.
- 17) After the candidate has deposited the fee, she will collect a Hostel Accommodation cum Pledge Form from the Fee Clerk.
- 18) Parents will ensure that the information given by them in the Form is correct and not misleading.
- 19) Admitted students will **report** to the hostel authorities in their allotted hostels **one day before** the commencement of the classes (Date to be notified on the college notice board).
- 20) The admitted student will bring the duly filled 'Hostel Accommodation cum pledge Form' complete in all respects on the Reporting Day and submit it to the Hostel Superintendent in the hostel.
- 21) **It is mandatory for all the new students and their PARENTS to be present on the Reporting day, when they will be acquainted with the hostel staff and apprised of the hostel rules and code of conduct.**
- 22) **FOREIGN STUDENTS AND STUDENTS BELONGING TO MANIPUR, LEH-LADHAK AND TIBET ETC. MUST HAVE THEIR PARENTS ACCOMPANYING THEM AT THE TIME OF HOSTEL ADMISSION. THEY ALSO NEED TO SUBMIT AN AFFIDAVIT FROM THEIR PARENTS AUTHORISING THE LOCAL GUARDIANS TO PERFORM ALL RESPONSIBILITIES ON THEIR BEHALF REGARDING HOSTEL RULES AND REGULATIONS. THEY ARE REQUIRED TO BRING A FAMILY PHOTOGRAPH AND ALSO TWO PASSPORT SIZE PHOTOS AT THE TIME OF ADMISSION.**
- 23) Rooms in the hostels are allotted by the hostel authorities only when the students report to them.

**Accommodation in Hostels of Govt. Home Science College, Sector-10, Chandigarh, Govt. Polytechnic College, Sector-10, Chandigarh & New Block Working Women's Hostel, Sector-24, Chandigarh, B.Ed College Sector-20, Chandigarh and SIE(State Institute of Education), Sec-32, Chandigarh.**

1. Those who are granted admission to the college but fail to get a seat in our college hostels can opt for hostel accommodation in the Govt. Home Science College hostel, Sec-10, Govt. Polytechnic College hostel, Sec-10 and New Block Working Women's Hostel, Sec-24. B.Ed College Sec-20, Chandigarh and SIE(State Institute of Education), Sec-32, Chandigarh.
2. The parents are advised to check up the date of reporting to Home Science College, Sec 10 / Working Women's Hostel, Sec-24 / Polytechnic College, Sec-10, B.Ed College Sec-20, Chandigarh and SIE(State Institute of Education), Sec-32, Chandigarh. at the time of admission. All those students who have been offered the above mentioned hostels will be issued a slip showing recommendation for a particular hostel; they are to produce that slip when they report to the hostel allotted to them.
3. Home Science College Hostel, Sec-10 is allotted normally ten days after the regular admissions are over and the parents are advised to make their own arrangements for stay during the intervening days. Neither the college, nor Home Science College bears any responsibility for making any boarding and lodging arrangements for these days.
4. Parents of the students who are offered hostels in Home Science College, Sec-10 / Working Women's Hostel, Sec-24 / Polytechnic College, Sec-10, B.Ed College Sec-20, Chandigarh and SIE(State Institute of Education), Sec-32, Chandigarh. are advised to check up with their hostel admission committee if any seats have fallen vacant in the college hostel because of non payment of fees.
5. Students will be governed by the hostel rules and hostel fee structure of the respective college in which they are allotted hostel seats.

#### **Procedure for Recommendation to the above mentioned Hostels**

- 1) List of candidates will be prepared on the basis of Merit and sent to the Superintendents / Wardens of the above mentioned hostels with favourable recommendation for Hostel accommodation.
- 2) A copy of the list of recommended students will be displayed in our college also.
- 3) The recommended candidates will buy the Hostel Form from the allotted college and submit it there after filling it up.

#### **Hostel Rules**

- 1) At the time of hostel admission, parents are advised to inform the hostel authorities of any chronic ailment from which the student may be suffering, so

that they are better equipped and prepared to handle such emergencies. In case this fact is concealed from the authorities at the time of admission, the college will not be responsible for any emergency that may arise. Students are advised not to indulge in self-medication; if they do so, they will be responsible for the consequences.

- 2) Students are required to bring their own bedding, bed linen and door curtains. The other required items e.g. locks, buckets, mugs, bulbs, dusters etc are available in the college tuck-shop also.
- 3) Furniture will be issued to the resident students against their signatures and the student will be held responsible for any breakage of furniture issued to her.
- 4) Hostel students are not allowed to use any personal electric appliances. In case of a default, strict action will be taken and the appliance will be confiscated. They are also warned not to tamper with electrical fittings. The college will not be responsible for any mishap.
- 5) **HOSTEL STUDENTS ARE NOT ALLOWED TO KEEP ANY PERSONAL VEHICLES.**
- 6) The College is not responsible for any inappropriate behaviour/action of the student which is detrimental to accepted social norms.
- 7) The college does not take responsibility of valuable especially mobile phones and excessive cash of resident students. They are therefore advised not to bring jewellery with them and cash should be deposited in the State Bank of India extension counter on the premises.
- 8) Students are not allowed to stay in the College hostel during autumn break, winter break or summer vacations. However, in case of an emergency, arrangements can be made for their stay only after getting special permission from the Principal.
- 9) No student shall leave the hostel without prior permission of the Principal/Hostel authorities, failing which strict disciplinary action will be taken.
- 10) All the students will report daily for Roll-Call in their respective hostels at 5:30 p.m. in Winter (Nov. to Feb.) & 6:00 p.m in Summer.

#### 11) **Outings**

##### Sundays and every holiday

10:00 a.m. to 5.30 p.m.in Winter

10:00 a.m to 6:00 p.m in Summer

##### Wednesday

3.00 p.m. to 5.30 p.m. in Winter

3:00 p.m. to 6:00 p.m. in Summer

Students are required to report back at 5:30p.m. sharp in Winter & 6:00 p.m. sharp in Summer, failing which strict disciplinary action will be taken and they may even be denied admission for the next session

- 15) Parents of the defaulter students can be called by the hostel authorities any time so they are advised to take the report of their wards from the hostel wardens from time to time.
- 16) If, at any time, it is found that the information given to hostel authorities by the parents or the students, is wrong, immediate strict action will be taken by the hostel and college authorities.
- 17) Students will not be allowed to leave the hostel before the official date of the closing of the academic session.
- 18) Students who fail to obtain minimum 25% marks in the aggregate of all subjects in the house examination or have lecture shortage will have to forfeit their hostel seat.
- 19) Parents should regularly check the attendance, house test results and record of outings of their wards.
- 20) Students will be allowed to go on leave/vacation only on the basis of 'Permanent Authority' submitted by their parents to the hostel authorities at the time of joining the hostel. If they extend their stay, serious action will be taken against them.
- 21) Married girls are not allowed to stay in the college Hostel. In case a student gets married during the session, she will have to vacate the hostel.
- 22) Appointment of two local guardians is a must for the hostel record of each resident student. In case of an emergency, local guardians will be informed and called.
- 23) Male students (blood relation and cousins) will not be accepted as local guardians and will not be allowed to enter the college premises
- 24) Only parents and guardians will be allowed to meet their wards from 3.30 p.m. to 5.30 p.m. on Saturday and 10.30 a.m to 1.30 p.m on Sundays.
- 25) Resident students are not allowed to take part in any kind of protest or strike.
- 26) Students are expected to maintain a decent dress code in the hostel and college premises.
- 27) Habitual defiance of the hostel rules will render a resident student liable to disciplinary action, a special fine and even expulsion from the college.
- 28) **RAGGING IS STRICTLY PROHIBITED AS PER THE HON'BLE SUPREME COURT ORDERS. DEFAULTERS WILL FACE PUNITIVE ACTION.**
- 29) **ACTION WILL BE TAKEN AGAINST THE ERRING STUDENTS, WHO PASS UNDESIRABLE REMARKS ABOUT FELLOW STUDENTS, INDULGE IN PHYSICAL AND MENTAL TORTURE AND SHOW DISOBEDIENCE AND NON-CO-OPERATIVE BEHAVIOUR.**

# **GENERAL RULES**

## Lecture Shortage

According to the University rules, a student is required to attend 75 % lectures, both in theory as well as in practicals, failing which she will not be eligible to appear as a regular candidate of the college.

**The names of those running short of lectures will be put up on the college notice board.**

A student will lose the status of being a regular candidate of the college if she fails to meet the criteria of 75% attendance even after the third scrutiny. **The students opting for practical subjects should be extra careful about ensuring a 75% attendance since they, as per university rules, will not be allowed to appear even as private candidates. In case of default the student will risk losing one academic year.**

IF THE STUDENT IS ABSENT FOR TEN CONSECUTIVE WORKING DAYS THEN NAME OF SUCH STUDENT WILL BE STRUCK OFF FROM THE COLLEGE.

## Tutorials

The college holds regular tutorial meetings during an academic year. **Attendance to the tutorial meetings is compulsory.** These tutorial meetings are designed as an interface with the students.

## Leave Rules

In case of sickness and other exigencies, a student is required to apply for leave on the prescribed Proforma. A medical certificate must be submitted within one month of the leave availed. However the benefit of lectures will not be given to the students in such cases.

## House Examination

According to the University rules, the college conducts examinations in September and December. Internal assessment is calculated on the basis of marks obtained in these exams.

## Re-test

**A retest will be conducted only for those students who cannot appear in the September/December exams on account of representing the college in sports or any other co-curricular activities or in case of medical emergencies and other unavoidable circumstances. However, the medical certificate must be submitted before the commencement of the September/December examinations.**

## Visitors

Visitors are not allowed to see the students during the college working hours.

## Awards

The college confers annual **All Round Best Student Award at Graduate and Post graduate level** on a student who excels in academics and extracurricular activities.

### Criteria for this award (At Graduate Level):

1. Final year students from all the streams will be eligible for this award.
2. To be eligible for this award a student has to have a minimum two year stay in the college.
3. Decent conduct and behaviour of a student will be duly considered while taking a decision about the recipient.
4. A student should have secured at least 55% in aggregate in both, the September and December examinations.
5. She should show her participation/ achievements with documentary proofs in all the following four groups:
  - a. Academic results
  - b. Sports/ NSS/ NCC
  - c. Dance / Drama / Music / Debate / Declamation/ Poetry recitation

- d. Other Extracurricular activities.
- 6 The Student should not be falling short of lectures.

#### **Criteria for this award (At Post Graduate Level):**

1. The Student of M.A./M.Sc. final Year will be eligible for this award
2. The student should score at least 55% marks in aggregate in both the house exams.
3. She should show her participation/ achievements with documentary proofs in all the following four groups:
  - a. Academic results
  - b. Sports /N.C.C./ N.S.S.
  - c. Dance / Drama / Music / Debate / Declamation/ Poetry recitation
  - d. Other Extracurricular activities.
4. The student should not be falling short of lectures

There is an award for the **Best All Round Sportsperson** of the year.

There are awards for initiative and activity as members or presidents of various subject societies, including Literary and Debating Society, Dramatics Society and the college magazine.

#### **M.C.Bhatia Award**

The college confers annual **All round Best Physics Student Award named M C Bhatia Award** on a college student based on following criteria:

1. Final year students from Non-Medical and Computer Science will be eligible for this award.
2. To be eligible for this award a student has to have a minimum two years stay in the college.
3. Decent conduct & regularity of a student in the class room and laboratory will be duly considered while taking a decision for this award.
4. Appearing in the **National Graduate Physics** examination is mandatory for this award.
5. A student should have secured at least 55% in aggregate in both, the September and December examinations.
6. Student should show her participation/ achievements in activities of Physics Association.

#### **Sanskrit, Scholarship**

Students who secure more than 50% marks in Sanskrit, during their academic session or have secured the same in their Sanskrit, +2 exam are eligible to apply for the scholarship of Rs.4000 p.a. granted by the Rashtriya Sanskrit, Sanstha. Students are to check the Notice Board regularly regarding the latest information on the scholarship available.

#### **College Uniform**

Students are required to wear white for all academic functions with black woollens in winters.

#### **Foreign Students**

Foreign students admitted to this college are required to immediately fill in four copies of Special Foreign Student Performa obtainable from Dr. Anita Kaushal, Advisor, Foreign Students and submit them in the office along with the payment of college dues, failing which their admission will cease to be valid. When they come for admission, they

should bring along eight copies of their photographs, two attested Photostat copies of their passport, student visa / residential permit and all other certificates. They should also obtain an eligibility certificate from the Panjab University.

## **POST - GRADUATE COURSES OFFERED**

The College, affiliated to the Panjab University, offers the following courses at the Post Graduate level:

1. M.A. I, II Music (Instrumental)
2. M. A. I, II Music (Vocal)
3. M. A. I, II Dance
4. M. A. I, II Economics
5. M. A. I, II Public Administration
6. M.A.I,II Sociology
7. M.A.I English\*
8. M.Sc. I,II Botany
9. M.Sc. I,II Zoology
10. M.Sc. I,II Chemistry

**Note: If the number of students in a particular subject is less than ten the course can be denied. The college will not be responsible for the same.**

\*Subject to approval by the Panjab University.

## **Eligibility for Post Graduate Courses**

Students who have done their graduation or any other equivalent examination with at least 50% marks are eligible for admission to M.A. I. Panjab University rules and regulations for admission will be applicable. Candidates seeking admission to M.A. in Music (Vocal / Instrumental) and Dance will be required to take a practical test at the time of admission.

Students who have completed B.Sc. Medical/Non-medical from the Panjab University or any other recognized university are eligible for admission in M.Sc.I as per rules and regulations of the Panjab University. Admission to M.Sc.I (Botany, Zoology, Chemistry) will be through an entrance test **OCET** conducted by the Panjab University. **Seats being limited, admission will be strictly on merit basis.**

## **Post Graduate Diploma in Computer Applications (PGDCA)**

**Eligibility:** Please refer to Details of courses in different Colleges/Institute for eligibility conditions.

Number of Seats - 40 seats

ADMISSION FORM FOR FIVE GOVERNMENT COLLEGES / REGIONAL INSTITUTE OF ENGLISH-32, CHANDIGARH 2011-2012

NOTE: 1. Fill all the columns. Write Not Applicable (NA) where ever required.  
2. It is compulsory for all the candidates to give three preferences out of the eight activities listed in the form.

Indian/ Foreigner	UT	RESERVATION IF ANY (please ✓) Attach Proof										CLASS OF ADMISSION	Roll No
	GEN (outside UT)	SC	ST	DEF	PCP	FEW	SPO	KDP	DKM	SGC	CAP		To be allotted by office
		SC	ST	DEF	PCP	FEW	SPO	KDP	DKM	SGC	CAP		

Name

Father's Name

Mother's Name

Guardian's Name

Paste your Passport size photograph here (Do not staple)

Permanent Address

State

PIN  Mobile No.  Phone:

E-mail ID of Applicant:

UT:-Union Territory, Chandigarh  
 GEN:- General (Outside UT)  
 SC- Scheduled Caste  
 ST- Scheduled Tribes  
 DEF- Defence  
 PCP- Physically Challenged Persons  
 FFW- Freedom Fighter's Ward  
 SPO- Sports  
 KDP- Kashmiri Displaced persons  
 DKM- Descendants of Kargil Martyrs  
 SGC- Single Girl Child  
 CAP- Cancer/Aids Patient

Annual Income

Father's/ Guardian's Address

State

PIN  Mobile No.  Phone

Email ID:

- Activities**
1. Aids Awareness & Public Health Society
  2. Community Hygiene & Sanitation Society
  3. De-Addiction & Stress Management Society
  4. Gender Equity Society
  5. Best From Waste Society
  6. Environment Society Srishti
  7. Traffic Awareness & Road Safety Society
  8. Heritage Society

Date of Birth 

D	D	M	M	Y	Y	Y	Y

 PUPIN / Registration No.

Preference for the activities

1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>
-------------------------	-------------------------	-------------------------

[Fill or tick (✓) the appropriate box]

Old College Roll No.	Session
----------------------	---------

Do you wish to stay in hostel? Yes/ No

Mode of Conveyance	Vehicle No.
--------------------	-------------

Medium of Instruction (English / Punjabi/ Hindi)

ACADEMIC RECORD

Examination	Institute	Board/ University	Roll No.	Year	Marks Obtained	Percentage	Subjects Offered
Matric or Equivalent							
10+2							
Lower (Previous) Examination							

For Admission to M.Sc - I

Subject	OCET Roll No.	Result

Subjects offered: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_

Subject Code No.

Honours (B.A/B.Com-II, III) : Subject \_\_\_\_\_

Have you cleared Environment Education in T.D.C. I: Yes /No. If yes, mention Session \_\_\_\_\_, University Roll No. \_\_\_\_\_

Add-on-Course \_\_\_\_\_

**DECLARATION**

I promise to abide by all the College Rules and Regulations and shall not indulge in any subversive activity which, in the opinion of the college authorities, is detrimental to the interests of this college and its discipline.

I certify that I have not been disqualified by any Board/ University for misconduct or in unfair means case.

I certify that no police case is pending against me anywhere in India/ abroad.

I certify that all the particulars given above are true.

I further certify that I am seeking admission at my own risk and responsibility.

Parent's /Guardian's Signature.....

Signature of the Candidate .....

Dated: .....

**LATE ADMISSION CASES**

**Date of declaration of result of the last Examination** \_\_\_\_\_

**List of Documents to be attached**

Attach self attested copies. Originals are to be produced at the time of interview:-

1. University / Board certificate of lower Examination.
2. Detailed marks certificate of lower Examination.
3. Character Certificate (from the institution last attended or from a Gazetted Officer in case of Private applicants) (specimen given in the Prospectus)
4. Migration Certificate (Original)
5. Matriculation Certificate for Date of Birth.
6. Proof for seeking exemption in Punjabi.
7. For seeking admission to B.P.Ed/ M.P.Ed Course attach certificate of sports achievements and medical certificate.
8. Scheduled Caste / Scheduled Tribes/ Other Backward Classes/ Physically Challenged Persons/ Sports/ Defence/ Freedom Fighter's/Kashmiri Displaced Person's Ward/ Descendants of Kargil Martyrs/ Single Girl Child/ Cancer / Aids Patient Certificate etc. (in case of Reserved Categories only)
9. Affidavit justifying gap year, if any (Specimen given in the prospectus)

**For Office Use Only**

1. New / Old student \_\_\_\_\_ UT/Gen \_\_\_\_\_
2. Reserved / Open \_\_\_\_\_ Indian /Foreigner \_\_\_\_\_
3. Any Gap Year \_\_\_\_\_
4. Whether a failed/detained student \_\_\_\_\_
5. Pass/ Compartment \_\_\_\_\_ % age \_\_\_\_\_
6. Any outstanding Merit/ Sports achievements \_\_\_\_\_
7. Subjects offered \_\_\_\_\_
8. Deficient subject, if any \_\_\_\_\_
9. Any column left blank \_\_\_\_\_
10. Certified that the Admission Form has been checked and the student is eligible for admission to \_\_\_\_\_ class provisionally.

Date :.....

Signature of the Scrutineer

Convener  
Scrutiny Committee

Convener  
Admission Committee  
Recommended for Provisional Admission

Fee Paid (Rs.) \_\_\_\_\_ Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_

Hostel Fee Paid (Rs.) \_\_\_\_\_ Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_

Signature  
In Charge Fee Collection

ADMIT

Dated: .....

PRINCIPAL



**ACKNOWLEDGEMENT SLIP**

Government College/ RIE \_\_\_\_\_, Sector \_\_\_\_\_, Chandigarh

Received admission Form No. \_\_\_\_\_

Signature of Receipt Clerk

Date:.....

---